

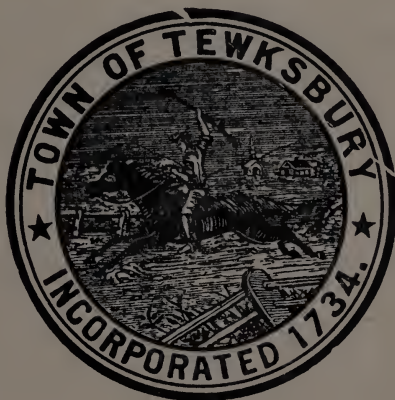
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Annual Report

OF THE TOWN OFFICERS

Town of

TEWKSBURY



also WARRANT for

ANNUAL TOWN MEETING

FOR THE YEAR ENDING DECEMBER 31

1959

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OF THE TOWN OFFICERS
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buckland
printing
company
lowell

Town of Tewksbury

TOWN OFFICERS — 1959

(Date indicates expiration of term)

Assessors	Austin F. French (1962) Chairman Ethel M. Phillips (1961) Edward J. Sullivan (1960)
Auditor	Thomas J. Berube (1961)
Board of Health	Thomas A. Abbott (1962) Chairman Victor N. Cluff (1960) Joseph J. Whelan (1961)
Board of Public Welfare	George A. O'Connell (1961) Chairman Thomas A. Abbott (1962) Victor N. Cluff (1960) Henry E. Wells (1962) Joseph J. Whelan (1961)
Board of Selectmen	Joseph J. Whelan (1961) Chairman Thomas A. Abbott (1962) Victor N. Cluff (1960) John A. Morrissey (1962) George A. O'Connell (1961) Alan M. Qua (1960)
Moderator	Alan M. Qua (1960)
Park Commissioners	Francis P. Sherlock (1960) Chairman Leslie Collins (1962) Eugene L. Roux (1961)
Planing Board	Roger F. Lafreniere (1961) Chairman Jerome A. Carpenter (1960) John J. Cooney (1963) Robert W. Lacey (1962) Thomas P. Sawyer (1962)
Road Commissioners	William D. Gath (1961) Chairman George R. Gray (1962) Chester M. Roper (1960)
School Committee	David J. Beattie (1962) Chairman Loella F. Dewing (1961) James A. Johnson (1960) Francis X. Kelley (1962) Arthur W. Wells (1961)

Town Clerk	Alice A. Pike (1960) resigned John E. Hedstrom, appointed
Town Collector	Louis H. Amiot (1960)
Treasurer	William J. O'Neill (1960)
Tree Warden	Walter R. Doucette (1960)
Trust Fund	Frederick M. Carter (1962) Roy G. Lanner (1960) Edwin W. Osterman (1961)
Trustees Public Library	Harold H. Sloan (1961) Chairman Dorothy Fitzgerald (1960) Marian E. French (1962) Harold J. Patten (1960) Harry Priestley (1962) Edgar Smith (1961) deceased Ruth W. Smith, appointed
Water Commissioners	John J. Cooney (1961) Chairman Charles R. Carter (1962) Eben A. Prescott (1960)

APPOINTMENTS

Animal Inspector	Richard E. Cluff
Appeals Board	Jeremiah F. Murphy, Jr. (1961) Chair. Leo D. Chibas (1960) Robert Flucker (1961) Charles R. Locicero (Assoc. Member) Richard G. Priebe (Assoc. Member)
Appraisers	Thomas A. Abbott Victor N. Cluff John A. Morrissey George A. O'Connell Joseph J. Whelan
Attendance Officer	Walter J. Jop
Building Inspector	Walter J. Pupkis
Civil Defense Committee	George A. McDermott, Director (Res.)
Constable	Phillip D. Bradanick Walter J. Jop John F. Sullivan
Director of Public Assistance	John J. Kelley

Dog Officer	Leslie Collins
Fence Viewers	Richard G. Priebe, Chairman George R. Collins Thomas P. Sawyer
Finance Committee	Ralph Josselyn (1960) Chairman George A. Byam (1960) John J. Casey (1961) Russell G. Caswell (1962) Francis Y. Corliss (1962) Karl Heidenrich, Jr. (1961) William J. Houlihan (1962) Lenox S. Karner, Jr. (1960) Anstein Myhr (1962) Donald A. Pope (1961) O. Rex Read (1962) Alfred N. Shamas (1962)
Fire Chief and Forest Fire Warden	William A. Chandler
Health Agent	Jose M. Ruisanchez, M. D.
Highway Superintendent	Richard J. O'Neill
Industrial Commission	John J. Nolan (1962) Chairman John J. Belton (1960) John F. Gleason (1961) Thomas J. Morrissey (1962) Walter J. Pupkis (1962)
Librarian Measurer of Wood and Lumber	Marion Carlson George R. Collins
Milk Inspector and Sanitarian	Robert Rimbach
Moth Suppression Agent	Walter R. Doucette
Personnel Board	John Cunningham (1962) Chairman Andrew Cotreau (1961) John H. Hart (1961) George A. McDermott (1962) John P. Murphy (1960)
Plumbing and Sanitary Inspector	John F. McCormack

Police Chief	John F. Sullivan
Registrars of Voters	Herbert A. Fairbrother (1962) Chair. William H. Bennett (1961) George J. McCoy (1960) Alice A. Pike, Clerk Ex-Officio (Res.) John E. Hedstrom, (Appointed)
Sealer of Weights and Measures	Frank J. Sullivan, Jr.
Slaughtering Inspector	John J. Gray
Supt. of Schools	Dr. Everett G. Thistle
Town Hall Custodian Undertaker and Agent for	George R. Collins
Burial Indigent Soldiers	Walter Deputat, Reg. Embalmer
Veterans' Agent	John K. Eaton
Water Superintendent	Charles F. Kent
Weighers	George McFadyen Coleman A. McFarlane
Wire Inspector	J. Patrick Canavan

WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County: Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Town Hall in said Tewksbury on Saturday, March 7, 1959 at 10:00 o'clock A.M. to act on the following articles, except Article 1, and you are hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assemble subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Wednesday, March 11, 1959 at 10:00 A.M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A. M. and to be closed at 8:00 P. M.

Town Hall, Tewksbury, Mass.

March 7, 1959.

The annual town meeting was called to order at 10:00 o'clock A. M. by Moderator Alan M. Qua who was assisted by John F. Gleason in the lower hall. Rev. Clarence E. Southard, pastor of the North Tewksbury Baptist Church offered a prayer after which the assembly stood in silence in memory of the late Abbie M. Dempsey who had served the town as Librarian for more than fifty years.

Tellers were sworn by the Moderator and were: John E. Hedstrom and Wilbur K. Foss in the upper hall and John J. Kelley and William J. McKenzie in the lower hall.

Reading of the articles by the Moderator was waived by the assembly.

ART. 1. To choose all necessary Town Officers, to choose by ballot two Selectmen for three years, one Member for Board of Health for three years, two members for Board of Public Welfare for three years, one Assessor for three years, two members for the School Committee for three years, one Water Commissioner for three years, two Trustees for the Public Library for three years, one Road Commissioner for three years, one Park Commissioner for three years, one Trust Fund Commissioner for three years, one Moderator for one year and one member of the Planning Board for five years, and to vote yes or no on the following question: "Shall an act passed by the General Court in the year nineteen hundred and forty-nine entitled 'An Act Relative to the Granting of Vacations for Members of the Regular or Permanent Police and Fire Forces in Certain Cities and Towns' be accepted?" All on the same ballot.

Voted: To adopt.

ART. 2. To hear and act upon the reports of the Town officers.

Voted: To adopt with Planning Board resolution as follows:
Be it resolved that the Residents and Taxpayers of the Town of Tewksbury who after considerable deliberation and discussion—costs considered above all—conclude that in the interests of public safety and the protection against loss of life and personal injury that the plans of proposed Route 110 be modified to the extent that accesses to Route 110 from Route 38 be made a cloverleaf or circle type to replace the ramp type now shown on plan. Traffic counts taken indicate that a ramp type access is not adequate to handle traffic to the proper degree of safety. Be it also resolved that in line

with the wishes of the people of Tewksbury that this matter be corrected before this section of the new highway be let out for bids, and it is hereby voted that a copy of this resolution voted at the Annual Town Meeting, March 7, 1959 be mailed forthwith to:

U. S. Department of Commerce
Bureau of Public Roads
Washington 25, D. C.

Senator John Kennedy
Senator Leverett Saltonstall
Congresswoman Rogers
Massachusetts Dept. of Public Works
Massachusetts Dept. of Commerce
State Senator Madden
State Representative Brox
Town Clerk Mrs. Pike

ART. 3. To fix the salary of the Building Inspector and the several elective officers of the Town and determine whether such salaries shall be retroactive to January 1st.

Voted: To adopt, and that all salaries be retroactive to January 1, 1959.

Assessors (2)	2,100.00 ea.
Assessor - Clerk	3,750.00
Auditor	2,100.00
Building Inspector	500.00
<i>plus \$1.50 for ea. inspection to be paid from bldg. fund.</i>	
Board of Health (2)	250.00 ea.
Ch. Board of Health	300.00
Board of Public Welfare (4)	300.00 ea.
Ch. Board of Public Welfare	300.00
Board of Selectmen (4)	350.00 ea.
Cr. Board of Selectmen	400.00
Collector	4,160.00
Moderator	100.00
Road Commissioners (2)	100.00 ea.
Ch. Road Commissioners	200.00
Town Clerk	3,300.00
<i>plus Sporting and Dog License Fees</i>	
Tree Warden	90.00 per week
Treasurer	2,400.00
Water Commissioners (2)	100.00 ea.
Ch. Water Commissioners	200.00

ART. 4. To see what sums of money the Town will vote to raise and appropriate from available funds or otherwise, for its neces-

sary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows:

Voted: To adopt:

Moderator — Salary	100.00
Finance Com. — Expenses	400.00
Selectmen — Sal. & Wages	4,660.00
<i>Part time, extra clerk work to be done by Plan. Bd. Clerk</i>	
Capital Outlay	100.00
Auditor — Salary and Wages	3,100.00
Expense	140.00
Treasurer — Salary and Wages	4,480.00
Expense	1,205.00
Capital Outlay	155.00
Collector — Salary and Wages	9,620.00
Expense	3,000.00
Capital Outlay	3,350.00
<i>Cabinet, Addressograph and Plates — Adding Machine.</i>	
Assessors — Salaries and Wages	7,950.00
Expense	650.00
Town Clerk — Salary and Wages	3,900.00
Expense	300.00
<i>Elections and Registrations:</i>	
Registrars — Salaries	1,950.00
Registrars — Operating	75.00
Capital Outlay	60.00
Election Officers — Operating	1,000.00
<i>Planning Board:</i>	
Salaries and Wages	350.00
Expenses	2,150.00
<i>Town Hall:</i>	
Salaries and Wages	3,640.00
Expenses	5,000.00
Capital Outlay	250.00
<i>Police Department:</i>	
Salaries and Wages	70,204.00
Expenses	6,400.00
Capital Outlay	7,940.00
<i>Fire Department:</i>	
Salaries and Wages	60,180.00
Expenses	7,575.00
Capital Outlay	5,350.00

<i>Building Inspector:</i>		
Salaries and Wages	500.00	
	<i>plus \$500 for inspections</i>	
Expenses	250.00	
<i>Board of Appeals:</i>		
Salaries and Wages	350.00	
Expenses	400.00	
<i>Sealer of Weights and Measures:</i>		
Salaries and Wages	300.00	
Expenses	50.00	
<i>Moth Control:</i>		
Salaries and Wages	2,500.00	
<i>Dutch Elm Control:</i>		
Salaries and Wages	2,280.00	
Expenses	175.00	
<i>Tree Wardens</i>		
Salaries and Wages	4,060.00	
Expenses	2,059.00	
<i>Dog Officer:</i>		
Salaries and Wages	600.00	
Expenses	1,000.00	
<i>Civil Defense:</i>		
Salaries and Wages	150.00	
	<i>Clerk's work to be done by Planning Board Clerk</i>	
Expenses	400.00	
Capital Outlay	750.00	
<i>Board of Health:</i>		
Salaries (3)	800.00	
Expenses	9,500.00	
	<i>Mosquito Control \$3,500, Dog Disposal \$100, TB Patients \$900, Hospital Expense \$3,000, Ambulance Service \$100, Dump Maintenance \$1,800, Case Investigation \$100.</i>	
Physician — Salary	500.00	
<i>Dental Clinic:</i>		
Salaries — Dentists	2,000.00	
<i>Inspector of Animals:</i>		
Salaries	200.00	
<i>Slaughtering Inspector:</i>		
Salary	1,000.00	

Sanitation:

Sanitary Inspector — Salary	550.00
Rubbish and Garbage	21,800.00
Sanitarian	1,200.00

Highways:

Salaries and Wages	18,227.00
Expenses	8,700.00
Snow — Ice Removal	10,000.00
Chapter 81	13,375.00
Street Lighting	15,000.00

Welfare Department:

Salaries and Wages	8,500.00
Expenses	115,583.00

Veterans' Services:

Salaries and Wages	550.00
Expenses	10,065.00
Out of State travel	30.00

Schools:

Salaries and Wages	703,391.00
Expenses	200,905.00
Capital Outlay	22,150.00
Out of State travel	875.00
Vocational Schools	9,470.00
Stadium — Salaries and Wages	200.00
Expenses	1,375.00
Capital Outlay	750.00

Recreation:

Parks — Salaries and Wages	300.00
Expenses	200.00
Capital Outlay	500.00

Libraries:

Salaries and Wages	2,000.00
Expenses	1,700.00

Water Department:

Salaries and Wages	24,160.00
Expenses	19,800.00
Capital Outlay	3,103.00

Maturing Debt and Interest:

Maturing Debt	216,000.00
Interest — Maturing Debt	104,932.00

Interest — Temporary Loans	1,344.40
Blanket Insurance	9,000.00
<i>To be taken from Municipal Bldg. Insurance Fund</i>	
Memorial Day	800.00
Cemeteries	800.00
Stationery and Printing	3,500.00

Voted: That all salaries be retroactive to January 1, 1959.

Memorial Day Committee appointed by the Moderator: Richard P. Davis, William O. Wass, Emmett R. Millet and Richard L. Fales.

ART. 5. To determine what sum the Town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any other action relative thereto.

Voted: That no monies be taken from available funds under this Article.

ART 6. To see what sum of money the Town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

Voted: To adopt and that \$8,000 be taken from Overlay Reserve and \$12,000 be transferred from E. & D.

ART. 7. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1959, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

Voted: To adopt.

ART. 8. To see if the Town will authorize the Selectmen to institute suits on behalf of the Town or defend any suits that are, or may be brought against the Town, and to sign any contracts or agreements in behalf of the Town.

Voted: To adopt.

ART. 9. To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation any tax title held by the Town for more than two years, and see what sum of money the Town will vote to raise and appropriate therefor.

Voted: To adopt and that \$1,100.00 be raised and appropriated for this Article.

ART. 10. To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

Voted: To adopt.

ART. 11. To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of the Public Library.

Board of Selectmen.

Voted: To adopt.

ART. 12. To see if the Town will vote to authorize the Selectmen to appoint an Inspector of Wires under the provisions of Chapter 166, Section 32 of the General Laws, or take any other action relative thereto.

Board of Selectmen.

Voted: To adopt.

ART. 13. To see what sum of money the Town will vote to raise and appropriate for salary for an Inspector of Wires so appointed. This article required to carry out the provisions of Chapter 403 of the Acts of 1958.

Board of Selectmen.

Voted: That the sum of \$500 be raised and appropriated for this purpose and that the Selectmen be authorized to establish the Inspector's salary and the inspection fees to be collected.

ART. 14. To see if the Town will vote to raise and appropriate a sum of money to electrify the clock in the Town Hall Tower, or take any other action relative thereto.

Board of Selectmen.

Voted: To indefinitely postpone.

ART. 15. To see if the Town will vote to raise and appropriate the sum of \$1,000 for repairs to the Town Hall, or take any other action relative thereto.

Board of Selectmen.

Voted: To adopt and raise and appropriate \$1,000.

ART. 16. To see if the Town will vote to increase the reimbursement for use of privately owned vehicles on Town business from

.07 cents per mile to .08 cents per mile, or take any other action relative thereto. *Board of Selectmen.*

Voted: To adopt.

ART. 17. To see if the Town will vote to enact a by-law under the provisions of Chapter 41, Section 108A and 108C, and establish a personnel board to be appointed by the Board of Selectmen to study the problem of compensation of all Town employees except those filled by popular election and professional positions under the direction and control of the School Committee and to prepare a wage and classification plan and personnel policy plan, classifying all such employees unto groups and classes doing substantially similar work or having substantially equal responsibilities. Such a plan to provide minimum and maximum salaries to be paid to such employees in positions so classified and for the attainment of such employees in positions so classified and for the attainment of such maximum salaries by periodical step rate increases, such salaries to be appropriately related, if possible, to salaries paid commercial and business establishments and by comparable municipalities as well as reliable cost-of-living index. The personnel board to be authorized to employ professional consultants in connection with the foregoing if deemed desirable and to report its findings for a complete wage and classification plan and personnel policy plan to the next special or annual Town Meeting. The personnel board to consist of five members, two to be appointed for three years, two to be appointed for two years and one for one year, and thereafter each member to be appointed for a three-year term. No member of the personnel board to receive compensation. Vacancies to be appointed by the Selectmen. At all times one of the five members shall be one who has been selected from a list of not less than three suggested members submitted by the full-time employees of the Town, including the professional employees of the School Dept. or take any other action relative thereto. *Board of Selectmen.*

Voted: To adopt.

ART. 18. To see if the Town will vote to appropriate the sum of \$2,000 for the use of said committee; or take any other action relative thereto. *Board of Selectmen.*

Voted: To raise and appropriate the sum of \$500 for this

Article.

ART. 19. To see if the Town will vote to raise and appropriate the sum of \$300 in support of the trustees for county aid to agriculture to be expended by the 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director. *Board of Selectmen.*

Voted: To raise and appropriate the sum of \$300 for this Article.

ART. 20. To see if the Town will vote to adopt as a Town By-Law under the provisions of Chapter 40, Section 21 of the General Laws, the Plumbing Rules and Regulations adopted by the Board of Health on July 1, 1958, as advertised in the Merrimack Valley Advertiser on July 10, 1958 and on file with the Town Clerk, or take any other action relative thereto.

Board of Health.

Voted: To adopt. Disapproved by Attorney General December 16, 1959.

ART. 21. To see if the Town will vote to authorize the Board of Health to establish a regular salary for the Plumbing Inspector, said salary to be paid out of fees collected by the Plumbing Inspector in the course of his duties, or take any other action relative thereto.

Board of Health.

Voted: To raise and appropriate \$500 for salary; same salary to be paid out of fees.

ART. 22. To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with the boundaries and measurements as shown on a plan on file with the Town Clerk.

Erlin Terrace

Lowell Street

Oak Avenue

Mark Road

Rounsevell Road

Floyd Avenue

Arlington Street

Martin Road

Old Stage Coach Road

Lincoln Road

Marie Street (ext.)

Highland Avenue

Road Commissioners

Voted: To accept:

Erlin Terrace

Floyd Avenue

Arlington Street

Martin Road

Marie Street (ext.)

Lincoln Road

Lowell Street

Highland Avenue

Mark Road

ART. 23. To see if the Town will vote to raise and appropriate the sum of \$1,800 for the maintenance of Chapter 90 Highways, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for this purpose or take any other action relative thereto, and will further vote to transfer the sum of \$3,600 from the E. and D. Account in anti-

pation of re-imbursement from the State and County for the work or take any other action relative thereto.

Road Commissioners

Voted: To raise and appropriate \$1,500 and take \$3,000 from E & D Account.

ART. 24. To see if the Town will vote to transfer the sum of \$23,650.00 from the E & D Account in anticipation of the reimbursement from the State for Highway maintenance under Chapter 81 or take any other action relative thereto.

Road Commissioners

Voted: To transfer \$23,375 from E & D under this Article.

ART. 25. To see if the Town will vote to raise and appropriate the sum of \$6,250.00 or any other sum for the improvement of Shawsheen Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for the purpose, or take any other action relative thereto and will further vote to transfer the sum of \$18,750.00 from the E & D Account in anticipation of reimbursement from the State and County for the work, or take any other action relative thereto.

Voted: To raise and appropriate \$6,250.00 and transfer \$18,750.00 from the E & D Account for this Article.

ART. 26. To see if the Town will vote to continue the Highway Machinery Fund as established at the last Annual Town Meeting, and to appropriate an additional sum including the unexpended balance of the 1958 Highway Machinery Account to be added to the amount already accredited to this fund for Highway Machinery purposes, or take any other action relative thereto.

Road Commissioners.

Voted: To adopt this Article and that \$18,400.33 be transferred from the Highway Machinery Fund to the Highway Account. \$15,500.00 of this to be used for new equipment.

ART. 27. To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purpose, repair and maintenance of Road Machinery equipment for 1959 or take any action relative thereto.

Road Commissioners.

Voted: To adopt this article and that \$26,500.00 be transferred from the Highway Machinery Fund to the Highway Account, \$15,500.00 to be used for capital outlay.

ART. 28. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of

water services to dwelling or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto. *Water Commissioners.*

Voted: To raise and appropriate \$50,000.00 for the purpose of this Article.

ART. 29. To see whether the Town will vote to raise and appropriate a sum not to exceed \$33,000.00 for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, by the development of an additional well field, including well, pipes and original pumping station equipment, and by the construction of small buildings for pumping stations, and to determine how any such sum shall be raised, whether by taxation, by transfer of available funds, by borrowing or otherwise, and if by borrowing to authorize the issuance of bonds and notes of the Town, and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

Voted: To raise and appropriate \$33,000.00 for this Article.

ART. 30. To see if the Town will vote to expend the sum of \$1,400.00 from the Installation approximately 400 feet of six inch water pipe in Charme Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: That \$1,400.00 be taken from the Installation Account for this Article.

ART. 31. To see if the Town will vote to raise and appropriate the sum of \$2,750.00 or any other sum for the purpose of installing a public water main in Woburn Street for a distance of approximately 550 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

Voted: To raise and appropriate the sum of \$2,750.00 for the purpose of this Article.

ART. 32. To see if the Town will vote to raise and appropriate the sum of \$1,325.00 or any other sum for the purpose of installing a public water main in Lowe Street for a distance of approximately 265 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

Voted: To indefinitely postpone.

ART. 33. To see if the Town will vote to raise and appropriate the sum of \$1,800.00 or any other sum for the purpose of installing a public water main in Wamesit Road for a distance of approximately 450 feet, and to authorize the Water Dept. to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

Voted: To indefinitely postpone.

ART. 34. To see if the Town will vote to raise and appropriate the sum of \$11,000.00 or any other sum for the purpose of installing a public water main in Shawsheen Street for a distance of approximately 2,200 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

Voted: To raise and appropriate the sum of \$11,000.00 for the purpose of this Article.

ART. 35. To see if the Town will vote to raise and appropriate the sum of \$3,480.00 or any other sum for the purpose of installing a public water main in Marshall Street for a distance of approximately 870 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Road Commissioners.

Voted: To indefinitely postpone.

ART.36. To see if the Town will vote to raise and appropriate the sum of \$3,200.00 or any other sum for the purpose of installing a public water main in Chandler Street for a distance of approximately 800 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

Voted: To indefinitely postpone.

ART. 37. To see if the Town will vote to raise and appropriate the sum of \$1,940.00 or any other sum for the purpose of installing a public water main in East St. for a distance of approximately 485 feet, and to authorize the Water Department to do

such work and expend such money or take any other action relative thereto. *Water Commissioners.*

Voted: To raise and appropriate the sum of \$1,940.00 for the purpose of this Article.

ART. 38. To see if the Town will vote to raise and appropriate the sum of \$2,340.00 or any other sum for the purpose of installing a public water main in Lincoln Road for a distance of approximately 585 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

Voted: To indefinitely postpone.

ART. 39. To see if the Town will vote to raise and appropriate the sum of \$3,625.00 or any other sum for the purpose of installing a public water main in Colab Road for a distance of approximately 725 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

Voted: To expend from the installation account the sum of \$3,625 for the purpose of installing a water main in Colab Road (Newbury Ave.) for a distance of approximately 725 feet, provided that the cost of said installation is first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do the work.

ART. 40. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto. *Water Commissioners.*

Voted: To raise and appropriate the sum of \$500.00 under this Article.

ART. 41. To see if the Town will vote to raise and appropriate the sum of \$18,000.00 or any other sum for the purpose of installing a public water main in Rogers St. for a distance of approximately 3,600 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

Voted: To raise and appropriate the sum of \$18,000 for this Article.

ART. 42. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the purpose of securing engineering

services to locate grades and levels in various areas for the purpose of improving our water system. *Water Department.*

Voted: Not to adopt.

ART. 43. To see if the Town will vote to raise and appropriate the sum of \$12,500.00 for the purpose of lowering the bottom of Heath Brook from Foster Street to Shawsheen Street by dredging and cleaning out same according to grades and levels that will be furnished by a competent engineer — for the purpose of improving our water system and to authorize the Water Commissioners to do such work and expend such money or take any action in relation thereto. *Water Department.*

Voted: Not to adopt.

ART. 44. To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapters 516 and 524 Acts of 1950, for all damages that may be incurred by work to be performed by the Dept. of Public Works of Massachusetts for the improvement, development, maintenance, and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth. *Water Department.*

Voted: To adopt.

ART. 45. To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$9,000.00 to settle the land damage claims arising from the taking of land for the new reservoir on Ames Hill or take any action in relation thereto. *Water Department.*

Voted: To raise and appropriate \$9,000.00 for the purpose of this Article.

ART. 46. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$211.64 to pay for repairs made to the Police cruiser as a result of an accident which occurred in 1958, or take any action in relation thereto. *Board of Selectmen.*

Voted: To raise and appropriate the sum of \$211.64 for the purpose of this Article.

ART. 47. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$74,000.00 to construct,

erect, and equip a Police Station and Garage with proper facilities, on Dewey Street at the corner of Town Hall Avenue; and to authorize the Committee appointed under Article 4 of the Warrant for the Special Town Meeting of December 12, 1956, to employ professional consultants, expend such funds, call for bids, and to execute and sign all contracts, vouchers, and legal documents, incidental and necessary to carry out the purposes of this Article, or take any action in relation thereto.

Police Station Committee.

Voted: To indefinitely postpone.

ART. 48. To see if the Town will vote to rescind the action taken under Article 13 of the Special Town Meeting, held on July 25, 1951, and return the sum of \$17,000 originally transferred for the erection of a Police Department Garage and Office Space, to the excess and deficiency account or take any action in relation thereto.

Police Station Committee.

Voted: To indefinitely postpone.

5:20 P.M.— Meeting was adjourned until 7:30 Monday evening.

MARCH 12, 1959

Adjourned meeting opened at 7:30 P.M. by Moderator Alan M. Qua with John E. Hedstrom and Richard Priebe acting as tellers. It was voted to recess until 8:00 P.M. because of the lack of a quorum. At 8 P.M. a quorum still was lacking and meeting was recessed until 8:15 when count of voters showed 293 present.

Article 49 was taken up at this time.

ART. 49. To see what sum of money the Town will raise and appropriate or transfer from available funds for the purchase of an aerial ladder, or take any other action relative thereto.

William A. Chandler, Chief of Fire Dept.

Voted: To indefinitely postpone. Vote for indefinite postponement was 197 - opposed 124.

ART. 50. To see if the Town will vote to raise and appropriate a sum of money for the use of a committee to be appointed from the floor to secure plans and specifications and to secure professional assistance and do any and all things necessary and proper to construct a new fire house to be located on Salem Road and South Street in South Tewksbury and to report back at the next special or annual town meeting, or take any action in relation thereto.

Fire Department.

Voted: That \$1,000 be raised and appropriated and that a committee of five be appointed by the Moderator for the purpose

of this Article. Committee appointed: John J. Belton, William A. Chandler, William J. O'Neill, Thomas J. Berube and Kenneth W. Holden.

ART. 51. To see if the Town will vote to raise and appropriate the sum of \$500.00 for Poison Ivy Control or take any other action relative thereto. *Tree Warden.*

Voted: To raise and appropriate \$300 for this Article.

ART. 52. To see if the Town will vote to raise and appropriate the sum of \$300 for Nursery Stock or take any other action relative thereto. *Tree Warden.*

Voted: To indefinitely postpone.

ART. 53. To see if the Town will vote to authorize the Selectmen to subdivide the lower hall for office space, and raise and appropriate the sum of \$1,000 for such purpose. *Board of Selectmen.*

Voted: Not to adopt.

ART. 54. To see if the Town will appropriate the sum of \$3,000 under the direction of a playground commission of five members to be appointed by the Moderator in accordance with Chapter 45, Section 14, of the General Laws of the Commonwealth of Massachusetts or take any other action relative thereto.

Norman J. DeMarais, Playground Commission

Playground commission appointed were: Wilfred P. Breen, Gerald Rideout, Anthony Obdens and Norman J. DeMarais.

ART. 55. To see if the Town will vote to make the Playground Commissioners responsible for conducting a summer recreational program suitable for all school age children, and to see what sum of money the Town will vote to appropriate for the purpose of this Article, or take any other action relative thereto.

School Committee and Playground Commissioners.

Voted: To indefinitely postpone.

ART. 56. To see if the Town will vote to set the number and terms of office of the Playground Commissioners in the following manner: in 1959 two members shall be appointed for three years, two members shall be appointed for two years, one member shall be appointed for one year:

in 1960 one member shall be appointed for three years;

in 1961 two members shall be appointed for three years; thereafter, two member shall be appointed each year for three

years except that every third year one member shall be appointed for three year.

School Committee and Playground Commissioners

Voted: To indefinitely postpone.

ART. 57. To see if the Town will accept the offer of Melvin G. Rogers to give to the Town a tract of land owned by him located in Tewksbury at the corner of Rogers St. and Marston St. and containing about 27 acres, upon condition that the land be forever used only as a park and playground and only for outdoor activities; and to direct the Park Board to accept the gift on these conditions and authorize the said Board to sign the acceptance on behalf of the Town and agree on behalf of the Town to comply with the conditions of the gift.

Park Commissioners.

Voted: To adopt this Article and accept this gift in any way acceptable to the donor and that the Board of Selectmen be authorized and directed to prepare a resolution for the purpose of thanking Mr. Rogers for his generous gift to the Town and his numerous previous acts of generosity for the Town and its people.

A rising vote of thanks was given to Mr. Rogers.

ART. 58. To see if the Town will vote to authorize and empower a committee to supervise, execute or perform any duties necessary or desirable to carry out a school construction program, or take any other action relative thereto.

Long Range Planning Committee.

Voted: To authorize and empower a committee to carry out preliminary plans for the conversion of the present High School to a 750 pupil Junior High School and that the Moderator appoint a five member committee to carry out the provisions of this Article. Committee appointed: Richard G. Priebe, James A. Johnson, Loella Dewing, Stephen A. Gendall.

ART. 59. To see what sum of money the Town will vote to raise and appropriate or transfer from available funds to carry out the above article, or take any other action relative thereto.

Long Range Planning Committee.

Voted: To indefinitely postpone.

ART. 60. To see if the Town will vote to raise and appropriate the sum of \$3,000 to be used in conjunction with Article 54 of The Annual Town Meeting on March 5, 1958, to erect a gravel sidewalk on Foster Road. Work to be done under the

supervision of the Road Commissioners, or take any other action in relation thereto.

Sidewalk Committee.

Voted: To raise and appropriate \$3,000 for the purpose of this Article.

ART. 61. To see if the Town will vote to authorize the Selectmen to take by eminent domain or purchase an easement and right of way to be exercised in conjunction with the present water easement of the Commonwealth of Massachusetts, from the new high school premises to Helvetia Street and/or Main Street, for the purpose of a sidewalk for the school children, and to raise and appropriate the sum of \$1.00 for the land damages for such purpose, and to further authorize the Selectmen to negotiate with the Commonwealth of Massachusetts concerning such easement or right of way, or take any other action relative thereto.

School Building Committee.

Voted: To postpone until next Annual Town Meeting.

ART. 62. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to construct a sidewalk from the premises of the new high school over the water easement owned by the Commonwealth of Massachusetts to Helvetia Street and/or Main Street, or take any other action relative thereto.

School Building Committee.

Voted: To postpone until next Annual Town Meeting.

ART. 63. To see what action the Town will take relative to naming the new high school building now being erected on Pleasant Street, and in conjunction therewith what action will be taken concerning the name of the present high school building, or take any action in relation thereto.

School Building Committee.

Voted: To name the new high school "Tewksbury Memorial High School" and the present high school on Pleasant Street "Tewksbury Junior High School."

ART. 64. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay the land damages as the result of the claims made against the town from the taking for the new high school property under Article 59 of the warrant for the annual town meeting dated March 5, 1958.

Selectmen and School Building Committee.

Voted: To raise and appropriate \$38,843 for this Article.

ART. 65. To see if the Town will vote to raise and appropriate the sum of \$930 to indemnify Frederick R. Millett from a judgment of the Woburn District Court as the result of a collision of a fire engine on Pond St. and Salem Rd. on or about April 20, 1954, or take any action in relation thereto.

Town Counsel.

Voted: To raise and appropriate \$930 for this Article.

ART. 66. To see if the Town will vote to raise and appropriate the sum of \$75.00 to pay for a judgment for land damages in the Superior Court secured by Louise Kamn et als, or take any action in relation thereto.

Town Counsel.

Voted: To raise and appropriate \$75. for this Article.

ART. 67. To see if the Town will vote to raise and appropriate a sum of money to pay for the medical bills incurred by Mrs. Elizabeth Collins while employed by the Tewksbury School Department, or take any action in relation thereto.

Town Counsel.

Voted: To raise and appropriate \$57.29 for this Article.

ART. 68. To see if the Town will vote to repeal the present Zoning By-Law and in lieu thereof adopt a revised Zoning By-Law, as shown in Warrant for 1959.

Planning Board.

PROPOSED DRAFT OF ZONING BY-LAW

Purpose

For the purpose of promoting the health, safety, convenience, morals, and welfare of its inhabitants, and, in addition, to lessen congestion in the streets, to conserve health, to secure safety, from fire, panic, and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements; to conserve the value of land and buildings; to encourage the appropriate use of land throughout the Town, and to preserve and increase its amenities, the Town of Tewksbury, County of Middlesex, hereby adopts the following text and maps as its Zoning By-Law.

Section 1	Definitions
Section 2	Classes of Districts
Section 3	General and Special Regulations
Section 4	Residence Districts
Section 5	Commercial Districts
Section 6	Industrial Districts
Section 7	Off-Street Parking and Loading

Section 8	Removal of Top Soil, Sand and Gravel
Section 9	Non-Conforming Buildings and Uses
Section 10	Administration and Enforcement
Section 11	Amendments, Validity

SECTION 1 — DEFINITIONS

For the purpose of this by-law, certain terms or words shall be defined as below. Words in the present tense include the future, the singular number includes the plural and vice versa. The word "person" includes partnership, corporation, or other entity. The word "lot" includes the word "plot." The word "building" includes the word "structure."

1.1 Accessory Building

Any building which is subordinate to and whose use is incidental and accessory to the use of the principal on the same lot.

1.2 Building

Any structure having a roof and intended for the shelter, housing, or enclosure of persons, animals, or materials. Any other structure more than eight feet high shall be considered as a building, including a solid fence or wall, but excluding an electric transmission line or an electric light, telephone or telegraph pole, highway or railroad bridge or flagpole.

1.3 Building Area

The ground area enclosed by the walls of a building together with the area of all covered porches.

1.4 Building Coverage

The percentage which the aggregate building area of all buildings on the lot bears to the area of the lot.

1.5 Building Height

The vertical distance from the average finished grade within 10 feet of the walls of the building to the highest point of the roof.

1.6 Building Line

A line parallel to a street at a distance to the required front yard or at a greater distance when otherwise established by the Town of Tewksbury.

1.7 Board

The Planning Board of the Town of Tewksbury.

1.8 Court

An open space, other than a yard, on the same lot with a building, which space is bounded on three or more sides by the walls of such building.

1.9 District

A district established by the provisions of Section 2 of this by-law.

1.10 Dwelling, one family

A detached building designated for or occupied by one family.

1.11 Dwelling, two family

A detached building designated for or occupied by two families.

1.12 Dwelling, multiple

A dwelling or group of dwellings on one lot containing separate living units for three or more families, having separate or joint entrances, services, or facilities.

1.13 Dwelling, row

A building designated for or occupied by one family which is attached to one or more similar dwellings in a row or group containing not less than three such buildings.

1.14 Family

Any number of individuals related by blood, marriage or adoption, living together as a single housekeeping unit, provided that a group of not more than seven persons keeping house together, but not necessarily related by blood or marriage may be considered a family.

1.15 Family Dwelling Unit

A dwelling or part of a dwelling occupied or intended to be occupied by one family for residential purposes.

1.16 Lot

A plot or parcel of land occupied or capable of being occupied by one principal building and the accessory buildings or uses customarily incident to it including such open spaces as are required by this by-law. In the case of multiple dwellings and public, institutional, commercial or industrial buildings, a group of buildings under the same ownership may be considered as occupying the same lot.

1.17 Lot, corner

A lot at the intersection of and abutting on two or more streets where the angle or intersection is not more than 135 degrees or where the intersection is rounded by a curve having a radius of less than 100 feet.

1.18 Lot, interior

A lot other than a corner lot or through lot.

1.19 Lot, through

A lot other than a corner lot which abuts two or more streets which do not intersect at the lot.

1.20 Lot Line

The established division line between lots or between a lot and a street.

1.21 Lot Line, front

All dividing lines between a street and the lot shall be considered front lines.

1.22 Lot Line, side

The line or lines bounding a lot which extend from the street towards the rear in a direction approximately perpendicular to the street. In the case of corner lots, or through lots, all lines extending from streets shall be considered side lot lines. The line bounding a lot at the rear and approximately parallel to at the maximum distance from the front lot line.

1.24 Lot, minimum width of

The distance between the side lot lines measured in a straight line at right angles to the mean direction of such side lot lines, which line of measurement shall touch, but not be in front of the building line. In the case of a corner lot, the minimum width shall be similarly measured and, for the purpose of this measurement only, the front lot line which has the least dimension shall be considered the front lot line and the lot lines adjacent thereto shall be considered as side lot lines.

1.25 Non-conforming use

A use of land, buiding, or premises which is not a use permitted by the provisions of this by-law for the district in which such land, building or premises are situated.

1.26 Non-conforming building

A building the use or construction of which does not conform to the applicable provision of this by-law.

1.27 Open Space

A space, not occupied by a building or other roofed structure, on the same lot as the principal building.

1.28 Premises

A lot as defined in this section, including any buildings thereon.

1.29 Street

A public way or a way opened to the public use or other right-of-way giving access to the lot, but excluding an alley used for service access only. "Street" shall be deemed to include the entire width of the right-of-way.

1.30 Street Line

Any vehicle or object on wheels and having no motive power of its own, but which is drawn by, or used in connection with a motor vehicle, and which is so designed and constructed, or reconstructed or added to by means of such accessories as to permit use and occupancy thereof for human habitation, whether resting on wheels, jacks, or other foundations, and shall include the type of vehicle known as a mobile home.

1.31 Trailer

The line dividing the street and the lot.

1.32 Trailer Camp

Any land used or permitted to be used for the parking of more than one occupied trailer coach.

1.33 Yard, front

An open space between the buildings and the front line, extending the full width of the lot, or in case of a corner lot, extending along all streets.

1.34 Yard, rear

An open space between the building and the rear lot line, extending the full width of the lot.

1.35 Yard, side

An open space between the buildings and the front lot line, extending from the front yard to the rear yard. Any yard not a rear yard or a front yard shall be deemed a side yard.

1.36 Yard, required front, rear, or side

So much of the front, rear or side yard as is required by the applicable provisions of this by-law.

SECTION 2 — CLASSES OF DISTRICTS

2.1 Division into Districts

For the purpose of this by-law, the Town of Tewksbury is divided into the following classes of districts.

Residence Districts

R-40

R-20

R-15

Commercial Districts

CA-15

CB-20

Industrial Districts

Ind.

2.2 Zoning Map

The boundaries of these districts are hereby established as shown on the Zoning Map of the Town of Tewksbury, dated....., and amendments thereto, which map and amendments are hereby declared to be a part of this by-law.

2.3 Zoning of Streets

When opposite sides of a street lie in different districts, the boundary shall be deemed the center of the right-of-way.

2.4 Land under water

The boundary of each district shall include land under any lake, pond, or stream lying therein.

2.5 More Restrictive Districts

A district shall be deemed to be more restrictive than any district appearing below it in the list contained in Paragraph 2.1.

SECTION 3 — GENERAL AND SPECIAL REQUIREMENTS

3.1 Compliance with By-Law

No land, building or premises, or part thereof, shall hereafter be used, and no building or part thereof, or other structure, shall be constructed, reconstructed, extended, enlarged, moved or altered except in conformity with this by-law. No lot shall have an area, width, or a front, side or rear yard, less than that set forth in the applicable paragraph hereof, except as otherwise specifically provided in this ordinance. No building or buildings shall occupy in the aggregate a greater percentage of lot area, nor be greater in height, than as set forth in the applicable paragraph hereof, except as otherwise specifically provided in this by-law.

3.2 Reduction of Lot Area or Dimensions

No lot shall be diminished, nor shall any yard, court, or any other open space be reduced except in conformity with this by-law, or with the approval of the Board of Appeals as provided in Section 10.

3.3 Required Lot Width and Frontage

No building shall be built on any lot unless such lot has the required lot width as defined in Paragraph 1.24 and has a frontage of at least 25 feet on a public street or upon a street dedicated to public use.

3.4 Lots Lying in More than One District

In the case of lots lying in more than one district, the provisions of the less restrictive district may be applied for a distance of not over 25 feet into the more restrictive district, provided that such lot has frontage on a street in the less restrictive district.

3.5 Open Space Required for Each Building

Except as specifically provided herein no part of any yard or other open space required about any building may be included as part of a yard or other open space required for any other building.

3.6 Projection into Open Spaces

Nothing in this by-law shall prohibit the projection of not more than one foot into a required open space of pilaster, columns, belt courses, sills, cornices, or other similar architectural features, nor the planting or landscaping of such open spaces except as provided in Paragraph 3.7 hereof.

3.7 Obstruction at Street Intersections

No fence, wall, hedge, shrubbery, or other obstruction to vision in excess of three feet in height shall be placed or allowed to grow at street intersections within the area formed by a line joining

points on each front lot line 20 feet from the intersection of the tangents of such streets.

3.8 Lots on Narrow Streets

In the case of lots in residence districts fronting on streets less than 40 feet in width the required front yard shall be increased by one-half the difference between 40 feet and the actual width of the streets.

3.9 Lots Adjacent to a Railroad

In the case of that portion of a lot in a district other than a residence, where contiguous to a railroad right-of-way, no side or rear yard shall be required.

3.10 Dwellings for more than One Family

The number of family dwelling units on any lot shall not exceed one for each unit of land area appearing under the heading: "Minimum Lot Area per Family Dwelling Unit" in the table applicable to the district in which such lot is located. For the purpose of determining the number of family dwelling units to be permitted on a lot, the average depth of such lot shall not exceed three times the average width.

3.11 Density of Residential Use

In the case of buildings with human habitation, other than residences, the total number of sleeping accommodations on any lot shall not exceed seven for each unit of land area appearing under the heading "Minimum Lot Area per Family Unit" in the table applicable to the district in which such lot is located.

3.12 Use of Land for Access or Parking

The use of land for access to or for parking in connection with a use shall be considered to be accessory to and part of such use, except that this provision shall not prohibit access across a Commercial District to a use lying in an Industrial District.

3.13 Accessory Buildings

Detached accessory buildings not more than 12 feet in height and not used for human habitation or for the housing of animals may be located in the required rear yard, and in so much of the required side yard as lies not less than 75 feet from any street line, provided that they are not less than 10 feet from any side or rear lot line.

3.14 Height Limitation

The building height limit shall be applied separately for each wing or other distinct portion of the building, and may be increased for any building or district portion thereof by one foot for every two feet by which such building or such portion thereof lies inside the nearest limiting line of any required front, side or rear yard. Spires, cupolas, towers, chimneys, flagpoles, pent houses, ventilators,

tanks, and similar features, occupying in the aggregate not more than 10 per cent of the building area and not used for human occupancy, may be erected to a reasonable and necessary height.

3.15 Existing Lots

Nothing in this by-law shall prevent the construction of a permitted building or the establishment of a permitted use on a lot which at the time of adoption of this by-law and continuously thereafter was owned separately from any adjoining lot, provided that if such lot is not served by public water it shall contain not less than 7,500 square feet, and provided further that any reduction in required front, side, and rear yards has been approved by the Board of Appeals. No dwelling for more than one family shall be constructed on any such lot unless the lot per area per family unit is equivalent to the applicable requirement of this by-law.

3.16 Trailers

No corporation, person or persons, owners, lessees, or other person in control of a trailer, trailer coach, mobile home, or other closed vehicle furnished for housekeeping, and designed to be pulled behind another vehicle shall cause the same to be placed upon any premises in any district within the Town except within a duly authorized Trailer Coach Park without the prior approval of the Board of Appeals acting in accordance with Section 17 of the Zoning By-Laws and Chapter 40A, Section 15, and other lawful authority. The Board of Appeals shall not act upon any application for a permit unless the Board of Health has submitted their approval of the proposed location to the Board of Appeals in writing.

SECTION 4 — RESIDENCE DISTRICTS

4.1 Uses Permitted

4.1.1. Single family dwellings subject to the requirements of Paragraph 4.2.

4.1.2 Dwellings for more than one family, subject to the requirements of Paragraph 4.2, especially as to minimum lot area per family unit.

4.1.3 Agriculture, farming, forestry, truck or nursery gardening, including greenhouses. No livestock or poultry may be kept on any lot of less than 3 acres. The uses permitted by this paragraph shall not be held to permit the commercial raising of fur-bearing animals other than rabbits nor the keeping of swine.

4.1.4 A personal, professional or business office of the occupant of the premises located in the dwelling occupied by such person as his residence and employing not more than two persons who are not residents of the premises.

4.1.5 A customary incidental home occupation such as dress-making, millinery, preparation of food products, watch repairing,

television and radio repair, or similar service occupations carried on within a dwelling and exclusively by a resident of the premises, provided that such use is secondary to the use of the dwelling for residence purposes and does not change the residential character thereof, but excluding the sale of food or beverages for consumption on the premises except as permitted by 4.1.6.

4.1.6 The letting of rooms or furnishing of board by the resident of the premises to not more than 6 persons.

4.1.7 Philanthropic, educational, recreational, or religious use by a duly organized non-profit corporation or governmental unit, excluding correctional institutions or institutions for the insane.

4.1.8 A public school, town hall, town office building, firehouse, police station, or other similar municipal building of the Town of Tewksbury, but excluding a garage for storage of heavy equipment, repair shop, or incinerator.

4.1.9 A park, playground, forest or wildlife reservation operated by a non-profit corporation located in the Town of Tewksbury, or by a governmental unit.

4.1.10 The following uses when specifically approved by the Board of Appeals as special exceptions and subject to such conditions as said Board may establish, giving consideration to the effect of the proposed use on present and future dwellings in the vicinity, to the proposed site planning and landscaping, to the conditions affecting traffic safety, to the provision for off-street parking and to other standards provided in this by-law:

4.1.10.1 A telephone exchange, radio or television transmission or relay station, transformer substation, sewer or water pumping station, water tank, stand pipe, water supply reservoir or reservation, bus or railway waiting room or similar public utility use with no outside service yard or outside storage of supplies, provided that the Board of Appeals finds that such use is necessary within the Residence District in which it is located and that the proposed architecture and landscaping are in harmony with the character of the neighborhood.

4.1.10.2 A private school for pupils below high school grade, operated for profit.

4.1.10.3 A bona fide club or community house not operated for profit.

4.1.10.4 A cemetery owned by the Town of Tewksbury or by an ecclesiastical society or cemetery association located in the Town.

4.1.10.5 A privately operated nursing or convalescent home.

4.1.11 Accessory uses customarily incidental to a permitted use on the same lot, including buildings used for permitted home occupations. Accessory buildings shall not be used for dwelling purposes, except by employees or non-paying guests of the occupant of the premises. Accessory use may include a private garage, but if such garage is an integral part of the principal dwelling, it shall

occupy not more than one-half of the total ground floor area. Space for one motor vehicle may be rented to others than occupants of the premises. Accessory use shall not include the storage of commercial vehicles in excess of one and one-half tons' capacity except in the case of vehicles used primarily for agricultural or maintenance purposes on the premises.

4.1.12 Signs not exceeding three square feet in area bearing the name and occupation of the occupant. Temporary signs not exceeding 6 square feet in an area advertising the premises for sale or rent, or advertising a building operation or repair being carried out on the premises while such sign is on display.

4.2 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Area per Fam. Unit sq. ft.	Front Yard ft.	Side Yards Each ft.	Rear Yard ft.	Max. Bldgs. Cov. %	Ht. ft.
R-40	40,000	150	30,000	40	30	30	10	35
R-20	20,000	125	15,000	30	20	30	15	35
R-15	15,000	100*	10,000	30	15	30	20	35

*For lots containing a dwelling for more than one family, the lot width shall be not less than 125 feet.

SECTION 5 — COMMERCIAL DISTRICTS

5.1 Uses Permitted in CA Districts

5.1.1 Any use permitted in a Residence District, without the requirement for approval of the Board of Appeals as provided in Paragraph 4.1.7.

5.1.2 Business and professional offices and financial institutions.

5.1.3 Retail stores for sale of antiques, appliances, auto supplies, beverages including packaged alcoholic beverages, confectionery, food, frozen food storage space, furniture, gifts, hardware, horticultural products and supplies, household furnishings, jewelry, medical supplies, notions, office supplies, optical supplies, periodicals, photographic equipment, sporting goods, stationery, toys, wearing apparel, provided in all cases that no merchandise be displayed outdoors more than 10 feet from the wall of the building where sold.

5.1.4 Retail service establishments for a barber, caterer, clothes cleaner, cobbler, decorator, dressmaker, florist, furrier, hairdresser, photographer, tailor, upholsterer.

5.1.5 Motels, subject to the approval of the Board of Appeals in accordance with the provisions of Section 10, provided such Board finds that adequate provisions are to be made for sanitary sewerage and for the handling of traffic.

5.1.6 Bowling alleys and establishments for use of amusements, recreation or assembly, subject to the approval of the Board of Appeals in accordance with the provisions of Section 10.

5.1.7 Radio or television studios.

5.1.8 Restaurants and other places serving food and non-alcoholic beverages.

5.1.9 Undertaker's establishments.

5.1.10 Automobile service stations for the dispensing of fuel and lubricants and minor repairs only.

5.1.11 Accessory uses customary with, and incidental to, a permitted use, including private garages for the storage of motor vehicles as accessories to a permitted use only.

5.1.12 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with approval of the Board of Appeals.

5.2 Uses Permitted in CB Districts

5.2.1 Any use permitted in a CA District.

5.2.2 Restaurants, including those serving alcoholic beverages.

5.2.3 Public garages, automobile, trailer, and farm equipment salesroom, outdoor sales areas and public parking areas.

5.2.4 Motor truck terminals, and automobile or machinery repair shops, including welding and tire recapping, provided that all operations are carried on in a building.

5.2.5 Newspaper plant or job printing establishments.

5.2.6 Public utility buildings including storage yard or electric substation.

5.2.7 Plants for the processing and distribution of milk and edible dairy products, and for the bottling of beverages.

5.2.8 Theaters for indoor motion picture projection or dramatic or musical productions.

5.2.9 Research laboratories, provided that there is no manufacture of processing of material except as incidental to research and experiment, and provided further that no operation is carried on which creates any objectionable noise, smell, smoke, or fumes, or vibration noticeable off the premises.

5.2.10 Accessory uses customary with, or accessory to, a permitted use.

5.2.11 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals.

5.3 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot	Min. Lot	Min. Lot Area	Front	Side	Rear	Max.	Ht.
	Area	Width	per Fam. Unit	Yard	Yards	Yard	Bldgs.	
	sq. ft.	ft.	sq. ft.	ft.	Each	ft.	Cov.	ft.
CA-15	15,000	100	10,000	50	15	30	20	30
CB-20	20,000	100	15,000	50	20	30	15	30

SECTION 6 — INDUSTRIAL DISTRICTS

6.1 Uses Permitted in Industrial Districts

6.1.1 Any use permitted in any previous district except the sale at retail of alcoholic beverages.

6.1.2 Retail lumber, fuel, and building material yards, and contractor's equipment storage, provided that tanks for oil storage above ground do not exceed 10,000 gallons' capacity.

6.1.3 Electronic industries, assembling of electrical appliances and equipment, including manufacture of small parts.

6.1.4 Research laboratories including manufacture of equipment necessary for required research.

6.1.5 Food processing such as a bakery, but excluding the milling of grain or the rendering of fats and oils.

6.1.6 The manufacture, compounding, processing packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs.

6.1.7 Manufacture of ceramic products, vitreous ware, pottery and porcelain from previously pulverized clay and using kilns fired by electricity or other odorless, smokeless fuel.

6.1.8 Manufacture of jewelry, toys, sporting goods, musical instruments, etc.

6.1.9 Machine shop and manufacture of hardware, but excluding the use of drop hammers or punch presses of over 10 tons' rated capacity.

6.1.10 The fabrication and installation of glass and glass products.

6.1.11 The manufacture of clocks, watches, or scientific, optical, or precision instruments.

6.1.12 The manufacture of articles from previously prepared raw materials such as bone, feathers, felt, fibers, fiberglass, fur, hair, leather, paper, plastics, rubber, shell or textiles.

6.1.13 Publishing, printing, or bookbinding.

6.1.14 Stone or monument works.

6.1.15 Woodworking or upholstery shops.

6.1.16 Storage warehouses.

6.1.17 Accessory uses customarily incidental to a permitted use.

6.1.18 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals.

6.2 Uses Permitted in Industrial Districts upon the Approval of the Board of Appeals

The following uses may be permitted in an Industrial District upon the approval of the Board of Appeals, under such conditions

as said Board may determine, provided that they are located not less than 500 feet from the boundary of a Residence or Commercial District and not less than 500 feet from any street or property line.

6.2.1 The bulk storage of petroleum products.

6.2.2 Foundries, manufacture of large machine parts, metal working.

6.2.3 Tanneries.

6.2.4 Manufacture of cement products and cement mixing.

6.2.5 Processing, storage and distribution of asphalt products.

6.2.6 The sorting, baling, and storage of waste paper, rags or junk, or the dismantling of motor vehicles, provided that all operations are carried on within a building, or within an enclosure formed by a wall or tight board fence not less than 8 feet high.

6.2.7 A slaughterhouse.

6.3 Comparable Uses

The Board of Appeals may permit in any Industrial District a use which is similar to a use specifically permitted by provisions of this section in the nature of its processes, in the number of persons and vehicles which will be attracted to the premises and in its effect upon nearby premises, both within and without the District in which it is located.

6.4 Prohibited Uses

Except as provided in Paragraph 6.3, all uses not specifically permitted are prohibited. Prohibited uses shall include, but not be limited to, the following;

6.4.1 Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by the Town of Tewksbury.

6.4.2 Distillation of bones, rendering of fat or reduction of animal matter.

6.4.3 Manufacture of glue.

6.4.4 Oil refining.

6.5 Required Lot Area, Width, Yards, Coverage, Height

	Min. Lot Area	Min. Lot Width	Min. Lot Area per Fam. Unit	Front Yard	Side Yards Each	Rear Yard	Max. Bldgs. Cov.	Ht.
District	sq. ft.	ft.	sq. ft.	ft.	ft.	ft.	%	ft.
Indust.	40,000	150	30,000	40	30	30	10	30

6.6 Special Regulations

6.6.1 In any Industrial District the required front yard shall be suitably landscaped and shall not be used for parking, storage, or other purposes inconsistent with the landscaped effect.

6.6.2 Each lot in any Industrial District shall have access only at designated driveways. Each lot may have not more than two

driveways and one additional driveway for each 200 feet of street frontage above the minimum required. Driveways shall not exceed 30 feet in width at the front lot line.

6.6.3 A strip not less than 30 feet wide in all side and rear yards where adjacent to a Residence District shall be suitably landscaped and not used for parking or any use prohibited in such adjacent Residence District.

SECTION 7 — OFF-STREET PARKING AND LOADING

7.1 Facilities Required

On all premises developed after the adoption of this by-law for any purpose, parking facilities shall be provided, off the street or highway right-of-way, sufficient to accommodate the motor and other vehicles of all occupants, employees, customers and other persons normally visiting the premises at any one time.

7.2 Required Minimum Area

Unless parking facilities are otherwise specifically approved by the Board, they shall contain not less than the following minimum areas, exclusive of driveways necessary for access. Except as otherwise provided, rooftop, garage, or indoor parking, excluding ramps, may be included in the required area.

7.2.1 For dwellings, 250 square feet for each family unit.

7.2.2 For offices, financial institutions, retail stores, personal service shops, restaurants, and similar business buildings, an area equal to three times the floor area used for business, excluding storage.

7.2.3 For theaters and assembly halls having fixed seats, 250 square feet for every four seats.

7.2.4 For other places of public assembly or public recreation, 250 square feet for every four legal occupants, including employees.

7.2.5 For industrial plants, wholesale establishments and similar buildings, 250 square feet for every three persons normally employed.

7.2.6 For hotels, boarding and lodging houses and tourist establishments, and similar buildings, 250 square feet for every 2 guests accommodated on the premises and 250 square feet for every three persons normally employed on the premises.

7.3 Truck Loading Space

In the case of hospitals, institutions, hotels, retail, wholesale and industrial buildings, space shall be provided for loading and unloading of trucks at the rate of one space not less than 400 square feet in area for each 15,000 square feet of floor area or fraction thereof less than 30,000 square feet, and 400 square feet for each 30,000 square feet of floor thereof in excess of 30,000 square feet.

SECTION 8 — REMOVAL OF TOP SOIL, SAND AND GRAVEL

8.1 Removal Restricted

Unless otherwise provided in this section, there shall be no removal from the premises in any district of earth, sand, gravel or clay, except as surplus material resulting from a bona fide construction, landscape or agricultural operation being executed on the premises, and provided that no permanent damage is done to the landscape.

8.2 Removal of Top Soil

The Board of Appeals may grant a permit in any district for the removal of top soil or loam from any area, provided that no less than four inches of top soil or loam remains and provided further that the entire area disturbed is seeded with a suitable cover crop or is put to cultivation.

8.3 Removal of Sand, Gravel, Clay

The Board of Appeals, after public hearing, may permit the removal of sand, gravel, or clay, in any district under the following conditions:

8.3.1 The applicant shall submit a plan showing existing grades in the area from which the above material is to be removed, together with finished grades of the conclusion of the operation.

8.3.2 The plan shall provide for proper drainage of the area of the operation during and after completion and no bank shall exceed a slop of one foot of vertical rise in one and one-half feet of horizontal distance except in ledge rock. No removal shall take place within 20 feet of a property line except that where the grade from a property line rises towards the lot where removal is to take place, material lying above the grade at the property line may be removed.

8.3.3 At the conclusion of the operation or of any substantial portion thereof, the whole area where removal takes place shall be covered with not less than four inches of top soil and seeded with a suitable cover crop, except where ledge rock is exposed.

8.3.4 Before a permit is granted under this section, the applicant shall post a bond with the Treasurer of the Town of Tewksbury in an amount approved by the Board of Appeals as sufficient to guarantee conformity with the provisions of the permit issued hereunder.

SECTION 9 — NON-CONFORMING BUILDINGS AND USES

9.1 Continuance of Non-Conforming Uses

Any non-conforming use of buildings or premises lawfully existing at the effective date of this by-law or of any pertinent amendment thereto, may be continued in any building so existing which was designed, arranged, intended for, or devoted to a non-conforming use may be reconstructed, structurally altered, and the non-conforming use therein changed, all subjects to the following regulations.

9.1.1 No non-conforming use may be changed except to a conforming use, or, with the approval of the Board of Appeals, a non-conforming use may be changed to another non-conforming use no more objectionable in character.

9.1.2 No non-conforming use shall, if once changed into a conforming use, be changed back again into a non-conforming use.

9.1.3 No non-conforming use shall be extended or expanded except with the approval of the Board of Appeals.

9.1.4 No non-conforming use which has been abandoned for a period of one year shall be thereafter resumed.

9.2 Change of Plans

Nothing in this section shall require any change in the plans, construction or designated use of a building, a permit for the construction of which shall have been granted prior to the effective date of this by-law, or any pertinent amendment thereto.

9.3 Enlargement of Non-Conforming Building

No building which does not conform to the requirements of this by-law regarding building height limit, area, and width of lot, percentage of lot coverage, and required yards and parking facilities shall be enlarged unless such enlarged portion conforms to the by-law regarding the foregoing building and lot requirements applying to the district in which it is located and unless the use is governed by Paragraph 9.1.3.

9.4 Reconstruction after Damage

The Board of Appeals may permit the reconstruction within one year of a building damaged by fire, accident, the act of God, or of the public enemy, to its condition prior to such damage or prevent the restoration of a wall or structural member.

SECTION 10 — ADMINISTRATION AND ENFORCEMENT

10.1 Enforcement

10.1.1 The by-law shall be enforced by the Building Inspector, appointed under the building laws of the Town of Tewksbury, who shall grant no permit for the construction or alteration of any building or structure, if the building or structure as constructed or altered would be in violation of any provision of this by-law. No municipal officer shall grant any permit or license for the use of buildings, structures or land, which use would be in violation of any provision of this by-law. Whenever such permit or license is refused because of some provisions of this by-law, the reason therefor shall be clearly stated in writing.

10.1.2 Every applicant for a permit for any construction, alteration or use of any building or land for which a permit is required by law shall, upon request of the Building Inspector, file such written information, plans, specifications, or other such data as shall

be deemed necessary for the full and accurate exposition of the proposed construction, alteration or use. Such material shall be kept on file in the office of the Building Inspector.

10.1.3 The Building Inspector, with the approval of the Selectmen may, and if required by it shall, institute appropriate legal proceeding to enforce this by-law and to restrain by injunction any violation thereof.

10.2 Board of Appeals

10.2.1 The Board of Appeals shall be the existing Board of Appeals as appointed by the Selectmen. Said Board shall organize yearly, choosing a chairman from its own number and setting up rules in accordance with Chapter 40A of the General Laws as amended.

10.2.2 Any person aggrieved by the refusal of the Building Inspector to issue a permit or license on the grounds of non-compliance with the zoning by-law may appeal to the Board of Appeals as provided in Chapter 40A of the General Laws.

10.2.3 Any person or persons desiring to obtain the permission of the Board of Appeals for any purpose for which such permission is required under the provisions of this by-law shall make application in writing therefor to the Board of Appeals which shall, within a reasonable time, hold a public hearing thereon, seven days' notice of which shall be given in a newspaper of general circulation.

The Board of Appeals shall also, at least ten days prior to the hearing, send or deliver written notice to all the owners of real estate opposite to or abutting on the property in connection with which any permission is sought, and to such others as the Board of Appeals may order or by regulation prescribe.

10.3.4 The Board of Appeals shall have the following powers and duties:

10.3.4.1 To hear and decide appeals where it is alleged by the applicant for a permit that there is error in any order of decision made by an administrative official in the enforcement of this by-law.

10.3.4.2 To authorize upon appeal with respect to a particular parcel of land a variance from the terms of this by-law, where, owing to conditions especially affecting such parcel but not affecting generally the zoning district in which it is located, a literal enforcement of this by-law would involve substantial hardship to the appellant and where desirable relief may be granted without substantial detriment to the public good and without substantially derogating from the intent or purpose of this by-law, but not otherwise.

10.3.5 The Board of Appeals shall consider the case at a public hearing as prescribed in Paragraph 10.2.3 of this section. If the Board determines by concurring vote of all its members that the proposed variation relating to the use, construction or alteration of

a building or the use of land, can be granted without impairing the general purpose and intent of this by-law, then the Board shall adopt a motion embodying their finding in the above-mentioned specific points and shall direct the issuance of a permit which the Building Inspector shall issue fifteen days after the decision of the Board of Appeals shall have been filed with the Town Clerk.

10.3.6 Any person aggrieved by a decision of the Board of Appeals, whether or not previously a party to the proceedings, or any municipal officer or board, may appeal to the superior court sitting in equity, provided that such appeal is filed in said court within fifteen days after such decision is recorded.

SECTION 11 — AMENDMENTS, VALIDITY

11.1 This by-law and the boundaries of zoning districts established hereunder may from time to time be amended or changed in accordance with Chapter 40A of the General Laws, as amended.

11.2 If any section, paragraph, subdivision, clause, or provision of this by-law shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged, and the remainder of this by-law shall be deemed valid and effective.

JOHN J. COONEY
THOMAS P. SAWYER
ROGER F. LAFRENIERE
ROBERT W. LACEY
JEROME CARPENTER

Planning Board

Voted: To refer to Planning Board for further study.

ART. 69. To see if the Town will vote to authorize the Planning Board to apply for Federal funds and to expend the same for surveys, plans, and reports with estimates of cost of a town sewerage system in all its various phases, with the understanding that the town will reimburse the Federal Government for that part of the cost of the surveys allocated to a particular sewer project, if and when that particular sewer project is subsequently voted by the town, or take any other action thereon.

Planning Board.

Voted: To accept public law 560, 83 Congress, as amended and that the Planning Board be authorized to enter into negotiations with the administrator of housing and finance to apply for Federal Funds and that the Planning Board be authorized to expend the same for surveys, plans, and reports with estimates of cost of a Town Sewerage System in all its various phases, with the understanding that the Town will reimburse the Federal Government for that part of the cost of the surveys allocated to a particular sewer project, if and when that particular sewer project is subsequently

voted by the Town, said survey to be made by an engineer approved by the administrator and that the Town authorize the Treasurer with the approval of the Selectmen and Planning Board to borrow from the U. S. Government under the terms of Public Law 560 as amended for the purpose of making said survey for the Town of Tewksbury, Massachusetts.

ART. 70. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple the old abandoned railroad track for its entire length from the Wilmington town line to East Street for the purpose of a town road or any other municipal purpose and to see what sum the town will vote to raise and appropriate for such purposes or takings, or take any other action in relation thereto.
Planning Board.

Voted: To indefinitely postpone.

ART. 71. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple the abandoned Boston and Maine railroad bed from East Street to the Andover town line for the purpose of a town road or any other municipal purpose and to see what sum the town will vote to raise and appropriate for such purposes or takings, or take any other action in relation thereto.
Planning Board.

Voted: To indefinitely postpone.

ART. 72. To see if the Town will authorize the town Moderator to appoint a committee of five to make a playground and Little League Park survey with the cooperation of the Planning Board or take any action in relation thereto.
Planning Board.

Voted: To adopt this Article. Committee not appointed.

ART. 73. To see if the Town will vote to sell to the Tewksbury-Wilmington Lodge of Elks 2070, the land purchased from Weiner, bounded by Salem Road, South Street and Main Street for \$3,000; the purchase price plus \$530.40 in taxes lost to the Town since the purchase, or take any other action relative thereto.
George A. McDermott.

Voted: To indefinitely postpone.

ART. 74. To see what sum of money the Town will vote to raise and appropriate to enable the Assessors to publish a real estate valuation book as required by Section 11 of Article 11 of the Town By-Laws, or take any other action relative thereto.

So. Tewksbury Betterment Assn., Inc.

Article defeated.

ART. 75. To see what sum the Town will vote to raise and appropriate or transfer from available funds to provide bus transportation for private school children, both inside and outside the town boundaries, or take any other action relative thereto.

Voted: To raise and appropriate \$5,000 under this Article and that the School Committee be authorized and directed forthwith to provide transportation to private school children outside the Town in accordance with the provisions of Chapter 71 of the General Laws.

ART. 76. To determine how and by whom the funds voted under the preceding article shall be administered, or take any other action relative thereto.

Joseph F. Keefe.

Voted: That the funds voted under the preceding Article shall be administered by the School Committee.

ART. 77. To see if the Town will vote to permit Harold J. Patten to discuss the history of the Town as it relates to an observance of the 250th anniversary of the Town, and to hear such discussion at approximately 2 P. M. on the day of the Annual Town Meeting, and to further see what action the Town will take in reference to such anniversary, whether by voting to raise and appropriate a sum of money, appointment of committees, or otherwise, or to take any action in relation thereto.

Miriam W. Spaulding.

Voted: To set aside Sunday, August 23, 1959 for the proper observance of the 225 Anniversary of the Incorporation of the Town of Tewksbury; and, through this vote, will enjoin upon all good citizens to repair to their respective churches to the end that proper prayers might be offered both in the memory of our Forefathers in this Town of Tewksbury and for the prosperity of the Nation in whose glorious birth they shared.

It was further voted that Harold J. Patten shall be appointed to meet with the several Pastors to achieve the end above set forth and that said Harold J. Patten shall submit at the next annual town meeting a report of said observance which shall be spread upon the records of the Town so that those who celebrate the 250th anniversary will be aware that the 225th did not pass without note.

ART. 78. To see if the Town will direct the Selectmen to petition the General Court to enact at its 1960 session of legislation as follows: The Town of Tewksbury, notwithstanding the provisions of Clause 27 of Section 5 of Chapter 40 of the General Laws, may make periodical or annual appropriation for the celebration of its 250th anniversary and may authorize such money to be placed in a special fund and the principal and accumulated income thereof be used in the year of the celebration of such anniversary.

Miriam W. Spaulding.

Voted: That the Town appropriate the sum of \$200 yearly, for twenty-five years, commencing with the year of 1959, said sum to be deposited in a savings bank, the principal sum and accrued interest to be expended for the proper observance of the 250th Anniversary of the Incorporation of the Town of Tewksbury, in the year 1984 provided, that the General Court grant our request as stated in Art. 78 of the 1959 Town Warrant.

ART. 79. To see if the Town will vote to construct a drainage system, consisting of pipeline, catch basin, etc., on Chandler Street, near 612 Chandler Street, and facing 595 to 605 Chandler Street and for said purpose to appropriate the sum of \$3,000.

Leroy Curseaden.

Voted: To adopt this Article and appropriate the sum of \$3,000.00 and that the work be done under the direction of the Road Commissioners.

ART. 80. To see if the Town will vote to correct the drainage problem on Edith Drive and to see what sum of money will be raised and appropriated for the purpose of this Article.

Claire Carroll.

Voted: That \$500.00 be raised and appropriated to correct the drainage problem on Edith Drive and that the work be done under the direction of the Road Commissioners.

ART. 81. To see if the Town will vote to construct, equip and operate a system for drainage, consisting of pipelines, conduits, catch basins and appurtenances on South Amos Street to a suitable discharge area, said work to be done under the direction of the Road Commissioners and to see if the Town will vote further to authorize the Selectmen and/or Road Commissioners to make such land takings or easements as may be necessary to carry out this work and raise and appropriate or transfer from available funds a sum of money for the purposes of this Article, or take any action in relation thereto.

Voted: To raise and appropriate \$2,700.00 for this Article.

ART. 82. To see if the Town will vote to amend Article 1, Section 1 of the Town By-Laws to read, "The Annual Town Meeting for the annual election of town officers shall be held on the second Saturday in March," all other provisions of this By-Law to remain unchanged.

Board of Selectmen.

Voted: To adopt this Article. A unanimous vote. Approved by Attorney General May 19, 1959.

ART. 83. To see if the Town will vote to raise and appropriate a sum of money to indemnify Robert Haines from the claims arising from an accident on April 3, 1958 while operating a police cruiser in favor of Joseph Killeen, or take any action in relation thereto.

Town Counsel.

Voted: To indefinitely postpone.

Meeting was adjourned at 11:30 P.M.

And you are directed to serve this warrant, by posting attested copies thereof upon the Town Hall and in the Post Office and by leaving at least five hundred (500) copies at the Post Office and at the Town Hall in said Town, eight (8) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 11th day of February, in the year of our Lord one thousand nine hundred and fifty-nine.

VICTOR N. CLUFF
JOSEPH J. WHELAN
GEORGE A. O'CONNELL
JOHN J. HART
JOHN D. SULLIVAN

Selectmen of Tewksbury.

A true copy. Attest:

WALTER J. JOP

Constable of Tewksbury.

Middlesex, ss.

Tewksbury, Mass., Feb. 27, 1959

By virtue of this warrant, I this day at 2:00 P.M. served this warrant by posting up true and attested copies at the Post Offices and Town Hall and by leaving at least 500 copies at the Post Offices and Town Hall in said Tewksbury, eight (8) days before the said time of holding meeting.

WALTER J. JOP

Constable of Tewksbury.

A true copy. Attest:

ALICE A. PIKE

Town Clerk

ANNUAL TOWN ELECTION

Tewksbury, Massachusetts, March 11, 1959

At a meeting of the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, held this day at the Town Hall, Pre. 1, South Tewksbury Betterment Association Building, Pre. 2, and the North Street School, Pre. 3, the following business was transacted.

Registers on ballot boxes showed 0000 and check-lists were in order. Polls officially opened at 10 o'clock A.M. and closed at 8:00 P.M. There were 1,208 votes cast in Pre. 1, 732 votes in Pre. 2 and 833 votes in Pre. 3, making a total of 2,773 votes.

Election officers were as follows:

PRE. 1. — Harry A. Treadwell, Warden; Mamie A. Dugau, Deputy Warden; Rose J. McCoy, Clerk; Donelda Tousignant, Acting Deputy Clerk, Beatrice A. Wells, Eleanor Spencer, Edwedge M. McCausland, Dorothea A. Holmes, H. Louise Morris, Ernestine R. Mugford, Louise Donovan, Doris S. Osterman, Marguerite T. Cooney, Gladys Collins, Ruby E. Walker, Marion Carlson, Gladys E. Gale, Marilyn J. Quinn, Lois Sherman, Raymond Kelleher, Sarah A. Fairbrother, Alice P. Marcotte, Irene M. Coombes, Thelma Rice, and Eleanor McCoy.

PRE. 2. — Gloria A. Deputat, Warden; Mary E. Brown, Deputy Warden; John E. Hedstrom, Clerk; Virginia G. Girard, Deputy Clerk; Helen B. Ward, Grace J. Hannigan, Mildred A. Gourley, John R. Craig, Doris E. Wheeler, Ruth S. Mores, Elizabeth Collins, Rita A. Thompson, Warren Carey, Thomas C. McCausland, Jr., Dorothy M. Nolan, Ida M. Gourley and Helen Eaton.

PRE. 3 — Bertha B. Benner, Warden; Gladys L. O'Connell, Deputy Warden; Florence Richards, Clerk; Jesse A. Davis, Deputy Clerk; Helen N. Johnson, Helen A. Hair, Marguerite B. Tibbetts, Marion H. Blair, Lilyan Blaquiere, Viola Van Horn, Mary Delaney, Freda K. Greeno, Catherine C. Gleason, Muriel Hart, Madelyn T. Reynolds, Virginia M. Pope, Vera E. Ebinger and Evelyn Sederquist.

Official result of count:

Selectmen — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
John H. Hart	347	223	330	900	
Thomas A. Abbott	482	416	313	1211	Elected and sworn
Frank A. Antonelli ..	472	257	189	918	
John A. Morrissey	529	277	204	1010	Elected and sworn
James C. Munroe	111	71	66	248	
Henry E. Wells	278	267	214	759	
Blanks	196	154	148	498	
Others	1	1		2	

Board of Welfare — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
Thomas A. Abbott	789	532	468	1789	Elected and sworn
Ward R. Davis	374	245	234	853	
James C. Munroe	349	220	164	733	
Henry E. Wells	483	400	342	1225	Elected and sworn
Blanks	421	269	256	946	

Board of Health — Three Years

Thomas A. Abbott	650	456	414	1520	Elected and sworn
Ward R. Davis	201	144	131	476	
James C. Munroe	180	115	73	368	
Blanks	177	118	114	409	

Assessor — Three Years

Austin F. French	1038	695	623	2356	Elected and sworn
Blanks	170	137	108	415	
Others	2			2	

Moderator — One Year

Alan M. Qua	1029	699	622	2350	Elected and sworn
Blanks	177	134	108	419	
Others	2		2	4	

Park Commissioner — Three Years

Leslie Collins	991	678	597	2266	Elected and sworn
Blanks	216	153	130	499	
Others	1	2	5	8	

Planning Board — Three Years

Robert W. Lacey	643	434	441	1518	Elected and sworn
Nelson P. MacArthur	476	306	226	1008	
Blanks	89	92	65	246	
Others		1		1	

Road Commissioner — Three Years

George R. Gray	781	510	518	1809	Elected and sworn
Richard E. Fortier	368	267	180	815	
Blanks	59	56	34	149	

School Committee — Three Years

David J. Beattie	477	350	387	1214	Elected and sworn
Francis X. Kelley	598	431	343	1372	Elected and sworn
Thomas B. Beattie	135	85	87	307	
Stephen A. Gendall ..	206	85	55	346	
Eugene McLaughlin ..	494	349	212	1055	
Donald A. Pope	327	227	242	796	
Blanks	177	139	137	453	
Others	2		1	3	

Trust Fund Commission — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
Frederick M. Carter	1019	689	619	2327	Elected and sworn
Blanks	189	143	113	445	
Others		1		1	

Trustee Public Library — Three Years

Marian E. French	1014	682	615	2311	Elected and sworn
Harry Priestley	943	631	564	2138	Elected and sworn
Blanks	459	353	285	1097	

Water Commissioner — Three Years

Charles R. Carter	986	678	614	2278	Elected and sworn
Blanks	222	151	118	491	
Others		4		4	

QUESTION: "Shall an act passed by the General Court in the year nineteen hundred and forty-nine entitled 'An act relative to the granting of vacations for members of the regular or permanent police and fire forces in certain cities and towns' be accepted?"

Yes	572	443	334	1349
No	528	300	316	1144
Blanks	108	90	82	280

Attest: ALICE A. PIKE

Town Clerk

SPECIAL TOWN MEETING

Warrant and action thereon.

Middlesex ss.

To any of the Constables of the Town of Tewksbury in said County:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in Town affairs, to meet and assemble at Town Hall in said Tewksbury on Wednesday, the 6th of May, 1959 at eight o'clock P. M. to act on the following Articles:

ART. 1. To see if the Town of Tewksbury will vote to transfer from Excess and Deficiency the sum of \$500 to the Water Department to provide for the installation of the necessary water connections to connect the Tewksbury Water System to the house of Andrew T. Kilpatrick or take any action in relation thereto.

George Hall.

Voted: Not to accept this Article.

ART. 2. To see if the Town of Tewksbury will vote to transfer from Excess and Deficiency Account the sum of \$600.00 to provide for leasing suitable quarters for the Veterans of Foreign Wars, Tewksbury Post No. 8164, in accordance with Chapter 40, Section 9, as amended, General Laws of Mass. or take any other action relative thereto, the expenditure of this appropriation to be retroactive to January 1, 1959.

Wm. Waas and Others.

Voted: To transfer from Excess and Deficiency Account the sum of \$600.00 to provide for leasing suitable quarters for the Veterans of Foreign Wars Tewksbury Post No. 8164 in accordance with Chap. 40, Sec. 9, as amended, G. L. of Mass. the expenditure of this appropriation to be retroactive to January 1, 1959.

ART. 3. To see if the Town will vote to amend the Zoning By-Law by changing the following area from a general residence and farming area to Heavy Industry by adding the following section G to section 4 so as to read as follows: section G that parcel of land containing 360 acres more or less as shown on a plan entitled Tewksbury Industrial Park, Alton Property Estates, Scale 1 inch equals 100 feet, April 9, 1959, Dana F. Perkins and Sons, Civil Engineers, Reading, Mass., and which parcel is bounded and described as follows: Beginning at a point where the southerly side line of Andover Street intereseects the town line of Andover and Tewksbury: thence by the said town line S 57° 09' 19" E 3066.20 feet to land now or formerly of Howard H. Leighton; thence by land of said Leighton by 8 courses as follows:

S 24° 33' 10" E 16.63

S 23° 52' 40" E 139.23

S 18° 19' 50" E 106.58

S 17° 58' 00" E 132.76

S 17° 29' 20" E 113.60

S 11° 19' 24" W 721.11

S 10° 03' 40" W 223.63

S 14° 15' 50" W 438.74 to the north side of Kendall St.

thence in a westerly direction on the northerly side of Kendall St. by 10 courses as follows:

N 83° 20' 20" W 136.69

S 79° 38' 30" W 345.48 thence by a curved line in a southwesterly direction with a radius of 350.00 feet and a length of 159.16 feet — S 53° 35' 30" W 150.75 thence by a curved line in a northwesterly direction with a radius of 400 feet and a length of 157.52 feet — S 76° 09' 10" W 110. ft. to Meadow Brook thence by a curved line in a southwesterly direction with a radius of 400 feet and a length of 173.18 feet, thence by a curved line in a northwesterly direction with a

radius of 400 feet and a length of 173.18 feet, thence by a curved line in a northwesterly direction with a radius of 400 feet and a length of 71.31 — S 61° 33' 40" W 160.39 thence by a curved line in a southwesterly direction with a radius of 250 feet and a length of 286.08 feet to land of Alton Properties, Inc. — thence by land of said Alton Properties, Inc. by 5 courses as follows:

S 85° 59' 50" W 354.51
 N 28° 26' 20" W 648.82
 N 50° 32' 00" W 462.03
 N 36° 50' 30" W 489.42
 S 47° 21' 30" W 451.32;

thence S 48° 22' 30" W by land of Alton Properties, Inc., and land of Town of Tewksbury 285.17 feet to land of John D. Sullivan; thence by land of said John D. Sullivan by 5 courses as follows:

N 43° 41' 40" W 317.45
 S 46° 52' 40" W 342.27
 S 47° 40' 10" W 133.64
 S 46° 54' 40" W 285.78
 S 47° 17' 40" W 165.23

to land now or formerly of Alton Properties, Inc. — thence by land now or formerly of said Alton Properties, Inc by 4 courses as follows:

N 35° 51' 30" W 2197.30
 N 39° 13' 00" W 96.64
 N 35° 45' 00" W 318.73
 S 50° 45' 33" W 292.15

to the easterly side of North Street — thence by the east side of North Street by 2 courses as follows:

N 37° 46' 00" W 529.16

N 37° 37' 00" W 61.83 to the center line of the new proposed Federal route and Interstate Highway known as number 495 through land of L. Homer Carson and Alton Properties, Inc. 2664.13 feet to the southerly side of Andover Street — thence 389° 31' 43" E along the southerly side line of Andover Street 1599.51 feet to the point of beginning.

Planning Board.

Voted: To amend the Zoning By-Laws by changing the following area from a general residence and farming area to Heavy Industry by adding the following section G to 4 so as to read as follows: section G that parcel of land containing 360 acres more or less as shown on a plan entitled Tewksbury Industrial Park, Alton Property Estates, Scale 1 inch equals 100 feet, April 9, 1959, Dana F. Perkins and Sons, Civil Engineers, Reading, Mass. and which parcel is bounded and described as follows: Beginning at a point

where the southerly side line of Andover Street intersects the town line of Andover and Tewksbury:

Thence by the said town line S 57° 09' 09" E 3066.29 feet to land now or formely of Howard H. Leighton, thence by land of said Leighton by 8 courses as follows:

S 24° 33' 10" E 16.63

S 23° 52' 40" E 139.23

S 18° 19' 50" E 106.58

S 17° 58' 00" E 132.76

S 17° 29' 20" E 113.60

S 11° 19' 24" W 721.11

S 10° 03' 40" W 223.63

S 14° 15' 50" W 438.74 to the north side of Kendall Street thence in a westerly direction on the northerly side of Kendall Street by 10 courses as follows:

N 83° 20' 20" W 136.69

S 79° 38' 30" W 345.48 thence by a curved line in a south-westerly direction with a radius of 350.00 feet and length of 157.15 ft.

S 53° 35' 20" W 150.75 thence by a curved line in a north-westerly direction with a radius of 400.00 feet and a length of 157.52 feet.

S 76° 09' 10" W 110.00 to Meadow Brook thence by a curved line in a southwesterly direction with a radius of 400 feet and a length of 173.18 feet, thence by a curved line in a northwesterly direction with a radius of 400 feet and a length of 71.31 feet.

S 61° 33' 40" W 160.39 thence by a curved line in a south-westerly direction with a radius of 250 feet and a length of 286.08 feet to land of Alton Properties, Inc.

thence by land of said Alton Properties, Inc. by 5 courses as follows:

S 85° 59' 50" W 354.51

N 28° 26' 20" W 648.82

N 50° 32' 00" W 462.09

N 36° 50' 30" W 489.42

S 47° 21' 30" W 451.32

thence S 48° 22' 30" W by land of Alton Properties, Inc. and land of Town of Tewksbury 285.17 feet to land of John D. Sullivan

thence by land of said John D. Sullivan by 5 courses as follows:

N 43° 41' 40" W 317.45

S 46° 52' 40" W 342.27

S 47° 40' 10" W 133.63

S 46° 54' 40" W 285.78

S 47° 17' 40" W 165.23 to land now or formerly of Alton Properties, Inc. by 4 courses as follows:

N 35° 51' 30" W 2197.30

N 39° 13' 00" W 96.64

N 35° 45' 00" W 318.73

S 50° 45' 33" W 292.15 to the easterly side of North Street
thence by the east side of North Street by 2 courses as follows:

N 37° 46' 00" W 529.16

N 37° 37' 00" W 61.83 to the center line of the new proposed Federal Route and Interstate Highway known as No. 495.

thence N 56° 12' 20" E being the center line of said route 495 through land of L. Homer Carson and Alton Properties, Inc. 2664.13 feet to the southerly side of Andover Street

thence S 89° 31' 43" E along the southerly side line of Andover Street 1599.51 feet to the point of beginning. A unanimous vote. Approved by Attorney General June 9, 1959.

Meeting adjourned at 9:15 P.M.

And you are directed to serve this warrant, by posting attested copies thereof upon the Town Hall and in the Post Offices and by leaving at least five hundred (500) copies at the Post Office and the Town Hall in said Town eight (8) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands this 21st day of April, in the year of our Lord, one thousand nine hundred and fifty-nine.

JOSEPH J. WHELAN, Chair.
THOMAS A. ABBOTT
JOHN A. MORRISSEY
GEORGE A. O'CONNELL
VICTOR N. CLUFF

A true copy. Attest:

WALTER J. JOP

Constable of Tewksbury

Selectmen of Tewksbury.

Middlesex ss.

Tewksbury, Mass., April 22, 1959

By virtue of this warrant, I this day at 10:00 o'clock A.M. served the within warrant by posting up attested copies thereof upon the Town Hall and each of the Post Offices and by leaving at least 500 copies at the Post Offices and Town Hall in said Town of Tewksbury, fourteen (14) days at least before the time of holding said meeting.

WALTER J. JOP

Constable of Tewksbury

A true copy. Attest:

ALICE A. PIKE

Town Clerk

JURY LIST FOR 1959 - 1960

Abbott, Thomas A., 39 School St.	Letter Carrier
Anderson, Adelbert, 204 Chapman Rd.	Farmer
Anderson, Ethel, 24 Pleasant St.	Housewife
Aubut, Joseph, 836 Whipple Rd.	Social Worker
Beatrice, Carl A., 12 So. Amos St.	Mechanic
Beattie, David, 29 Marie St.	Salesman
Blanchard, Omer N., 1462 Andover St.	Bus driver
Brothers, Arthur T., Sr., 49 School St.	Station Attendant
Burns, John L., 18 Charlotte Rd.	Clerk
Campbell, Philip, 18 Chester St.	Letter Carrier
Carbonneau, Florence, 19 Dirlam Circle	Housewife
Chibas, Leo D., 48 Dewey St.	Division Manager
Ciccolella, Domenic, 318 Brown St.	Electrician
Clark, Lillian, 12 Maplewood Ave.	Housewife
Collins, George R., 35 Summer St.	Custodian
Collins, Gladys, 35 Summer St.	Housewife
Connolly, John Jr., 128 Elm St.	Sales Representative
Davis, Merrill, 15 Knollwood Rd.	Napper
DeDeo, Denis, 10 Jay St.	Plumber
Desharnais, Roland D., 103 South St.	Meat Cutter
Dey, John, 29 Patriot Rd.	Gas Service Man
Doherty, William, 692 Chandler St.	Public Works
Donoghue, John L., Sr., 10 Armistice Rd.	Warehouseman
Donovan, Harold, 479 Livingston St.	Machine Shop
Dorsch, Charlotte, 572 Woburn St.	Housewife
Dugau, Fred A., 77 Chandler St.,	Farmer
Dzwelewski, Benjamin, 16 Knollwood Rd.	Chef
Emro, John, 24 Pearl St.	Expeditior
Fairbrother, Herbert, 93 Lee St.	Supervisor
Fales, Richard L., 21 Grasshopper Lane	Salesman
Farwell, Doris, 15 Amos St.	Housewife
Flynn, Charles, 20 Chester Circle	Telephone Lineman
French, Austin F., 507 Whipple Rd.	Market Gardener
Gale, Gladys, 24 Helvetia St.	Housewife
Goddard, Frank, 933 Andover St.	Salesman
Gourley, Ida M., 665 East St.	Clerk
Griffin, Patrick, 5 Revere Rd.	Postal Clerk
Haines, Clifford H., 163 East St.	Farmer
Haines, Everett, 797 Livingston St.	Fireman
Halloran, Paul R., 5 Davis Rd.	Salesman
Hannigan, Grace J., 202 Astle St.	Housekeeper
Hill, Thomas W., Jr., 50 Hill St.	Shipper
Hoell, Edmund E., 16 Boisvert Rd.	Elec. Technician
Hurton, William J., 12 Marie St.	New England Tel. & Tel.
Keefe, James G., 363 Trull Rd.	Aircraft Mech.

Kelley, Joseph, 61 Astle St.	Retired
Lisay, Amelia J., 173 Martin Rd.	Bookkeeper
Lussier, Albert E., Sr., 4 Ida St.	Letter Carrier
McCausland, M. Edwedge, 14 Appletree Rd.	Housewife
McCausland, Stanley, 14 Appletree Rd.	Mechanic
McCoy, Eleanor, 4 Edward St.	Housewife
McGowan, William H., 69 Pleasant St.	Supervisor
McLaughlin, Eugene J., 25 Euclid Rd.	Clerk
Mahoney, William, 10 Crawford Drive	Clerk
Mannion, Regis, 2581 Main St.	Electrician
Massa, Joseph, 6 Benson Rd.	Clerk
Matley, Frank S., 6 Edward St.	Farmer
Minklein, Arthur A., 2254 Main St.	Ink Salesman
Mitchell, Richard, 51 Mystic Ave.	Truckdriver
Moccia, Anthony D., 10 Davis Rd.	Elec. Tech.
Monroe, Joseph, 820 East St.	Insurance Adjuster
Mortali, Mary E., 55 Hill St.	Bookkeeper
Murphy, Helen, 66 Temple St.	Housewife
Murphy, Richard C., 101 Patten Rd.	Printer
Nash, Harry L., 1415 Main St.	Chauffeur
Nicholls, Howard E., T.S.H.	Attendant
Noyes, Adele, 290 South St.	Housewife
Nugent, Joseph, 7 California Rd.	Draftsman
Nugent, Mary, 7 California Rd.	Housewife
O'Connor, Daniel G., 1314 Shawsheen St.	School Principal
O'Neill, Richard J., 645 South St.	Supt. of Streets
Osterman, Edwin W., 98 No. Billerica Rd.	Farmer
Parsons, Justin F., 22 Central St.	Retired
Patenaude, Henry J., 217 No. Billerica Rd.	Interior Decorator
Proverb, Mary, 310 Brown St.	Housewife
Querze, Louis, 10 Benson Rd.	Machinist
Ray, Thomas D., 250 South St.	Boilermaker
Ronan, Norman, T.S.H.	Attendant
Ryan, Francis, 1303 South St.	Postal Clerk
Snook, Lester B., 12 Oak St.	Salesman
Spencer, Eleanor, 8 Edward St.	Housewife
Spencer, Frank H., 8 Edward St.	Physical Director
Stevenson, George, 24 Franklin St.	Laborer
Strong, Marion K., 2 Oliver St.	Housewife
Sullivan, James, 387 Chandler St.	Government Clerk
Sullivan, Joseph, 15 Charlotte Rd.	Postal Clerk
Sweeney, Mildred I., 12 Appletree Rd.	Housewife
Sweeney, William J., 12 Appletree Rd.	Sailmaker
Thomas, Kenneth, 1 Oak St.	Crash Crewman
Walker, Daniel T., 10 Knollwood Rd.	Builder
Walsh, Leo T., 10 Sullivan Parkway	Postal Clerk
Webb, Raymond A., 738 Trull Rd.	Insurance Agent
Wells, Beatrice, 260 Whipple Rd.	Housewife

Wheatley, Dorothy M., 4 Dirlam Circle	Housewife
Whelan, Eleanor C., 5 Florence Ave.	Housewife
White, John Jr., 43 Mystic Ave.	Carpenter
Whitney, Donald E., 14 Easement Rd.	Gas Station Attendant
Wing, Raymond, 15 Patriot Rd.	Roofer
Youney, Harry, 56 Patten Rd.	Iron Worker

STATE AUDIT REPORT

BUREAU OF ACCOUNTS

THE COMMONWEALTH OF MASSACHUSETTS

Department of Corporations and Taxation

State House, Boston 33

November 2, 1959

To the Board of Selectmen

Mr. Joseph J. Whelan, Chairman

Tewksbury, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Tewksbury for the period from May 26, 1957 to July 25, 1959, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

HERMAN B. DINE

Director of Accounts

Mr. Herman B. Dine

Director of Accounts

Department of Corporations and Taxation

State House, Boston

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the town of Tewksbury for the period from May 26, 1957, the date of the previous audit, to July 25, 1959, and submit the following report thereon:

The records of financial transactions of the several departments receiving or disbursing money for the town or committing bills for collection were examined and checked for the period covered by the audit.

The books and accounts of the town auditor were examined and checked in detail. The receipts, as recorded, were compared

with the treasurer's books and with the records in the several departments collecting money for the town or committing bills for collection. The recorded payments were checked with the treasury warrants and with the disbursements as shown by the treasurer's cash book. The appropriations, loan authorizations, and transfers, as entered on the ledger, were checked with the town clerk's records of town meeting votes and with the finance committee's authorizations of transfers from the reserve fund.

The general and appropriation ledger accounts were analyzed, the necessary adjusting entries were made, and a balance sheet, which is appended to this report, was prepared showing the financial condition of the town on July 25, 1959.

The books and accounts in the town treasurer's office were examined and checked in detail. The receipts as recorded were analyzed and checked with the auditor's books and with the records of departmental payments to the treasurer, while the recorded payments were checked with the selectmen's warrants authorizing the disbursement of town funds. The cash balance on July 25, 1959 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, by verification of the deposits in transit, and by actual count of the cash in the office.

The savings bank books representing the investments of the trust and investment funds in the custody of the town treasurer were examined. The income was verified, the transfers to the town were checked, and the balances were listed and found to be as recorded on the treasurer's and the auditor's books.

The reported payments of maturing debt and interest were compared with the amounts falling due and with the cancelled securities and coupons on file. The unpaid bonds and coupons were listed and reconciled with a statement furnished by the bank in which such funds are deposited.

The tax titles and tax possessions held by the town were listed from the records of the treasurer and all transactions pertaining thereto were verified and compared with the records at the Registry of Deeds.

The records of payroll deductions for Federal and State taxes, the county retirement system, purchase of savings bonds, and the Massachusetts Hospital Service, Inc., were examined and checked with the treasurer's record of receipts. The payments to the proper agencies were verified, and the balances in the general treasury on July 25, 1959 were listed and proved with the auditor's ledger.

The assessors' warrants for the commitment of taxes, motor vehicle and trailer excise, and water liens were examined and compared with the detailed lists. The assessors' records of abatements granted were listed and checked with the amounts recorded on the town collector's books.

The books and accounts of the town collector were examined

and checked. The tax, excise, departmental, and water accounts outstanding at the time of the previous audit, as well as all subsequent commitments, were audited and proved with the assessors' warrants. The recorded collections were checked with the payments to the treasurer and with the auditor's records, the abatements were compared with the departmental records of abatements granted, and the outstanding accounts were listed and proved with the accounts in the auditor's office.

The outstanding accounts were further verified by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

The audit of the town collector's accounts showed a cash discrepancy amounting to \$3,357.31 as of the audit date of July 25, 1959, which sum was paid over to the town treasurer on October 5, 1959.

Attention is once again called to the outstanding taxes and motor vehicle excise of previous years and it is urged that prompt settlement of these overdue accounts be obtained.

The financial records of the town clerk were examined and checked. The collections on account of dog and sporting licenses, as well as of miscellaneous licenses and recording fees, were verified and compared with the payments to the treasurer and to the Division of Fisheries and Game. The cash balance on July 25, 1959 was proved by reconciliation of the bank balance with a statement furnished by the bank of deposit and by actual count of the cash in the office.

The surety bonds furnished by the town officials for the faithful performance of their duties were examined and found to be in proper form.

The records of receipts of the selectmen, the sealer of weights and measures, and the building, wiring and plumbing inspectors, as well as of the police, school, and library departments, and of all other departments collecting money for the town or committing bills for collection, were examined and checked in detail. The payments to the treasurer were verified, and the cash balances were proved by actual count.

Appended to this report, in addition to the balance sheet, are tables showing reconciliations of the several cash accounts, summaries of the tax, excise, tax title, tax possession, and departmental accounts, as well as schedules showing the transactions and condition of the trust and investment funds.

While engaged in making the audit cooperation was received from all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,
WILLIAM SCHWARTZ
Asistant Director of Accounts

TOWN OF TEWKSBURY

BALANCE SHEET — JULY 25, 1959

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES	
CASH:			
General	\$ 499,261.84	Temporary Loans:	
Louis H. Amiot, Town Collector, Discrepancy	3,357.31	In Anticipation of Revenue 1959	\$ 300,000.00
Advance for Petty:		State and County Assessments 1959:	
Collector	75.00	State:	
Public Welfare	50.00	Parks and Reservations ..	4,422.58
		County:	
		Tax	18,217.46
		Tuberculosis Hospital	1,643.34
			24,283.38
Accounts Receivable:			
Taxes:			
Levy of 1950:			
Poll	4.00		
Levy of 1951:			
Poll	12.00	Employees' Payroll Deductions:	
Personal Property	50.16	Federal Taxes	\$ 8,290.65
Real Estate	588.52	State Taxes	574.26
Levy of 1952:		Contributory Retirement System	846.02
Poll	34.00	Blue Cross & Blue Shield ..	956.30
Personal Property	95.16	Purchase of Savings Bonds ..	368.28
Real Estate	1,226.63		11,035.51
Levy of 1953:			
Poll	10.00	Guarantee Deposits:	
		Planning Board	\$ 2,845.19

[illegible]

Motor Vehicle and Trailer Excise:

Levy of 1949	72.42
Levy of 1950	266.90
Levy of 1951	320.03
Levy of 1952	449.17
Levy of 1953	596.27
Levy of 1954	2,421.41
Levy of 1955	2,262.87
Levy of 1956	4,397.12
Levy of 1957	10,376.53
Levy of 1958	20,625.42
Levy of 1959	30,139.32

2 Farm Animal Excise:

Levy of 1959	
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Special Taxes:

Estate of Deceased Persons

Tax Titles and Possessions:

Tax Titles	\$ 4,833.32
Tax Possessions	5,028.15

Departmental:

Public Welfare — Cities and Towns

.....	\$ 440.32
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Public Welfare — State

.....	45.50
-------	-------

Disability Assistance

.....	2,294.68
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Appropriation Balances:

Revenue:

General	\$ 873,660.41
Water	167,542.26

Non-Revenue (Loan

Balances):

High School Constr.	466,729.25
Heath Brook School	
Construction	23,440.39

1,531,372.31

Appropriation Voted from

Municipal Bldg. Ins. Fnnd:

Blanket Insurance	9,000.00
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Receipts Reserved for

Appropriation:

Road Machinery Fund

Reserve Fund —

Overlay Surplus	1,372.23
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Overlays Reserved for Abatements:

Levy of 1950	\$ 4.00
Levy of 1951	650.68
Levy of 1952	1,355.79
Levy of 1953	2,062.19
Levy of 1954	3,295.20
Levy of 1955	185.60
Levy of 1957	3,099.10

71,927.46

126.21

543.16

9,861.47

Aid to Dependent Children	14,151.47	Levy of 1958	8,287.59
Old Age Assistance —		Levy of 1959	67,238.89
Cities and Towns	4,679.73		
Old Age Assistance —			
State	15,253.19	Revenue Reserved Until Collected:	
		Motor Vehicle and Trailer	
Water:		Excise	\$ 71,927.46
Liens Added to Taxes:		Farm Animal Excise	126.21
Levy of 1957	523.52	Special Tax	543.16
Levy of 1958	393.25	Tax Title & Possession	9,861.47
Rates	30,997.17	Departmental	36,864.89
Installations	421.57	Water	32,335.51
		Aid to Highways	63,875.00
Aid to Highways:			215,533.70
State	\$ 49,875.00	Reserve for Town Collector's	
County	14,000.00	Discrepancy Account	3,357.31
		Reserve for Petty Cash	
Due from Municipal Building		Advance	125.00
Insurance Fund to meet		Surplus Revenue	201,864.24
Appropriation Voted			
Revenue 1959:			
Real Estate Taxes 1959 to			
be Committed	1,083,211.88		
Estimated Receipts — to			
be collected	263,838.67		
Unprovided for or Over-			
drawn Accounts:			

Overlay Deficit:	
Levy of 1956	14.80
Overdrawn Appropriations:	
Insurance	\$ 6,528.11
Interest on Temporary	
Loans	1,474.50
	<hr/>
	8,002.61
	<hr/>
	\$ 2,456,589.88
	<hr/>
	\$ 2,456,589.88
	<hr/>

DEBT ACCOUNTS

Net Funded or Fixed Debt:		
Inside Debt Limit	\$ 641,000.00	
Outside Debt Limit	3,135,000.00	
	<hr/>	
Serial Loans:		
Inside Debt Limit:		
General:		
School Construction		
1951	\$ 141,000.00	
School Construction		
1956	120,000.00	
School Construction		
1959	380,000.00	
	<hr/>	
	641,000.00	
Outside Debt Limit:		
General:		
School Construction		
1951	\$ 390,000.00	

School Construction	
1956	425,000.00
School Construction	
1958	970,000.00
Public Service Enterprise:	
Water Construction	
1951	1,290,000.00
Water Construction	
1956	60,000.00
	<u>3,135,000.00</u>
	<u>\$ 3,776,000.00</u>

TRUST AND INVESTMENT FUNDS

Trust and Investment Funds:		
Cash and Securities:		
In Custody of Treasurer		
	\$ 43,265.21	
School Fund:		
Foster School	\$ 1,738.00	
George A. Pierce Essay	158.75	
	<u>\$ 1,896.75</u>	
Cemetery Fund:		
Perpetual Care		2,305.40
Investment Fund:		
Municipal Bldg. Insurance		39,063.06
	<u>\$ 43,265.21</u>	<u>\$ 43,265.21</u>

REPORT OF BOARD OF REGISTRARS

H. A. Fairbrother, Chairman

In 1959 registration of voters was carried on during office hours of the Town Clerk and by public registration as required by law.

Women married prior to January 1st must re-register under their marriage name. New residents are requested to notify the Board of Registrars of the date on which they become residents; any change of residence within the Town should also be brought to the attention of the Town Clerk's office.

The annual listing of all inhabitants 20 years of age and over was carried out under the supervision of the Registrars and the 1959 street list was compiled.

Voting lists were checked and corrected. As of December 31, 1959 there were 5423 Voters: Prec. 1—2296; Prec. 2—1614; Prec. 3—1513.

REPORT OF THE TOWN CLERK

Alice A. Pike (res. July 31) — John E. Hedstrom (app. August 1)

Financial Report, January 1 to July 31, 1959

Received and Paid the Town Treasurer for	
Licenses, permits, recording fees, etc.	\$2,865.75
Received and Paid the Town Treasurer for dog licenses	2,764.00
Received and Paid the Div. of Fisheries and Game	
for Sporting Licenses	2,617.00
Total	<u>\$8,246.75</u>
Births	
407	
Marriages	
115	
Deaths	
89	

The office of the Town Clerk is prepared upon request to furnish Parents, Householders, and Physicians the blanks for the return of Births as required by law.

REPORT OF THE TREE WARDEN

Walter R. Doucette

To the Honorable Board of Selectmen

Gentlemen:

In beginning my annual report, I would like to thank all departments for the cooperation they have given my department whenever assistance was requested of them through the year.

Dutch Elm disease is on the increase in our town. At this point it does not look as though any Elms will survive this dread disease. The amount of Dutch Elm removals this year is well over a hundred as compared to about seventy in 1958. The only consolation I can offer is that we are not asking for any additional funds to cope with this problem.

The second phase of the 13,000 K. V. power conversion will be completed this year. The areas affected by this change will be Summer, part of Pleasant, Helvetia, Chandler, Foster and all of Shawsheen Street. This change will greatly improve the power system. It will also reduce to a minimum the amount of outages. The change has caused the loss of many trees up through the wires and also in close proximity to the wires. But in this day and age no homeowner can be without power very long. The removal of the trees becomes imperative. However, I have requested of the Power Company that strategic trees removed be replaced, which they have been willing to do. These replacements are planted by this department. We in town no longer plant trees under the wires. Trees and wires can no longer flirt together and live in harmony with this new high voltage. As it has been in the past, the Town of Tewksbury was fed power from the direction of Lowell. Under this new system power enters Tewksbury from Billerica, Andover and Lowell, which lessens the length of time of any interruption in service. I would like to thank the people for cooperating and understanding in the areas where this conversion has been going on.

I cannot recommend too strongly the need for more new trees by homeowners, on their own property. A considerable amount of planting has been done again this year by homeowners who paid for the trees, which we plant in front of their property. I will be glad to furnish information to anyone who is interested.

Trees are nature's most effective air conditioners and purifiers. With the ever increasing amount of automobiles now on the roads, trees are more necessary than ever. The money you spend for a tree will repay you ten-fold.

Through the year we have sprayed for chewing and sucking

insects. The oak leaf miner which affects some species of oak is getting troublesome. Money will have to be made available for the control of this insect, if its natural parasite does not do the job within the next couple of years.

Our poison ivy eradication program was commenced in July. We were able to spray poison ivy for everyone who requested the service of this department.

In closing I would like to thank all those who gave up small trees for roadside planting. Replacement of new young trees is the most important function of this Department, because it particularly effects the present and the future welfare of this community.

PLANT A TREE AND MAKE TEWKSBURY GREEN

REPORT OF THE BOARD OF APPEALS

Jeremiah F. Murphy, Jr., Chairman

During the entire year there were 32 appeals heard at public hearings, of which there were 9 appeals in connection with trailers, and one appeal requesting permission for a trailer park. At the time of this writing the request for a trailer park is under consideration by the board.

One appeal of interest was the appeal of Miles Record for permission to build on certain lots of land containing less than an acre on South Oliver Street. This street and some of the adjoining streets presented a very serious water problem for the people in this vicinity as a result of inadequate drainage. As a condition to the allowance of Mr. Record's petition, the board required him to take certain necessary steps to remedy this very distressing condition. This has been accomplished and we are sure that it has been a source of satisfaction to the people who live on South Oliver Street and the adjoining streets and to the town in general, inasmuch as there had been considerable expense incurred by the Town in pumping water from this area.

Most of the other appeals were requests for variances from the requirements of our one acre by-law, and for the most part were routine in nature.

JUNIOR HIGH SCHOOL BUILDING COMMITTEE

Stephen A. Gendall, Chairman

The Junior High School Building Committee, established under Article 58 of the warrant for the 1959 Annual Town Meeting is composed of the following members, appointed by the Moderator: Stephen A. Gendall, chairman; Loella F. Dewing, secretray; James A. Johnson, vice-chairman; Richard G. Priebe, treasurer and John A. Barker, publicity director.

The first problem of the committee was to determine the extent of additional facilities required, the extent depending on the plan of school organization and the educational program to be offered the pupils.

In the over-all school organization the 6-3-3 plan is preferable to an 8-4 or 6-2-4 plan. The Junior High School facilities should thus be planned to accomodate eventually grades 7-9. Currently only grades 7 and 8 are occupying the old High School building because of overcrowded and inadequate facilities.

The old structure was designed originally to accomodate 320 pupils, but by converting the gym, cafeteria, and shop to classrooms, and by utilizing substandard space in the basement, it has been possible to squeeze 607 pupils into the building as an emergency measure.

In converting the old High School to a 750-pupil Junior High School, space for about 350 pupils will be provided by remodeling the old building, and space for about 400 additional pupils must be provided by new construction.

Having determined the extent of additional facilities required to convert the old High School to a 750-pupil Junior High, the next problem was to determine the cost of conversion. It was thought desirable to compare the cost of remodeling the old building with the cost of constructing the new and additional facilities required.

After reviewing the technical preparation, experience, and personal qualifications of several architects, and after personal interviews with two architects, the following approximate costs were determined:

- a. The total cost of converting the old High School to a 750-pupil capacity Junior High is about \$800,000.
- b. The cost of remodeling the old building to provide space for its capacity of about 350 pupils is about \$100,000, none of which is reimbursable by the State through the Massachusetts School Building Assistance Commission.

- c. The cost of new facilities required to provide space for about 400 additional pupils is about \$700,000, 50% of which is reimbursable by the State provided the remodeled facilities in the old building meet the minimum classroom specifications of the Massachusetts School Building Assistance Commission.

Thus the per pupil cost of providing space for the 400 additional pupils over and above the capacity of the old building is about \$2,000. This is about 12% higher than the per pupil state average for new construction.

In view of the comparatively high per pupil cost of converting the old High School to a 750 pupil Junior High, and because the needs have changed since conversion of the old school was first proposed, the next problem was to compare the cost of enlarging the old building with the cost of constructing a new one which would provide facilities in line with foreseeable future needs.

In a Building Needs Conference with the Massachusetts School Building Assistance Commission on December 3, 1959, projected school enrollment figures were studied which showed that, by 1962, there will be 763 pupils enrolled in grades 7 and 8, and there will be 1,048 pupils enrolled in grades 9-12. In the following year Memorial High School will be overtaxed by the enrollment of 1,224 pupils in grades 9-12, and grade 9 will have to be provided for in the Junior High School. Thus, in 1963 there will be a need for a Junior High School to provide facilities for 1,145 pupils in grades 7-9.

It was not as easy to get cost estimates as it was to calculate the needs for a new school as no funds were available to the committee to retain architectural services. In interviews with architects, however, it was brought out that it would be reasonable to expect that a new 1,000 pupil Junior High could be constructed at a cost no greater than the state average and probably could be constructed at a cost somewhat less than state average by sacrificing some of the trimmings.

The best estimate is that a new 1,000 pupil Junior High School could be constructed for about \$1,500 per pupil or about \$1,500,000.

If it appeared that the town favored the construction of a new school, the next problem was the selection of the most desirable site for it. Three sites had been considered previously — two of these sites are on state-owned land, and the other is on Shawsheen Street opposite the Heath Brook School. The later site seemed most desirable for the following reasons:

- a. The Shawsheen Street site would be easier and faster to obtain.
- b. Preliminary plot plans are available.

- c. The land is essentially flat and will require a minimum of grading.
- d. It is the closer of the three to the center of population and transportation costs would be lower.

RECOMMENDATIONS OF THE COMMITTEE

of converting the old school in terms of head space provided, **we recommend that all classroom space in the basement of the present building be abandoned as soon as possible.**

Projected enrollment figures indicate that by 1963 there will be 1,145 pupils enrolled in Junior High School. These children are already in our schools and the figures represent very few pupils enrolled as a result of immigration since about 1957. The figures show a need for additional facilities for 500 pupils in the next three years or space for a total of about 1,000 Junior High pupils. In view of the expected enrollment and the comparatively high cost of converting the old school in terms of head space provided, **we recommend that plans for the conversion be dropped at this time and plans for a new 1,000 pupil Junior High be prepared as soon as possible. On completion of the new school we recommend that the present old High School building be converted for use as a sixth grade school, thus alleviating pressure on the elementaries. At the time of completion it is further recommended that the school needs of the town be brought up to date by new studies to see if additional facilities may be needed.**

REPORT OF THE INDUSTRIAL COMMISSION

John J. Nolan, Chairman

The Industrial Commission is pleased to report that the prospects for the future industrial development of Tewksbury are very good and considerably brighter than at any other time in recent years.

This conclusion is the result of many factors, principally the location of New Interstate Highways No. 93 and No. 495 (Outer Belt) within the borders of our town which, combined, will provide about four miles of highway through Tewksbury. The land along these highways is generally undeveloped, and although some of this terrain may be unusable, nevertheless we will have many good acres available for industrial development.

As the result of close cooperation with our Planning Board, the

property of A. J. Tambone, Inc., located in North Tewksbury, was rezoned for industrial use at the Town Meeting held on May 6, 1959. The warrant for the coming Town Meeting will include proposals for similar rezoning of locations adjacent to the highways which, we feel, are essential to our future industrial growth.

The Commission has had several inquiries and has interviewed several Industrial prospects who have expressed an interest in locating in Tewksbury. We have erected industrial signs on Route 38, one at the Lowell line and the other at the Wilmington line which we hope will be productive.

The Greater-Lowell Committee to Restore the Interchanges, including members from Tewksbury's Board of Selectmen, Planning Board, and Industrial Commission were successful, after many meetings with Federal Bureau of Roads officials, in winning restoration of the interchange at Woburn Street. This access along a major highway will serve to open sections of West Tewksbury to desirable business and industry.

The Commission has underway the compiling of a brochure to attract industry to Tewksbury. We anticipate completion of the brochure at an early date.

We have, with the cooperation of the Board of Assessors, established a file of all parcels of land in excess of five acres that may be available to industry. We anticipate that the completion of the new Interstate Highways will bring many industrial inquiries for favorable and suitable sites.

The above is a brief summary of our opinions and activity. Although much has been done, much remains to be done. We hope that the work of our Commission will bring many advantages to Tewksbury through sound industrial planning. The cooperation of the townspeople and the various Town Boards, extended to our Commission, has enabled us to make steady progress.

REPORT OF THE FIRE DEPARTMENT

William A. Chandler, Chief

FIRE REPORTS — 1959

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Building	4	1	1	3	8	3	3			3	4	3	33
Dump			1	1	2		1						5
Brush and Grass	2	8	8	90	44	2	7	1	6	1	5	9	183
Chimney	4	5		1							2		12
Auto	1	1	2		3		1		3	1	2	2	16
False			1	4	4	1	2	2	2	2	1	3	22
Resuscitator	8	1	1	4	3	2	4	3	2	2	3	3	36
Electrical	2	1	2	1		3	1	3		5		1	19
Accident	3	2		2	1	1		1			1		11
Oil Burners	1	2	2		1				2	1	3	1	13
Out of Town		1	3	5	4				2			1	16
All Others	6	2	2	5	6	4	7	2	3	9	3	7	56
TOTAL	31	24	23	116	76	16	26	12	20	24	24	30	422

INSPECTIONS — 1959

Gasoline storage	3
LP Gas storage	33
Nursing and rest homes	20
Oil storage	89
Public Buildings	36
TOTAL	181

REPORT OF THE BUILDING INSPECTOR

Walter J. Pupkis

BUILDING PERMITS ISSUED IN 1959

	Number	Estimated Cost
New Dwellings	54	\$604,500.00
Alterations and Additions	100	92,135.00
Garages, Residential	38	44,056.00
Business and Commercial Buildings	21	137,200.00
(New buildings and additions)		.
Demolish buildings	4
Total taxable properties		\$877,891.00

Churches and Parish Buildings	5	311,739.00
(New Buildings and Additions)		
Alterations to existing schools	2	2,600.00
		<hr/>
Total non-taxable properties		\$314,339.00
Total number of building permits issued		224
Total number of building inspections made in 1959		658
Total paid to building inspector for the year 1959		\$1,487.00
Received and Paid to Town Treasurer for permits issued ..		\$1,424.00

REPORT OF THE BOARD OF ASSESSORS

Austin F. French, Chairman

Value of Real Estate January 1, 1959	\$12,170,920.00	
Value of Personal Property	3,324,150.00	
		<hr/>
Total Value of 1959		\$15,495,070.00
Total Value of 1958		15,002,900.00
		<hr/>
Gain in Valuation		\$ 492,170.00

TOTAL LEVY FOR 1959

Town	\$ 2,217,520.40	
State	4,422.58	
County	26,667.52	
Overlay Current Year	67,664.89	
		<hr/>
Gross Amount to be Raised		\$ 2,316,275.39
Total Estimated Receipts and		
Available Funds		929,892.16
		<hr/>
Net amount to be raised on Polls		
and Property		\$ 1,386,383.23
Polls	\$ 7,322.00	
Personal Property	295,849.35	
Real Estate	1,083,211.88	
		<hr/>
Total Taxes Levied on Polls & Property		\$ 1,386,383.23
Water Liens added to Taxes		2,464.93

TAX RATE 1959 — \$89.00

MOTOR VEHICLE AND TRAILER EXCISE

Total Valuation	\$ 2,749,245.00
Amount of Warrants to Collector	167,867.72

TAX RATE 1959 — \$64.13

REPORT OF THE POLICE DEPARTMENT

John F. Sullivan, Chief

DISPOSITION OF CASES

District Court and Superior Court of Lowell

Superior Court of East Cambridge

Dismissed	8
Filed	13
Fined	59
For Other Police Departments	15
Guilty	103
Not Guilty	5
Pending	8
Released	6

Total	217
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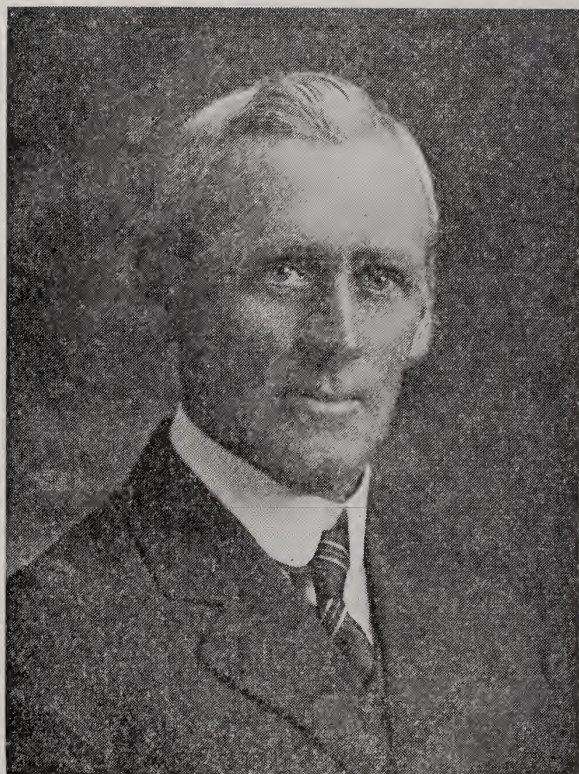
Allowing an Improper Person to Operate a Motor Vehicle	1
Assault and Battery	6
Attaching Wrong Plates	1
Breaking and Entering in the Daytime and Larceny	6
Default Warrant	2
Defraud Insurance	1
Disturbing the Peace	1
Drunkness	56
Drunkness Complaint	23
Failing to Stop for a Police Officer	2
Failing to Stop for a School Bus	1
Indecent Assault and Battery	1
Larceny	6
Larceny from a Building	5
Leaving a Scene After Causing Property Damage	2
Malicious Damage to Property	2
Non Payment of Fines	1
Non Payment of Wages	2
Non Support	5
Operating after Suspension of License	8

Operating so as to Endanger	5
Operating under the Influence	12
Operating Uninsured Motor Vehicle	4
Operating Unregistered Motor Vehicle	4
Operating Without a License	2
Operating Without a License in Possession	2
Operating Without a Registration in Possession	1
Passing Where View is Obstructed	2
Rape	1
Threatening	5
Unlawful Possession of Weapons	2
Unlawful Use of Motor Vehicles	12
Vagrancy	3
Violation of Dog Laws	1
Violation of Speed Laws	9
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Total	197

REPORT OF THE DOG OFFICER

Leslie Collins

Kennel Licenses	13
Dog Licenses	1282
Dogs Sheltered	92
Dogs Destroyed	63
Dogs returned to owners	29
Telephone Calls	1498
Investigations (Licenses) complaints of barking dogs, killing chickens, rabbits, destroying property, etc.	1289



EDGAR SMITH

Born in Rochdale, England, September 8, 1877

Died in Tewksbury, February 17, 1959

**Served the Town faithfully as a Trustee of the Public Library
for 46 years, from March 1913 until February 1959.**

REPORT OF THE LIBRARY TRUSTEES

Harold H. Sloan, Chairman

The following report is respectfully submitted. During the year 515 books were added: 180 adult fiction, 138 adult non-fiction, 157 juvenile fiction and 40 non-fiction.

The Librarian and Assistant appreciate the co-operation of the many patrons who return books and magazines when due and request the return of **books** and magazines **now overdue**.

The Library is open Tuesday and Thursday evenings from 6:30 until 9:00 and Saturday morning from 10:00 to 12:30 and Saturday afternoon continuously from 2:00 until 8:00.

The Library is closed Legal Holidays and for the Annual Vacation in the summer.

CIRCULATION OF BOOKS AT THE LIBRARY

Tuesday Evenings

Fiction	4011	Biology	294
History	168	Science	378
Literature	162	Philosophy	40
Travel	86	Religion	40
Arts	115		
		Total	5294

Thursday Evenings

Fiction	1914	Biology	175
History	94	Science	248
Literature	76	Philosophy	26
Travel	49	Religion	20
Arts	40		
		Total	2642

Saturday

Fiction	7473	Biology....	568
History	325	Science	808
Literature	209	Philosophy	65
Travel	202	Religion	74
Arts	125		
		Total	9849

Tuesdays, Thursdays & Saturdays	Total	17,785
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Circulation of Magazines

American Home	21	Lifetime Living	19
Atlantic Monthly	16	Mademoiselle	16
Better Homes & Garden	53	McCall's	38
Consumer's Report	45	Mechanic's Illustrated	44
Coronet	44	National Geographic	66
Good Housekeeping	37	Popular Mechanics	72
Harper's	11	Reader's Digest	30
Hobbies	16	Redbook	69
Holiday	12	Children's Digest	26
Ladies Home Journal	32	Humpty Dumpty	55
Life	114	Others	39
Look	58		
		Total	933

A bookmobile furnished by the State Regional Library Center at 133 Main Street, North Reading, which is from the Massachusetts Division of Library Extension of 200 Newbury Street, Boston, makes monthly visits to three service points in Tewksbury: Shawsheen School, North Street School and Ella Flemings School of North Tewksbury. The circulation throughout the year by the special state service was as follows:

Adult — 576 Juvenile — 3937 Total — 4513

This bookmobile circulation combined with Tewksbury Library Circulation Totals 22,298.

The trustees of the Tewksbury Public Library wish to report that the affairs of the Library are in a healthy and flourishing condition but as mentioned repeatedly during the past few years, the Town of Tewksbury needs a new Library building, one which provides larger quarters, more book space and one to which all Tewksbury citizens can point with pride.

The year 1959 saw an increase of 2358 in circulation making a total of 17,785 which is the largest increase for several years. This plus the Bookmobile circulation of 4513 amounts to a total book circulation from the Library of 22,298. Unfortunately unless state and federal appropriations are continued in 1960 and 1961, the Bookmobile coverage coming from the State Regional Center in North Reading, will be discontinued resulting in many more patrons visiting our own cramped Library quarters which further demonstrates the need of a larger separate Library Building.

Meeting some of this increased patronage, the trustees since April 1959 have opened the Library for an extra session on Saturday mornings from 10:00 A. M. to 12:30 P. M. Saturday circulation very often is over 300 books and magazines.

Keeping abreast of modern techniques in library work the

Librarians volunteered to attend, during the months of October, November and December, a Library School held under the auspices of the state at North Reading, entitled "Cataloging and Classification of Library Materials" for which they were awarded certificates at the conclusion of the course. Congratulations to the Librarians for successfully completing the course.

Thus one can see that the trustees are trying to do everything possible with the limited quarters of the Library to make it one of the best of the small Libraries.

The Library Trustees lost one of their most valuable members when Edgar Smith passed away during the year. Serving actively and continuously on the board since 1913, a period of 46 years, he contributed valuable service in this position to the Town of Tewksbury and his passing is regretted by all who knew him.

The records of the Library are contained in the Librarian's Report and the Library expenditures may be found in the Report of the Auditor.

The Trustees wish to thank Mrs. Marion Carlson, Librarian, and the two assistants, Mrs. Irene Coombes and Mrs. Ella Marshall for their excellent and faithful service during 1959.

The Trustees earnestly request that the Articles in the Town Warrant, asking for a Salary Budget of \$2400.00 and an Operation Budget of \$1800.00 and the money received from the licensing of dogs in the town, be approved and granted for the general maintenance and operation of the Public Library.

225th ANNIVERSARY COMMITTEE

Harold J. Patten, Chairman

In compliance with the action taken at the last Annual Town Meeting under Article 77, I herewith submit the following report.

Letters were written and personal visits made with the several Pastors of our churches asking their cooperation in the observance of this day set aside in commemoration of the founding of our town.

Our citizens were given information about the early history of Tewksbury in several issues of the Merrimack Valley Advertiser, to whom we are indebted for their cooperation.

Later a call was issued to every citizen, by an open letter, published in the Advertiser and the Lowell Sun, requesting them to assist in this observance of the 225th Anniversary of our Incorpora-

tion, by their attendance at divine worship at the church of their choice.

August 23rd, the day set apart, was clear and pleasant.

The raising of our National Colors was in charge of Mr. Francis P. Sherlock of the Park Department.

A concert of patriotic and religious selections was played on the chimes at the Congregational Church, Mr. Everett A. Fraser at the controls.

At the Congregational Church a special brochure was given, showing several ancient photographs and featuring the presentation of plaques in memory of the first Town Minister, Rev. Sampson Spaulding and the several ministers up to 1959.

The Anniversary sermon was given by Rev. J. Harold Dale, D.D., Pastor for fifty-three years of the "Mother" Church in Billerica. His sermon, "The glory of this latter house shall be greater than the former with the Lord of Hosts." This same topic was used by Rev. Jacob Coggin at the dedication of the second meetinghouse in 1826.

At the North Tewksbury Baptist Church, Rev. Clarence E. Southard, Pastor, the sermon, "The Changeless Christ in a Changing World." Special prayers were offered for the future guidance of our town and nation. The sermon and the hymns sung were the same as those given at the 200th Anniversary in 1934.

At the St. William's Church, Rev. William F. Lantagne, O.M.I., Pastor, said, "We can indeed be thankful for the excellent spirit that has always existed between the town and our growing parish throughout the interim years. Today is truly a day for rendering our special act of gratitude to the Almighty for the freedom and liberty enjoyed in the great country in which we live."

At the South Tewksbury Methodist Episcopal Church, Rev. Donald E. Hickman, Pastor, spoke, hymns were sung and mention made of our forefathers and prayers for the future of our country.

TOWN AND CHURCH HISTORY

Our town might have been Incorporated in 1729 under the name of Wamesit Parish if the provisions of the General Court had been fulfilled which were, "The Parish was required within three years to erect and furnish a good and suitable house for Public Worship" where the committee has already viewed the same lands; shall appoint and settle a learned orthodox minister of good conversation and make provision for his comfortable and honorable suport."

These requirements were not complied with . . . hence no church . . . no town.

In 1733 our people again asked to be separated from Billerica and on December 23, 1734 the Governor, Jn. Belcher, signed the Bill authorizing the Incorporation of the Town of Tewksbury.

1735—Town Worship was first held in the house of Sergeant John French, Jr. on Livingston Street.

1735—The Town voted to build a Meeting House.

1735—A group of thirty-four men organized the Church of Christ.

1736-37—The Meeting House was completed, located on the present Town Common, near the flag pole, facing north.

1818—The Townspeople voted to build a new Meeting House, opposite the first Meeting House, facing to the south. Both houses were on East St.

1825—The Town voted to build a house to do town business.

1833—The Town voted to accept the Amendment to the Bill of Rights as passed by the General Court, severing the existing tie between Church and State.

1841—The Town transferred all property to the First Congregational Society organized in that year.

1918—The Congregational Church was destroyed by fire.

1923—The present Congregational Church was dedicated and built on the site of the second Meeting House.

THE BAPTIST CHURCH

1843—Several members of the Congregational Church withdrew and journeyed to Lowell to worship in the Baptist Church.

1845—The First Baptist Church located in North Tewksbury, was dedicated. The first minister was Rev. Joseph Graves.

1867—The Church was moved to its present location.

The only History of Tewksbury was written by one of their Pastors, Rev. Edward W. Pride. Our Town is indebted to Rev. Pride for his scholarly and authentic writings of our early history.

THE OBLATE NOVITIATE

1883—The Oblate Novitiate was opened in the Jeremiah Kitredge Estate on Chandler Street, with Rev. J. E. Emory, O.M.I., in charge.

1895—Fire completely destroyed all the buildings.

1896—The new Novitiate was dedicated with Rev. Father Campeau, O.M.I., in charge.

1938—St. William's Catholic Church was dedicated with Rev. Dennis J. Sullivan, O.M.I., as the first Pastor.

1959—The Oblate Novitiate was destroyed by fire.

THE METHODIST EPISCOPAL CHURCH

Our citizens living in South Tewksbury, desirous that a church be located convenient for their people, held meetings to decide the faith with which they would unite. Their choice was the Methodist Episcopal.

1911—Open air meetings were held with Dr. Raymond Withey of the Methodist Church in Wilmington, as their first Pastor.

1916—The present church was dedicated with Dr. Hagerman as Pastor.

OUR PRESENT AND FUTURE

The Anniversary year of 1959 shows an extensive building program — the building of the Convent and Rectory at the St. William's Church, a new and modern Methodist Church and new educational buildings at the Congregational and Baptist churches.

We are justly proud of the heritage given us by our forefathers . . . the FUTURE lies before us. Will we accept the challenge?

To our older citizens and the hundreds of new residents who have come to Tewksbury to make their home and raise their families . . . let us all unite to build a better community, through good home life, education, religious training and friendship one with another . . . then we can truly give thanks to Almighty God.

(A copy of this report with programs and newspaper clippings has been filed with the Town Clerk, that they may be safely preserved and become a part of the Records with the 200th Anniversary held in 1934 and to assist those who may be in charge of the 250th Anniversary in the year 1984.)

THE COMMONWEALTH OF MASSACHUSETTS TOWN OF TEWKSBURY

RESOLUTION

WHEREAS: Alice A. Pike has faithfully served the people of Tewksbury as a Town Official for almost Twenty-five years, and

WHEREAS: the said Alice A. Pike has retired from the service of the Town of Tewksbury, and

WHEREAS: the Board of Selectmen have unanimously voted that such service should not go unnoticed and that a Public Testimonial be given on December the ninth in the year nineteen hundred and fifty-nine as a token of the esteem held for Alice A. Pike by her many friends, therefore,

BE IT RESOLVED: that the Board of Selectmen, acting by and for the people of the Town of Tewksbury, extend to Alice A. Pike the deepest appreciation of the Town of Tewksbury and sincere wishes for continued success, good health and happiness.

The Board of Selectmen

JOSEPH J. WHELAN, Chairman
VICTOR N. CLUFF
GEORGE A. O'CONNELL
THOMAS A. ABBOTT
JOHN A. MORRISSEY

Unanimously adopted by the Board of Selectmen
December 8th, 1959

TOWN COUNSEL

Warren W. Allgrove

The matter of the land damages for the new high school property was settled in June and July of 1959 in the total amount of \$38,843.00, and each land owner was paid uniformly the same amount per acre as every other land owner. As a part of the settlement, each land owner executed a quitclaim deed to each parcel of land owned by him, and all the necessary discharges of outstanding liens were discharged prior to the acceptance of such deeds. In addition, substantial amounts of real estate taxes which were in arrears were collected and deducted from the total amount of each settlement.

In connection with this settlement, I wish to call to your attention the very tragic death of Mr. Edward J. Saunders in the summer of 1959. As you know, his services to the town in the past ten years, with the large amount of land damages that have been involved in the Water Department, School Department, and other departments, have been a great asset to the taxpayers. His outstanding appraisals and competency in this respect will be sorely missed. His most excellent appraisals in regard to the new high school permitted an adjustment with the land owners and the town satisfactory to all.

The claims for land damages at the reservoir on Ames Hill have been settled, and deeds have been executed running to the town to eliminate any question of the town's interest in the new reservoir addition.

The suit against Beulah M. Lowthers involving the property damage to the International Fire Truck No. 6, as the result of a collision on November 24, 1957, was settled in the amount of \$2,250.00, as the result of conferences with the Board of Selectmen, Fire Chief, and Town Counsel in view of the very questionable liability that existed in this case. Also taken into consideration was the amount of property damage coverage on said automobile of said Lowthers.

There are included in the warrant for the annual town meeting articles to indemnify Robert Haines and Richard Mackey for medical expenses incurred in a collision on April 3, 1958, with Joseph A. Killeen involving the police cruiser, and also articles concerning the liability of said Haines for property damage arising from such accident. This was an unfortunate occurrence involving your police cruiser in the course of answering an emergency call.

A suit was instituted against the Selectmen, Road Commissioners, and others alleging a conspiracy and trespass concerning Mill St. and its widening, which took place in August of 1959. This matter was tried before Judge Quirico in the Superior Court, First Equity Session, December 21, 22, and 23rd, and resulted in a dismissal of the entire matter as against the Board of Selectmen and all respondents except Mr. Gath and Mr. O'Neil, against whom nominal damages were awarded in the sum of \$1.00 each. As of the date of this writing no appeal has been taken. The Town Clerk, Mr. John E. Hedstrom, did some excellent research on this matter and had available for the Court records pertaining to the layout of Mill St. in 1890, which were invaluable.

A suit in the Superior Court involving the enforcement of the trailer zoning by-law was tried during the month of January, 1960, involving the respondents Kenneth R. Thullier et ux, but no decision has been received at this time. All other trailers which have been notified to comply or be the subject matter of court action have been removed.

A claim against the Department of Public Works for damage to a Police Department vehicle as reported last year is still pending.

I have attempted to be available for conferences with your Board and the several town boards and committees upon request.

Total amount paid to your Town Counsel for court appearances, opinions, and conferences, \$1,151.00. This does not include court fees or other disbursements for service of writs or summoning of witnesses.



RESOLUTION

WHEREAS: At the 1959 Annual Town Meeting of the Town of Tewksbury it was brought to the attention of the Townspeople that a certain parcel of land was being offered to the people of Tewksbury for park and recreational purposes by Melvin G. Rogers, a respected and honored citizen of our community for many years, and

WHEREAS: The people of Tewksbury at the same meeting evidenced their profound gratitude to Melvin G. Rogers, not only for this act but for the many acts of generosity and kindness he has bestowed upon the town and its people during his many years of residence and service in the said Town of Tewksbury, and especially his keen interest in the youth of the community over the same period of years, and

WHEREAS: A sustained and sincere rising vote of thanks was tendered to Melvin G. Rogers at the Annual Town Meeting.

NOW THEREFORE BE IT RESOLVED that we, the people of Tewksbury, acting by and through the Board of Selectmen of said town, duly authorized and directed by unanimous vote at said meeting, do hereby extend to

MELVIN G. ROGERS

our sincere thanks and deep appreciation for his generous gift and

BE IT FURTHER RESOLVED that our gratitude for this act of our fellow citizen be publicly extended now, and be perpetuated in the future by spreading these minutes on the permanent records of the Town and by posting in a prominent position in the Town Hall of Tewksbury, a copy of this resolution.

IN WITNESS THEREOF we, the Selectmen of Tewksbury, Massachusetts herewith affix our signatures on this twenty-fourth day of March in the year of our Lord, Nineteen Hundred and Fifty-Nine.

JOSEPH J. WHELAN, Chair.
VICTOR N. CLUFF
GEORGE A. O'CONNELL
THOMAS A. ABBOTT
JOHN A. MORRISSEY

REPORT OF THE BOARD OF PUBLIC WELFARE

George A. O'Connell, Chairman

Category	Cases Opened	Cases Closed	Referrals or Denials	Active Cases 1-1-57	Active Cases 1-1-58	Active Cases 1-1-59	Pending 1-1-60
O.A.A.	14	23	9	126	122	124	115
A.D.C.	8	9	7	21	22	26	25
D.A.	8	6	5	14	10	16	18
G.R.	42	46	12	7	5	13	9
	—	—	—	—	—	—	—
Totals	72	84	33	168	159	179	167

Anticipated decrease in case load should result in a total expenditure of about the same as in previous years. The ever-increasing cost of medical offsets any hope for a decrease in appropriation.

Since submission of the annual budget, the State has set general hospital costs at about 16% higher, effective 1-1-60, and chronic hospital rates at a greater percentage. Based on the current number of cases requiring above care, an additional expenditure of between \$6,000.00 and \$8,000.00 can be expected.

A recent study of the growth of the Town and its effect upon the total number of cases aided by the department shows that in 1952 there were 121 cases on Old Age Assistance as compared with 115 in 1960. In 1952 there were 26 cases on Aid to Dependent Children and in 1960 there are 25. On General Relilef in 1952 there were 9 cases and in 1960 there are 9 cases. On Disability Assistance there were 3 cases in 1952 and there are 18 cases in 1960. Disability Assistance was first approved by the Legislature in 1952 and there has been an increase in this category each year since that time. The increase in expenditures over the past eight years has been mainly due to (1) liberalization of the Federal programs; (2) increase in cost of living which, in turn, by law increased the recipients' budgets; and (3) increase in cost of medical attention.

REPORT OF THE BOARD OF HEALTH

Thomas A. Abbott, Chairman

During the year 1959 the Board of Health met every third Tuesday of the month (plus many special meetings). Meetings were held in the office of the Selectmen starting at 7 o'clock P. M. preceding the Selectmen's meeting. At the organizational meeting, Mr. Thomas A. Abbott was elected chairman. The Board wishes to announce that for the coming year the dates and place of meetings will remain the same.

In closing out the year 1959, the Board wishes to review some of the activities in which it participated, also some of the proposed plans for the coming year. A total of eight clinics were held during 1959: one Small Pox three Diphtheria, and four Polio, with the largest being the Polio clinic on October 28, where over 1300 inoculations were given. It is encouraging to note that no cases of Polio were reported to the Board during the year.

Because of the increase in clinics and because of the increased participation in school health matters, the Board found it necessary to hire a Board of Health nurse. Mrs. Helen R. Kelley, R.N. was hired by the Board on a part time basis and under the direction of the Board of Health physician, Jose M. Ruisanchez, M.D., these clinics were carried out by Mrs. Kelley.

The dental clinic is again in the capable hands of Dr. Joseph I. Stone with Mrs. Mildred Gourley as dental assistant. The Board, in attempting to increase services and at the same time care for more children, has hired Mrs. Albert Recks as dental hygienist. It is hoped that during the coming year all diagnostic work and cleaning through the first six grades will be handled.

The Board is continuing its mosquito control program and wishes to acknowledge numerous complaints that were received during the summer concerning this program. It is impossible to predetermine the effectiveness of mosquito control, especially as it is handled on such a limited basis here in Tewksbury. The weather plays a great part in determining the percentage of effectiveness, and during the past season the unusually wet weather caused many washouts which rendered the spraying ineffective. It is hoped that by increasing the percentage of ground control spraying this year, a more effective program will result.

Robert W. Rimbach, Sanitarian, has reported a total of 391 inspections of eating and food establishments and 210 bacterial

swabs of eating and drinking utensils. Also, there were 1820 determinations on samples of various dairy products sold within the town. The Board is happy to report that no serious violations have been uncovered and that there has been excellent cooperation between the sanitarian and the various business establishments where inspections were made.

Perhaps the most noteworthy conference held by the Board was conducted with Frederick A. Dunham, M.D., District Health Officer, and various representatives of the Department of Public Health for the purpose of increasing and improving health services. As a result of this conference, the Board received a list of recommendations from Dr. Dunham which became the basis for recommending the establishment of a permanent Board of Health nurse and a full time Board of Health agent, so that the local Board of Health might better administer to the health needs of the community. Included in the increased services to be made available would be: giving or arranging for home nursing when needed; teaching others to give care such as relatives, etc. under professional nursing supervision; developing community resources for health, education and for prevention and treatment of illness by contributing to the general knowledge of needs; sharing in community planning; directing child health supervision; and other related functions.

The Board is aware that there are many programs recommended by the State and available to the local community. It is necessary, however, that the local Board be prepared to administer these programs and it is in this respect that we wish to strengthen our department. Accordingly, the Board is submitting at the annual town meeting the articles necessary to bring about its recommendations.

WATER DEPARTMENT

John J. Cooney, Chairman

Number of Services Installed during the year 1959	62
House Service Pipe Installed	3789 ft.
2" Pipe Installed	219 ft.
6" Pipe Installed	3199 ft.
8" Pipe Installed	4937 ft.
6" Pipe Relocated	1571 ft.
Number of Hydrants Installed	7
Total Gallons Pumped during the year 1959	336,962,960
Total Number of Water Customers at the end of 1959	3148
Number of New Takers during the year 1959	80

BOARD OF ROAD COMMISSIONERS

William D. Gath, Chairman

Chapter 81 and General Highway

Chapter 81 and Highway monies were expended on most accepted streets with oiling, patching and general maintenance being accomplished.

The following materials were used:

Gravel	yards	10,500
Sand	yards	11,000
Asphalt	gallons	76,267
Bituminous Concrete	tons	799.60
Pea Stone	tons	900
Catch Basins Installed		50
Storm Drains	feet	4,416

Chapter 90 Maintenance

Chapter 90 Maintenance work was done on East Street, Billerica Road, Salem Road and Whipple Road.

Chapter 90 Construction

Chapter 90 Construction took place on Shawsheen Street with one section completed.

WIRE INSPECTOR

Patrick J. Canavan

The office of Wire Inspector was established on May 11 in compliance with state law. From May 11 to December 31, a total of 130 permits was issued and \$502.90 was collected.

AUDITOR'S REPORT

To the Citizens of Tewksbury:

In accordance with the provisions of the General Laws, I herewith submit the Annual Report of the Town Auditor.

The books and records over which I have control are available for those who wish to examine them.

My sincere thanks for the cooperation and assistance given me by all Departments during the past year.

TREASURER'S RECEIPTS

From the Collector:

PRIOR COMMITMENTS:

Poll	\$ 968.00
Personal	1,875.24
Real	57,890.61

\$ 60,733.85

1959 COMMITMENTS:

Poll	\$ 5,816.00
Personal	292,451.90
Real	947,771.18

\$ 1,246,039.08

FARM ANIMAL EXCISE:

1957 Commitment	\$ 16.25
1958 Commitment	16.06
1959 Commitment	115.61

\$ 147.92

MOTOR VEHICLE EXCISE:

1949 Commitment	2.17
1950 Commitment	17.25
1951 Commitment	36.72
1952 Commitment	43.64
1953 Commitment	170.66
1954 Commitment	205.01
1955 Commitment	379.06
1956 Commitment	2,677.62
1957 Commitment	10,173.94
1958 Commitment	69,258.94
1959 Commitment	92,440.26

\$ 175,405.27

WATER COMMITMENTS:

Installations	\$ 142,878.18
Rates	60.26

\$ 142,938.44

TRAILER PARK TAX \$ 1,970.00

MUNICIPAL LIENS \$ 567.00

WATER LIENS ADDED TO TAXES \$ 2,777.17

Taxes from the Commonwealth:

Income	\$ 20,969.48
Corporation	19,795.47
Meal	3,665.12

\$ 44,430.07

Grants and Gifts:**FROM THE FEDERAL GOVERNMENT:**

Disability Assistance	\$ 11,131.97
Old Age Assistance	59,938.94
Aid to Dependent Children	27,638.49
School Lunch	24,790.67
Public Law 874	14,349.00
National Defense Education	1,081.99

\$ 138,931.06

FROM THE COMMONWEALTH:

Chapter 70 — Schools	\$ 152,515.27
Tuition and Transportation	37,345.93
School Building Assistance	102,499.74
Highways	29,831.62
Vocational Schools	5,215.10
Loss of Taxes	11,755.03
Retarded and Handicapped Children	8,174.86
Child Guardianship	4,885.69

\$ 352,223.24

FROM THE COUNTY:

Dog Licenses	\$ 1,755.50
Highways	7,742.25
Dog Care	570.00

\$ 10,067.75

Licenses and Permits:

Building	\$ 1,393.00
Sewer	62.00
Wire	452.00
Plumbing	320.50

Liquor	17,450.00	
Health	82.50	
Class I, II, III	75.00	
Pistol	152.00	
Taxi	17.00	
Peddlers	85.00	
Amusement	191.00	
Sunday	140.00	
Blasting, Storage	72.00	
Auctioneer	6.00	
Victuallers	120.00	
		\$ 20,618.00
Departmental Revenue:		
TREASURER:		
State Withholding Tax Fees	\$ 45.15	
Temporary Loans	300,000.00	
Land Sales	405.00	
Trust Fund Withdrawals	9,000.00	
		\$ 309,450.15
CLERK:		
Maps, Street Lists, Fees		\$ 2,518.75
APPEALS:		
Fees		\$ 350.00
PLANNING BOARD:		
Fees		\$ 30.00
TOWN HALL:		
Rental		\$ 195.00
POLICE:		
Court Fines	\$ 21.14	
Accident Reports	8.00	
		\$ 29.14
SEALER OF WEIGHTS:		
Fees		\$ 90.20
HEALTH		
Slaughtering Fees	\$ 400.50	
Dental Clinic Fees	127.00	
Sale of Dogs	69.00	
		\$ 596.50
HIGHWAYS:		
Machinery Fund		\$ 9,864.40

SCHOOLS:

Lunch	\$ 57,175.86
Athletics	4,304.20
Rental	240.00
Supplies	56.83

\$ 61,776.89

LIBRARY:

Cards and Fines	\$ 225.50
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WATER:

Guarantee Deposits	\$ 24,810.17
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Reimbursements:**FROM THE COMMONWEALTH:**

General Relief	\$ 2,394.34
Disability Assistance	5,914.41
Old Age Assistance	45,471.20
Aid to Dependent Children	16,606.57
Veterans Benefits	4,529.35
Health	44.29

\$ 74,960.16

FROM CITIES AND TOWNS:

General Relief	\$ 2,810.88
Old Age Assistance	9,460.54
Health	444.00

\$ 12,715.42

Refunds:

Selectmen	\$ 16.10
Collector	3,357.31
Fire	25.50
Planning Board	11.70
Building Inspector	25.00
Welfare	2,495.05
Old Age Recoveries	4,109.71
Veterans Benefits	182.75
Health	25.00
Schools	324.62
Library	7.00
Disability Assistance Recovery	207.17
Insurance	2,161.61
Highways	40.00
Wire Inspector	50.00
Cemeteries	4.00

\$ 13,042.52

Interest:

Deferred taxes	\$ 2,614.32
Treasury Notes	13,801.39
Cemetery Perp. Care Fund	139.25

\$ 16,554.96

Agency and Trust:

Dog Licenses Collected	\$ 2,754.00
Retirement Deductions	17,953.07
Federal Withholding Deductions	120,564.51
Blue Cross Deductions	14,532.36
Bond Deductions	6,891.37
State Withholding Deductions	8,272.39

\$ 170,967.70

TOTAL RECEIPTS \$ 2,895,025.81

CASH BALANCE, January 1, 1959 \$ 1,375,774.89

\$ 4,270,800.70

EXPENDITURES
General Government

SELECTMEN:

Salaries	\$ 4,660.00
Clerical	\$ 174.00
Telephone	345.60
Office	167.24
Stationery and Postage	17.45
Printing and Advertising	223.70
Legal Fees	100.00
Other	145.02

\$ 1,173.01

OUTLAY:

Office Chair	\$ 33.96
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AUDITOR:

Salaries	\$ 3,098.75
Office	\$ 13.74
Telephone	81.35
Stationery and Postage	6.00

\$ 101.09

TREASURER:

Salaries	\$ 4,480.00
Telephone	\$ 94.40
Office	294.27
Stationery and Printing	65.50

Office Equipment	721.90		
Other	24.75		
		\$	1,200.00
OUTLAY:			
Envelope Sealer		\$	155.00
COLLECTOR:			
Salaries		\$	9,613.92
Telephone	\$ 79.65		
Office	236.80		
Stationery and Postage	808.20		
Billing	804.75		
Tax Bills	720.14		
Office Repairs	129.60		
Other	77.00		
		\$	2,856.14
OUTLAY:			
Addressograph	\$ 2,959.40		
Adding Machine	285.00		
Chair	33.00		
Cash Drawer	29.50		
		\$	3,306.90
ASSESSORS:			
Salaries		\$	8,250.00
Office and Telephone	\$ 216.29		
Travel	170.41		
Stationery and Printing	67.50		
Probates	134.00		
Other	10.00		
		\$	598.20
TOWN CLERK:			
Salaries		\$	3,788.82
Telephone	\$ 116.42		
Office	121.73		
Stationery and Postage	35.10		
Printing and Advertising	11.75		
Other	15.00		
		\$	300.00
REGISTRARS:			
Salaries		\$	1,950.00
Office	\$ 10.16		
Advertising	17.00		
Postage	23.20		
		\$	50.36

OUTLAY:		
Filing Cabinet	\$	60.00
ELECTION OFFICERS:		
Salaries	\$	712.98
FINANCE COMMITTEE:		
Printing	\$	217.00
Advertising		38.80
Dues		25.00
Postage		9.00
Expenses		15.00
		<hr/>
	\$	304.80
PERSONNEL BOARD:		
Salaries	\$	62.90
Office Supplies		1.40
Printing		14.00
Postage		4.00
		<hr/>
	\$	82.30
APPEALS:		
Salaries	\$	350.00
Office	\$	121.57
Printing		42.80
Advertising		171.25
Dues		5.00
		<hr/>
	\$	340.62
MODERATOR:		
Salary	\$	200.00
PLANNING BOARD:		
Salaries	\$	433.50
Office	\$	34.32
Printing and Advertising		31.95
Dues		55.00
Maps and Plans		525.35
Telephone		8.29
Other		6.16
		<hr/>
	\$	661.07
TOWN HALL:		
Salaries	\$	3,640.00
Telephone	\$	897.92
Fuel		1,672.05
Light and Water		1,205.51
Janitor's Supplies		131.39

Hardware and Tools	211.74
Building Maintenance	1,088.62
Bulletin Board	227.14
Shrubs	35.28
Other	445.90

\$ 5,915.55

TOWN HALL — OUTLAY:

Lawn Mower	\$ 79.95
Vacuum Cleaner	89.95

\$ 169.90

TOWN HALL REPAIRS:

Painting	\$ 745.00
Roofing	33.50
Plumbing	48.50
New Offices	221.66
Other	17.50

\$ 1,066.16

POLICE:

Salaries	\$ 66,112.02
Telephone	\$ 688.63
Office	418.77
Radio Repairs	314.74
Keep of Prisoners	161.00
Cruiser Maintenance	1,341.93
Gas and Oil	3,748.18
Other	103.30

\$ 6,776.55

OUTLAY:

Cruisers	\$ 4,351.43
Radio	715.64
Equipment for Men	345.70
Office Equipment	836.40
Emergency Equipment	448.80
Photo Equipment	386.05
Gas and Oil	645.71
Other	35.83

\$ 7,765.56

FIRE:

Salaries:

Regulars	\$ 57,488.25
Call Men	4,690.75

\$ 62,179.00

Office and Telephone	\$	638.29		
Light and Heat		1,027.95		
Building Maintenance		368.28		
Garage Rental		1,131.00		
Gas and Oil		1,217.01		
Parts and Repairs		1,467.72		
New Equipment		652.99		
Fire Alarm		256.71		
Other		795.34		
			\$	7,555.29
OUTLAY:				
Fire Alarm Labor	\$	381.75		
Fire Alarm Equipment		2,590.81		
Equipment and Hose		2,377.27		
			\$	5,349.83
TREE:				
Salaries			\$	4,060.00
Telephone	\$	71.20		
Travel		112.36		
Hardware and Tools		409.98		
Equipment Rental		289.00		
Truck Maintenance		159.17		
Gas and Oil		438.51		
Spray		621.12		
Other		93.00		
			\$	2,019.34
MOTH:				
Salaries			\$	2,500.00
DUTCH ELM:				
Salaries			\$	2,280.00
Outlay			\$	175.00
POISON IVY:				
Labor	\$	96.00		
Gas and Oil		95.66		
Materials		93.48		
			\$	285.14
DOG OFFICER:				
Salaries	\$	600.00		
Fees		756.00		
			\$	1,356.00

SEALER OF WEIGHTS AND MEASURES:

Salary	\$	275.00
Expenses		23.90

\$ 298.90

CIVIL DEFENSE:

Salaries	\$	350.00
New Equipment	\$	112.67
Truck Maintenance		73.46
Garage Rental		100.00
Hospital		46.45
Radio Repairs		7.80
Other		59.60

\$ 399.98

OUTLAY: \$ 610.70

PUMP \$ 393.83

WIRE INSPECTOR:

Salary	\$	540.50
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PLUMBING INSPECTOR:

Salary	\$	500.00
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BUILDING INSPECTOR:

Salaries	\$	1,487.00
Office Supplies	\$	166.80
Refund		25.00
Hardware60

\$ 192.40

HEALTH:

Salaries	\$	800.00
Case Invest.	\$	328.00
Office and Telephone		290.62
T.B. Hospital Care		559.50
Medical Attention		1,596.40
Medical Supplies		320.33
Dog Disposal		104.00
Sanitarian		400.00
Clinics		1,085.91
Rental of Dump		1,800.00
Mosquito Control		5,199.50
Legal Fees		35.00
Pumping		1,572.45
Other		136.12

\$ 13,427.83

DENTAL CLINIC:

Salaries	\$	1,170.00
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SANITARY INSPECTOR:

Salaries	\$	550.00
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SANITARIAN:

Salary	\$	1,200.00
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INSPECTOR OF SLAUGHTERING:

Salary	\$	1,000.00
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INSPECTOR OF ANIMALS:

Salary	\$	200.00
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TOWN PHYSICIAN:

Salary	\$	500.00
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RUBBISH COLLECTION	\$	26,624.94
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HIGHWAYS:

Salaries	\$	18,226.64
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Office	\$	68.80
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Telephone	291.42
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Light and Heat	1,194.66
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Materials, Tools	4,156.07
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Equipment Rental	828.00
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Surveying	1,335.00
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Legal Fees	671.00
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Water	30.00
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Other	76.99
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	\$	8,651.94
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SNOW AND ICE CONTROL:

Salaries	\$	6,209.97
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Materials	1,742.00
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Equipment Rental	455.50
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Other	95.75
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	\$	8,503.22
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STREET LIGHTING	\$	14,167.39
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CHAPTER 81:

Salaries	\$	16,741.04
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Machinery Fund	5,606.40
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Materials	13,692.83
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Equipment Rental	592.00
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	\$	36,632.27
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CHAPTER 90—CONSTRUCTION—1958:

Salaries	\$ 11,196.57
Machinery Fund	3,756.80
Materials	3,787.61
Rental	6,256.80

\$ 24,997.78

CHAPTER 90—CONTRUCTION—1959:

Salaries	\$ 1,492.48
Machinery Fund	192.00
Materials	3,493.50

\$ 5,177.98

CHAPTER 90—MAINTENANCE:

Salaries	\$ 803.00
Machinery Fund	283.60
Materials	3,080.75
Equipment Rental	320.00

\$ 4,487.35

HIGHWAY MACHINERY:

Gas and Oil	\$ 4,204.81
Parts and Repairs	1,761.99
Tires and Tubes	241.05
Hardware and Tools	931.88
Equipment	3,597.78
Fuel Oil	207.18
Other	19.00

\$ 10,963.69

OUTLAY:

Roller	\$ 8,500.00
Truck	3,058.44
Spreaders	3,895.65

\$ 15,454.09

SIDEWALK RESURFACING

\$ 7,150.00

CHANDLER ST.—DRAIN:

Labor	\$ 2,414.00
Surveying	150.00
Advertising	9.00

\$ 2,573.00

SO. AMOS ST.—DRAIN

\$ 2,700.00

EDITH DRIVE—DRAIN

\$ 400.00

PATTON - FOSTER SIDEWALKS:

Labor	\$ 8,581.25
Surveying	220.00
Advertising	9.75

	\$ 8,811.00
MAIN ST. TRAFFIC LIGHTS	\$ 1,158.25

TRULL ROAD ACCOUNT:

Salaries	\$ 7,264.31
Materials	2,345.16
Rental	2,220.00
Surveying	125.00
Machinery Fund	25.60

	\$ 11,980.07
CHARITIES — Town:	

Salaries	\$ 8,500.00
Telephone	\$ 345.41
Office	930.28
Travel	970.57
Aid	115,772.67

	\$ 118,018.93
CHARITIES — Federal:	

Disability Assistance - Aid	\$ 9,763.39
Disability Assistance - Adm.	1,573.63

	\$ 11,337.02
Old Age Assistance - Aid	\$ 56,888.27
Old Age Assistance - Adm.	6,388.14

	\$ 63,276.41
Aid to Dependent Children - Aid	\$ 21,848.97
Aid to Dependent Children - Adm...	2,601.84

	\$ 24,450.81
VETERANS BENEFITS:	

Salaries	\$ 550.00
Telephone and Office	\$ 137.97
Travel	26.88
Cash Relief	4,471.80
Other Aid	4,763.12
Other	20.00

	\$ 9,419.77
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SCHOOLS

SALARIES:

Instruction	\$ 590,574.59
Operations and Maintenance	57,267.24
Auxiliary	20,153.46
General Control	22,683.26

\$ 690,678.55

GENERAL EXPENSES:

Transportation	\$ 72,309.94
Books and Supplies	41,210.60
Fuel	21,525.04
Utilities	17,824.46
Repairs	2,784.86
Building Maintenance	11,691.72
Janitors Supplies	6,036.62
Office Supplies	1,174.97
Health	736.77
Library	2,954.34
Physical Education	4,016.23
Travel	868.93
Superintendent's Expense	322.72
Committee's Expenses	858.43
Clerical Expense	1,345.82
Educational Expenses	1,585.52
Miscellaneous Expenses	2,577.27

\$ 189,824.24

SCHOOLS—OUTLAY:

Labor	\$ 148.24
Sports Equipment	1,714.14
New Equipment	2,562.07
School Supplies	2,671.38
Building Repairs	4,539.61
New Truck	1,977.76
Fences	3,827.77
Fire Alarm	5,330.00

\$ 22,140.97

OUT OF STATE TRAVEL

\$ 568.65

SCHOOL LUNCH:

Salaries	\$ 28,537.35
All Other	58,649.16

\$ 87,186.51

VOCATIONAL SCHOOLS:

Tuition	\$	7,678.32
Transportation		1,783.64

		\$	9,461.96
PRIVATE SCHOOL TRANSPORTATION		\$	1,572.50

PUBLIC LAW 874:

Vocational Transportation	\$	68.00
Vocational Tuition		81.90
School Supplies		102.40
High School Bldg. Conversion		3,932.00
New Equipment		1,257.50
Stadium Utilities		85.50

		\$	5,527.30
NATIONAL DEFENSE EDUCATION ..		\$	759.00

ATHLETICS AND BAND:

New Equipment	\$	2,944.71
Transportation		322.65
Photography		255.00
Officials		483.10
Medical		6.00
Tickets		87.84
Travel		25.87
Dues and Insurance		55.00
All Other		99.81

		\$	4,279.98
STADIUM:			

Salaries		\$	198.75
Light and Water	\$	562.98	
Fuel		266.84	
Hardware and Tools		114.73	
Building Repairs		361.51	
Materials		58.00	

		\$	1,364.06
OUTLAY:			

Seeding	\$	320.00
Field Markers		100.18
Electrical Repairs		112.97
Lockers		183.97
Fence		26.40

	\$	743.52
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HEATH BROOK SCHOOL LOAN:

Equipment	\$ 2,537.00	
Electrical Repairs	125.98	
Architect	869.47	
Legal Fees	75.00	
Advertising	17.25	
Baseball Field	5,855.00	
Sports Equipment	219.91	
School Supplies	15.48	
New Fence	1,887.00	
		\$ 11,602.09

SHAWSHEEN SCHOOL ADDITION ...	\$ 2,534.15
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NORTH ST. SCHOOL ROOF REPAIR ..	\$ 1,553.50
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NEW HIGH SCHOOL CONST. LOAN:

Cost of Construction	\$ 823,107.90	
Architect	28,720.84	
Clerk of Works	5,606.64	
School Equipment	154,740.96	
Printing and Advertising	76.35	
Legal Fees	196.00	
Insurance	641.39	
All Other	445.34	
		\$ 1,022,535.42

LONG RANGE PLANNING COMMITTEE:

Printing	\$ 25.00
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LIBRARY:

Salaries	\$ 1,931.59	
Office	\$ 111.91	
Travel	57.05	
Books	1,441.76	
Periodicals	76.15	
Other	20.00	
		\$ 1,706.87

PARK DEPARTMENT:

Salaries	\$ 269.00	
Lights	\$ 85.65	
Nursery	82.00	
Hardware	29.99	
		\$ 197.64

INSURANCE PREMIUMS	\$	11,416.34
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STATIONERY AND PRINTING:

Town Reports	\$	1,645.98
Street Lists		323.08
Voting Lists		366.00
Office Forms		117.90
Warrants		169.50
Plumbing Rules		109.20
Other		34.00

	\$	2,765.66
COUNTY AID TO AGRICULTURE	\$	300.00

COLLINS MEDICAL BILLS	\$	57.29
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V. F. W. QUARTERS RENTAL	\$	600.00
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PLAYGROUND COMMISSION:

Equipment	\$	2,326.20
Cleaning		111.90
Labor		300.00
Materials		75.00
Dues		138.00
All Other		1.80

	\$	2,952.90
INDUSTRIAL COMMISSION:		

Printing	\$	122.10
Advertising		81.50
Signs		867.40
Other		13.71

	\$	1,084.71
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DAMAGE CLAIMS:

Reservoir Land	\$	9,000.00
School Land		38,843.00
Kamn Land		75.00
Police Cruiser		211.64
Fire Truck		930.00

	\$	49,059.64
250th ANNIVERSARY		
CELEBRATION FUND	\$	200.00

MEMORIAL DAY:

Food	\$	355.00
Flags		18.00
Signs		45.00

Wreaths	53.50		
Awards	50.00		
Printing	25.00		
Band	100.00		
Janitor	15.00		
Expenses	10.00		
		\$	671.50
CEMETERIES:			
Salaries	\$ 744.00		
Soldier's Lots	60.00		
		\$	804.00
WATER:			
Salaries		\$	24,072.73
Telephone and Office	\$ 2,632.23		
Heat, Light and Power	10,871.53		
Building Maintenance	799.63		
Gas, Oil and Accessories	1,861.14		
Parts and Repairs	1,046.69		
Materials	2,716.12		
Other	86.39		
		\$	20,013.73
OUTLAY:			
Envelope Sealer	\$ 103.00		
New Truck	2,283.50		
		\$	2,386.50
WATER INSTALLATIONS:			
Salaries	\$ 4,560.39		
Materials	14,709.10		
Equipment Rental	2,501.25		
Gas and Oil	146.34		
Hardware and Tools	42.97		
Parts and Repairs	19.84		
Engineering	124.50		
Other	18.50		
		\$	22,122.89
SHAWSHEEN ST. PIPE RELOCATION:			
Salaries	\$ 563.82		
Materials, Equipment Rental	897.40		
Labor	344.15		
Other	7.84		
		\$	1,813.21
GUARANTEE DEPOSITS			
		\$	292.99

TRULL RD. PIPE RELOCATION:

Salaries	\$	439.89
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HYDRANT SNOW REMOVAL:

Salaries	\$	94.50
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PINE ST. WATER MAIN:

Materials	\$	1,631.63
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NEW WATER WELL - 1958:

Construction	\$	1,456.20
Engineering		262.79

	\$	1,718.99
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WATER WELL — 1959:

Salaries	\$	180.93
Materials		2,205.37
Equipment Rental		1,336.50
Advertising		34.25
Construction		6,258.50
Engineering		1,874.85

	\$	11,890.40
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WATER RESERVOIR CONSTRUCTION:

Cost of Construction	\$	6,799.57
Engineering		863.65
Surveying		51.00
Testing		30.00

	\$	7,744.22
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WELL FIELD SURVEY:

Engineering	\$	4,549.08
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ROGERS ST.—MAIN:

Salaries	\$	1,539.20
Materials		11,142.62
Equipment Rental		5,017.00
Labor		284.20
Other		16.98

	\$	18,000.00
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EAST ST.—MAIN:

Materials	\$	613.05
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SHAWSHEEN ST.—MAIN:

Salaries	\$	584.08
Materials		5,102.24

Equipment Rental	581.25	
Labor	657.23	
Other	27.10	
		<hr/>
		\$ 6,951.90

WOBURN ST.—MAIN:

Salaries	\$ 209.62	
Materials	1,154.50	
Equipment Rental	200.00	
		<hr/>
		\$ 1,564.12

INTEREST:

Bonds	\$ 104,932.00
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MATURING DEBT:

Water Loan	\$ 60,000.00	
School Loans	151,000.00	
Water Well Loan	5,000.00	
		<hr/>
		\$ 216,000.00

TRUST AND INVESTMENTS:

Retirement	\$ 17,953.07	
Withholding	120,564.51	
State Withholding	8,272.39	
Blue Cross	14,532.36	
Savings Bonds	6,800.00	
Dog Licenses	2,705.25	
Cemetery Perp. Care Fund Income ..	139.25	
		<hr/>
		\$ 170,966.83

REFUNDS:

Poll, Personal, Real Estate	\$ 15,243.24	
Motor Vehicle Excise	3,645.20	
		<hr/>
		\$ 18,888.44

PREMIUMS ON LOANS:

Bank Fees	\$ 2,263.70
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ASSESSMENTS:

STATE PARKS	\$ 4,028.86	
County Tax	18,651.10	
County T.B. Hospital	6,753.02	
County Retirement	12,057.05	
		<hr/>
		\$ 41,490.03

TEMPORARY LOANS	\$ 300,000.00
TOTAL EXPENDITURES	\$ 3,802,815.70
CASH BALANCE DECEMBER 31, 1959	\$ 467,985.00
	<u>\$ 4,270,800.70</u>

REPORT OF TRUST FUNDS

Fund	1-1-59	Debits	Interest	12-31-59
Foster School	\$ 1,708.11	\$ 00.00	\$ 60.31	\$ 1,768.42
Pierce Memorial				
Day Essay	156.02	00.00	5.50	161.52
Cemetery Perpetual Care	2,260.91	139.25	82.32	2,203.98
Municipal Building Insurance	38,419.88	9,000.00	1,281.31	30,701.19
	<u>\$ 42,544.92</u>	<u>\$9,139.25</u>	<u>\$1,429.44</u>	<u>\$ 34,835.11</u>

TRUST AND INVESTMENT FUNDS

Cash and Securities in Custody of	
Town Treasurer	\$ 34,835.11
Foster School	\$ 1,768.42
Pierce Memorial Day Essay	161.52
Cemetery Perpetual Care	2,203.98
Municipal Building Insurance	30,701.19
	<u>\$ 34,835.11</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$ 3,735,000.00
Water Construction Loan	\$ 1,290,000.00
Water Well Loan	60,000.00
School Construction Loan - 1951	490,000.00
School Construction Loan - 1956	545,000.00
School Construction Loan - 1958	1,350,000.00
	<u>\$ 3,735,000.00</u>

DEBT OUTSTANDING DECEMBER 31, 1959

General Debt Inside the Debt Limit	\$ 630,000.00
General Debt Outside the Debt Limit	3,105,000.00
	<hr/>
	\$ 3,735,000.00

DETAIL OF DEBT OUTSIDE THE DEBT LIMIT

School Project - Chap. 645, Acts of 1948	\$ 1,755,000.00
Water Project - Chap. 61, Acts of 1951 ..	860,000.00
Water Project - Gen. Laws, Ter. Edit., Chapter 44	490,000.00
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	\$ 3,105,000.00

STATEMENT OF TOWN DEBT—DEC. 31, 1959

1960	\$216,000.00
1961	\$216,000.00
1962	\$215,000.00
1963	\$215,000.00
1964	\$210,000.00
1965	\$210,000.00
1966	\$210,000.00
1967	\$205,000.00
1968	\$205,000.00
1969	\$205,000.00
1970	\$204,000.00
1971	\$204,000.00
1972	\$158,000.00
1973	\$158,000.00
1974	\$158,000.00
1975	\$158,000.00
1976	\$158,000.00
1977	\$128,000.00
1978	\$128,000.00
1979	\$ 58,000.00
1980	\$ 58,000.00
1981	\$ 58,000.00
	<hr/>
	\$ 3,735,000.00

STATEMENT OF INTEREST—DEC. 31, 1959

1960	\$ 99,160.00
1961	\$ 93,388.00
1962	\$ 87,628.50
1963	\$ 81,881.50
1964	\$ 76,134.50
1965	\$ 70,537.50
1966	\$ 64,940.50
1967	\$ 59,413.50
1968	\$ 53,956.50
1969	\$ 48,499.50
1970	\$ 43,042.50
1971	\$ 37,607.50
1972	\$ 32,255.00
1973	\$ 27,865.00
1974	\$ 23,475.00
1975	\$ 19,085.00
1976	\$ 14,695.00
1977	\$ 10,725.00
1978	\$ 7,175.00
1979	\$ 3,625.00
1980	\$ 2,175.00
1981	\$ 725.00

\$ 957,990.00

TOWN OF TEWKSBURY

BALANCE SHEET - DECEMBER 31, 1959

Revenue Accounts

CASH:

General	\$467,985.00
Petty Advances:	
Collector	75.00
Welfare	50.00
	<u> </u>
	\$ 125.00

ACCOUNTS RECEIVABLE:

TAXES:

Levy of 1950	
Poll	4.00
	<u> </u>
Levy of 1951	
Poll	12.00
Personal	50.16
Real	588.52

Levy of 1952

Poll	32.00
Personal	95.16
Real	1,200.63

Levy of 1953

Poll	8.00
Personal	149.04
Real	1,615.95

Liabilities and Reserves

BOND DEDUCTIONS	\$ 342.08
TAX POSSESSION SALE DEPOSITS	505.00
DOG LICENSES	81.00
T. B. HOSPITAL — 1959	1,643.34
STATE PARKS — 1959	393.72
PLANNING BOARD DEPOSITS	2,290.00
WATER GUARANTEE DEPOSITS	1,600.00
TAILINGS	623.50
O. A. A. RECOVERIES	4,109.71
D. A. RECOVERIES	207.17

OVERLAY RESERVED FOR ABATEMENTS:

1950	\$ 4.00
1951	650.68
1952	1,355.79
1953	2,063.19
1954	3,295.20
1955	183.60
1957	3,099.10
1958	7,626.03
1959	1,672.82
	<u> </u>

\$ 19,950.41

OVERLAY SURPLUS	\$ 1,372.23
REVENUE RESERVED UNTIL COLLECTED:	
Motor Vehicle Excise	\$ 90,577.54
Departmental	9,246.67
Tax Title and Possessions	9,861.47
Highways	63,875.00
Water	20,353.00
Farm Animal Excise	10.60
	<hr/>
	\$193,924.28
ESTATES OF DECEASED PERSONS	\$ 543.16
RESERVED FOR PETTY CASH	\$ 125.00
UNEXPENDED APPROPRIATION	
BALANCES CARRIED FORWARD:	
Auditor - Operating	\$ 38.91
Collector - Operating	960.95
Personnel Board	417.70
Planning Board - Professional Services	375.00
Town Hall Repairs	52.71
Fire Station Plans	1,000.00
Civil Defense - Outlay	766.15
Rubbish Collection	5,344.75
Chap. 90 Const. - 1959	19,822.02
Highway Machinery Fund	9,946.62
Chandler St. Drain	427.00

Levy of 1954		
Poll	30.00	
Personal	817.80	
Real	2,370.00	
Levy of 1955		
Poll	104.00	
Personal	802.60	
Real	5,165.97	
Levy of 1956		
Poll	86.00	
Personal	1,381.40	
Real	9,914.35	
Levy of 1957		
Poll	210.00	
Personal	1,047.28	
Real	13,273.38	
Levy of 1958		
Poll	228.00	
Personal	1,160.70	
Real	15,735.46	
Levy of 1959		
Poll	906.00	
Personal	3,286.20	
Real	83,428.02	
	<hr/>	
ESTATES OF DECEASED PERSONS	\$ 143,703.62	
FARM ANIMAL EXCISE — 1959	\$ 543.16	
	<hr/>	
	\$ 10.60	

MOTOR VEHICLE EXCISE:

1949\$	70.25
1950	249.65
1951	283.31
1952	405.53
1953	425.61
1954	2,216.40
1955	1,934.96
1956	3,087.19
1957	4,831.22
1958	9,149.85
1959	67,921.57
		<hr/>

\$ 90,577.54

TAX TITLES AND POSSESSIONS:

Titles\$	4,833.32
Possessions	5,028.15
		<hr/>

\$ 9,861.47

DEPARTMENTAL:

Health		
Cities and Towns\$	328.00
Public Welfare		
State	45.50
Cities and Towns	2,801.67
Old Age Assistance		
Cities and Towns	1,372.25
Aid to Dependent Children		
State	4,645.25
		<hr/>

\$ 9,246.67

Edith Drive Drain	100.00
Main St. Traffic Lights	1,841.75
Main St. Sidewalk	1,000.00
Shawsheen St. Sidewalk	494.28
Sidewalk Resurfacing	3,283.48
School Lunch	5,257.86
Public Law 874	13,220.73
National Defense Education	...	321.99
Private School Transportation	..	3,427.50
Athletics and Band	558.75
Heath Brook School Loan	14,661.67
High School Const. Loan	13,168.66
School Problem Study	744.22
Long Range Planning	4,746.20
Industrial Commission	3,262.34
Kennel Legal Costs	300.00
Land Takings	139.00
Tax Title Foreclosures	1,400.00
Land Court Costs	297.63
Water Well - 1958	1,514.29
Water Well - 1959	21,109.60
Addition to Water Building	17,000.00
Water Reservoir Construction	..	21,809.90
Water Well Field Survey	450.02

HIGHWAYS:

State	\$ 49,875.00
County	14,000.00
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\$ 63,875.00

WATER:

Rates	\$ 18,710.08
Installations	421.57

Liens

1957	508.52
1958	225.65
1959	487.18
	<hr/>

\$ 20,353.00

UNDERESTIMATES:

Overlay - 1956	\$ 16.80
County Tax - 1959	433.64
Insurance Premiums	213.59
Interest - Temporary Loans	1,474.50
	<hr/>

\$ 2,138.53

\$808,417.59

Trull Rd. Pipe Relocation	1,440.33
Shawsheen St. Pipe Relocation	71.02
Pine St. Main	565.53
Woburn St. Main	1,185.88
Shawsheen St. Main	4,048.10
East St. Main	1,326.95
	<hr/>

\$177,899.49

FEDERAL GRANTS:

Disability Assistance	
Aid	\$ 460.98
Administration	107.20

Old Age Assistance	
Aid	170.39
Administration	161.23

Aid to Dependent Children	
Aid	3,967.32
Administration	213.52
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\$ 5,080.64

EXCESS & DEFICIENCY 397,726.86

\$808,417.59

Respectfully submitted,
 THOMAS J. BERUBE
 Town Auditor

APPROPRIATION STATEMENT

Appropriation	Available	Expended	Balance
Selectmen - Salaries\$	4,660.00	\$ 4,660.00	\$ 0.00
Selectmen - Operating	1,216.10	1,173.01	43.09
Selectmen - Outlay	100.00	33.96	66.04
Auditor - Salary	3,100.00	3,098.75	1.25
Auditor - Operating	140.00	101.09	38.91
Treasurer - Salary	4,480.00	4,480.00	0.00
Treasurer - Operating	1,205.00	1,200.00	5.00
Treasurer - Outlay	155.00	155.00	0.00
Collector - Salary	9,620.00	9,613.92	6.08
Collector - Operating	3,817.09	2,856.14	960.95
Collector - Outlay	3,350.00	3,306.90	43.10
Assessors - Salaries	8,250.00	8,250.00	0.00
Assessors - Operating	650.00	598.20	51.80
Clerk - Salaries	3,900.00	3,788.82	111.18
Clerk - Operating	300.00	300.00	0.00
Registrars - Salaries	1,950.00	1,950.00	0.00
Registrars - Operating	75.00	50.36	24.64
Registrars - Outlay	60.00	60.00	0.00
Election Officers	1,000.00	712.98	287.02
Moderator - Salary	200.00	200.00	0.00
Finance Committee	400.00	304.80	95.20
Personnel Board	500.00	82.30	417.70
Planning Board - Salaries ..	600.00	433.50	166.50
Planning Board - Operating	2,161.70	661.07	1,500.63
Plann. Bd. - Prof. Services ..	375.00	0.00	375.00
Appeals Board - Salaries	350.00	350.00	0.00
Appeals Board - Operating ..	400.00	340.62	59.38
Town Hall - Salaries	3,640.00	3,640.00	0.00
Town Hall - Operating	7,050.00	5,915.55	1,134.45
Town Hall - Outlay	250.00	169.90	80.10
Town Hall - Repairs	1,118.87	1,066.16	52.71
Police - Salaries	70,204.00	66,112.02	4,091.98
Police - Operating	6,800.00	6,776.55	23.45
Police - Outlay	7,940.00	7,765.56	174.44
Fire - Salaries	62,180.00	62,179.00	1.00
Fire - Operating	7,600.50	7,555.29	45.21
Fire - Outlay	5,350.00	5,349.83	.17
Fire Station Plans	1,000.00	0.00	1,000.00
Tree - Salaries	4,060.00	4,060.00	0.00
Tree - Operating	2,059.00	2,019.34	39.66
Moth - Salaries	2,500.00	2,500.00	0.00
Dutch Elm - Salaries	2,280.00	2,280.00	0.00
Dutch Elm - Operating	175.00	175.00	0.00

Appropriation	Available	Expended	Balance
Poison Ivy Control	300.00	285.14	14.86
Dog Officer - Salary	600.00	600.00	0.00
Dog Officer - Operating	1,000.00	756.00	244.00
Sealer - Salaries	300.00	275.00	25.00
Sealer - Operating	50.00	23.90	26.10
Civil Defense - Salaries	350.00	350.00	0.00
Civil Defense - Operating ..	400.00	399.98	.02
Civil Defense - Outlay	1,376.85	610.70	766.15
Civil Defense - Pump	394.62	393.83	.79
Wire Inspector - Salary	550.00	540.50	9.50
Plumbing Insp. - Salary	500.00	500.00	0.00
Bldg. Insp. - Salary	1,500.00	1,487.00	13.00
Bldg. Insp. - Operating	275.00	192.40	82.60
Health - Salaries	800.00	800.00	0.00
Health - Operating	13,503.00	13,427.83	72.17
Dental Clinic - Salaries	2,000.00	1,170.00	830.00
Town Physician - Salary ..	500.00	500.00	0.00
Slaughtering Insp. - Salary ..	1,000.00	1,000.00	0.00
Animal Insp. - Salary	200.00	200.00	0.00
Sanitary Insp. - Salary	550.00	550.00	0.00
Sanitarian - Salary	1,200.00	1,200.00	0.00
Rubbish Collection	31,969.69	26,624.94	5,344.75
Highways - Salaries	18,227.00	18,226.64	.36
Highways - Operating	8,700.00	8,651.94	48.06
Highways -			
Snow - Ice Removal	10,000.00	8,503.22	1,496.78
Chapter 81	36,750.00	36,632.27	117.73
Chap. 90 - Const. - 1958	25,000.00	24,997.78	2.22
Chap. 90 - Const. - 1959	25,000.00	5,177.98	19,822.02
Chap. 90 - Maintenance	4,500.00	4,487.35	12.65
Machinery - Operating	11,000.00	10,963.69	36.31
Machinery - Outlay	15,500.00	15,454.09	45.91
Chandler St. Drain	3,000.00	2,573.00	427.00
So. Amos St. Drain	2,700.00	2,700.00	0.00
Edith Drive Drain	500.00	400.00	100.00
Shawsheen St. Sidewalk	494.28	0.00	494.28
Patton - Foster Sidewalk ..	8,811.00	8,811.00	0.00
Main St. Traffic Lights	3,000.00	1,158.25	1,841.75
Main St. Sidewalk	1,000.00	0.00	1,000.00
Sidewalk Resurfacing	10,433.48	7,150.00	3,283.48
Trull Rd. Construction	11,980.30	11,980.07	.23
Street Lighting	15,000.00	14,167.39	832.61
Charities - Calaries	8,500.00	8,500.00	0.00
Charities - Operating	118,271.70	118,018.93	252.77
Veterans Benefits - Salary..	550.00	550.00	0.00
Veterans Benefits - Oper. ..	10,095.00	9,419.77	675.23
Veterans Benefits - Travel ..	30.00	0.00	30.00

Appropriation	Available	Expended	Balance
Schools - Salaries	703,391.00	690,678.55	12,712.45
Schools - Operating	200,948.74	189,824.24	10,124.50
Schools - Outlay	22,150.00	22,140.97	9.03
Schools - Travel	898.20	568.65	329.55
School Lunch	92,444.37	87,186.51	5,257.86
Vocational Schools	9,470.00	9,461.96	8.04
Public Law 874	18,748.03	5,527.30	13,220.73
National Defense Education	1,080.99	759.00	321.99
Pvt. School Transportation..	5,010.00	1,572.50	3,427.50
Athletics and Band	4,838.73	4,279.98	558.75
Stadium - Salaries	200.00	198.75	1.25
Stadium - Operating	1,375.00	1,364.06	10.94
Stadium - Outlay	750.00	743.52	6.48
Heath Brook School Loan ..	26,263.76	11,602.09	14,661.67
Shawsheen School Addition	2,545.75	2,534.15	11.60
No. St. School Roof Repairs	1,553.57	1,553.50	.07
High School Const. Loan	1,035,704.08	1,022,535.42	13,168.66
School Problem Study	744.22	0.00	744.22
Long Rang Planning	4,771.20	25.00	4,746.20
Library - Salary	2,000.00	1,931.59	68.41
Library - Operating	1,707.00	1,706.87	.13
Parks - Salaries	300.00	269.00	31.00
Parks - Operating	200.00	197.64	2.36
Parks - Outlay	500.00	0.00	500.00
Reserve Fund	20,000.00	11,200.00	8,800.00
Insurance Premiums	11,202.66	11,416.34	—213.68
Industrial Commission	4,347.05	1,084.71	3,262.34
County Aid to Agriculture	300.00	300.00	0.00
Memorial Day	800.00	671.50	128.50
Stationery and Printing	3,500.00	2,765.66	734.34
Kennel Legal Costs	300.00	0.00	300.00
V.F.W. Rental	600.00	600.00	0.00
Land Takings	139.00	0.00	139.00
Tax Title Foreclosures	1,400.00	0.00	1,400.00
Land Court Costs	297.63	0.00	297.63
Collins Medical Bill	57.29	57.29	0.00
Reservoir Land Damage	9,000.00	9,000.00	0.00
School Land Damage	38,843.00	38,843.00	0.00
Kamn Land Damage	75.00	75.00	0.00
Police Cruiser Damage	211.64	211.64	0.00
Fire Truck Damage	930.00	930.00	0.00
Playground Commission	3,000.00	2,952.90	47.10
Cemeteries	804.00	804.00	0.00
Water - Salaries	24,160.00	24,072.73	87.27
Water - Operating	20,228.65	20,013.73	214.92
Water - Outlay	3,103.00	2,386.50	716.50
Water - Installations	50,000.00	22,122.89	27,877.11

Appropriation	Available	Expended	Balance
Water - Well - 1958	3,233.28	1,718.99	1,514.29
Water - Well - 1959	33,000.00	11,890.40	21,109.60
Addition to Water Bldg.	17,000.00	0.00	17,000.00
Hydrant Snow Removal	500.00	94.50	405.50
Water Reservoir Const.	29,554.12	7,744.22	21,809.90
Water Well Field Survey ..	4,999.10	4,549.08	450.02
Trull Rd. Pipe Relocation ..	1,880.22	439.89	1,440.33
Shawsheen St. Pipe Reloc.	1,884.23	1,813.21	71.02
Pine St. Water Main	2,197.16	1,631.63	565.53
Woburn St. Water Main	2,750.00	1,564.12	1,185.88
Shawsheen St. Water Main	11,000.00	6,951.90	4,048.10
East St. Water Main	1,940.00	613.05	1,326.95
Rogers St. Water Main	18,000.00	18,000.00	0.00

REPORT OF THE TOWN TREASURER

William J. O'Neill

Cash on hand, January, 1959	\$ 1,375,774.89
Receipts to December 31, 1959	2,895,025.81
	<hr/> \$ 4,270,800.70
Paid on Warrants drawn by the Town Accountant to December 31, 1959	\$ 3,802,815.70
Balance at the Merchants National Bank of Boston	5,000.00
Balance at the Union National Bank of Lowell	12,031.77
Balance at the Middlesex County Nat'l Bank of Lowell	450,953.23
	<hr/> \$ 4,270,800.70

REPORT OF THE PLANNING BOARD

During the past year this board has been active in discussions on rezoning land for Industrial purposes. This without a doubt, is one of the most important factors in trying to control the increasing tax rate. Several meetings were held with the industrial commission to locate tracts of land that would be attractive to Industrial Builders. Serious consideration was given to areas along the new route 110, Interstate 495.

A special town meeting was called to rezone 360 acres, formerly the Ames Estates. This land was rezoned to industry by a unanimous vote of the assembly present at this Special Town Meeting. This land should prove to be one of our best locations for industrial development in the near future.

This Board has made application to the Department of Public Health, Housing and Finance Agency for advance funds for preparing a report on Sewage System and Sewage treatment facilities to serve the town. The effluent from the proposed sewage treatment plant would be discharged into the Merrimack River at the North end of town. When the survey is completed, the cost to install sewage throughout the entire town, would be approximately \$8,850,000. When plans and specifications are made available to this board, we will have the necessary information to install sewerage by sections if it becomes necessary in the heavily populated areas. We have entered into an agreement with Whitman & Howard Engineers for this Survey at no present cost to the town, which should be completed by next year.

This board is in the process of adopting new Sub-division rules and regulations which would require that any builder planning to construct any number of homes, would have to install hot-top streets, sidewalks, granite curbs on all radius, plant trees, etc. He must post a bond with the Planning Board to guarantee that streets and such are put in to specifications. The final stages of these rules should be worked out in the near future. There have been no 1-acre sub-divisions approved this past year.

REPORT OF TAX COLLECTOR

Louis H. Amiot

	1959	1958	1957	Previous Years
MOTOR VEHICLE EXCISE				
Balance January 1, 1959		\$ 77,917.87	\$ 15,356.54	\$ 12,436.53
1959 Commitments	\$167,867.66	3,895.66
Refunds	1,851.14	1,761.39	32.67
Collections	92,440.26	69,251.90	10,173.94	3,599.00
Abatements	9,357.03	5,163.13	316.18
Balance December 31, 1959	67,921.57	9,159.89	4,899.09	8,837.53

POLL

Balance January 1, 1959	864.00	510.00	320.00
1959 Commitments	7,334.00
Refunds	14.00	2.00
Collections	5,816.00	634.00	292.00
Abatements	626.00	4.00	4.00
Balance December 31, 1959	906.00	228.00	274.00

	1959	1958	1957	Previous Year
PERSONAL PROPERTY				
Balance January 1, 1959	2,200.95	1,232.88	4,014.90
1959 Commitments	295,849.35
Refunds	62.30	3.65
Collections	292,451.90	967.25	189.25	718.74
Abatements	173.55	73.00
Balance December 31, 1959	3,286.20	839.30	1,047.28	3,296.16

REAL ESTATE				
Balance January 1, 1959	6,231.78	21,567.42	26,652.42
1959 Commitments	1,085,725.18
Refunds	13,130.89	2,011.80	87.75	14.80
Collections	949,570.93	46,979.91	7,513.67	4,196.45
Abatements	65,192.52	1,387.56	98.75
Balance December 31, 1959	84,092.62	15,976.11	14,141.50	22,367.22

REPORT OF THE BOARD OF SELECTMEN

Joseph J. Whelan, Chairman

The ever-growing financial problems of our town make it more and more apparent that the townspeople must adopt a new philosophy in making decisions concerning the expenditure of town funds in the future. A clear distinction must be established between those things which are desirable and those which are absolutely necessary. It may not always be easy to establish such a distinction but such a course is not impossible if the various department heads screen their financial requests carefully before the townspeople are called upon to make decisions at town meetings. It should now be apparent to everyone that residential development without corresponding industrial development is a dangerous method of growth and the Town of Tewksbury is now faced with the serious problems occasioned by such growth.

Until recently, efforts to attract industrial development have met with little or no success. However, the picture is changing now with the assurance that interstate highways will be serving the town in the not too distant future. It is important, therefore, that we preserve our present sound financial condition by postponing to the future those items of expense which are not essential. This aim can only be achieved with the full cooperation of all town departments. When the tax base has expanded due to industrial development it will again be possible to enjoy more relaxed spending activity but, for the present, caution must be the watchword.

During the past year, the Board of Selectmen found it necessary to devote a considerable amount of time in furthering and defending the interests of the town. The Board met with the State Commissioner of Public Works relative to a possible widening of Route 38 to eliminate the present dangerous traffic conditions, the Registry of Motor Vehicles for recommendations to reduce accidents, the Outdoor Advertising Authority relative to the indiscriminate erection of billboards, the Greater Lowell Committee to restore interchanges and many others.

The Industrial Commission has been reorganized and streamlined. A Personnel Board has been appointed. The office of Wire Inspector has been established.

The Trailer By-Law has undergone its first test but at the time

of writing no decision has been announced by the court. A favorable decision is expected and will facilitate the enforcement of this law against other violators.

The installation of traffic lights at Shawsheen St. has already proved beneficial and it is hoped that studies by the State Department of Public Works will justify additional installations.

Acting under authority granted by the Legislature last year the Board has embarked on a series of inquiries into the financial operations of the various town departments. The results of these studies will be publicized and printed in the next annual town report. It is hoped that recommendations can be made which will result in financial benefits to the town.

REPORT OF SALARIES AND WAGES PAID IN 1959

The following data indicate the actual monies paid to persons on the payroll of the Town of Tewksbury. The amounts shown are for the calendar years of 1958 and 1959. In many instances the amounts are received from more than one department or may have resulted from additional duties. The information contained herein has been derived from records of the Town Treasurer and the Town Auditor and every effort has been made to insure accuracy.

	1958	1959
MODERATOR		
Allen Qua		183.00
SELECTMEN		
Thomas Abbott	462.50	966.67
Victor Cluff	975.00	908.34
George O'Connell	650.00	650.00
John Morrissey		291.00
Joseph Whelan	837.50	941.66
AUDITOR		
Thomas Berube	2,000.00	2,100.00
Theresa Berube	375.00	919.75
Patricia Cerone	623.25	123.00
TREASURER		
William O'Neill	2,150.00	2,400.00
Edward O'Neill	1,250.00	2,080.00
COLLECTOR		
Louis Amiot	3,513.46	4,170.92
Mary Amiot	370.00
Gertrude Duggan	1,054.45	2,696.25
Ellen Keefe	2,889.50	3,183.00
ASSESSORS		
Austin French	2,000.00	2,100.00
Ethel Phillips	3,707.00	4,020.00
Edward Sullivan	2,000.00	2,100.00

1958

1959

TOWN CLERK

Alice Pike	3,500.00	2,168.54
Beatrice Wells	1,392.89	1,030.88
John Hedstrom	54.75	1,468.00

REGISTRARS OF VOTERS

William Bennett	187.50	287.50
Herbert Fairbrother	130.00	180.00
George McCoy	100.00	150.00

POLICE DEPARTMENT

John F. Sullivan	6,005.28	5,996.44
George Brabant	39.10	140.31
Phillip Bradanick	686.38	3,344.37
Martin Cormier	50.60	3,478.34
William Doherty	190.33	329.40
Cyril Gordon	4,178.38	4,171.46
Gardner Hague	102.90	366.10
Robert Haines	4,189.60	4,198.46
Richard Hanson	1,210.11	4,150.94
Walter Jop	4,872.56	5,100.34
James Kane	4,584.07	4,692.88
Carl Lanzillo		333.55
Richard Mackey	4,178.35	4,171.46
Eugene Manley	4,700.00	4,692.98
Herbert Paterson	23.00	329.38
Eugene Saunders	137.43	3,350.59
Donald Sheehan	1,955.00	3,198.99
John Shimkis	1,560.29	1,375.73
Walter Stanwyck	84.53	139.15
Samuel Stephens	4,195.60	4,238.71
Frank Sullivan, Jr.	4,478.35	4,446.40
Alexander Suprenant	4,212.85	4,206.96

FIRE DEPARTMENT

William Chandler	6,003.00	6,003.00
Richard Barrelle	177.75	765.75
Robert Briggs	89.25	405.00
Albert Cronin	75.00	3,546.75
Francis Cummings	4,551.43	4,510.50
John Cuneo	137.25	159.75
John Cuneo, Jr.	99.00	243.00
Frederick Donovan	117.75	3,511.75
John Flynn	140.25	182.25
James Gourke	4,430.55	4,591.50

	1958	1959
Harold Hanson	5,169.38	5,239.00
Kenneth Holden	207.95	325.50
Merrill Marshall	320.00	238.59
Hillary McMahon	138.00	3,555.75
William McAllister	216.00	3,700.00
Frederick Millett	5,195.63	5,284.00
James Morris	5,711.94	5,743.50
Richard Morris	255.00	3,425.00
Leroy Paterson	180.75	264.00
Joseph Quinn	128.25	161.25
Richard Starling	97.50	141.75
Leroy Thing	4,573.80	4,647.50
Harry Treadwell	413.25	392.75

BUILDING INSPECTOR

Walter Pupkis	602.00	1,487.00
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TREE WARDEN AND MOTH CONTROL

Walter Doucette	4,576.00	4,682.80
Peter Peters	4,061.60	4,157.20

DOG OFFICER

Leslie Collins	2,213.35	2,410.25
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CIVIL DEFENSE

George McDermott	259.25	354.00
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DENTAL CLINIC

John Stone, M.D.	935.00	1,010.00
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BOARD OF HEALTH

Jose Ruisanchez, M.D.	500.00	500.00
Mildred Gourley	219.99	491.26
John McCormick	275.00	1,050.00
Helen Kelley	469.00
Robert Rimback	1,200.00	1,200.00

INSPECTOR OF ANIMALS

John Gray	1,000.00	916.67
Richard Cluff	150.00	200.00

HIGHWAY DEPARTMENT

William Gath	75.00	175.00
George Gray	100.00	100.00

	1958	1959
Chester Roper	200.00	125.00
Richard O'Neill	5,260.00	5,848.00
Charles Bowden	3,868.48	1,995.12
Francis Brown	4,307.46	4,700.73
Ernest Carey	2,075.92	4,619.15
Edgar Feran	3,917.81	4,146.91
Frank Goodwin	3,684.20	3,902.27
Alfred Gray	3,819.68	4,174.55
John C. Kane	3,711.10	4,289.54
John Kelley		308.00
John Manley	1,899.04	4,558.39
John McCarthy	5,161.60	5,670.38
Richard O'Neill, Jr.	153.44	1,659.59

WELFARE DEPARTMENT

John J. Kelley	5,655.86	5,995.01
Muriel Gordon	2,501.00	2,799.68
Ruth McCarthy	3,894.46	4,149.68
Joseph Aubut	4,807.81	5,124.59
Joseph Aubut, Sr.		463.50
Henry Wells		250.00

WATER DEPARTMENT

John Cooney	183.34	200.00
Virginia Cooney	3,132.00	3,200.00
Charles Carter	116.66	100.00
Eben Prescott	100.00	100.00
Richard Carey		1,727.10
Thomas Feran	195.00	2,195.25
Russell Gath	16.00	176.56
Walter Haley	4,300.32	4,347.56
Charles Kent	5,230.00	5,370.00
Herbert McCarthy	4,251.27	2,832.65
Mark Roper, Jr.	871.50	3,108.14
Joseph Shea		4,570.42
Catherine Wholey		2,180.11

TOWN COUNSEL

Warren Allgrove	3,009.50	1,150.00
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CLERK OF THE WORKS

John Dougherty	3,005.60	5,606.64
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VETERAN'S AID

John Eaton	500.00	500.00
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1958

1959

WIRE INSPECTOR

Patrick Canavan	456.50
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TOWN HALL

George Collins	3,737.00	3,635.00
Jacqueline Hunt	3,282.50	3,552.50

1958

1959

Position

SCHOOL DEPARTMENT

George Abodeely	4,063.00	4,592.64	Teacher
Elizabeth Ahonen	3,600.00	3,950.00	Teacher
Ruth Alward	3,850.00	4,300.00	Teacher
Ruth Anderson	4,850.00	5,200.00	Teacher
Nicklos Andronikos	5,800.00	6,254.28	Supv., El. Phys. Ed.
Jennie Basile	4,850.00	5,216.66	Department Head
Joseph Bastable	6,033.36	6,481.64	Guidance Director
Mary Bates	3,680.49	4,200.00	Teacher
Mildred Bates	3,850.00	4,300.00	Teacher
Charles Bird		1,666.64	Teacher
Florence Blades	1,150.00	3,664.00	Teacher
Warren Bowen		1,376.54	Teacher
Charlotte Bovill	3,850.00	4,300.00	Teacher
Ralph Brown	6,146.72	6,933.20	Asst. Superintendent
Jean Bucci		1,466.64	Teacher
Marie Butler	3,700.00	4,150.00	Teacher
Virginia Callahan	3,550.00	4,000.00	Teacher
Rosalie Cameron		1,564.64	Teacher
Francis Cavanaugh	1,328.00	4,178.75	Teacher
Kathryn Chandler	4,900.00	5,166.66	Department Head
Francis Ciarfella	6,133.36	6,950.00	Principal
John Cody		1,266.64	Teacher
Winifred Colbath	5,000.00	5,350.00	Teacher
Bryce L. Collins	1,300.00	3,950.00	Teacher
Mary Conlon		1,200.00	Teacher
Esther Conroy	1,200.00	3,650.00	Teacher
Mary Cronin	3,850.00	4,300.00	Teacher
Mary Crossley	3,949.92	4,300.00	Teacher
Joseph Crotty	4,050.00	4,426.00	Teacher

	1958	1959	Position
Eileen Cullinan	3,831.25	4,300.00	Teacher
Ruth Cullinan	4,150.00	4,666.64	Guidance Counselor
Phyllis Daw	4,400.00	4,850.00	Teacher
Barbara Desmarais	1,283.21	4,100.00	Teacher
Edward Devine	1,150.00	4,151.64	Teacher
Joan Donahue	1,200.00	Teacher
Gertrude Duffy	3,550.00	4,000.00	Teacher
Jacqueline Dupont	3,550.00	4,000.00	Teacher
Charles Ellison	3,700.00	4,183.28	Teacher
Edward J. Farley	1,900.00	Principal
Caroline Fiedler	4,000.00	4,600.00	Teacher
Francis Flanagan	Teacher
Mary-Ellen Fleming	4,000.00	Teacher
Elizabeth Flynn	4,850.00	5,200.00	Teacher
James Fournier	1,400.00	Teacher
Helen Glidden	1,200.00	Teacher
Ruth Gray	1,200.00	Teacher
Thelma Greene	3,396.56	4,000.00	Teacher
Richard Griffin	3,689.00	4,072.00	Teacher
Elsie Guyer	3,558.08	3,950.00	Teacher
Daniel Hanson	1,317.00	4,056.00	Teacher
Sally Harding	3,595.00	4,000.00	Teacher
Nina E. Harlow	1,350.00	Teacher
Janet Haynes	1,256.00	4,000.00	Teacher
Charles Hazel	3,234.70	3,991.64	Dir. of Athletics
Teresa Hey	4,750.00	5,350.00	Teacher
William Horowitz	1,150.00	3,916.64	Teacher
Lydia Howard	3,550.00	4,000.00	Teacher
Helen Hunter	52.00	392.44	Guidance Counselor
Charlotte Johnson	4,000.00	4,450.00	Teacher
Elizabeth Johnson	1,383.28	4,399.84	Teacher
Mae Kane	4,826.00	5,165.64	Teacher
Gertrude Kelly	1,300.00	3,967.75	Teacher
Edith Kelvin	1,283.28	Teacher
Evelyn Kent	1,200.00	Teacher
Robert Knoop	1,216.64	Teacher
Alvin Knowlton	1,266.64	Teacher
Andrey Konovalchik	1,566.64	Speech and Hearing Therapist

	1958	1959	Position
Beverly Koltookian		3,700.00	Teacher
Christos Koumantzelis		1,566.64	Teacher
Shirley Laman		1,466.64	Music Supervisor
Loretta Lannon	1,313.00	4,150.00	Teacher
Etta Lapniewski	4,900.00	5,166.66	Department Head
Ruth Leoff		4,166.64	Teacher
Roger R. Lorrey		2,451.78	Teacher
John Lough	4,270.00	4,640.00	Teacher
Mildred Lunn	3,550.00	4,016.64	Teacher
William J. McAuley		1,400.00	Teacher
Dorothy A. McCall		1,250.00	Teacher
Helen M. McCarthy		1,233.29	Teacher
Regis McEnany	3,700.00	4,300.00	Teacher
Lawrence McGowan	7,200.00	7,499.98	Principal
Alice McGrath	3,756.25	4,300.00	Teacher
Marion McGrath	4,111.50	5,149.00	Teacher
Thomas McGuire, Jr.	1,200.00	3,650.00	Teacher
Carolyn McLaughlin	3,400.00	3,850.00	Teacher
Ann McQuade	3,700.00	4,150.00	Teacher
Peter Macione		1,200.00	Teacher
Margaret Meehan	1,096.00	3,850.00	Teacher
Theodore Michell	4,250.00	4,600.00 ..	Instrumental Music
Judith Mitchell	1,200.00	3,650.00	Teacher
Leo Montebello	1,416.64	4,300.00	Teacher
Sheila D. Moore		1,200.00	Teacher
Hilda K. Moses	2,630.00	4,166.64	Teacher
Jean Murch	2,265.00	4,000.00	Teacher
Helena Murphy	3,743.75	4,300.00	Teacher
Mary Murphy	3,970.00	4,075.00	Teacher
Lorraine Nastek	944.45	4,150.00	Teacher
Hazel Neal	4,150.00	4,600.00	Teacher
Paul D. Neily		3,568.00	Teacher
William J. O'Connell ..		1,833.28	Teacher
Daniel G. O'Connor	5,940.00	6,766.64	Principal
Carole O'Loughlin	1,200.00	3,650.00	Teacher
Eloise Payne	3,580.50	3,950.00	Teacher
Edward Pelletier	5,770.00	6,266.64	Principal
Blanche Perzel	4,000.00	4,450.00	Teacher
Hope Place	1,300.00	4,150.00	Librarian
Theresa Pomerleau	3,400.00	3,950.00	Teacher

	1958	1959	Position
Myra S. Pruitt	3,700.00	4,233.28	Teacher
Elizabeth A. Quinn		1,200.00	Teacher
Martha Quinn	4,349.92	4,800.00	Teacher
Anthony Rapisarda		1,104.54	Teacher
Helen Reardon	4,150.00	4,359.00	Teacher
John Regan	1,849.00	3,863.00	Teacher
Ann Reilly	3,700.00	4,150.00	Teacher
James E. Reynolds		1,266.64	Teacher
Marguerite Riordan	1,358.00	4,150.00	Teacher
George S. Robertson ...	2,865.50	4,136.73	Teacher
Gilberte Roy	4,850.00	5,200.00	Teacher
Walter E. Russell		2,000.00	Vice-Principal
L. Pauline Ryan		3,194.50	Teacher
Kathryn M. Sands		1,200.00	Teacher
Kenneth P. Sanford		1,465.64	Teacher
William Sarmiento		1,233.28	Teacher
Gretchen Saunders		1,216.64	Teacher
Nancy T. Saunders		1,200.00	Teacher
Barbara Sharfman		1,577.00	Teacher
Francis Sheehan	4,850.00	5,237.50	Guidance Counselor
Richard C. Slade		1,200.00	Teacher
Mary Stevens	4,900.00	5,166.66	Teacher
Antonio Terenzi	1,266.64	4,150.00	Teacher
Everett G. Thistle	9,100.00	9,799.94	Superintendent
Archibald Toothaker	4,150.00	4,500.59	Teacher
Francis Treanor		4,482.64	Teacher
Julie Trull	1,150.00	3,700.00	Teacher
Charles Tsoukalas		1,333.28	Teacher
Leonard Wall		1,533.28	Teacher
Anne Walsh		1,200.00	Teacher
Sheila Walsh	1,250.00	4,084.14	Teacher
Mildred West	5,175.00	5,816.64	Remedial Reading
Alfred White	728.55	3,633.45	Teacher
Eileen White	3,532.75	4,000.00	Teacher
Richard Wilson		1,200.00	Teacher
Harriet Wolfset		1,200.00	Teacher
Dorothy Woodhams	3,200.00	4,466.66	Department Head
Elsie Woolaver	4,900.00	5,166.66	Department Head
Kenneth Young	4,500.00	5,100.00	Teacher
Florence Zaher		1,200.00	Teacher

	1958	1959	Position
Harry Currier	3,710.84	4,024.67	Custodian
James Farley	3,353.00	3,828.92	Custodian
Harold Gath	4,003.43	4,302.38	Custodian
Gardner Hague	Custodian
Andrew Kohanski	3,718.67	4,094.77	Custodian
James Love	360.00	1,586.25	Custodian
Francis McKusker	4,031.34	4,501.00	Head Custodian
Robert F. McDonald	1,418.74	Custodian
Norman McGrath	3,831.90	4,206.41	Custodian
Walter Morris	3,328.20	3,868.42	Custodian
Joseph Neal	3,731.94	4,119.11	Custodian
Burr B. Quimby	1,533.75	Custodian
Charles Ryan	3,615.94	4,146.92	Custodian
Earl Sands	3,709.42	4,000.52	Custodian
John R. Smith	3,758.76	4,104.67	Custodian
Cornelius Underhill	692.25	2,487.25	Custodian
Dorothy Daudelin	1,369.66	1,817.35	Matron
Rachel Killeen	3,229.92	3,566.68	Nurse
Ora Maclaren	3,429.84	3,799.96	Nurse
Doris Osterman	2,830.00	1,208.75	Nurse
William McKenzie	4,402.13	4,800.00	Bookkeeper
Thelma Whitehouse	3,999.84	4,200.00	Secretary to Supt.
Shirley Beattie	686.40	Clerk
Grace Belliveau	1,500.37	1,923.20	Clerk
Jane Foster	1,507.87	1,856.40	Clerk
Audrey Graustein	2,841.93	3,223.92	Clerk
Elizabeth Irwin	1,507.87	1,856.40	Clerk
Clara King	1,158.72	1,789.60	Clerk
Phyllis Wheaton	1,154.35	1,749.12	Clerk
Ethel Anderson	1,200.00	1,200.00	Cook-Manager
Mildred Backhoff	160.00	1,032.00 ...	Lunchroom Worker
Helen Black	1,000.00	1,032.00 ...	Lunchroom Worker
Ruth Cardeleen	1,000.00	1,032.00 ...	Lunchroom Worker
Elizabeth Collins	835.01	837.95 ...	Lunchroom Worker
Gladys Collins	1,189.38	1,364.75 ...	Lunchroom Worker
Dorothy Coviello	1,055.00	1,440.00	Cook-Manager
Dorothy DeMarais	1,000.00	1,032.00 ...	Lunchroom Worker
Laura Doucette	525.20 ...	Lunchroom Worker
Irene Dow	210.00	946.00 ...	Lunchroom Worker
Emma Farley	416.00 ...	Lunchroom Worker

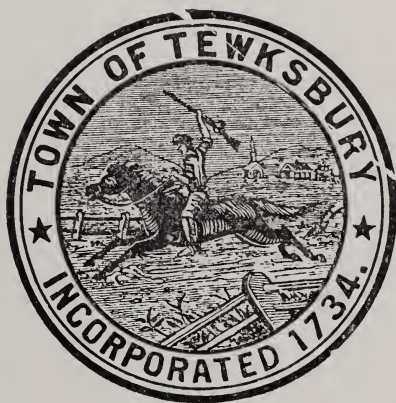
	1958	1959	Position
Virginia Girard	1,258.13	1,457.25	Cook-Manager
Freda Greeno		491.73	Lunchroom Worker
Mary Leahy	1,000.00	1,026.80	Lunchroom Worker
Margaret McRae			Lunchroom Worker
Ella Marshall	1,567.00	1,636.55	Lunchroom Worker
Ruth Mores	1,222.19	1,448.75	Cook-Manager
Flora Morris	1,000.00	1,032.00	Lunchroom Worker
Gertrude Munroe	1,000.00	824.00	Lunchroom Worker
Gertrude Neal	995.00	1,032.00	Lunchroom Worker
Thelma Palmer	1,000.00	1,216.00	Cook-Manager
Ruth Sutton	3,066.64	3,449.92	Program Supervisor
Dorothy Treadwell	1,000.00	1,026.80	Lunchroom Worker
Margaret Young	1,000.00	1,032.00	Lunchroom Worker
Audrey McAllister		317.20	Lunchroom Worker
Marie Maloney			Lunchroom Worker
Mary Winter			Lunchroom Worker
Ernestine Mugford	604.38	146.75	Lunchroom Worker part-time

WARRANT

for

Annual Town Meeting

Town of Tewksbury



The
Commonwealth of Massachusetts

March 5, 1960

WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assembly at Tewksbury Memorial High School in said Tewksbury on Saturday, March 5, 1960 at 10:00 o'clock A. M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assembly subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Saturday, March 12, 1960 at 10:00 A. M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A. M. and to be closed at 8:00 P. M.

ART. 1—To choose all necessary Town Officers, to choose by ballot, one Selectman for three years, one member Board of Public Welfare for three years, one member Board of Health for three years, one Assessor for three years, one Town Clerk for three years, one Treasurer for three years, one Tax Collector for three years, one member School Committee for three years, one Park Commissioner for three years, one Road Commissioner for three years, one Tree Warden for three years, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, one Water Commissioner for three years; Moderator for one year, one Trustee for Public Library for one year; one Planning Board Member for five years, and to vote 'yes' or 'no' on the following questions: (1) "Shall the Town of Tewksbury accept the provisions of Section 16C of Chapter one hundred and forty-seven of the General Laws providing for a five-day week for members of the police forces in cities and towns?" (2) "Shall Chapter thirty-two B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this town?" All on the same ballot.

ART. 2—To hear and act upon the reports of the various town officers.

ART. 3—To fix the salaries of the several elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule).

SALARY SCHEDULE FOR ELECTED OFFICIALS (ARTICLE III)

Item No.	1958	1959	Office	Request For 1960	Rec. of Fin. Comm.	Remarks and Dissents
2,000.00	ea.	2,100.00	Assessors (2)	2,310.00	ea.	2,100.00 ea.
3,650.00		3,750.00	Assessor - Clerk	4,125.00		4,010.00
2,000.00		2,100.00	Auditor	2,500.00		2,205.00
150.00	ea.	250.00	Board of Health (2)	250.00	ea.	250.00 ea.
200.00		300.00	Chairman Board of Health	300.00		300.00
300.00	ea.	300.00	Board of Welfare (5)	300.00	ea.	300.00 ea.
350.00	ea.	350.00	Board of Selectmen (4)	350.00	ea.	350.00 ea.
400.00		400.00	Chairman Board of Selectmen	400.00		400.00
3,500.00		4,160.00	Collector	4,160.00		4,160.00
100.00		100.00	Moderator	100.00		100.00
100.00	ea.	100.00	Road Commissioners (2)	100.00	ea.	100.00 ea.
200.00		200.00	Chair. Road Commissioners	200.00		200.00
3,300.00		3,300.00	Town Clerk	3,300.00		3,300.00
<i>Plus Sporting and Dog License Fees</i>						
88.00		90.00	Tree Warden	99.00		4,940.00*
				<i>per week (95.00 per week)</i>		
2,150.00		2,400.00	Treasurer	2,600.00		2,400.00
100.00	ea.	100.00	Water Commissioners (2)	100.00	ea.	100.00 ea.
200.00		200.00	Chair. Water Commissioners	200.00		200.00

* Derived from Tree, Moth and Dutch Elm Depts.

ART. 4 — To see what sums of money the town will vote to raise and appropriate from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

ART. 5 — To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

ART. 6 — To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

ART. 7 — To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1960, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

ART. 8 — To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

ART. 9 — To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and see what sum of money the Town will vote to raise and appropriate therefor.

ART. 10 — To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

ART. 11 — To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of the Public Library.

ANNUAL BUDGET (ARTICLE IV)				Total Recommended	
				\$1,879,890.07	
Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec. Dissent Remarks

GENERAL GOVERNMENT

1.	100.00	100.00	Moderator - Salary	100.00	100.00	
2.	237.00	304.80	Finance Comm. - Expense	400.00	400.00	
3.	4,512.50	4,660.00	Selectmen - Salary & Wages	4,810.00	4,810.00	
4.	1,153.86	1,173.01	Expense	1,300.00	1,300.00	
5.	33.96	Capital Outlay	300.00	
6.	2,998.25	3,098.75	Auditor - Salary & Wages	4,000.00	3,455.00	2
7.	140.00	101.09	Expense	150.00	150.00	
8.	3,400.00	4,480.00	Treasurer - Salary & Wages	5,000.00	4,584.00	
9.	599.71	1,200.00	Expense	600.00	600.00	
	155.00	Capital Outlay	
10.	7,690.41	9,613.92	Collector - Salary & Wages	13,520.00	9,893.00	
11.	2,037.06	2,856.14	Expense	4,400.00	4,400.00	
12.	103.00	3,306.90	Capital Outlay	540.00	540.00	
13.	7,850.00	8,250.00	Assessors - Salary & Wages	9,045.00	8,510.00	
14.	710.21	598.20	Expense	744.00	744.00	
15.	Capital Outlay	520.00	520.00	
16.	4,037.75	3,788.82	Town Clerk - Sal. & Wages	4,000.00	4,000.00	
17.	444.53	300.00	Expense	400.00	400.00	

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec.	Dissent	Remarks
Elections & Registrations							
18.	1,782.75	1,950.00	Registrars - Salaries	2,450.00	2,450.00		
19.	126.17	50.36	Registrars - Expenses	125.00	125.00		
20.	60.00	Registrars - Capital Outlay	60.00	60.00		
21.	1,698.24	712.98	Election Officers - Salary	2,000.00	2,000.00		
22.	Election Officers - Expenses	10.00	10.00		
Planning Board							
23.	196.50	433.50	Salaries & Wages	600.00	600.00		
24.	2,149.94	661.07	Expenses	2,150.00	2,150.00		
25.	316.40	Capital Outlay	40.00	40.00		
26.	Out of State Travel	100.00	100.00		
Town Hall							
27.	3,640.00	3,640.00	Salaries & Wages	3,640.00	3,640.00		
28.	4,912.57	5,915.55	Expenses	7,250.00	7,250.00		
29.	169.90	Capital Outlay	150.00	150.00		
PROTECTION OF PERSONS AND PROPERTY							
Police Department							
30.	53,336.48	66,112.02	Salaries & Wages	81,580.00	70,204.00		
31.	6,286.83	6,776.55	Expenses	6,880.00	6,880.00		
32.	4,134.25	7,765.56	Capital Outlay	4,100.00	4,100.00		

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com.		Remarks
					Rec.	Dissent	
			Fire Department				
33.	43,564.89	62,179.00	Salaries & Wages	73,740.00	67,879.00		
34.	7,573.95	7,555.29	Expenses	7,775.00	7,775.00		
35.	5,997.45	5,349.83	Capital Outlay	8,500.00	5,500.00		
			Building Inspector				
36.	2,418.50	1,487.00	Salaries & Wages	2,000.00	1,000.00—\$500.00		Salary plus
37.	356.09	192.40	Expenses	250.00	250.00		\$1.50 per inspection.
38.	Mileage	400.00	200.00		
			Board of Appeals				
39.	300.00	350.00	Salaries & Wages	350.00	350.00		
40.	394.44	340.62	Expenses	500.00	500.00		
			Wire Inspector - Salary				
41.	540.50	Expenses	800.00	800.00		
42.		50.00	50.00		
			Sealer of Wgts. & Measures				
43.	300.00	275.00	Salaries & Wages	300.00	300.00		
44.	50.00	23.90	Expenses	50.00	50.00		
			Moth Control				
45.	2,500.00	2,500.00	Salaries & Wages	2,794.67	2,673.67		
			Dutch Elm Control				
46.	2,150.00	2,280.00	Salaries & Wages	2,574.57	2,453.57		
	175.00	Expenses		
47.	200.00	Capital Outlay	180.00	180.00		

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec.	Dissent	Remarks
			Tree Warden				
48.	3,930.00	4,060.00	Salaries & Wages	4,354.67	4,233.67		
49.	2,123.03	2,019.34	Expenses	2,359.00	2,359.00		
50.	Capital Outlay	3,800.00	3,600.00		
			Dog Officer				
51.	600.00	600.00	Salaries & Wages	600.00	600.00		
52.	768.00	756.00	Expenses	1,000.00	1,000.00		
			Civil Defense				
53.	400.00	350.00	Salaries & Wages	350.00	350.00		
54.	497.57	399.98	Expenses	400.00	400.00		
55.	1,103.08	610.70	Capital Outlay	650.00		

HEALTH AND SANITATION

			Board of Health				
56.	600.00	900.00	Salaries	900.00	900.00		
57.	6,435.10	8,427.83	Expenses	5,150.00	5,150.00		
58.	3,500.00	5,000.00	Mosquito Control	5,000.00	5,000.00		
59.	20,549.94	26,624.94	Rubbish and Garbage	31,450.00	31,450.00		
			Dental Clinic				
60.	1,280.87	1,170.00	Salaries	2,500.00	2,500.00		
			Inspector of Animals				
61.	200.00	200.00	Salary	200.00	200.00		

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec.	Dissent	Remarks
62.	500.00	500.00	Physician Salary	500.00	500.00		
63.	1,000.00	1,000.00	Slaughtering Inspector Salary	1,000.00	1,000.00		
64.	500.00	Plumbing Inspector Salary	500.00	500.00		
65.	485.00	550.00	Sanitation				
66.	1,200.00	1,200.00	Sanitary Inspector - Salary Sanitarian - Salary	600.00 1,200.00	600.00 1,200.00		

HIGHWAYS

67.	16,026.22	18,226.64	Salaries & Wages	20,000.00	20,000.00		
68.	8,415.40	8,651.94	Expenses	10,000.00	10,000.00		
69.	12,213.03	8,503.22	Snow - Ice Removal	10,000.00	10,000.00		
70.	35,490.05	36,632.27	Chapter 81	37,025.00	37,025.00		Raise and approp. \$13,375.00 and transfer \$23,650.00 from av. funds pending receipt of State and County share for a total of \$37,025.00.
71.	21,861.34	30,175.76	Chapter 90 Construction	25,000.00	25,000.00		Raise and approp. \$6,250.00 and transfer \$18,750.00 from av. funds pending receipt of State and County share for a total of \$25,000.00.

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec.	Dissent	Remarks
72.	4,497.15	4,487.35	Chapter 90 Maintenance	6,000.00	6,000.00		Raise and approp. \$2,000.00 and transfer \$4,000.00 from av. funds pending receipt of State and County share for a total of \$6,000.00.
73.	Highway Machinery Fund	11,000.00	11,000.00		\$1,053.38 to be appropriated and added to \$9,946.62 presently in fund.
74.	13,854.79	10,963.69	Highway Machinery Account Expenses	11,000.00	11,000.00		Transfer from Machinery Fund.
75.	15,454.09	Capital Outlay		
76.	13,493.66	14,167.39	Street Lighting	15,000.00	15,000.00		

CHARITIES

77.	8,404.67	8,500.00	Welfare Department Salaries & Wages	9,010.00	9,010.00		
78.	117,361.61	118,018.93	Expenses	115,956.00	115,956.00		
79.	550.00	550.00	Veterans' Services Salaries & Wages	675.00	675.00		
80.	8,046.10	9,419.77	Expenses	10,117.80	10,117.80		
81.	Out of State Travel	30.00	30.00		

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec.	Dissent	Remarks
SCHOOLS							
82.	558,304.64	690,678.55	General - Salaries & Wages	820,931.00	750,847.00		—Has been reduced by \$11,000 of PL874 funds anticipated in June 1960.
83.	165,946.56	189,824.24	Expenses	227,511.00	206,236.00		
84.	11,587.97	22,140.97	Capital Outlay	23,355.00	17,855.00		—Reduced by \$9,845.00 of
85.	400.00	586.65	Out of State Travel	500.00	500.00		PL874 funds at 50% reimbursement.
86.	5,999.95	9,461.96	Vocational Schools	9,550.00	9,550.00		
87.	199.94	198.75	Stadium - Salaries & Wages	800.00	800.00		
88.	1,366.48	1,364.06	Expenses	2,775.00	2,775.00		
89.	722.65	743.52	Capital Outlay	1,575.00	1,575.00		
90.	Adult Education - Salaries	3,500.00		
RECREATION							
91.	378.50	269.00	Parks - Salaries & Wages	375.00	375.00		
92.	326.02	197.64	Expenses	180.00	180.00		
LIBRARIES							
93.	1,689.60	1,931.59	Salaries & Wages	2,400.00	2,400.00		
94.	1,435.38	1,706.87	Expenses	1,800.00	1,800.00		

Item No.	Expended 1958	Expended 1959	Department or Item	Request 1960	Fin. Com. Rec.	Dissent	Remarks
WATER DEPARTMENT							
95.	23,760.48	24,072.73	Salaries & Wages	31,112.00	25,103.00		
96.	18,714.55	20,013.73	Expenses	22,575.00	19,625.00		
97.	345.00	2,386.50	Capital Outlay	2,500.00	2,500.00		
98.	Out of State Travel	100.00	100.00		
MATURING DEBT AND INTEREST							
99.	146,000.00	216,000.00	Maturing Debt	216,000.00	216,000.00		
100.	65,774.00	104,932.00	Interest - Maturing Debt	99,160.00	99,160.00		
101.	1,001.00	2,818.90	Interest - Temp. Loans	4,224.50	4,224.50		
UNCLASSIFIED							
102.	8,619.16	11,416.34	Blanket Insurance	12,000.00			—Transfer from Insurance Ac-
103.	671.07	671.50	Memorial Day	800.00			count \$7,951.52; raise and ap-
104.	745.00	804.00	Cemeteries	800.00			propriate \$4,048.48.
105.	2,983.97	2,765.66	Stationery and Printing	3,500.00			

ART. 12 — To see if the Town will vote to raise and appropriate the sum of \$300.00 in support of the trustees for county aid to agriculture to be expended by 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director. *Board of Selectmen.*

ART. 13 — To see if the Town will vote to accept Chapter 493 of the Acts of 1959 which provides for an increase of \$100.00 annually in the amount of pensions payable to former employees who at the time of retirement had reached the age of sixty and had at least twenty years of creditable service or who, at the time of retirement, had at least twenty-five years of creditable service, regardless of age. *Board of Selectmen.*

ART. 14 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the purpose of purchasing traffic signs. *Board of Selectmen*

ART. 15 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the purpose of repairing or replacing the town hall sewage system. *Board of Selectmen.*

ART. 16 — To see if the Town will vote to establish a permanent Memorial Day Committee to administer and expend the annual Memorial Day appropriation, said committee to consist of the Commanders of the American Legion, Veterans of Foreign Wars, Amvets and Disabled American Veterans. *Board of Selectmen.*

ART. 17 — To see if the Town will vote to raise and appropriate the sum of \$1,300.00 to indemnify Robert Haines from the property damage and personal injuries claims arising from an accident on April 3, 1958, while operating a police cruiser; in favor of Joseph Killeen, or take any action in relation thereto. *Board of Selectmen*

ART. 18 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,090.32 to indemnify Robert Haines and Richard Mackey for hospital and medical expenses incurred as a result of injuries sustained while operating the police cruiser on April 3, 1958, or take any action in relation thereto. *Board of Selectmen.*

ART. 19 — To see if the Town will vote to convey to Merrimack-Essex Electric Company, a Massachusetts corporation, for the sum of Eleven Hundred Eighty-five Dollars (\$1,185.00), all its rights, title and interest in and to a line of eight (8) poles, together with all wires, cables, equipment and appurtenances connected therewith, located on Easement Road, Tewksbury,

Middlesex County, Massachusetts, and authorize the Selectmen to execute and deliver, in the name and on behalf of the Town, a good and sufficient Bill of Sale of the same; or act in relation thereto.

Board of Selectmen.

ART. 20 — To see if the Town will accept Section 103A of Chapter 54 of the General Laws which provides for absentee voting at town elections.

Board of Selectmen.

ART. 21 — To see if the Town will vote under the provisions of Chapter 41, Section 1 of the General Laws to authorize the town treasurer to act as town collector or take any other relative action.

Board of Selectmen.

ART. 22 — To see if the Town will vote to accept Section 103 of Chapter 41 of the General Laws which provides for the establishing of a purchasing department under the direction of a purchasing agent who shall purchase all supplies for the Town and for every department thereof.

Board of Selectmen.

ART. 23 — To see if the Town will vote to raise and appropriate a sum of money for the purpose of carrying out the preceding article.

Board of Selectmen.

ART. 24 — To see if the Town will vote, under the provisions of Section 52 of Chapter 41 of the General Laws, to appoint a town accountant who shall perform the duties and pass the powers of the town auditor, and will vote further to abolish the office of town auditor upon the appointment of a town accountant.

Board of Selectmen.

ART. 25 — To see if the Town will vote to accept Section 8C of Chapter 40 of the General Laws which provides for the establishing of a conservation commission for the promotion and development of the natural resources of the Town, and further, to see what sum of money the Town will vote to raise and appropriate for this purpose.

Board of Selectmen.

ART. 26 — To see if the Town will vote to authorize the Board of Selectmen to sell at public auction, after first advertising such sale in at least two newspapers thirty days or more prior to the sale, the following parcel of land now owned by the Town.

Lots 4,5,6 and 7 of the Cedar Swamp Lot located on the East side of Main Street as shown on "A plan of land in Tewksbury belonging to heirs of Charles Livingston."

ART.27 – To see if the town will vote to transfer the following unexpended balances to E & D or take any action in relation thereto:

Chandler Street Drain	\$ 427.00
Edith Drive Drain	100.00
Shawsheen Street Sidewalk	494.28
Kennel Legal Costs	300.00
Shawsheen Street Pipe Relocation	71.02
Pine Street Water Main	565.53
Well Field Survey	450.02
Trull Road Pipe Relocation	1,440.33
Water Well 1958	1,514.29
Reservoir Construction	21,809.90
Woburn Street Main	1,185.88
<i>Town Auditor.</i>	

ART. 28 – To see if the Town will vote to establish a stabilization fund under Section 5B of Chapter 40, as amended by Chapter 404, Acts of 1957, of the General Laws, and transfer the sum of \$100,000.00 (One hundred thousand dollars) from free cash for this purpose, this fund to be deposited in a savings account.
Finance Committee.

ART. 29 – To see if the Town will vote to raise and appropriate a sum of money to provide a suitable marker indicating the site of the first meeting house erected by our ancestors in the year 1735, the foregoing in accordance with the provisions of Chapter 40, Section 5, sub-paragraph 13.
Chester M. Roper and others

ART. 30 – To see if the Town will vote to raise and appropriate sums of money as follows for the purpose of providing suitable quarters for local veterans' organizations, under the provisions of Section 9 of Chapter 40 of the General Laws.

Veterans of Foreign Wars Post 8164	\$600.00
Amvets Post 156	\$600.00
DAV Chapter 110	\$720.00

Post Commanders.

ART. 31 – To see if the Town will vote to authorize Victor N. Cluff to serve as stand-by slaughtering inspector and to raise and appropriate the sum of \$100.00 for remuneration for the years 1959 and 1960.
Board of Health.

ART. 32 – To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the

Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

Water Commissioners.

ART. 33 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto. *Water Commissioners.*

ART. 34 — To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the relocation of water pipes in Shawshoen Street, and to authorize the Water Department to do such work and expend such money. *Water Commissioners.*

ART. 35 — To see if the Town will vote to transfer from E & D the sum of \$12,000.00 for a survey by a recognized public water system engineer, for the purpose of establishing a location for a gravel packed well, said survey to furnish all of the necessary information, estimates of cost, etc., under the supervision of the Board of Water Commissioners, or take any other action in relation thereto. *Water Commissioners.*

ART. 36 — To see if the Town will vote to raise and appropriate the sum of \$13,000.00 for the purpose of lowering the bottom of Heath Brook from Foster Street to Shawshoen Street by dredging and cleaning out same according to grades and levels that will be furnished by a competent engineer — for the purpose of improving our water system and to authorize the Water Commissioners to do such work and expend such money or take any action in relation thereto. *Water Commissioners.*

ART. 37 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the purpose of securing engineering services to locate grades and levels in various areas for the purpose of improving our water system. *Water Commissioners.*

ART. 38 — To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapters 516 and 524 Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, development, maintenance, and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores, and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers, in accordance with Section

11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth.

Water Commissioners.

ART. 39—To see if the Town will vote to expend the sum of \$2,450.00 from the Installation Account, for the purpose of installing approximately 700 feet of water pipe in South Oliver Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 40—To see if the Town will vote to expend the sum of \$3,335.00 from the Installation Account, for the purpose of installing approximately 667 feet of water pipe in Mill Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 41—To see if the Town will vote to expend the sum of \$500.00 from the Installation Account, for the purpose of installing approximately 100 feet of water pipe in Lowe Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 42—To see if the Town will vote to expend the sum of \$7,000.00 from the Installation Account, for the purpose of installing approximately 1750 feet of water pipe in Mount Joy Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 43—To see if the Town will vote to raise and appropriate the sum of \$1,170.00 or any other sum for the purpose of installing a public water main in Kernwood Avenue for a distance of approximately 390 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

ART. 44 — To see if the Town will vote to raise and appropriate the sum of \$2,500.00 or any other sum for the purpose of installing a public water main in Sunnyslope Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 45 — To see if the Town will vote to raise and appropriate the sum of \$2,000.00 or any other sum for the purpose of installing a public water main in Clark Road for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 46 — To see if the Town will vote to raise and appropriate the sum of \$6,000.00 or any other sum for the purpose of installing a public water main in Longmeadow Road for a distance of approximately 1200 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 47 — To see if the Town will vote to raise and appropriate the sum of \$8,000.00 or any other sum for the purpose of installing a public water main in Pine Street for a distance of approximately 2000 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 48 — To see if the Town will vote to raise and appropriate the sum of \$600.00 or any other sum for the purpose of installing a public water main in Finn Street and Callahan Street for a distance of approximately 200 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 49 — To see if the Town will vote to raise and appropriate the sum of \$1,500.00 or any other sum for the purpose of installing a public water main in Dubuque Avenue for a distance of approximately 300 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 50 — To see if the Town will vote to raise and appropriate the sum of \$3,100.00 or any other sum for the purpose of installing a public water main in Park Avenue for a distance of approximately 775 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

ART. 51 — To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with the boundaries and measurements as shown on a plan on file with the Town Clerk.

Cross Street (at Dewey and Summer Streets)

Pinedale Avenue

Pinewold Avenue

Seventh Street

Road Commissioners.

ART. 52 — To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the construction of a drainage system on Pine Street, or take any other action relative thereto.

Road Commissioners.

ART. 53 — To see if the Town will vote to transfer the sum of \$2,200.00 from the E & D Account to the Highway Operating Account to re-imburse the department for monies expended for fire damages to the garage, or take any other action relative thereto.

Road Commissioners.

ART. 54 — To see if the Town will vote to transfer the sum of \$500.00 from the Industrial Commission Account to an Industrial Commission Out-of-State Travel Account.

Tewksbury Industrial Commission.

ART. 55 — To see if the Town will accept the offer of Herbert L. Foster and Ida R. Foster to give to the Town a tract of land owned by them located in Tewksbury at the extension of Charlotte Road, Revere Road and Patriot Road, and containing about 23 acres, upon condition that the land shall forever be used only as a park and playground and only for outdoor activities, for the consideration of a sum equal to the 1960 taxes on this land; and to see if the Town will direct the Park Board to accept the gift on these conditions and authorize the said Board to sign the acceptance on behalf of the Town and agree on behalf of the Town to comply with the conditions of the gift, and to see if the Town will raise and appropriate the amount of the 1960 taxes on this land in payment for the transfer of said land; said land to be known as Foster Park.

Park Commissioners.

ART. 56 — To see if the Town will accept the offer of Frederick M. Carter to give to the Town a tract of land owned by him located in the southerly part of Tewksbury, situated southerly of Shawsheen Street and bordering on the Shawsheen River, and adjoining land now belong to Herbert L. Foster and Ida R. Foster, containing approximately 4½ acres, upon condition the

land shall forever be used solely for outdoor activities; and to see if the Town will direct the Park Board to accept the gift on these conditions and authorize the said Board to sign the acceptance on behalf of the Town and agree on behalf of the Town to comply with the conditions of the gift.

Park Commissioners.

ART. 57—To see if the Town will vote to name the park and playground at the corner of Rogers and Marston Streets, donated by Mr. Melvin G. Rogers, Melvin G. Rogers Park.

Park Commissioners.

ART. 58—To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to construct a completed bituminous concrete sidewalk and berm on the West side of Pleasant Street from the existing sidewalk at the Junior High School to a station opposite the existing sidewalk at the entrance road to the new High School (2640 lineal feet) or take any other action relative thereto. Work to be done under the supervision of the Road Commissioners and completed by August 1, 1960.

Tewksbury Parent-Teacher Association.

ART. 59—To see if the Town will vote to raise and appropriate a sum of money for the purpose of constructing, erecting, and maintaining a new fire house on a lot of land located at Salem Road, South Street, and Main Street in South Tewksbury, and to do any and all things necessary and proper in connection therewith including professional assistance, and for originally equipping and completing such building, and determine whether the money shall be provided for by appropriation from available funds in the treasury, including the Post-war Rehabilitation Fund and/or the Sale of Real Estate Fund, by taxation, or by borrowing under the authority of Chapter 44 of the General Laws as amended, or take any action in relation thereto.

Fire House Committee.

ART. 60—To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$61,000.00; to be used in conjunction with the \$17,000.00 voted at a Special Town Meeting, held on July 25, 1951, for the purpose of building a police station; to construct, erect and equip a Police Station and Garage, with proper facilities, on Main Street opposite the Water Department Building; with an additional sum of \$8,500.00 for site development; and to authorize the Committee appointed under Article 4 of the Warrant for the Special Town Meeting of December 12, 1956, to employ professional consultants, expend such funds, call for bids, and to execute and sign all contracts, vouchers, and legal documents, incidental

and necessary to carry out the purposes of this article, or take any action in relation thereto. *Police Station Committee.*

ART. 61 – To see what sum of money the Town will vote to raise and appropriate or transfer from available funds to carry out preliminary plans for the conversion of the old High School (now Junior High) to a 750 pupil capacity Junior High School or to carry out preliminary plans for building a new Junior High School. *Junior High School Building Committee.*

ART. 62 – To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple under Chapter 79 and Chapter 40 Section 14 of the General Laws (ter. ed.) a tract of land consisting of approximately 22 acres for school purposes, namely, for the purpose of a site for a new junior high school, accessory buildings, playground, and other school facilities connected therewith; said parcel of land being situated on the northwesterly side of Shawsheen Street and being bounded as follows:

Northeasterly by Shawsheen Street, 1000 feet m. or l.;

Southwesterly by land now or formerly of one Deveres, 1100 feet m. or l.;

Northwesterly by land of owners unknown, 1100 feet m. or l., and

Northerly by the Heath Brook Manor Plan, 1040 feet m. or l.; said land belonging to Herbert L. Foster et ux;

and to see what sum of money the town will vote to raise and appropriate for such purchase or taking, or take any other action in relation thereto. *Junior High School Building Committee.*

ART. 63 – To see if the Town will vote to amend the Zoning By-Laws by striking out sub-paragraph 7 of section 6 and substituting the following: No Billboards shall be permitted in any district and are hereby prohibited unless such Billboards are set back from any public way, a distance of at least 300 feet and such Billboards shall be further subject to a permit from the Board of Appeals after a public hearing under section 17 of the Zoning By-Laws. *Planning Board.*

ART. 64 – To see if the Town will vote to amend the present Zoning Map and By-Laws by rezoning from residential districts to industrial districts the land as shown on the new proposed Zoning Map. The boundaries of such districts of said map being incorporated herewith by reference. *Planning Board.*

ART. 65 — To see if the Town will vote to amend Section 7 of the present Zoning By-Laws to read as follows:

INDUSTRIAL DISTRICTS

Uses Permitted in Industrial Districts:

1. Any use permitted in any previous district except the sale at retail of alcoholic beverages.
2. Retail lumber, fuel, and building material yards, and contractor's equipment storage, provided that tanks for oil storage above ground do not exceed 10,000 gallons' capacity.
3. Electronic industries, assembling of electrical appliances and equipment, including manufacture of small parts.
4. Research laboratories including manufacture of equipment necessary for required research.
5. Food processing such as a bakery, but excluding the milling of grain or the rendering of fats and oils.
6. The manufacture, compounding, processing, packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs.
7. Manufacture of ceramic products, vitreous ware, pottery and porcelain from previously pulverized clay and using kilns fired by electricity or other odorless, smokeless fuel.
8. Manufacture of jewelry, toys, sporting goods, musical instruments, etc.
9. Machine shop and manufacture of hardware, but excluding the use of drop hammers or punch presses of over 10 tons' rated capacity.
10. The fabrication and installation of glass and glass products.
11. The manufacture of clocks, watches, or scientific, optical, or precision instruments.
12. The manufacture of articles from previously prepared raw materials such as bone, feathers, felt, fibers, fiberglass, fur, hair, leather, paper, plastics, rubber, shell or textiles.
13. Publishing, printing, or bookbinding.
14. Stone or monument works.
15. Woodworking or upholstery shops.
16. Storage warehouses.
17. Accessory uses customarily incidental to a permitted use.

18. Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals.

Comparable Uses:

The Board of Appeals may permit in any Industrial District a use which is similar to a use specifically permitted by provisions of this section in the nature of its processes, in the number of persons and vehicles which will be attracted to the premises and in its effect upon nearby premises, both within and without the District in which it is located.

Prohibited Uses:

Except as provided in paragraph entitled *Comparable Uses*, all uses not specifically permitted are prohibited. Prohibiting uses shall include, but not be limited to, the following:

1. Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by the Town of Tewksbury.
2. Distillation of bones, rendering of fat or reduction of animal matter.
3. Manufacture of Glue.
4. Oil Refining.

Special Regulations:

1. In any Industrial District the required front yard shall be suitably landscaped and shall not be used for parking, storage, or other purposes inconsistent with the landscaped effect.
2. Each lot in any Industrial District shall have access only at designated driveways. Each lot may have not more than two driveways and one additional driveway for each 200 feet of street frontage above the minimum required. Driveways shall not exceed 30 feet in width at the front lot line.
3. A strip not less than 30 feet wide in all side and rear yards where adjacent to a Residence District shall be suitably landscaped and not used for parking or any use prohibited in such adjacent Residence District.

OFF-STREET PARKING AND LOADING

Facilities Required:

On all premises developed after the adoption of this by-law for

any purpose, parking facilities shall be provided, off the street or highway right-of-way, sufficient to accommodate the motor and other vehicles of all occupants, employees, customers and other persons normally visiting the premises at any one time.

Required Minimum Area:

Unless parking facilities are otherwise specifically approved by the Board, they shall contain not less than the following minimum areas, exclusive of driveways necessary for access. Except as otherwise provided, rooftop, garage, or indoor parking, excluding ramps, may be included in the required area.

1. For dwellings, 250 square feet for each family unit.
2. For offices, financial institutions, retail stores, personal service shops, restaurants, and similar business buildings, an area equal to three times the floor area used for business, excluding storage.
3. For theaters and assembly halls having fixed seats, 250 square feet for every four seats.
4. For other places of public assembly or public recreation, 250 square feet for every four legal occupants, including employees.
5. For industrial plants, wholesale establishments and similar buildings, 250 square feet for every three persons normally employed.
6. For hotels, boarding and lodging houses and tourist establishments, and similar buildings, 250 square feet for every 2 guests accommodated on the premises and 250 square feet for every three persons normally employed on the premises.

Truck Loading Space:

In the case of hospitals, institutions, hotels, retail, wholesale and industrial buildings, space shall be provided for loading and unloading of trucks at the rate of one space not less than 400 square feet in area for each 15,000 square feet of floor area or fraction thereof less than 30,000 square feet and 400 square feet for each 30,000 square feet of floor thereof in excess of 30,000 square feet.

Planning Board.

ART. 66 – To see if the Town will vote to amend the Zoning By-Laws to Change from General Residence and Farming a certain parcel of land now zoned for General Residence and Farming. to Heavy Industry, said parcel of land being now owned by Anthony J. Gallo, Sr., Mary T. Gallo and Anthony J. Gallo, Jr., and described as follows:

SOUTHEASTERLY: By East Street, 390 feet;

NORTHEASTERLY: By Andover town line, 741.30 feet;

NORTHWESTERLY: By land now or formerly of the First Federal Savings Bank of Lowell, 561.16 feet;

SOUTHWESTERLY: By land now or formerly of Walter and Mary Pupkis, 174.37 feet;

SOUTHEASTERLY: Again, by land of Anthony J. Gallo, Sr., et al, 340 feet; and

SOUTHWESTERLY: Again, by land of Anthony J. Gallo, Sr., et al, and by land now or formerly of Walter and Mary Pupkis, 230 feet.

Containing 7½ acres, more or less. Being the same premises shown on a plan dated November 16, 1959, by Dana F. Perkins & Sons, Inc., Civil Engineers and Surveyors. *Planning Board.*

ART. 67 — To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple the old abandoned railroad track for its entire length from the Wilmington town line to East Street for the purpose of a town road or any other municipal purpose and see what sum the town will vote to raise and appropriate for such purposes or takings, or take any other action in relation thereto.

Planning Board.

ART. 68 — To see if the Town will vote to raise and appropriate the sum of \$1300 for the use of the Personnel Board to continue and complete the work of establishing a wage and classification plan and personnel policy for town employees or take any other action relative thereto.

Personnel Board.

ART. 69 — To see if the Town will vote to recommend to the Personnel Board that the following provisions, relative to employment in the Town, be incorporated in the proposed wage and classification plan and personnel policy plans for town employees being prepared by the Personnel Board appointed by the Board of Selectmen under Article 17 of the Warrant for the last Annual Town Meeting or to do anything in relation thereto:

VACATION PROVISIONS: Vacation leave shall be granted to full-time permanent employees subject to the following provisions:

- a. Employees who have been employed in the aggregate for less than 12 months but not more than six months as of June 1st of the current year, shall be granted 5 days vacation with full pay.

- b. Employees who have been employed in the aggregate for less than ten years but more than one year as of June 1st of the current year, shall be granted 10 days vacation with full pay.
- c. Employees who have been employed in the aggregate for more than ten years as of June 1st of the current year, shall be granted 15 days vacation with full pay.
- d. Policemen and Firemen are not subject to (b) and (c) above, because a separate vacation plan was established by a referendum vote of the townspeople in the year 1959 and is as follows:

As of June 1st — 6 mos. service	5 days
As of June 1st — 1 year's service	10 days
As of June 1st — 5 years' service	15 days
As of June 1st — 10 years' service	20 days

- e. Vacation leave with pay shall not be granted to temporary employees.
- f. Vacations shall be granted by the Department Heads at such times as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.
- g. In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full time service of the town for at least one year; or by reason of retirement; the employee shall be paid, or entitled to time off with pay for each full month since the employee's preceding vacation. In the event of the death of an employee, any accrued vacation pay shall be paid to his estate.
- h. Department Heads shall identify all pay for vacations on the payroll in which such pay occurs.
- i. Employees who are eligible for vacation under these rules and whose services are terminated by entrance into the armed forces shall be paid an amount equal to the vacation allowance as earned and not granted, in the vacation year prior to such entrance into the armed forces.
- j. An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs which falls on, or is legally observed on, Monday, Tuesday, Wednesday, Thursday or Friday.

HOLIDAY PAY: Regular full-time, permanent town employees shall be paid one day at regular straight-time pay, in accordance

with present practice, for all designated holidays listed below which fall on, or are observed on, regularly scheduled work days. In the case of the Police and Fire departments whose personnel are subject to duty seven days a week, those employees performing their official duties on the holiday shall receive extra straight-time pay for the hours actually worked in addition to their regular pay.

Designated Holidays Shall Be:

January 1	Labor Day
February 22	October 12
April 19	November 11
May 30	Thanksgiving
July 4	Christmas - Dec. 25

SICK LEAVE - OCCUPATIONAL: Each town employee who sustains injury or illness arising out of his employment in the Town service, shall be entitled to receive his full pay for the period of his incapacity. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval.

SICK LEAVE - NON-OCCUPATIONAL:

- a. Every employee occupying a full-time position subject to the classification and compensation plans or a part-time position in which the employee has worked a total of at least 30 weeks at the regular work week for his occupational group shall be allowed by the head of his department sick leave with pay for a period of 15 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious illness or death of members of the employee's immediate family.
- b. Sick leave allowed under provisions of the preceding paragraph shall be cumulative up to a total of:
 - 30 days in the first five years of service
 - 45 days from the sixth through the tenth year of service
 - 60 days after the tenth year of service
- c. When absence by reason of sickness or injury is for a period of more than five days, the department head shall require said employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided.

OVERTIME:

- a. All town employees except department heads shall receive straight time compensation for all overtime worked.
- b. Overtime shall not be paid to department heads.
- c. Department heads shall approve and authorize all overtime requiring the service or services of town employees.

JURY DUTY: While on jury duty an employee shall receive amount equal to the difference between his normal compensation and the amount, excluding travel allowances, received from the court.

MILITARY LEAVE:

- a. Full time employees of the town who are called for State or Federal military training forces shall be paid any difference in compensation between that drawn in a normal working period of two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty.
- b. Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.
- c. A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, also seniority rights shall not be affected while this leave of absence is in effect.

INSURANCE: *Hospital and sickness plan*

Plan under Chapter 32B (if accepted by townspeople) to be paid one-half by Town one-half by employee.

Any and all provisions in the Personnel By-Laws pertaining to wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting.

Personnel Board.

ART. 70 – To see if the Town will vote to further amend Section 10 of the Zoning By-Laws as amended under Article 4 of the Special Town Meeting of September 12, 1956, by adding the following Section C:

SECTION C:

These provisions shall not prevent the erection or placing of any dwelling on any lot containing less area than one acre provided that the Board of Selectmen may vote to issue not more than three (3) building permits for the erection of residential building on any lots approved and recorded at the Registry of Deeds for the Northern District of Middlesex County prior to June 29, 1956, so long as such lots shall not exceed fifty (50) in number in any calendar year and provided also that in determining which lots shall be approved for permits the Board of Selectmen shall not issue more than three (3) permits to any one owner and shall consider which lots are best located for residential dwelling in such divisions; that no such permit shall be approved except with the vote of the Board of Selectmen at a regular meeting

Bernard Marion.

ART. 71 — To see if the Town will vote to appropriate the sum of \$3,500.00, under the direction of a playground commission of five members to be appointed by the Moderator in accordance with Chapter 45 Section 14 of the General Laws of the Commonwealth of Massachusetts, or take any other action relative thereto.

Tewksbury Playground Commission.

ART. 72. To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$4,900.00 for the purpose of a recreation program to provide activities for adults and for children appropriate to each season of the year, said sum to be expended by the Playground Commissioners; or take any other action relative thereto.

D. J. Beattie and others

ART. 73 — To see if the Town will vote to authorize and direct the Playground Commissioners to engage the services of a Recreation Director to supervise the operation of the recreation program to be established under the previous article; or take any other action relative thereto.

D. J. Beattie and others.

ART. 74 — To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to start to develop a park and playground for outdoor activities, said money to be spent under the supervision of the Park Commissioners.

Park Commissioners.

ART. 75 — To see if the Town will vote to authorize the Board of Selectmen to take any action on the request of petitioners to

establish a playground on land off Chandler Street by taking by eminent domain, or otherwise, a certain tract of land comprising approximately 25 acres known as the Messenger Lot shown on a plan filed with the Planning Board in the name of John D. Sullivan, and to see if the Town will further vote to raise and appropriate any sum of money for the purposes of this article.

Board of Selectmen (by petition).

ART. 76 — To see if the Town will vote to accept that portion of Beech Street adjacent to the beach area known as "The Bath Tub" or take any action relative thereto. *Lena Milner and others*

ART. 77 — To see if the Town will vote to authorize the Board of Selectmen to purchase in fee simple a parcel of land at the rear of 33 Heath Street from the Bnai Sholom Congregation and Beach Betterment Association, in accordance with Chapter 40, Section 14 for the purpose of a public recreation and swimming area, and raise and appropriate the sum of three thousand dollars for purchasing and improving said land, or take any other action relative thereto.

Lena Milner and others.

ART. 78 — To see what sum of money the Town will vote to raise and appropriate to enable the Assessors to publish a real estate valuation book as required by Section 11 of Article II of the Town By-Laws, or take any other action relative thereto. The cost of publication will be defrayed through the sale of books to the general public.

Tewksbury Citizens Association.

ART. 79 — To see if the Town will vote to amend the Zoning By-Laws as follows: Section 13, Paragraph G: No corporation, person or persons, owners, lessees, or other person in control of a trailer, trailer coach, trailer coach parks, mobile home, or other closed vehicle furnished for housekeeping and designed to be pulled behind another vehicle shall cause the same to be placed upon any premises in any district within the town.

Tewksbury Citizens Association.

ART. 80 — To see if the Town will vote to adopt the following By-Law: No town officer, while in office, shall provide services for remuneration to the town other than those which are encompassed as normal duties associated with his elective or appointive office.

Tewksbury Citizens Association.

And you are directed to serve this warrant, by posting attested copies thereof upon the Town Hall and in the Post Office and by leaving at least five hundred (500) copies at the Post Office and at the Town Hall in said Town, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 16th day of February, in the year of our Lord, one thousand nine hundred and sixty.

JOSEPH J. WHELAN
GEORGE A. O'CONNELL
VICTOR N. CLUFF
JOHN A. MORRISSEY
THOMAS A. ABBOTT
Selectmen of Tewksbury

A true copy, Attest:

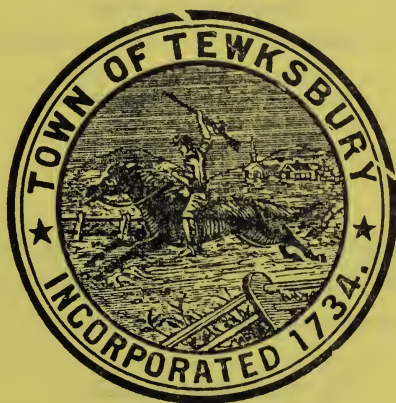
.....
Constable of Tewksbury

Annual Report

OF THE SCHOOL COMMITTEE

Town of

TEWKSBURY



also Report of

SUPERINTENDENT OF SCHOOLS

FOR THE YEAR ENDING DECEMBER 31

1959

SCHOOL CALENDAR — 1960

Open January 4, 1960

Close February 19, 1960

Vacation One Week

Open February 29, 1960

Close April 14, 1960

Vacation One Week

(Because of delayed opening, February and April Vacation dates do not apply to High School building)

Open April 25, 1960

(Elementary) Close June 17, 1960

(Junior High) Close June 22, 1960

(High) Close June 24, 1960

Summer Vacation

Open September 7, 1960

Close December 23, 1960

Reopen January 3, 1961

School Holidays

February 22

Good Friday

May 30

October 12

November 11

November 24 and 25

(and such other days as the School Committee may designate)

The School Calendar may be subject to change.

No School Signals

When school is called off because of severe weather conditions, the following system will be used: Coded 2-2-2 on the Fire Department and State Hospital whistles.

6:55 A. M.—No School Senior and Junior High Schools.

7:55 A. M.—No School Elementary Schools.

Radio Stations WLLH and WCAP, Lowell, WNAC, Boston and Lawrence and WCCM, Lawrence, will carry announcements on their regular no school broadcasts.

The practice is to close schools only in case of extreme weather conditions, otherwise to hold regular sessions. It should be noted in the schedule above that sessions may be cancelled for any one or more of the groups. Therefore, when school is in session on stormy days, parents are urged to exercise their personal judgment as to the wisdom of sending their children to school.

Registration of Minors

October 1, 1959

Age 5-6	Age 7-16	Age 17-21	Total
979	3012	410	4401

SCHOOL COMMITTEE

	Term Expires
James A. Johnson, Arkansas Road	1960
Mrs. Loella Dewing, James Street	1961
Arthur W. Wells, Whipple Road	1961
Francis X. Kelley, Marie Street	1962
David J. Beattie, Marie Street	1962

ORGANIZATION

David J. Beattie, Chairman
James A. Johnson, Vice-Chairman
Mrs. Loella Dewing, Secretary

Superintendent of Schools

Dr. Everett G. Thistle

Assistant

Ralph W. Brown

Office: Memorial High School

Office open from 8 A. M. to 12 M. and from 1 P. M. to 5 P. M.
except Saturday.

The Superintendent may be seen at his office by appointment.
Telephone ULysses 1-2431

Secretary: Mrs. Thelma Whitehouse

School Physicians

Morris Kelman, M. D., Telephone: OLiver 8-4531
Edward F. Duffy, O. D., Telephone: ULysses 1-2857
John Lu, M. D., Telephone: ULysses 1-2272

School Nurses

Mrs. Ora MacLaren, R. N., 1928 Main St., Tewksbury
ULysses 1-2193

Mrs. Rachel Killeen, R. N., 778 Main St., Tewksbury
ULysses 1-7467

Mrs. Doris Osterman, R. N., 65 Whipple Rd., Tewksbury
GLenview 2-8894

REGISTRATION OF MINORS — October 1, 1959

GRADE - AGE DISTRIBUTION

Grade/Age	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Total
1	100	305	39														444
2		87	304	37	5												433
3			56	209	32	7											304
4				108	189	25	3										325
5					91	204	44	8									347
6						102	192	39	3	1							337
7					1	1	88	182	34	5	1	1					313
8							1	104	140	29	9	2					285
9									47	106	23	9	2				187
10									1	44	95	24	6				170
11											38	91	16	7	1		153
12												42	60	7			109
Ungraded				5	3	3	8	4	3	5	3		2				36
Total	100	392	399	359	321	342	336	337	228	190	169	169	86	14	1		3443

REGISTRATION OF MINORS — October 1, 1959

SCHOOL/GRADE DISTRIBUTION

Gr./School	1	2	3	4	5	6	7	8	9	10	11	12	ung.	Totals
Flemings					31								8	39
Foster			63	95	67	35								260
Heath Brook	147	163	88	105	110	30								643
North Street	164	155	66	29	34									448
Shawsheen	132	115	87	96	105	71							15	621
Junior High							313	285					13	611
High School						201								201
Total Elem.	444	433	304	325	347	337	313	285					36	2824
High School								187	170	153	109			619
Grand Totals Public	444	433	304	352	347	337	313	285	187	170	153	109	36	3443
St. William's	45	42	42	39	37									205
TOTALS	489	475	346	364	384	337	313	285	187	170	153	109	36	3648

RECAP PUBLIC ONLY

Ages: 5 to 7	Boys— 270	Girls— 222	492
7 to 16	Boys—1379	Girls—1302	2681
16 to 21	Boys— 139	Girls— 131	270
TOTALS	1788	1655	3443

EDUCATIONAL AND EMPLOYMENT CERTIFICATES

Every person from 14-16 years of age must have an employment certificate or permit, and those between 16-18 years of age must have an educational certificate before starting work. These certificates and permits may be obtained from the offices of the Superintendent of Schools, the High School Principal, and Mrs. Loella Dewing of the School Committee. When one makes application for a certificate (or "working card"), he must apply in person and bring birth certificate and report of last grade attended.

AGE OF ADMISSION TO SCHOOL

All children born as of January 1, 1955 are eligible to attend school in the coming fall term. No entrance tests for children under the age requirement will be given.

REPORT OF SCHOOL COMMITTEE

The Tewksbury School Committee held 31 meetings during the past year in its endeavor to consider and act upon school problems and matters of school system policy.

Of major importance this past year, was the opening of the new 1000-pupil High School which has made it possible for the return to single sessions at all grade levels. This modern building makes it possible to offer many advantages to the students, and presents many opportunities which were non-existent prior to the building of the new High School. Since the opening of this new building, TMHS can now offer its students a more thorough background in such fields as science, home economics, industrial arts, and business education. For the first time in several years, the students have access to a modern and well-equipped gymnasium where they have a well-rounded program for physical fitness and participation in sports. The new High School not only relieves the over-crowded condition existing in Tewksbury but the new atmosphere has a definite effect on the morale and behavior standards of the pupils.

The School Committee, in realizing the need for a more rigid academic background for a high school graduate, has changed the schedule of point credits to the extent that any points gained by extra curricula activities are not applied to the total graduation points of the student. In order to participate in interscholastic athletics, a student must maintain a "C" average in three prepared subjects and not lower than a "D" in all others. These averages are to be figured by the subject teachers and reported to the principal at the end of each calendar month.

The Committee has also been aware of the need for a full program of athletics and has taken action to improve the program by hiring full-time physical education teachers and by expanding the coaching staff of all sports teams. These additional coaches not only assist with the sports program but also teach various academic subjects. In order to offer more children an opportunity to participate in competitive sports, we have inaugurated an inter-mural program for the fifth and sixth grade students. Not only is this an excellent outlet for their boundless energy but it better prepares them for participation in sports at Junior High and High School levels.

With the addition of an assistant principal at the high school, more time can be given by the principal to pertinent matters concerned in the overseeing of a high school. Mr. McGowan and Mr. Russell are doing an outstanding job of aiding and disciplining the students at the High School as well as carrying out their administrative duties.

There has also been an addition in personnel in the Guidance Department and this, along with the new facilities available, enables the Guidance Service to offer the students even greater assistance and counseling on personal and academic problems and also valuable advice regarding further education and job opportunities.

As the safety of our children is of immediate importance to all of us, the Committee acted to provide better safety facilities at the Foster School and the old Shawsheen School. At these schools, fire escapes have been installed and also a fire detector and fire alarm system have been added which would sound the alarm direct to the fire station.

Due to the fact that necessary funds were not allocated at the last town meeting, the Committee was unable to proceed with the work that was planned for the general repair and improvement of the stadium.

The new High School has allowed us to return to single sessions for the present time, but what of the next few years? We must not overlook the fact that with the school population increasing each year, more school construction is required. The most pressing need is at the Junior High level where we now have over 600 pupils in the building that was constructed to accomodate 320 pupils. The present Junior High School building is inadequate for conducting satisfactory programs in Physical Education, Industrial Arts, Science, Art and Music. The School Committee sincerely hopes that the residents of Tewksbury realize the seriousness of this problem and the dire need of a new Junior High School which would extend greater opportunities in education for our children.

In conclusion, may I say a sincere thank you to all personnel of

the Tewksbury school system who have worked tirelessly and unselfishly to further the standards and goals of our educational system. My special thanks to the teachers in all our schools who play such an important part in sending forth young people of whom we can be proud. Mrs. Sutton and her staff deserve special mention for their efficiency in operating the school lunch programs.

The School Committee could not have functioned properly without the capable assistance of our Superintendent, Dr. Thistle, and our Assistant Superintendent, Mr. Brown. My personal and sincere thanks for the help which they extended during the past year.

DAVID J. BEATTIE, Chairman

The Tewksbury School Committee by formal vote has set the following sums as the amounts required for the support of the Tewksbury Public Schools for the year 1960:

Salaries	\$ 820,931.00	
Expenses	227,511.00	
Outlay	23,355.00	
Out of State Travel	500.00	
		<hr/>
Total		\$ 1,072,297.00

The sums above are based on the following estimated requirements:

A. Salaries and Wages

Teachers	\$ 620,671.00	
Principals	34,334.00	
Supervisors	19,590.00	
Substitute Teachers	10,000.00	
Home Tutoring	2,500.00	
Custodians	75,426.00	
Health	13,400.00	
Administration	17,650.00	
Clerical Services	26,360.00	
Attendance Officer	400.00	
Census Enumerator	600.00	
		<hr/>
		\$ 820,931.00

B. Expenses

Supplies	\$ 30,000.00	
Office Expense	2,625.00	
Building Maintenance	12,750.00	
Equipment Maintenance	800.00	
Equipment Rental	82,906.00	
Travel	1,200.00	
Electric Power and Lights	17,500.00	
Fuel	35,500.00	
All Other	44,230.00	
	<hr/>	\$ 227,511.00

C. Outlay

Permanent Improvement	\$ 14,500.00	
New Equipment	8,855.00	
	<hr/>	\$ 23,355.00

D. Out of State Travel	\$ 500.00
	<hr/>
TOTAL	\$ 1,072,297.00

The School Committee also controls the expenditures of funds for maintaining the Tewksbury Stadium. The 1960 Requests for these purposes are:

A. Labor	\$ 800.00
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B. Expenses

Supplies	\$ 800.00	
Building Maintenance	800.00	
Equipment Maintenance	200.00	
Electric Power and Lights	75.00	
Fuel	300.00	
All Other	600.00	
	<hr/>	\$ 2,775.00

C. Outlay

Permanent Improvement	\$ 1,275.00	
New Equipment	300.00	
	<hr/>	\$ 1,575.00
TOTAL		<hr/>
		\$ 5,150.00

The estimated requirements in 1960 for Public and Vocational Schools to educate pupils outside of Tewksbury are:

A. Expenses

Transportation	\$	2,225.00	
Tuition		7,325.00	
		<hr/>	\$ 9,550.00

Discussion of anticipated reimbursements will be found in the Report of the Superintendent of Schools.

REPORT OF SUPERINTENDENT OF SCHOOLS

This report for the calendar year 1959, covering as it does parts of two school years, must recognize as the outstanding events of the past year and "end" and a "beginning." The close of school in June marked the end of an extended five year period when all or major portions of the school population were attending "half-day" sessions. The short sessions together with overcrowded and make-shift classrooms have been a nightmare for parents, children, and teachers who were working conscientiously toward an adequate education.

The opening of Tewksbury Memorial High School in September 1959 marked the "beginning." It is the beginning of a period of regular sessions in regular classrooms. It is also the beginning of instruction in a building having adequate facilities for secondary education. The new building has been designed and equipped to offer a broad, well-rounded program to the pupils of Tewksbury. We are not losing sight of the fact that excellent teaching has been done during these past years. It does recognize, however, that this excellent teaching has been carried on despite the limitations of both building and facilities.

We sincerely wish that it were possible to report that our pupil housing needs have been met with the opening of the new high school. Such is not the case, however. The building during the past three years of 26 new elementary classrooms and a 1000-pupil high school have enabled the Town to meet the problem but not to move ahead. The most pressing need is for improved as well as additional space at the junior high school level. Several aspects of this problem are discussed in some detail in the report of the Junior High School Building Committee. We shall not belabor the points here.

The problems at this level are two-fold. First is the ever-increasing size of the classes moving into an already inadequate building. The second problem is partially an outgrowth of the first. As more pupils are housed in the building, the program of studies must be restricted. Despite our best efforts, the pupils in grades seven and eight are being cheated educationally because of the physical impossibilities presented by the inadequate facilities.

We are unable at this time to figure any possible ways of squeezing out additional classroom space within the framework of the building. Classrooms have been made in the past years in the lunchroom, the shop, the gymnasium, and during the past summer by taking over a girls' locker room. The coal bin had previously been made into a boys' locker room. Any additional provisions will have to be made outside of the present structure.

The organization adopted by the School Committee for the 1960-61 school year has taken into consideration the tremendous efforts made by the Town in providing school rooms. This pattern of organization will help postpone as long as possible the need for new facilities at other than the junior high school level. It is also pointed toward avoiding half-day sessions. The organizational set-up will provide for more pupils in each classroom as well as the construction of two additional classrooms in the Heath Brook School playroom. We all must recognize that there are limits to the number of makeshift arrangements which can be made and also that there are undesirable effects on the educational product as we overtax our facilities.

Briefly, we would highlight some of the many phases of the program during the past year, avoiding where possible duplication of other reports. In the Old Shawsheen School new cold cathode lighting was installed in each classroom and resulted in greatly improved conditions. A fire escape was also installed on this wooden building. Major improvements at the Junior High School included installation of new copper hot and cold water lines to replace the leaking galvanized pipe and new electric service to take care of the added load. Through the courtesy of the Lowell Gas Company a new refrigerator and new stoves were installed in the Homemaking room. A light truck was purchased for the maintenance department. This has resulted in better service and in savings to the Town. Much moving was done in this truck rather than hiring outside services. Further savings are resulting from the bulk purchase of supplies for delivery in one location. In this connection, a portion of the basement at the Ella Flemings School is being converted to a central maintenance headquarters, shop and storage. The central heating at the Foster School was shifted from a hand-filled coal stoker to gas.

Probably the most significant event for the long term welfare

and improvement of the schools was the appointment of Ralph Brown as Assistant Superintendent. Mr. Brown has been assigned major responsibilities in the areas of Adult Education, Transportation, and Personnel. In addition, he is working closely with the Superintendent in all phases of the operation of the schools. We are indeed fortunate in securing the services of a person of his initiative, fairness and judgment.

With the opening of the new High School and looking toward expanded facilities at the Junior High School, the program of studies at the secondary level is being reconsidered. A new program of studies with a change in the subjects offered at various grade levels is to be presented to the School Committee in the spring. Our thinking in this area is guided by the eventual organization into three years each of junior high school and high school as well as the present and future needs of our pupils and in light of the recommendations being made nationally. A logical extension of the revised program of studies will be a multiple diploma showing the accomplishments of our graduates in the programs they have carried through school. We will attempt to have our diplomas reflect the difference between the pupil who has done a good job with a hard program and the pupil who has met the minimum requirements for graduation.

Parents should note the entrance age for admission to school. The policy requires that a child must be five years of age on or before January First of the year in which he is to enter school. We also urge that parents have their children undergo thorough physical examinations prior to entering school. This should be done early enough to allow time for corrective measures where necessary. The requirements and responsibilities of beginning school are such as to make good health essential. We cannot place too much stress on the need for regular and adequate sleep and rest. Most first graders need to be in bed at 7:00 to 7:30 each evening. Parents who permit these children to be up after 8:00 P. M. regularly are injuring the health of the children as well as placing them under an unnecessary handicap in their school work.

The 1960 Appropriation Request for the operation of the Tewksbury Public Schools reflects the continued growth in pupil population. This continuing increase in pupil load requires larger sums for books and materials as well as additional personnel. An important aspect of the problems caused by growing enrollments is the need for expanded facilities.

The opening of Tewksbury Memorial High School in September 1959 made possible, for the first time in three years, regular sessions at the secondary school level. The improved facilities provided space and equipment for a return to a normal program at the high school level. Provision has been made in the 1960 Appropriation

Request for the added costs of the new building. The new construction and the more normal program made it necessary to nearly double the number of personnel working at this level. Another such increase of personnel should not be necessary in the foreseeable future.

Listed below in eight categories are comparisons of the Appropriation Requests for 1960 with those of 1959. With each set of figures is a short explanation of the major items in each category. The summary of the requests for 1960 is an amount of \$1,072,297.

The total requested for any one year is a gross figure and is subject to reimbursement in several areas from funds distributed by the Commonwealth. The reimbursements amount to approximately 25 per cent of the total request. The 1960 reimbursement figure will be about \$250,000. This quarter of a million dollars is not used by the School Committee. Even though the money comes to the Town on account of schools, the reimbursements are deposited directly into the general treasury of the Town. The funds are available in the E & D Account and are subject to appropriation by the Town for any purpose.

The breakdown of the 1959 and 1960 Appropriation Requests follows:

For Instruction:

1959	1960	Difference
\$649,676.00	\$745,485.00	+\$95,809.00

Instruction, always the major portion of any school appropriation, is involved with such items as salaries for teachers, principals, supervisors, substitutes, school clerks, general instructional supplies and textbooks, and expenditures for various departments such as physical education, industrial arts, summer playground and academic programs.

For Operation

1959	1960	Difference
\$114,116.00	\$145,676.00	+\$31,560.00

Operation includes the expenses for the day-to-day operating of the schools with items of custodial salaries, coal, oil, water, gas, electricity, telephone, and custodial supplies.

For Maintenance

1959	1960	Difference
\$15,050.00	\$12,750.00	—\$2,300.00

Under Maintenance are included normal repair of buildings and equipment, upkeep of grounds, cost of labor and materials incident to these items.

For Auxiliary Agencies

1959	1960	Difference
\$29,454.00	\$30,700.00	+\$1,246.00

Auxiliary Agencies involve such items as libraries, health services, school lunch and other items including transportation. (Because of its size Transportation has been set aside.)

For Transportation

1959	1960	Difference
\$79,000.00	\$82,906.00	+3,906.00

(Including Private Schools in and out of Tewksbury.)

For General Control

1959	1960	Difference
\$22,000.00	\$30,925.00	+8,925.00

General Control includes items such as School Committee expenses, Superintendent's and Assistant Superintendent's salary and travel expenses, central office clerical help, school census, attendance officer, office expenses.

For Capital Outlay

1959	1960	Difference
\$22,150.00	\$23,355.00	+\$1,205.00

Capital Outlay includes the cost of major expenditures for new equipment, improvements to buildings and grounds, and various major items for various department needs.

For Out of State Travel

1959	1960	Difference
\$875.00	\$500.00	—\$375.00

The School Committee administers an appropriation to provide for instruction at public and vocational schools outside of Tewksbury. Such instruction is provided when adequate training is not available within the schools in Tewksbury.

Many different types of teaching are made available. Adults as well as children are enrolled. The services may vary from Lip Reading for the physically handicapped to Cake Decorating for the homemaker.

Numerically the most commonly used are the Evening Practical Arts or Apprenticeship Programs. These are designed to make adults more efficient or selfsufficient at home as well as training individuals for advancement in their chosen vocation. Courses in these areas are pursued in Boston, Medford, Haverhill, Wilmington and other communities. The Town of Tewksbury is charged at an hourly rate for each individual.

A second large group are those of regular day school age who are taking advantage of specialized vocational programs. Such programs are not feasible for Tewksbury because of the high costs of operation. Each year from fifteen to twenty Tewksbury pupils are accepted at Lowell Vocational High School. From time to time one or more pupils are in attendance at Essex County Agricultural School. The programs at these schools lead to securing jobs in specialized areas.

Expenditures for those pupils handicapped in sight or hearing, or otherwise physically incapacitated are also made from this account. Recently expenditures were made for the teaching of a pupil confined to a Boston hospital.

The various schools and courses in these programs are subject to State approval. The State encourages activities such as those described above by making reimbursements on account of tuition and transportation as well as on account of the net operating costs. Some help is given to the school district maintaining the school as well as to the town paying tuition or transportation bills. The amount of reiumbrsement can be as much as 100% in some areas.

The anticipated reimbursements on account of the Public and Vocational Schools 1960 Requests amount to about 43% of the appropriation. Reimbursements of \$4060 are expected, to be credited against an appropriation request of \$9550.

Expenditures are shown below for the past two years together with the Request for 1960. The two major divisions of the account are used.

	Expended '58	Expended '59	Request '60
Tuition	\$6,784.11	\$7,760.22	\$7,325.00
Transportation	1,907.59	1,851.64	2,225.00
	<hr/>	<hr/>	<hr/>
Total for year	\$8,691.70	\$9,611.86	\$9,550.00

ESTIMATED REIMBURSEMENTS

APPLICABLE TO 1960 APPROPRIATION REQUESTS

Public Schools Appropriation

1960 Appropriation Request	\$ 1,072,297.00
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Earnings:

Day Household Arts	\$ 5,600.00
Ungraded Classes	10,000.00
Tuition and Transportation—Wards ..	5,000.00
Transportation — Chapter 71	46,580.00
School Aid — Chapter 70	180,805.00

TOTAL	\$ 247,985.00
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Net Cost of Day Schools from Local Taxation	\$ 824,312.00
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Public and Vocational Schools Appropriation

1960 Appropriation Request	\$ 9,550.00
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Earnings:

Tuition	\$ 3,000.00
Transportation	1,060.00

TOTAL	\$ 4,060.00
-------------	-------------

Net Cost from Local Taxation	\$ 5,490.00
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On the following pages are further details of the operation of the schools. They are excerpts from the reports submitted to the Superintendent. Each of these will help to complete the picture of our activities.

DR. EVERETT G. THISTLE
Superintendent of Schools

MEMORIAL HIGH SCHOOL

(Lawrence R. McGowan)

After experiencing three years of double sessions in the old high school building, a normal, full day school situation was resumed September 23rd in our beautiful new building. The handicaps facing us on opening day and the first two or three weeks of occupancy were overcome most efficiently and expeditiously through the combined efforts of the Superintendent of Schools, the School Building Committee, the teachers, and a hard working staff of custodians. The custodians, under Mr. Frank McCusker's direction, worked many extra hours immediately preceding the opening day, moved equipment and supplies with care, scrubbed and polished all floor surfaces, and engaged in a myriad of other tasks to preclude further delay in our occupying this modern edifice.

We, the administration, the staff, the pupils, the custodians, the kitchen personnel, and all others connected with the building are proud to be a part of it. It has proved to be ideal in providing facilities we had to curtail or eliminate during the double session period. It has been highly praised by visitors from various parts of New England, parents, educators, and townspeople well versed in the construction of school buildings. Unquestionably, one of its greatest attributes has been its effect upon morale.

DEDICATION

On Sunday, November 8th, a formal dedication and "Open House" was observed. Congresswoman Edith Nourse Rogers, Mr. John Millane, Supervisor of Secondary Education in Massachusetts, Dr. Everett G. Thistle, Superintendent of Schools, Mr. Daniel O'Connor, Chairman of the Building Committee, Mr. Stephen Haynes the architect, Mr. Frederick Smith, the contractor, Hugh Mahoney, President of the Student Council, and the High School Principal took part in the program. The auditorium was dedicated in honor of Mr. James J. Gaffney, Jr., the gymnasium in honor of Mr. Melvin R. Rogers, and the library to the late Dr. Herbert Larrabee and his wife, Mrs. May L. Larrabee. Following the dedication exercises, approximately 5000 persons participated in a conducted tour of the building. Members of the National Honor Society, Senior Class, and Student Council acted as ushers.

HONOR SOCIETY

The second group of top students was initiated into the National Honor Society of May 1st. They were Rita Mooney, Jeane White-

house, Sandra Palmer, Diane Murray, Roland Guthrie, Linnea Anderson, Carol Burgess, Irene Gelarderes, Patricia Dunn, Jeanette Marcella, Blanche Oczkowski, Joanne Reese, Pamela Turner, and Lois Whitman. Charter members of our Honor Society conducted the induction ceremonies. Mrs. Elsie Woolaver and Mrs. Jennie Basile, society advisors, were in charge of all the activities.

ENROLLMENT

When this new 1000 pupil building opened on September 23rd, a total of 620 were enrolled as compared to 553 at the same time the year previous, and 518 two years ago. Due to the housing shortages at the elementary level, 204 sixth graders are housed in this building. The 123 eniors graduating in June will be replaced by approximately 300 incoming 9th grades next September. It is safe to assume that the enrollment figures next fall will be 780; the following year's figure should approximate 944. When the present 8th graders reach the 12th grade, a reorganization will be in effect, for we will then become a three year high school filled to capacity.

GRADUATION — 1959

On the night of June 12th, diplomas were presented to 80 students by Mr. Arthur Wells, member of the School Committee, following brief remarks by Mr. David Beattie, School Committee Chairman. Presidents of various organizations presented scholarships and awards, members of the clergy participated, and George Garland and Miss Rosemarie Maestri had important speaking parts during the exercises.

A total of \$2500 in scholarships was presented during the exercises. This figure, in addition to the scholarships won by various members of the class at different institutions of their choice, surpasses any previous total.

TV COURSE IN THE HUMANITIES

During the spring, an attempt was made for the first time in using television to teach the members of our Junior English classes a course in the Humanities. Devoted primarily to the area of the Theater and Drama, this Pilot series was divided into three groups of four lessons each. The first group introduced the Humanities and the Theater and analyzed Thornton Wilder's classic play *OUR TOWN*; the second group guided the students through the intricacies of Shakespeare's *HAMLET*; and the third group interpreted Sophocles' *OEDIPUS THE KING* in a new translation.

Plans for the production of additional films to examine areas in prose and poetry, history, painting sculpture, architecture, music

and dance were part of this program. However, during the summer, the Ford Foundation, sponsor of this work, notified the Boston Council that it found the program as planned more expensive than it found itself able to support. Consequently, plans for the production of additional films have bene temporarily halted.

SCIENCE LIBRARY PROGRAM

Having met the necessary criteria established by the National Science Foundation and the American Association for the Advancement of Science, the school has been selected as one of the few in the state to participate in a Traveling High School Science Program.

The general purposes of this program are to stimulate an interest in reading science and mathematic books, to broaden the science background of the High School students and to assist students who have a science aptitude in choosing professional careers in science.

DEPARTMENT HEADS

Among the many new outstanding educational features in our new high school is the establishment of Department Heads. In the past, the principal has been solely responsible for the developing of the course of study and in arranging for the proper correlation of subjects. Now, six teachers have been selected to assist in contributing to the improvement of classroom instruction in their respective areas :

Mrs. Jennie Basile	Modern Foreign Languages
Miss Kathryn Chandler	Business
Mrs. Etta Lapniewski	Mathematics
Mrs. Mary Stevens	English
Miss Dorothy Woodhams	Sciences
Mrs. Elsie Woolaver	Social Studies

OUTSTANDING ACHIEVEMENTS

Outstanding achievements by some of our top ranking students are worthy of note.

Jeane L. Whitehouse received a letter of commendation for her superior performance on the National Merit Scholarship Qualifying Test. She placed in the top two per cent of the 550,000 students on a national basis to whom this test was administered last spring.

George Garland, by virtue of the high grades attained on his College Entrance Examinations and a year of Organic Chemistry (a basic college freshman course) taken at this school, has been

excused from certain freshman courses at Brown University. This will accelerate his credits for a college degree. Incidentally, this student had not only been accepted at M.I.T., Harvard, and Worcester Polytechnical Institute, but on a competitive basis had been awarded scholarships at all three institutions.

Members of the June graduating class who have been placed on the Dean's list at their respective institutions are Rosemarie Maestri at Salem Teachers College and Brenda King, a student at Massachusetts College of Pharmacy. Among the members of the preceding year's graduating class who have attained this highly coveted honor are Jay Razin (Emerson College) and July Palmer (Boston University).

NORTH STREET SCHOOL AND FOSTER SCHOOL

(Francis G. Ciarfella)

In this twentieth century, children are living in a fast moving world, one that is different in many respects from the years in which their parents and grandparents grew up. Skills such as those involved in the three R's are essential in everyday life, in earning a living, and in being an effective citizen of the community. This is true today as in the past and will be true in the future. These points are considered as each first grade pupil is enrolled. In addition, the elementary school teacher bears in mind the likelihood that the pupil entering grade one in 1960 will probably not enter into the practice of his life's work until 1972 or 1976 or even as late as 1980. The concepts, understandings, and other learnings which make up the foundations of the future education must be of such a nature that it will fit into the world of 1980 and on to 2030 A. D.

We are not attempting to give the pupils in these schools the same education as their parents and grandparents had for they live in a different age. One major difference, we feel, is the provision for creative experiences. Creative experiences provide the opportunity to use skills already learned or still being developed in ways that are satisfactory to boys and girls. Had Thomas Edison attended the schools of his day, he may very likely have found much of his creativity snuffed out by the regimentation of the schools of his youth. Examine your own background for proof of this.

Here at North Street School and Foster School, you can see evidence of this most desirable experience area, creativity. . . .

One means of providing creative experience is by participation in the various programs and assemblies in which all pupils and personnel share. Another outstanding Spring Program and a delightful Christmas Program in addition to the various classroom programs were presented by North Street School pupils. Lack of stage facilities did not dampen the efforts of the Foster School pupils in their presentation of an inspiring Christmas Program.

The North Street School was included as a participating training school for the Lowell State Teachers College student teacher program. Miss Martha Quinn and Mrs. Charlotte Johnson gave most generously of their time and effort in the supervision of two apprentice teachers.

We are grateful to have once again been included to receive the services of the State Bookmobile. It is hoped that during the school year it will be possible to establish a central library at North Street School upon completion of shelving.

Aware that many parents are unfamiliar with the scope of the children's school work, the teachers of grade one prepared a special presentation as a part of the Open House Program during National Education Week. An oral explanation was given and a special booklet was prepared by the North Street personnel and presented to the visiting parents of grade one pupils.

The Tewksbury P.T.A. most graciously presented a 21 inch television set to the North Street School in order that this school could take advantage of the educational TV being presented for the elementary school pupils in this area. One 21inch set is recommended for each class. A set was provided for Foster School by the regular school funds.

HEATH BROOK SCHOOL

(Daniel G. O'Connor)

During the past year the improvement of the classroom teaching-learning situation has been the prime interest of the staff and administration.

Recognizing that different pupils learn at different rates, grouping has been made a part of grades 4, 5, and 6. The pupils are grouped on the basis of reading achievement, and social factors. It is possible through this method of grouping to minimize the teaching range thus the attempt to increase the teaching efficiency and learning efficiency. This kind of grouping might well be called "common sense" grouping as it does not meet the criteria for homogeneous grouping and therefore cannot be designated as such.

It is the opinion of the teachers that this arrangement is preferable to that we formerly had.

Another attempt at the improvement of instruction has been accomplished by the School Committee.

In the past three years, a large change in staff members has made it difficult to maintain teaching efficiency. For example, this school opened in September, 1959, with 12 of the 20 teachers who had been with us in September, 1958. Most of this turnover problem occurred through the advent of a marriage or the outcome thereof. It becomes imperative that the staff ratio comprised of persons most likely to be affected by the major cause of turnover be lowered in order to lower the incidence of turnover.

The School Committee in its salary deliberations has taken steps which should prove to be fruitful and it could well be the most important step towards improving our schools, for it is the staff that is the backbone of a school.

Educational television has been a useful teaching tool. While it is too early to draw definite conclusions, as yet, about the effectiveness of Educational Television, certain patterns appear to be emerging.

Educational Television has

1. Brought about a re-thinking of the curriculum and its objectives.
2. Presented superior teachers to be viewed by pupils.
3. Made available richer experiences than are possible in a classroom.
4. Through open-circuit broadcasting shown parents what is being done in a few areas of the child's education.
5. Stimulated pupil reading and research. The rise in the use of library materials has been the most encouraging outcome to date.
6. Shown us that large class teaching, while not perfected as yet, is possible.
7. Shown us that the classroom teachers are a part of present structure of educational television. Without the classroom teacher the televised programs lose their effectiveness.

Problems of Educational Television have also emerged. Some of these problems are:

1. Auditoriums and cafeterias are not designed as classrooms and are not ideal for large television classes.

2. Problem of finding, recruiting, and instructing good television teachers.
3. The problems of training classroom teachers in the techniques of handling large classes, particularly in the techniques of eliciting student participation.
4. Students, too, need to learn the techniques of learning in a large class.
5. Television programing and classroom follow-up unity needs integrating.
6. Finally, the never ending problem of quality of the "what and how" of the television teaching.

Our hot-lunch program is experimenting with a different approach to the business control factors. A ticket system has been instituted. It is too early to measure any definite success as yet, but we do know receipts have increased and the classroom time necessary for the new procedure apparently is less than we have previously experienced.

The P.T.A. presented the school with a View-Graph. This audio-visual aid is very expensive but its cost has been justified by the many uses it is receiving here in the classroom.

It is necessary for me to include here a word about the importance of parent participation in the P.T.A., especially at the monthly meeting usually held the first Wednesday of each month. Attendance of parents who visit the teacher in the classroom at these times has been excellent. However, attendance at the business meetings held in the auditorium has not been comparable.

The 1954 Building Committee authorized the construction of a baseball diamond at the school. The diamond is intended for the use of the younger boys and girls and has been built to scale consistent with this thinking. The Committee's efforts are appreciated.

In September of 1959 because of increased enrollments, it became necessary to send two classes of sixth grades to the new high school. There were 67 children affected by this change. The enrollment of the Heath Brook School at the writing of this report is 651 pupils. Thus, school district No. 2 has 718 elementary pupils. Next year another large first grade is expected. Indications are that the present class sizes will be increased and also additional "classrooms" will be made by remodeling certain areas. In any event, the staff of the school stands ready to help the town provide educational opportunity to those pupils who come to us to the best of our ability.

The Heath Brook School has been relatively free from acts of

vandalism. There have been those instances, however, where damage has been done to the building. This occurs for the most part late at night. The police department has been cooperating fully with us to protect public property. A warning is extended to those who would cause such damage of prosecution to the fullest extent of the law.

SHAWSHEEN SCHOOL

(Edward F. Pelletier)

During the summer of 1959 the Tewksbury School Committee, due to the resignation of Mr. Harold Hershfield, shifted Mr. Edward F. Pelletier to the principalship of the Shawsheen School. The new duties commenced immediately with work being completed on the curriculum and organization of that school.

As of October 1, 1959, I had under my supervision two schools, the old building and the new building with a total enrollment of 621 pupils in twenty rooms.

A review of the first four months reveals that satisfactory progress is being made in many areas of the curriculum and in related activities.

The summer academic program was made available again in two areas of the curriculum, namely; reading and arithmetic.

Extra curricular activities such as basketball, baseball, badminton and games are now in progress in all elementary schools for boys and girls in grades five and six.

The Shawsheen School P.T.O. is a well organized group of interested parents whose sole purpose is to work for the betterment of its school. This year's goal is to contribute a large sum of money from the proceeds of the many activities, toward the building of a school library with books of all levels and interests.

Educational T. V. is being viewed by grades two through six in such areas as Science, Language, Reading and in one fourth grade class, French.

Other Audio-Visual Aids, such as 16mm. and 35mm. films are being viewed regularly.

The Junior Fire Marshal's Program, under the direction of Mr. Pelletier, will serve for the first time all elementary schools.

The Bicycle Road-E-O will again take place during the Bicycle Safety Week in May.

JUNIOR HIGH SCHOOL

(Edward J. Farley)

This school year found the Junior High School housed in its own quarters. With the building of a new Senior High School we now had use of the complete facilities which for the past few years had been shared by both schools. In anticipation of this the classrooms were painted and some areas reconstructed to enhance the Junior High Program. Laboratory tables were installed in two rooms, giving a total of three rooms with such a facility. In order to meet the pressing need for more space, a former locker room was completely overhauled and has become a permanent classroom.

At the moment every possible space is occupied by classrooms. The former high school gymnasium is now five permanent classrooms, and the former cafeteria is a shop and an art room. What once was a shop is now two permanent classrooms. Needless to say, the building is now just about at capacity as far as student enrolment is concerned. Such a fact must be kept in mind if one is to understand the reasons for our tight educational program.

PROGRAM

Every pupil basically follows the same program. One of the great advantages of having our own building is that we can now have a six hour day. This has enabled us to add a few periods in the major subjects and also provide a supervised study period for each pupil about four times a week. Every pupil has five periods of English, mathematics, and science; three of geography; three or four of history; and one period of art, group guidance, and shop or home economics. Where deemed profitable, an extra period of shop or home economics has been provided in place of one history period a week. The shop program, relatively new in the school, has been growing and is now on a par with the other departments.

As our program now stands one can readily see a need for expanded facilities so that more categorizing into college courses, commercial courses, etc. can be offered. By such a program the pupils would have a sounder sense of direction for future goals.

One of the means used to try and give a sense of direction is a program of ability grouping. In this pupils are placed with students of similar ability. This is done by testing, scholastic achievement, and by the evaluations of teachers and guidance personnel. This program is considered the foundation upon which the educational achievement of the pupil must be built. It is not so rigid that a pupil cannot move to a faster or slower group if his all-around

performance indicates the need for such. Every child needs the challenge of meeting standards but such standards can only be meaningful if they are within the reach of the pupils asked to meet them. We feel that our ability grouping enables the pupil to be daily faced with a challenge which he has the ability to accept and bring to a successful conclusion.

EDUCATIONAL SERVICES

One of the main reasons for the organization of a Junior High School is to provide youngsters with a wider variety of educational ideas. One means of accomplishing this is the school library. This year the library was moved to larger quarters and about sixty new books have been added. Most of the reference books which formerly belonged to the Senior High School were presented to us along with the building. Under the capable direction of a member of the English department the library is fast becoming a great asset to pupils desiring to expand their knowledge beyond that found in the classroom.

This year each pupil attends one class a week in group guidance. A full time guidance counselor teaches the majority of these classes and likewise has a full schedule of testing and counseling. These services have been heralded as a necessity for every school and we feel fortunate in having them handled so capably.

A few years ago a faculty member took it upon himself to coordinate the audio-visual materials and equipment. This has led to increased activity in this area on the part of all teachers and has proven itself a great help in bringing ideas into the classrooms which cannot be gained in any other way.

The most common problem facing pupils at the junior high level is difficulty in reading. This causes concern both to teachers and pupils, and all subjects are affected by it. Thus there is always a need for a strong reading program, both developmental and remedial. The English department has a developmental program which assists each pupil in becoming a better reader. One faculty member devotes about one fourth of his time to remedial reading. These programs are not adequate for a school of this size and we are continually striving to strengthen this area as much as possible.

Although our athletic program is limited to varsity participation, we have coaches assigned for the three major sports. About eighty boys tried out for the football and basketball teams. The girls showed great interest in becoming cheerleaders for the football team. Boys and girls interested in music have the opportunity to receive individual instrumental lessons and to possibly become members of the Junior-Senior High School Band. On very special occasions dances are held at the North Street School Cafeteria.

These are restricted to members of our Junior High School and have been most successful.

In conclusion I must say that in spite of the limitations of the building, I feel the pupils of Tewksbury can truly be proud of the education they are receiving in their Junior High School. There is much to be done in the future but I certainly would be remiss if I did not point with pride to the faculty and say, with all sincerity, that they are unmatched in their effort to do all in their power to make our school the best. A school is a reflection of its staff, and indeed, there is the reason the Tewksbury Junior High School is so successful in what it is attempting to do.

GUIDANCE

(Joseph Bastable)

Assisting each boy or girl to realize his full potential is the objective of our Guidance Service in Tewksbury. To implement this objective our Guidance Services are organized into three general areas: informational services, counseling, and placement. This report will discuss our activities in these areas and, wherever possible, give objective results of our efforts.

Our informational services aid the student to learn: (1) what his aptitudes, interests, and scholastic achievement are as indicated by standardized tests; (2) through regularly scheduled Career Conferences, what various occupations offer in opportunities and what they demand in training; (3) through student conferences with various admissions officers, what college admissions officers look for in students seeking admission; (4) through school-sponsored visits, what a particular college campus is like; and (5) a wealth of information about job opportunities, scholarships, civil service appointments, occupational information, college and technical school catalogs, and apprentice-training programs.

During this past year, our school's Guidance Services qualified for Federal aid — this aid was approximately \$2500. We used this aid to amplify our testing program and to add to our occupational and scholarship materials. We believe that, at present, we have ample resources in this area to answer our students' current needs.

Our objective in counseling is to meet each student individually and to make him aware of the school's and his counselor's interest in him and his success now and in the future. At this individual interview or subsequent ones, his counselor will reveal to the student various information about his test scores, his class marks

and standing, and encourage the student to discuss his post-graduate plans so that the counselor may guide him in obtaining accurate information about this plan and to help the student formulate a plan of attack in order that the latter may achieve success.

Other matters are, of course, often discussed, analyzed, and various plans of action outlined in a counseling interview. Problems of adjustment to school, curriculum changes, personal problems, and scholastic difficulties are some of the topics often brought to the counselor for his help. The student knows that his confidence will not be violated, thus he places his trust in his counselor.

Because of our increased growth, two new school counselors were added to our staff this year. Mrs. Ruth Cullinan was assigned to work in the Tewksbury Junior High School. Mrs. Katherine Pigott joined the guidance service at the High School. Mrs. Pigott was granted a leave of absence in November and was replaced by Mrs. Helen Hunter. These staff increases have helped us to increase the quantity as well as the quality of our guidance services.

Placement is the third area on which we are reporting. In many ways this is our most important area. If the student's placement is a good one, he achieves success and he is happy. All of the work, his teacher's and ours, can be marred by improper placement on the job, in college, in nursing schools, or in technical schools. We strive for perfection because of the importance of each individual to us, yet we realize that absolute perfection is denied to human beings.

Reporting on our placement for last year's graduates, we are heartened by the steady increase of students going on to further education. About 48 per cent of the 1959 graduates are attending schools of higher learning and, at this writing, on the whole doing well. The remainder of the graduates are working in satisfactory jobs, helped in most instances by our guidance services. Many of our business education graduates have well-paying positions in electronic plants in this area.

It is interesting to note the range of our graduates' major fields of concentration. One student is majoring in higher mathematics and another is majoring in the field of education for the mentally retarded. Several have gone into nursing; other field of concentration are Forestry, Agriculture, Teaching, Biology, Engineering, Pharmacy, Business, Dentistry, Art, Aviation, and the Engineering Technical field.

These college bound students earned scholarships which have a potential worth of approximately \$8300, inasmuch as many of their scholarship grants are renewed yearly if the student does satisfactory college work.

In conclusion, we wish to let all citizens know how much we appreciate our new school with its splendid facilities. We believe that these new facilities will help us all to perform more efficiently. We in the Guidance Services look forward to working closely with administration and staff members in improving our curriculum, in affording opportunities for the academically gifted student, and in helping remedy the scholastic deficiencies of students.

We feel that our close contact with the students' school adjustment and his performance later in college and industry, and our close working relationship with these two groups afford us a unique opportunity to act as a liason agent between the school and industry and higher education agencies that receive our graduates.

ELEMENTARY VOCAL

(Shirley Laman)

The Philosophy of Music Education

It is not the single purpose of music in the **new school** to provide future concert audiences. Its prime purpose is to present such a variety of experience that each child may discover some phase of musical activity in which he finds enjoyment. If the right contacts and experiences are provided, every life can find, in music, some answer to its fundamental need for aesthetic and emotional outlet. Education fails of its cultural objectives unless it brings to every child the consciousness that his own spirit may find satisfying expression through the arts.

A new approach has been initiated in elementary education. The music specialist is now a Supervisor, whose duties are as follows:

Planning the music program for all the elementary schools and working with the sixty-four teachers.

Providing helpful suggestions for techniques to be used.

Demonstration of such techniques.

Observing the music class as teachers work with children in order to cooperate with them in giving further suggestions.

Suggestions for materials to be used in each area of music (singing, playing, creating, rhythms, listening and reading,) which should enrich the entire school curriculum as well as the music program.

Conferences with other specialists, Principals, and teachers to develop meaningful projects.

Assistance in the organization and direction of special events and programs such as the five Christmas Programs presented at the schools this year.

It is the Supervisor's responsibility to acquaint the teachers with all the facilities available to them, to make their music lessons more meaningful to each child, and in this way substantiate the philosophy of Music Education.

ELEMENTARY PHYSICAL EDUCATION

(Nicklos Andonikos)

Physical Education as part of education requires time in the curriculum, facilities for activity, a well balanced progressive program, and good teaching. It has a definite place and is now part of the elementary school curriculum.

ELEMENTARY PHYSICAL EDUCATION PROGRAM

The physical education program during this past year has been reorganized. All the children in the elementary grades (1-6) are scheduled to at least one physical education period per week.

An up to date program is offered to the children, in which each child is given the opportunity to participate in each of the following activities, sometime during the school year — story plans and mimetics, games, relays, stunts, self testing activities, rhythmic activities, individual athletic activities and classroom games.

Some of my specific duties are — preparing a written program of studies at each grade level, preparing assignments for teachers on a weekly basis, and teacher conferences. On my visit with the teachers I observe them in the act of teaching, and also demonstrate methods and techniques that should be used. I help the teacher to solve special problems and to select and obtain material that will enrich the teaching program.

AFTER SCHOOL PROGRAM

The after school program has also been reorganized. It is an intramural program climaxed with an interscholastic program. The program is conducted under the supervision of instructors at each

of the three school districts — Shawsheen, Heath Brook, and North Street. Attendance is voluntary and any child (boy or girl), who is in the fifth or sixth grade, is eligible to participate in this program. The activities being offered are basketball for the boys and girls from December through March, and from April through June baseball for the boys and softball for the girls. After the fundamentals of each sport have been taught, all the children are given the opportunity to compete in interclass competitive games, then the program is climaxed with an interscholastic program in which all the school districts are given the opportunity to play each other.

LEARN TO SWIM PROGRAM

Attendance and interest continues to increase in this program which was sponsored by the Lowell YMCA. The youngsters from all the elementary schools (ages 9-14) showed excellent progress during this program, considering the fact that they were all non-swimmers to begin with. Without doubt, this program should be continued from year to year because of its valuable attributes.

SUMMER RECREATIONAL PROGRAM

The summer playground program was sponsored again by the Tewksbury Public Schools. The attendance at the Junior High School district was very encouraging, and from the opening day until the closing day, games, sports and special events made an interesting summer for children in this district. The daily program included games of all types (quiet and active), sports, small and large group play, team games and it was also supplemented by feature events which included arts and crafts projects, contests, all day beach outing, and movies. This program is worthwhile and should be continued for there is a definite need for some type of guided activity during the summer months.

SPEECH THERAPY PROGRAM

(Andrey Konovalchik)

It is a pleasure to have this opportunity to report to you relative to my work as speech therapist in the Tewksbury Public Schools during this first year of operation.

Speech cases include errors or omissions in articulation, delayed speech, stuttering and voice disorders. The present number of cases receiving instruction is 103. Groups vary from individual

therapy to six participants depending upon the severity of the speech involvement and the emotional stability of the child. I have an average of eight groups per day. One afternoon a week is used for parental conferences, and for obtaining significant data from the cumulative records and from the teachers.

Children in the second grade and above with speech defects are referred to the speech therapist by the classroom teacher, principals, nurses, parents or guidance personnel.

All first grade children are personally screened at the beginning of the year by the therapist, for this is the critical stage of adjustment for most youngsters with a speech problem and in most cases it is quite beneficial that speech therapy begin as soon as possible.

Since one of the prime factors in speech therapy is motivation, this work requires a variety of devices, games, pictures, workbooks, and flashcards. These are the initial tools that are used by the therapist to bring the child along the pathways of proper articulation. Eventually the child's speech development is integrated with his classroom work and finally his faulty speech corrected until no remedial traces remain in his conversational speech. This is the ultimate goal of all speech correction.

SECONDARY PHYSICAL EDUCATION

(Charles Hazel)

The history of physical education verifies the fact that the physical activity program is a necessary and integral part of all school curricula. Our Physical Education program has been inactive for the last three years because of our over-crowded conditions which necessitated the converting of our gym into classrooms.

Now that we have our new high school, and with it our large and very adequate gym, we will be able to set up our full-time gym classes for both girls and boys. Our new gym contains the latest and most modern Physical Education equipment such as rings, climbing ropes, horizontal bars, parallel bars, horses, spring boards, jumping standards, medicine balls, volley balls and badminton nets.

On September 23, 1959, we started our gym program which includes 295 boys who have gym twice a week. I feel sure that we will reach our objectives of conditioning our students who will be our future workers in business and industry. Conditioning them psychologically for leisure-time activities and for maintaining a good physical, mental, emotional, and spiritual outlook. It is

doubtful that they will attain that conditioning later in life, so we are now prepared to expose all our youth to a wide variety of sports and recreation activities. In this way, they can develop interests in some of these activities that can be participated in enjoyably throughout their lives.

REMEDIAL READING PROGRAM

(Mildred West)

The objectives of the Remedial Reading Program are as follows:

1. To instill the love of reading.
2. To build up each child's confidence in his own ability.
3. To urge children to **read for themselves**, not only for others.
4. To have each child read comfortably at his own level.
5. To give children the **ambition** to explore the "unknown" words, analyze them and add them to their experience vocabulary.
6. To promote comprehension.
7. To be self sufficient.
8. Among the upper elementary grades, self-analysis through open discussion.

These last two objectives (7 and 8) were added because I have been having special discussion groups with our 6th grade classes. We are learning what to expect in our Junior High School years. The work based on this idea has become so interesting to the children that they are increasing their reading ability by leaps and bounds and they insist that the time is going "too fast."

The first part of the program was screening and testing of all new referrals by your Reading Specialist. Some old enrollees were tested and returned to the classroom. After the testing program was completed and all reading classes scheduled, I could then give my attention to the diagnostic part. On Fridays I have been diagnosing reading cases for both the Principals of each building and the Guidance Department.

Still in keeping with my idea that parents should be made acquainted with what we are striving to do in this program, I have had many consultations with parents after school on a voluntary basis or a request basis. Progress Report Sheets are still sent

home with report cards to help parents see in which areas their children are improving and in which areas they still need help. Booklets of individual children's reading results are still being made so that each Principal and Reading Teacher can consult them for testing and difficulty results.

It is very heartening to notice the large number of children who have been returned back into their classrooms as having achieved grade level. I carried on an experiment last year and the finished results this year proved that most children need two years in a Reading Program in order to attain grade level.

SCHOOL NURSES

(Ora MacLaren, Rachel Killeen and Doris Osterman)

The school has a triple responsibility in the field of health—to build or promote the health of all pupils, to protect them from disease and ill health, and to aid in securing the prompt correction of physical defects. In general, school health services are preventative, advisory, and educational. Treatment in school is limited to first aid care of injuries and sudden illnesses occurring during school hours.

School health examinations have been completed at the Junior High and High Schools. All students of grades 7 and 10 and those participating in competitive sports were examined. Several pupils were referred to their family doctor for further examination. Many students were found to have seriously decayed teeth. Dr. Kelman, School Physician, advised these students and their parents of their need for immediate dental care. Health examinations in the elementary grades are under the capable direction of Dr. John Lu.

Each student now has an annual examination of his eyes and ears as advised by the Massachusetts Department of Public Health. Those failing the vision test are further examined by Dr. Edward Duffy, School Optometrist, before being referred to their own eye specialist. Many of these children have received glasses or other help through the courtesy of the Tewksbury Lions' Club. We are most grateful to this organization for the many services rendered to the school health department.

Many students attend either Rheumatic Fever or Orthopedic Clinics, where they are under the supervision and care of specialists in these particular fields. Parents are once again reminded of the State sponsored clinics, whose services are available to children requiring special care.

ELEMENTARY ART

(Gretchen Saunders)

The elementary art program from September through December schedules one-hour visits by the art teacher to each elementary class and the ungraded classes housed in the elementary buildings once every four weeks. During these visits lessons are conducted, school hall and classroom bulletin boards arranged and other special programs and activities carried on. Personal consultations with classroom teachers concerning room decoration are given during these visits or during any available time during the day. In addition special classes are held once a month in each of the schools in order that students in the upper elementary grades with particular interest or ability may receive advanced instruction.

The principal aims of the elementary art program are to encourage individual exploration of design problems and to create an awareness of good design both of which are intended to equip the child so that he may be able to cope with any design decoration or arrangement situation which might be encountered in adult life.

GIRLS' PHYSICAL EDUCATION

(Jean Bucci)

A well-rounded physical education program is an integral part of the entire school curriculum. It attempts to accomplish the development of the mental, moral, physical and social characteristics of the individual.

Activities are offered to motivate the student to pursue a variety of challenges, challenges which will teach each person to respect and earn respect in our society where the level of physical fitness standards currently leaves much to be desired.

During the semi-weekly classes fundamentals are taught in the following activities: field hockey, badminton, basketball, coeducational ballroom dancing, gymnastics, volleyball, softball and tennis. Progression in skills, knowledge of rules of sports as well as rules in safety are applied according to age levels.

To supplement the activities learned in class the student has the opportunity to apply her skill to the interscholastic (open to advanced students) and intramural (open to all) programs in the seasonal sports.

In addition to our competitive program cheerleading and modern dance complete the physical education program.

A selected group of cheerleaders represent the school in a colorful manner and exhibit admirable qualities in the school's sports code of ethics.

The modern dance club teaches the individual the importance of a strong and coordinated body through musical releases.

Through all these varied activities the individual becomes a prepared citizen and has the necessary formula to maintain her place in a healthy society by use of the carry-over activities learned during her high school years.

INSTRUMENTAL MUSIC

(Theodore Mitchell)

As always the Instrumental Music Program continues to be based upon the principle that the most important person in any school system is the individual student.

This year the schools have continued a concerted effort to enlarge the instrumental music library. The continuing enlargement of this library has helped in the providing of better musical programs.

During the past year several programs were presented here in Tewksbury. The well known Saugus High School Band gave a concert at the Heath Brook School. Last year the Tewksbury School Band participated in two concerts with the Burlington High School Band. One performance was presented in each town. Featured artist at the Tewksbury concert was Miss Carol Lindquist who many times has won high honors at national twirling contests.

Another milestone was realized last year when the Tewksbury School Band, Baton Squad, and Color Guard Squad took part in the Massachusetts Music Festival at Belmont. These groups received many compliments for their fine performance.

Last spring the Baton Squad competed in the Eastern States Baton Twirling Contest and the Massachusetts Baton Twirling Contest. For their fine work they received second and first place respectively.

During the Christmas season the band along with the High School Chorus presented a program for children at the Tewksbury

State Hospital. Collections for purchase of gifts were taken at the Junior and Senior High Schools. Many fine gifts were purchased and presented to the hospital children.

A Christmas assembly was also presented at the High School. Both the State Hospital Christmas Party performance and the Christmas Assembly were well received.

During the past summer instruction in instruments was part of the summer school program. It is important that this be continued in order to insure uninterrupted learning for students.

Baton Classes are again being held on Tuesday nights with students being enrolled according to age and advancement levels. It is only fitting to say that through its capable instructor, Mr. Edward Lindquist, this program is functioning very well as evidenced by the awards mentioned before.

The advances that were realized could not have happened without the cooperation of understanding school officials and a generous community.

HOT LUNCH PROGRAM

(Ruth Sutton)

This past year has been a busy and productive one for our School Lunch Program.

A concerted effort has been made to have the participants and the producers of the daily lunch understand the nutritive value of the program. During the April vacation Ethel Anderson, Dorothy Coviello, Virginia Girard, Ruth Mores, Thelma Palmer and myself, attended a three day workshop in Boston. It was sponsored by the Department of Education and was very worth while. All the ladies received certificates. In July Flora Morris, Gertrude Neal, Thelma Palmer, and myself took advantage of Summer School at Fitchburg State Teachers College. This is certainly indicative of the interest the women have in the job at hand. (Vacations being most sacred to the American people.) The twelfth of October found the entire staff in attendance at the State Convention, held in Wrentham. Many new ideas and helpful hints were offered at the sessions.

Through the medium of attractive posters and "handout material" the students share in the understanding of why and what our eating habits mean. We feel that giant steps have been made toward making our school lunch not just a feeding program but one of Nutrition Education as well.

All cookies, cake and desserts are baked in our own kitchens, taking full advantage of the Government Commodities afforded us.

During the latter part of September the new High School opened, and at present we are feeding a good percentage of the students. We serve one lunch, our plan is to offer a choice at this level. It seemed wiser to get the wrinkles ironed out before we attempted this. However, very shortly we will be offering two type "A" lunches, both covering the menu pattern.

Only through the kind cooperation and interest of Superintendent, School Committee, Principals and Teachers have we been able to serve 217,105 complete lunches, 98,079 half pints of milk to lunch box children and 6,714 teachers lunches.

Again this year I have served on the State Advisory Committee, remain on the State Executive Board and have met with the State Director twice a month on an evaluation committee.

ROSTER OF SCHOOL EMPLOYEES

as of December 31, 1959

Principal

Lawrence McGowan, Ed. M.	Mem. High School	Tewksbury
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Vice-Principal

Walter Russell, Ed. M.	Mem. High School	Tewksbury
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Teachers

Elizabeth Ahonen (Mrs.) B.S.	High—English	Tewksbury
Jennie Basile (Mrs.) A.M.	High—Languages	Andover
Charles Bird, B.S. Ed.	High—Math	Chelmsford
Warren Bowen, B.S.	High—Social Studies	Tewksbury
Jean Bucci, B.S.	High—Physical Ed.	Melrose
Francis Cavanaugh, B.S.	High—Commercial	Tewksbury
Kathryn Chandler	High—Commercial	Tewksbury
John Cody, A.B.	High—Science	Watertown
Bryce Collins, A.B.	High—Math	Lawrence
Esther Conroy, A.B.	High—Science	Lowell
Mary Crossley (Mrs.) A.M.	High—English	Lowell
Joseph Crotty, A.M.	High—Social Studies	Winthrop
Richard Griffin, A.B.	High—Math	Lowell
Elsie Guyer (Mrs.) B.S. Ed.	High—Commercial	Tewksbury
Christos Koumantzelis, Ed. M.	High—Social Studies	Lowell
Etta Lapniewski (Mrs.) A.B.	High—Math	Lowell
John Lough	High—Mech. Drawing	Methuen
Dorothy McCall, B.S.	High—Commercial	Lowell
Helen McCarthy, A.B.	High—English and Languages	No. Andover
Judith Mitchell, A.B.	High—Languages	Lowell
Leo Montebello, Ed. M.	High—Social Studies	Brockton
William O'Connell, A.B.	High—English	Woburn
Carol O'Loughlin (Mrs.) A.B.	High—Commercial	Lowell
Eloise Payne (Mrs.) A.B.	High—English and Languages	Tewksbury
Hope Place (Mrs.) A.B.	High—Librarian	Lexington
George Robertson, Jr., A.B.	High—English	Lowell

William Sarmento, A.B.	High—Languages	Lowell
Mary Stevens (Mrs.) A.B.	High—English	Lowell
Archibald Toothaker, B.S.	High—Science	Tewksbury
Charles Tsoukalas, B.S. Ed.	High—Industrial Arts	Somerville
Leonard Wall, B.S. Ed.	High Commercial	Saugus
Anne Walsh, B.S. Ed.	High—Home Economics	Andover
Dorothy Woodhams, M.S.	High—Science	No. Chelmsford
Elsie Woolaver (Mrs.) A.B.	High—Social Studies	No. Wilmington
Mary Bates (Mrs.) A.M.	High—Grade 6	Tewksbury
Edward Devine, B.S.	High—Grade 6	Tewksbury
Joan Donahue, B.S. Ed.	High—Grade 6	Tewksbury
William Horowitz, Ed. M.	High—Grade 6	N. Wilmington
Theresa Pomerleau (Mrs.) B.S. Ed.	High—Grade 6	Tewksbury
Julie Trull (Mrs.) A.B.	High—Grade 6	Tewksbury

Principal

Edward Farley, Ed. M.	Junior High School	Lowell
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Teachers

Ann Reilly, A.B.	Jr. High—Science	Lowell
George Abodeely, Ed. M.	Jr. High—Geography	Methuen
Marie Butler, A.B.	Jr. High—History	Medford
Eileen Cullinan (Mrs.) B.S.	Jr. High—English	Lowell
Kenneth Young, Ed. M.	Jr. High—History	Andover
Eileen White (Mrs.) B.S.	Jr. High—Home Economics	Lowell
Francis Treanor, A.M.	Jr. High—Math	Medford
Charles Ellison, A.B.	Jr. High—Geograph	Cambridge
John Regan, A.B.	Jr. High—Math	Lawrence
Alfred White, B.S. Ed.	Jr. High—Science	Leominster
Daniel Hanson, B.S.	Jr. High—Math	Dracut
Loretta Lannon (Mrs.) B.S. Ed.	Jr. High—English	Lowell
Antonio Terenzi, Ed. M.	Jr. High—History	Beverly
Paul D. Neily, B.S. Ed.	Jr. High—English	Marblehead
Peter Macione, B.S.	Jr. High—English	Burlington
William McAuley	Jr. High—Shop	Brighton
Helen Glidden, B.S.	Jr. High—Science	Andover
James Fournier, Jr., B.S. Ed.	Jr. High—Science	Pinehurst

Richard Slade, A.B.	Jr. High—English	Ipswich
Francis Flanagan, M. Ed.	Jr. High—Social Studies	Tewksbury
Kenneth Sanford, M.A.	Jr. High—Math	Methuen
Roger R. Lorrey, B.S.	Jr. High—Special Class	Tewksbury

Principal

Daniel G. O'Connor, Ed. M.	Heath Brook School	Tewksbury
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Teachers

Myra S. Pruitt (Mrs.) Ed. M.	Grade 1	Lawrence
Helena Murphy (Mrs.) B.S. Ed.	Grade 1	Lowell
Lorraine Nastek (Mrs.) B.S. Ed.	Grade 1	Dracut
Elizabeth Quinn, B.S. Ed.	Grade 1	Lowell
Gertrude Kelly (Mrs.) B.S. Ed.	Grade 1	Lowell
Ruth Gray (Mrs.) A.B.	Grade 2	Lowell
Florence Zaher, B.S. Ed.	Grade 2	Lowell
Mildred Lunn (Mrs.)	Grade 2	Dracut
Edith Kelvin (Mrs.) A.B.	Grade 2	Lowell
Rosalie Cameron (Mrs.)	Grade 2	Lowell
Teresa Hey (Mrs.)	Grade 3	Lawrence
Sally Harding (Mrs.) A.B.	Grade 3	Wilmington
Caroline Fiedler (Mrs.)	Grade 3	Andover
Mary Cronin (Mrs.)	Grade 4	Lawrence
Mary-Ellen Fleming (Mrs.) B.S. Ed.	Grade 4	Lowell
Janet Haynes (Mrs.) A.B.	Grade 4	Lowell
James Reynolds, B.S.	Grade 5	Arlington
Jean Murch (Mrs.) B.S. Ed.	Grade 5	Tewksbury
Sheila Moore, B.S. Ed.	Grade 5	Lowell
Anthony Rapisarda, A. M.	Grade 6	Lawrence

Principal

Francis G. Ciarfella, Ed. M.	North Street and Foster Schools	Billerica
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Teachers — North Street School

Charlotte Johnson (Mrs.) B.S. Ed.	Grade 1	Dracut
Hilda Moses (Mrs.)	Grade 1	Newton Centre
Evelyn Kent, B.S. Ed.	Grade 1	Tewksbury
Florence Blades, B.S. Ed.	Grade 1	Lowell
Margaret Meehan (Mrs.) B.S.	Grade 1	Auburndale
Carolyn McLaughlin, A.B.	Grade 2	Winchester
Ruth Anderson (Mrs.)	Grade 2	Tewksbury
Jacqueline Dupont (Mrs.) B.S. Ed.	Grade 2	Tewksbury
Nancy Saunders, A.B.	Grade 2	Lowell
Harriet Wolfset (Mrs.) B.S. Ed.	Grade 2	Tewksbury
Mae Kane (Mrs.)	Grade 3	Lowell
Winifred Colbath (Mrs.)	Grade 3	Tewksbury
Martha Quinn, Ed. M.	Grade 4	Chelmsford
Marion McGrath (Mrs.)	Grade 5	Lowell

Teachers — Foster School

Phyllis Daw (Mrs.) B.S. Ed.	Grade 3	Lowell
Thelma Green (Mrs.)	Grade 3	Tewksbury
Mildred Bates (Mrs.) B.S. Ed.	Grade 4	Tewksbury
Gertrude Duffy (Mrs.)	Grade 4	Lowell
Nina Harlow (Mrs.) B.S. Ed.	Grade 4	Reading
Ruth Alward (Mrs.) B.S. Ed.	Grade 5	Tewksbury
Ruth Leoff (Mrs.)	Grade 5	Methuen
Elizabeth Flynn	Grade 6	Chelmsford

Principal

Edward Pelletier, A.M.	Shawsheen School	Lynn
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Teachers

Alice McGrath (Mrs.)	Grade 1	Dracut
Helen Reardon (Mrs.) B.S. Ed.	Grade 1	Tewksbury
Regis McEnany, B.S. Ed.	Grade 1	Chelmsford
Virginia Callahan (Mrs.) B.S. Ed.	Grade 1	Lowell
Ann McQuade (Mrs.)	Grade 2	Lowell

Sheila Walsh, A.B.	Grade 2	Lowell
Beverly Koltookian (Mrs.) B.S. Ed.	Grade 2	Lowell
Kathryn Sands, B.S. Ed.	Grade 2	Tewksbury
Mary Conlon, B.S. Ed.	Grade 3	Lowell
Marguerite Riordan (Mrs.)	Grade 3	Lowell
Barbara Sharfman (Mrs.)	Grade 3	Lowell
Gilberte Roy	Grade 4	Lowell
Charlotte Bovill (Mrs.)	Grade 4	Chelmsford
Hazel Neal (Mrs.) B.S. Ed.	Grade 4	Lowell
Blanche Perzel (Mrs.)	Grade 5	Chelmsford
Mary Murphy (Mrs.) A.D.	Grade 5	Tewksbury
Lydia Howard (Mrs.) A.B.	Grade 5	Lowell
Alvin Knowlton, B.S.	Grade 6	Nuttings Lake
Richard Wilson, B.S.	Grade 6	Cambridge
Elizabeth Johnson (Mrs.) A.B.	Special Class	Tewksbury

Principal

Ralph W. Brown, A.M.	Ella Flelmings School	Tewksbury
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Teachers

L. Pauline Gregoire (Mrs.) B.S. Ed.	Grade 5	Lowell
Barbara Desmarais (Mrs.) B.S. Ed.	Special Class	Lowell

Staff Specialists

Gretchen Saunders (Mrs.) B.S.	Art	Lowell
Thomas McGuire, Jr., A.B.	Art	Lowell
Joseph Bastable, Ed. M.	Guidance	Tewksbury
Francis Sheehan, B.S.	Guidance	Tewksbury
Ruth Cullinan (Mrs.) A.B.	Guidance	Lowell
Helen Hunter (Mrs.) A.B.	Guidance	Tewksbury
Theodore Michell, B. Mus.	Music	Lynn
Shirley Laman (Mrs.) B.S. Ed.	Music	Arlington
Robert Knoop, B.S. Ed.	Music	Lowell
Mildred West (Mrs.) Ed. M.	Remedial Reading	Lowell
Nicklos Andronikos, A.M.	Physical Education	Lynnfield
Charles Hazel	Physical Education and Coach	Tewksbury
Andrey Konovalchik, Ed. M.	Speech and Hearing	Salem

Attendance

Walter Jop

Tewksbury

Custodians

Francis McCusker	Supervisor	Tewksbury
Andrew Kohanski	Foster School	Tewksbury
Harry Currrier	North St. School	Tewksbury
James Farley	North St. School	Tewksbury
Walter Morris	Junior High School	Tewksbury
Gardner Hague	Junior High School	Tewksbury
Earl Sands	Shawsheen School	Tewksbury
Joseph Neal	Shawsheen School	Tewksbury
Harold Gath	Heath Brook School	Tewksbury
Burr Quimby	Heath Brook School	Tewksbury
Norman McGrath	High School	Tewksbury
Charles Ryan	High School	Tewksbury
James Love	High School	Tewksbury
Cornelius Underhill	High School	Tewksbury
John Smith	Utility	Tewksbury
Robert McDonald	Utility	Tewksbury

Matron

Dorothy Daudelin (Mrs.)	High School	Tewksbury
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Clerical Personnel

William McKenzie	Bookkeeper	Tewksbury
Jane Foster (Mrs.)	North St. School	Tewksbury
Audrey Graustein (Mrs.)	High School	Tewksbury
Shirley Beattie (Mrs.)	High School	Tewksbury
Clara King (Mrs.)	Shawsheen School	Tewksbury
Grace Belliveau (Mrs.)	Foster School	Tewksbury
Elizabeth Irwin (Mrs.)	Heath Brook School	Tewksbury
Phyllis Wheaton (Mrs.)	Junior High School	Tewksbury

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Annual Report

OF THE TOWN OFFICERS

Town of

TEWKSBURY



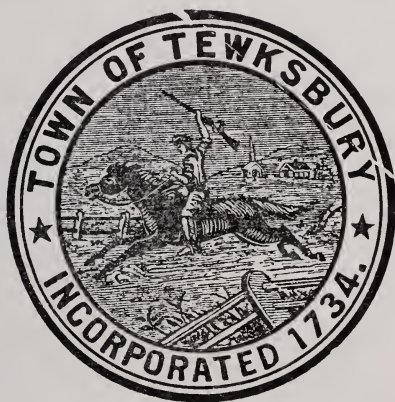
FOR THE YEAR ENDING DECEMBER 31

1960

also WARRANT for
ANNUAL TOWN MEETING

Annual Report
OF THE TOWN OFFICERS

Town of
TEWKSBURY



FOR THE YEAR ENDING DECEMBER 31

1960

also WARRANT for
ANNUAL TOWN MEETING



buckland
printing
company
lowell

Town of Tewksbury

TOWN OFFICERS — 1960

(Date indicates expiration of term)

Assessors	Austin F. French (1962) Chrm. Ethel M. Phillips (1961) Edward J. Sullivan (1963)
Auditor	Thomas J. Berube (1961)
Board of Health	Thomas A. Abbott (1962) Chrmn. Victor N. Cluff (1963) Joseph J. Whelan (1961)
Board of Public Welfare	George A. O'Connell (1961) Chrmn. Thomas A. Abbott (1962) Victor N. Cluff (1963) Henry E. Wells (1962) Joseph J. Whelan (1961)
Board of Selectmen	Joseph J. Whelan (1961) Chrmn. Thomas A. Abbott (1962) Victor N. Cluff (1963) John A. Morrissey (1962) George A. O'Connell (1961)
Moderator	Alan M. Qua (1961)
Park Commissioners	Francis P. Sherlock (1963) Chrmn. Leslie Collins (1962) Eugene L. Roux (1961)
Planning Board	Robert W. Barron (1965) Chrmn. John J. Cooney (1963) Robert W. Lacey (1964) Roger F. Lafreniere (1961) Thomas P. Sawyer (1962)
Road Commissioners	Chester M. Roper (1963) Ch. (Deceased) William D. Gath (1961) George R. Gray (1962)
School Committee	Arthur W. Wells (1961) Chrmn. David J. Beattie (1962) Loella F. Dewing (1961) Francis X. Kelley (1962) Resigned James E. Kelley (1963)

Town Clerk	John E. Hedstrom (1963)
Town Collector	William J. O'Neill (1963)
Treasurer	William J. O'Neill (1963)
Tree Warden	Walter R. Doucette (1963)
Trustees Public Library	Harold H. Sloan (1961) Chrmn. Dorothy Fitzgerald (1963) Marian E. French (1962) Harold J. Patten (1963) Harry Priestly (1962) Ruth W. Smith (1961)
Trustees Trust Funds	Edwin W. Osterman (1961) Chrmn. Roy G. Lanner (1963) Frederick M. Carter (1962)
Water Commissioners	Charles R. Carter (1962) Chrmn. John J. Cooney (1961) Eben A. Prescott (1963)

APPOINTIVE OFFICES

Animal Inspector	Richard E. Cluff
Appeals Board	Leo D. Chibas (1961) Chrmn. Jeremiah F. Murphy, Jr. (1962) res. Charles R. Locicero (1963) Richard G. Priebe (Assoc. Member) Warren J. Sheehan (Assoc. Member)
Appraisers	Board of Selectmen
Attendance Officer	Walter J. Jop
Building Inspector	Walter J. Pupkis
Civil Defense Director	Edward Turowsky
Constable	Phillip D. Bradanick Walter J. Jop John F. Sullivan
Director of Public Assistance	John J. Kelley
Dog Officer	Leslie Collins
Fence Viewers	Richard G. Priebe, Chrmn. George R. Collins Thomas P. Sawyer

Finance Committee	Donald A. Pope (1961) Chrmn. John J. Casey (1961) Francis Y. Corliss (1961) Karl Heidenrich, Jr. (1961) William J. Houlihan (1963) Thomas L. Johnson, Jr. (1963) Ralph A. Josselyn (1963) Lenox S. Karner, Jr. (1963) David Merrill (1962) Anstein Myhr (1962) O. Rex Read (1962) Alfred N. Shamas (1962)
Fire Chief and Forest Fire Warden	William A. Chandler
Health Agent	Jose M. Ruisanchez, M. D.
Highway Superintendent	Richard J. O'Neill
Industrial Commission	John J. Nolan (1961) Chrmn. John J. Belton (1965) John F. Gleason (1961) Thomas J. Morrissey (1962) Walter J. Pupkis (1962)
Librarian	Marion Carlson
Milk Inspector and Sanitarian	Robert Rimbach
Moth Suppression Agent	Walter R. Doucette
Personnel Board	John Cunningham (1962) Chrmn. Andrew Cotreau (1961) John H. Hart (1961) George A. McDermott (1962) John P. Murphy (1963)
Plumbing and Sanitary Inspector	John F. McCormack
Police Chief	John F. Sullivan
Registrars of Voters	Herbert A. Fairbrother (1962) Chrmn. William H. Bennett (1961) George J. McCoy (1963) John E. Hedstrom, Clerk
Sealer of Weights and Measures	Frank J. Sullivan, Jr.
Slaughtering Inspector	John J. Gray
Supt. of Schools	Dr. Everett G. Thistle

Town Hall Custodian	George R. Collins
Burial Indigent Soldiers	Walter Deputat, Tewksbury Funeral Home H. L. Farmer & Son
Veterans' Agent	John K. Eaton
Water Superintendent	Charles F. Kent
Weighers	George McFadyen Coleman A. McFarlane
Wire Inspector	J. Patrick Canavan

ADJOURNED ANNUAL TOWN MEETING — MARCH 1960

Middlesex ss.
Tewksbury

Tewksbury Memorial High School
March 5, 1960

At the Annual Town Meeting this day of the qualified voters of the Town of Tewksbury, called to order by the Moderator, Alan M. Qua, it was declared adjourned for lack of quorum until March 19, 1960. The adjourned meeting was properly posted throughout its continuance according to law.

Art. 1 — Adopted March 12, 1960 — Annual Town Election.

ART. 2 — To hear and act upon the reports of the various town officers.

Voted: Waived 'to hear' and adopted as submitted.

ART. 3 — To fix the salaries of the several elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule).

Voted: To adopt as per schedule and that all salaries be retroactive to January 1, 1960.

SALARY SCHEDULE FOR ELECTED OFFICIALS (ARTICLE III)

Office	Rec. of Fin. Comm.
Assessors (2)	2,100.00 ea.
Assessor - Clerk	4,010.00
Auditor	2,205.00
Board of Health (2)	250.00 ea.
Chairman Board of Health	300.00
Board of Welfare (5)	300.00 ea.
Board of Selectmen (4)	350.00 ea.

Chairman Board of Selectmen	400.00
Collector	4,160.00
Moderator	100.00
Road Commissioners (2)	100.00 ea.
Chairman Road Commissioners	200.00
Town Clerk	3,300.00
Tree Warden	4,940.00*
	(95.00 per week)
Treasurer	2,400.00
Water Commissioners (2)	100.00 ea.
Chairman Water Commissioners	200.00

*Derived from Tree, Moth and Dutch Elm Depts.

ART. 4—To see what sums of money the town will vote to raise and appropriate from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

Voted: To adopt as per Budget and that all Salaries and Wages be retroactive to January 1, 1960.

ANNUAL BUDGET (ARTICLE IV)

Department or Item	Fin. Com.		Remarks
	Rec.	Dissent	
GENERAL GOVERNMENT			
Moderator - Salary	100.00		
Finance Comm. - Expense	400.00		
Selectmen - Salary & Wages	4,857.00		
Expense	1,300.00		
Capital Outlay		
Auditor - Salary & Wages	3,455.00	2	
Expense	150.00		
Treasurer - Salary & Wages	4,584.00		
Expense	600.00		
Capital Outlay		
Collector - Salary & Wages	9,930.00		
Expense	4,400.00		
Capital Outlay	540.00		
Assessors - Salary & Wages	8,510.00		
Expense	744.00		
Capital Outlay	520.00		
Town Clerk - Sal. & Wages	4,000.00		
Expense	400.00		

Department or Item	Fin. Com.		Remarks
	Rec.	Dissent	
Elections & Registrations			
Registrars - Salaries	2,450.00		
Registrars - Expenses	125.00		
Registrars - Capital Outlay	60.00		
Election Officers - Salary	2,000.00		
Election Officers - Expenses	10.00		
Planning Board			
Salaries & Wages	600.00		
Expenses	2,150.00		
Capital Outlay	40.00		
Out of State Travel	100.00		
Town Hall			
Salaries & Wages	3,822.00		
Expenses	7,250.00		
Capital Outlay	150.00		

PROTECTION OF PERSONS AND PROPERTY

Police Department			
Salaries & Wages	75,969.00		
Expenses	6,880.00		
Capital Outlay	4,100.00		
Fire Department			
Salaries & Wages	67,879.00		
Expenses	7,775.00		
Capital Outlay	5,500.00		
Building Inspector			
Salaries & Wages	1,000.00	—\$500.00 Salary plus	
Expenses	250.00	\$1.50 per inspection.	
Mileage	200.00		
Board of Appeals			
Salaries & Wages	350.00		
Expenses	500.00		
Wire Inspector - Salary	800.00		
Expenses	50.00		
Sealer of Wgts & Measures			
Salaries & Wages	300.00		
Expenses	50.00		
Moth Control			
Salaries & Wages	2,673.67		

Department or Item	Fin. Com.		Remarks
	Rec.	Dissent	
Dutch Elm Control			
Salaries & Wages	2,453.57		
Expenses		
Capital Outlay	180.00		
Tree Warden			
Salaries & Wages	4,233.67		
Expenses	2,359.00		
Capital Outlay	3,600.00		
Dog Officer			
Salaries & Wages	600.00		
Expenses	1,000.00		
Civil Defense			
Salaries & Wages	350.00		
Expenses	400.00		
Capital Outlay		

HEALTH AND SANITATION

Board of Health	
Salaries	900.00
Expenses	5,150.00
Mosquito Control	5,000.00
Rubbish and Garbage	31,450.00
Dental Clinic	
Salaries	2,500.00
Inspector of Animals	
Salary	200.00
Physician	
Salary	500.00
Slaughtering Inspector	
Salary	1,000.00
Plumbing Inspector	
Salary	500.00
Sanitation	
Sanitary Inspector - Salary	600.00
Sanitarian - Salary	1,200.00

HIGHWAYS

Salaries & Wages	20,000.00
Expenses	10,000.00
Snow - Ice Removal	10,000.00

Department or Item	Fin. Com.		Remarks
	Rec.	Dissent	
Chapter 81	37,025.00	—	Raise and appropriate \$13,375.00 and transfer \$23,650.00 from avail. funds pending receipt of State and County share for a total of \$37,025.00
Chapter 90 Construction	—	Raise and appropriate \$7,500.00 and transfer \$22,500.00 from E & D funds pending receipt of State and County share for a total of \$30,000.00.
Chapter 90 Maintenance	—	Raise and appropriate \$1,500.00 and transfer \$3,000.00 from available funds pending receipt of State and County share for a total of \$4,500.00.
Highway Machinery Fund	1,053.38	—	\$1,053.38 to be appropriated and added to \$9,946.62 presently in fund.
Highway Machinery Account			
Expenses	11,000.00	—	Transfer from Machi-
Capital Outlay	14,400.00		nery Fund.
Street Lighting	15,000.00		

CHARITIES

Welfare Department

Salaries & Wages	9,010.00
Expenses	115,956.00

Veterans' Services

Salaries & Wages	675.00
Expenses	10,117.80
Out of State Travel	30.00

Department or Item	Fin. Com. Rec.	Dissent	Remarks
SCHOOLS			
General - Salaries & Wages	815,000.00		
Expenses	206,236.00		
Capital Outlay	17,855.00		
Out of State Travel	500.00		
Vocational Schools	9,550.00		
Stadium - Salaries & Wages	800.00		
Expenses	2,775.00		
Capital Outlay	1,575.00		
Adult Education - Salaries	3,500.00		
RECREATION			
Park - Salaries & Wages	375.00		
Expenses	180.00		
LIBRARIES			
Salaries & Wages	2,400.00		
Expenses	1,800.00		
WATER DEPARTMENT			
Salaries & Wages	28,213.00		
Expenses	19,625.00		
Capital Outlay	2,500.00		
Out of State Travel	100.00		
MATURING DEBT AND INTEREST			
Maturing Debt	216,000.00		
Interest - Maturing Debt	99,160.00		
Interest - Temp. Loans	4,224.50		
UNCLASSIFIED			
Blanket Insurance	4,048.48	—Transfer from Insur-	
Memorial Day	800.00	ance Account \$7,951.52;	
Cemeteries	800.00	raise and appropriate	
Stationery and Printing	3,500.00	\$4,048.48.	

ART. 5—To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

VOTED: In Article 5 to direct the Assessors to take from E & D the sum of \$30,000.

ART. 6—To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

VOTED: To raise and appropriate, per Art. 6 the sum of \$20,000 for a reserve fund, pursuant to provisions of Chap. 40, Section 6.

ART. 7—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1960, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

VOTED: To authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow against anticipated 1960 revenues on short term notes, and to renew as stated above.

ART. 8—To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

VOTED: To Adopt Art. 8.

ART. 9—To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and see what sum of money the Town will vote to raise and appropriate therefor.

VOTED: To adopt Art. 9 with no funds to be appropriated at this time.

ART. 10—To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such

public auction may reject any bid which they deem inadequate, or take any action relative thereto.

VOTED: To adopt Art. 10 with amendment that such notice shall also be posted in a local paper at least three consecutive times.

ART. 11 — To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of the Public Library.

VOTED: To adopt Art. 11.

ART. 12 — To see if the Town will vote to raise and appropriate the sum of \$300.00 in support of the trustees for county aid to agriculture to be expended by 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director. *Board of Selectmen.*

VOTED: To raise and appropriate the sum of \$300.00 in adoption of Art. 12.

ART. 13 — To see if the Town will vote to accept Chapter 493 of the Acts of 1959 which provides for an increase of \$100.00 annually in the amount of pensions payable to former employees who at the time of retirement had reached the age of sixty and had at least twenty years of creditable service or who, at the time of retirement, had at least twenty-five years of creditable service, regardless of age. *Board of Selectmen.*

VOTED: By secret ballot 267 to 40, to accept Chapter 493, Acts of 1959, for the purpose of Art. 13.

ART. 14 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the purpose of purchasing traffic signs. *Board of Selectmen*

VOTED: To raise and appropriate the sum of \$500.00 for Art. 14.

ART. 15 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the purpose of repairing or replacing the town hall sewage system. *Board of Selectmen.*

VOTED: To raise and appropriate the sum of \$1,000.00 for the purpose of Art. 15.

ART. 16 — To see if the Town will vote to establish a permanent Memorial Day Committee to administer and expend the annual Memorial Day appropriation, said committee to consist of the Commanders of the American Legion, Veterans of Foreign Wars, Amvets and Disabled American Veterans. *Board of Selectmen.*

VOTED: To adopt Art. 16.

ART. 17 — To see if the Town will vote to raise and appropriate the sum of \$1,300.00 to indemnify Robert Haines from the property damage and personal injuries claims arising from an accident on April 3, 1958, while operating a police cruiser; in favor of Joseph Killeen, or take any action in relation thereto.

Board of Selectmen

VOTED: To raise and appropriate \$1,300.00 for the purpose of Art. 17.

ART. 18 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,090.32 to indemnify Robert Haines and Richard Mackey for hospital and medical expenses incurred as a result of injuries sustained while operating the police cruiser on April 3, 1958, or take any action in relation thereto.

Board of Selectmen.

VOTED: To raise and appropriate the sum of \$1,090.32 for the purpose of Art. 18.

ART. 19 — To see if the Town will vote to convey to Merrimack-Essex Electric Company, a Massachusetts corporation, for the sum of Eleven Hundred Eighty-five Dollars (\$1,185.00), all its rights, title and interest in and to a line of eight (8) poles, together with all wires, cables, equipment and appurtenances connected therewith, located on Easement Road, Tewksbury, Middlesex County, Massachusetts, and authorize the Selectmen to execute and deliver, in the name and on behalf of the Town, a good and sufficient Bill of Sale of the same; or act in relation thereto.

Board of Selectmen.

VOTED: To adopt Art. 19 as stated.

ART. 20 — To see if the Town will accept Section 103A of Chapter 54 of the General Laws which provides for absentee voting at town elections.

Board of Selectmen.

VOTED: By secret ballot 237 to 30 to accept Article 20.

ART. 21 — To see if the Town will vote under the provisions of Chapter 41, Section 1 of the General Laws to authorize the town treasurer to act as town collector or take any other relative action.

Board of Selectmen.

VOTED: To adopt Article 21.

ART. 22 — To see if the Town will vote to accept Section 103 of Chapter 41 of the General Laws which provides for the establishing of a purchasing department under the direction of a purchasing agent who shall purchase all supplies for the Town and for every department thereof.

Board of Selectmen.

VOTED: To indefinitely postpone Article 22.

ART. 23 — To see if the Town will vote to raise and appropriate a sum of money for the purpose of carrying out the preceding article.
Board of Selectmen.

VOTED: To indefinitely postpone Article 23.

ART. 24 — To see if the Town will vote, under the provisions of Section 52 of Chapter 41 of the General Laws, to appoint a town accountant who shall perform the duties and possess the powers of the town auditor, and will vote further to abolish the office of town auditor upon the appointment of a town accountant.
Board of Selectmen.

VOTED: To indefinitely postpone Article 24.

ART. 25 — To see if the Town will vote to accept Section 8C of Chapter 40 of the General Laws which provides for the establishing of a conservation commission for the promotion and development of the natural resources of the Town, and further, to see what sum of money the Town will vote to raise and appropriate for this purpose.
Board of Selectmen.

VOTED: To adopt Article 25, as amended, by deleting the provisions for funds. Secret ballot vote 240 in favor, 60 opposed.

ART. 26 — To see if the Town will vote to authorize the Board of Selectmen to sell at public auction, after first advertising such sale in at least two newspapers thirty days or more prior to the sale, the following parcel of land now owned by the Town.

Lots 4,5,6 and 7 of the Cedar Swamp Lot located on the East side of Main Street as shown on "A plan of land in Tewksbury belonging to heirs of Charles Livingston."

VOTED: To indefinitely postpone Article 26.

ART. 27 — To see if the town will vote to transfer the following unexpended balances to E & D or take any action in relation thereto:

Chandler Street Drain	\$ 427.00
Edith Drive Drain	100.00
Shawsheen Street Sidewalk	494.28
Kennel Legal Costs	300.00
Shawsheen Street Pipe Relocation	71.02
Pine Street Water Main	565.53

Well Field Survey	450.02
Trull Road Pipe Relocation	1,440.33
Water Well 1958	1,514.29
Reservoir Construction	21,809.90
Woburn Street Main	1,185.88

Town Auditor.

VOTED: To transfer the balances of Article 27 to E & D with the exception of \$71.02 and \$450.02 which were deleted.

ART. 28 — To see if the Town will vote to establish a stabilization fund under Section 5B of Chapter 40, as amended by Chapter 404, Acts of 1957, of the General Laws, and transfer the sum of \$100,000.00 (One hundred thousand dollars) from free cash for this purpose, this fund to be deposited in a savings account.

Finance Committee.

VOTED: Unanimously to establish a stabilization fund of \$100,000.00 as per Article 28.

ART. 29 — To see if the Town will vote to raise and appropriate a sum of money to provide a suitable marker indicating the site of the first meeting house erected by our ancestors in the year 1735, the foregoing in accordance with the provisions of Chapter 40, Section 5, sub-paragraph 13.

Chester M. Roper and others

VOTED: To raise and appropriate the sum of \$600.00 for the purpose of Article 29.

ART. 30 — To see if the Town will vote to raise and appropriate sums of money as follows for the purpose of providing suitable quarters for local veterans' organizations, under the provisions of Section 9 of Chapter 40 of the General Laws.

Veterans of Foreign Wars Post 8164	\$600.00
Amvets Post 156	\$600.00
DAV Chapter 110	\$720.00

Post Commanders.

VOTED: To raise and appropriate the sum of \$1,800.00, as amended \$600.00 to each organization for the purpose of Article 30. Vote, 210 in favor 134 opposed.

ART. 31 — To see if the Town will vote to authorize Victor N. Cluff to serve as stand-by slaughtering inspector and to raise and appropriate the sum of \$100.00 for remuneration for the years 1959 and 1960.

Board of Health.

VOTED: To raise and appropriate the sum of \$100.00 for the purpose of Article 31.

ART. 32—To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

Water Commissioners.

VOTED: To raise and appropriate the sum of \$50,000.00 for the purpose of Article 32.

ART. 33—To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto. *Water Commissioners.*

VOTED: To raise and appropriate the sum of \$500.00 for the purpose of Article 33.

ART. 34—To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the relocation of water pipes in Shawshen Street, and to authorize the Water Department to do such work and expend such money. *Water Commissioners.*

VOTED: To raise and appropriate the sum of \$2,000.00 for the purpose of Article 34.

ART. 35—To see if the Town will vote to transfer from E & D the sum of \$12,000.00 for a survey by a recognized public water system engineer, for the purpose of establishing a location for a gravel packed well, said survey to furnish all of the necessary information, estimates of cost, etc., under the supervision of the Board of Water Commissioners, or take any other action in relation thereto. *Water Commissioners.*

VOTED: To transfer from E & D the sum of \$12,000.00 for the purpose of Article 35.

ART. 36—To see if the Town will vote to raise and appropriate the sum of \$13,000.00 for the purpose of lowering the bottom of Heath Brook from Foster Street to Shawsheen Street by dredging and cleaning out same according to grades and levels that will be furnished by a competent engineer — for the purpose of improving our water system and to authorize the Water Commissioners to do such work and expend such money or take any action in relation thereto. *Water Commissioners.*

VOTED: To indefinitely postpone Article 36. Secret ballot vote 267 in favor and 65 opposed.

ART. 37—To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the purpose of securing engineering services to locate grades and levels in various areas for the purpose of improving our water system. *Water Commissioners.*

VOTED: To raise and appropriate the sum of \$1,000.00 for the purpose of Article 37.

ART. 38—To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapters 516 and 524 Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, development, maintenance, and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores, and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth. *Water Commissioners.*

This article was adopted at the Annual Town Meeting called March 7, 1959 under Article 44.

ART. 39—To see if the Town will vote to expend the sum of \$2,450.00 from the Installation Account, for the purpose of installing approximately 700 feet of water pipe in South Oliver Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

VOTED: To expend \$2,450.00 from the Installation Account for the purpose of Article 39.

ART. 40—To see if the Town will vote to expend the sum of \$3,335.00 from the Installation Account, for the purpose of installing approximately 667 feet of water pipe in Mill Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

VOTED: To indefinitely postpone Article 40.

ART. 41—To see if the Town will vote to expend the sum of \$500.00 from the Installation Account, for the purpose of installing approximately 100 feet of water pipe in Lowe Street, provided that cost of said water installation has been first de-

posited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

VOTED: to expend the sum of \$500.00 from the Installation Account for the purpose of Article 41.

ART. 42—To see if the Town will vote to expend the sum of \$7,000.00 from the Installation Account, for the purpose of installing approximately 1750 feet of water pipe in Mount Joy Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

VOTED: To expend the sum of \$7,000.00 from the Installation Account for the purpose of Article 42.

ART. 43—To see if the Town will vote to raise and appropriate the sum of \$1,170.00 or any other sum for the purpose of installing a public water main in Kernwood Avenue for a distance of approximately 390 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

VOTED: To raise and appropriate the sum of \$1,170.00 for the purpose of Article 43.

ART. 44—To see if the Town will vote to raise and appropriate the sum of \$2,500.00 or any other sum for the purpose of installing a public water main in Sunnyslope Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

VOTED: To indefinitely postpone Article 44.

ART. 45—To see if the Town will vote to raise and appropriate the sum of \$2,000.00 or any other sum for the purpose of installing a public water main in Clark Road for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Water Commissioners.

VOTED: To indefinitely postpone Article 45.

ART. 46—To see if the Town will vote to raise and appropriate the sum of \$6,000.00 or any other sum for the purpose of installing a public water main in Longmeadow Road for a dis-

tance of approximately 1200 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

VOTED: To raise and appropriate the sum of \$6,000.00 for the purpose of Article 46.

ART. 47 — To see if the Town will vote to raise and appropriate the sum of \$8,000.00 or any other sum for the purpose of installing a public water main in Pine Street for a distance of approximately 2000 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

VOTED: To indefinitely postpone Article 47.

ART. 48 — To see if the Town will vote to raise and appropriate the sum of \$600.00 or any other sum for the purpose of installing a public water main in Finn Street and Callahan Street for a distance of approximately 200 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

VOTED: To indefinitely postpone Article 48.

ART. 49 — To see if the Town will vote to raise and appropriate the sum of \$1,500.00 or any other sum for the purpose of installing a public water main in Dubuque Avenue for a distance of approximately 300 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

VOTED: To indefinitely postpone Article 49.

ART. 50 — To see if the Town will vote to raise and appropriate the sum of \$3,100.00 or any other sum for the purpose of installing a public water main in Park Avenue for a distance of approximately 775 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto. *Water Commissioners.*

VOTED: To raise and appropriate the sum of \$3,100.00 for the purpose of Article 50.

ART. 51 — To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with the boundaries and measurements as shown on a plan on file with the Town Clerk.

Cross Street (at Dewey and Summer Streets)

Pinedale Avenue

Pinewold Avenue

Seventh Street

Road Commissioners.

VOTED: To accept the above streets in Article 51.

ART. 52—To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the construction of a drainage system on Pine Street, or take any other action relative thereto.

Road Commissioners.

VOTED: To raise and appropriate the sum of \$3,000.00 for the purpose of Article 52.

ART. 53—To see if the Town will vote to transfer the sum of \$2,200.00 from the E & D Account to the Highway Operating Account to re-imburse the department for monies expended for fire damages to the garage, or take any other action relative thereto.

Road Commissioners.

VOTED: To indefinitely postpone Article 53.

ART. 54—To see if the Town will vote to transfer the sum of \$500.00 from the Industrial Commission Account to an Industrial Commission Out-of-State Travel Account.

Tewksbury Industrial Commission.

VOTED: To transfer \$500.00 from the Industrial Commission Account to an Industrial Commission Out-of-State Travel Account in Article 54.

ART. 55—To see if the Town will accept the offer of Herbert L. Foster and Ida R. Foster to give to the Town a tract of land owned by them located in Tewksbury at the extension of Charlotte Road, Revere Road and Patriot Road, and containing about 23 acres, upon condition that the land shall forever be used only as a park and playground and only for outdoor activities, for the consideration of a sum equal to the 1960 taxes on this land; and to see if the Town will direct the Park Board to accept the gift on these conditions and authorize the said Board to sign the acceptance on behalf of the Town and agree on behalf of the Town to comply with the conditions of the gift, and to see if the Town will raise and appropriate the amount of the 1960 taxes on this land in payment for the transfer of said land; said land to be known as Foster Park.

Park Commissioners.

VOTED: To accept Article 55 and to raise and appropriate the sum of \$250.00 for the accruing 1960 taxes. It was further voted that the Board of Selectmen be directed to transmit a vote of thanks to the donors.

ART. 56—To see if the Town will accept the offer of Frederick M. Carter to give to the Town a tract of land owned by him located in the southerly part of Tewksbury, situated southerly of Shawsheen Street and bordering on the Shawsheen River,

and adjoining land now belonging to Herbert L. Foster and Ida R. Foster, containing approximately 4½ acres, upon condition the land shall forever be used solely for outdoor activities; and to see if the Town will direct the Park Board to accept the gift on these conditions and authorize the said Board to sign the acceptance on behalf of the Town and agree on behalf of the Town to comply with the conditions of the gift.

Park Commissioners.

VOTED: To accept Article 56. It was further voted that the Board of Selectmen be directed to transmit a vote of thanks to the donor.

ART. 57—To see if the Town will vote to name the park and playground at the corner of Rogers and Marston Streets, donated by Mr. Melvin G. Rogers, Melvin G. Rogers Park.

Park Commissioners.

VOTED: To adopt Article 57.

ART. 58—To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to construct a completed bituminous concrete sidewalk and berm on the West side of Pleasant Street from the existing sidewalk at the Junior High School to a station opposite the existing sidewalk at the entrance road to the new High School (2640 lineal feet) or take any other action relative thereto. Work to be done under the supervision of the Road Commissioners and completed by August 1, 1960.

Tewksbury Parent-Teacher Association.

VOTED: To raise and appropriate \$8,500.00 for the purpose of Article 58.

ART. 59—To see if the Town will vote to raise and appropriate a sum of money for the purpose of constructing, erecting, and maintaining a new fire house on a lot of land located at Salem Road, South Street, and Main Street in South Tewksbury, and to do any and all things necessary and proper in connection therewith including professional assistance, and for originally equipping and completing such building, and determine whether the money shall be provided for by appropriation from available funds in the treasury, including the Post-war Rehabilitation Fund and/or the Sale of Real Estate Fund, by taxation, or by borrowing under the authority of Chapter 44 of the General Laws as amended, or take any action in relation thereto.

Fire House Committee.

VOTED: To transfer the sum of \$42,000.00 from E & D for the purpose of Article 59. Secret ballot vote 238 in favor, 75 opposed.

ART. 60 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$61,000.00; to be used in conjunction with the \$17,000.00 voted at a Special Town Meeting, held on July 25, 1951, for the purpose of building a police station; to construct, erect and equip a Police Station and Garage, with proper facilities, on Main Street opposite the Water Department Building; with an additional sum of \$8,500.00 for site development; and to authorize the Committee appointed under Article 4 of the Warrant for the Special Town Meeting of December 12, 1956, to employ professional consultants, expend such funds, call for bids, and to execute and sign all contracts, vouchers, and legal documents, incidental and necessary to carry out the purposes of this article, or take any action in relation thereto. *Police Station Committee.*

VOTED: To indefinitely postpone Article 60.

ART. 61 — To see what sum of money the Town will vote to raise and appropriate or transfer from available funds to carry out preliminary plans for the conversion of the old High School (now Junior High) to a 750 pupil capacity Junior High School or to carry out preliminary plans for building a new Junior High School. *Junior High School Building Committee.*

VOTED: To indefinitely postpone Article 61, by a vote 345 in favor, 127 opposed.

ART. 62 — To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple under Chapter 79 and Chapter 40 Section 14 of the General Laws (ter. ed.) a tract of land consisting of approximately 22 acres for school purposes, namely, for the purpose of a site for a new junior high school, accessory buildings, playground, and other school facilities connected therewith; said parcel of land being situated on the northwesterly side of Shawsheen Street and being bounded as follows:

Northeasterly by Shawsheen Street, 1000 feet m. or l.;

Southwesterly by land now or formerly of one Deveres, 1100 feet m. or l.;

Northwesterly by land of owners unknown, 1100 feet m. or l., and

Northerly by the Heath Brook Manor Plan, 1040 feet m. or l.; said land belonging to Herbert L. Foster et ux;

and to see what sum of money the town will vote to raise and appropriate for such purchase or taking, or take any other action in relation thereto. *Junior High School Building Committee.*

VOTED: To indefinitely postpone Article 62.

ART. 63 — To see if the Town will vote to amend the Zoning By-Laws by striking out sub-paragraph 7 of section 6 and substituting the following: No Billboards shall be permitted in any district and are hereby prohibited unless such Billboards are set back from any public way, a distance of at least 300 feet and such Billboards shall be further subject to a permit from the Board of Appeals after a public hearing under section 17 of the Zoning By-Laws. *Planning Board.*

VOTED: To adopt Article 63 by vote of 306 in favor, 5 opposed.
Approved by Attorney General August 9, 1960.

ART. 64 — To see if the Town will vote to amend the present Zoning Map and By-Laws by rezoning from residential districts to industrial districts the land as shown on the new proposed Zoning Map. The boundaries of such districts of said map being incorporated herewith by reference. *Planning Board.*

VOTED: To adopt Article 64 by a unanimous vote. Approved by Attorney General August 9, 1960.

ART. 65 — To see if the Town will vote to amend Section 7 of the present Zoning By-Laws to read as follows:

INDUSTRIAL DISTRICTS

Uses Permitted in Industrial Districts:

1. Any use permitted in any previous district except the sale at retail of alcoholic beverages.
2. Retail lumber, fuel, and building material yards, and contractor's equipment storage, provided that tanks for oil storage above ground do not exceed 10,000 gallons' capacity.
3. Electronic industries, assembling of electrical appliances and equipment, including manufacture of small parts.
4. Research laboratories including manufacture of equipment necessary for required research.
5. Food processing such as a bakery, but excluding the milling of grain or the rendering of fats and oils.
6. The manufacture, compounding, processing, packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs.
7. Manufacture of ceramic products, vitreous ware, pottery and porcelain from previously pulverized clay and using kilns fired by electricity or other odorless, smokeless fuel.
8. Manufacture of jewelry, toys, sporting goods, musical instruments, etc.
9. Machine shop and manufacture of hardware, but excluding the use of drop hammers or punch presses of over 10 tons' rated capacity.

10. The fabrication and installation of glass and glass products.
11. The manufacture of clocks, watches, or scientific, optical, or precision instruments.
12. The manufacture of articles from previously prepared raw materials such as bone, feathers, felt, fibers, fiberglass, fur, hair, leather, paper, plastics, rubber, shell or textiles.
13. Publishing, printing, or bookbinding.
14. Stone or monument works.
15. Woodworking or upholstery shops.
16. Storage warehouses.
17. Accessory uses customarily incidental to a permitted use.
18. Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals.

Comparable Uses:

The Board of Appeals may permit in any Industrial District a use which is similar to a use specifically permitted by provisions of this section in the nature of its processes, in the number of persons and vehicles which will be attracted to the premises and in its effect upon nearby premises, both within and without the District in which it is located.

Prohibited Uses:

Except as provided in paragraph entitled *Comparable Uses*, all uses not specifically permitted are prohibited. Prohibiting uses shall include, but not be limited to, the following:

1. Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by the Town of Tewksbury.
2. Distillation of bones, rendering of fat or reduction of animal matter.
3. Manufacture of Glue.
4. Oil Refining.

FIRST AMENDMENT:

5. The bulk storage of petroleum products.
6. Foundries, manufacture of large machine parts, metal working.
7. Tanneries.
8. Manufacture of cement products and cement mixing.
9. Processing, storage and distribution of asphalt products.
10. The sorting, baling and storage of waste paper, rags or junk, or the dismantling of motor vehicles.

11. A slaughterhouse.
12. Sand, gravel and stone processing plants.

SECOND AMENDMENT:

13. Trailer Coach Parks.

Special Regulations:

1. In any Industrial District the required front yard shall be suitably landscaped and shall not be used for parking, storage, or other purposes inconsistent with the landscaped effect.
2. Each lot in any Industrial District shall have access only at designated driveways. Each lot may have not more than two driveways and one additional driveway for each 200 feet of street frontage above the minimum required. Driveways shall not exceed 30 feet in width at the front lot line.
3. A strip not less than 30 feet wide in all side and rear yards where adjacent to a Residence District shall be suitably landscaped and not used for parking or any use prohibited in such adjacent Residence District.

OFF-STREET PARKING AND LOADING

Facilities Required:

On all premises developed after the adoption of this by-law for any purpose, parking facilities shall be provided, off the street or highway right-of-way, sufficient to accommodate the motor and other vehicles of all occupants, employees, customers and other persons normally visiting the premises at any one time.

Required Minimum Area:

Unless parking facilities are otherwise specifically approved by the Board, they shall contain not less than the following minimum areas, exclusive of driveways necessary for access. Except as otherwise provided, rooftop, garage, or indoor parking, excluding ramps, may be included in the required area.

1. For dwellings, 250 square feet for each family unit.
2. For offices, financial institutions, retail stores, personal service shops, restaurants, and similar business buildings, an area equal to three times the floor area used for business, excluding storage.
3. For theaters and assembly halls having fixed seats, 250 square feet for every four seats.
4. For other places of public assembly or public recreation, 250 square feet for every four legal occupants, including employees.
5. For industrial plants, wholesale establishments and similar buildings, 250 square feet for every three persons normally employed.

6. For hotels, boarding and lodging houses and tourist establishments, and similar buildings, 250 square feet for every 2 guests accommodated on the premises and 250 square feet for every three persons normally employed on the premises.

Truck Loading Space:

In the case of hospitals, institutions, hotels, retail, wholesale and industrial buildings, space shall be provided for loading and unloading of trucks at the rate of one space not less than 400 square feet in area for each 15,000 square feet of floor area or fraction thereof less than 30,000 square feet and 400 square feet for each 30,000 square feet of floor thereof in excess of 30,000 square feet.

Planning Board.

VOTED: Article 65 as amended, 245 in favor, 0 opposed. Approved by Attorney General August 9, 1960.

ART. 66 – To see if the Town will vote to amend the Zoning By-Laws to Change from General Residence and Farming a certain parcel of land now zoned for General Residence and Farming, to Heavy Industry, said parcel of land being now owned by Anthony J. Gallo, Sr., Mary T. Gallo and Anthony J. Gallo, Jr., and described as follows:

SOUTHEASTERLY: By East Street, 390 feet;

NORTHEASTERLY: By Andover town line, 741.30 feet;

NORTHWESTERLY: By land now or formerly of the First Federal Savings Bank of Lowell, 561.16 feet;

SOUTHWESTERLY: By land now or formerly of Walter and Mary Pupkis, 174.37 feet;

SOUTHEASTERLY: Again, by land of Anthony J. Gallo, Sr., et al, 340 feet; and

SOUTHWESTERLY: Again, by land of Anthony J. Gallo, Sr., et al, and by land now or formerly of Walter and Mary Pupkis, 230 feet.

Containing 7½ acres, more or less. Being the same premises shown on a plan dated November 16, 1959, by Dana F. Perkins & Sons, Inc., Civil Engineers and Surveyors. *Planning Board.*

VOTED: To amend the Zoning By-Laws as stated in Article 66. Unanimous vote. Disapproved by Attorney General August 9, 1960.

ART. 67 – To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple the old abandoned railroad track for its entire length from the Wilmington town line to East Street for the purpose of a town road or any other municipal purpose and see what sum the town will vote to raise and appropriate for such purposes or takings, or take any other action in relation thereto.

Planning Board.

VOTED: To indefinitely postpone Article 67.

ART. 68 — To see if the Town will vote to raise and appropriate the sum of \$1300 for the use of the Personnel Board to continue and complete the work of establishing a wage and classification plan and personnel policy for town employees or take any other action relative thereto. *Personnel Board.*

VOTED: To raise and appropriate \$1,300.00 for the purpose of Article 68.

ART. 69 — To see if the Town will vote to recommend to the Personnel Board that the following provisions, relative to employment in the Town, be incorporated in the proposed wage and classification plan and personnel policy plans for town employees being prepared by the Personnel Board appointed by the Board of Selectmen under Article 17 of the Warrant for the last Annual Town Meeting or to do anything in relation thereto:

VACATION PROVISIONS: Vacation leave shall be granted to full-time permanent employees subject to the following provisions:

- a. Employees who have been employed in the aggregate for less than 12 months but not more than six months as of June 1st of the current year, shall be granted 5 days vacation with full pay.
- b. Employees who have been employed in the aggregate for less than ten years but more than one year as of June 1st of the current year, shall be granted 10 days vacation with full pay.
- c. Employees who have been employed in the aggregate for more than ten years as of June 1st of the current year, shall be granted 15 days vacation with full pay.
- d. Policemen and Firemen are not subject to (b) and (c) above, because a separate vacation plan was established by a referendum vote of the townspeople in the year 1959 and is as follows:

As of June 1st — 6 mos. service	5 days
As of June 1st — 1 year's service	10 days
As of June 1st — 5 years' service	15 days
As of June 1st — 10 years' service	20 days
- e. Vacation leave with pay shall not be granted to temporary employees.
- f. Vacations shall be granted by the Department Heads at such times as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.
- g. In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full time service of the town for at

least one year; or by reason of retirement; the employee shall be paid, or entitled to time off with pay for each full month since the employee's preceding vacation. In the event of the death of an employee, any accrued vacation pay shall be paid to his estate.

- h. Department Heads shall identify all pay for vacations on the payroll in which such pay occurs.
- i. Employees who are eligible for vacation under these rules and whose services are terminated by entrance into the armed forces shall be paid an amount equal to the vacation allowance as earned and not granted, in the vacation year prior to such entrance into the armed forces.
- j. An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs which falls on, or is legally observed on, Monday, Tuesday, Wednesday, Thursday or Friday.

HOLIDAY PAY: Regular full-time, permanent town employees shall be paid one day at regular straight-time pay, in accordance with present practice, for all designated holidays listed below which fall on, or are observed on, regularly scheduled work days. In the case of the Police and Fire departments whose personnel are subject to duty seven days a week, those employees performing their official duties on the holiday shall receive extra straight-time pay for the hours actually worked in addition to their regular pay.

Designated Holidays Shall Be:

January 1	Labor Day
February 22	October 12
April 19	November 11
May 30	Thanksgiving
July 4	Christmas - Dec. 25

SICK LEAVE - OCCUPATIONAL: Each town employee who sustains injury or illness arising out of his employment in the Town service, shall be entitled to receive his full pay for the period of his incapacity. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval.

SICK LEAVE - NON-OCCUPATIONAL:

- a. Every employee occupying a full-time position subject to the classification and compensation plans or a part-time position in which the employee has worked a total of at least 30 weeks at the regular work week for his occupational group shall be allowed by the head of his department sick leave with pay for a period of 15 days during each calendar year,

provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious illness or death of members of the employee's immediate family.

- b. Sick leave allowed under provisions of the preceding paragraph shall be cumulative up to a total of:
 - 30 days in the first five years of service
 - 45 days from the sixth through the tenth year of service
 - 60 days after the tenth year of service
- c. When absence by reason of sickness or injury is for a period of more than five days, the department head shall require said employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided.

OVERTIME:

- a. All town employees except department heads shall receive straight time compensation for all overtime worked.
- b. Overtime shall not be paid to department heads.
- c. Department heads shall approve and authorize all overtime requiring the service or services of town employees.

JURY DUTY: While on jury duty an employee shall receive amount equal to the difference between his normal compensation and the amount, excluding travel allowances, received from the court.

MILITARY LEAVE:

- a. Full time employees of the town who are called for State or Federal military training forces shall be paid any difference in compensation between that drawn in a normal working period of two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty.
- b. Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.
- c. A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, also seniority rights shall not be affected while this leave of absence is in effect.

INSURANCE: *Hospital and sickness plan*

Plan under Chapter 32B (if accepted by townspeople) to be paid one-half by Town one-half by employee.

Any and all provisions in the Personnel By-Laws pertaining to

wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting.

Personnel Board.

VOTED: To adopt Article 69 with the amendment to exclude the word "not" in Line 2 of Section "a" under Vacation Provisions.

ART. 70—To see if the Town will vote to further amend Section 10 of the Zoning By-Laws as amended under Article 4 of the Special Town Meeting of September 12, 1956, by adding the following Section C:

SECTION C:

These provisions shall not prevent the erection or placing of any dwelling on any lot containing less area than one acre provided that the Board of Selectmen may vote to issue not more than three (3) building permits for the erection of residential building on any lots approved and recorded at the Registry of Deeds for the Northern District of Middlesex County prior to June 29, 1956, so long as such lots shall not exceed fifty (50) in number in any calendar year and provided also that in determining which lots shall be approved for permits the Board of Selectmen shall not issue more than three (3) permits to any one owner and shall consider which lots are best located for residential dwelling in such divisions; that no such permit shall be approved except with the vote of the Board of Selectmen at a regular meeting

Bernard Marion.

First amendment, the word "unanimous" be inserted in last line of Section C before "vote of the Board of Selectmen." Voted unanimously.

Second amendment, voted unanimously: "And that all lots shall conform to the Planning Board's proposed Zoning By-Laws as submitted by the Planning Board at the 1959 Town Meeting and be subject to the Planning Board's proposed Sub-division rules and regulations."

VOTED: To adopt Article 70 as amended. Unanimous vote. Approved by Attorney General August 9, 1960.

ART. 71—To see if the Town will vote to appropriate the sum of \$3,500.00, under the direction of a playground commission of five members to be appointed by the Moderator in accordance with Chapter 45 Section 14 of the General Laws of the Commonwealth of Massachusetts, or take any other action relative thereto.

Tewksbury Playground Commission.

VOTED: To raise and appropriate the sum of \$3,500.00 for the purpose of Article 71.

ART. 72. To see if the Town will vote to raise and appropriate or to transfer from available funds the sum of \$4,900.00 for the purpose of a recreation program to provide activities for adults and for children appropriate to each season of the year, said sum to be expended by the Playground Commissioners; or take any other action relative thereto.

D. J. Beattie and others

VOTED: To raise and appropriate \$4,900.00 for the purpose of Article 72 as amended by confining program to children as carried on previously by School Department.

ART. 73— To see if the Town will vote to authorize and direct the Playground Commissioners to engage the services of a Recreation Director to supervise the operation of the recreation program to be established under the previous article; or take any other action relative thereto.

D. J. Beattie and others.

VOTED: To adopt Article 73.

ART. 74— To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to start to develop a park and playground for outdoor activities, said money to be spent under the supervision of the Park Commissioners.

Park Commissioners.

VOTED: To raise and appropriate the sum of \$2,500.00 for the purpose of Article 74.

ART. 75— To see if the Town will vote to authorize the Board of Selectmen to take any action on the request of petitioners to establish a playground on land off Chandler Street by taking by eminent domain, or otherwise, a certain tract of land comprising approximately 25 acres known as the Messenger Lot shown on a plan filed with the Planning Board in the name of John D. Sullivan, and to see if the Town will further vote to raise and appropriate any sum of money for the purposes of this article.

Board of Selectmen (by petition).

VOTED: To indefinitely postpone Article 75.

ART. 76— To see if the Town will vote to accept that portion of Beech Street adjacent to the beach area known as "The Bath Tub" or take any action relative thereto. *Lena Milner and others*

VOTED: To accept that portion of Beech Street as intended in Article 76. Unanimous vote.

ART. 77 — To see if the Town will vote to authorize the Board of Selectmen to purchase in fee simple a parcel of land at the rear of 33 Heath Street from the Bnai Sholom Congregation and Beach Betterment Association, in accordance with Chapter 40, Section 14 for the purpose of a public recreation and swimming area, and raise and appropriate the sum of three thousand dollars for purchasing and improving said land, or take any other action relative thereto. *Lena Milner and others.*

VOTED: To indefinitely postpone Article 77.

ART. 78 — To see what sum of money the Town will vote to raise and appropriate to enable the Assessors to publish a real estate valuation book as required by Section 11 of Article II of the Town By-Laws, or take any other action relative thereto. The cost of publication will be defrayed through the sale of books to the general public. *Tewksbury Citizens Association.*

VOTED: To raise and appropriate the sum of \$3,000.00 for the purpose of Article 78.

ART. 79 — To see if the Town will vote to amend the Zoning By-Laws as follows: Section 13, Paragraph G: No corporation, person or persons, owners, lessees, or other person in control of a trailer, trailer coach, trailer coach parks, mobile home, or other closed vehicle furnished for housekeeping and designed to be pulled behind another vehicle shall cause the same to be placed upon any premises in any district within the town. *Tewksbury Citizens Association.*

VOTED: To adopt Article 79 by a vote of 139 in favor, 33 opposed. Approved by Attorney General August 9, 1960.

ART. 80 — To see if the Town will vote to adopt the following By-Law: No town officer, while in office, shall provide services for remuneration to the town other than those which are encompassed as normal duties associated with his elective or appointive office. *Tewksbury Citizens Association.*

VOTED: To indefinitely postpone Article 80.

A true copy, Attest:

JOHN E. HEDSTROM
Town Clerk

ANNUAL TOWN ELECTION

Tewksbury, Massachusetts., March 12, 1960

At a meeting of the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, held this day at the Town Hall—Precinct 1, South Tewksbury Betterment Association Building—Precinct 2, and the North Street School—Precinct 3, the following business was transacted.

Polls opened at 10:00 A. M. and closed at 8:00 P. M.

Precinct 1	1286
Precinct 2	844
Precinct 3	840
<hr style="width: 10%; margin: 0 auto;"/>	
Total Vote Cast	2970

OFFICIAL COUNT:

Selectmen — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
Victor N. Cluff	526	251	421	1198	Elected and sworn
Frank A. Antonelli ..	506	240	215	961	
Rita G. Fortier	53	60	39	152	
Francis J. Hill	18	52	16	86	
Henry E. Wells	162	219	136	517	
Blanks	21	22	13	56	

Board of Public Welfare — Three Years

Victor N. Cluff	609	391	468	1468	Elected and sworn
Frank A. Antonelli ..	624	398	321	1343	
Blanks	52	54	51	157	
Others	1	1	2	

Board of Health — Three Years

Victor N. Cluff	521	287	405	1213	Elected and sworn
Frank A. Antonelli ..	502	272	224	998	
Henry E. Wells	228	255	189	672	
Blanks	35	30	22	87	

Assessor — Three Years

Edward J. Sullivan ..	855	496	540	1891	Elected and sworn
Ward R. Davis	387	299	275	961	
Blanks	44	49	25	118	

Town Clerk — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
John E. Hedstrom	876	508	609	1993	Elected and sworn
William J. Sullivan ..	387	299	275	961	
Blanks	23	30	15	68	

Tax Collector — Three Years

William J. O'Neill	1061	775	726	2512	Elected and sworn
Blanks	225	117	113	455	
Others	2	1	3	

Treasurer — Three Years

William J. O'Neill	1083	714	705	2502	Elected and sworn
Blanks	203	129	135	467	

School Committee — Three Years

James E. Kelley	746	523	449	1718	Elected and sworn
James E. Luke, Jr.	481	271	339	1091	
Blanks	59	50	52	161	

Moderator — One Year

Alan M. Qua	1108	700	726	2534	Elected and sworn
Blanks	178	144	114	436	

Park Commissioner — Three Years

Francis P. Sherlock	1088	681	696	2465	Elected and sworn
Blanks	198	163	143	504	
Others	1	1	

Planning Board — Five Years

Robert W. Barron	717	446	548	1711	Elected and sworn
Paul Wastchak	449	310	224	983	
Blanks	118	88	68	274	
Others	2	

Road Commissioners — Three Years

Chester M. Roper	521	372	423	1316	Elected and sworn
Richard E. Fortier	207	204	134	545	
Thomas F. Sullivan ..	522	226	259	1007	
Blanks	36	42	23	101	
Others	1	1	

Tree Warden — Three Years

Walter R. Doucette	1114	721	722	2557	Elected and sworn
Blanks	168	120	117	405	
Others	4	3	1	8	

Trust Fund Commissioner — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
Roy G. Lanner	1024	652	666	2342	Elected and sworn
Blanks	262	191	174	627	
Others		1	1	

Trustee Public Library — Three Years (Two)

Dorothy Fitzgerald	1005	646	640	2291	Elected and sworn
Harold J. Patten	956	604	638	2198	Elected and sworn
Blanks	611	438	402	1451	

Trustee Public Library — One Year

Ruth W. Smith	1081	685	703	2469	Elected and sworn
Blanks	205	159	137	501	

Water Commissioner — Three Years

Eben A. Prescottt	633	427	521	1581	Elected and sworn
John L. McAnneny ..	402	186	172	760	
John J. Ryan	177	153	87	417	
Blanks					

Question 1:

“Shall the Town of Tewksbury accept the provisions of Section 16C of Chapter One Hundred and Forty-Seven of the General Laws, providing for a five-day week for members of the police forces in cities and towns?”

	Pre. 1	Pre. 2	Pre. 3	Total
Yes	655	496	448	1599
No	539	279	324	1142
Blanks	92	69	68	229

Question 2:

“Shall chapter 32B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this town?”

	Pre. 1	Pre. 2	Pre. 3	Total
Yes	624	475	415	1514
No	563	276	348	1187
Blanks	99	93	77	269

Attest:

JOHN E. HEDSTROM

Town Clerk

SPECIAL TOWN MEETING

A Special Town Meeting was called to order by Moderator Alan M. Qua, Wednesday, September 28, 1960, at eight o'clock P. M. at the Tewksbury Memorial High School. There was a quorum in attendance.

ART. 1. To see if the town will vote to appoint a committee of five members to be known as the "Junior High School Building Committee" and authorize and empower said committee to obtain preliminary plans and specifications for a Junior High School building with facilities and to recommend a site for said school; and to do and take any other action in connection therewith necessary, proper and incidental to carry out the foregoing, or take any other action in relation thereto.

VOTED: To adopt Article 1, said Committee to be appointed by the Moderator, Committee appointed October 24, 1960 — John A. Baker, Chrmn., Victor N. Cluff, Frank L. Carter, David Beattie and John H. Hart.

ART. 2. To see if the town will transfer from available funds a sum of money for the use of the Junior High School Building Committee authorized by the foregoing article for the purposes therein set forth, or take any other action relative thereto.

Long Range School Planning Committee

VOTED: As amended, to transfer from the School Planning Committee Funds, the sum of \$3,000.00, for the use of the Junior High School Building Committee authorized in Article 1.

ART. 3. To see if the Town will raise and appropriate the sum of \$200.00 to hot top the two avenues on the side of the Town Lot in the Tewksbury Cemetery. Board of Selectmen

VOTED: To raise and appropriate \$200.00.

ART. 4. To see if the Town will raise and appropriate the sum of \$200.00 to raise the sunken lots, grade and reseed the Town Lot in the Tewksbury Cemetery. Board of Selectmen

VOTED: To raise and appropriate \$200.00.

ART. 5. To see if the Town will increase to \$150.00 the amount paid to the Tewksbury Cemetery Corporation for the care of the Soldiers' Lot and the Town Lot. Board of Selectmen

VOTED: To raise and appropriate \$90.00.

ART. 6. To see if the Town will transfer from E. & D. the sum of \$1,400.00 to purchase 2 high speed portable drills for the school dental clinic. Board of Health

VOTED: To indefinitely postpone.

ART. 7. To see if the town will vote to authorize the Board of Selectmen to appoint a committee to investigate all forms of rubbish disposal, and to locate suitable disposal areas and further, to transfer from E. & D. the sum of \$100.00 for the use of such committee. Board of Health

VOTED: The intent of Article 7 without funds as amended by referring the matter back to the Board of Health and that the Board of Health carry out the purposes of this Article and to bring forth a new site within two weeks.

ART. 8. To see if the Town will transfer from E & D the sum of \$2,500.00 to install a storm drain on Kent Street and Foster Road under the supervision of the Road Commissioners, or take any other action relative thereto. Board of Selectmen

VOTED: To transfer from E & D the sum of \$2,500.00.

ART. 9. To see if the town will raise and appropriate the sum of \$5,000.00 (Five thousand dollars) or any other sum for the purpose of engineering costs, and road construction to be done by the Highway Department on the relocation of various streets in the area known as "Foster's Corner." Planning Board

VOTED: As amended, to raise and appropriate \$1,000.00 to be expended for engineering costs in the undertaking proposed by the Planning Board.

ART. 10. To see if the town will vote to amend the zoning by-laws to change from general residence and farming to a local business district the following parcel of land to permit said land to be used for the purpose of a supermarket:

The land shown on a plan entitled "Proposed Stores, Tewksbury, Mass., Scale 1" = 40 feet; S. A. Salsberg & LeBlanc, Architects; dated March 9, 1960," and being bounded and described as follows: SOUTHWESTERLY by Andover Street, 120 feet; SOUTHERLY AND EASTERLY by River Road, 280 Feet; EASTERLY by other land of Garabedian, 520 feet; NORTH-EASTERLY by other land of Garabedian, 310 feet more or less: WESTERLY by the Lowell-Tewksbury town line, 700 feet more or less. Said parcel of land contains approximately five (5) acres more or less. Said parcel of land belonging to Carl S. Garabedian and Mary Garabedian, 936 Andover Street, Tewksbury, Massachusetts. Planning Board

RECOMMENDATION

The Planning Board recommends the adoption of Article (Garabedian Property) as follows:

- 3 members in favor
- 1 member against
- 1 member abstaining

Planning Board, Robert W. Barron, Chrmn.

VOTED: By secret ballot 319 to 277 (390 required) against amending the Zoning By-laws proposed by Article 10. Reconsideration of Article 10 failed 312 - 266 (385 required).

ART. 11. To see if the town will vote to transfer from E & D the sum of \$400.00 to purchase additional Civil Defense radio equipment. Warren Ray, CD Radio Officer

VOTED: To transfer from E & D the sum of \$400.00.

ART. 12. To see if the Town will vote to transfer from E & D a sum of money to be applied to the Fire Department Salaries and Wages account. William A. Chandler, Chief of Fire Dept.

VOTED: To transfer from E & D the sum of \$3,840.00 to be applied to the Fire Department Salaries and Wages Account.

ART. 13. To see if the town will vote to expend the sum of \$400.00 from the Installation Account, for the purpose of installing approximately 100 feet of water pipe in Astle Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners

VOTED: To expened \$400.00 from the Installation Account.

ART. 14. To see if the town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Cobleigh Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money or take any action in relation thereto.

Water Commissioners

VOTED: To expend \$3,500.00 from the Installation Account, for the purposes of Article 14, following reconsideration of prior vote to indefinitely postpone.

ART. 15. To see if the town will vote to expend the sum of \$640.00 from the Installation Account, for the purpose of installing approximately 160 feet of water pipe in Clark Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners

VOTED: To expend \$640.00 from the Installation Account.

ART. 16. To see if the town will vote to expend the sum of \$700.00 from the Installation Account, for the purpose of installing approximately 140 feet of water pipe in North Billerica Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners

VOTED: To expend \$700.00 from the Installation Account.

ART. 17. To see if the town will vote to expend the sum of \$1,995.00 from the Installation Account, for the purpose of installing approximately 570 feet of water pipe in Albert Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners

VOTED: To expend \$1,995.00 from the Installation Account.

ART. 18. To see if the town will vote to raise and appropriate or or transfer from E & D, to the Water Department Operating Account, the sum of \$2,950.00 or take any action in relation thereto.

Water Commissioners

VOTED: To indefinitely postpone.

ART. 19. To see if the town will vote to raise and appropriate or transfer from E & D, the sum of \$35,000.00 for a survey by a recognized public water system engineer, for the purpose of establishing locations for gravel packed wells, said survey to furnish all of the necessary information, estimates of cost, etc., under the supervision of the Board of Water Commissioners, or take any other action in relation thereto. Water Commissioners

VOTED: To indefinitely postpone, by secret ballot 205 to 161.

ART. 20. To see if the Town will vote to amend so much of Article 58 of the Annual Town meeting held on March 5, 1960 as reads "on the West side of Pleasant Street from the existing sidewalk at the Junior High School to a station opposite the existing sidewalk" be amended to read "on the West side of Pleasant Street in front of the present Junior High School then on the East Side of Pleasant Street from a point opposite the entrance driveway of the Junior High School to the existing sidewalk." Furthermore, so much of the same article as reads "August 1, 1960" be amended to read "December 1, 1960."

Tewksbury Parent Teacher Assoc.

VOTED: To adopt, as written.

A true copy. Attest:

JOHN E. HEDSTROM

Town Clerk

STATE AUDIT REPORT

BUREAU OF ACCOUNTS

Department of Corporations and Taxation

STATE HOUSE, BOSTON 33

September 2, 1960

To the Board of Selectmen

Mr. Joseph J. Whelan, Chairman

Tewksbury, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town collector of the town of Tewksbury for the period from July 26, 1959 to March 22, 1960, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

HERMAN B. DINE

Director of Accounts

Mr. Herman B. Dine
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

As directed by you, I have made an audit of the books and accounts of the town collector for the town of Tewksbury for the period from July 26, 1959, the date of the previous examination, to March 22, 1960, preparatory to a recommitment of the outstanding accounts to the newly elected collector, the following report being submitted thereon:

The books and accounts of the town collector were examined and checked in detail. The tax, excise, departmental, and water accounts outstanding according to the previous examination, as well as all subsequent commitment lists, were audited and reconciled with the warrants issued for their collection.

The receipts, as posted on the commitment books were, compared with the cash book record of collections, the payments to the treasurer were verified, the abatements were checked with the assessors' records of abatements granted, and the outstanding accounts were listed and proved with the auditor's ledger accounts.

A list of the outstanding balances on the several levies was furnished to the assessors for their use in preparing recommitment warrants to the newly elected collector.

Further verification of the outstanding tax, excise, and water accounts was made by mailing notices to a large number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are substantially correct.

The surety bond of the new town collector for the faithful performance of his duties was examined and found to be in proper form.

Appended to this report are tables showing summaries of the tax, excise, departmental, and water accounts.

During the progress of the audit cooperation was extended by all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ

Assistant Director of Accounts

JURY LIST FOR 1960 - 1961

Abbott, Thomas A., 39 School St.	Salesman
Anderson, Adelbert, 204 Chapman Rd.,	Farmer
Anderson, Ethel, 24 Pleasant St.,	Housewife
Aubut, Joseph, 836 Whipple Rd.,	Social Worker
Bachman, 584 Trull Rd.	Housewife
Baldacci, Venerio, 66 Patten Rd.	Shipper
Banks, Jonas, 56 Fiske St.	Retired
Bartlett, George, 105 Wamesit Rd.	Mechanic
Beattie, David, 29 Marie St.	Salesman
Byron, Joseph, 634 Chandler St.	Navy Yard
Campbell, Philip, 18 Chester St.	Letter Carrier
Carbonneau, Florence, 19 Dirlam Circle	Housewife
Ciccolella, Domenic, 318 Brown St.	Electrician
Clark, Lillian, 12 Maplewood Ave.	Housewife
Cofrin, William, 4 Claire St.	New England Tel. & Tel.
Collins, George R., 35 Summer St.	Custodian
Collins, Gladys, 35 Summer St.	Housewife
Collins, John, 465 North St.	Patrolman
Conlon, Thomas E., 35 Grasshopper Lane	Mailman
Connolly, John, Jr., 128 Elm St.	Sales Representative
Corliss, Francis, 14 Kevin St.	Structural Designer
Cummings, Francis, 279 Chandler St.	Firefighter
Davis, Merrill, 15 Knollwood Rd.	Napper
DeDeo, Denis, 10 Jay St.	Plumber
Desharnais, Roland D., 103 South St.	Meat Cutter
Dickey, Nelson P., Sr., 12 Summer St.	Electrician
Doherty, William, 692 Chandler St.	Public Works
Donoghue, John, 10 Armistice Rd.	Warehouseman
Dugau, Fred A., 77 Chandler St.	Farmer
Edwards, Edwina, 36 Brown St.	Housewife
Emro, John, 24 Pearl St.	Expediter
Fairbrother, Herbert, 93 Lee St.	Supervisor
Fales, Richard L., 21 Grasshopper Lane	Salesman
Farwell, Doris, 15 Amos St.	Housewife
Fleming, Leonard, 2 Herbert St.	Welder
Flynn, Charles, 20 Chester Circle	Telephone Linesman
French, Austin F., 507 Whipple Rd.	Market Gardener
Gale, Gladys, 24 Helvetia St.	Housewife
Gliesman, Charles, 5 Avon St.	Postoffice
Gourley, Ida M., 665 East St.	Clerk
Griffin, Patrick, 5 Revere Rd.	Postal Clerk
Haines, Clifford H., 163 East St.	Farmer
Haines, Everett, 797 Livingston St.	Fireman
Halloran, Paul, 5 Davis Rd.	Salesman
Hannigan, Grace J., 202 Astle St.	Housekeeper

Hill, Thomas W., Jr., 50 Hill St.	Shipper
Hoell, Edmund E., 16 Boisvert Rd.	Elec. Technician
Hurton, William J., 12 Marie St.	New England Tel. & Tel.
Keefe, James G., 363 Trull Rd.	Aircraft Mech.
Kelley, Joseph, 61 Astle St.	Retired
Lisay, Amelia J., 173 Martin Rd.	Bookkeeper
McCausland, M. Edwedge, 14 Appletree Rd.	Housewife
McCoy, Eleanor, 4 Edward St.	Housewife
McCoy, Rose, 623 Main St.	Housewife
McAnneny, John, 343 Foster Rd.	Lineman
McGowan, William H., 69 Pleasant St.	Supervisor
McLaughlin, Eugene J., 25 Euclid Rd.	Clerk
Mahoney, William, 10 Crawford Drive	Clerk
Mannion, Regis, 2581 Main St.	Electrician
Massa, Joseph, 6 Benson Rd.	Clerk
Matley, Frank S., 6 Edward St.	Farmer
Minklein, Arthur A., 2254 Main St.	Ink Salesman
Mitchell, Richard, 51 Mystic Ave.	Truckdriver
Moccia, Anthony D., 10 Davis Rd.	Elec. Tech.
Monroe, Joseph, 820 East St.	Insurance Adjuster
Morris, James, 54 Dewey St.	Fireman
Nash, Harry L., 1415 Main St.	Chauffeur
Nicholls, Howard E.,	Tewksbury Hospital Attendant
Noyes, Adele, 290 South St.	Housewife
Nugent, Joseph, 7 California Rd.	Draftsman
O'Connell, Esther M., 142 North St.	Tel. Operator
O'Connor, Daniel G., 1314 Shawsheen St.	School Principal
Patenaude, Henry J., 217 No. Billerica Rd.	Interior Decorator
Pike, Alice A., Main St.	Retired
Proverb, Mary, 310 Brown St.	Housewife
Querze, Louis, 10 Benson Rd.	Machinist
Ray, Thomas D., 250 South St.	Boilermaker
Ronan, Norman, Tewksbury	Hospital Attendant
Sheedy, William C., 4 Coburn Ave.	Mailman
Sheehan, Warren, 21 So. Oliver St.	Investigator
Sherwood, Bernard H., 1512 Andover St.	Mechanic
Snook, Lester B., 12 Oak St.	Salesman
Spencer, Eleanor, 8 Edward St.	Housewife
Stevenson, George, 24 Franklin St.	Laborer
Strong, Marion K., 2 Oliver St.	Housewife
Sullivan, James, 387 Chandler St.	Government Clerk
Sullivan, Joseph, 15 Charlotte Rd.	Postal Clerk
Sutherland, Mary M., 241 South St.	Housewife
Sweeney, Mildred I., 12 Appletree Rd.	Housewife
Sweeney, William J., 12 Appletree Rd.	Sailmaker
Thing, Leroy, 209 Marston St.	Fireman
Thomas, Regina, 1 Oak St.	Housewife
Treadwell, Harry, 74 Summer St.	Retired
Walsh, Leo T., 10 Sullivan Parkway	Postal Clerk

Wells, Beatrice, 260 Whipple Rd.	Housewife
Wheatley, Dorothy M., 4 Dirlam Circle	Housewife
Whelan, Eleanor C., 5 Florence Ave.	Housewife
White, John, Jr., 43 Mystic Ave.	Carpenter
Whitney, Donald E., 14 Easement Rd.	Gas Station Attendant
Willis, Evelyn, 90 Ballard St.	Housewife
Wing, Raymond, 15 Patriot Rd.	Roofer
Youney, Harry, 56 Patten Rd.	Iron Worker

Cordially,
 BOARD OF SELECTMEN
 Joseph J. Whelan, Chairman

REPORT OF BOARD OF REGISTRARS

H. A. Fairbrother, Chairman

During 1960 registration of voters was carried on during office hours of the Town Clerk and by eight public registrations. There was a net gain of 1153 Voters in the three Precincts. At the close of the year: Prec. 1—2724; Prec. 2—2036; Prec. 3—1816; Total 6576.

The annual listing of all inhabitants 20 years of age and over was carried out under the supervision of the Registrars and the 1960 street list compiled. Voting lists were checked and corrected.

Women married prior to January 1st must re-register under their marriage name. New residents are requested to notify the Board of Registrars on the date on which they become residents; any change of residence within the Town should also be brought to the attention of the Town Clerk's office.

REPORT OF THE TOWN CLERK

John E. Hedstrom

VITAL STATISTICS

Births	413
Marriages	101
Deaths	79
Burial Permits	23

TOWN STATISTICS

Population	15,902 (unofficial)
Uniform Code Record	514
Licenses — Dogs	1,274
Licenses — Sporting	715

Chapter 46 Section 15: The Town Clerk will furnish blanks for returns of births to parents, householders, physicians and registered hospital medical officers applying therefor.

FINANCIAL

Fees to Town Treasurer	\$2,855.50
Dog Licenses to Town Treasurer	2,741.50
Sporting Licenses to Commonwealth	2,290.50
	<hr/>
	\$7,887.50

BOARD OF APPEALS

Leo D. Chibas, Chairman

During the entire year there were forty-two appeals heard at public hearings, an increase of ten hearings over the previous year.

With new by-laws being passed all the time, imposing stricter regulations, the board expects numerous appeals in 1961.

The board has endeavored to judge each case on its individual merits and circumstances surrounding it, and to render a decision as fair as possible to all concerned.

We would like to take this opportunity to express our gratitude to Mr. Jeremiah F. Murphy, Jr. and Robert Flucker who served on our board for several years. Mr. Murphy and Mr. Flucker freely gave their time and effort and helped immeasurably to dispose of all petitions presented to us fairly and consistent with the best interest of the Town.

HISTORICAL FACTS PERTINENT TO TEWKSBURY

(The following notes were collected and compiled by Harold J. Patten, who has come to be known as the unofficial historian for the Town of Tewksbury. Mr. Patten has spent considerable time in delving into the early history of the town and, because it is felt that the facts he has ascertained will be of general interest, they are herewith presented.)



THIRD TOWN HOUSE — TEWKSBURY TOWN HALL

(Photo taken about 1938 to 1940)

Our "Mother Town," Billerica, was first called Shawshin and when incorporated the name was changed to Billericay. The acreage included land on the north to the Merrimack River, on the west to the Concord River, and on the east to Andover and Wilmington. Nine thousand acres of this area later became Tewksbury.

In 1660 the Andover Highway was laid out from the Billerica Meeting House to the Andover Meeting House (in Tewksbury, Shawsheen Street). In 1661 Content Highway (Pattenville Road) went to Globe Hill, now the site of the Tewksbury Hospital. This highway went over Heath Brook and Strongwater Brook to the Andover Meadow. There was also a highway from Billerica to

Samuel Hunt's Garrison House near Hunt's Falls at the Merrimack River. A Country Road also was in existence from Hunt's House to the Andover line (Andover street).

The "Widow Winslow's Grant" (widow of the first governor) was 3,000 acres near the conflux of the Concord and Merrimack Rivers. Later, 500 acres was set aside as the Wamesit Reservation, the home of the Pawtucket or "Praying" Indians.

The original grants were the property of the Massachusetts Province, and the Cambridge Church (700 acres). Three land grants were made available to the inhabitants of Billerica, the third grant being a meadow division in 1665 in the great meadow northeast of Prospect Hill.

There were several burying grounds (Tewksbury area): South Burying Ground dating from 1714; the Northwest Burying Ground (later the Hunt-Clark Cemetery) dating from 1708, and one later known as the Old Center Burying Ground (East Street) where the first burial was in 1704.

Samuel Hunt, who is recognized as the "Father of Tewksbury," purchased in 1691 about 500 acres from the Winthrop grant for his settlement. In the year 1725, Mr. Hunt and several others petitioned the General Court this be aside as a separate town (no action was taken). Again in 1729 they submitted a bill to establish the Wamesit Parish. This was granted, provided that within three years a Meeting House would be built for public worship and minister secured with provision for his comfortable and honorable support. This was not done. Had these provisions been complied with, our town would have been named WAMESIT. Later, Samuel Hunt and others again petitioned to be set aside from Billerica, and on December 23, 1734 the TOWN OF TEWKSBURY WAS INCORPORATED with about sixty families.

THE FIRST MEETING HOUSE

The first Town Meeting was held on January 14, 1735 and the following month they voted to build a new Meeting House. In May 1735 they appointed a committee, and chose Mr. Enggah (ye artis) to find the center of the town, and in July they voted to have preaching in the town at the house of Serg. John French (off Andover Road - later Livingston Street).

During the early years, the established church of the Province was the Church of Christ. Thirty-four of our people signed the Church Covenant.

The Town Meeting in 1736 was held at the house of William Kittredge. They adjourned to the center to the new location of the Meeting House on the land of Nathaniel Richardson, near a small pine tree marked "R", (the site was given by Mr. Richardson). The

sum of two hundred pounds was voted for the building of the Meeting House. In September 1736, a fast day was appointed for the calling of a minister. Mr. Sampson Spaulding, a graduate of Harvard, and a resident of Chelmsford, was called as the first Town Minister.

Taxes were specified as the Ministers Rate, Province Rate, and Town Rate. All citizens were assessed according to their ability to pay.

The first road laid out was on the North side of the Meeting House (East Street), running west by the Great Swamp (Old Boston Road), to the road leading to the Samuel Hunt house from Billerica (possibly Boylston-Fairmount Streets), and eastward to Globe Hill.

The Town Book of Records tells of the acceptance of Bridle Paths, and other paths "as now trod," described as coming from the gate of to the road that leadeth to the Meeting House. (All roads later so described.)

The Meeting House had a gallery on the sides and back; there were two stairways—one for the women, and one for the men. Even married couples and their children were separated. Many entries occur in the Town and Church records relative to the constant repairs needed, the method of seating the people, sale of pews and other items of interest. There was no heat in the building, hence, town meetings were usually adjourned to neighboring homes. There was a Sabba-Day House off the East-West highway in (Fairlawn) built by an ancestor of Mr. Melvin G. Rogers where persons attending worship could gather during the hours of intermission to have their lunch, and put the coals from the fireplace in the foot stoves. Others went to the homes of friends and neighbors.

The relationship between the Rev. Sampson Spaulding and his people was one of unbroken harmony. On Thanksgiving Day, in December 1792 during public service, Mr. Spaulding suffered a shock. Sometime afterwards a committee appointed by the town, met with Mr. Spaulding and agreed on a yearly settlement from the town for his natural life. On December 16, 1796 Rev. Sampson Spaulding passed away and his was the first burial in the New Cemetery across the street from the Old Burying Ground, now the "Old Section" of the Tewksbury Cemetery Corporation. Thus closed the tie between the first pastor and his people of nearly sixty years duration.

THE SECOND MEETING HOUSE

In 1818 the town voted to build a new Meeting House. In 1819 a committee was appointed to secure a site and in 1822 the town voted to build a Meeting House on the land of William Brown Esq. However, Mr. Brown was not inclined to sell, so the town purchased one acre across East Street, opposite the First Meeting House, said

land belonging to Dr. John Spaulding for the sum of \$175.00. NOTE: The Rev. Sampson Spaulding Homestead is now the residence of Mr. James J. Gaffney, Jr. The Rev. Jacob Coggin Homestead on Pleasant Street is now owned by Mrs. Ethel Anderson. The land of William Brown Esq. referred to is that now owned and occupied by Mrs. Ethel Fairgrieve Jackson.

The Second Meeting House cost \$4,590.31. The pews sold for \$5,399.00, leaving a balance of \$808.69 which, with the sale of the old bell, was used to purchase a new one.

The Meeting House bell was rung to call the people to worship, it was rung in case of fire, or to broadcast an alarm — as calling the Minute Men and two companies on April 19, 1775, — and for deaths and funerals. The bell was tolled one stroke for each year of the departed's life, then a pause, two strokes for a male and three for a female who had passed away. The inscription on the bell read "To the living I call — to the grave I summon all." As early as 1746 ammunition was stored in the meeting house, later military equipment, used during the Revolutionary War.

THE FIRST TOWN HOUSE

In 1825 the town voted to build a Town House to do town business. The building was placed on the New Meeting House land near the line of William Brown Esq., and parallel with the front of the Meeting House. The size of the building was 30 x 40 feet with posts fourteen feet high. To the rear stood the Hearse House, and hearse owned by the town. In 1850 a small safe was purchased for the safe keeping of town records. In former years, all town and church records were kept in the homes of town officials.

SEPARATION OF CHURCH AND STATE

The townspeople voted to accept the Amendment to the Bill of Rights in 1831, which severed the existing tie between the Town and the Church. The vote was 98 in favor, 12 opposed. In 1841 all church property was transferred from the Town to the newly organized First Congregational Society.

THE SECOND TOWN HOUSE

In the year 1875 it was voted to build a new Town House to be 33 x 60 feet with posts sixteen feet high. This new Town House to be placed on the same site of the first Town House. The cost was \$4,139.70. The sale of the old house brought \$100.00 and the sum of \$700.00 was voted to purchase a fire-proof vault. Here town meetings and many social functions were held until October 13, 1918 when the CONGREGATIONAL CHURCH and TOWN HOUSE (Hall) were totally destroyed by fire. All records in the town safe and the vault were found in good condition.

THE PRESENT TOWN HALL (Third Town House)

In 1919 it was voted to construct a New Town Hall. The sum of \$8,000.00 was voted to purchase the Foster Estate, and on May 19, 1920 the TOWN HALL was dedicated. Total cost of land and buildings was \$80,663.72.

SUMMARY

This brief summary covering the first Two Hundred years of our town relative to the several Meeting and Town Houses is compiled from the History of Billerica, our own Town and Church Records, History of Middlesex County, Ye Towne Book of 1934, and family records.

In perusing the early records, one feels a sense of awe at the problems that faced our ancestors, and great admiration for their ability to meet them. Many pages are devoted to their efforts to provide schooling, to take care of the soldiers and their families, to provide clothing, food and homes for the poor and to build for the future. We may well feel proud of the Forefathers of Tewksbury.

The following verse was written by Mrs. Elizabeth Kittredge Tingley for publication in Ye Towne Book of 1934:

To the noble men and women
Our ancestors, brave and true,
Who, by their sacrifices, courage and loyalty
In both times of peace and war
Our Good Old "Town of Tewksbury"
Was established and preserved,
We render all honor and gratitude.

Harold J. Patten
January 1961

NEAR A PINE TREE
MARKED R:
STOOD



THE FIRST MEETING HOUSE ERECTED 1736

The bigness to be fourtyeight foot long and thirtysix foot wide & twentithree foot high between joyns.

Committe men Sam^l Hunt junr James Kittredg junr Nathan Shed
William Kittredg Abraham Stickney Stephen Osgood

FROM THE TEWKSBURY BOOK OF RECORDS 1735

THIS TABLET COMMEMORATING OUR FOREFATHERS WAS VOTED BY THE CITIZENS OF
TEWKSBURY IN THE YEAR OF OUR LORD ONE THOUSAND NINE HUNDRED AND SIXTY

THE FIRST MEETING HOUSE COMMITTEE

Harold J. Patten, Chairman

This committee, consisting of Harold J. Patten, James J. Gaffney and Frederick M. Carter, was appointed at the Annual Town Meeting in March 1960 in accordance with the adoption of Article 78, and herewith submits the following report:

After careful study of the Town Records of 1735 to secure the historical facts relative to the First Meeting House and the proper location for the Memorial, your committee placed with the Colmer Monument Works of Lowell, Massachusetts, an order for a granite slab measuring approximately five and a half feet high, four feet wide and two feet thick and through the Colmer Monument Works, the Bronze Tablet cast by the McGann Bronze Inc., of Somerville, Massachusetts, with the proper inscriptions according to our instructions.

This Memorial has been placed on the Common facing East Street in the Center of the Town on the site surveyed by a Mr. Enggah (ye artis) and two chain men, John Whiting and Nathan Shed. The committee named then was Lt. Daniel Kittredge, Samuel Hunt and John French.

A photograph of the Tablet made for the Town and shown in the Town Report and a mounted photograph to be placed in the Town Hall have been made by the Marion Studio of Lowell, Mass.

BOARD OF ASSESSORS

Austin F. French, Chairman

Value of Real Estate January 1, 1960	\$12,664,020.00
Value of Personal Property	3,407,008.00
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Total Value of 1960	\$16,071,028.00
Total Value of 1959	15,495.070.00
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Gain in Valuation	\$ 575,958.00

TOTAL LEVY FOR 1960

Town	\$ 2,341,205.35
State	6,356.02
County	26,022.29
Overlay Current Year	77,923.75
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Gross Amount to be Raised	\$ 2,451,507.41
Total Estimated Receipts and Available Funds	1,110,268.09
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Net amount to be raised on Polls and Property	\$ 1,341,239.32
Polls	\$ 7,344.00
Personal Property	282,781.66
Real Estate	1,051,113.66
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Total Taxes Levied on Polls and Property	\$ 1,341,239.32
Water Liens added to Taxes	1,357.52

TAX RATE 1960 — \$83.00

MOTOR VERICLE AND TRAILER EXCISE

Total Valuation	\$ 2,770,359.00
Amount of Warrants to Collector	177,523.37

TAX RATE 1960 — \$66.96

BOARD OF PUBLIC WELFARE

George A. O'Connell, Chairman

1960

ADMINISTRATION

In the past year the Board re-elected Mr. George A. O'Connell, Chairman. The Board decided, due to the many changes in the law during the past few years, to again summarize the various categories as well as report the current legislative changes.

Personnel in the department are employed under Civil Service. There are four employees: Director of Public Assistance, Social Worker, Junior Clerk Typist, and Junior Clerk Stenographer. Salaries paid, to both the members of the Board and the employees, for work performed on Old Age Assistance, Medical Assistance for the Aged, Aid to Dependent Children and Disability Assistance, are reimbursed seventy-five (75) percent — fifty (50) per cent by federal funds and twenty-five (25) per cent by state funds. The same method of reimbursement applies to all administrative expenses. The federal funds, by law, are set up in a revolving account and are restricted to use of the Board of Public Welfare for the purpose of administration. These funds are anticipated in the annual budget and are not raised by the town. The state's share is returned to the general fund and is used for any purpose by the town. This share must be raised by the town. However, even though it is raised it does not greatly effect the tax rate. The reason for this is that the Assessors pick up the state share as anticipated revenue based on the actual reimbursement of the prior year.

1. Old Age Assistance

This is a federally-sponsored state plan administered by law for local Boards of Public Welfare. It requires local Boards to aid aged persons sixty-five and over who have resided in Massachusetts for one year prior to application and have also resided in Massachusetts three out of the last nine years and who are in need. Need is established by applying the budgetary standards set up by the State Department of Public Welfare. Some of the other requirements are: citizenship, unless the person has resided in this country for twenty years or more; a person cannot have more than five hundred dollars (\$500.00) in the bank, or cash, savings bonds, etc.; and a lien is placed on property if applicant has an interest in such property.

The federal government reimburses the department \$47.50 a month for each case aided. The state pays two-third's of the balance

and the remainder is paid by the community aiding. If the person has not resided in town for five years, this amount is billed to the place he last maintained a residence for five years. If the person does not have five years' consecutive residence without aid, then the state is billed for the balance. The Board, in its budget request, does not include the federal share, as this amount by law is set up in a separate account and can be used only by the Board of Public Welfare for aid for Old Age Assistance cases. The Board, in its budget request, must raise the state and other cities and towns' share as this amount is reimbursed directly to the general fund to be used by the town. However, this does not adversely effect the tax rate as the assessors anticipate the reimbursement based on the actual payments made by the state and towns for this purpose in the prior year.

In 1960 many laws were passed that effected Old Age Assistance. The most important is the new program of Medical Assistance for the Aged which will be explained under that category.

After submission of the annual budget, the Board was instructed, because of a recent change in the law, to increase an item called Travel Allowance from \$2.50 to \$4.00 for each Old Age Assistance case. As no federal share will be available, the full amount will be an expense during the coming year. The state reimbursement on this item will be two-thirds. This change will represent an increase in the annual expenditure of \$1,600.00. As it was not known to the Board at the time of submission of the budget request, it could not be included.

During the past ten years this category has decreased from about 126 cases to the present 93. Two major changes appear to have caused this decrease. One is the increased payments paid by O.A.S.I. and the other is the new program of Medical Assistance for the Aged.

2. Aid to Dependent Children

Aid to Dependent Children is a federally-sponsored plan administered by law by local Boards of Public Welfare to aid children deprived of parental support who are in need. Need is established by budgetary standards set up by the State Department of Public Welfare.

The following are circumstances under which a child can be considered deprived of parental support — desertion or mutual separation for more than six months; divorce, legal separation; incarceration or disability of the parent for more than three months; and death. On remarriage, dependent children of a prior marriage who are in need can be considered on a limited basis for medical care, food, clothing, and personal care only, if otherwise eligible.

In this program, federal reimbursement is \$20.50 per child, state

reimbursement is one-third of the total expenditure and the town aiding is responsible for the balance of aid rendered. The Board does not include the federal share in its budget request. The town must raise the state share and the local share because the state's share is turned over to the general fund. The balance is a direct cost to the town aiding, as settlement is not involved in this program. During the year 1960 there were no changes in law that greatly effected this program.

3. Disability Assistance

Disability Assistance is a federally-sponsored state plan administered by law by the local Boards of Public Welfare. It requires local Boards to aid persons who have been declared permanently and totally disabled by the State Department of Public Welfare Medical Review Team and who are in need. Need is determined by budgetary standards set by the State Department of Public Welfare. The federal reimbursement for money expended in this category is \$41.50 per case and the town's share is a standard twenty-five (25) per cent of all the total cost. The balance is reimbursed by the State Department of Public Welfare. The same method of financing is in effect as on Old Age Assistance and Aid to Dependent Children. There has been a steady increase in this program since its inception in 1954 and it probably will continue to increase.

During the year 1960, the legislature passed a law which required the local Boards to include two new items on the budget for recipients of Disability Assistance. These two items are \$4.00 for Leisure Time Activity and \$2.50 for Travel Allowance. This represents an annual increase of about \$1,560.00 a year for these items. As the local Board was not instructed by the State Department of Public Welfare to include it in the budget until after the preparation of the budget estimates for 1961, it was not included in the above estimate.

4. Medical Assistance for the Aged

This is a new program and probably can be best explained by incorporating into this report excerpts from a letter submitted to the Finance Committee in conjunction with the budget request for the year 1961.

"In the budget request by the Board of Public Welfare for the year 1961, a new item called Medical Assistance for the Aged (M.A.A.) is included.

Changes made under the Social Security Act of 1960 established a new program of assistance under the Secretary of Health, Education and Welfare. The bill, as passed at that level, recognized a need for medical care for aged persons. As in all plans for assistance under the Social Security Act, the individual states set up

their own plan conforming to the general federal requirements. This must be done before states are allowed federal grants.

Under Chapter 781 of the Acts of 1960, the local Boards of Public Welfare in the various cities and towns are obliged to administer the program. As adopted by the General Court, briefly the program is as follows: Aged persons sixty-five or over who reside in the Commonwealth are entitled to medical assistance providing they do not have an income, if single, of more than \$150.00 a month or, if married, \$225.00 a month; and providing further that, if single, they do not have bank deposits, securities, cash on hand and/or similar assets amounting to more than \$2,000.00 or, if married, more than \$3,000.00. Persons eligible for this form of assistance shall be entitled to part or all of the cost of: (1) in-patient hospital ward care; (2) public medical institution services; (3) nursing home services; (4) physicians' services; (5) out-patient or clinical services; (6) nursing services; (7) physical therapy and related services; (8) dental services; (9) home health care services; (10) laboratory and x-ray services; (11) prescribed drugs, eye glasses, dentures, and other prosthetic devices; (12) diagnostic screening and preventative services; (13) any other medical care or remedial care recognized under the law of the Commonwealth; and (14) other medical care in accordance with the Department of Public Welfare Medical Care Plan.

In most instances, payment will be for medical care only and will be made direct to the vendor furnishing such care. The one exception is for persons in public medical institutions, chronic hospitals, and nursing homes. This group will be guaranteed for their own personal use, \$15.00 a month either by direct payment by the Board of Public Welfare or by utilizing the first \$15.00 of their income.

Reimbursement for care under this program is fifty (50) per cent of all monies expended reimbursed by the federal government, two-third's of the balance by the state, and the local community will assume the one-third difference. Under administration, it is fifty (50) per cent by the federal and one-half the difference by the state, and the local community will assume the twenty-five (25) per cent balance. Under the exception mentioned above (\$15.00), the state will pay two-third's of the total expenditure and the communities will assume the balance of one-third.

Until the end of the present year, notwithstanding any other provisions of any general or special laws in towns, payments for the purpose of this act may be made from appropriations previously voted by the town for Old Age Assistance purposes.

The bill also made several changes under the present Old Age Assistance law, the most important of which was to render ineligible for Old Age Assistance, any persons living in a public medical in-

stitution, chronic hospital, or licensed nursing home. These persons, by law, are automatically transferred retroactively to October 1, 1960, from Old Age Assistance to Medical Assistance for the Aged. The reason for this section in the law is to gain additional federal reimbursement.

Unlike Old Age Assistance, which has a residence requirement of three out of the last nine years and one year immediately preceding application, and Disability Assistance and Aid to Dependent Children which require a year residence prior to application, the Medical Assistance for the Aged program has no period of residence in its provisions. A person can come in from out of state with the intent of making his home in some city or town in Massachusetts and immediately become eligible for this type of assistance.

This law also does away with the settlement requirement which is currently under Old Age Assistance and which placed the local share of aid on the town of settlement rather than on the place of residence.

When this particular program is given publicity, it will undoubtedly be an expensive one. At the present time, six applications have been received by the department for aid. The Board has attempted to estimate the cost of this program for the year 1961, but no reasonable figure could be arrived at. In light of the possibility of passage by the federal of additional amendments to the Social Security Act, which might eliminate from this program all persons falling under Social Security and, in turn, greatly reduce the expenditures under Medical Assistance for the Aged the Board felt that only a minimum expenditure should be figured under the Medical Assistance for the Aged program and the budget submitted for 1961 only includes those persons who previously had been on Old Age Assistance and who, by law, are currently on Medical Assistance for the Aged. The Board, in its budget request, in order to handle new applications and at the same time considering the effect on the tax rate when the possibility existed that it would be unnecessary because of future changes in the Social Security laws, requested that the Finance Committee include an additional \$20,000.00 in its own appropriation and allow a transfer to Medical Assistance for the Aged as, and if, necessary. The figure of \$20,000.00 is a flexible one and probably will be altered prior to the Town Meeting when more information both as to the numbers who will fall under the program as well as additional changes at the federal level will be available."

5. General Relief

This program requires local Boards to meet the community's statutory obligation to relieve a person in need. How this is done is left entirely up to the Board's discretion. Unlike the federal pro-

grams where the final decision rests with the state through an appeal process, the Board in General Relief has the final say. They, in their policies and decisions, attempt to reflect community thinking. This program should continue to decrease as new federal programs are adopted at the state level.

The financing of this program is a direct cost to the town. The only monies returned to the community because of this program are cases who have not resided in the community for a period of five years. On these cases, the total amount is either paid for by other cities and towns or by the state.

6. Other Cities and Towns

This item is set up to make payments to other cities and towns for aid rendered to persons who have a legal settlement in the Town of Tewksbury, whether the person is aided by the other town on General Relief or on Old Age Assistance. By legal settlement we mean the place where a person last resided for five consecutive years without aid.

SUMMARY OF CASES

	Open	Closed	TOTAL AIDED				
			1957	1958	1959	1960	1961
Old Age Assistance	15	37	126	122	124	115	93
Medical Assistance							
for the Aged	23	0	0	0	0	0	23
Aid to Dependent							
Children	18	15	21	22	26	25	28
Disability Assistance	8	4	14	10	16	18	22
General Relief	42	43	7	5	13	9	8
TOTALS	106	99	168	159	179	167	174

BOARD OF WATER COMMISSIONERS

Charles R. Carter, Chairman

Number of Services Installed during the year 1960	87
House Service Pipe Installed	6684 feet
2" Pipe Installed	821 feet
6" Pipe Installed	5898 feet
8" Pipe Installed	881 feet
8" Pipe Relocated	300 feet
Number of Hydrants Installed	6
Total Gallons Pumped during the year 1960	377,255,390
Total Number of Water Customers at the end of 1960	3242
Number of New Takers during the year 1960	94



CHESTER M. ROPER

Born in Tewksbury May 11, 1896
Died in Tewksbury December 1, 1960

**Faithfully served the Town as Road Commissioner
for twenty-four years, from 1936 to 1960.**

BOARD OF ROAD COMMISSIONERS

Chapter 81 and General Highway

Chapter 81 and Highway monies were expended on most accepted streets with oiling, patching and general maintenance being accomplished.

The following materials were used:

Gravel	11,000 yards
Sand	12,000 yards
Asphalt	91,659 gallons
Bituminous Concrete	694.00 tons
Peastone	650. tons
Storm drains	2200 feet
Catch Basins	20

Chapter 90 Maintenance

Chapter 90 Maintenance work was done on River Road, Shaw-sheen Street and Whipple Road, and North Street.

Chapter 90 Construction

Chapter 90 Construction took place on Shawsheen Street with section completed.

BUILDING INSPECTOR

Walter J. Pupkis

Building Permits issued in 1960

	Number	Estimated Cost
New Dwellings	63	\$ 744,500.00
Alterations and Additions	132	151,535.00
Business and Commercial	27	142,550.00
(New Buildings and Additions)		
Recreational Buildings	1	13,000.00
Renewal of Permits	3	
Gravel Removal	5	
Demolish Buildings	15	
Total Taxable Properties		\$ 1,051,585.00

Church and Parish Buildings	6	\$ 1,287,237.00
(New Buildings and Additions)		
New Town Building - Fire Station	1	25,900.00

Total Non-Taxable Properties	\$ 1,313,137.00
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Total Number of Building Permits Issued	253
Total Number of Building Inspections Made	446
Building Violations Found and Corrected	65
Received and Paid to Town Treasurer for Permits	\$ 1,608.00

FIRE DEPARTMENT

William A. Chandler, Chief

January 13, 1960

INSPECTIONS

Gasoline Storage	3
Oil Storage	200
L. P. Gas	72
Schools, Nursing Homes, etc.	52

FIRE REPORT

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Building	3	3	3	4	1	4		4	3	5	4	8
Dump				1	4	5	5			1		1
Brush	1	2	5	56	27	24	18	5	7	20	20	10
Chimney		1			1							2
Auto	1	3	3	3	3	3	1		1	2	2	2
False	2	6	2	1		1			1	2		
Resuscitator	2	5	7	2	3	2	4	2	7	5	2	5
Electrical	2	3	4		1	1	3	2	5	3		1
Accident	1	1				1		1	1	3		2
Oil Burners	2	2	1	3	3	1	1	1	1		1	3
Out of Town	1		1		4	2		4	1	1		2
All Others	6	7	3	6	10	13	6	4	8	12	5	3
Totals Monthly	21	33	29	76	57	57	38	23	35	54	34	39
Cumulative Totals	21	54	83	159	216	273	311	334	369	423	457	496

INDUSTRIAL COMMISSION

John J. Nolan, Chairman

The Industrial Commission is pleased to report continued progress towards the industrial development of the Town. We have had many conferences and visits with responsible industrial concerns and factory representatives and developers during the past year and we are extremely optimistic about our eventual industrial growth.

Last March at our Annual Town Meeting, with the cooperation of the various Boards and voters, we re-zoned the areas adjacent to new Interstate Highways 93 and 495, together with other locations deemed desirable for potential industrial growth. At the same time we adopted practical zoning By-Laws for these industrial areas. This year we seek minor amendments to these By-Laws which, in our opinion, will further enhance our position in the field of industrial development.

This Commission has compiled and distributed an excellent brochure of the Town and its advantages to industry. We have determined from responsible parties our electric, gas and water capacities available in the various sections of town for industrial use. We have participated in the Greater Lowell Area Planning and Development Commission through the Greater Lowell Chamber of Commerce and we trust that this participation will prove advantageous in future years.

We are confident that with the continued support of the townspeople and the Town Officials that actual industrial construction will be under way in the foreseeable future with all attendant benefits for Tewksbury.

LIBRARY TRUSTEES

Harold H. Sloan, Chairman

The Trustees of the Tewksbury Public Library call your attention to another huge increase in circulation. 1960 book circulation from the Library increased 6536 over 1959's figure of 17,785, making the total book circulation 24,321 or a grand total of 29,313 after the Bookmobile circulation is added. Last year's grand total was 22,298.

These figures might not appear too large to people who are familiar with city library circulation. But when you study the situation and discover that it is not uncommon for us to put out over 300 books at one library session and these to probably 150 card holders, you begin to get an idea of the immense volume of library business which is done in our small Library Room in the South wing of the Town Hall. Very often the Library is so crowded that all who wish cannot enter at the same time.

Meeting some of this increased patronage, the Trustees are again obliged to open the Library for an extra afternoon session which, if the proper authorities approve, will be on Tuesday of each week in the afternoon. This may help to take care of some of the overflow but it will never solve the problem.

Besides just book circulation, we also accomodate school children of all ages on their book lists and book studies required with their school work. A new encyclopedia has recently been added to the Library's reference books besides many so called Golden Books on Science, Literature and the Arts, all of which are helpful to your children in their education. The Librarians are only too glad to assist any child or person in their reference work.

A new separate building for our Library is the only solution to our present congested condition. A town such as ours with over 15,000 population needs a separate Library building, one which can accomodate children, teenagers and adults and furnish them with complete library facilities. All the other towns around us have libraries which are larger than ours, built to care for the town's library needs. Some of the towns are not as large as Tewksbury.

The Trustees are trying to do everything possible with our limited quarters to make it a good library, rendering service to the community.

The Trustees wish to publicly thank Mrs. Marion Carlson, Librarian; Mrs. Irene Coombes and Mrs. Ella Marshall, who so ably assist her, for their excellent praiseworthy and faithful service during 1960.

The Trustees respectfully request that the Articles in the Town Warrant, namely a Salary Budget of \$2,870.00, an Operation Budget of \$1,970.00, and a Capital Outlay of \$110.00 plus the money received from the licensing of dogs in the town, be approved and granted for the general maintenance and operation of the Public Library.

LIBRARIAN'S REPORT

Marion Carlson, Librarian

The following report is respectfully submitted. During the year 627 books were added: 269 Adult Fiction, 212 Adult Non-fiction, 116 Juvenile Fiction and 30 Juvenile Non-fiction.

The Librarian and Assistants appreciate the co-operation of the many patrons who return books and magazines when due and request the return of **books and magazines now overdue.**

The Library is open Tuesday and Thursday evenings from 6:30 until 9:00 P. M. and Saturday mornings from 10:00 A. M. to 12:30 P. M. and Saturday afternoon continuously from 2:00 P. M. to 8:00 P. M.

The Library is closed Legal Holidays and for the Annual Vacation in the summer.

CIRCULATION OF BOOKS AT THE LIBRARY

Tuesday Evenings

Fiction	5100	Biography	475
History	263	Science	475
Literature	199	Philosophy	54
Travel	148	Religion	47
Arts	143		
		Total	6904

Thursday Evenings

Fiction	3472	Biography	292
History	151	Science	396
Literature	134	Philosophy	20
Travel	89	Religion	31
Arts	93		
		Total	4678

Saturday

Fiction	9564	Biography	777
History	415	Science	1000
Literature	327	Philosophy	105
Travel	237	Religion	88
Arts	226		
		Total	12,739

Tuesday, Thursday & Saturdays	Total	24,321
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CIRCULATION OF MAGAZINES

American Home	33	Look	38
Atlantic Monthly	13	McCalls	19
Better Homes & Gardens ..	20	Mechanics Illustrated	33
Consumers Report	34	National Geographic	54
Coronet	45	Popular Mechanics	54
Good Housekeeping	40	Readers Digest	43
Harpers	15	Redbook	36
Hobbies	15	Children's Digest	23
Holiday	25	Humpty-Dumpty	25
Ladies Home Journal	22	Yankee	17
Life	115	Others	18

Total 737

Again this year a Bookmobile from the State Regional Library Center at 133 Main St., North Reading, Mass. made three stops monthly in Tewksbury: Shawsheen School, North Street School and Andover St., North Tewksbury. The circulation from that special service is as follows:

Adult	813
Juvenile	4179
Total	4992

This Bookmobile circulation combined with Tewksbury Library Circulation totals 29,313.

PLANNING BOARD

Robert W. Barron, Chairman

A number of additional Industrial Areas were set up by the Town. These new areas should entice industry to locate here.

Some effort has been made to use the new Section C of the by-laws (3 permits to build per year by each builder but not over 50 houses in a year.)

Survey work has been started on the "Foster's Corner" project.

A large sub-division was granted in North Tewksbury and the sub-divider has proceeded to follow sub-division instructions to the satisfaction of the Board.

The Board has proceeded with the sewerage survey which includes the areas in town which are heavily populated.

The Board has attended meetings with other Boards and also has attended Area Planning meetings with Lowell and surrounding towns.

A number of hearings have been held throughout the year with a good attendance by the residents of the town. This shows that keen interest is being taken pertaining to Zoning.

PLAYGROUND COMMISSION

The present members of the Playground Commission are: Wilfred P. Breen, Chairman, John P. Connolly, Albert E. Copeland, Norman DeMarais, Gerald Rideout, with Francis X. Flanagan as Recreation Director.

The tremendous increase in our population has brought about many problems which are made obvious by the many articles in this and previous town reports. However, the good people of this town have always faced up to the situation at hand and democratically voted what it felt was best for the town. Not the least of these is the concern for, and the recreation of, the children of the town. Due to this growth within the last few years, the problems of adequate playgrounds, game areas, and supervised recreation programs for the youth of our community has, in turn enlarged itself to a point of public awareness of the importance of recreation as a counterbalance to the complexities of modern living. The town authorized the setting up of a recreation director under the Playground Commission. This action has stimulated a sincere interest in youth activity and will ultimately realize a recreation program to meet the growing needs of the people and the recreational needs of the children.

Our aim is to develop and maintain throughout the year, a program of leisure time activities, recreational in nature, that are physically wholesome, mentally stimulating and socially sound. The content of this program consists of such activities as sports, recreational games, arts and crafts, hobbies and special events, all on the spectator and participant level. The activities were meaningful, selective as to kind and conducted for specific outcomes that will enable the ultimate realization of the program's aim.

The most significant development in 1960 was the marked increase in the number of children participating in our activities. Summer programs have seen marked increases in popularity and the innovation this winter of seasonal sports has exceeded our expectations. We plan to continue adding to this wholesome recreation with some special activity for retarded children incorporated into our recreation framework for which financial assistance could be acquired from the state.

Organizations working within the framework of the Playground Commission, under their own supervision include the Little League, Minor League, and Babe Ruth League. The number of boys embraced in these organizations has risen from the initial sixty boys to a figure in excess of three hundred with plans to further increase the number to a point where every boy, so inclined, will be included. Another major development is the support of this program given by individuals and local organizations which are making available land in various sections of the town so that this program can realize its end.

The Playground Commission feels that authorization to and the hiring of a Recreation Director was a necessary move and one in which dividends have already been many through this form of supervised recreation. Mr. Francis X. Flanagan was appointed director and the youth of the town will attest to his devotion. He is a teacher in the school system and a resident of the town with his master's degree from local colleges where he excelled in physical education and athletics.

Mr. Flanagan and his staff did a tremendous job during the summer months which is attested to by the fact that over five hundred boys and girls were not only registered, but took active part in the many activities. The sports enjoyed are common to most recreation programs but an arts and crafts program, if not initiated, was pushed and at this time we hope to make it a year round activity.

The boys and girls who attended were exposed to a variety of arts and crafts projects. The art activities offered to the children were designed to stimulate the imagination of the children and further, to show the child how, by working creatively with his hands, he can spend his leisure time to best advantage. Children of all ages were invited to participate in this phase of the summer program and a great deal of interest was shown at each playground. The art projects were presented by the playground instructors and were generally carried over for two or three afternoons. Results were very gratifying.

The more immediate rewards were the expressions of pride on the faces of the youngsters when they completed their projects.

A wide variety of activities were offered to the children such as hooked rugs, potholders, water colors, paints, clay modeling, and puppet making to name a few. A highlight of the program was the lamp-making presented by Barbara McCarthy, of the Merrimac-Essex Electric Co. Observations by the playground instructors indicated that this phase of the summer program could be expanded with resulting benefits to the children of Tewksbury and, as noted above, plans are for continuing this program year round.

The playground commission wishes to acknowledge the friendly and enthusiastic response given this program. It feels the time and effort put forth by the playground instructors, through our Recreation Director, exceeded any monetary returns which may have been realized. We wish to thank the men and yes, the women too, for giving up of their time on behalf of the many baseball teams. Certainly these teams which represented the town in the Tournament play with other towns and cities enhanced the name of Tewksbury, in continuing their winning tradition—winning both on and off the field. Also a large portion of these activities would not be possible without the assistance, help and encouragement of Mr. Thomas Saunders, Supt. of State Hospital who certainly must be "one of the best friends" the youth of Tewksbury has. Finally, it is only through you, the people of Tewksbury, that this program is at all possible.

POLICE DEPARTMENT

John F. Sullivan, Chief

Ambulance Calls	68
Auto Accidents Investigated	239
Bad Checks	2
Bank Service	229
Bicycles Recovered	16
Bicycles Stolen	15
Breaks Investigated	75
Burglar Alarms Checked	53
Car Registration and Ownership Transferred	681
Cars Recovered	9
Cars Stolen	13
Complaints Received and Investigated	1518
Defective Equipment Tags Issued	153
Dog Bites Investigated	119
Dogs Reported Missing	52
Dogs Struck by Cars	147
Doors and Windows Found Open	186
Family Trouble	88
Fires Policed	149
Funerals Policed	30
Hearings at Office	36
Injured Animals Shot	23
Investigations for Other Police Departments	73
Licenses Issued to Carry Firearms	74
Lights Out, Poles and Wires Down	72
Lost Property	\$454.46
Lost Property Recovered	\$135.46
Malicious Damage to Property	\$422.60
Messages Delivered	256
Missing Persons Reported	113
Missing Persons Returned	113
Monies Recovered	\$599.00
Monies Stolen	\$888.00
Operators License Suspended	205
Other Emergencies	109
Parking Violations	47

Permits Issued, Work Sundays	5
Permits to Solicit	4
Persons Admitted to Mental Institutions	2
Property Checked	261
Prowlers Investigated	75
Public Functions Covered	104
Registration Plates Checked	365
Registration Plates Turned Over to Registry	10
Safe Breaks	1
Slippery Streets Checked	35
Stray Dogs Reported	13
Sudden Deaths Investigated	7
Summons Served	288
Suspicious Cars Checked	141
Suspicious Persons Questioned	26
Transported to Hospitals	196
Value of Stolen Property	\$14,786.00
Value of Stolen Property Recovered	\$15,332.00
Vehicles Towed Off Streets	31
Violation Notices Sent to Registry	64

DISPOSITION OF CASES

District Court and Superior Court of Lowell

Superior Court of East Cambridge

Dismissed	4
Filed	15
Fined	77
For Other Police Departments	1
Guilty	170
Not Guilty	6
Pending	10
Released	37
Armed Robbery	1
Assault and Battery	5
Attaching Wrong Plates	3
Breaking and Entering in the Daytime and Larceny	5
Breaking and Entering in the Night Time and Larceny	9
Breaking and Entering in the Night Time with Intent to Commit a Felony	1
Delinquent Child	1
Disturbing the Peace	2

Drunkenness	37
Drunkenness Complaint	28
Failing to Display an Inspection Sticker	1
Failing to Slow Down at an Intersection	1
Failing to Stop at Stop Sign	1
Failing to Stop for a Police Officer	7
Failing to Stop for a School Bus	1
Failing to Use Right Name	1
Indecent Assault and Battery	1
Illegal Sale of Alcohol to a Minor	2
Kidnapping	1
Larceny	11
Larceny from a Building	3
Leaving a Scene after Causing Property Damage	1
Malicious Damage to Property	1
Non Payment of Wages	4
Non Support	2
Operating after Suspension of License	6
Operating So As to Endanger	10
Operating Under the Influence of Alcohol	18
Operating Uninsured Motor Vehicle	4
Operating Unregistered Motor Vehicle	3
Operating Without Authority of Owner after Suspension of License	1
Operating Without Authority of Owner after Suspension of Rights to Operate	1
Operating Without a License	6
Passing Where View is Obstructed	2
Participating in an Immoral Show	2
Presenting an Immoral Show	1
Stubborn Child	1
Threatening	3
Trespassing on Real Estate	5
Unlawful Use of Motor Vehicle	4
Unnatural Act	1
Vagrancy	6
Violation of Dog Laws	5
Violation of Probation	2
Violation of Speed Laws	17
 Total	 228

TOWN COUNSEL

Warren W. Allgrove

One of the most troublesome problems, involving administration and enforcement of your zoning by-law, resulted in a decree against Kenneth R. Thuillier et ux concerning the trailers on Astle Street, in which a mandatory injunction issued ordering the defendants to remove the trailers involved. This decree was appealed from and is presently pending before the Supreme Judicial Court of the Commonwealth. It involved the highly technical question of the proper publication of the earlier trailer by-law and is, of course, of no moment insofar as the present zoning by-law relating to trailers adopted at your last annual town meeting. It does indicate, however, the position of the Superior Court in relation to trailers and violations of the zoning by-law concerning the same. It is true that each violation involving a trailer, or an alleged violation, must stand on its own facts, and your board has the difficult problem of determining which cases warrant the expense of legal action, to say nothing of the time and effort necessary to prosecute the same.

Your Town Counsel, as ordered by the Board of Selectmen, instituted an unusual action appealing from a decision of the Board of Appeals from a variance granted to a land owner, which was subsequently settled by agreement of all the parties and town officials involved. For those who did not understand the action, it may be well to point out that the matter was called to the attention of the Board of Selectmen at or just before the final date for commencing legal action and that a nominal sum was involved to hold the rights of all the parties pending conferences to determine the effect of the variance upon subsequent policy. This was accomplished and the matter thoroughly ironed out.

Your Building Inspector with the Town Counsel prosecuted one violator of the building by-laws in the Lowell District Court, which resulted in a fine. The action taken is in the nature of a warning that the building by-laws have teeth, and in case of a deliberate or continued violation, fines may be imposed by the District Court in the nature of a penalty.

Your dog officer with your town counsel prosecuted several persons for delinquency in failing to pay their dog license fees, and after several warnings, which a very few persons failed to heed, convictions were obtained in the Lowell District Court. The dog officer, prior to taking this action had warned the parties and the Lowell District Court had sent out summonses asking them to appear. Those who did appear and made arrangements to pay their

dog license fees had the matters dismissed. A very few who disregarded all notices and summonses were arrested on capias warrants and confined until their matters were disposed of by the court. This may seem harsh in some respects, but the dog officer is charged with this responsibility and duty, however disagreeable. He has exercised this authority reasonably and has sought court action only as a last resort.

The several matters involving money retained by the town for uncompleted work at the Heath Brook School from the general contractor, Morris & Sons Construction Company, and the sub-contractors have been adjusted satisfactorily to the 1954 School Building Committee. After many conferences with the architect, committee, and expert consultants, responsibility for uncompleted work was determined, and the money matters adjusted. This should be completed shortly, and the legal action involved in the lien filed against the town will be terminated.

Two small property damage matters are still pending, and a new action involving the enforcement of the new trailer by-law will soon be commenced.

I have attempted to be available for conferences with your board and the several town boards and committees upon request. Total amount paid to your town counsel for court appearances, opinions, and conferences, \$2,420.00.

This does not include court fees or other disbursements for services of writs or summoning of witnesses.

TREASURER

William J. O'Neill

Cash on hand, January 1, 1960	\$ 467,985.00
Receipts to December 31, 1960	3,110,148.40
	<hr/> \$ 3,578,133.40
Paid on Warrants drawn by the Town Accountant to December 31, 1960	\$ 3,223,653.23
Balance at Merchants National Bank of Boston	5,000.00
Balance at Union National Bank of Lowell	12,031.77
Balance at Middlesex County National Bank of Lowell	337,448.40
	<hr/> \$ 3,578,133.40

For details of receipts and expenditures see Report of the Town Accountant.

TREE AND MOTH DEPARTMENT

Walter R. Doucette, Tree Warden

During the year this department handled many calls for assistance in the control of insects. Two insects which are making great gains are the termites and fleas. I would like to take a little time to explain each of these:

Termites can become troublesome in any area where there is good drainage or a sandy soil condition. These areas which I have been called in on, in most part, are in the new developments. The source of trouble has come about by contractors burying scrap ends of waste lumber along foundations. It takes many years for termites to get a good start. The only sign of detection is when the winged adults swarm. One would only become aware of their presence when the swarms are in great number. By this time the termites are well established, and control should be started. They are not too difficult to control if the proper method is applied. The insecticide commonly used is chlordane. I will be glad to assist anyone who requests further information.

The flea has become quite troublesome in many areas. Any hairy animal is a good host. The flea can only live on hair, any kind of hair. Once they are established in a home a thorough cleaning must be done. In my association with this pest, I have found that they cannot be tolerated too long. Three percent D.D.T. is enough to control this insect. Any further information can be had by calling this department.

The natural parasite of the Oak-leaf Miner all but eliminated the miner. The control of this insect was almost impossible due to the hatching and timing of application of the insecticide.

I would like to thank the town meeting for the approval of a chipper. This machine almost made half its net worth on the Pleasant Street sidewalk and the Chapter 90 work on Shawsheen St.

There is nothing new to report on the Dutch Elm disease. Only to try to keep up with removals.

Poison Ivy and brush control projects were carried on as long as the money held out.

More home owners took advantage of our tree planting program this past year. Any information requested will be furnished by this department.

I would like to express my appreciation for the vote of confidence which I received in last March's election.

Observe Arbor Day the last Friday in April.

"Plant a tree and make Tewksbury green."

WIRE INSPECTOR

Patrick Canavan

My report for 1960 is as follows:

197 permits issued for a total of \$764.50 in fees.

PRELIMINARY REPORT OF THE JUNIOR HIGH SCHOOL BUILDING COMMITTEE

This Committee, established under Article 1 of the Warrant for the Special Town Meeting of September 28, 1960, submits the following preliminary report.

On motion of Mrs. Ruth Anderson of the School Planning Committee it was voted "to appoint a committee of five members to be known as the 'Junior High School Building Committee' and authorize and empower said committee to obtain preliminary plans and specifications for a Junior High School building with facilities and to recommend a site for said school; and to do and take any other action in connection therewith necessary, proper and incidental to carry out the foregoing, or take any other action in relation thereto."

This committee, appointed by the Moderator under Article 1, is composed of the following: John A. Baker, Chairman, David J. Beattie, Frank D. Carter, Victor N. Cluff, and John H. Hart.

The committee held its first meeting on November 9, 1960. The following were elected officers: Vice Chairman, David J. Beattie; Clerk, John H. Hart; Treasurer, Victor N. Cluff; Publicity Director, Frank D. Carter.

The first problem was an attempt to determine the extent of additional facilities required. At the time the Tewksbury Memorial High School was built, it was planned that the Ninth Grade would have to be moved to the Junior High School by 1963. Therefore, it now appears that 300 pupils in Grade 9 will have to be housed with Grades 7 and 8 at that time, which would make a school population in the Junior High School of about 1,000. Furthermore, grades of over 400 are moving through the elementary schools leading to the forecast that Grades 7, 8, and 9 will total about 1,200 by 1966.

The second problem was to decide on the most desirable location for Junior High School facilities. Many sites were examined. Using as a guide the specifications of the Massachusetts School Building Assistance Commission two possible sites were selected for final consideration. A site on State-owned land was chosen to begin tests to determine whether it meets the requirements of size, centrality, freedom from hazards and noises, safety and ease of accessibility, and adaptability to development. Dana F. Perkins and Son, Inc., Surveyors, was retained to prepare a plan of the site, and arrangements with Massachusetts Department of Public Health engineers were made to run percolation tests for sewerage and drainage design. The data will be presented to the School Building Assistance Commission with the request that the site be approved for a Junior High School.

In order to obtain the State-owned land for a school it is necessary to secure the favorable recommendations of the Superintendent and Board of Trustees of the State Hospital, submit a bill in the Legislature, secure a favorable action in the House and Senate, secure the signature of the Governor, and complete formal transfer of the land. Preliminary steps have been undertaken to forge this chain of events.

The third problem was the selection of an architect. All applications received by the committee were screened and 7 architects were invited for interviews. Several recently completed schools were visited. The architect who designed the Memorial High School was felt to be eminently well qualified and S. W. Haynes and Associates, Inc. was retained to make studies and prepare preliminary plans and cost estimates.

Upon receipt of the plans and estimates, and after adequate study, the Committee will report its recommendations.

The Committee has submitted articles for action by the Town at the Annual Town Meeting, March 4, 1961. Favorable action by the Town will speed completion of sorely needed additional Junior High School facilities.

JOHN A. BAKER, Chairman

BOARD OF HEALTH

Thomas A. Abbott, Chairman

During the past year the Board of Health meetings were held on the third Tuesday of every month starting at 7 o'clock P. M. in the Selectmen's office. New offices are now being constructed in the lower Town Hall where the Board feels it will have adequate space to store its equipment, records, and medical supplies needed for its clinics. Present plans call for meetings to be held at the same time and any change will be made public well in advance for those who wish to attend the meetings.

During the past year 8 clinics were held. There were 3 polio, 4 D.P.T. and 1 small pox. These clinics were conducted by Mrs. Helen R. Kelley, R.N., health nurse, with the cooperation of the Board of Health physician, Jose M. Ruisanchez, M.D. It is certainly gratifying to observe the progress that is being made in the area of control and prevention of diseases. The Board would like to thank the school nurses, high school students, and all others who contributed to the success of these clinics. For the second year no new cases of polio were reported.

The dental program in the schools has been expanded to include the services of Dr. Richard Cushner and Dr. E. M. Canellakis, and Mrs. Shirley Recks, Dental Hygienist. Approximately one thousand cleanings and examinations were given to Grades I through III. Those children having defective six-year molars were referred to the school dentists for permanent fillings. The Board provides for these services for the community in its annual budget request. Accordingly, students are charged a small fee to help meet part of the expense of the program. The money that is received is returned to the general treasury.

There were 1906 determinations made on samples of milk and cream by sanitarian Robert W. Rimbach, assuring residents that the high standards of the Department of Health are being met. There were 19 samples of water analyzed for drinking or bathing purposes. In this regard, the Board has informed the State Department of Health relative to the unsanitary conditions which existed in the Shawshen River last summer. 402 inspections were made of eating and food-handling establishments. Reports of each inspection were made to the Board by the inspector with accompanying recommendations where necessary. The Board wishes to acknowledge the cooperation extended the inspector in this regard.

Mr. John F. McCormack, Jr., sanitary and plumbing inspector, is available at the Town Hall on Monday, Wednesday and Friday mornings, from 8 o'clock to 9 o'clock. Arrangements for plumb-

ing inspections can be made at this time. Also, complaints on sanitary conditions, except for instances of emergency, should be referred to the sanitary inspector's office during these hours.

The Board hopes to have better results this coming year with its mosquito control program. Bids for aerial spraying have been let early hoping for a favorable price. The weather, however, has a great deal to do with the effectiveness of the program and the only permanent relief from this problem would seem to lie in a comprehensive drainage program.

In closing, the Board wishes to express its thanks for the cooperation it has received in putting into effect its program for 1960. It is also aware of the many problems yet to be solved, including the selection of a permanent dump site, the latter having been the subject of numerous meetings. It is our hope that these problems will be resolved in 1961.

BOARD OF HEALTH — PLUMBING INSPECTOR

John F. McCormack

The following activities of the Plumbing Inspector, who also serves as Sanitary Inspector, are herewith reported.

	Plumbing Insp.	Sanitary Insp.
Time spent at office	150 hours	150 hours
Inspection Time	150 hours	152 hours
Telephone Calls	100 hours	150 hours
Investigation of complaints		250 hours
Mileage Covered	715 miles	1400 miles

BOARD OF HEALTH — DENTAL CLINIC

Shirley Recks, Dental Hygienist

The Dental Clinic operated under the direction of Dr. Stone from January 6, 1960 until May 13, 1960. During this period 1099 children were screened and 102 fillings and 14 extractions were made. Ninety dollars was collected in fees.

In September 1960 an entirely new program was set up. The hygienist cleaned and examined the teeth of children in the first three grades only. Those having defective six-year molars were

referred to the School Dentists for permanent fillings. Two new dentists, Dr. Richard Cushner and Dr. E. M. Canellakis, were engaged by the Board of Health to work one day a week each. As of December 22, 1960 there were 85 fillings in permanent teeth and 3 extractions.

From February 1960 to December 1960, the Dental Hygienist performed 914 cleanings and turned into the Town Treasurer \$769.00 in fees.

BOARD OF HEALTH — PHYSICIAN

Jose M. Ruisanchez, M. D.

Diseases Reported:

Meninngitis	1
Dog Bites	133
German Measles	3
Chicken Pox	3
Scarlet Fever	1
Polio	0
Whooping Cough	1
Encephalitis	3
Tuberculosis	2
Salmonellosis	1

Licenses Granted:

Stores — Milk and Cream	29
Vehicle — Milk and Cream	23
Milk Pasteurization	3
Slaughtering	1
Manufacturing Ice Cream	1
Trailer Park	1
Overnight Cabins	1
Motel	1
Kindergarten	1
Rubbish and Garbage Removal	1

BOARD OF HEALTH — SLAUGHTERING INSPECTOR

John Grey

	Cows	Calves	Hogs	Sheep	Goats	Total
Jan.	63	11	87	6	0	167
Feb.	58	7	54	4	0	123
Mar.	83	1	41	0	0	125
Apr.	80	5	30	0	0	115
May	77	1	15	0	0	93
Jun.	76	1	3	0	0	80
Jul.	47	0	0	0	0	47
Aug.	78	10	1	0	0	89
Sept.	74	8	17	0	0	99
Oct.	79	14	53	5	0	151
Nov.	90	14	64	0	0	168
Dec.	63	4	46	2	0	115
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Totals	868	76	411	17	0	1372

BOARD OF HEALTH — PUBLIC HEALTH NURSE

Helen Kelly, R. N.

During 1960, 8 clinics were conducted by the Board of Health. These were as follows:

Polio Clinics May 25, June 22, November 2
DPT Clinics June 8, July 27, August 3, August 31
Smallpox Vaccination May 4

Tuberculosis control was exercised through follow up of discharged patients and reporting of Mantoux tests.

Other activities assigned included time spent at St. William's School in Mass. Vision and Audio testing and necessary follow-up. In addition assistance was given to Dr. Ruisanchez when necessary.

REPORT OF TAX COLLECTOR

William J. O'Neill

	1960	1959	1958	Previous Year
MOTOR VEHICLE EXCISE				
Balance January 1, 1960		\$ 67,919.57	\$ 9,149.85	\$ 13,502.72
1960 Commitments	\$177,523.37	22,512.37
Refunds	2,063.65	1,904.81	10.55
Collections	99,640.26	77,315.34	3,548.15	3,498.57
Abatements	10,531.78	9,130.96	1,446.86	4,658.67
Balance December 31, 1960	69,414.98	5,890.45	4,165.39	5,345.48

POLL

Balance January 1, 1960		\$ 906.00	\$ 228.00	\$ 486.00
1960 Commitments	\$ 7,366.00
Refunds	28.74	10.52
Collections	5,934.74	598.52	52.00	62.00
Abatements	668.00	110.00	108.00	200.00
Balance December 31, 1960	792.00	208.00	68.00	224.00

PERSONAL PROPERTY

Balance January 1, 1960		\$ 3,286.20	\$ 1,160.70	\$ 4,343.44
1960 Commitments	\$282,781.66
Refunds	4.75
Collections	280,565.56	2,209.30	979.79	2,090.09
Abatements	78.85	667.50
Balance December 31, 1960	2,137.25	409.40	185.66	2,253.35

	1960	1959	1958	Previous Year
REAL ESTATE				
Balance January 1, 1960		\$ 83,791.63	\$ 15,663.11	\$ 34,487.16
1960 Commitments	\$ 1,051,877.26
Refunds	13,424.85	1,382.55	185.60
Collections	937,993.10	62,681.51	5,020.18	5,415.46
Abatements	63,488.78	636.35	414.40
Balance December 31, 1960	63,820.23	21,856.32	10,642.93	28,842.90
REAL ESTATE WATER LIENS				
Balance January 1, 1960		\$ 425.60	\$ 295.00	\$ 508.52
1960 Commitments	\$ 1,357.52
Collections	994.82	189.10	63.50	139.29
Balance December 31, 1960	362.70	236.50	231.50	369.23
FARM ANIMAL EXCISE				
Balance January 1, 1960		\$ 10.60
1960 Commitments	\$ 141.13
Collections	131.13	.60
Balance December 31, 1960	10.00	10.00

BOARD OF SELECTMEN

Joseph J. Whelan Chairman

Although the many problems besetting the Town of Tewksbury over the past year have not lessened to any degree, it is becoming quite apparent that more and more people are becoming aware of these problems as evidenced by the increasing interest in town affairs developing throughout the town. This, of course, is a healthy sign and should ultimately result in more intelligent consideration of important issues as they are proposed and discussed at town meetings. Certain votes taken at previous town meetings are now beginning to pay off in the form of a degree of financial stability that was not realizable in previous years. It is obvious that the most important of these was the adoption of the one-acre by-law since this action has made it possible to predict, with a fair degree of accuracy, the residential growth over the next few years. Any move to nullify this important by-law should be rejected strongly.

During the past year the Board of Selectmen held regular weekly meetings every Tuesday at eight P.M. In addition, many special meetings were held when the occasion warranted, including conferences with other town boards, meetings with outside municipalities and discussions with individuals.

The quintennial perambulation of town bounds was performed on separate dates with the Towns of Billerica, Wilmington and Andover and the City of Lowell. All bounds were found to be properly placed with the exception of the monument at the Billerica-Wilmington line in the southwest corner of the town. This bound had collapsed into the Shawsheen River. However, an agreement was reached with the Billerica Board of Selectmen whereby the Town of Tewksbury will purchase a new bound and it will be installed by the Town of Billerica.

A move is presently underway to look into the desirability of area planning. The City of Lowell and most of the adjoining towns have been represented at meetings in Lowell to study this matter and if it is determined that mutual benefits may result it is possible that a program will be presented at the next annual town meeting (1962) for the consideration of the townspeople.

As a result of the acceptance of Chapter 32B of the General Laws, providing for a Group Insurance and Hospitalization Plan for Town Employees, at the 1960 Town Election, the Board of

Selectmen placed into operation a plan which is equal to most similar programs and superior to many. This plan evolved as a result of conferences with town employees' representatives, meetings with many insurance agencies and, finally, competitive bidding by companies willing and able to submit proposals based on specifications drawn by the Selectmen. About 250 employees have taken advantage of this new program.

Several applications were received during the past year to establish additional automobile junk yards in various areas. These were denied on the basis of a previously established policy that the town is adequately served by the existing junk yards and additional permits would provide no useful purpose and could tie up land that could be used for better purposes.

The new Billboard by-law has been very effective in controlling this nuisance, since not a single application for a new billboard installation was received during the past year.

As authorized by a law passed by the Legislature in 1959, the Board of Selectmen conducted inquiries into the operations of certain Town departments, namely the School department and the Highway department. It is intended to continue these inquiries this year into other town departments. The law requires that a report of these inquiries be inserted in the annual town report and, consequently, there is herewith appended a report of activities in this regard.

JOINT MEETINGS WITH SCHOOL COMMITTEE

Early in the year the Board of Selectmen held several joint meetings with the School Committee to study the operation of the School Department. During these meetings many phases of school operation were discussed and complete cooperation was offered by the School Committee in providing information requested by the Selectmen.

Items under consideration include the following:

Salary Schedules	Receipts
Budget Preparation	Reimbursements
Reports	Teachers' Contracts
Records	Maintenance Costs
Contract Procedures	Use of Federal Funds

Detailed questioning took place on each of the above items. In addition a study was made of all vouchers submitted for payment by the Town Treasurer. Records of School meetings were studied.

In general, the Board studied school operations in fairly great detail.

As a result of this study the following findings are herewith reported:

Salary Schedules

Salary Schedules established for the Tewksbury School system appear to be equitable, inasmuch as teacher turnover has been normal and no serious difficulty has been experienced in recruiting new teachers.

Budget Preparation

A considerable amount of work is involved in preparing the school budget. The Superintendent of Schools performs most of this work and submits figures on all budgetary items for the consideration and approval of the School Committee. In most instances these figures are approved as submitted.

Reports and Records

The records maintained by the School Department are adequate and thorough. Reports issued by the Department are usually informative and useful—with one exception. It was noted that reports on School Committee meetings submitted to the press for publication are greatly abbreviated versions of the actual minutes of the School Committee activities. Inasmuch as the only control the taxpayers exercise over School operations is through the election of qualified people to the Committee, it is important that every effort be made to publicize the details pertinent to votes taken by the Committee. Such action would enable the townspeople to make better decisions in retaining qualified members and rejecting those who may be deficient. In the matter of keeping official minutes of the School Committee, it was noted that such minutes were retained at an unauthorized location. It was pointed out that this was a violation of the law and the Committee acted promptly to correct this condition. It was also noted that the Committee has invoked the use of executive session when such use was neither warranted nor authorized by the "Open Meetings Law." This law is explicit in establishing the conditions under which executive sessions may be held.

Contract Procedures

A policy of allowing the adjustment of bids on certain contracts, after such bids have been publicly opened and read, has been in effect for some time. Low bidders have been given awards higher than their proposals and high bidders have been given the opportunity of submitting lower figures, with the final award figure resulting as an average of all bids submitted. This practice is questionable.

Receipts

The receipts for the various functions of the School Department are fully reported and require no comment.

Reimbursements

Several types of reimbursements are made to the Town, based on formulae involving certain school parameters, such as total school population (public and private), transportation costs, special courses and others. Claim for these reimbursements is usually made

in July of the current year and may be received prior to the end of the calendar year in most instances. The School Committee reported no knowledge as to when these reimbursements are received or whether they are in the amount of the original claims. This condition could be eliminated by establishing liaison between the Town Treasurer and the School Department in this matter.

Teachers' Contracts

The provisions established in teachers' contracts appear to be the equal, or in some cases superior to similar provisions currently in effect in other towns.

Maintenance Costs

In the matter of maintenance, the School Department has been plagued by certain expenses beyond its control or responsibility. In the last few years, constructional defects have appeared in some of the new schools and it has been necessary to expend sizeable sums of money to correct such difficulties. Special building committees established to provide new school construction should take special note of these conditions and insure against any repetition of similar defects in the future.

Use of Federal Funds

As a result of the passage of Public Laws 864 and 874 by the Congress of the United States monies have been made available for school assistance, not under the control of the Town in any way. The School Committee has taken full advantage of these laws and has utilized the funds for many useful purposes. It is important that this policy be maintained in order that future receipt of these funds may not be jeopardized.

In Conclusion:

The Board of Selectmen finds that, with the exceptions noted above, the general operation of the School Department is satisfactory. The Board extends its thanks publicly to the Committee and the various school officials for the fine cooperation received during this inquiry.

BOARD OF SELECTMEN

JOINT MEETING WITH ROAD COMMISSIONERS

Subsequent to the series of meetings with the School Committee, a meeting was held with the Road Commissioners to discuss the operation of their department. The Road Commissioners offered full cooperation in discussing their activities which centered on Chapter 81 and Chapter 90 work, general highway maintenance, contract procedures, meetings and records of meetings.

It was explained that Chapter 81 work involves participation by the State and the town, with equal appropriations by both. Chapter 90 involves the State, County and the Town, with 50% of appropriated funds supplied by the State, 25% by the County and 25% by the Town. The Town, however, is required to appropriate the full amounts necessary for these programs, with the indicated reimbursements from the State and County coming later in the year. It has been customary to make lump sum appropriations for these purposes with no breakdown as to Personal Services (Salaries and Wages), Expenses and Capital Outlay. This breakdown is required by by-law for all town departments. In making appropriation requests the highway department should make this breakdown in its budget in order to conform with all other departments.

It was noted that, in cases where bidding was called for on certain projects, a single bid only was received in several instances. Awards were made on the basis of these single bids. It might prove to the advantage of the Town if greater publicity were given to calls for bids, resulting in a greater number of bidders. It is emphasized that all bid proposals were in accordance with the law.

In looking into the matter of meetings of the department, as well as records of those meetings, there was indication that in some instances proper notice of special meetings had not been given. Inasmuch as action taken at these meetings could be nullified if litigation should ever develop, it is important that proper notice be given of all meetings. Records of all meetings could be expanded upon to show more detail in deliberations.

The highway department should be commended for the excellent job it performs in snow removal operations. Many favorable comments have been received from the townspeople in this matter. The department operates with limited snow removal equipment and utilizes its facilities to excellent advantage.

The Board of Selectmen appreciates the fine cooperation received from the Road Commissioners in supplying information during this inquiry.

BOARD OF SELECTMEN

AUDITOR'S REPORT

To the Citizens of Tewksbury:

In accordance with the provisions of the General Laws, I hereby submit the Annual Report of the Town Auditor.

The books and records over which I have control are available for those who wish to examine them.

My sincere thanks for the cooperation and assistance given me by all Departments during the past year.

TREASURER'S RECEIPTS

From the Collector:

PRIOR COMMITMENTS:

Poll	\$ 712.52
Personal	5,294.18
Real	71,751.85

\$ 77,758.55

1960 COMMITMENTS:

Poll	\$ 5,934.74
Personal	280,565.56
Real	937,267.35

\$ 1,223,767.65

FARM ANIMAL EXCISE:

1959 Commitment60
1960 Commitment	131.13

\$ 131.73

MOTOR VEHICLE EXCISE:

1950 Commitment	\$ 25.61
1951 Commitment	17.95
1952 Commitment	108.40
1953 Commitment	126.91
1954 Commitment	169.46
1955 Commitment	651.61
1956 Commitment	875.06
1957 Commitment	1,523.57
1958 Commitment	3,548.15
1959 Commitment	77,315.34
1960 Commitment	99,640.26

\$ 184,002.32

WATER LIENS ADDED TO TAXES:

1957	\$ 139.29
1958	63.50
1959	181.60
1960	994.82

\$ 1,379.21

TRAILER PARK TAX \$ 1,952.00

MUNICIPAL LIENS \$ 677.00

WATER COMMITMENTS \$ 151,143.37

Taxes from the Commonwealth:

Income	\$ 28,803.27
Corporation	23,648.19
Meal	3,560.55

\$ 56,012.01

Grants and Gifts:**FROM THE FEDERAL GOVERNMENT:**

Disability Assistance	\$ 12,194.65
Old Age Assistance	58,629.37
Aid to Dependent Children	24,149.76
School Lunch	34,843.39
Public Law 874	27,799.93
National Defense Education	4,496.22
Barden Fund	5,400.00

\$ 167,513.32

FROM THE COMMONWEALTH:

Chapter 70 — Schools	\$ 167,675.27
Tuition and Transportation	45,658.75
School Building Assistance	83,299.74
Highways	53,175.76
Vocation Schools	4,206.70
Loss of Taxes	12,273.77
Youth Service Board	195.25
Paraplegic Veterans	1,766.20

\$ 368,251.44

FROM THE COUNTY:

Dog Licenses	\$ 1,912.71
Highways	11,011.09

Dog Care 730.00

\$ 13,652.80

Licenses and Permits:

Building\$ 1,608.00
Wire 724.00
Liquor 18,000.00
Health 75.50
Class I, II, III 52.00
Pistol 138.00
Peddles 17.00
Amusement 277.00
Sunday 90.00
Blasting, Storage 62.50
Victuallers 120.00

\$ 21,164.00

Departmental Revenue:

SELECTMEN:

Advertising\$ 39.00
Sale of Poles 1,185.00

\$ 1,224.00

TREASURER:

State Withholding Tax Fees\$ 68.81
Temporary Loans 400,000.00
Land Sales 1,316.18
Trust Fund Withdrawals 7,951.52

\$ 409,366.51

ASSESSORS:

Valuation Books \$ 1.50

CLERK:

Maps, Street Lists, Fees \$ 2,287.50

APPEALS:

Fees \$ 397.50

PLANNING BOARD:

Fees \$ 21.00

TOWN HALL:

Rental \$ 145.00

POLICE:

Court Fines	\$	176.74	
Accident Reports		80.00	
		<hr/>	
	\$		256.74

FIRE:

Equipment Rental	\$	125.00	
Truck Damage		2,250.00	
Sale of Dryer		150.00	
		<hr/>	
	\$		2,525.00

SEALER OF WEIGHTS:

Fees	\$		130.20
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HEALTH:

Slaughtering Fees	\$	1,229.00	
Dental Clinic Fees		910.00	
Sale of Dogs		198.00	
		<hr/>	
	\$		2,337.00

HIGHWAYS:

Machinery Fund	\$		11,085.60
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SCHOOLS:

Lunch	\$	76,591.80	
Athletics		3,120.37	
Rental		230.00	
Supplies		88.35	
Tuition and Transportation		1,104.00	
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	\$		81,134.52

LIBRARY:

Cards and Fines	\$		277.50
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WATER:

Guarantee Deposits	\$		29,834.60
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Reimbursements:**FROM THE COMMONWEALTH:**

General Relief	\$	1,071.34	
Disability Assistance		8,954.60	
Oid Age Assistance		43,855.13	
Aid to Dependent Children		14,100.43	

Veterans' Benefits	3,479.29
Snow Plowing	198.75

\$ 71,659.54

FROM CITIES AND TOWNS:

General Relief	\$ 5,421.34
Old Age Assistance	4,966.39
Veterans' Benefits	20.00
Health	382.00

\$ 10,789.73

Refunds:

Selectmen	\$ 4.20
Fire	744.96
Town Hall	18.45
Welfare	2,049.52
Old Age	2.00
Veterans' Benefits	100.00
Health	15.71
Schools	90.00
Library	1.70
Insurance	521.31
Highways	3,758.81
Machinery Account	77.97
Water	19.81

\$ 7,404.44

Interest:

Deferred taxes	\$ 3,282.25
Cemetery Perp. Care Fund	18.00

\$ 3,300.25

Agency and Trust:

Dog Licenses Collected	\$ 2,779.00
Retirement Deductions	20,818.68
Federal Withholding Deductions	145,549.76
Blue Cross Deductions	19,731.05
Bond Deductions	7,086.36
State Withholding Deductions	10,674.02
Credit Union Deductions	1,159.00

\$ 207,797.87

TOTAL RECEIPTS	\$ 3,110,148.40
CASH BALANCE, January 1, 1960	\$ 467,985.00
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	\$ 3,578.133.40

EXPENDITURES

General Government

SELECTMEN:

Salaries		\$ 4,749.56
Clerical	79.50	
Telephone	357.70	
Office	130.83	
Janitors and Constables	223.37	
Printing and Advertising	425.83	
Legal Fees	987.64	
Other	136.78	
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		\$ 2,541.65

AUDITOR:

Salaries		\$ 3,455.00
Office	64.21	
Telephone	79.80	
	<hr/>	
		\$ 144.01

TREASURER:

Salaries		\$ 4,584.00
Telephone	79.80	
Office	514.20	
Other	6.00	
	<hr/>	
		\$ 600.00

COLLECTOR:

Salaries		\$ 9,930.00
Telephone	\$ 48.40	
Office	447.27	
Stationery and Postage	1,987.82	
Billing	799.25	
Tax Bills	1,015.66	
Other	101.60	
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		\$ 4,400.00

OUTLAY		\$	540.00
ASSESSORS:			
Salaries		\$	8,453.75
Office and Telephone	\$	574.51	
Travel		148.89	
Telephone		64.20	
Probates		98.30	
Other		55.65	
		\$	941.55
OUTLAY		\$	510.00
VALUATION BOOK		\$	1,345.25
TOWN CLERK:			
Salaries		\$	4,481.00
Telephone	\$	100.52	
Office		254.35	
Stationery and Postage		72.20	
Printing and Advertising		400.00	
Other		50.94	
		\$	878.01
REGISTRARS:			
Salaries		\$	2,448.13
Office	\$	24.64	
Advertising		77.50	
Telephone		22.43	
		\$	124.57
OUTLAY:			
Filing Cabinet		\$	60.00
ELECTION OFFICERS:			
Salaries		\$	3,769.98
Other		\$	9.75
FINANCE COMMITTEE:			
Printing	\$	245.00	
Advertising		71.00	
Dues		25.00	
		\$	341.00

PERSONNEL BOARD:

Salaries	\$	181.50		
Office Supplies		15.99		
Printing		344.00		
Postage		6.51		
Dues		25.00		
			\$	573.00

APPEALS:

Salaries			\$	350.00
Office	\$	83.26		
Printing and Advertising		361.07		
Postage		220.00		
Dues		5.00		
Other		25.82		
			\$	695.15

MODERATOR:

Salary			\$	200.00
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PLANNING BOARD:

Salaries			\$	355.50
Office	\$	51.70		
Printing and Advertising		133.75		
Dues		62.00		
Maps and Plans		461.16		
Telephone		98.74		
Other		1.96		
			\$	809.31

OUTLAY			\$	40.00
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TOWN HALL:

Salaries			\$	3,822.00
Telephone	\$	945.57		
Fuel		1,376.11		
Light and Water		1,389.66		
Janitor's Supplies		292.03		
Hardware and Tools		56.74		
Building Maintenance		3,128.38		
Other		25.00		
			\$	7,213.49

TOWN HALL — OUTLAY			\$	147.13
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TOWN HALL SEWAGE	\$	580.00
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POLICE:

Salaries	\$	81,516.98
Telephone	\$	681.12
Office		242.40
Radio Repairs		160.93
Keep of Prisoners		164.00
Cruiser Maintenance		1,184.06
Gas and Oil		4,160.76
Travel		147.20
Other		130.08
	\$	6,870.55

OUTLAY:

Cruisers	\$	2,634.54
Radio		50.00
Equipment for Men		286.35
Office Equipment		493.30
Emergency Equipment		128.95
Photo Equipment		196.56
	\$	3,789.70

CRUISER DAMAGE CLAIMS	\$	2,390.32
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FIRE:

Salaries:

Regulars	\$	64,456.45
Call Men		10,824.71
	\$	75,281.16

Office and Telephone	\$	701.69
Light and Heat		1,081.59
Building Maintenance		829.48
Garage Rental		1,176.00
Gas and Oil		1,281.76
Parts and Repairs		996.33
New Equipment		320.96
Fire Alarm		391.30
Other		1,020.95

\$	7,800.06
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OUTLAY:

Fire Alarm Labor	\$	1,334.50
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Fire Alarm Equipment	2,320.94		
Equipment and Hose	1,872.25		
		\$	5,527.69
SO. FIRE STATION CONSTR.		\$	28,257.36
FIRE MEDICAL BILLS		\$	341.35
TREE:			
Salaries		\$	9,360.91
Telephone and Office	\$ 198.25		
Travel	43.12		
Hardware and Tools	92.46		
Equipment Rental	224.00		
Truck Maintenance	124.32		
Gas and Oil	491.58		
Spray and Materials	1,138.71		
Other	17.40		
		\$	2,329.84
OUTLAY		\$	3,774.80
DOG OFFICER:			
Salaries	\$ 600.00		
Fees	626.00		
		\$	1,226.00
SEALER OF WEIGHTS & MEASURES:			
Salary	\$ 350.00		
Expenses	42.63		
		\$	392.63
CIVIL DEFENSE:			
Salaries		\$	350.00
Operating		\$	247.48
OUTLAY		\$	908.30
WIRE INSPECTOR:			
Salary	\$ 764.50		
Other	36.25		
		\$	800.75
PLUMBING INSPECTOR:			
Salary		\$	500.00

BUILDING INSPECTOR:

Salaries		\$	1,169.00
Office Supplies	\$	71.17	
Travel		79.25	
		\$	150.42

HEALTH:

Salaries		\$	900.00
Case Invest.	\$	238.00	
Office and Telephone		257.81	
T.B. Hospital Care		810.00	
Medical Attention		474.14	
Medical Supplies & Clinics		1,829.36	
Dog Disposal		118.00	
Sanitarian		400.00	
Rental of Dump		1,800.00	
Mosquito Control		3,480.80	
Pumping		21.00	
Other		27.63	
		\$	9,456.74

DENTAL CLINIC:

Salaries		\$	3,251.75
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SANITARY INSPECTOR:

Salaries		\$	600.00
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SANITARIAN:

Salary		\$	1,200.00
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INSPECTOR OF SLAUGHTERING:

Salary	\$	1,000.00	
Substitute		100.00	
		\$	1,100.00

INSPECTOR OF ANIMALS:

Salary		\$	200.00
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TOWN PHYSICIAN:

Salary		\$	500.00
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RUBBISH COLLECTION		\$	31,499.96
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HIGHWAYS:

Salaries		\$	20,367.01
Office	\$	42.03	

Telephone	320.12		
Light and Heat	847.23		
Materials, Tools	5,140.33		
Equipment Rental	190.00		
Surveying	542.50		
Legal Fees - Bldg. Repairs	5,140.33		
Water	30.00		
Other	189.26		
		\$	9,547.22
SNOW AND ICE CONTROL:			
Salaries	\$ 8,853.46		
Materials	731.79		
Equipment Rental	399.50		
Other	15.00		
		\$	9,999.75
STREET LIGHTING		\$	14,720.25
CHAPTER 81:			
Salaries	\$ 19,665.23		
Machinery Fund	5,593.60		
Materials	11,748.53		
		\$	37,007.36
CHAPTER 90—CONSTRUCTION 1959		\$	19,776.35
CHAPTER 90—CONSTRUCTION 1960		\$	9,929.84
CHAPTER 90—MAINTENANCE		\$	4,499.84
HIGHWAY MACHINERY:			
Operating		\$	11,076.48
OUTLAY		\$	13,658.19
PLEASANT ST. SIDEWALK		\$	6,657.98
PINE ST. DRAIN		\$	2,660.04
CHARITIES — Town:			
Salaries		\$	9,005.60
Telephone	\$ 361.85		
Office	785.16		
Travel	861.23		
Aid	115,462.75		

Office Repairs	280.80	
Other	48.96	
		<hr/>
		\$ 117,800.75

CHARITIES — Federal:

Disability Assistance - Aid	\$ 10,562.67	
Disability Assistance - Adm.	1,878.80	
		<hr/>
		\$ 12,441.47
Old Age Assistance - Aid	\$ 55,246.83	
Old Age Assistance Adm.	5,930.38	
		<hr/>
		\$ 61,177.21
Aid to Dependent Children - Aid ...	\$ 23,636.44	
Aid to Dependent Children - Adm...	3,378.14	
		<hr/>
		\$ 27,014.58

VETERANS' BENEFITS:

Salaries		\$ 675.00
Telephone and Office	\$ 101.52	
Travel	28.21	
Cash Relief	7,422.00	
Other Aid	1,549.32	
Other	75.60	
		<hr/>
		\$ 9,176.65

SCHOOLS

SALARIES	\$ 817,998.50
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GENERAL EXPENSES:

Transportation	\$ 84,113.66	
Books and Supplies	39,586.31	
Fuel	26,023.70	
Utilities	24,144.88	
Building Maintenance	11,309.02	
Janitors Supplies	9,182.36	
Administration	2,509.99	
Health	762.31	
Library	4,143.17	
Other	6,822.25	
		<hr/>
		\$ 208,597.65

SCHOOLS — OUTLAY	\$	17,845.38
OUT OF STATE TRAVEL	\$	346.07
SCHOOL LUNCH	\$	117,650.94
VOCATIONAL SCHOOLS	\$	9,545.92
BARDEN FUND	\$	2,966.62
ADULT EDUCATION	\$	2,429.46
PUBLIC LAW 874	\$	16,741.58
NATIONAL DEFENSE EDUCATION ..	\$	7,206.44
ATHLETICS AND BAND	\$	2,648.38
STADIUM:		
Salaries	\$	766.00
Operating		2,618.34
Outlay		1,533.99
		<hr/>
	\$	4,918.33
HEATH BROOK SCHOOL LOAN	\$	8,194.00
JUNIOR HIGH SCHOOL COMM.	\$	109.30
NEW HIGH SCHOOL CONST. LOAN ..	\$	6,061.38
LONG RANGE PLANNING COMM.	\$	198.50
LIBRARY:		
Salaries	\$	2,339.73
Office	\$	96.95
Travel		56.64
Books		1,412.43
Periodicals		164.55
Other		38.75
		<hr/>
	\$	1,769.34
PARK DEPARTMENT:		
Salaries	\$	356.50
Lights	\$	75.90
Nursery		14.00
Hardware		34.74
		<hr/>
	\$	124.64

INSURANCE PREMIUMS	\$	8,556.39
STATIONERY AND PRINTING	\$	4,093.92
COUNTY AID TO AGRICULTURE	\$	162.00
VETERANS' QUARTERS RENTAL	\$	1,750.00
NEW PLAYGROUND CONST.	\$	2,498.00
PLAYGROUND COMMISSION	\$	3,422.75
PLAYGROUND RECREATION	\$	3,568.22
INDUSTRIAL COMMISSION	\$	192.45
STABILIZATION FUND	\$	100,000.00
MEMORIAL DAY	\$	823.63

CEMETERIES:

Salaries	\$	739.50
Soldiers' Lots		60.00
		<hr/>
	\$	799.50

WATER:

Salaries	\$	28,212.81
Telephone and Office		2,033.74
Heat, Light and Power		12,422.92
Building Maintenance		670.81
Gas, Oil and Accessories		1,133.28
Parts and Repairs		417.93
Materials		4,956.19
Equipment Rental		890.00
Other		49.15
		<hr/>
	\$	22,574.02

OUTLAY	\$	1,996.00
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TRAVEL	\$	100.00
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WATER INSTALLATIONS:

Salaries	\$	5,203.75
Materials		15,507.91
Equipment Rental		4,785.25

Parts and Repairs	96.99		
Other		1,147.10		
			\$	26,741.00
SHAWSHEEN ST. PIPE RELOCATION:				
Salaries	\$	56.25		
Equipment Rental		118.75		
Materials		256.00		
			\$	431.06
GUARANTEE DEPOSITS				
			\$	1,335.36
HYDRANT SNOW REMOVAL:				
Salaries			\$	261.52
WATER WELL — 1959:				
Salaries	\$	190.16		
Materials		16.83		
Equipment Rental		237.50		
Construction		12,490.00		
			\$	12,934.49
WELL FIELD SURVEY				
			\$	10,770.88
EAST ST. MAIN:				
Salaries	\$	203.36		
Materials		794.63		
Equipment Rental		295.00		
			\$	1,292.99
KERNWOOD AVE. MAIN				
			\$	970.33
PARK AVE. MAIN				
			\$	3,099.79
SHAWSHEEN ST. MAIN:				
Salaries	\$	403.72		
Materials		421.69		
Equipment Rental		550.00		
Other		42.40		
			\$	1,417.81

LONGMEADOW RD. MAIN:

Salaries	\$ 616.56	
Materials	2,860.94	
Equipment Rental	625.50	
	<hr/>	\$ 4,103.00

INTEREST:

Bonds	\$ 99,160.00	
Temporary Loans	4,537.39	
	<hr/>	\$ 103,697.39

MATURING DEBT:

Water Loan	\$ 60,000.00	
School Loans	151,000.00	
Dater Well Loan	5,000.00	
	<hr/>	\$ 216,000.00

TRUST AND INVESTMENTS:

Retirement	\$ 20,818.68	
Federal Withholding	145,549.76	
State Withholding	10,674.02	
Blue Cross & Insurance	29,537.18	
Savings Bonds	7,072.50	
Dog Licenses	2,815.50	
Cemetery Perp. Care Fund Income ..	18.00	
Credit Union	1,159.00	
Foster Land Taxes	190.90	
	<hr/>	\$ 217,835.54

REFUNDS:

Poll, Personal, Real Estate	\$ 14,856.27	
Motor Vehicle Excise	2,773.04	
	<hr/>	\$ 17,629.31

TAX TITLE FORECLOSURES	\$ 431.30
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ASSESSMENTS:

State Audit	\$ 2,834.04	
State Parks	4,488.89	
County Tax	20,364.37	
County T.B. Hospital	6,550.58	
County Retirement	14,406.64	
	<hr/>	\$ 48,644.52

TEMPORARY LOANS	\$ 400,000.00
TOTAL EXPENDITURES	\$ 3,223,653.23
CASH BALANCE DECEMBER 31, 1960	\$ 354,480.17
	<u>\$ 3,578,133.40</u>

REPORT OF TRUST FUNDS

Fund	1-1-60	Debits	Interest	12-31-60
Foster School	\$ 1,768.42	\$ 00.00	\$ 66.03	\$ 1,835.35
Pierce Memorial Day Essay	161.52	00.00	6.10	167.62
Cemetery Perpetual Care	2,203.98	18.00	80.92	2,266.90
Municipal Building Insurance	30,701.19	7,933.52	1,129.23	23,896.90
250th Anniversary ..	200.00	00.00	1.25	201.25
Stabilization	100,000.00	00.00	625.00	100,625.00
	<u>\$135,035.11</u>	<u>\$7,915.52</u>	<u>\$1,909.43</u>	<u>\$128,993.02</u>

TRUST AND INVESTMENT FUNDS

Cash and Securities in Custody of Town Treasurer	\$ 128,993.02
Foster School	\$ 1,835.35
Pierce Memorial Day Essay	167.62
Cemetery Perpetual Care	2,266.90
Municipal Building Insurance	23,896.90
250th Anniversary	201.25
Stabilization	100,625.00
	<u>\$ 128,993.02</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$ 3,519,000.00
Water Construction Loan	\$ 1,230,000.00
Water Well Loan	55,000.00
School Construction Loan - 1951	449,000.00
School Construction Loan - 1956	510,000.00
School Construction Loan - 1958	1,275,000.00
	<u>\$ 3,519,000.00</u>

DEBT OUTSTANDING DECEMBER 31, 1960

General Debt Inside the Debt Limit	\$ 589,000.00	
General Debt Outside the Debt Limit	2,930,000.00	
		<hr/>
		\$ 3,519,000.00

DETAIL OF DEBT OUTSIDE THE DEBT LIMIT

School Project - Chap. 645, Acts of 1948	\$ 1,645,000.00	
Water Project - Chap. 61, Acts of 1951 ..	820,000.00	
Water Project - Gen. Laws, Ter. Edit., Chapter 44	465,000.00	
		<hr/>
		\$ 2,930,000.00

STATEMENT OF TOWN DEBT—DEC. 31, 1960

1961	\$216,000.00
1962	\$215,000.00
1963	\$215,000.00
1964	\$210,000.00
1965	\$210,000.00
1966	\$210,000.00
1967	\$205,000.00
1968	\$205,000.00
1969	\$205,000.00
1970	\$204,000.00
1971	\$204,000.00
1972	\$158,000.00
1973	\$158,000.00
1974	\$158,000.00
1975	\$158,000.00
1976	\$158,000.00
1977	\$128,000.00

1978	\$128,000.00
1979	\$ 58,000.00
1980	\$ 58,000.00
1981	\$ 58,000.00
	<hr/>
	\$ 3,519,000.00

STATEMENT OF INTEREST—DEC. 31, 1960

1961	\$ 93,388.00
1962	\$ 87,628.50
1963	\$ 81,881.50
1964	\$ 76,134.50
1965	\$ 70,537.50
1966	\$ 64,940.50
1967	\$ 59,413.50
1968	\$ 53,956.50
1969	\$ 48,499.50
1970	\$ 43,042.50
1971	\$ 37,607.50
1972	\$ 32,255.00
1973	\$ 27,865.00
1974	\$ 23,475.00
1975	\$ 19,085.00
1976	\$ 14,695.00
1977	\$ 10,725.00
1978	\$ 7,175.00
1979	\$ 3,625.00
1980	\$ 2,175.00
1981	\$ 725.00
	<hr/>
	\$ 858,830.00

TOWN OF TEWKSBURY

BALANCE SHEET - DECEMBER 31, 1960

Revenue Accounts

CASH:	
General	\$354,480.17
Petty Advances:	
Collector	75.00
Welfare	50.00
	<u> </u>
	\$ 125.00

ACCOUNTS RECEIVABLE:

TAXES:

Levy of 1951

Poll	4.00
Personal	32.12
Real	553.92

Levy of 1952

Poll	8.00
Personal	92.04
Real	893.83

Levy of 1953

Poll	2.00
Personal	124.74
Real	1,321.05

Liabilities and Reserves

INSURANCE DEDUCTIONS	\$ 2,193.87
BOND DEDUCTIONS	355.94
TAX POSSESSION SALE DEPOSITS	505.00
DOG LICENSES	44.50
PLANNING BOARD DEPOSITS	2,290.00
WATER GUARANTEE DEPOSITS	1,600.00
TAILINGS	623.50
D. A. RECOVERIES	207.17

OVERLAY RESERVED FOR ABATEMENTS:

1951	\$ 644.68
1952	1,333.79
1953	2,057.19
1954	3,279.20
1955	161.60
1957	3,003.10
1958	7,518.03
1959	332.97
1960	13,688.12

\$ 32,018.68

OVERLAY SURPLUS\$ 1,372.23

REVENUE RESERVED UNTIL COLLECTED:

Motor Vehicle Excise	\$ 84,820.30
Departmental	8,256.36
Tax Title and Possessions	10,675.09
Highways	48,838.15
Water	19,302.52
Farm Animal Excise	20.00
	<u>\$171,912.42</u>

ESTATES OF DECEASED PERSONS\$ 543.16

RESERVED FOR PETTY CASH\$ 125.00

UNEXPENDED APPROPRIATION

BALANCES CARRIED FORWARD:

Valuation Book	\$ 1,654.75
Personnel Board	1,144.70
Planning Board - Professional Services	375.00
Fire Med. Bills	158.65

Levy of 1954

Poll	6.00
Personal	432.10
Real	2,080.00

Levy of 1955

Poll	74.00
Personal	443.00
Real	4,283.25

Levyv of 1956

Poll	44.00
Personal	826.40
Real	9,359.41

Levy of 1957

Poll	86.00
Personal	302.95
Real	9,993.88

Levy of 1958

Poll	66.00
Personal	185.66
Real	10,642.93

Levy of 1959

Poll	205.65
Personal	409.40
Real	21,856.32

Levy of 1960

Poll	792.00
Personal	2,137.25
Real	63,820.23
	<u>\$131,078.13</u>

ESTATES OF DECEASED PERSONS\$ 543.16

FARM ANIMAL EXCISE—1959 \$	10.00
FARM ANIMAL EXCISE—1960	10.00
	<u>\$ 20.00</u>

MOTOR VEHICLE EXCISE:

1949	\$ 37.19
1950	50.78
1951	9.90
1952	19.59
1953	62.26
1954	694.36
1955	711.61
1956	1,283.29
1957	2,476.50
1958	4,165.39
1959	5,892.45
1960	69,414.98
	<u>\$ 84,820.30</u>

South Fire Station	14,742.64
Civil Defense - Outlay	257.85
Rubbish Collection	5,344.79
Chap. 90 Const. - 1960	20,070.16
Highway Machinery Fund	11,085.60
Fosters Corner Relocation	1,000.00
Pleasant St. Sidewalk	1,842.02
Kent St. Drain	2,500.00
Main St. Traffic Lights	1,841.75
Main St. Sidewalk	1,000.00
Sidewatlk Resurfacing	2,283.48
Barden Fund	2,433.38
School Lunch	82.11
Public Law 874	17,662.48
National Defense Education	1,228.37
Athletics and Band	375.35
Heath Brook School Loan	5,819.43
High School Const. Loan	7,755.52
Jr. H. S. Const.	2,890.70
School Problem Study	744.22

TAX TITLES AND POSSESSIONS:

Titles	\$ 6,371.94	
Possessions	4,303.15	
		\$ 10,675.09

DEPARTMENTAL:

Public Welfare		
Cities and Towns	2,060.39	
Old Age Assistance		
Cities and Towns	1,057.25	
Aid to Dependent Children		
State	5,138.72	
		\$ 8,256.36

HIGHWAYS:

State	\$ 36,849.24	
County	11,988.91	
		\$ 48,838.15

WATER:

Rates	\$ 17,610.52	
Installations	421.57	
Liens		
1957	369.23	
1958	233.50	
1959	236.50	
1960	362.70	
		\$ 19,302.52

Long Range Planning	1,547.70	
Industrial Commission - Oper.	2,569.89	
Industrial Commission - Travel	500.00	
Traffic Signs	500.00	
Land Takings	139.00	
Town Marker	600.00	
Tax Title Foreclosures	968.70	
Land Court Costs	297.63	
Water Eng. Services	1,000.00	
Water Well - 1959	8,175.11	
Addition to Water Building	17,000.00	
Water Well Field Survey	1,679.14	
Shawsheen St. Pipe Relocation	1,639.96	
Shawsheen St. Water Main	2,630.29	
Kernwood Ave. Water Main ...	199.67	
Longmeadow Rd. Water Main ..	1,964.52	
Cemetery Hot Top	200.00	
Cemetery Grading	200.00	
Cemetery Fee	90.00	
		\$147,194.57

UNDERESTIMATES:

Overlay - 1956	\$ 442.40
Interest - Temporary Loans	151.39
County Tax - 1960	1,326.30
State Parks - 1960	966.91
Stationery & Printing	593.92
O.A.A. - U. S. Aid	126.02
O.A.A. - U. S. Adm.	409.41
A.D.C. - U. S. Adm.	409.41
Revenue - 1961	1,490.00
	<hr/>
	\$ 5,865.71

\$664,004.59

FEDERAL GRANTS:

Disability Assistance	
Aid	\$ 133.08
Administration	188.28
Aid to Dependent Children	
Aid	1,675.38
	<hr/>
	\$ 1,996.74
EXCESS & DEFICIENCY	\$301,021.81
	<hr/>
	\$664,004.59

Respectfully submitted,
THOMAS J. BERUBE
Town Auditor

APPROPRIATION STATEMENT

Appropriation	Available	Expended	Balance
Selectmen - Salaries\$	4,857.00	\$ 4,749.56	\$ 107.44
Selectmen - Operating	2,543.20	2,541.65	1.55
Auditor - Salaries	3,455.00	3,455.00
Auditor - Operating	188.91	144.01	44.90
Treasurer - Salaries	4,584.00	4,584.00
Treasurer - Operating	600.00	600.00
Collector - Salaries	9,930.00	9,930.00
Collector - Operating	5,360.95	4,400.00	960.95
Assessors - Salaries	8,510.00	8,453.75	56.25
Assessors - Operating	944.00	941.55	2.45
Assessors - Outlay	520.00	510.00	10.00
Valuation Book	3,000.00	1,345.25	1,654.75
Clerk - Salaries	4,500.00	4,481.00	19.00
Clerk - Operating	900.00	878.01	21.99
Registrars - Salaries	2,450.00	2,448.13	1.87
Registrars - Operating	125.00	124.57	.43
Registrars - Outlay	60.00	60.00
Election Officers - Salaries	3,780.00	3,769.98	10.02
Election Officers - Oper.	10.00	9.75	.25
Finance Committee	400.00	341.00	59.00
Moderator - Salary	100.00	100.00
Personnel Board	1,717.70	573.00	1,144.70
Appeals - Salaries	350.00	350.00
Appeals - Operating	700.00	695.15	4.85
Planning Board - Salaries	600.00	355.50	244.50
Planning Bd. - Operating ..	2,150.00	809.31	1,340.69
Planning Board - Outlay ..	40.00	40.00

Appropriation	Available	Expended	Balance
Planning Bd. - Prof. Serv.	375.00	375.00
Planning Board - Deposits	2,290.00	2,290.00
Planning Board - Travel ..	100.00	100.00
Town Hall - Salaries	3,822.00	3,822.00
Town Hall - Operating	7,250.00	7,213.49	36.51
Town Hall - Outlay	150.00	147.13	2.87
Town Hall - Repairs	52.71	52.71
Town Hall - Sewerage	1,000.00	580.00	420.00
Police - Salaries	81,769.00	81,516.98	252.02
Police - Operating	6,880.00	6,870.55	9.45
Police - Outlay	4,100.00	3,789.70	310.30
Police - Cruiser			
Damage Claims	2,390.32	2,390.32
Fire - Salaries	75,419.86	75,281.16	138.70
Fire - Operating	7,800.50	7,700.06	.44
Fire - Outlay	5,576.60	5,527.69	48.91
Fire - Medical Bills	500.00	341.50	158.65
Tree - Salaries	9,360.91	9,360.91
Tree - Operating	2,359.00	2,329.84	29.16
Tree - Outlay	3,780.00	3,774.80	5.20
Sealer - Salaries	350.00	350.00
Sealer - Operating	50.00	42.63	7.37
Dog Officer - Salaries	600.00	600.00
Dog Officer - Operating	1,000.00	626.00	374.00
Civil Defense - Salaries	350.00	350.00
Civil Defense - Operating ..	400.00	247.48	152.52
Civil Defense - Outlay	1,166.15	908.30	257.85
Wire Inspector - Salary	800.00	764.50	35.50
Wire Inspector - Operating	50.00	36.25	13.75
Building Inspector - Salary	1,200.00	1,169.00	31.00

Appropriation	Available	Expended	Balance
Building Insp. - Operating	250.00	71.17	178.83
Building Insp. - Salary	200.00	79.25	120.75
Health - Salaries	900.00	900.00
Health - Operating	6,150.00	5,975.94	174.06
Dental Clinic	3,700.00	3,251.75	448.25
Mosquito Control	5,000.00	3,480.40	1,519.60
Rubbish Collection	36,794.75	31,449.96	5,344.79
Slaughtering Insp. - Salary	1,100.00	1,100.00
Animal Insp. - Salary	200.00	200.00
Town Physician - Salary ..	500.00	500.00
Sanitarian - Salary	1,200.00	1,200.00
Plumbing Insp. - Salary	500.00	500.00
Sanitary Insp. - Salary	600.00	600.00
Cty. Aid to Agriculture	300.00	256.00	44.00
Highways - Salaries	20,400.00	20,367.01	32.99
Highways - Operating	10,000.00	9,547.22	452.78
Highways - Snow and			
Ice Control	10,000.00	9,999.75	.25
Chapter 81	37,025.00	37,007.36	17.64
Chap. 90 - Constr. - 1959	19,822.02	19,776.35	45.67
Chap. 90 - Constr. - 1960	30,000.00	9,929.84	20,070.16
Chap. 90 - Maintenance	4,500.00	4,499.84	.16
Mach. Acct. - Operating	11,077.97	11,076.48	1.49
Mach. Acct. - Outlay	14,400.00	13,568.19	831.81
Street Lighting	15,000.00	14,720.25	279.75
Foster's Corner Relocation .	1,000.00	1,000.00
Pine St. Drain	3,000.00	2,660.04	339.96
Pleasant St. Sidewalk	8,500.00	6,657.98	1,842.02
Kent St. Drain	2,500.00	2,500.00
Main St. Traffic Lights	1,841.75	1,841.75

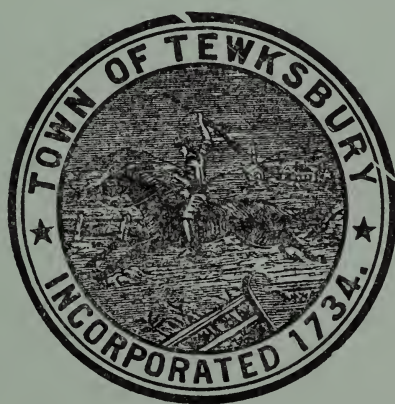
Appropriation	Available	Expended	Balance
Main St. Sidewalk	1,000.00	1,000.00
Sidewalk Resurfacing	3,283.48	3,283.48
Charities - Salaries	9,010.00	9,005.60	4.40
Charities - Operating	118,045.52	117,800.75	244.77
D. A. - U. S. - Aid	10,695.75	10,562.67	133.08
D. A. - U. S. - Adm.	2,607.08	1,878.80	188.28
O.A.A. - U. S. - Aid	55,120.81	55,246.83	*126.02
O.A.A. - U. S. - Adm.	5,520.97	5,930.38	*409.41
A.D.C. - U. S. - Aid	25,311.82	23,636.44	1,675.38
A.D.C. - U. S. - Adm.	3,018.78	3,378.14	*359.36
O.A.A. - Recoveries	4,109.71	4,109.71
D. A. - Recoveries	207.17	207.17
Vets' Benefits - Salaries	675.00	675.00
Vets' Benefits - Operating	10,217.80	9,176.65	1,041.15
Vets' Benefits - Travel	30.00	30.00
Schools - Salaries	818,000.00	817,998.50	1.50
Schools - Operating	209,663.50	209,637.65	25.85
Schools - Outlay	17,855.00	17,845.38	9.62
Schools - Travel	500.00	346.07	153.93
School Lunch	117,733.05	117,650.94	82.11
Vocational Schools	9,550.00	9,545.92	4.08
Barden Fund	5,400.00	2,966.62	2,433.38
Adult Education	3,577.31	2,429.46	1,147.85
Public Law 874	41,020.66	23,358.18	17,662.48
National Defense Educ.	8,434.81	7,206.44	1,228.37
Athletics & Band	3,023.73	2,648.38	375.35
Stadium - Salaries	800.00	766.00	34.00
Stadium - Operating	2,775.00	2,618.34	156.66
Stadium - Outlay	1,575.00	1,533.99	41.01
High School Constr. Loan ..	13,816.90	6,061.38	7,755.52

Appropriation	Available	Expended	Balance
Heath Brook School -			
Construction Loan	14,661.67	8,842.24	5,819.43
Jr. High School Constr.	3,000.00	109.30	2,890.70
School Problem Study	744.22	744.22
Long Range Planning	4,746.20	3,198.50	1,547.70
Library - Salaries	2,400.00	2,339.73	60.27
Library Operating	1,800.00	1,769.34	30.66
Parks - Salaries	375.00	356.50	18.50
Parks - Operating	180.00	124.64	55.36
Little League	3,500.00	3,422.25	77.75
Playground Recreation	4,900.00	3,568.22	1,331.78
New Playground Constr.	2,500.00	2,498.00	2.00
Insurance Premiums	12,521.31	8,770.07	3,751.24
Taxes - Foster Gift	250.00	190.90	59.10
Stationery & Printing	3,500.00	4,093.92	*593.92
Industrial Comm. - Oper. ..	3,262.34	692.45	2,569.89
Industrial Comm. - Travel	500.00	500.00
Traffic Signs	500.00	500.00
Town Marker	600.00	600.00
Vets' Quarters Rental	1,800.00	1,750.00	50.00
Memorial Day	824.68	823.63	1.05
Land Takings	139.00	139.00
Tax Title Foreclosures	1,400.00	431.30	968.70
Land Court Costs	297.63	297.63
Tailings	623.50	623.50
Cemeteries	800.00	799.50	.50
Cemetery - Hot Top	200.00	200.00
Cemetery - Grading	200.00	200.00
Cemetery - Fee	90.00	90.00
Water - Salaries	28,213.00	28,212.81	.19

Appropriation	Available	Expended	Balance
Water - Operating	22,575.00	22,574.02	.98
Water - Outlay	2,500.00	1,996.00	504.00
Water - Travel	100.00	100.00
Water Installations	50,000.00	26,741.00	23,259.00
Water Well - 1959	21,109.60	12,934.49	8,175.11
Water Engr. Services	1,000.00	1,000.00
Hydrant Snow Removal	500.00	261.52	238.48
Addition to Water Bldg.	17,000.00	17,000.00
Water Well Field Survey ..	12,450.02	10,770.88	1,679.14
Shawsheen St. Pipe Reloc.	2,071.02	431.06	1,639.96
Shawsheen St. Water Main	4,048.10	1,417.81	2,630.29
East St. Water Main	1,326.95	1,292.99	33.96
Kernwood Ave. Water Main	1,170.00	970.33	199.67
Longmeadow Rd.			
Water Main	6,000.00	4,035.48	1,964.52
Park Ave. Water Main	3,100.00	3,099.79	.21
Interest - Temp. Loans	5,860.50	6,011.89	*151.39
Reserve Fund	20,000.00	19,512.68	487.32

*Debit Balance

Annual Report
OF THE SCHOOL COMMITTEE
Town of
TEWKSBURY



also Report of
SUPERINTENDENT OF SCHOOLS

FOR THE YEAR ENDING DECEMBER 31

1960

SCHOOL CALENDAR — 1961

Open January 3, 1961

Close February 17, 1961

Vacation One Week

Open February 27, 1961

Close April 14, 1961

Vacation One Week

Open April 24, 1961

Elementary) Close June 15, 1961
(Junior High) Close June 20, 1961
(High) Close June 22, 1961

Summer Vacation

Open September 6, 1961

Close December 22, 1961

Reopen January 2, 1962

School Holidays

February 22

Good Friday

May 30

October 12

November 11

November 23 and 24

(and such other days as the School Committee may designate)
The School Calendar may be subject to change

No School Signals

When school is called off because of severe weather conditions, the following system will be used: Coded 2-2-2 on the Fire Department and State Hospital whistles.

6:55 A. M.—No School Senior and Junior High Schools.

7:55 A. M.—No School Elementary Schools.

Radio Stations WLLH and WCAP, Lowell, WNAC, Boston and Lawrence and WCCM, Lawrence, will carry announcements on their regular no school broadcasts.

The practice is to close schools only in case of extreme weather conditions, otherwise to hold regular sessions. It should be noted in the schedule above that sessions may be cancelled for any one or more of the groups. Therefore, when school is in session on stormy days, parents are urged to exercise their personal judgment as to the wisdom of sending their children to school.

Registration of Minors

October 1, 1960

Age 5-6
1026

Age 7-16
3187

Age 17-21
623

Total
4836

SCHOOL COMMITTEE

	Term Expires
Mrs. Loella Dewing, James Street	1961
Arthur W. Wells, Whipple Road	1961
Francis X. Kelley, Marie Street (Resigned)	1962
David J. Beattie, Marie Street	1962
James E. Kelley, Anthony Road	1963

ORGANIZATION

Arthur W. Wells, Chairman
Mrs. Loella Dewing, Vice-Chairman
James E. Kelley, Secretary

Superintendent of Schools

Dr. Everett G. Thistle

Assistant

Ralph W. Brown

Office: Memorial High School

Office open from 8 A. M. to 12 M. and from 1 P. M. to 5 P. M.
except Saturday.

The Superintendent may be seen at his office by appointment.

Telephone ULysses 1-2431

Secretary: Mrs. Thelma Whitehouse

School Physicians

Morris Kelman, M. D., Telephone: OLiver 8-4531

Edward F. Duffy, O. D., Telephone: ULysses 1-2857

John Lu, M. D., Telephone: ULysses 1-2272

School Nurses

Mrs. Ora MacLaren, R. N., 1928 Main St., Tewksbury
ULysses 1-2198

Mrs. Rachel Killeen, R. N., 778 Main St., Tewksbury
ULysses 1-7467

Mrs. Doris Osterman, R. N., 65 Whipple Rd., Tewksbury
GLenview 2-8894

REPORT OF THE SCHOOL COMMITTEE AND SUPERINTENDENT OF SCHOOLS

The format of the Annual Report will be different this year from that used previously. We are considering various approaches toward making this report to the Town more effective and meaningful. We shall not include in this year's Report the individual reports submitted by various staff members. Rather, we shall highlight certain phases of the developing school program, together with a look at costs, and orientation of the program for the future. With particular reference to the Annual Report, we are looking forward to a presentation with pictures and graphs for general distribution in addition to a factual presentation in the Town Report.

In a town such as Tewksbury, much of the time of the School Committee and Administration is devoted to a consideration of the four B's of school business: Babies, Budgets, Buildings, and Busses. There would seem to be a geometric progression from the first of these to the other three. There must be continuing effort so that concentration on these four B's will not overshadow our more important emphasis on the three R's.

BUILDINGS

The rapid growth of the Town together with a favorable climate for the "first B" has blessed us during the past years with an overabundance of candidates for the number of seats available. The resultant housing shortage caused many dislocations and multiple use of spaces. The opening of the Memorial High School relieved the situation temporarily. It was necessary to create two classrooms in the playroom at Heath Brook School for the past September.

The most critical need for additional and more adequate facilities has been at the junior high school level. Despite improvements in the building, the pupils are being "short-changed" by overcrowded classrooms and a reduced program. The School Committee together with the School Planning Committee worked during the Spring and Summer to make the townspeople aware of the need for additional junior high school facilities. In response to these efforts, a Special Town Meeting in September 1960 approved the appointing of a Junior High School Building Committee. The School Committee,

having studied school enrollments projected through 1970, has asked the Building Committee to consider the probable need for facilities for approximately 1400 pupils in grades seven, eight, and nine. The addition of this many pupil spaces should provide adequate school housing to meet projected needs for eight to ten years. We are urging continued support by the townspeople of the proposals for meeting the need for more school rooms.

BUDGETS

The Tewksbury Schools have been the fastest growing in the Commonwealth for some years. The increasing numbers of pupils have resulted in continuing need for "more of everything." Of necessity the costs of operating schools have increased. Those responsible for the direction and operation of the schools are aware of the need for holding school costs down wherever possible in light of the financial burden on the taxpayers. There has been a constant effort to keep costs in line and yet not hamstringing the educational program.

These efforts have been effective. During recent years the Tewksbury expenditures per pupil has been among the lowest ten to fifteen in Massachusetts. Yet, it is recognized throughout the State that the educational program in Tewksbury has continued to grow and develop. The quality of teaching, the special provisions for pupils, and the offering of the program of studies are noteworthy for being of high caliber and forward looking. It would seem in order here to quote directly from the report of one of the principals as having system-wide application. "Before concluding this report, I want to extol the virtues of the teachers on my staff. A more dedicated, efficient, sincere, hard working, cooperative and congenial group would be difficult to surpass. They stand ready to give assistance to the gifted, the poor, the average, and the indifferent student. Furthermore, I find them quick to volunteer service on various committees and community projects, and to participate in all activities sponsored by the school."

DEVELOPMENT OF REQUEST

The development of the Appropriation Request or "Budget" is a time-consuming and soul-searching task. Great thought and effort go into the preparation of the Appropriation Request. The

figures in the Appropriation Request are actually only the "price-tags" which are placed on policies and practices adopted by the School Committee. In another sense these figures are the amounts of money needed to carry on the program of education based on policies voted in the past, in effect now, and planned for the future.

We should recognize, therefore, that the steps leading to the development of the 1961 Appropriation Request have taken place over a considerable period of time. The preparations of the details of the 1961 Request were well started in June 1960. Many staff members were actively involved in this procedure and all were given the opportunity to contribute their thoughts and help. A number of these were required to prepare individual requests for the various schools and services prior to the summer vacation. These requests were organized for study by the Superintendent during the summer. As required by policy, the Superintendent submitted a tentative 1961 Appropriation Request for consideration by the School Committee at its first business meeting in September 1960.

The Tentative 1961 Appropriation Request was submitted with a proposed schedule of meetings by the School Committee and with various interested personnel. These meetings were to aid the School Committee in its deliberations. Many meetings were held during September, October, November and December before submitting the actual 1961 Appropriation Request to the Finance Committee by December 15, 1960. Since the funds requested are spent from January 1961 through December 1961, it is evident that detailed decisions were being made eighteen months in advance.

1961 REQUEST FOR SCHOOLS

Listed immediately below is the 1961 Appropriation Request as voted. The amounts of money are distributed into the categories requested by the Finance Committee. In later sections of the Report will be found comparison figures for 1960 and 1961 as well as the details of the reimbursements to be received by the Town on account of school operations. In past years these have amounted to approximately 25%. In other words, the Town has received the equivalent of 25 cents for each dollar spent for school purposes.

The School Committee has set the following sums as the amounts required for the support of the Tewksbury Public Schools for the calendar year 1961:

Salaries	\$941,601.00	
Expenses	244,748.00	
Outlay	20,335.00	
Out of State Travel	825.00	
		<hr/>
Total		\$ 1,207,509.00
Also included in the basic request for Schools is the following amount for		
Non-Public School transportation		15,190.00
		<hr/>
Gross Total		\$ 1,222,699.00

The sums above are based on the following estimated requirements:

A. Salaries and Wages

Teachers	\$710,811.00	
Principals	43,402.00	
Supervisors	24,268.00	
Substitute Teachers	12,000.00	
Home Tutoring	2,500.00	
Custodians	85,170.00	
Health	14,550.00	
Administration	18,517.00	
Attendance Services	400.00	
Clerical Services	29,383.00	
Census Enumeration	600.00	
		<hr/>
		\$941,601.00

B. Expenses

Supplies	\$ 43,975.00
Office Expenses	3,130.00
Building Maintenance	4,300.00
Equipment Maintenance	1,100.00
Transportation	97,045.00
Travel	1,050.00
Contracted Services	12,350.00
Electric Power and Lights	16,600.00
Fuel	30,000.00
Other Instructional Expenses	35,790.00

Gas, Telephone, Water	7,280.00
Athletics and Band	7,118.00
Miscellaneous	200.00

\$ 259,938.00

C. Outlay

Permanent Improvement, Sites	\$ 2,850.00
Permanent Improvement, Bldgs.	7,350.00
New Equipment	10,135.00

\$ 20,335.00

D. Out of State 825.00

Total \$ 1,222,699.00

STADIUM REQUEST

The School Committee supervises the maintenance and operation of the Tewksbury Stadium. For several years minimum amounts had been spent for this purpose. During the past two years much work was done toward rebuilding and reconditioning the bleachers, playing field, and field house. The funds needed for 1961, as listed below, will therefore be less than in 1960.

A. Labor \$ 900.00

B. Expenses

Supplies	\$ 560.00
Electric Power	90.00
Fuel	350.00
Water	500.00

\$1,500.00

C. Outlay

Permanent Improvement	\$ 600.00
New Equipment	400.00

\$1,000.00

Total \$3,400.00

PUBLIC AND VOCATIONAL SCHOOLS

Another area of School Committee responsibility covers Tuition and Transportation to Public and Vocational Schools outside of Tewksbury for pupils who cannot be served adequately in Tewksbury. Some of these pupils are receiving specialized vocational training at schools such as Lowell Trade High School or Essex Agricultural School. Another group of pupils is handicapped and receives education and training to help overcome the various handicaps.

Transportation	\$3,650.00	
Tuition	8,250.00	
		<hr/>
Total		\$ 11,900.00

ADULT EDUCATION PROGRAM

The 1960 Annual Town Meeting approved an article providing funds for the establishment of an Adult Education Program. Classes were started on October 1960 in two areas. Most of the classes were in the field of Evening Practical Arts under the supervision of the Massachusetts Department of Education. A limited beginning was made in classes in general education. The response to the initial offering was great and the program is larger than had been anticipated. This response is reflected in the 1961 Adult Education Request which covers a full calendar year and which makes provisions for some of the added courses requested by interested adults. Included in this account are funds for paying tuition for some Tewksbury residents who are receiving training in other towns.

A. Salaries

Director	\$ 600.00	
Teachers	4,000.00	
Clerk	270.00	
Custodian	400.00	
		<hr/>
		\$5,270.00

B. Expenses

Supplies	\$ 20.00
Office Expense	35.00
Tuition	500.00

All Other	20.00	
		\$ 575.00
C. Outlay		
New Equipment		\$ 75.00
Total		\$5,920.00

PROVISIONS FOR UNGRADED CLASSES

We should like at this time to discuss two areas where there have been significant advances during the past year. The advances made have resulted from continuing thought and study as to ways in which to more adequately serve the needs of individual pupils. The progress in these areas is based on things which have been done and at the same time is laying the foundation for continued growth and expansion. It is significant that these two areas of the educational program are dissimilar. The first area to be discussed is that of Ungraded Classes and the second is the secondary school Program of Studies.

Last Spring a committee was formed to study how the children in the Ungraded Classes could best be served. It was decided that we should endeavor to regroup them from their former locations in three schools to a central location in the Ella Flemings School. A basic consideration was that this would enable us to pool all of the energies and abilities of the three teachers in this area so that a broader and more effective curriculum could be offered.

Plans were made to add Woodworking, Cooking, and Handicrafts to the basic academic program already in effect. It was further decided to utilize the teachers to greater advantage by having each teacher work in the area of his greatest interest and competence wherever possible. Curricula were drawn up for the academic and practical subjects which were to be offered.

To make the building as functional as possible, the School Committee authorized the installation of new lighting for a basement work shop as well as the removal of a partition to make one large classroom out of two small rooms. With these changes three adequately sized classrooms were available plus a well-equipped woodworking shop.

Three well-trained and dedicated teachers devote their energies to educating these ungraded class children. A paramount aim is the building of good citizens who can take their places in the world. With an average of one teacher to thirteen pupils it is possible to give much more individual help than is afforded in most schools so that a pupil is aided greatly in developing his own potential. Such opportunity for individual attention is needed for worthwhile success in this area of education.

SECONDARY PROGRAM OF STUDIES

As mentioned above, the contrasting area of discussion is the secondary school Program of Studies. In previous reports we indicated that a reorganization was being worked out. In the late Spring, pupils were given their first opportunity to make selections from this revised program. The Program of Studies is organized on the basis of six years of secondary education to follow the six grades of elementary school. The offerings in the various subject matter areas continue through the six years of secondary education, growing in scope and complexity. The offerings recognize the differing educational and vocational goals of individual pupils.

Pupils in grade seven follow a common program as they make the change from elementary to secondary school. This provides an easier transition period. A program common to all pupils helps to integrate the experiences of pupils coming from various elementary schools. The program in grade seven and in grade eight is considered the foundation on which to build a successful accomplishment in the last four grades of secondary school. The program in grade eight permits some election from Manual or Home Arts, Reading, Art, Printing, Music. Some pupils may with special permission elect French I in grade eight. Those pupils enrolled in this language course will be excused from some of the required or elective periods.

Tewksbury Memorial High School is a comprehensive high school preparing its students for many post-secondary pursuits. It presents curricular offerings adapted to the many needs of the youth of our community. To enable pupils to be most adequately prepared for meeting their objectives, the offering in grades nine through twelve is primarily elective with a minimum number of subjects required of all pupils. The need for a general education common to

all pupils is met by setting minimum requirements for participation in broad curriculum areas. These common requirements are stated in terms of point credits, one point being earned per period per year for each prepared subject. Non-prepared subjects earn one-half point per period per year. Points are earned in grades 9-12 with the exception of Foreign Languages where credit will be given for the first year of a foreign language even though taken in grade eight.

Required in the program of all pupils:

English	20 points
Mathematics	10 points
Science	10 points
Social Studies, including	
U. S. History	15 points
Physical Education	4 points

A subject matter major is also required in a field other than English. A major consists of 15 points earned in one subject matter area such as Mathematics, Science, Social Studies, Foreign Languages, Business Education, Industrial Arts, Household Arts.

This Program of Studies recognizes the need to provide for three differing groups. Two small groups are recognized. One is the group of pupils who are well above average in ability, industry, and achievement. The other small group is made up of those pupils who, for one or more reasons, are below average in ability, industry, and achievement. The largest group of course consists of those who vary in ability, industry, and achievement, but who are not at the extremes of the pupil population.

At each grade courses are offered to provide for these three groups. In general, three levels of difficulty will be found in the overall program. The first is the Standard level of difficulty to be followed by most pupils. A second is the level of minimum essentials or Basal level of difficulty. It is expected that pupils who are below average in one or more areas would take several courses of this type. A third level of difficulty is that represented by the Honors courses for those well above average. Some courses in this area will be of a level which can lead to Advanced Placement.

Admission to the Honors and Basal courses is "elective-selective." This means that a pupil may elect such a course with

the school restrictively selecting the pupils actually permitted to pursue a Basal or Honors course.

A total of 80 points is required for graduation. To qualify for graduation a pupil **must pass successfully** in Grades 9 through 12, twenty points in English, ten points in U. S. History, and five points in Mathematics. A graduation credit is earned on the basis of one point for each period of prepared work per week per year. One-half point is given for each period of unprepared work.

Points earned in Standard, Basal and Honors courses may all be credited toward graduation requirements. Recognition must be made of the fact that these points represent different levels of accomplishment. Therefore, three types of diplomas are conferred. One type will indicate "completion with distinction" and will be conferred upon those pupils who offer at least 20 points earned in Honors courses. A second type will indicate "completion of the minimum essentials" and will be for those who offer 20 points in Basal courses. A third type will be for pupils not qualifying for either of the above diplomas.

BEYOND THE HIGH SCHOOL

The 1960 graduating class of Tewksbury Memorial High School saw almost half of its members go on to further education. Over forty-eight percent sought further education in four-year colleges, nursing schools, and technical schools. The remaining students are gainfully employed in a variety of jobs or receiving valuable training in the armed services.

Of noteworthy significance is the fact that several of our commercial students obtained Federal civil service positions. It was arranged for our students to take both the Federal and State Civil Service Examinations at our high school commercial department. Perhaps the familiar surroundings aided the girls' scores; in any event, several girls received positions with GS4 ratings at a yearly salary of \$3,755, while many others received positions with GS3 ratings at a salary of approximately \$3,450 per year. We believe congratulations should be extended to both the students and the excellent commercial department for this accomplishment. The remaining commercial students were well placed, through our services, in various electronic and insurance companies.

Good placement opportunities for students not pursuing a

college or commercial program is understandably difficult. Although guidance personnel encourage every student to make the most of his abilities, a few students pursue a course of study simply because it is less strenuous. We urge parents to consult with guidance personnel about the curricula their sons or daughters are pursuing.

Careful planning and thinking on the part of parents is vitally necessary to aid the student's acceptance for college training. It is not too soon to begin making college plans by the eighth grade. This should include conferences with teachers and guidance counselors to determine the student's scholastic aptitudes and achievement.

Visits to college campuses should be initiated by at least the tenth grade. As college costs are rising, with a prediction from the Federal Office of Education that they double by 1970. If the economy continues its spiral upward, parents are urged to plan several years before college enrollment for means of meeting college expenses. Most parents will find it helpful to consider the various financial aids available. These are: (1) Working your way (2) Scholarships (3) Grants-in aid (4) Loans (Federal, State, and Private), (5) Deferred tuition payments, and (6) Insurance plans. Detailed information about these assistance plans is available from your guidance services. Parents should encourage their sons and daughters to make inquiry about these plans from their guidance counselors and schedule an interview with a counselor for the parents' information.

PHYSICAL EDUCATION

We are pleased to report that the program in physical education at the High School is effectively counteracting the deleterious effects of the "two-shift" years when there was no program in physical education at the secondary level. The evidences of lack of coordination, timing, and know-how have been present in our varsity athletics. Boys and girls, both, need continuing physical training and activity. There is presently a gap at the seventh and eighth grade levels. We have continued the afternoon program in grades five and six during the winter and spring. Varsity, junior varsity, and junior high programs have been carried on in the three major sports. In order to make more opportunities available to our students, the School Committee approved a Cross-Country program for the past fall and has voted to begin formal activity in

Tennis and in Track and Field for the coming spring. The varied activities carried on by the Recreation Commission should contribute greatly to the well-being of our youth.

SPEECH THERAPY

The program in Speech Therapy is continuing. During its second year the case load is 130. While therapy is provided throughout the entire system, two-thirds of the cases are in the primary grades. Articulation problems fall into four classifications, omission, substitution, distortion, or addition of sounds. Articulatory defects have no relationship to a child's mental ability. We find them among the gifted as well as the slow child.

JOHN D. SULLIVAN AUDITORIUM

On December 7, 1960, the auditorium of the Heath Brook School was dedicated in honor of John D. Sullivan. The School Committee took this means of recognizing the many contributions of Mr. Sullivan to the Town. Kevin Sullivan, with many members of the family present, accepted the honor in the name of his father. The program was arranged in conjunction with the Heath Brook Parent-Teacher Association.

SUMMER SCHOOL PROGRAM

The set-up in the summer school program was changed during the past summer. The playground activities were supervised by the Recreation Commission. The summer school activities were organized on a remedial basis, primarily for elementary school pupils. The teaching was done in a coordinated program involving Reading, Spelling, and Arithmetic. Team Teaching was used in this activity. Two teachers were assigned to each room. The students were greatly impressed for whenever they needed individual help, a teacher was always close by to give it. Tests were administered at the beginning of the program and marked improvement was shown in the tests given at the close of the work.

ACCOUNTING SYSTEM

Anticipating action by the Massachusetts Department of Education in the area of accounting, the Tewksbury Public Schools have changed to the accounting system used and recommended through-

out most of the nation. Massachusetts is nearly alone in not using a similar standard system. The installation of IBM machines at the State level has laid the groundwork for changing to a commonly used system of accounting.

The financial accounting manual used in the changeover was prepared for the guidance of local and State school systems in the United States. The system was developed through the efforts of five nationwide educational organizations and the U. S. Office of Education over a period of two years.

Standard accounts and terminology are the foundation for accurate recording, reporting, and interpretation of financial information. Only when basic items of financial information have the same meaning everywhere in the Nation, can they be used profitably for all purposes.

Universal use of the standard accounts and terminology will, in the words of the Office of Education,

- a. Help to insure appropriate initial recording of financial data
- b. Improve the accounting for school funds
- c. Improve school budgeting
- d. Establish a sound basis for cost accounting
- e. Improve the accuracy of local, State, and national summaries
- f. Facilitate comparisons of financial information among communities and among States
- g. Enable local and State educational authorities to obtain more suitable needed information for policy determination
- h. Improve the accuracy of educational research
- i. Facilitate and improve reliable reporting to the public on the condition and progress of education.

One of the first benefits of the new accounting system was received during the past Fall when on two occasions Tewksbury was requested to provide detailed information on school expenditures as part of a nation-wide sampling. The data were recorded and will be summarized for distribution according to the recommended system of accounts.

Listed below are explanations of the major categories of the new accounting arrangement. The statements, while brief, indicate the type of service or activity charged against each classification. Below each explanation are comparison figures for 1960 and 1961. These are gross figures, and do not reflect reimbursements.

Administration

100 Series

ADMINISTRATION consists of those activities which have as their purpose the general regulation, direction, and control of the affairs of the school district that are systemwide and not confined to one school, subject, or narrow phase of activity.

Request 1961	Available 1960	Difference
\$32,855.00	\$30,375.00	+\$2,480.00

Instruction

200 Series

INSTRUCTION consists of those activities dealing directly with or aiding in the teaching of students or improving the quality of teaching. These are the activities of the teacher, principal, consultant or supervisor of instruction, and guidance and psychological personnel.

Request 1961	Available 1960	Difference
\$870,753.00	\$752,804.00	+\$117,949.00

Attendance Services

300 Series

ATTENDANCE SERVICES consist of those activities which have as their primary purpose the promotion and improvement of children's attendance at school, through enforcement of compulsory attendance laws and other means.

Request 1961	Available 1960	Difference
\$400.00	\$400.00

Health Services

400 Series

HEALTH SERVICES are activities in the field of physical and mental health which are not direct instruction, consisting of medical, dental, psychiatric, and nurse service.

Request 1961	Available 1960	Difference
\$15,600.00	\$14,225.00	+\$1,375.00

Pupil Transportation Services

500 Series

PUPIL TRANSPORTATION SERVICES consist of those activities which have as their purpose the conveyance of pupils to and from school activities, either between home and school or on trips for curricular or co-curricular activities.

Request 1961	Available 1960	Difference
\$81,855.00	\$70,500.00	+\$11,355.00

Operation of Plant

600 Series

OPERATION OF PLANT consists of the housekeeping activities concerned with keeping the physical plant open and ready for use. It includes cleaning, disinfecting, heating, lighting, communications, power, moving furniture, handling stores, caring for grounds, and other such housekeeping activities as are repeated somewhat regularly on a daily, weekly, monthly, or seasonal basis.

Request 1961	Available 1960	Difference
\$142,084.00	\$130,799.00	+\$11,285.00

Maintenance of Plant

700 Series

MAINTENANCE OF PLANT consists of those activities that are concerned with keeping the grounds, buildings, and equipment at their original condition of completeness or efficiency, either through repairs or replacements of property.

Request 1961	Available 1960	Difference
\$29,166.00	\$15,427.00	+\$13,739.00

Food Services

900 Series

FOOD SERVICES are those activities which have as their purpose the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities.

Request 1961	Available 1960	Difference
.....	\$1,800.00	—\$1,800.00

Student-Body Activities

1000 Series

STUDENT-BODY ACTIVITIES are direct and personal services for public school pupils, such as interscholastic athletics, band and orchestra, when not part of the regular instructional program.

Request 1961	Available 1960	Difference
\$13,636.00	\$8,000.00	+\$5,636.00

Community Services

1100 Series

COMMUNITY SERVICES are those services provided by the school district for the community as a whole, or some segment of the community, such as transportation of non-public school pupils.

Request 1961	Available 1960	Difference
\$15,190.00	\$11,333.00	+\$3,857.00

Capital Outlay

1200 Series

CAPITAL OUTLAY expenditures are those which result in the acquisition of fixed assets or additions to fixed assets. They are expenditures for land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment.

Request 1961	Available 1960	Difference
\$20,335.00	\$17,855.00	+\$2,480.00

1961 Increases

The \$168,356.00 represents an increase in the 1961 Request for schools of about 16% over the amounts available in 1960. The largest part of the increase is for salaries. The increase is caused mostly by the continuing need for additional teaching and service personnel as the pupil population has grown, together with salary adjustments made in previous years to bring Tewksbury salaries more nearly comparable to those in other communities. Actual salary increments for the year 1961 amount to only \$15,000.

Other major portions of the increase are in pupil transportation due to the necessity for adding three busses in September 1960 and

two others during the coming year. There are currently under contract nineteen busses traveling approximately 1000 miles per day. Other increases for major repairs and maintenance as well as for more instructional and operational supplies are reflected in the 1961 Request.

Monies Returned To Town

The laws of municipal finance in Massachusetts differ from those in most other states. A major difference is in the area of reimbursements for activities carried on in the schools. The Town receives each year amounts of money for school aid based on the number of children from seven to sixteen years in age resident in the Town. In addition there are reimbursements for State Wards, Transportation, and several other programs. The formulas for determining the amounts of reimbursement are usually based on a proportion of the amounts actually spent.

The applications for reimbursements are made to the Department of Education. After being approved the applications are forwarded to the Treasurer of the Commonwealth for payment. The payments are then sent to the Town Treasurer and are by law deposited in the E & D Account. These funds are **not** spent by the School Committee but are available to the Town for spending for **any** purpose. The effect of this procedure is to have all of the funds needed for schools raised by taxation even though the Town will receive roughly a quarter of a million dollars in aid and reimbursement on account of schools. A breakdown of the 1961 Requests and estimated reimbursement is shown below.

**ESTIMATED REIMBURSEMENTS
APPLICABLE TO 1961 APPROPRIATION REQUESTS**

Public Schools Appropriation

1961 Appropriation Request	\$ 1,222,699.00
Earnings':	
Day Household Arts	\$ 3,140.00
Ungraded Classes	10,000.00
Tuition and Transportation-Wards	4,750.00
Transportation—Chapter 71	45,000.00

School Aid—Chapter 70	192,180.00	
		<hr/>
TOTAL		255,070.00
		<hr/>
Net Cost of Day Schools from Local Taxation	\$	967,629.00

Public and Vocation Schools Appropriation

1961 Appropriation Request		\$ 11,900.00
Earnings:		
Tuition	\$	3,500.00
Transportation		1,825.00
		<hr/>
TOTAL		\$ 5,325.00
		<hr/>
Net Cost from Local Taxation	\$	6,575.00

Adult Education

1961 Appropriation Request		\$ 5,920.00
Earnings		3,250.00
		<hr/>
Net Cost from Local Taxation	\$	2,670.00

OUR THANKS

The Tewksbury School Committee and Superintendent wish to take this opportunity in closing to express their sincere thanks and appreciation to all who have cooperated in helping to carry on successfully the program of education in the Tewksbury Public Schools. There are many who have had an active part in this program. Typical of these is Mr. Harry Currier who retired as a school custodian this past summer after many years of dedicated service. It is not possible in these pages to give due credit to all of those who have been helpful and understanding. For the support of the Townspeople, the interest of parents, the ambition of pupils, the patience and dedication of teachers, and the untiring efforts of service personnel, we are deeply indebted and genuinely appreciative. The united efforts of all are necessary to insure the future of Our Country through the education of our children.

PUBLIC SCHOOLS — OCTOBER 1, 1960

GRADE - AGE DISTRIBUTION

Grade/Age	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Total
1	77	353	36														466
2		82	274	55	7												418
3			84	272	42	9											407
4				54	188	29	7		1								279
5					106	189	22	2	1								320
6						88	199	38	10								335
7							92	185	51	11	1						340
8								83	181	36	7	3					310
9								1	92	127	40	8					268
10										38	93	23	4	1			159
11											40	84	24	4			152
12												46	82	6			134
Ungraded				1	6	1	4	9	4	4	6	1					36
Total	77	435	394	382	349	316	324	318	340	216	187	165	110	11			3624

AGE OF ADMISSION TO SCHOOL

All children born as of January 1, 1956 are eligible to attend school in the coming fall term. No entrance tests for children under the age requirement will be given.

TEWKSBURY SCHOOL — GRADE DISTRIBUTION OCTOBER 1, 1960

School/Grade	1	2	3	4	5	6	7	8	9	10	11	12	ung.	Total
Flemings													36	36
Foster			74	90	97									261
Heath Brook	160	136	157	78	100	97								728
North Street	167	161	72	29	28									457
Shawsheen	139	121	104	82	95	107								648
High						131								131
Junior High							340	310						650
Total 1-8	466	418	407	279	320	335	340	310					36	2911
Mem. High									268	159	152	134		713
Grand Totals														
Public	466	418	407	279	320	335	340	310	268	159	152	134	36	3524
St. William's		46	40	42	37	34								199
TOTALS	466	464	447	321	357	369	340	310	268	159	152	134	36	3823

EDUCATIONAL AND EMPLOYMENT CERTIFICATES

Every person from 14-16 years of age must have an employment certificate or permit, and those between 16-18 years of age must have an educational certificate before starting work. These certificates and permits may be obtained from the offices of the Superintendent of Schools, the High School Principal, and Mrs. Loella Dewing of the School Committee. When one makes application for a certificate (or "working card"), he must apply in person and bring birth certificate and report of last grade attended.

ROSTER OF SCHOOL EMPLOYEES

as of December 31, 1960

Principal

Lawrence McGowan, Ed.M. Memorial High School

Vice-Principal

Walter Russell, Ed.M. Memorial High School

Teachers

Elizabeth Ahonen (Mrs.) B. S. English
Jennie Basile (Mrs.) A.M. Languages
Charles Bird, B. S. Ed. Mathematics
Warren Bowen, B. S. Social Studies
Cynthia Carpenter (Mrs.) B. S. Home Economics
Francis Cavanaugh, B.S. Commercial
Kathryn Chandler Commercial
Paul Ciccarelli, B.S. Ed. Industrial Arts
John Cody, A.B. Science
Bryce Collins, A.B. Mathematics
Esther Conroy, A.B. Science
John Christoforo, B.S. Ed. Mechanical Drawing
Mary Crossley (Mrs.) A.M. English
Joseph Crotty, A.M. Social Studies
James R. DiMento, B.S. Ed. Mathematics
Dorothy Dwinell (Mrs.) B.S. Commercial
Richard Griffin, A.B. Mathematics
Elsie Guyer (Mrs.) B.S. Ed. Commercial
Leonard F. Kelley, Ed.M. English
Moses Konjoian, A.B. English
Christos Koumantzelis, Ed.M. Social Studies
Margaret Kuhn, B.S. Commercial
Etta Lapniewski (Mrs.) A.B. Mathematics
Joan LeFrank, B.S. Physical Education
John Lough Shop and Driver Education
Helen McCarthy, A.B. English and Languages
Judith Mitchell, A.B. Languages
Leo Montebello, Ed. M. Social Studies

William O'Connell, A.B.	English
Carole O'Loughlin (Mrs.) A.B.	Commercial
Eloise Payne (Mrs.) A.B.	English and Languages
Hope Place (Mrs.) A.B.	Librarian
William Russell, A.B.	Science and Mathematics
William Sarmento, Ed. M.	Languages
Richard Slade, A.B.	English
Mary Stevens (Mrs.) A.B.	English
Archibald Toothaker, B.S.	Science
Dorothy Woodhams, M. S.	Science
Elsie Woolaver (Mrs.) A.B.	Social Studies
Edward Devine, B.S.	Grade 6
Elizabeth Flynn	Grade 6
Julie Trull (Mrs.) A.B.	Grade 6
William Tsimtsos, B.S. Ed.	Grade 6

Principal

Edward Farley, Ed. M.	Junior High School
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Teachers

George Abodeely, Ed. M.	Social Studies
Jason Andrews, A.B.	English
Claudia Blanchette, A.B.	English
Marie Butler, A.B.	Social Studies
Augustine Conroy, A.B.	Science
Eileen Cullinan (Mrs.) B.S.	English
Charles Ellison, A.B.	Social Studies
Francis Flanagan, Ed. M.	Social Studies
James Fournier, B.S. Ed.	Science
Florence Hamblin (Mrs.) B.S.	Home Economics
Daniel Hanson, B.S.	Mathematics
Peter Macione, B.S.	English
Alice Marcotte (Mrs.) A.B.	English
William McAuley	Shop
Paul Neily, B.S. Ed.	English
John Regan, A.B.	Mathematics
Ann Reilly, A.B.	Science
Kenneth Sanford, A.M.	Mathematics
Antonio Terenzi, Ed. M.	Social Studies
Francis Treanor, A.M.	Mathematics

Alfred White, B.S. Ed.	Science
Kenneth Young, Ed. M.	Social Studies

Principal

Ralph W. Brown, A.M.	Ella Flemings School
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Teachers

Barbara Desmarais (Mrs.) B.S. Ed.
Elizabeth Johnson (Mrs.) A.B.
Roger Lorrey, B.S.

Principal

Francis G. Ciarfella, Ed. M.	Foster School
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Teachers

Grade

Phyllis Daw (Mrs.) B. S. Ed.	3
Thelma Greene (Mrs.)	3
Gertrude Duffy (Mrs.)	4
Mary Curran, B.S. Ed.	4
Mildred Bates (Mrs.)B.S.Ed.....	4
Ellen Burke, B.S. Ed.	5
Ruth Leoff (Mrs.) B.S. Ed.	5
Ruth Alward (Mrs.) B.S. Ed.	5

Principal

Daniel G. O'Connor, Ed. M.	Heath Brook School
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Teachers

Grade

Myra S. Pruitt (Mrs.) Ed. M.	1
Helena Murphy (Mrs.) B.S. Ed.	1
Alice Bowden, B.S. Ed.	1
Elizabeth Quinn, B.S. Ed.	1
Frances Donahue, B.S. Ed.	1
Ruth Gray (Mrs.) A.B.	2
Florence Zaher, B.S. Ed.	2
Mary Brown (Mrs.) B.S. Ed.	2
Rosalie Cameron (Mrs.)	2
Teresa Hey (Mrs.)	3
Sally Harding (Mrs.) A.B.	3
Caroline Fiedler (Mrs.)	3

Joan Avery, B.S. Ed.	3
Lorraine Nastek (Mrs.) B.S. Ed.	3
Mary Cronin (Mrs.)	4
Marilyn Blaisdell (Mrs.) B.S. Ed.	4
Jean Murch (Mrs.) B.S. Ed.	5
Sheila Moore, B.S. Ed.	5
James Reynolds, B.S.	5
W. Richard McMahon, B.S. Ed.	6
Mary Bates (Mrs.) M.A. Ed.	6
Joan Parent (Mrs.) B.S. Ed.	6

Principal

Francis G. Ciarfella, Ed. M. North Street School

Teachers	Grade
Charlotte Johnson (Mrs.) B.S. Ed.	1
Patricia Bakey (Mrs.) A.B.	1
Evelyn Sutherland (Mrs.) B.S. Ed.	1
Emily Andrews (Mrs.) B.S. Ed.	1
Margaret Meehan (Mrs.) B.S.	1
Carolyn McLaughlin, A.B.	2
Ruth Anderson (Mrs.)	2
Jacqueline Dupont (Mrs.) B.S. Ed.	2
Nancy Saunders, A.B.	2
Madelyn DiSilva, B.A. Ed.	2
Mae Kane (Mrs.)	3
Winifred Colbath (Mrs.)	3
Martha Quinn, Ed. M.	4
Marion McGrath (Mrs.)	5

Principal

Edward Pelletier, A.M. Shawsheen School

Teachers	Grade
Alice McGrath (Mrs.)	1
Helen Reardon (Mrs.) B.S. Ed.	1
Regis McEnany, B.S. Ed.	1
Virginia Callahan (Mrs.) B.S. Ed.	1
Ann McQuade (Mrs.)	2

Sheila Walsh, A.B.	2
Beverly Koltookian (Mrs.) B.S. Ed.	2
Kathryn Quinn (Mrs.) B.S. Ed.	2
Marguerite Riordan (Mrs.)	3
Mary Conlon, B.S. Ed.	3
Maureen Sullivan, B.S.	3
Gilberte Roy	4
Charlotte Bovill	4
Hazel Neal (Mrs.) B.S. Ed.	4
Lydia Howard (Mrs.) A.B.	5
Blanche Perzel (Mrs.)	5
Mary Murphy (Mrs.) A.D.	5
William Horowitz, Ed. M.	6
Elaine Bemis, B.S. Ed.	6
Ruth Connors, B.S. Ed.	6

Staff Specialists

Eleanor Kendall, M. Ed.	Art
Thomas McGuire, A.B.	Art
Joseph E. Bastable, Ed. M.	Guidance Director
Ruth Cullinan (Mrs.) A.B.	Guidance Counselor
Katherine M. Pigott (Mrs.) Ed. M.	Guidance Counselor
Francis Sheehan, C.A.G.S.	Guidance Counselor
Shirley Laman (Mrs.) B.S. Ed.	Music
Theodore Michell, B. Mus.	Music
Anthony Rapisarda, A.M.	Music
Charles Hazel	Physical Ed. Director
Nicklos Andronikos, Ed. M.	Physical Education
Mildred West (Mrs.) Ed. M.	Remedial Reading
Andrey Konovalchik, Ed. M.	Speech and Hearing

Attendance

Walter Jop

Custodians

Francis McCusker	Supervisor
Andrew Kohanski	Foster School
James Farley	North St. School
Earl Sands	Memorial High School

Walter Morris	Junior High School
Cornelius Underhill	Junior High School
Norman McGrath	Shawsheen School
Gardner Hague	Shawsheen School
Alphonse Mello	Shawsheen School
Joseph Neal	Heath Brook School
Burr Quimby	Heath Brook School
Charles Ryan	Memorial High School
Harold Gath	Memorial High School
James Love	Memorial High School
Robert Wilson	Memorial High School
John Smith	Utility
Robert McDonald	Utility
Shirley Jellison	Memorial High School
Earl Sager	North St. School

Matron

Dorothy Daudelin (Mrs.)	Memorial High School
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Clerical Personnel

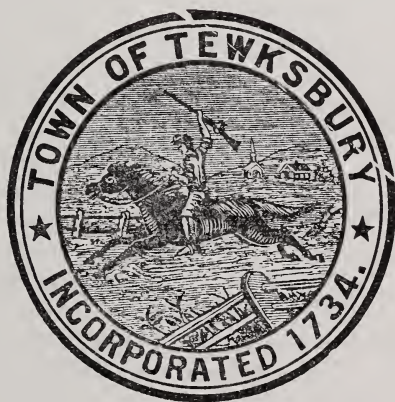
William McKenzie	Bookkeeper
Jane Foster (Mrs.)	North St. School
Audrey Graustein (Mrs.)	Memorial High School
Shirley Beattie (Mrs.)	Memorial High School
Dorothy Gendall (Mrs.)	Memorial High School
Clara King (Mrs.)	Shawsheen School
Grace Belliveau (Mrs.)	Foster School
Elizabeth Irwin (Mrs.)	Heath Brook School
Phyllis Weaton (Mrs.)	Junior High School

WARRANT

for

Annual Town Meeting

Town of Tewksbury



The
Commonwealth of Massachusetts

March 4, 1961

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WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Tewksbury Memorial High School in said Tewksbury on Saturday, March 4, 1961 at 10:00 o'clock A. M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assemble subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Saturday, March 11, 1961 at 10:00 A. M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A. M. and to be closed at 8:00 P. M.

ART. 1—To choose all necessary Town Officers, to choose by ballot, two Selectmen for three years, two members Board of Public Welfare for three years, one member Board of Health for three years, one Assessor for three years, one Moderator for one year, one Auditor for three years, one Park Commissioner for three years, one Planning Board member for five years, one Road Commissioner for three years, one Road Commissioner for two years, two members School Committee for three years, one member School Committee for one year, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, one Water Commissioner for three years, and to vote 'yes' or 'no' on the following questions: (1) "Shall an act passed by the General Court in the year nineteen hundred and sixty-one, entitled 'An Act placing certain positions in the Town of Tewksbury under the civil service laws and rules,' be accepted?" (2) "Shall an act passed by the General Court in the year nineteen hundred and sixty-one, entitled 'An Act providing unlimited tenure for the regular or permanent members of the police force not including the chief thereof, in the Town of Tewksbury,' be accepted?" All on the same ballot.

ART. 2—To hear and act upon the reports of the various town officers.

ART. 3A—To fix the salaries of the various elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule for Elected Officials)

SALARY SCHEDULE FOR ELECTED OFFICIALS (ARTICLE III)

1959	1960	Office	Request For 1961	Rec. of Fin. Comm.	Remarks and Dissents
2,100.00 ea.	2,100.00 ea.	Assessors (2)	2,500.00 ea.		
3,750.00	4,010.00	Assessor - Clerk	4,010.00		
2,100.00	2,205.00	Auditor	2,500.00		
250.00 ea.	250.00 ea.	Board of Health (2)	250.00 ea.		
300.00	300.00	Chairman Board of Health	300.00		
300.00 ea.	300.00 ea.	Board of Welfare (5)	300.00 ea.		
350.00 ea.	350.00 ea.	Board of Selectmen (4)	350.00 ea.		
400.00	400.00	Chairman Board of Selectmen	400.00		
4,160.00	4,160.00	Collector	4,680.00		
100.00	100.00	Moderator	100.00		
100.00 ea.	100.00 ea.	Road Commissioners (2)	100.00 ea.		
200.00	200.00	Chair. Road Commissioners	200.00		
3,300.00	3,300.00	Town Clerk	4,200.00		
90.00	4,940.00	Tree Warden	5,720.00		
2,400.00	2,400.00	Treasurer	2,600.00		
100.00 ea.	100.00 ea.	Water Commissioners (2)	100.00 ea.		
200.00	200.00	Chair. Water Commissioners	200.00		

ART. 3B—To see if the Town will vote to accept the following Personnel By-Law to govern personnel policy, wages and classification of town employees, or take any relative action.

REPORT OF THE PERSONNEL BOARD

John F. Cunningham, Chairman

I. BASIS

(a) The voters of the Town of Tewksbury at a regular Town Meeting held in March of 1959 voted, in Article 17, to establish a Personnel Board. The Personnel Board consists of five members, two appointed for three years, 1959-1962, two for two years, 1959-1961, and one for one year, (since reappointed for 3 years, 1960-1963) and thereafter each member to be appointed for a three-year term. No member of the Personnel Board to receive compensation. Vacancies to be appointed by the Selectmen. At all times one of the five members shall be one who has been selected from a list of not less than three suggested members submitted by the full-time employees of the town excluding professional employees and employees within the School Department jurisdiction.

(b) The Personnel Board was authorized to employ professional consultants in connection with the foregoing if deemed desirable, and to report its findings for a complete wage classification plan and a personnel policy plan to the annual Town Meeting.

II. PERSONNEL BOARD REPORT SUMMARY REFERENCE, MARCH 5, 1960 TOWN MEETING

(a) At the regular Town Meeting held March 5, 1960, the Personnel Board report was distributed. In order to enlighten the town voters and to establish a foundation for a classification and wage study, the functions of the various departments, occupational titles, number of personnel, working time and salaries were printed in this pamphlet. In addition, the Fringe Benefits of the Town Employees were outlined as they then existed.

(b) The voters of the Town of Tewksbury at the regular Town Meeting held in March 1960 recommended, through the adoption of Article 69, that the provisions outlined therein pertaining to Fringe Benefits for Town Employees be adopted in the final classification and Wage Plan By-Law.

(c) At the regular Town Meeting held March 5, 1960, the town employees sought an across-the-board increase of approximately 5% in all rates which was adopted by the voters (per Article 4 in

Budget Requests). The Highway Department, however, did not include this in their budget request and therefore did not receive this raise.

III. OTHER EVENTS

(a) Forty hour week for Police Department — voted in by ballot during town election — March 12, 1960.

(b) Hospitalization Plan — voted in by ballot during town election — March 12, 1960.

IV PROFESSIONAL CONSULTANTS

The Management Engineering firm of Charles M. Evans & Associates was selected by the Personnel Board to establish an authoritative Classification and Wage Plan for the town employees.

The results were established by comparison to various towns where a similarity of personnel and job factors could be ascertained. Other elements of the Personnel By-Law were prepared by the Board.

JOHN F. CUNNINGHAM	GEORGE McDERMOTT
ANDREW COTREAU	JOHN H. HART
JOHN P. MURPHY	

THE PERSONNEL BY-LAW

The purpose of this by-law is to give to Tewksbury a modern plan and program for administering pay and related personnel matters. It has been developed on the basis of tested techniques in the impartial handling of the pay problem as in similar By-Laws established by many towns in Massachusetts and found successful. Towns have found often that business-like procedures in pay matters influence more business-like practice in other fields.

The By-Law establishes the Classification and Salary Plan and the necessary administration procedures. Any and all provisions in the Personnel By-Laws pertaining to wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting. It includes the Acts previously accepted by the Town such as fringe benefits, etc. with amendments as approved by the Personnel Board.

There are five parts to the By-Law:

- Section 1. The Personnel Board
- Section 2. The Personnel Policy
- Section 3. The Classification and Wage Plan
- Section 4. Fringe Benefits
- Section 5. Grievance Procedure

SECTION 1. Personnel Board

(a) Forthwith annually, the Board shall meet and organize by electing a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the quorum and/or Board shall determine the action the Board must take on all matters upon which it is authorized or required to pass under the by-law. The Personnel Board may employ assistance and incur expenses as it deems necessary subject to appropriation of funds therefor.

(b) The Board shall maintain adequate personnel records of all employees subject to this plan, said records to be kept in the custody of the Personnel Board. Department Heads will provide such information as the Personnel Board requests to maintain these records current.

(c) The Personnel Board may add a new position, tentatively, to the classification schedule or reclassify an existing position to a different group, subject to the subsequent ratification of its action by formal amendment of the by-law by vote of Town at a Town Meeting.

(d) The Personnel Board may authorize an entrance rate higher than the minimum upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board and such other variance in the Plan as it may deem necessary for the proper functioning of the services of the Town. No variance shall become effective unless, or until the necessary funds have been appropriated therefore.

(e) If any request under the salary schedule is denied by the Personnel Board, the Department, the individual, or Branch of the Town involved, may appeal in accordance with the Grievance Procedure outlined in Section 5 of this By-Law.

(f) The Personnel Board shall maintain written job descriptions of the jobs or positions in the classification schedule of the plan each consisting of a statement describing the essential nature of the work, characteristics of the position that distinguish the position from other positions. The description for any position shall be construed as a means of identification and as a basis for the current wage; not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting, the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

(g) The function of the Personnel Board is to represent BOTH the taxpayers and employees of the Town. There is a fair and equitable balance point for the mutual interests of both groups.

The ideal Personnel Board is composed of impartial citizens who feel that they are representing the Entire Town and who will take into consideration the various viewpoints, interests and matters that concern the various groups of citizens. When a new By-Law is first put into operation it must be anticipated that there may be certain matters which need review and adjustment.

SECTION 2. The Personnel Policy

(a) All employees shall continue to be paid on an hourly, weekly, monthly, or other basis, as at present, except as provided in the salary plan, unless otherwise authorized by the Personnel Board or by amendment of the salary plan.

(b) No board, officer or head of a department shall fix the salary of any employee in a position so classified except in accordance with such plan.

(c) No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the plan under any title other than those of the classification schedule. The job title in the plan shall be the official title of the position and shall be used in all administrative and employment records.

(d) All Employees included in the plan shall be eligible for reclassification and pay adjustment subject to approval of the Personnel Board and the Board of authority having immediate jurisdiction over such employees.

(e) Employees promoted to a higher classification to fill a vacancy shall be advanced to the next increment in the salary or wage scale above their former pay rate.

(f) Promotions from minimum to maximum salaries shall be successive steps annually but shall not be mandatory. Individual advancement shall be on a merit—(Not necessarily on length of service) and shall be subject to approval of the Board of Authority having immediate jurisdiction over such employee. Any employee denied such an increase has the right of appeal in accordance with the grievance procedure as outlined in Section 5 of this By-Law.

(g) Any salary which is above the maximum rate for a job as established by this salary administration plan shall apply only to the incumbent at the time the plan is adopted.

(h) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board.

(i) Each department head subject to this plan shall include in his estimates required by the provisions of section 59 of Chapter 41 of the General Laws a pay adjustment section setting forth in detail the amounts which will be required for anticipated pay

adjustments during the ensuing year and shall furnish a copy thereof to the Personnel Board.

(j) The Personnel Board shall administer the Plan and shall establish such procedures as it deems necessary for this administration so that each employee will be treated equally.

(k) Civil Service—Nothing in this Personnel By-Law shall be construed to conflict with Chapter 31 of the General Laws.

(l) Physical Examination. Every person hereinafter employed by the Town subject to this By-Law except occasional or substitute employees, shall undergo a physical examination satisfactory to the County Retirement Board and the appointing authority. Every person upon leaving or retiring from town employment shall undergo a similar physical examination. The examining physician shall be appointed by the Board of Selectmen and shall render a sealed report of his findings to the Personnel Board and the appointing authority.

After receipt of the report has been entered on the Personnel Board's records, such report shall be deposited with the Retirement Board for safe-keeping, the contents subject to future view only by a physician designated by the Selectmen, otherwise the report shall be confidential.

SECTION 3. The Classification and Wage Plan

(a) The Classification and Wage Plan shows the various town jobs in the order of their relative work demand and requirements, established into "Job Groups." The Job Group into which each job falls was determined by measuring each job in terms of its requirements for such components (or factors) as work knowledge, skill, responsibilities, effort, working conditions, etc.

(b) Jobs were studied and compared not as a whole, or by job titles, but in terms of the various ingredients or components, of which each is composed. This is the fairest and most dependable way to establish the relationship between, or "relativity" of jobs. After the jobs were located on the proper groups, the next thing was to "price" them, and to establish rate ranges for each Job Group. This rate range is the rate range also for each job in the Group.

(c) Each rate range consists of a "minimum", which is the normal or "starting entrance rate", and a maximum which is the "top rate" for the job and intermediate step rates. The Plan provides that a new full time employee will be on a probationary basis for the first six months and, if he has rendered satisfactory service, is then eligible for consideration for a one step rate increase, provided such advance is recommended by the Board or authority having jurisdiction to the Personnel Board. Otherwise, he is eligible

each year, on the “anniversary date” of his latest increase, for consideration for the next upward step rate for continuous full time service in the same job.

(d) When a new job is created, or the duties of an existing job changed so that there is a new level of work demand, and in effect a new job has come into being, the procedure is to rate the new job or the changed existing job. This locates the job in the proper job group and automatically sets the rate of pay for the new or changed job.

(e) When an employee has attained the “maximum” or “Top-rate” for the job, this means that he is top rated. It does not mean that future earning potential is frozen. The maximum for a new job or Job Group, is simply the top of the rate range at the time. The Classification Schedule puts the jobs on the proper steps in the flight of stairs. The Salary Schedule provides rate ranges, which are the bottom and top for each “step”, or rate range. To adjust the Salary Schedule general pay level, it is necessary to determine by what percentage it should be adjusted, and then to adjust the level of the flight of stairs by this percentage. Thus, every employee will receive the same relative amount of pay adjustment.

(f) The entire Classification and Wage Plan must be reviewed and audited from time to time to keep it up to date and adapted to changes in job content, new jobs, general economic conditions, etc. Hence, the Personnel Board is given the specific duty to review all factors affecting the paylevel and to make recommendations to the Town as it may deem desirable in order to maintain at all times a fair and equitable pay level, on the general average, in keeping with economic conditions.

(g) Vacation and holidays with pay, sick leave and the like are in effect “indirect pay” and a par of a good Salary Administration Plan. The By-Law incorporates such practices and policies.

(h)		WAGE SCHEDULE				
Grade		Min.	II	III	IV	Max.
1	Y	\$2,570	\$2,690	\$2,820	\$2,950	\$3,080
	W	49.20	51.40	54.10	56.40	59.10
	H (37½)	1.31	1.37	1.43	1.50	1.57
	Clerical Aide					
2	Y	\$2,720	\$2,850	\$2,990	\$3,130	\$3,270
	W	52.30	54.80	57.50	60.20	62.90
	H (37½)	1.39	1.46	1.53	1.60	1.67
	Clerk-Bookkeeper					
	Jr. Clerk Stenographer					
	Jr. Clerk Typist					

Grade		Min.	II	III	IV	Max.
3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,460
	W	55.40	58.10	60.80	63.60	66.50
	H (37½)	1.47	1.54	1.61	1.69	1.77
	Sr. Clerk-Typist Sr. Clerk Stenographer Library Assistant (P. T.)					
4	Y	\$3,060	\$3,210	\$3,360	\$3,510	\$3,670
	W	58.80	61.70	64.60	67.50	70.50
	H (37½)	1.56	1.64	1.72	1.80	1.88
	Senior Clerk-Bookkeeper Secretary to Selectmen Assistant to Town Clerk (P. T.)					
5	Y	\$3,250	\$3,400	\$3,560	\$3,720	\$3,880
	W	62.40	65.30	68.40	71.60	74.80
	H (40)	1.56	1.63	1.71	1.79	1.87
	Laborer					
6	Y	\$3,440	\$3,610	\$3,780	\$3,950	\$4,120
	W	66.40	69.60	72.80	76.00	79.20
	H (40)	1.66	1.74	1.82	1.90	1.98
	Town Hall Custodian Park Caretaker (P. T.)					
7	Y	\$3,650	\$3,830	\$4,010	\$4,190	\$4,370
	W	70.40	73.60	76.80	80.40	84.00
	H (40)	1.76	1.84	1.92	2.01	2.10
	Motor Equipment Operator Water Service Maintenance Man					
8	Y	\$3,860	\$4,050	\$4,240	\$4,430	\$4,630
	W	74.40	78.00	81.60	85.20	88.80
	H (40)	1.86	1.95	2.04	2.13	2.22
	Heavy Motor Equipment Operator Tree Climber Librarian (P. T.)					
9	Y	\$4,100	\$4,300	\$4,500	\$4,700	\$4,900
	W	78.80	82.40	86.40	90.40	94.40
	H (40)	1.97	2.06	2.16	2.26	2.36
	Patrolman (40) Fire Fighter (56 hrs.) Grader Operator Working Foreman Patrolman (P. T.) 1.50 p. h. Fire Fighter (P. T.) 1.50 p. h.					
10	Y	\$4,350	\$4,560	\$4,770	\$4,980	\$5,200
	W	83.60	87.60	91.60	95.60	100.00
	H (40)	2.09	2.19	2.29	2.39	2.50
	Motor Equipment Repairman					

Grade		Min.	II	III	IV	Max.
11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,510
	W	88.40	92.70	97.10	101.50	106.00
	Police Sergeant Fire Captain					
12	Y	\$4,880	\$5,120	\$5,360	\$5,600	\$5,840
	W	93.80	98.50	103.10	107.70	112.30
13	Y	\$5,170	\$5,420	\$5,670	\$5,930	\$6,190
	W	99.40	104.20	109.00	114.00	119.00
	Deputy Fire Chief					
14	Y	\$5,480	\$5,750	\$6,020	\$6,290	\$6,560
	W	105.20	110.40	115.60	120.80	126.00
	Highway Superintendent Water Superintendent					
15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$6,950
	W	111.60	117.10	122.50	128.10	133.60
	Police Chief Fire Chief					

MUNICIPAL PUBLIC WELFARE POSITIONS

W-3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,420
	W	55.40	58.10	60.80	63.60	65.76
	H (37½)	1.47	1.54	1.61	1.69	1.75
	Senior Clerk-Stenographer					
W-11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,480
	W	88.40	92.70	97.10	101.50	105.38
	Social Worker					
W-15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$7,020
	W	111.60	117.10	122.50	128.10	135.00
	Director of Public Assistance					

(i) Initial adjustment of salaries and wages:

1. Upon the adoption of the by-law by Town Meeting action, salaries and wages in effect on or before December 31, of the preceding year shall be adjusted effective January 1, 1961, except Welfare employees whose rates are subject to Welfare Compensation Plan, following to the step rate in the range of the compensation grade that grants each employee who occupies a position in a class assigned to the schedule in sub-section (h) at least one increment provided the resulting adjustment does not place his rate at a step rate above that which his service in the position entitles him to attain under the provisions of sub-section (c).

If the existing rate is the same as a step rate, the adjustment shall be to the next higher step rate.

If the existing rate is between step rates, the adjustment shall be to the second higher step rate.

If the existing rate is below the minimum rate, the adjustment shall be to the minimum rate unless the adjustment is less than the amount of the first increment in the range, in which event the adjustment shall be to step rate "II".

If the existing rate is between the step rate below the maximum rate and the maximum rate, the adjustment shall be to the maximum rate.

2. The employee occupying a position in a class assigned to the schedule in sub-section (h) who is not entitled to an adjustment under the provisions of this sub-section shall receive his initial adjustment pursuant to the provisions of sub-section (c).
3. No pay shall be reduced as a result of the installation of this plan. Any rate above the maximum rate shall become a Personal Rate and apply only to the present incumbent. Such rates are not subject to increases. When the incumbent leaves the employ of the Town, or is transferred to another job, or a new maximum rate higher than the Personal Rate is established, the rate shall disappear. No other employee assigned to, or hired for, the job shall advance beyond the maximum rate of the range to which his position class is assigned.

(j) Part Time Positions: Normally the minimum rate for the appropriate compensation grade should be the rate applicable for part-time employment although increments may be granted to part-time as well as full time employees provided the former qualify for such increments by prescribed length of service, i.e. his service in the part time position should equal 26 weeks of full-time employment.

SECTION 4. Fringe Benefits

Vacation Provisions: Vacation leave shall be granted to full-time permanent employees subject to the following provision:

(a) Employees who have been employed in the aggregate for less than 12 months but more than six months as of June 1st of the current year, shall be granted 5 days vacation with full pay.

(b) Employees who have been employed in the aggregate for less than ten years but more than one year as of June 1st of the current year, shall be granted 10 days vacation with full pay.

(c) Employees who have been employed in the aggregate for more than ten years as of June 1st of the current year, shall be granted 15 days vacation with full pay.

(d) Policemen and Firemen are not subject to (b) and (c) above, because a separate vacation plan was established by a referendum vote of the townspeople in the year 1959 and is as follows:

- As of June 1st—6 mos. service 5 days
- As of June 1st—1 year's service 10 days
- As of June 1st—5 years' service 15 days
- As of June 1st—10 years' service 20 days

(e) Vacation leave with pay shall not be granted to temporary employees.

(f) Vacations shall be granted by the Department Heads at such times as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.

(g) In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full time service of the town for at least one year; or by reason of retirement; the employee shall be paid, or entitled to time off with pay, based on scale above, for each full month since the employee's preceding vacation. In the event of the death of an employee, any accrued vacation pay shall be paid to his estate.

(h) Department Heads shall identify all pay for vacations on the payroll in which such pay occurs.

(i) Employees who are eligible for vacation under these rules and whose services are terminated by entrance into the armed forces shall be paid an amount equal to the vacation allowance as earned and not granted, in the vacation year prior to such entrance into the armed forces.

(j) An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs which fall on, or is legally observed on, Monday, Tuesday, Wednesday, Thursday, or Friday.

Holiday Pay: Regular full-time, permanent town employees shall be paid one day at regular straight-time pay, in accordance with present practice, for all designated holidays listed below which fall on, or are observed on, regularly schedule work days. In the case of the Police and Fire departments whose personnel are subject to duty seven days a week, those employees performing their official duties on the holiday shall receive extra straight-time pay for the hours actually worked in addition to their regular pay.

Designated Holidays Shall be:

- | | |
|-------------|---------------------|
| January 1 | Labor Day |
| February 22 | October 12 |
| April 19 | November 11 |
| May 30 | Thanksgiving |
| July 4 | Christmas - Dec. 25 |

Sick Leave - Occupational: Each town employee who sustains injury or illness arising out of his employment in the Town service, shall be entitled to receive his full pay for the period of his incapacity. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval.

Sick Leave - Non-Occupational: (a) Every employee occupying a full-time position subject to the classification and compensation plans or a part-time position in which the employee has worked a total of at least 30 weeks at the regular work week for his occupational group shall be allowed by the head of his department sick leave with pay for a period of 15 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious illness or death of members of the employee's immediate family.

(b) Sick leave allowed under provisions of the preceding paragraphs shall be cumulative up to a total of:

30 days in the first five years of service

45 days from the sixth through the tenth year of service

60 days after the tenth year of service

(c) When absence by reason of sickness or injury is for a period of more than five days, the department head shall require said employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided.

Overtime: (a) All town employees except department heads shall receive straight time compensation for all overtime worked.

(b) Overtime shall not be paid to department heads.

(c) Department heads shall approve and authorize all overtime requiring the service or services of town employees.

Jury Duty: While on jury duty an employee shall receive amount equal to the difference between his normal compensation and the amount, excluding travel allowances, received from the court.

Military Leave: (a) Full time employees of the town who are called for State or Federal military training forces shall be paid any difference in compensation between that drawn in a normal working period of two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty.

(b) Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

(c) A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, also seniority rights shall not be affected while this leave of absence is in effect.

Insurance: Hospital and sickness plan — Plan under Chapter 32B adopted by townspeople by vote at town meeting March 5, 1960, to be paid one-half by Town one-half by employee.

SECTION 5. Grievance Procedure

(a) All employees shall have the right to request an appointment to confer with the Personnel Board on any matter which is of interest or concern to them and which is covered by the By-Law. In addition, to foster mutual understanding and good personnel practices, the Personnel Board shall also function as personnel relations review board, and as such shall be empowered to adjust the grievances of all employees of the Town covered by the Plan; provided, however, that any such adjustment shall not involve the Town in any expenditure of money in excess of an available appropriation. When sitting as a Personnel Relations Review Board, the Personnel Board shall keep a separate record of its proceedings, which shall not be open to public inspection except as may otherwise be required by State law. As used in this section, the word "Grievance" shall be construed to mean any dispute between an employee of the town and his appointing authority arising out of an exercise of administrative discretion by some such authority under the agreement between the employee and the Town, except a dispute concerning a change in one or more of the terms of such agreement, and except also a dispute which is, or under proper appeal would be, within the jurisdiction of the civil service commission or the contributory retirement appeal board.

As the first step, any employee who may feel aggrieved shall take up his grievance orally with his Department Head, for mutual clarification. The Department Head shall render his decision orally to the employee within 3 working days. If a satisfactory understanding and solution of the problem has not been reached, the employee shall within 5 working days present his grievance in writing to his department head who shall add his comments and submit it to the authoritative Board or Commission where within 5 working days a hearing will be held, all concerned will be present together with the Chairman of the Personnel Relations Review Board. If not settled, all facts and records shall be referred to the Personnel Relations Review Board for adjudication. Within 20 working days of this hearing the decision shall be given to the employee through the Department Head in writing. There shall be no discrimination or prejudice by any Department Head against any employee who may take a matter to the Board.

FORMS AND RECORDS

All printed forms and records necessary to carry out the provisions of this By-Law shall be established or approved by the Personnel Board.

AMENDMENT OF THE PLAN

The Classification and Wage Plan may be amended in the same manner in which the town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproval, the petition may then be presented to the town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

ART. 4—To see what sums of money the town will vote to raise and appropriate from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

ART. 5—To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

ART. 6—To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

ANNUAL BUDGET (ARTICLE IV)

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
GENERAL GOVERNMENT							
1.	100.00	100.00	Moderator - Salary	100.00			
2.	304.80	341.00	Finance Comm. - Expense	400.00			
3.	4,660.00	4,749.56	Selectmen - Salary & Wages	4,953.00			
4.	1,173.01	2,541.65	Expense	2,720.00			
5.	33.96	Capital Outlay			
6.	3,098.75	3,455.00	Auditor - Salary & Wages	4,840.00			
7.	101.09	144.01	Expense	150.00			
8.	Capital Outlay			
9.	4,480.00	4,584.00	Treasurer - Salary & Wages	5,000.00			
10.	1,200.00	600.00	Expense	1,250.00			
11.	155.00	Capital Outlay			
12.	9,613.92	9,930.00	Collector - Salary & Wages	10,894.00			
13.	2,856.14	4,400.00	Expense	4,160.00			
14.	3,306.90	540.00	Capital Outlay			
15.	8,250.00	8,453.75	Assessors - Salary & Wages	9,310.00			
16.	598.20	941.55	Expense	944.00			
17.	510.00	Capital Outlay			

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
18.	3,788.82	4,481.00	Town Clerk - Salary & Wages	5,400.00			
19.	300.00	878.01	Expense	900.00			
20.	Capital Outlay			
			Elections & Registrations				
21.	1,950.00	2,448.13	Registrars - Salaries	2,850.00			
22.	50.36	124.57	Registrars - Operating	150.00			
23.	60.00	60.00	Registrars - Capital Outlay	60.00			
24.	712.98	3,769.98	Election Officers - Salary	2,000.00			
25.	9.75	Election Officers - Expense	10.00			
			Planning Board				
26.	433.50	355.50	Salaries & Wages	600.00			
27.	661.07	809.31	Expenses	1,500.00			
28.	40.00	Capital Outlay			
29.	Out of State Travel	100.00			
			Town Hall				
30.	3,640.00	3,822.00	Salaries & Wages	3,822.00			
31.	5,915.55	7,213.49	Expenses	6,650.00			
32.	169.90	147.13	Capital Outlay			
			Personnel Board				
32a	573.00	Salaries & Wages	250.00			
			Expense	600.00			

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
PROTECTION OF PERSONS AND PROPERTY							
Police Department							
33.	66,112.02	81,516.98	Salaries & Wages	94,733.00			
34.	6,776.55	6,870.55	Expenses	7,500.00			
35.	7,765.56	3,789.70	Capital Outlay	5,900.00			
Fire Department							
36.	62,179.00	75,281.16	Salaries & Wages	104,867.00			
37.	7,555.29	8,499.78	Expenses	8,800.00			
38.	5,349.83	4,827.97	Capital Outlay	5,600.00			
Building Inspector							
39.	1,487.00	1,169.00	Salaries & Wages	500 & 500 for insp.			
40.	192.40	71.17	Expenses	250.00			
41.	Capital Outlay			
42.	79.25	Mileage	200.00			
Board of Appeals							
43.	350.00	374.75	Salaries & Wages	350.00			
44.	340.62	670.40	Expenses	700.00			
Wire Inspector							
	540.50	764.50	Salary & Wages	800.00			
	36.25	Expense	50.00			
Sealer of Wgts. & Measures							
45.	275.00	300.00	Salaries & Wages	300.00			
46.	23.90	42.63	Expenses	50.00			

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
47.	2,500.00	Moth Control Salaries & Wages	2,873.67			
48.	2,280.00	Dutch Elm Control Salaries & Wages	3,253.57			
49.	Capital Outlay	200.00			
50.	4,060.00	9,360.00	Tree Warden Salaries & Wages	4,633.67			
51.	2,019.34	2,329.84	Expenses	2,459.00			
52.	3,774.80	Capital Outlay	965.00			
53.	600.00	600.00	Dog Officer Salaries & Wages	600.00			
54.	756.00	626.00	Expenses	1,000.00			
55.	350.00	350.00	Civil Defense Salaries & Wages	350.00			
56.	399.98	247.48	Expenses	400.00			
57.	610.70	908.30	Capital Outlay	1,000.00			

HEALTH AND SANITATION

58.	900.00	900.00	Board of Health Salaries	9,910.00			
59.	8,427.83	5,975.94	Expenses	6,100.00			

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
60.	Capital Outlay	3,900.00			
61.	5,000.00	3,480.80	Mosquito Control	5,000.00			
62.	26,624.94	31,499.96	Rubbish & Garbage	31,450.00			
HIGHWAYS							
63.	18,226.64	20,367.01	Salaries & Wages	23,000.00			
64.	8,651.94	9,547.22	Expenses	15,000.00			
65.	8,503.22	9,999.75	Snow & Ice Rem.	12,000.00			
66.	36,632.27	37,007.36	Chapter 81	14,000.00			
67.	30,175.76	29,706.19	Chapter 90 Const.				
68.	4,487.35	4,499.84	Chapter 90 Maintenance				
69.	Highway Machinery Fund				Refer to separate
			Highway Machinery Acct.				articles in the
			Expenses				Warrant.
70.	10,963.69	11,076.48	Capital Outlay				
71.	15,454.09	13,568.19					

CHARITIES

Welfare Department							
72.	8,500.00	9,506.36	Salaries & Wages	9,275.00			
73.	118,018.93	124,171.16	Expenses	115,802.00			
Veterans' Services							
74.	550.00	675.00	Salaries & Wages	875.00			
75.	9,419.77	9,176.65	Expenses	10,100.00			
76.	Out of State Travel	30.00			

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
SCHOOLS							
77.	690,678.55	817,998.50	General - Salaries & Wages	941,601.00			
78.	189,824.24	209,637.65	Expenses	259,938.00			
79.	22,140.97	17,845.38	Capital Outlay	20,335.00			
80.	586.65	346.07	Out of State Travel	825.00			
81.	9,461.96	9,545.92	Vocational Schools	11,900.00			
82.	198.75	766.00	Stadium - Salaries & Wages	900.00			
83.	1,364.06	2,618.34	Expenses	1,500.00			
84.	743.52	1,533.99	Capital Outlay	1,000.00			
84a.	Adult Education				
			Salaries & Wages	5,270.00			
			Expenses	575.00			
			Capital Outlay	75.00			
RECREATION							
85.	269.00	356.50	Parks - Salaries & Wages	350.00			
86.	197.64	124.64	Expenses	175.00			
LIBRARIES							
87.	1,931.59	2,339.73	Salaries & Wages	2,870.00			
88.	1,706.87	1,800.00	Expenses	1,970.00			
89.	Capital Outlay	110.00			

Item No.	Expended 1959	Expended 1960	Department or Item	Request 1961	Fin. Com. Rec.	Dissent	Remarks
WATER DEPARTMENT							
90.	24,072.73	28,212.81	Salaries & Wages	32,620.00			
91.	20,013.73	22,574.02	Expenses	22,575.00			
92.	2,386.50	1,996.00	Capital Outlay				
93.	100.00	Out of State Travel	100.00			
MATURING DEBT AND INTEREST							
94.	216,000.00	216,000.00	Maturing Debt	216,000.00			
95.	104,932.00	99,160.00	Interest - Maturing Debt	93,388.00			
96.	2,818.90	4,537.39	Interest - Temp. Loans	7,500.00			
UNCLASSIFIED							
97.	804.00	799.50	Cemeteries	800.00			
98.	11,416.34	8,556.39	Blanket Insurance	12,000.00			
99.	Group Insurance	24,000.00			
100.	14,167.39	14,720.25	Street Lights	16,000.00			
101.	2,765.66	4,093.92	Stationery & Printing	3,500.00			
102.	671.50	723.63	Memorial Day	800.00			
103.	Town Boundaries	200.00			

ART. 7—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

ART. 8—To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

ART. 9.—To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and see what sum of money the Town will vote to raise and appropriate therefor.

ART. 10—To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

ART. 11—To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of the Public Library.

ART. 12—To see if the Town will vote to transfer the following unexpended balances to E and D or take any action in relation thereto.

Pine Street Drain	\$ 339.96
Water Well — 1959	8,175.11
Well Field Survey	1,679.14
Shawsheen Water Main	2,630.29
East St. Water Main	33.96
Kernwood Ave. Water Main	199.67
Longmeadow Road Water Main	1,897.00
Town Hall Sewerage System	420.00
Real Estate Valuation Book	1,654.75
Engineer Services — Planning Board	1,000.00

ART. 13—To see if the Town will vote to raise and appropriate the sum of \$300.00 in support of the trustees for county aid to agriculture to be expended by 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director.

Board of Selectmen.

ART. 14—To see if the Town will vote to raise and appropriate sums of money as follows for the purpose of providing suitable quarters for local veterans' organizations, under the provisions of Section 9 of Chapter 40 of the General Laws.

Veterans of Foreign Wars Post 8164	\$600.00
Amvets Post 156	\$600.00
DAV Chapter 110	\$600.00
<i>Post Comanders.</i>	

ART 15—To see what sum of money the Town will vote to transfer from E & D to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws.

Board of Selectmen.

ART. 16—To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to purchase and install safety signs and markers.

Board of Selectmen

ART. 17—To see if the Town will vote to raise and appropriate the sum of \$400.00 for the purpose of printing copies of the present By-Laws, Building Laws, Plumbing Laws, Rules and Regulations of the various town departments, including all revisions and amendments made up to and including the 1961 annual town meeting.

Board of Selectmen.

ART. 18—To see if the Town will vote to raise and appropriate the sum of \$800.00 for the purpose of cooperating with the City of Lowell and adjoining towns in supporting mental health facilities and for providing necessary services, said sum to be expended under the direction of the Board of Health.

Board of Selectmen.

ART. 19—To see if the Town will vote to adopt the following by-law: Article V Section 2. No contract by any town officer, board or committee, excepting the School Committee, involving the expenditure of \$1,000.00 or more, shall be valid unless countersigned and approved by a majority of the Board of Selectmen. A copy of every such contract shall be deposited with the Town Auditor prior to the commencement of any action thereon, and shall be made available for inspection by the public at reasonable times.

Board of Selectmen.

ART. 20—To see if the Town will vote to dapot the following by-law: Article VI Section 9. The Board of Selectmen may require owners of land that has been excavated to erect barriers or take other suitable measures within five days after such owners have been notified in writing by the Selectmen that, in their opinion, such excavation constitutes a hazard to public safety. Any person violating such an order shall be subject to a fine of \$100.00.

Board of Selectmen.

ART. 21 — To see if the Town will vote to raise and appropriate the sum of \$550.00 for the purpose of installing adequate street lighting in the vicinity of the various schools within the town.

Board of Selectmen.

ART. 22 — To see if the Town will vote to accept the offer of Peter Zontanos to give to the Town of Tewksbury, a parcel of land owned by him consisting of 2,311 square feet at the junction of Main and State Streets for a consideration of the taxes due on this property and will authorize the Selectmen to accept this land on behalf of the town subject to the restriction that it be used only for a suitable municipal purpose and will raise and appropriate the sum of \$68.80 presently due on said land.

Board of Selectmen.

ART. 23 — To see if the Town will vote to raise and appropriate the sum of \$1,203.14 for the purpose of paying the following unpaid bills of last year.

St. John's Hospital	155.52
Fearon Sign Service	8.25
McLellan Oil Co.	228.35
Anthony Rocco	150.00
Bennett Hardware Co.	5.85
Tewksbury Paint & Hardware Co.	48.93
North Tewksbury Baptist Church	12.00
John Smith	12.00
St. Joseph's Hospital	69.00
Merrimack-Essex Elec. Co.	249.03
Sullivan's Garage	36.35
Socony Mobiloil Co.	227.86

Board of Selectmen.

ART. 24 — To see if the Town will vote to raise and appropriate the sum of \$500.00 to purchase 100 folding steel chairs and lock carrier to hold same for use in the Town Hall, or take any other action relating thereto.

Board of Selectmen.

ART. 25 — To see if the Town will vote to raise and appropriate \$1,000.00 for painting and repairs to the Town Hall, or take any other action relating thereto.

Board of Selectmen.

ART. 26 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$57,000.00; to be used in conjunction with the \$17,000.00 voted at a Special Town Meeting, held on July 25, 1951, for the purpose of building a police station; to construct, erect and equip a Police Station and Garage, with proper facilities, on Main Street opposite the Water Department Building; and to authorize the Committee appointed under Article 4 of the Warrant for the Special Town Meeting of December 12, 1956, to employ professional consultants, expend such funds, call for bids, and to execute and

sign all contracts, vouchers, and legal documents, incidental and necessary to carry out the purposes of this article, or take any action in relation thereto. *Police Station Committee.*

ART. 27 — To see if the Town will vote to raise and appropriate the sum of \$9,150.00 or any sum for the improvement of Shawsheen Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for the purpose, or take any other action relative thereto and will further vote to transfer the sum of \$27,450.00 from the E & D Account in anticipation of re-imbursement from the State or County for the work, or take any other action relative thereto. *Road Commissioners.*

ART. 28 — To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the maintenance of Chapter 90 highways, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for this purpose or take any other action relative thereto; and will further vote to transfer the sum of \$3,000.00 from the E & D Account in anticipation of re-imbursement from the State and County for the work, or take any other action relative thereto. *Road Commissioners.*

ART. 29 — To see if the Town will vote to transfer the sum of \$37,925.00 from the E & D Account in anticipation of the reimbursement from the State for Highway maintenance under Chapter 81 or take any other action relative thereto. *Road Commissioners.*

ART. 30 — To see if the Town will vote to continue the Highway Machinery Fund and to appropriate an additional sum including the unexpended balance of the 1960 Highway Machinery Account to be added to the amount already accredited to this fund for Highway Machinery purposes, or take any other action relative thereto. *Road Commissioners.*

ART. 31 — To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purchase, repair and maintenance of Road Machinery equipment for 1961 or take any other action relative thereto. *Road Commissioners.*

ART. 32 — To see if the Town will vote to raise and appropriate the sum of \$1,200.00 for the construction of a drainage system on Tanglewood Avenue or take any other action relative thereto. *Road Commissioners.*

ART. 33 — To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the construction of a drainage system on Andover Street or take any other action relative thereto. *Road Commissioners.*

ART. 34 — To see if the Town will vote to raise and appropriate the sum of \$1,000 to correct the drainage problem between 263/279 Chandler Street and the culvert at East Street.

Francis G. Cummings and others.

ART. 36 — To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with boundaries and measurements as shown on a plan on file with the Town Clerk:

Brookfield Road
Kingfisher Road
Woodland Drive

David Street
Douglas Road
So. Oliver Street

Road Commissioners.

ART. 36 — To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$85,000.00 for the purpose of constructing and equipping a garage for storing Highway Department and Tree Department equipment; this sum includes architect fees and the proposed location to be at Whipple Road and Pine Street, land owned by the Town, or take any other action relative thereto. *Road Commissioners — Tree Warden*

ART. 37 — To see if the Town will vote to authorize the Board of Selectmen to authorize and empower a committee to supervise, execute or perform any duties necessary or desirable to carry out the construction and equipping of the new Highway Department and Tree Department garage, or take any other action relative thereto. *Road Commissioners — Tree Warden.*

ART. 38 — To see if the Town will authorize the Selectmen to sell to the Tewksbury Congregational Church for the sum of \$100.00 the land and building now owned by the Town and occupied by the Tree and Moth Department, located on the north side of East Street and adjoining on the east land now owned by said church, and authorize the Selectmen to execute on behalf of the Town any deed necessary to transfer title.

Harold J. Patten and others.

ART. 39 — To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto. *Water Commissioners.*

ART. 40 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants,

under the supervision of the Board of Water Commissioners, or take any action in relation thereto. *Water Commissioners.*

ART. 41 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the relocation of water pipes in Shawsheen Street, and to authorize the Water Department to do such work and expend such money. *Water Commissioners.*

ART. 42 — To see if the Town will vote to expend the sum of \$3,150.00 from the Installation Account, for the purpose of installing approximately 900 feet of water pipe in Sheen Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

ART. 43 — To see if the Town will vote to expend the sum of \$2,887.50 from the Installation Account, for the purpose of installing approximately 825 feet of water pipe in Shaw Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

ART. 44 — To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Jean Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

ART. 45 — To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Dianne Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

ART. 46 — To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Towanda Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners.*

ART. 47—To see if the Town will vote to expend the sum of \$4,200.00 from the Installation Account, for the purpose of installing approximately 1200 feet of water pipe in South Rhoda Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 48—To see if the Town will vote to expend the sum of \$1,000.00 from the Installation Account, for the purpose of installing approximately 200 feet of water pipe in North Bille-rica Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners

ART. 49—To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Bantry Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 50—To see if the Town will vote to expend the sum of \$400.00 from the Installation Account, for the purpose of installing approximately 100 feet of water pipe in Pringle Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 51—To see if the Town will vote to expend the sum of \$2,450.00 from the Installation Account, for the purpose of installing approximately 700 feet of water pipe in Buttercup Lane, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

ART. 52—To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Marion Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such

work and expend such money, or take any action in relation thereto. *Water Commissioners.*

ART. 53 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$35,000.00 for a survey by a recognized public water system engineer, for the purpose of establishing locations for gravel packed wells, said survey to furnish all of the necessary information, estimates of cost, etc., under the supervision of the Board of Water Commissioners, or take any other action in relation thereto.

Water Commissioners.

ART. 54 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00, or any other sum, for the purpose of installing a public water main in Sunnyslope Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners.

ART. 55 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$1,050.00, or any other sum, for the purpose of installing a public water main in Mississippi Road for a distance of approximately 300 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners.

ART. 56 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$1,500.00, or any other sum for the purpose of installing a public water main in Dubuque Avenue for a distance of approximately 300 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto. *Water Commissioners.*

ART. 57 — To see if the Town will vote to authorize the Board of Water Commissioners and Board of Selectmen to acquire by purchase, gift, devise or otherwise, or take by eminent domain, in fee simple under the authority of General Laws, Chapter 79, as amended, Chap. 61 of the Acts of 1951 and Chapter 40, Section 14, the following described two parcels of land listed as Parcel 1 and Parcel 2 for an additional well field and to protect the present town water supply system:

Parcel 1 southeasterly by North Street, by several lines measuring together, nine hundred sixty-nine and 81/100 (969.81) feet; southwesterly two hundred thirty and 33/100 (230.33) feet, and southerly one hundred six and 78/100 (106.78) feet, by land now or formerly of Edith A. Stevens; southwesterly by lands now or formerly of said Stevens and of Edwin C. Law et al, fourteen hundred sixty and 41/100 (1460.41) feet; southeasterly by said Law et al land, six hundred thirty-seven and 3/100 (637.03) feet; southwesterly by land

now or formerly of Annie E. Lynch, by two lines measuring together, eight hundred eighty-two and 44/100 (882.44) feet; westerly by the end of Court St. and by lands now or formerly of the persons whose names are written on a plan hereinafter mentioned, twelve hundred sixty-three and 24/100 (1263.24) feet; northerly by land now or formerly of the Lowell and Andover Railroad Company, twenty-five hundred thirty-five and 2/100 (2535.02) feet; easterly two hundred ten and 64/100 (210.64) feet, and northerly six hundred seventeen and 99/100 (617.99) feet, by land now or formerly of Frank W. Livingston. Parcel 2 bounded northwesterly 637.02 feet by land of Armando DeCarolis, Jr. and Joyce A. DeCarolis; northeasterly 700 feet by land of Armando DeCarolis, Jr. and Joyce A. DeCarolis; southeasterly by land of owners unknown, 925 feet.

And to see if the Town will vote to raise and appropriate the sum of two dollars for such takings or purchases, or take any other action in relation thereto. *Water Commissioners.*

ART. 58 — To see if the Town will vote to raise and appropriate the sum of \$1,214.25 to indemnify Francis G. Cumings for medical expenses incurred as a result of injuries sustained while acting in the course of his duties as a member of the Tewksbury Fire Department or take any other action relative thereto.

William A. Chandler, Fire Chief

ART. 59. — To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for necessary repairs to the Central Fire House and Legion Headquarters or take any other action thereto.

American Legion, Eugene L. Roux, Cmdr.

ART. 60 — To see what sum of money the Town will vote to raise and appropriate or transfer from available funds for the purpose of converting one of the present storerooms, adjacent to the Tax Collector's office, into a fireproof storage area for the records of the Collector, Auditor and Treasurer as required by Sections 11 and 12 of Chapter 66 of the General Laws.

William J. O'Neill, Collector-Treasurer.

ART. 61 — To see if the Town will vote to repeal the present Zoning By-Law and in lieu thereof adopt a revised Zoning By-Law, as follows:

Planning Board.

PROPOSED DRAFT OF ZONING BY- LAW

Purpose

For the purpose of promoting the health, safety, convenience, morals, and welfare of its inhabitants, and, in addition, to lessen congestion in the streets, to conserve health, to secure safety, from fire, panic, and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation,

water, sewerage, schools, parks and other public requirements; to conserve the value of land and buildings; to encourage the appropriate use of land throughout the Town, and to preserve and increase its amenities, the Town of Tewksbury, County of Middlesex, hereby adopts the following text and maps as its Zoning By-Law.

Section 1—Definitions

Section 2—Classes of Districts

Section 3—General and Special Regulations

Section 4—Residence Districts

Section 5—Commercial Districts

Section 6—Industrial Districts

Section 7—Off-Street Parking and Loading

Section 8—Removal of Top Soil, Sand and Gravel

Section 9—Non-Conforming Buildings and Uses

Section 10—Administration and Enforcement

Section 11—Amendments, Validity

SECTION 1 — DEFINITIONS

For the purpose of this by-law, certain terms or words shall be defined as below. Words in the present tense include the future, the singular number includes the plural and vice versa. The word "person" includes partnership, corporation, or other entity. The word "lot" includes the word "plot." The word "building" includes the word "structure."

1.1 Accessory Building

Any building which is subordinate to and whose use is incidental and accessory to the use of the principal on the same lot.

1.2 Building

Any structure having a roof and intended for the shelter, housing, or enclosure of persons, animals, or materials. Any other structure more than eight feet high shall be considered as a building, including a solid fence or wall, but excluding an electric transmission line or an electric light, telephone or telegraph pole, highway or railroad bridge or flagpole.

1.3 Building Area

The ground area enclosed by the walls of a building together with the area of all covered porches.

1.4 Building Coverage

The percentage which the aggregate building area of all buildings on the lot bears to the area of the lot.

1.5 Building Height

The vertical distance from the average finished grade within 10 feet of the walls of the building to the highest point of the roof.

1.6 Building Line

A line parallel to a street at a distance to the required front yard or at a greater distance when otherwise established by the Town of Tewksbury.

1.7 Board

The Planning Board of the Town of Tewksbury.

1.8 Court

An open space, other than a yard, on the same lot with a building, which space is bounded on three or more sides by the walls of such building.

1.9 District

A district established by the provisions of Section 2 of this by-law.

1.10 Dwelling, one family

A detached building designated for or occupied by one family.

1.11 Dwelling, two family

A detached building designated for or occupied by two families.

1.12 Dwelling, multiple

A dwelling or group of dwellings on one lot containing separate living units for three or more families, having separate or joint entrances, services, or facilities.

1.13 Dwelling, row

A building designated for or occupied by one family which is attached to one or more similar dwellings in a row or group containing not less than three such buildings.

1.14 Family

Any number of individuals related by blood, marriage or adoption, living together as a single housekeeping unit, provided that a group of not more than seven persons keeping house together, but not necessarily related by blood or marriage may be considered a family.

1.15 Family Dwelling Unit

A dwelling or part of a dwelling occupied or intended to be occupied by one family for residential purposes.

1.16 Lot

A plot or parcel of land occupied or capable of being occupied by one principal building and the accessory buildings or uses customarily incident to it including such open spaces as are required by this by-law. In the case of multiple dwellings and public, institutional, commercial or industrial buildings, a group of buildings under the same ownership may be considered as occupying the same lot.

1.17 Lot, corner

A lot at the intersection of and abutting on two or more streets where the angle or intersection is not more than 135 degrees or where the intersection is rounded by a curve having a radius of less than 100 feet.

1.18 Lot, interior

A lot other than a corner lot or through lot.

1.19 Lot, through

A lot other than a corner lot which abuts two or more streets which do not intersect at the lot.

1.20 Lot Line

The established division line between lots or between a lot and a street.

1.21 Lot Line, front

All dividing lines between a street and the lot shall be considered front lines.

1.22 Lot Line, side

The line or lines bounding a lot which extend from the street towards the rear in a direction approximately perpendicular to the street. In the case of corner lots, or through lots, all lines extending from streets shall be considered side lot lines. The line bounding a lot at the rear and approximately parallel to at the maximum distance from the front lot line.

1.24 Lot, minimum width of

The distance between the side lot lines measured in a straight line at right angles to the mean direction of such side lot lines, which line of measurement shall touch, but not be in front of the building line. In the case of a corner lot, the minimum width shall be similarly measured and for the purpose of this measurement only, the front lot line which has the least dimension shall be considered the front lot line and the lot line adjacent thereto shall be considered as side lot lines.

1.25 Non-conforming use

A use of land, building, or premises which is not a use permitted by the provisions of this by-law for the district in which such land, building or premises are situated.

1.26 Non-conforming building

A building the use or construction of which does not conform to the applicable provision of this by-law.

1.27 Open Space

A space not occupied by a building or other roofed structure, on the same lot as the principal building.

1.28 Premises

A lot as defined in this section, including any buildings thereon.

1.29 Street

A public way or a way opened to the public use or other right-of-way giving access to the lot, but excluding an alley used for service access only. "Street" shall be deemed to include the entire width of the right-of-way.

1.30 Street Line

The line dividing the street and the lot.

1.31 Trailer

Any vehicle or object on wheels and having no motive power of its own, but which is drawn by, or used in connection with a motor vehicle, and which is so designed and constructed, or reconstructed or added to by means of such accessories as to permit use and occupancy thereof for human habitation, whether resting on wheels, jacks, or other foundations, and shall include the type of vehicle known as a mobile home.

1.32 Trailer Camp

Any land used or permitted to be used for the parking of more than one occupied trailer coach.

1.33 Yard, front

An open space between the buildings and the front line, extending the full width of the lot, or in case of a corner lot, extending along all streets.

1.34 Yard, rear

An open space between the building and the rear lot line, extending the full width of the lot.

1.35 Yard, side

An open space between the buildings and the front lot line, extending from the front yard to the rear yard. Any yard not a rear yard or a front yard shall be deemed a side yard.

1.36 Yard, required front, rear, or side

So much of the front, rear or side yard as is required by the applicable provisions of this by-law.

SECTION 2 — CLASSES OF DISTRICTS

2.1 Divisions into Districts

For the purpose of this by-law, the Town of Tewksbury is divided into the following classes of districts.

Residence Districts

R-40

R-20

R-15

Commercial Districts

CA-15

CB-20

Industrial Districts

Ind.

2.2 Zoning Map

The boundaries of these districts are hereby established as shown on the Zoning Map of the Town of Tewksbury, dated, and amendments thereto, which map and amendments are hereby declared to be a part of this by-law.

2.3 Zoning of Streets

When opposite sides of a street lie in different districts, the boundary shall be deemed the center of the right-of-way.

2.4 Land under water

The boundary of each district shall include land under any lake, pond, or stream lying therein.

2.5 More Restrictive Districts

A district shall be deemed to be more restrictive than any district appearing below it in the list contained in Paragraph 2.1.

SECTION 3 — GENERAL AND SPECIAL REQUIREMENTS

3.1 Compliance with By-Law

No land, building or premises, or part thereof, shall hereafter be used and no building or part thereof, or other structure shall be constructed, reconstructed, extended, enlarged, moved or altered except in conformity with this by-law. No lot shall have an area, width or a front, side or rear yard, less than that set forth in the applicable paragraph hereof, except as otherwise specifically provided in this ordinance. No building or buildings shall occupy in the aggregate a greater percentage of lot area nor be greater in height, than set forth in the applicable paragraph hereof, except as otherwise specifically provided in this by-law.

3.2 Reduction of Lot Area or Dimension

No lot shall be diminished nor shall any yard, court or any other open space be reduced except in conformity with this by-law, or with the approval of the Board of Appeals as provided in Section 10.

3.3 Required Lot Width and Frontage

No building shall be built on any lot unless such lot has the required lot width as defined in Paragraph 1.24 and has a frontage of at least 25 feet on a public street or upon a street dedicated to public use.

3.4 Lots Lying in More than One District

In the case of lots lying in more than one district, the provisions of the less restrictive district may be applied for a distance of not over 25 feet into the more restrictive district, provided that such lot has frontage on a street in the less restrictive district.

3.5 Open Space Required for Each Building

Except as specifically provided herein no part of any yard or other open space required about any building may be included as part of a yard or other open space required for any other building.

3.6 Projection into Open Spaces

Nothing in this by-law shall prohibit the projection of not more than one foot into a required open space of pilaster, columns, belt courses, sills, cornices, or other similar architectural features nor the planting or landscaping of such open spaces except as provided in Paragraph 3.7 hereof.

3.7 Obstruction at Street Intersections

No fence, wall, hedge, shrubbery or other obstruction to vision

in excess of three feet in height shall be placed or allowed to grow at street intersections within the area formed by a line joining points on each front line 20 feet from the intersection of the tangents of such streets.

3.8 Lots on Narrow Streets

In the case of lots in residence districts fronting on streets less than 40 feet in width the required front yard shall be increased by one-half the difference between 40 feet and the actual width of the streets.

3.9 Lots Adjacent to a Railroad

In the case of that portion of a lot in a district other than a residence, where contiguous to a railroad right-of-way, no side or rear yard shall be required.

3.10 Dwellings for more than One Family

The number of family dwelling units on any lot shall not exceed one for each unit of land area appearing under the heading: "Minimum Lot Area per Family Dwelling Unit" in the table applicable to the district in which such lot is located. For the purpose of determining the number of family dwelling units to be permitted on a lot, the average depth of such lot shall not exceed three times the average width.

3.11 Density of Residential Use

In the case of buildings with human habitation, other than residences, the total number of sleeping accommodations on any lot shall not exceed seven for each unit of land area appearing under the heading "Minimum Lot Area per Family Unit" in the table applicable to the district in which such lot is located.

3.12 Use of Land for Access or Parking

The use of land for access to or for parking in connection with a use shall be considered to be accessory to and part of such use, except that this provision shall not prohibit access across a Commercial District to a use lying in an Industrial District.

3.13 Accessory Buildings

Detached accessory buildings not more than 12 feet in height and not used for human habitation or for the housing of animals may be located in the required rear yard, and in so much of the required side yard as lies not less than 75 feet from any street line, provided that they are not less than 10 feet from any side or rear lot line.

3.14 Height Limitation

The building height limit shall be applied separately for each wing or other distinct portion of the building, and may be increased for any building or district portion thereof by one foot for every two feet by which such building or such portion thereof lies inside the nearest limiting line of any required front, side or rear yard. Spires, cupolas, towers, chimneys, flagpoles, pent houses, ventilators,

tanks, and similar features, occupying in the aggregate not more than 10 per cent of the building area and not used for human occupancy, may be erected to a reasonable and necessary height.

3.15 Existing Lots

Nothing in this by-law shall prevent the construction of a permitted building or the establishment of a permitted use on a lot which at the time of adoption of this by-law and continuously thereafter was owned separately from any adjoining lot, provided that if such lot is not served by public water it shall contain not less than 7500 square feet, and provided further than any reduction in required front, side, and rear yards has been approved by the Board of Appeals. No dwelling for more than one family shall be constructed on any such lot unless the lot per area per family unit is equivalent to the applicable requirement by this by-law.

3.6 Trailers

No corporation, person or persons, owners, lessees, or other person in control of a trailer, trailer coach, mobile home or other closed vehicle furnished for housekeeping, and designed to be pulled behind another vehicle shall cause the same to be placed upon any premises in any district within the Town.

SECTION 4 — RESIDENCE DISTRICTS

4.1 Uses Permitted

4.1.1 Single family dwellings subject to the requirements of Paragraph 4.2.

4.1.2 Dwellings for more than one family, subject to the requirements of Paragraph 4.2 especially as to minimum lot area per family unit.

4.1.3 Agriculture, farming, forestry, truck or nursery gardening, including greenhouses. No livestock or poultry may be kept on any lot of less than 3 acres. The uses permitted by this paragraph shall not be held to permit the commercial raising of fur-bearing animals other than rabbits nor the keeping of swine.

4.1.4 A personal, professional or business office of the occupant of the premises located in the dwelling occupied by such person as his residence and employing not more than two persons who are not residents of the premises.

4.1.5 A customary incidental home occupation such as dress-making, millinery, preparation of food products, watch repairing, television and radio repair, or similar service occupations carried on within a dwelling and exclusively by a resident of the premises, provided that such is secondary to the use of the dwelling for residence purposes and does not change the residential character thereof, but excluding the sale of food or beverages for consumption on the premises except as permitted by 4.1.6.

4.1.6 The letting of rooms or furnishing of board by the resident of the premises to not more than 6 persons.

4.1.7 Philanthropic, educational, recreational or religious use

by a dully organized non-profit corporation or governmental unit, excluding correctional institutions or institutions for the insane.

4.1.8 A public school, town hall, town office building, fire-house, police station, or other similar municipal building of the Town of Tewksbury, but excluding a garage for storage of heavy equipment, repair shop, or incinerator.

4.1.9 A park, playground, forest or wildlife reservation operated by a non-profit corporation located in the Town of Tewksbury, or by a governmental unit.

4.1.10 The following uses when specifically approved by the Board of Appeals as special exceptions and subject to such conditions as said Board may establish, giving consideration to the effect of the proposed use on present and future dwellings in the vicinity, to the proposed site planning and landscaping, to the conditions affecting traffic safety, to the provision for off-street parking and to other standards provided in this by-law.

4.1.10.1 A telephone exchange, radio or television transmission or relay station, transformer substation, sewer or water pumping station, water tank, stand pipe, water supply reservoir or reservation, bus or railway waiting room or similar public utility use with no outside service yard or outside storage of supplies, provided that the Board of Appeals finds that such use is necessary within the Residence District in which it is located and that the proposed architecture and landscaping are in harmony with the character of the neighborhood.

4.1.10.2 A private school for pupils below high school grade, operated for profit.

4.1.10.3 A bona fide club or community house not operated for profit.

4.1.10.4 A cemetery owned by the Town of Tewksbury or by an ecclesiastical society or cemetery association located in the Town.

4.1.10.5 A privately operated nursing or convalescent home.

4.1.11 Accessory uses customarily incidental to a permitted use on the same lot, including buildings used for permitted home occupations. Accessory buildings shall not be used for dwelling purposes, except by employees or non-paying guests of the occupant of the premises. Accessory use may include a private garage, but if such garage is an integral part of the principal dwelling, it shall occupy not more than one-half of the total ground floor area. Space for one motor vehicle may be rented to others than occupants of the premises. Accessory use shall not include the storage of commercial vehicles in excess of one and one-half tons' capacity except in the case of vehicles used primarily for agricultural or maintenance purposes on the premises.

4.1.12 Signs not exceeding three square feet in area bearing the name and occupation of the occupant. Temporary signs not exceeding 6 square feet in an area advertising the premises for sale or rent, or advertising a building operation or repair being carried out on the premises while such sign is on display. No Billboards

shall be permitted in any district and are hereby prohibited unless such Billboards are set back from any public way, a distance of at least 300 feet and such Billboards shall be further subject to a permit from the Board of Appeals after a public hearing.

4.2 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Ar. per Fam. Unit sq. ft.	Front Yard ft.	Yards Each ft.	Rear Yard ft.	Bldgs. Cov. %	Ht. ft.
R-40	40,000	150	30,000	40	30	30	10	35
R-20	20,000	125	15,000	30	20	30	15	35
R-15	15,000	100*	10,000	30	15	30	20	35

*For lots containing a dwelling for more than one family, the lot width shall be not less than 125 feet.

SECTION 5 — COMMERCIAL DISTRICTS

5.1 Uses Permitted in CA Districts

5.1.1 Any use permitted in a Residence District, without the requirement for approval of the Board of Appeals as provided in Paragraph 4.1.7.

5.1.2 Business and professional offices and financial institutions.

5.1.3 Retail stores for sale of antiques, appliances, auto supplies, beverages including packaged alcoholic beverages, confectionery, food, frozen food, storage space, furniture, gifts, hardware, horticultural products and supplies, household furnishings, jewelry, medical supplies, notions, office supplies, optical supplies, periodicals, photographic equipment, sporting goods, stationery, toys, wearing apparel, provided in all cases that no merchandise be displayed outdoors more than 10 feet from the wall of the building where sold.

5.1.4 Retail service establishments for a barber, caterer, clothes cleaner, cobbler, decorator, dressmaker, florist, furrier, hairdresser, photographer, tailor, upholsterer.

5.1.5 Motels, subject to the approval of the Board of Appeals in accordance with the provisions of Section 10, provided such Board finds that adequate provisions are to be made for sanitary sewerage and for the handling of traffic.

5.1.6 Bowling alleys and establishments for use of amusements, recreation or assembly, subject to the approval of the Board of Appeals in accordance with the provisions of Section 10.

5.1.7 Radio or television studios.

5.1.8 Restaurants and other places serving food and non-alcoholic beverages.

5.1.9 Undertaker's establishments.

5.1.10 Automobile service stations for the dispensing of fuel and lubricants and minor repairs only.

5.1.11 Accessory uses customary with, and incidental to a permitted use, including private garages for the storage of motor vehicles as accessories to a permitted use only.

5.1.12 Signs pertaining to a business on the same premises. Signs

which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with approval of the Board of Appeals.

5.2 Uses Permitted in CB Districts

5.2.1 Any use permitted in a CA District.

5.2.2 Restaurants, including those serving alcoholic beverages.

5.2.3 Public garages, automobile, trailer, and farm equipment salesroom, outdoor sales areas and public parking areas.

5.2.4 Motor truck terminals, and automobile or machinery repair shops, including welding and tire recapping, provided that all operations are carried on in a building.

5.2.5 Newspaper plant or job printing establishments.

5.2.6 Public utility buildings including storage yard or electric substation.

5.2.7 Plants for the processing and distribution of milk and edible dairy products, and for the bottling of beverages.

5.2.8 Theaters for indoor motion picture projection or dramatic or musical productions.

5.2.9 Research laboratories, provided that there is no manufacture of processing of material except as incidental to research and experiment, and provided further that no operation is carried on which creates any objectionable noise, smell, smoke, or fumes, or vibration noticeable off the premises.

5.2.10 Accessory uses customary with, or accessory to, a permitted use.

5.2.11 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals.

5.3 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Ar. per Fam. Unit sq. ft.	Front Yard ft.	Yards Each ft.	Rear Yard ft.	Bldgs. Cov. %	Ht. ft.
CA-15	15,000	100	10,000	50	15	30	20	30
CB-20	20,000	100	15,000	50	20	30	15	30

SECTION 6 — INDUSTRIAL DISTRICTS

6.1 Uses Permitted in Industrial Districts

6.1.1 Any use permitted in any previous district except the sale at retail of alcoholic beverages.

6.1.2 Retail lumber, fuel, and building material yards, and contractor's equipment storage, provided that tanks for oil storage above ground do not exceed 10,000 gallons' capacity.

6.1.3 Electronic industries, assembling of electrical appliances and equipment, including manufacture of small parts.

6.1.4 Research laboratories including manufacture of equipment necessary for required research.

6.1.5 Food processing such as a bakery, but excluding the milling of grain or the rendering of fats and oils.

6.1.6 The manufacture, compounding, processing packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs.

6.1.7 Manufacture of ceramic products, vitreous ware, pottery and porcelain from previously pulverized clay and using kilns fired by electricity or other odorless, smokeless fuel.

6.1.8 Manufacture of jewelry, toys, sporting goods, musical instruments.

6.1.9 Machine shop and manufacture of hardware, but excluding the use of drop hammers or punch presses of over 10 tons' rated capacity.

6.1.10 The fabrication and installation of glass and glass products.

6.1.11 The manufacture of clocks, watches, or scientific, optical, or precision instruments.

6.1.12 The manufacture of articles from previously prepared raw materials such as bone, feathers, felt, fibers, fiberglass, fur, hair, leather, paper, plastics, rubber, shell or textiles.

6.1.13 Publishing, printing, or bookbinding.

6.1.14 Stone or monument works.

6.1.15 Woodworking or upholstery shops.

6.1.16 Storage warehouses.

6.1.17 Accessory uses customarily incidental to a permitted use.

6.1.18 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals. No Billboards shall be permitted in any district and are hereby prohibited unless such Billboards are set back from any public way, a distance of at least 300 feet and such Billboards shall be further subject to a permit from the Board of Appeals after a public hearing.

Paragraph 6.2 Completely Omitted

6.3 Comparable Uses

The Board of Appeals may permit in any Industrial District a use which is similar to a use specifically permitted by provisions of this section in the nature of its processes, in the number of persons and vehicles which will be attracted to the premises and in its effect upon nearby premises, both within and without the District in which it is located.

6.4 Prohibited Uses

Except as provided in Paragraph 6.3, all uses not specifically permitted are prohibited. Prohibited uses shall include, but not be limited to, the following:

6.4.1 Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by the Town of Tewksbury.

6.4.2 Distillation of bones, rendering of fat or reduction of animal matter.

6.4.3 Manufacture of glue.

6.4.4 Oil refining.

6.4.5 Bulk Storage of petroleum products.

6.4.6 Foundries, manufacture of large machine parts, metal working.

6.4.7 Tanneries.

6.4.8 Manufacture of cement products and cement mixing.

6.4.9 Processing, storage and distribution of asphalt products.

6.4.10 The sorting, baling and storage of waste paper, rags or junk, or the dismantling of motor vehicles.

6.4.11 Slaughter houses.

6.4.12 Sand, gravel and stone processing plants.

6.4.13 Trailer Coach Parks.

6.5 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Ar. per Fam. Unit sq. ft.	Front Yard ft.	Yards Each ft.	Rear Yard ft.	Bldgs. Cov. %	Ht. ft.
Indust.	40,000	150	30,000	40	30	30	10	30

6.6 Special Regulations

6.6.1 In any Industrial District the required front yard shall be suitably landscaped and shall not be used for parking, storage, or other purposes inconsistent with the landscaped effect.

6.6.2 Each lot in any Industrial District shall have access only at designated driveways. Each lot may have not more than two driveways and one additional driveway for each 200 feet of street frontage above the minimum required. Driveways shall not exceed 30 feet in width at the front lot line.

6.6.3 A strip not less than 30 feet wide in all side and rear yards where adjacent to a Residence District shall be suitably landscaped and not used for parking or and use prohibited in such adjacent Residence District.

SECTION 7 — OFF-STREET PARKING and LOADING

7.1 Facilities Required

On all premises developed after the adoption of this by-law for any purpose, parking facilities shall be provided, off the street or highway right-of-way, sufficient to accomodate the motor and other vehicles of all occupants, employees, customers and other persons normally visiting the premises at any one time.

7.2 Required Minimum Area

Unless parking facilities are otherwise specifically approved by the Board, they shall contain not less than the following minimum areas, exclusive of driveways necessary for access. Except as otherwise provided, rooftop, garage, or indoor parking, excluding ramps, may be included in the required area.

7.2.1 For dwelling, 250 square feet for each family unit.

7.2.2 For offices, financial institutions, retail stores, personal service shops, restaurants, and similar business buildings, an area equal to three times the floor area used for business, excluding storage.

7.2.3 For theaters and assembly halls having fixed seats, 350 square feet for every four seats.

7.2.4 For other places of public assembly or public recreation, 250 square feet for every four legal occupants, including employees.

7.2.5 For industrial plants, wholesale establishments and similar buildings, 250 square feet for every three persons normally employed.

7.2.6 For hotels, boarding and lodging houses and tourist establishments, and similar buildings, 250 square feet for every 2 guests accommodated on the premises and 250 square feet for every three persons normally employed on the premises.

7.3 Truck Loading Space

In the case of hospitals, institutions, hotels, retail, wholesale and industrial buildings, space shall be provided for loading and unloading trucks at the rate of one space not less than 400 square feet in area for each 15,000 square feet of floor area or fraction thereof less than 30,000 square feet, and 400 square feet for each 30,000 square feet of floor thereof in excess of 30,000 square feet.

SECTION 8 — REMOVAL OF TOP SOIL, SAND AND GRAVEL

8-1 Removal Restricted

Unless otherwise provided in this section, there shall be no removal from the premises in any district of earth, sand, gravel, or clay, except as surplus material resulting from a bona fide construction, landscape or agricultural operation being executed on the premises, and provided that no permanent damage is done to the landscape.

8.2 Removal of Top Soil

The Board of Appeals may grant a permit in any district for the Removal of top soil or loam from any area provided that not less than four inches of top soil or loam remains and provided further that the entire area disturbed is seeded with a suitable cover crop or is put to cultivation.

8.3 Removal of Sand, Gravel, Clay

The Board of Appeals, after public hearing, may permit the removal of sand, gravel, or clay, in any district under the following conditions:

8.3.1 The applicant shall submit a plan showing existing grades in the area from which the above material is to be removed, together with finished grades of the conclusion of the operation.

8.3.2 The plan shall provide for proper drainage of the area of the operation during and after completion and no bank shall exceed a slope of one foot of vertical rise in one and one-half feet of horizontal distance except in ledge rock. No removal shall take place

within 20 feet of a property line except that where the grade from a property line rises towards the lot where removal is to take place, material lying above the grade at the property line may be removed.

8.3.3 At the conclusion of the operation or of any substantial portion thereof, the whole area where removal takes place shall be covered with not less than four inches of top soil and seeded with a suitable cover crop, except where ledge rock is exposed.

8.3.4 Before a permit is granted under this section, the applicant shall post a bond with the Treasurer of the Town of Tewksbury in an amount approved by the Board of Appeals as sufficient to guarantee conformity with the provisions of the permit issued hereunder.

SECTION 9 — NON-CONFORMING BUILDINGS AND USES

9.1 Continuance of Non-Conforming Uses

Any non-conforming use of buildings or premises lawfully existing at the effective date of this by-law or of any pertinent amendment thereto, may be continued in any building so existing which was designed, arranged, intended for, or devoted to a non-conforming use may be reconstructed structurally altered, and the non-conforming use therein changed, all subjects to the following regulations.

9.1.1 No non-conforming use may be changed except to a conforming use, or, with the approval of the Board of Appeals, a non-conforming use may be changed to another non-conforming use no more objectionable in character.

9.1.2 No non-conforming use shall, if once changed into a conforming use, be changed back again into a non-conforming use.

9.1.3 No non-conforming use shall be extended or expanded except with the approval of the Board of Appeals.

9.1.4 No non-conforming use which has been abandoned for a period of one year shall be thereafter resumed.

9.2 Change of Plans

Nothing in this section shall require any change in the plans, construction or designated use of a building, a permit for the construction of which shall have been granted prior to the effective date of this by-law, or any pertinent amendment thereto.

9.3 Enlargement of Non-Conforming Building

No building which does not conform to the requirements of this by-law regarding building height limit, area, and width of lot, percentage of lot covering, and required yards and parking facilities shall be enlarged unless such enlarged portion conforms to the by-law regarding the foregoing building and lot requirements applying to the district in which it is located and unless the use is governed by Paragraph 9.1.3.

9.4 Reconstruction after Damage

The Board of Appeals may permit the reconstruction within one year of a building damaged by fire, accident, the act of God, or

of the public enemy, to its condition prior to such damage or prevent the restoration of a wall or structural member.

SECTION 10 — ADMINISTRATION AND ENFORCEMENT

10.1 Enforcement

10.1.1 The by-law shall be enforced by the Building Inspector, appointed under the building laws of the Town of Tewksbury, who shall grant no permit for the construction or alteration of any building or structure, if the building or structure as constructed or altered would be in violation of any provision of this by-law. No municipal officer shall grant any permit or license for the use of buildings, structures or land, which use would be in violation of any provision of this by-law. Whenever such permit or license is refused because of some provisions of this by-law, the reason therefor shall be clearly stated in writing.

10.1.2 Every applicant for a permit for any construction, alteration or use of any building or land for which a permit is required by law shall, upon request of the Building Inspector, file such written information, plans, specifications or other such data as shall be deemed necessary for the full and accurate exposition of the proposed construction, alteration or use. Such material shall be kept on file in the office of the Building Inspector.

10.1.3 The Building Inspector, with the approval of the Selectmen may, and if required by it shall, institute appropriate legal proceeding to enforce this by-law and to restrain by injunction any violation thereof.

10.2 Board of Appeals

10.2.1 The Board of Appeals shall be the existing Board of Appeals as appointed by the Selectmen. Said Board shall organize yearly, choosing a chairman from its own number and setting up rules in accordance with Chapter 40A of the General Laws as amended.

10.2.2 Any person aggrieved by the refusal of the Building Inspector to issue a permit or license on the grounds of non-compliance with the zoning by-law may appeal to the Board of Appeals as provided in Chapter 40A of the General Laws.

10.2.3 Any person or persons desiring to obtain the permission of the Board of Appeals for any purpose for which such permission is required under the provisions of this by-law shall make application in writing therefor to the Board of Appeals which shall, within a reasonable time, hold a public hearing thereon, seven days' notice of which shall be given in a newspaper of general circulation.

The Board of Appeals shall also, at least ten days prior to the hearing, send or deliver written notice to all the owners of real estate opposite to or abutting on the property in connection with which any permission is sought, and to such others as the Board of Appeals may order or by regulation prescribed.

10.3.4 The Board of Appeals shall have the following powers and duties:

10.3.4.1 To hear and decide appeals where it is alleged by the applicant for a permit that there is error in any order of decision made by an administrative official in the enforcement of this by-law.

10.3.4.2 To authorize upon appeal with respect to a particular parcel of land a variance from the terms of this by-law, where, owing to condition especially affecting such parcel but not affecting generally the zoning district in which it is located, a literal enforcement of this by-law would involve substantial hardship to the appellant and where desirable relief may be granted without substantial detriment to the public good and without substantially derogating from the intent or purpose of this by-law, but not otherwise.

10.3.5 The Board of Appeals shall consider the case at a public hearing as prescribed in Paragraph 10.2.3 of this section. If the Board determines by concurring vote of all its members that the proposed variation relating to the use, construction or alteration of a building or the use of land, can be granted without impairing the general purpose and intent of this by-law, then the Board will adopt a motion embodying their finding in the above-mentioned specific points and shall direct the issuance of a permit which the Building Inspector shall issue fifteen days after the decision of the Board of Appeals shall have been filed with the Town Clerk.

10.3.6 Any person aggrieved by a decision of the Board of Appeals, whether or not previously a party to the proceedings, or any municipal officer or board, may appeal to the superior court sitting in equity, provided that such appeal is filed in said court within fifteen days after such decision is recorded.

SECTION 11 — AMENDMENTS, VALIDITY

11.1 This by-law and the boundaries of zoning districts established hereunder may from time to time be amended or changed in accordance with Chapter 40A of the General Laws, as amended.

11.2 If any section, paragraph, subdivision, clause, or provision of this by-law shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, sub-division, clause or provision so adjudged, and the remainder of this by-law shall be deemed valid and effective.

JOHN J. COONEY
THOMAS P. SAWYER
ROGER F. LAFRENIERE
ROBERT W. LACEY
ROBERT W. BARRON

Planning Board

ART. 62—To see if the Town will accept the report of the “Junior High School Building Committee” authorized under Article I of the special town meeting held on September 28, 1960.

ART. 63.—To authorize the “Junior High School Building Committee” referred to in the previous Article to proceed with the

detailed plans and specifications for the construction of the school buildings as referred to in the report of this committee. This authorization will allow the committee to call for certified bids on the plans and specifications, to accept or reject any or all bids, and to present the final bids accepted by the committee to a special town meeting for acceptance by the Town.

ART. 64—To see if the Town will vote to raise and appropriate the sum of seventy-five thousand dollars (\$75,000.00) to carry out the provisions of the preceding Article.

ART. 65—To see if the Town will vote to hold a special town meeting on April 12, 1961 at eight o'clock P. M. to comply with Article II.

ART. 66—To see if the Town will vote to raise and appropriate the sum of one dollar (\$1.00) for a Junior High School site to be paid to the Commonwealth of Massachusetts.

ART. 67.—To see if the Town will vote to authorize the Board of Selectmen to take any other land by eminent domain as seems advisable or take any other action relative thereto.

Junior High School Building Committee.

ART. 68—To see if the Town will vote to raise and appropriate the sum of \$200.00 to be added to the 250th Anniversary Celebration Fund, as authorized by a special act of the Legislature passed on October 25th, 1960.

Board of Selectmen.

ART. 69—To see if the Town will vote to authorize the Board of Selectmen to release to the Commonwealth of Massachusetts a certain parcel of land of approximately five acres adjacent to or on the new proposed Interstate Highway 495 and as shown on Plan of the Department of Public Works, now on file with the Town Clerk, for the sum of one dollar, and authorize the Selectmen to sign any or all agreements necessary to accomplish this action.

Board of Selectmen.

ART. 70—To see if the Town will vote to authorize and reimburse Selectman Victor N. Cluff to serve as standby slaughtering inspector, this authorization to remain in effect until rescinded.

Board of Selectmen.

ART. 71—To see if the Town will vote to amend present Zoning By-Laws as follows:

Change Paragraph 6, Section 7C under "Uses Permitted in Industrial Districts" to read "The manufacture, compounding, processing, packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs. The manufacture and processing of compressed gases in liquid, gaseous and solid form."

Industrial Commission.

ART. 72—To see if the Town will vote to amend present Zoning By-Laws, as follows:

Under Section 7C "Industrial Districts" add a new subsection after the expressed Prohibited Uses, to read as follows:
REQUIRED LOT AREA, WIDTH, YARDS, COVERAGE

In Industrial Districts each lot shall have a minimum area of not less than one acre of land, which lot shall have a minimum frontage of one hundred and fifty feet, a minimum front yard set-back of forty feet from the established street line, a minimum side yards and rear yard set-back of thirty feet, a maximum building coverage of twenty per cent.

Industrial Commission.

ART. 73—To see if the Town will vote to amend the Zoning By-Laws to change from General Residence and Farming to a Local Business District the following parcel of land to permit said land to be used for the purpose of a supermarket:

The land shown on a plan entitled "Proposed Stores, Tewksbury, Mass., Scale 1" = 40 feet: S. A. Salsberg & Le Blanc, Architects; dated March 9, 1960," and being bounded and described as follows: Southwesterly by Andover Street, 120 feet; southerly and easterly by River Road, 280 feet; easterly by other land of Garabedian, 520 feet; northeasterly by other land of Garabedian, 310 feet more or less; westerly by the Lowell-Tewksbury town line, 700 feet more or less. Said parcel of land contains approximately five (5) acres more or less. Said parcel of land belonging to Carl S. Garabedian and Mary Garabedian, 936 Andover Street, Tewksbury, Massachusetts.

Planning Board.

ART. 74—To see if the Town will raise and appropriate, or transfer from available funds, the sum of \$31,500 or any other sum to complete the plans and reports, with estimates of costs, of a complete sewerage survey of the whole Town, said survey to be made by a competent engineering firm; the survey to be made under the direction of the Planning Board, or take any other action thereon.

Planning Board.

ART. 75—To see if the Town will vote to accept the provisions of Chapter 120 of the Acts and Resolves of 1959 which provides for increasing the amount of pension of certain retired police officers and firefighters who had not attained the age of sixty at the time of retirement.

Board of Selectmen.

ART. 76—To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to be expended by the Park Commissioners for the purpose of developing land given to the Town by Herbert L. Foster for recreational purposes.

Park Commissioners.

ART. 77—To see if the Town will appropriate the sum of \$3,500.00 under the direction of a playground commission of five members

to be appointed by the Moderator in accordance with Chapter 45, Section 14, of the General Laws of the Commonwealth of Massachusetts or take any other action relative thereto."

Playground Commission.

ART. 78 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,000.00 for the purpose of a recreation program to provide activities for children

appropriate to each season of the year, said sum to be expended by the Playground Commissioners; or take any action relative thereto.

Playground Commission.

ART. 79 — To see if the Town will vote to authorize and direct the Playground Commissioners to engage the services of a Recreation Director to supervise the operation of the recreation program to be established under the previous article; or take any action relative thereto.

Playground Commission.

ART. 80 — To see if the Town will vote to raise and appropriate or to transfer from available funds a sum of money for the purpose of installing seven twelve (12) foot sections of bleachers at the Tewksbury Stadium on the visitors' side of the football playing field, or take any other action in relation thereto.

Edward J. Donahue and others.

ART. 81 — To see if the Town will vote to authorize a School Sidewalk Committee of three members appointed by the Moderator to make studies and surveys of sidewalks to serve the various schools and to recommend construction of such sidewalks, said committee to report at a Special or the next Annual Town Meeting, or to take any other action in relation thereto.

Tewksbury School Committee.

ART. 82. — To see what sum of money the Town will vote to raise and appropriate or transfer from available funds for the extension of the existing sidewalk east from Regan Road to Route 38, a distance of approximately 1850 ft. and west from approximately the intersection of Patten Road and Shawsheen St. to the intersection of Sullivan Parkway and Shawsheen St., a distance of approximately 960 ft., or take any other action relative thereto.

Heath Brook School PTA

ART. 83 — To see if the Town will vote to authorize and empower a Committee (to be named by the Moderator) to supervise, execute or perform any duties necessary or desirable to carry out the purposes of the previous Article, this Committee to be known as the Heath Brook School PTA Sidewalk Committee.

Heath Brook School PTA.

And you are directed to serve this warrant, by posting attested copies thereof upon the Town Hall and in the Post Office and by leaving at least five hundred (500) copies at the Post Office and at the Town Hall in said Town, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 31st day of January, in the year of our Lord, one thousand nine hundred and sixty-one.

JOSEPH J. WHELAN

GEORGE A. O'CONNELL

VICTOR N. CLUFF

JOHN A. MORRISSEY

THOMAS A. ABBOTT

Selectmen of Tewksbury

A true copy, Attest:

.....
Constable of Tewksbury

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Annual Report

OF THE TOWN OFFICERS

Town of

TEWKSBURY



FOR THE YEAR ENDING DECEMBER 31

1961

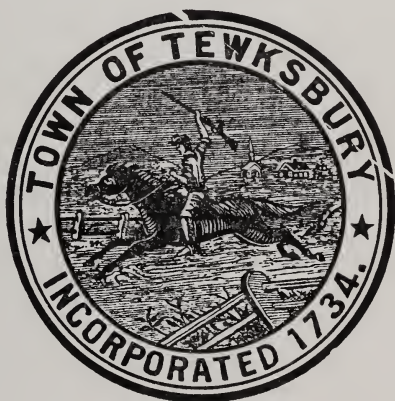
also WARRANT for 1961
ANNUAL TOWN MEETING

WARRANT

for 1962

ANNUAL TOWN MEETING

Town of Tewksbury



The
Commonwealth of Massachusetts

March 3, 1962

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WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:

Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Tewksbury Memorial High School in said Tewksbury on Saturday, March 3, 1962 at 10:00 o'clock A.M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assemble subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Saturday, March 10, 1962 at 10:00 A.M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A.M. and to be closed at 8:00 P.M.

ART. 1 — To choose all necessary Town Officers, to choose by ballot, two Selectmen for three years, two members Board of Public Welfare for three years, one member Board of Health for three years, one Assessor for three years, one Moderator for one year, one Park Commissioner for three years, one Planning Board member for five years, one Planning Board member for two years, one Road Commissioner for three years, two members School Committee for three years, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, one Water Commissioner for three years. All on the same ballot.

ART. 2 — To hear and act upon the reports of the various town officers.

ART. 3 — To fix the salaries of the various elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule for Elected Officials)

Salary Schedule for Elected Officials (Article III)

1960	1961	Office	Request for 1962
2,100.00 ea.	2,200.00 ea.	Assessors (2)	2,500.00 ea.
4,010.00	4,010.00	Assessor - Clerk	4,010.00
2,205.00	2,400.00	Auditor	3,120.00
250.00 ea.	250.00 ea.	Board of Health (2)	250.00 ea.
300.00	300.00	Chairman Board of Health	300.00
300.00 ea.	300.00 ea.	Board of Welfare (5)	300.00 ea.
350.00 ea.	350.00 ea.	Board of Selectmen (4)	350.00 ea.
400.00	400.00	Chair. Board of Selectmen	400.00
4,160.00	4,680.00	Collector	4,680.00
100.00	100.00	Moderator	100.00
100.00 ea.	100.00 ea.	Road Commissioners (2)	100.00 ea.
200.00	200.00	Chair. Road Commissioners	200.00
3,300.00	3,800.00	Town Clerk	3,800.00
4,940.00	5,335.00	Tree Warden	4,614.61
2,400.00	2,400.00	Treasurer	2,400.00
100.00 ea.	100.00 ea.	Water Commissioners (2)	100.00 ea.
200.00	200.00	Chair. Water Commissioners	200.00

ART. 4—To see what sums of money the town will vote to raise and appropriate, or transfer from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

ANNUAL BUDGET (ARTICLE IV)

Item No.	Expended 1960	Expended 1961	Department or Item	Request 1962
GENERAL GOVERNMENT				
1.	100.00	100.00	Moderator - Salary	100.00
2.	341.00	176.00	Finance Comm. - Exp. ..	400.00
3.	4,749.56 <input type="checkbox"/>	5,052.05	Select. - Sal & Wages ..	5,256.80
4.	2,541.65 <input type="checkbox"/>	2,381.28	Expense	3,710.00
5.	3,455.00	4,000.00	Auditor - Sal. & Wages	5,280.00
6.	144.00	150.00	Expense	200.00
	—	—	Capital Outlay	—
7.	4,584.00	4,970.00	Treasurer-Sal. & Wages	5,220.00
8.	600.00	1,250.00	Expense	1,350.00
	—	—	Capitol Outlay	—
9.	9,930.00	11,160.00	Collector-Sal. & Wages	12,270.00

Item No.	Expended 1960	Expended 1961	Department or Item	Request 1962
10.	4,400.00	4,160.00	Expense	2,813.54
11.	540.00 <input type="checkbox"/>		Capital Outlay	763.00
12.	8,453.75	8,710.00	Assessors-Sal. & Wages	12,520.00
13.	941.55 <input type="checkbox"/>	1,190.74	Expense	1,709.00
14.	510.00	—	Capital Outlay	—
	—	—	Legal Expenses	—
15.	4,481.00	4,000.00	Town Clk.-Sal. & Wages	5,812.40
16.	878.01	842.77	Expense	900.00
17.	—	—	Capital Outlay	387.00
			Elections & Registrations	
18.	2,448.13	2,683.75	Registrars - Salaries	2,792.00
19.	124.57	144.93	Registrars - Operating ..	882.00
20.	3,769.98	1,375.43	Election Officers	3,400.00
21.	60.00	60.00	Cap. Outlay - Registrars	60.00
			Planning Board	
22.	355.50	281.70	Salaries & Wages	600.00
23.	809.31	1,457.26	Expenses	2,500.00
	—	—	Capitol Outlay	—
24.	—	—	Out of State Travel	100.00
			Town Hall	
25.	3,822.00	4,120.00	Sal. & Wages	4,270.00
26.	7,213.49 <input type="checkbox"/>	6,065.71	Expenses	11,120.00
27.	147.13	—	Capital Outlay	525.00
			Personnel Board	
28.	181.50	299.50	Salary & Wages	500.00
29.	391.50	1,246.04	Expenses	430.00

PROTECTION OF PERSONS AND PROPERTY

			Police Department	
30.	81,516.98	89,937.29	Salaries & Wages	107,580.00
31.	6,870.55	7,157.78	Expenses	11,480.00
32.	3,789.70 <input type="checkbox"/>	4,490.54	Capital Outlay	6,100.00
33.			Out of State Travel	100.00
			Fire Department	
34.	75,281.16	100,037.11	Salaries & Wages	109,925.00
35.	7,806.06	7,070.09	Expenses	8,800.00
36.	5,527.69	4,257.27	Capital Outlay	4,280.00
			Building Inspector	
37.	1,169.00	1,200.00	Salaries & Wages	
			1,000 & 1,000 for Inspection	
38.	71.17	150.00	Expenses	250.00
	—	—	Capitol Outlay	—
39.	79.25	198.91	Mileage	200.00

Item No.	Expended 1960	Expended 1961	Department or Item	Request 1962
Board of Appeals				
40.	374.75	268.00	Salaries & Wages	350.00
41.	670.40	570.00	Expenses	700.00
	—	—	Capital Outlay	—
			Salary & Wages	
Wire Inspector				
	764.50 <input type="checkbox"/>	—	Salary & Wages	800.00
	36.25 <input type="checkbox"/>	—	Expenses	150.00
Sealer of Wgts. & Measures				
44.	300.00 <input type="checkbox"/>	300.00	Salaries & Wages	<input type="checkbox"/> 300.00
	42.63 <input type="checkbox"/>	18.45	Expenses	<input type="checkbox"/> 50.00
				300.00
	—	—	Capital Outlay	—
Moth Control				
	2,673.67	2,870.61	Salaries & Wages	3,279.74
	—	—	Expenses	—
	—	—	Capital Outlay	—
Dutch Elm Control				
	2,453.57	3,099.61	Salaries & Wages	3,508.74
	—	—	Expenses	—
	—	200.00	Capital Outlay	200.00
Tree Warden				
	4,354.67	4,305.38	Salaries & Wages	4,714.51
	2,329.84	2,423.04	Expenses	2,441.60
	3,774.80	965.00	Capital Outlay	987.50
Dog Officer				
	600.00	600.00	Salaries & Wages	600.00
	626.00	638.00	Expenses	1,000.00
	—	—	Capital Outlay	—
Civil Defense				
	350.00	350.00	Salaries & Wages	350.00
	247.48 <input type="checkbox"/>	304.57	Expenses	300.00
	908.30 <input type="checkbox"/>	314.00	Capital Outlay	4,000.00

HEALTH AND SANITATION

Board of Health			
7,400.00	7,500.00	Salaries (3)	6,550.00
4,098.14	5,119.32	Expenses	5,300.00
3,480.80	3,046.90	Mosquito Control	3,000.00
31,499.96	31,450.00	Rubbish & Garbage	31,450.00

Item No.	Expended 1960	Expended 1961	Department or Item	Request 1962
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HIGHWAYS

20,367.01	29,475.00	Salaries & Wages	40,400.00
9,547.22	10,393.25	Expenses	11,650.00
13,568.19	—	Capital Outlay	22,500.00

Chapter 81

Chapter 90 Const.

Chapter 90 Maintenance

Highway Mach. Fund

Highway Mach. Acct.

Expenses

Capital Outlay

Refer to
separate
articles in
the
Warrant.

CHARITIES

Welfare Department

9,005.60	9,865.00	Salaries & Wages	9,451.76
2,289.04	2,242.29	Expenses	2,102.00
113,173.71	<input type="checkbox"/> 113,559.71	Outlay	113,653.00

Veterans' Services

675.00	675.00	Salaries & Wages	875.00
205.33	133.45	Expenses	150.00
8,971.32	<input type="checkbox"/> 14,777.47	Outlay	15,000.00

SCHOOLS

817,998.50	930,581.00	General-Sal. & Wages ..	997,043.00
209,637.65	248,119.81	Expenses	260,735.00
17,845.38	20,335.00	Capital Outlay	19,580.00
346.07	824.96	Out of State Travel	850.00
9,546.92	11,803.58	Public & Voc. Schools ..	12,750.00
766.00	711.80	Stadium - Sal. & Wages	800.00
2,618.34	1,376.89	Expenses	1,500.00
1,533.99	1,000.00	Capital Outlay	2,660.00

Adult Education

1,963.46	4,648.20	Salaries & Wages	5,070.00
—	502.43	Expenses	550.00
—	75.00	Capital Outlay	50.00

Item No.	Expended 1960	Expended 1961	Department or Item	Request 1962
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RECREATION

350.00	350.00	Parks - Sal. & Wages	350.00
175.00	175.00	Expenses	175.00
—	—	Capital Outlay	—
—	—	Recreation Commission	—
—	6,999.44	{ Salaries & Wages	8,000.00
			4,500.00

LIBRARIES

2,339.73	3,021.64	Salaries & Wages	3,319.25
1,769.34	1,970.00	Expenses	2,270.00
—	77.11	Capital Outlay	—

WATER DEPARTMENT

28,212.08	31,420.00	Salaries & Wages	32,001.20
22,574.02	22,575.00	Expenses	26,025.00
—	—	Capital Outlay	960.00
100.00	22.00	Out of State Travel	100.00

MATURING DEBT AND INTEREST

216,000.00	216,000.00	Maturing Debt	215,000.00
99,160.00	93,388.00	Int. - Maturing Debt	87,628.50
4,537.39	4,028.50	Interest - Temp. Loans	7,500.00

UNCLASSIFIED

8,556.39	11,394.23	Blanket Insurance	12,000.00
823.63	650.75	Memorial Day	800.00
799.50	890.00	Cemeteries	800.00
4,093.92	3,657.53	Stationery and Printing	3,500.00
—	24,000.00	Group Insurance	22,500.00
14,720.25	15,410.84	Street Lights	17,000.00
—	—	Town Boundaries	200.00

ART. 5 — To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

ART. 6 — To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

ART. 7—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

ART. 8—To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

ART. 9—To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and vote to raise and appropriate the sum of \$1132.00 therefor.

ART. 10—To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

ART. 11—To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of Public Library.

ART. 12.—To see if the Town will vote to transfer the following unexpended balances to E and D or take any action in relation thereto.

UNEXPENDED BALANCES

Planning Board Professional Services	\$ 259.56
South Fire Station Construction	4,279.82
Tanglewood Drain	342.42
High School Construction Loan	90.58
Heath Brook School Loan	3,866.45
School Study Problem	744.22
Long Range Planning	1,547.70

North Street School Fire Loss	103.26
Traffic Signs	1,000.00
Water Well Survey	5,710.71
Water Well - 1959	7,224.93
Longmeadow Road, Main	1,607.37
Dubuque Avenue Main	228.26

\$ 2,7005.28

Auditor

ART. 13 — To see what sum of money the Town will vote to transfer from E & D to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws.

Board of Selectmen.

ART. 14 — To see if the Town will vote to raise and appropriate sums of money as follows for the purpose of providing suitable quarters for a local veteran organization under the provisions of Section 9 of Chapter 40 of the General Laws.

DAV Chapter 110..... \$600.00

Post Commander.

ART.15 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to purchase and install safety signs and markers.

Board of Selectmen

ART. 16. — To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$1250.00 for the purpose of constructing an entrance into the Lower Town Hall, or take any action relative thereto.

ART. 17 — To see if the Town will vote to accept the following sections of the General Laws under Chapter 40: Section 42G— Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways. Section 42H—Same Subject; Fixed Uniform Rate. Section 42-I—Same Subject; Recording of Determination, etc.; Assessments as Liens, etc.; and will vote further to levy and collect such assessments in accordance with these sections or take any other relative action.

§42G. Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways.

Any city, town or district having a water supply or water distributing system which, in the case of a city or town, accepts this section and the two following sections in cities other than

Plan E cities by vote of the city council subject to the city charter, or Plan E cities by vote of the city council, in towns or districts by vote of its inhabitants at an annual town or district meeting called therefor, may provide by ordinance, by-law or vote for the levy of special assessments to meet the whole or part of the cost thereafter incurred of laying pipes in public and private ways for the conveyance or distribution of water to its inhabitants.: Such city, town or district may provide that an owner of land which receives benefit from the laying of water pipes in public and private ways upon which his land abuts or which by more remote means receives benefit through the supply of water to his land or buildings shall pay a proportionate part of the cost not already assessed of extending such water supply to his land.

The amount to be charged against each parcel of land receiving such benefit shall include the cost of the pipes and other material and of the labor in laying them and other expenses incidental thereto and shall be ascertained, assessed and certified by the water commissioners or the other officers in charge of the supply and distribution of water in such city, town or district.

Board of Selectmen

ART. 18 — To see if the Town will vote to raise and appropriate the sum of \$3500.00 for the purpose of operating the school dental clinic for this year.

Board of Health

ART. 19 — To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the purpose of establishing a sanitary land fill operation at the Town dump as recommended by the State Department of Public Health.

Board of Health

ART. 20 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,800.00 for the purpose of taking in the name of the Town of Tewksbury all parcels of land on which taxes remain unpaid through 1955.

Tax Collector

ART. 21 — To see if the Town will vote to raise and appropriate the sum of \$3,030.10 for the purpose of paying the following unpaid bills of previous years.

Legal Expenses	
Warren W. Allgrove, Esq.	\$ 604.20
Health Dept.	
St. Johns Hospital	1,164.00

Highways	
Cities Service Oil Co.	\$ 253.76
Medical Bills (Turowsky)	534.20
	<hr/>
	787.96
Police	
Mobil Oil Co.	473.94
	<hr/>
	\$3,030.10
	<hr/>
	Town Auditor

ART. 22 — To see if the Town will vote to raise and appropriate the sum of \$345.00 to pay the outstanding accounts of Herbert L. Foster, et ux, Frederick M. Carter and Peter Zontanos, which parcels of land were voted to be accepted by the Town of Tewksbury from said owners under Article 22 of the Annual Town Meeting called for March 4, 1961 and Articles 55 and 56 of the Annual Town Meeting called for March 5, 1960, and for the purpose of clearing the outstanding tax accounts which accrued after the votes of acceptance, or take any other relative action.

Board of Selectmen

ART. 23 — To see if the Town will vote to accept the amendments to the personnel By-Law recommended by the Personnel Board.

Section 3 The Classification and Wage Plan. Paragraph H.

WAGE SCHEDULE						
Grade		Min.	II	III	IV	Max.
1	Y	\$2,570	\$2,690	\$2,820	\$2,950	\$3,080
	W	49.20	51.40	54.10	56.40	59.10
	H (37½)	1.31	1.37	1.43	1.50	1.57
	Clerical Aide					
2	Y	\$2,720	\$2,850	\$2,990	\$3,130	\$3,270
	W	52.30	54.80	57.50	60.20	62.90
	H (37½)	1.39	1.46	1.53	1.60	1.67
	Jr. Clerk Stenographer					
	Jr. Clerk Typist					
	Account Clerk					
3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,460
	W	55.40	58.10	60.80	63.60	66.50
	H (37½)	1.47	1.54	1.61	1.69	1.77
	Sr. Clerk-Typist					
	Sr. Clerk Stenographer					
	Sr. Account Clerk					

Grade		Min.	II	III	IV	Max.
4	Y	\$3,060	\$3,210	\$3,360	\$3,510	\$3,670
	W	58.80	61.70	64.60	67.50	70.50
	H (37½)	1.56	1.64	1.72	1.80	1.88
	Senior Bookkeeper Senior Clerk and Secretary					
5	Y	\$3,250	\$3,400	\$3,560	\$3,720	\$3,880
	W	62.40	65.30	68.40	71.60	74.80
	H (40)	1.56	1.63	1.71	1.79	1.87
	Laborer Highway Laborer					
6	Y	3,440	\$3,610	\$3,780	\$3,950	\$4,120
	W	66.40	69.60	72.80	76.00	79.20
	H (40)	1.66	1.74	1.82	1.90	1.98
	Junior Building Custodian Water Meter Reader					
7	Y	\$3,650	\$3,830	\$4,010	\$4,190	\$4,370
	W	70.40	73.60	76.80	80.40	84.00
	H (40)	1.76	1.84	1.92	2.01	2.10
	Motor Equipment Operator Water System Maintenance Craftsman					
8	Y	\$3,860	\$4,050	\$4,240	\$4,430	\$4,630
	W	74.40	78.00	81.60	85.20	88.80
	H (40)	1.86	1.95	2.04	2.13	2.22
	Heavy Motor Equipment Operator Tree Climber Mason					
9	Y	\$4,100	\$4,300	\$4,500	\$4,700	\$4,900
	W	78.80	82.40	86.40	90.40	94.40
	H (40)	1.97	2.06	2.16	2.26	2.36
	Patrolman (40) Fire Fighter (56) Special Heavy Motor Equipment Operator Tree Climber Surgeon					
10	Y	\$4,350	\$4,560	\$4,770	\$4,980	\$5,200
	W	83.60	87.60	91.60	95.60	100.00
	H (40)	2.09	2.19	2.29	2.39	2.50
	Special Heavy Motor Equipment Operator (Grader) Working Foreman Highway Laborer					
11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,510
	W	88.40	92.70	97.10	101.50	106.50
	Police Sergeant Fire Captain Motor Equipment Repairman					

Grade		Min.	II	III	IV	Max.
12	Y	\$4,880	\$5,120	\$5,360	\$5,600	\$5,840
	W	93.80	98.50	103.10	107.70	112.30
13	Y	\$5,170	\$5,420	\$5,670	\$5,930	\$6,190
	W	99.40	104.20	109.00	114.00	119.00
	Deputy Fire Chief					
14	Y	\$5,480	\$5,750	\$6,020	\$6,290	\$6,560
	W	105.20	110.40	115.60	120.80	126.00
	Highway Superintendent					
	Water Superintendent					
15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$6,950
	W	111.60	117.10	122.50	128.10	133.60
	Police Chief					
	Fire Chief					

MUNICIPAL PUBLIC WELFARE POSITIONS

W-3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,420
	W	55.40	58.10	60.80	63.60	65.76
	H (37½)	1.47	1.54	1.61	1.69	1.75
	Senior Clerk-Stenographer					
W-11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,480
	W	88.40	92.70	97.10	101.50	105.38
	Social Worker					
W-15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$7,020
	W	111.60	117.10	122.50	128.10	135.00
	Director of Public Assistance					

Under Section 3. The Classification and Wage Plan
 paragraph (i) Initial adjustment of salaries and wages:
 (delete paragraphs 1, 2 and 3)

Under Section 3. The Classification and Wage Plan

Add paragraphs (k) and (l)

(k) An employee in a non-supervisory position who is directed to assume full time responsibility of an established supervisor's position during his absence for a period of one week or longer shall be paid at the grade level of the person being replaced after approval of the department head and chairman of the Personnel Board.

(l) An employee who is directed to assume full time responsibility of a higher grade level during the absence of the incumbent of an established position for a period of one week or longer shall be paid at the higher level after approval of the department head and chairman of the Personnel Board.

Under Section 4. Fringe Benefits add to paragraph (c)

Employees who have been employed in the aggregate for more than 20 years as of June 1st of the current year, shall be granted 20 days vacation with full pay.

Under Section 4. Fringe Benefits paragraph Holiday pay to read—

Holiday Pay: Regular full-time, permanent town employees shall be paid one day at regular straight-time pay for all designated holidays listed below. When these employees are scheduled to work or are called into work on a designated holiday, they shall receive straight time for the hours worked in addition to the holiday pay.

Under Section 4. Fringe Benefits paragraph Overtime to read—

Overtime: (a) Overtime shall not be paid to department heads.

(b) The following regular full-time permanent town employees qualifying under the conditions listed below shall receive time and one-half for all hours worked over 8 hours in one day and over 40 hours in one week: **Highway Dept.**— Snow removal and sanding. **Water Dept.**— Water main, water service or hydrant breaks and freeze-ups. **Tree Dept.**— Clearing of road obstructions and emergency work relating to public utility lines. All other overtime work performed in these 3 departments should be at straight time compensation.

(c) All other town employees shall receive straight time compensation for all overtime work.

(d) Department heads shall approve and authorize all overtime requiring the service or services of town employees.

Personnel Board

ART. 24 — To see if the Town will vote to direct the Town Moderator to appoint and empower a committee, to serve without compensation, consisting of nine (9) members, three (3) members from each Town Precinct, to study and prepare a Town Manager act applicable to the Town of Tewksbury. Said committee to present a complete Town Manager Act at the next Annual Town Meeting. And to raise and appropriate \$500.00 or take any other action relative thereto. *Personnel Board*

ART. 25 — To see if the Town will vote to raise and appropriate the sum of \$10,550 or any sum for the improvement of Shawsheen Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for the purpose, or take any other action relative thereto and will vote to transfer the sum of \$31,650 from the E & D Account in anticipation of re-imbursement from the State or County for the work, or take any other action relative thereto.

Road Commissioners

ART. 26 — To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the maintenance of Chapter 90 highways, said money to be used in conjunction with any money which may may be allotted by the State or County, or both for this purpose or take any other action relative thereto; and will vote to transfer the sum of \$3,000.00 from the E & D Account in anticipation of re-imbursement from the State and County for the work, or take any other action relative thereto.

Road Commissioners

ART. 27 — To see if the Town will vote to transfer the sum of \$23,925.00 from the E & D Account in anticipation of the re-imbursement from the State for Highway maintenance under Chapter 81 or take any other action relative thereto.

Road Commissioners

ART. 28 — To see if the Town will vote to continue the Highway Machinery Fund and to appropriate an additional sum including the unexpended balance of the 1961 Highway Machinery Account to be added to the amount already accredited to this fund for Highway Machinery purposed, or take any other action relative thereto.

Road Commissioners

ART. 29 — To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purchase, repair and maintenance of Road Machinery equipment for 1962 or take any other action relative thereto.

Road Commissioners

ART. 29A — To see if the Town will vote to raise and appropriate the sum of \$500.00 to indemnify Edgar G. Hinton, Jr. from the claim of Napoleon J. Paris for property damage which occurred on April 12, 1961 on Foster Road while said Edgar G. Hinton, Jr., was operating a backhoe for the Highway Department, or take any other relative action.

Board of Selectmen

ART. 30 — To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with boundaries and measurements as shown on a plan on file with the Town Clerk:

Charme Road
Crescent Street

ART. 31 — To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$85,000.00 for the purpose of constructing and equipping a garage for storing Highway Department and Tree Department equipment; this sum includes architect fees and the proposed location to be at Whipple Road and Pine Street, land owned by the Town, or take any other action relative thereto. *Road Commissioners—Tree Warden*

ART. 32 — To see if the Town will vote to authorize the Board of Selectmen to appoint a committee to supervise, execute or perform any duties necessary or desirable to carry out the construction and equipping of the new Highway Department and Tree Department garage, or take any other action relative thereto. *Road Commissioners—Tree Warden*

ART. 33 — To see if the Town will authorize the Selectmen to sell to the Tewksbury Congregational Church for the sum of \$100.00 the land and building now owned by the Town and occupied by the Tree and Moth Department, located on the north side of East Street and adjoining on the West, land now owned by the said church, and authorize the Selectmen to execute on behalf of the Town any deed necessary to transfer title or take any other action relative thereto. *Harold J. Patten and others*

ART. 34 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto. *Board of Water Commissioners*

ART. 35 — To see whether the Town will vote to raise and appropriate a sum not to exceed One Hundred Thirty-two Thousand (132,000) Dollars for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, by the development of an additional well field including wells, pipes and original pumping station equipment, and by

the construction of small buildings for pumping stations, and to determine how any such sum shall be raised, whether by taxation, by transfer of available funds, by borrowing or otherwise, and if by borrowing to authorize the issuance of bonds and notes of the Town, and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Board of Water Commissioners

ART. 36 — To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the relocation of water pipes in Shawsheen Street, and to authorize the Water Department to do such work and expend such money.

Board of Water Commissioners

ART. 37 — To see if the Town will vote to make available the sum of \$14,720.00 by transferring from the following accounts, Water Well 1959 \$7,224.93, Longmeadow Road Main \$1,607.37, Dubuque Avenue Main \$228.26 and E & D \$5,659.44, for the purpose of making final pumping tests, at Wells No. 1, No. 3, No. 7 and No. 8, in the Allen Property located between Pringle Street and South Street, and to authorize the Water Commissioners to do such work and expend such money, or take any action relative thereto.

Board of Water Commissioners

ART. 38 — To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

Board of Water Commissioners

ART. 39 — To see if the Town will vote to authorize the Board of Water Commissioners with the approval of the Board of Selectmen to dispose of junk materials. The money received to be turned over to the Town Treasurer.

Board of Water Commissioners

ART. 40 — To see if the Town will vote to raise and appropriate the sum of \$1,250.00 or any other sum for the purpose of installing a public water main in Rogers Street for a distance of approximately 250 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Martin J. Cormier and others

ART. 41 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$1,250.00, or any other sum, for the purpose of installing a public water main in Wayside Road for a distance of approximately 250 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Peter Peters

ART. 42 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,375.00, or any other sum for the purpose of installing a public water main in Helvetia Street for a distance of approximately 475 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Thomas F. Lyons and Others

ART. 43 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00, or any other sum, for the purpose of installing a public water main in Chapman Road for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Lowell Gas Company

ART. 44 — To see if the Town will vote to transfer from E & D the sum of \$500.00 for the purpose of an extension of a two inch water main along Madeline Road from Wilson Road, a distance of 110 feet, more or less, to a point opposite the home of Andrew T. Kilpatrick, and to install Water Service to said home; this work to be done by the Water Department under the terms in effect at the time of application and monetary deposit on April 12, 1952, or do anything in relation thereto.

George Hall and others

ART. 45 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00, or any other sum, for the purpose of installing a public water main in Sunnyslope Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Peter Gelarderes

ART. 46 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$7,500.00, or any other sum for the purpose of installing a public water main in Pine Street for a distance of approximately 1500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for John E. Dockray

ART. 47 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$3,750.00, or any other sum for the purpose of installing a public water main in Pond Street for a distance of approximately 750 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Francis P. Barry

ART. 48 — To see if the Town will vote to expend the sum of \$422.50 from the Installation Account, for the purpose of installing approximately 130 Feet of water pipe in Madeline Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Virgil Grignon

ART. 49 — To see if the Town will vote to expend the sum of \$3,850.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Rocky Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

ART. 50 — To see if the Town will vote to expend the sum of \$875.00 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Davis Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

ART. 51 — To see if the Town will vote to expend the sum of \$875.00 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Virginia Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

ART. 52 — To see if the Town will vote to expend the sum of \$5,425.00 from the Installation Account, for the purpose of installing approximately 1550 feet of water pipe in Vincent Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Robert H. Montgomery

ART. 53 — To see if the Town will vote to expend the sum of \$4,900.00 from the Installation Account, for the purpose of installing approximately 1400 feet of water pipe in Woodcrest Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Robert H. Montgomery

ART. 54 — To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Paul Lane, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Robert H. Montgomery

ART. 55 — To see if the Town will vote to expend the sum of \$7,350.00 from the Installation Account, for the purpose of installing approximately 2100 feet of water pipe in North Kevin Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Kevin C. Sullivan*

ART. 56 — To see if the Town will vote to expend the sum of \$4,200.00 from the Installation Account, for the purpose of installing approximately 1200 feet of water pipe in A Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Charles H. McLaughlin

ART. 57 — To see if the Town will vote to expend the sum of \$1,050.00 from the Installation Account, for the purpose of installing approximately 300 feet of water pipe in Champion Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Charles H. McLaughlin*

ART. 58 — To see if the Town will vote to expend the sum of \$2,975.00 from the Installation Account, for the purpose of installing approximately 850 feet of water pipe in Hannas Dam Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Charles H. McLaughlin*

ART. 59 — To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in M Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Charles H. McLaughlin

ART. 60—To see if the Town will vote to expend the sum of \$4,480.00 from the Installation Account, for the purpose of installing approximately 1280 feet of water pipe in Westland Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART.61—To see if the Town will vote to expend the sum of \$1,400.00 from the Installation Account, for the purpose of installing approximately 400 feet of water pipe in Madison Avenue, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 62—To see if the Town will vote to expend the sum of \$5,600.00 from the Installation Account, for the purpose of installing approximately 1600 feet of water pipe in Kearsage Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 63—To see if the Town will vote to expend the sum of \$10,800.00 from the Installation Account, for the purpose of installing approximately 1800 feet of water pipe in Lowe Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 64—To see if the Town will vote to expend the sum of \$4,800.00 from the Installation Account, for the purpose of installing approximately 800 feet of water pipe in Pawnee Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 65—To see if the Town will vote to expend the sum of \$10,050.00 from the Installation Account, for the purpose of installing approximately 1675 feet of water pipe in Pennacook Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for A. J. Tambone, Inc.*

ART. 66—To see if the Town will vote to expend the sum of \$14,400.00 from the Installation Account, for the purpose of installing approximately 2400 feet of water pipe in Kendall Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 67—To see if the Town will vote to expend the sum of \$4,800.00 from the Installation Account, for the purpose of installing approximately 800 feet of water pipe in Seneca Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 68—To see if the Town will vote to expend the sum of \$5,400.00 from the Installation Account, for the purpose of installing approximately 900 feet of water pipe in Cayuga Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 69—To see if the Town will vote to expend the sum of \$18,600.00 from the Installation Account, for the purpose of installing approximately 3100 feet of water pipe in Catamount Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

ART. 70 — To see if the Town will vote to adopt the following building By-Law in accordance with General Laws, Chapter 143, Section 3, as amended, and to substitute the same for the present Building By-Law. *Building Inspector and Board of Selectmen*

BUILDING LAWS

TOWN OF TEWKSBURY, MASSACHUSETTS

SECTION 1. This by-law shall be known and cited as the Building Law as provided under Chapter 143, Secs. 3-12 of the General Laws.

INSPECTOR OF BUILDINGS

SECTION 2. An inspector of buildings shall be appointed annually by the Selectmen for a term of one year or until his successor has been appointed and qualified.

SECTION 3. The Inspector shall examine all buildings in the course of construction, alteration, and repair, or which are to be moved or razed and see that the zoning law and all by-laws of the Town in relation thereto are complied with, and when necessary shall take proper measures to secure such compliance. He shall keep a record of the business of his office and make all returns required by law, notify the assessors of all permits issued, and shall make periodic and annual reports of his work to the Selectmen with any such recommendations as he may deem necessary. None of the provisions of these by-laws shall be construed so as to conflict with the requirements made by the Department of Public Safety under the authority of Chapter 143 of the General Laws.

SECTION 4. No building within the limits of the Town of Tewksbury shall be erected, razed or moved and no addition or alteration of a building shall be made by any person unless he shall first file with the Inspector plans and specifications and a full description of the proposed work. If the plans, specifications or descriptions so filed shall be in compliance with the building limitations prescribed in the zoning and by-laws, the Inspector shall forthwith issue a permit therefor.

Ordinary repairs, additions or alterations may be made up to the value of fifty dollars (\$50.00) after notice to the Building Inspector, without permit or fee, but such repairs, additions or alterations shall not be construed to include the cutting away of any stone, concrete or brick wall, or any portion thereof, the removal or cutting of any beam or support, or the removal, change or closing of any staircase, or exit.

SECTION 5. To obtain a permit, the person intending to erect, alter, raze, or move a building shall, before any work is to

begin, file with the Inspector a notice of the intention with plan, together with specifications or a full description of the proposed work. No building hereafter erected, altered, added to or repaired, that is to be finished in whole or in part, shall be lathed, plastered or sheathed, and no foundation or footing shall be back-filled until the builder or mechanic shall have notified the Inspector of Buildings to inspect the same and shall have received from said Inspector of Buildings a notice that the work is approved. The Inspector of Buildings on receipt of a notice from the builder that any building or alterations, additions, or repairs to any building are ready for inspection, shall, within forty-eight (48) hours, inspect the premises but shall not approve the work until all the requirements of these by-laws shall have been complied with, and no building shall be occupied until final approval. The Inspector shall require that all permanent piers, or columns needed under girders, trimmers, etc. shall be in place before the building is lathed or plastered.

SECTION 6. The Inspector of Buildings shall examine every building or other structure which he has reason to believe unsafe or dangerous, and if he finds it unsafe or dangerous he shall, in writing, notify the owner, agent or any person having an interest therein, to remove it or make it safe and secure, and such person shall thereupon immediately remove it or make it safe.

SECTION 7. The Building Inspector, or an employee charged with the enforcement of this code shall not be personally liable while acting for the town, and he is hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any acts required or permitted in the discharge of his official duties.

APPLICATION

SECTION 8. No oversight or neglect of duty on the part of the Inspector of Buildings shall legalize the erection, construction, alteration or repair of any building in a manner not in conformity with the provisions of this by-law.

In case any work on any building is in violation of any of the provisions of the permit or of existing law, the Inspector of Buildings shall have the right, and is hereby authorized and empowered to order that all work in or about said building be stopped.

All permits shall be void unless operations thereunder are commenced within six months after the date of the permit, or if the operations thereunder are discontinued for a period of more than six months. Building Permits can be transferable only when the premises involved in the permit are sold and the new property owner assumes the responsibility to comply with all zoning and

building by-laws of the Town of Tewksbury and shall be publicly displayed on the premises during construction, alteration and repairs.

The fee shall be determined annually by the Selectmen. The applicant shall pay this amount to the Building Inspector who will give the applicant a receipt for the same and write upon the back of the application that it has been paid.

The Inspector of Buildings may require that cost computations be submitted to substantiate disputed estimates. Quotations for any materials shall not be less than the amounts contained in the latest release of average prices of building materials issued by the United States Department of Labor, Bureau of Labor Statistics.

Any requirement necessary for the strength or stability of any proposed structure or for the safety of the occupants thereof, not specifically covered in these by-laws, shall be determined by the Inspector of Buildings.

FEES

SECTION 8A. All fees required by this chapter shall be charged for in accordance with the following schedule:

- a. For the erection, remodeling, reconstruction, or repair of any building or structure for each one thousand dollars (\$1,000.00) or major fraction thereof, of the estimated cost of the work \$ 1.00
- b. For the demolition of a structure 3.00
- c. For the moving of a structure 3.00
- The minimum fee to be charged 3.00
- The maximum fee to be charged \$100.00

WOOD CONSTRUCTION

SECTION 9. For building having more than 250 square feet in area. Sills, corner posts, girts, shall not be less than four by six inches. Studding of all outside walls and bearing partitions shall not be less than two by four inches, set not more than sixteen inches on centers. Girders or carrying timbers shall be not less than six by eight inches.

Plates on all outside and bearing partitions must be doubled.

All door, window and other openings must have one piece studs doubled on the jambs.

Lintel or headers over all openings shall be doubled and placed on edge, bolted or spiked together.

Span for lintel or header shall not exceed the following for wood framing:

1 to 1½ story structure

Two (2" x 4") on edge, not more than 3½ feet
Two (2" x 6") on edge, not more than 5½ feet
Two (2" x 8") on edge, not more than 7½ feet
Two (2" x 10") on edge, not more than 9½ feet
Two (2" x 12") on edge, not more than 11½ feet
Two (2" x 14") on edge, not more than 13½ feet

2 story structure

Two (2" x 4") on edge, not more than 3 feet
Two (2" x 6") on edge, not more than 5 feet
Two (2" x 8") on edge, not more than 7 feet
Two (2" x 10") on edge, not more than 9 feet
Two (2" x 12") on edge, not more than 11 feet
Two (2" x 14") on edge, not more than 13 feet

Garage door openings shall not exceed the span table for 1 to 1½ story structures.

Garage sills may be 4" x 4" when fireproofed.

Span for girders or carrying timbers

1 story structure

6" x 8" with 3½" lally column or equal size iron pipe filled with concrete, spaced not more than 8 feet on center.

1½ story structure

6" x 8" with 3½" lally column or equal size iron pipe filled with concrete, spaced not more than 7 feet on center.

2 story structure

6" x 8" with 3½" lally column or equal size iron pipe filled with concrete, spaced not more than 6 feet on center. (Any larger size girder or carrying timber, contemplated, to allow for larger span and further spacing of lally column, consult building inspector for approval.)

Roof and Ceiling Framing Section

In conventional roof rafter framing, minimum 1" x 6" collar ties must be nailed in place under ridge board not more than 4 feet on center. 1" x 3" strapping or furring, not more than 16" on center, must be used for plastered or drywall ceilings, nailed with two 6 penny nails on each joist.

Trussed rafter and ceiling method spaced 2 feet on center will be allowed provided the design is by a registered professional engineer or architect and meets the approval of the Inspector.

Post and beam framing for dwellings, garages and other buildings may be used provided the design is by a registered professional engineer or architect and meets the approval of the Inspector.

PLYWOOD

All plywood, including all sheathing, except plywood for interior use, shall be of exterior type. Sidewall sheathing of plywood to be a minimum of $\frac{3}{8}$ " thick. Roof sheathing of plywood to be a minimum of $\frac{1}{2}$ " thick. Plywood sheathing up to and including $\frac{1}{2}$ ", to be applied with 6 penny common nails, spaced 6" on centers around panel edges, and 12" at other bearings, and $\frac{3}{8}$ " from edges. Plywood over $\frac{1}{2}$ " in thickness shall be applied with 8 penny nails, similarly spaced.

SHINGLED ROOFS

Asphalt shingles shall be of standard quality. Wood shingles shall not be used for roof covering on any building over 8 feet in height, or over 100 ft. in area. Existing wood shingled roofs may be repaired with wood shingles, when said repair is less than $\frac{1}{4}$ of the roof surface. No asphalt shingles shall be applied over any existing wood shingles.

DRYWALL CONSTRUCTION

In dwellings or structures where the use of drywall construction is employed as a substitute for lath and plaster, a minimum of $\frac{1}{2}$ " thick stock is to be used.

When a substitute for wood is used for sheathing of the side-walls of dwellings and the use of wood shingles is contemplated, a nailing strip of 1" x 2" wood stock shall be used under shingles.

When clapboards are used over a wood substitute, studs of the outside walls shall be 12" on center.

BUILT UP CARRYING BEAMS OR GIRDERS WILL NOT BE ALLOWED NOTCHED BEAM OR GIRDER

A wood girder or beam may be notched at any section other than the middle third of the span, provided the notch depth is less than one-fifth ($\frac{1}{5}$) of the depth of the member. Holes, with a diameter which does not exceed one-quarter ($\frac{1}{4}$) of the depth of a girder or beam, may be bored, in the center third of the depth of the middle third of the span, or in the top or bottom third of the depth of the outer thirds of the span of a simply supported member.

SIZE OF DWELLING

SECTION 9A. No single family dwelling, one story in height, shall have a finished floor area of less than 1,000 sq. ft. No single family dwelling, more than one story in height, shall have a fin-

ished first floor area of less than 800 sq. ft. plus a second floor area of not less than 300 sq. ft. At least 150 sq. ft. of the second floor area shall have a headroom of at least 7 feet.

Any building hereafter constructed or to be used for business in all districts whether retail, wholesale, manufacture, office building, or other than residential shall be a minimum of third class construction as so defined in Definition of Terms, Section 21.

WALL HEIGHT

The height of masonry walls shall not exceed twenty (20) times the thickness of such unsupported walls, unless reinforced by adequate cross-walls, buttresses or columns.

No timber or other combustible material shall be used to support any masonry wall.

SECTION 10. (See table 1 — Floor timbers)

TABLE 1 — FLOOR TIMBERS

Maximum allowable spans for floor joists in dwellings.

Nominal Size	spacing in inches	Douglas Fir Sou. Pine	West Coast Hemlock	Est. Spruce Est. Hemlock	All other Species
2" x 6"	12	10' 5"	10' 2"	9' 6"	9' 0"
	16	9' 1"	9' 1"	8' 3"	7' 6"
2" x 8"	12	13' 10"	13' 6"	12' 6"	12' 0"
	16	12' 1"	12' 1"	10' 11"	10' 0"
3" x 8"	12	16' 4"	15' 7"	14' 10"	13' 6"
	16	14' 11"	14' 4"	13' 7"	12' 0"
2" x 10"	12	17' 5"	17' 0"	15' 9"	15' 0"
	16	15' 2"	15' 2"	13' 9"	12' 6"
3" x 10"	12	20' 6"	19' 7"	18' 7"	16' 0"
	16	18' 10"	18' 0"	17' 1"	14' 6"
2" x 12"	12	20' 11"	20' 5"	18' 11"	18' 0"
	16	18' 3"	18' 3"	16' 7"	15' 0"

Floor timbers shall be bridged every eight feet and shall be doubled under all cross partitions.

TABLE 2 — CEILING JOISTS

Spans and spacing of ceiling joists (maximum clear span)

Trade Size	Spacing c to c	Western Fir, Hemlock, So.		Eastern Spruce and Hemlock	All others Softwoods
		Yellow Pine, Hardwood			
2 x 4	16	10' 0"		9' 8"	8' 7"
	12	11' 0"		10' 6"	9' 4"
2 x 6	16	15' 4"		14' 8"	13' 3"
	12	16' 7"		15' 10"	14' 2"
2 x 8	16	20' 2"		19' 3"	17' 2"
	12	21' 8"		20' 0"	18' 6"

TABLE 3 — ROOF RAFTERS

Roof Rafters must be as follows for all roofs of a slope of more than 5 to 12 inches. (Maximum clear span).

2 x 4	20	7' 3"	6' 7"	5' 6"
	16	8' 1"	7' 4"	6' 2"
	12	9' 4"	8' 6"	7' 2"
2 x 6	20	11' 4"	10' 5"	8' 8"
	16	12' 6"	11' 5"	9' 6"
	12	14' 2"	13' 1"	11' 0"
2 x 8	20	15' 2"	13' 8"	11' 6"
	16	16' 7"	15' 3"	12' 1"
	12	18' 4"	16' 7"	14' 3"

GARAGES

SECTION 11. All garages built beneath the superstructure of dwellings shall be enclosed by brick, terra cotta, concrete walls, or walls with lath and two coats of hard plaster. Openings in partition wall shall be sealed with metal clad door. Door openings shall have a threshold of 6 inch minimum, unless grade of garage floor is 6 inches lower than cellar floor. All garages built against the superstructure of dwellings shall have all walls and ceiling lathed and hard plastered or other equally fire resistant material, with no opening leading into dwelling. Floors of all garages are to be of poured concrete.

EXCAVATIONS AND FOUNDATIONS

SECTION 12. Excavations shall be properly guarded by the person making the same against danger to life and limb, precaution being taken that the adjacent soil shall not cave in. Excavations for foundations shall be made at least six inches wider than the outside of the wall and shall not be filled in until approved by the Inspector.

FOUNDATIONS AND STRUCTURAL CONCRETE

Foundations may be of brick, stone, or concrete. Concrete for foundations shall not be poorer than one part Portland Cement, three parts clean, sharp sand, and five parts of clean gravel or broken stone. The sand, gravel and stone shall be screened, and with the cement, measured and thoroughly mixed. All concrete when in place, shall be properly rammed and allowed to set without being disturbed. If the inspector finds that the requirements of the law, relative to the use of concrete, are being violated by any person, the Inspector shall stop the further use of concrete until such

person complies with the law. Said foundations must not be less than 42 inches below the surface of the lot exposed to frost.

When the structural use of concrete is proposed, a specification stating the quality and proportions of materials, and the methods of mixing the same shall be submitted to the Inspector of Buildings who may issue a permit after ascertaining that the proposed structure will have sufficient strength to safely carry all loads to be placed thereon.

FOOTINGS

Footings shall be so designed that the loads will be as nearly uniform as possible and not in excess of the safe bearing capacity of the soil. Where metal is incorporated, or forms, a part of a footing or foundation it shall be thoroughly imbedded in concrete and must be placed at least 3" from any face. Footing courses of concrete are required under the foundation wall of all dwellings. These footing courses shall be a minimum of 8" thick and extend a minimum of 4" each side of the wall it carries. Areas where the safe bearing capacity of the soil is questionable, must be approved by the Inspector before footings are installed.

No footings shall be started on soil which is in a frozen condition. Footing for industrial, or buildings other than dwellings, are to be determined by general engineering practice and approval of the Inspector of Buildings.

No superstructure shall be erected or worked on until foundation for the same is constructed and ready to receive superstructure, unless special permission is received from the Inspector of Buildings.

PIAZZAS — PORCHES

All piazzas and porches shall have suitable foundations of stone, brick or concrete, or be supported by iron columns or masonry piers built on a solid bottom not less than 42 inches below grade. If columns are used, they shall rest on a footing of stone or concrete of equal depth and must be four inches above grade.

SUPPORTS

Supports for dwelling houses other than their foundations, shall be of iron, concrete, stone or brick piers, suitable iron plates to be placed at the head and foot of columns and approved by the Inspector of Buildings before installation.

BASEMENT OR CELLAR WALLS

Foundation walls, if built of field stone, may be laid dry below grade. No such wall shall be less than eighteen inches thick. No stone shall be used which does not bond or extend into the wall at least six inches. Walls which are laid dry must be well pointed with cement mortar. All concrete blocks shall be laid in mortar. No foundation wall shall be less than ten inches in thickness below grade for dwellings and eight inches in thickness below grade for garages.

CELLARS

All dwelling houses shall have cellars and/or basements.

STEEL, WROUGHT IRON AND CAST IRON

SECTION 12A. Steel, wrought iron and cast iron for structural work shall be of a quality which, in the judgement of the inspector, is suitable for the kind of structural work which is to be employed.

Detailed drawings of all the different features of construction shall be filed with the Building Inspector, and one to remain in the possession of the Town. The Inspector may also require that the calculations by the Engineer shall be filed and remain in the possession of the Town, if he deems best.

FIRE PROTECTION

SECTION 13. All studs, walls and partitions shall have the space between the floor joists immediately under said walls and partitions, and between studs from the under side of said floor joists protected by fire stops.

In every store a clear opening, covered with $\frac{3}{4}$ inch plate glass 10" by 10", shall be provided between first floor and basement. This opening is to be centrally located and in a position which will not be covered by counters or other fixtures. If called for by the Chief of the Fire Department, additional openings may be required for stores having an area exceeding 500 square feet or stores with divided cellars.]

The Chief of the Fire Department shall give notice in writing to the Inspector of Buildings, by noon of the day following, of all fires in structures that impair the structural strength of said structures.

Any building used or to be used, for any purpose which creates a fire hazard, such as boiling fat, paint, oil or gasoline storage, etc., shall have the approval of the Chief of the Fire Department before the Building Inspector issues a permit.

SECTION 14. All air spaces around chimneys, pipes, shafts, etc., and all other spaces which form concealed air passages from one story to another shall have fire stops at each story with sheet metal, tin or zinc.

SECTION 15. All ducts, chutes, and shafts for ventilation or other purposes shall be of, or lined with, fire resistant material.

SECTION 15A. An opening with a minimum of 24" x 24" shall be provided into each attic space for inspection and repair.

The Building Inspector or the head of the Fire Department may require that sprinklers and wet or dry standpipes be installed where the size, type, or particular occupancy of a structure make such protection necessary.

CHIMNEYS AND HEATING APPARATUS

SECTION 16. All chimneys, hereafter erected shall be built from the ground of brick, stone or other fire resistant non-heat conducting materials, and shall be built plumb, or nearly so, so as to be self-sustaining, and must have a concrete footing on undisturbed soil extending six inches beyond all sides of chimney and ten inches in depth.

SECTION 17. All chimneys shall be built of brick, or any approved cinder block, plastered outside below the roofing, after having been examined and approved by the Inspector of Buildings, except that exposed portions of said chimneys may be left unplastered upon the outside. All chimneys shall be lined with vitrified clay flue lining.

SECTION 18. Every chimney shall be carried two feet above the ridges. No structural woodwork shall be placed nearer than one inch to the outside of any internal chimney.

SECTION 19. No smoke pipe shall be nearer than twelve inches from floor, ceiling or projecting beams, and in all cases where smoke pipes pass through partitions, or closets, it shall be in a manner approved by the Building Inspector.

SECTION 20. The top of every heating furnace or steam boiler shall be kept at least one foot below the lowest part of the ceiling or floor next above.

All ceilings immediately over a furnace or steam boiler and for three feet on each side — front and back — thereof shall, except under fireproof floors be lathed and plastered whenever practicable and accessible.

DEFINITION OF TERMS

SECTION 21. BASEMENT — That part of a building partly underground but having more than one-half of its entire wall area above the level of the adjoining ground.

BEARING WALL — A bearing wall means wall which supports any vertical load in addition to its own weight.

BUILDING — Any structure comprising the assembly of materials to form a construction for the support, shelter, or enclosure of persons, animals, chattels or other property. Portions mutually separated by an approved firewall shall be considered as separate buildings.

CELLAR — The lower portion of a building wholly or partly below ground such that more than half the clear height from floor to ceiling is below the adjoining established grade.

CONCRETE SLAB CONSTRUCTION — That type in which the first floor of at least four inch concrete is laid directly on fill consisting of not less than 12 inches of good, clean gravel, cinders or other suitable material.

DWELLING — A residence building for a family and not more than six lodgers or boarders, or occupied by not more than two families living separately.

FOOTING — An enlargement at the lower end of a wall, pier, column or chimney so arranged as to distribute the supported load to the earth.

FOUNDATION — That portion of a wall below the level of the mean grade next to the wall, but may be construed by the Building Inspector to mean that portion below the basement or cellar floor, and may be construed as including slab construction.

GARAGE — An accessory building in which motor vehicles are kept housed; and the term motor vehicles as used here applies to automobiles, trucks and buses.

GRADE — The average level of that part of the ground within four feet of the foundation wall.

THIRD CLASS CONSTRUCTION

Third class construction shall mean the use of brick, stone, re-inforced concrete or other equally substantial and fire resistive materials in the construction of exterior, party, and fire walls of buildings of which the floors, roof, and interior partitions may be of ordinary wood construction.

GENERAL

SECTION 22. Any By-Laws or parts of By-Laws, heretofore adopted which are inconsistent with such provisions of these Building Laws as are approved by the Attorney General are hereby repealed: but the provisions of these Building Laws so far as they are the same as the provisions of By-Laws heretofore adopted shall be construed as a continuation thereof, and not as new enactments.

The disapproval of the Attorney General of any provision, clause, sentence or part of these by-laws shall not invalidate any other provision, clause, sentence or part thereof.

BOARD OF APPEALS

SECTION 23. Any person aggrieved by the action of the Building Inspector or by a decision of the Board of Appeals, may appeal under the provisions of Chap. 40 of the General Laws, and amendments and additions thereto.

ENFORCEMENT

SECTION 24. The Inspector of Buildings shall cause complaint to be made before the proper court for any violation of any provision of this By-Law.

The Building Inspector may revoke a permit, or approval issued under the provisions of this code in case there has been any false statement or misrepresentation as to material, fact in the application, or plans, on which the permit or approval was based, or whenever any permit or approval has been issued in error and the conditions are such that a permit or approval should not have been issued.

The Building Inspector may, with the consent of the Board of Selectmen, institute proceedings to enforce this by-law and to enjoin the erection, continuance or occupation of any building in violation of the provisions of this by-law.

PENALTY

SECTION 25. Whoever violates any provisions of this by-law shall be punished by a fine, not exceeding one hundred dollars (\$100.00) for each offense, to be paid into the treasury of the Town of Tewksbury.

SET-BACK REQUIREMENTS FOR DWELLINGS

SECTION 26. Ten feet from any lot line and 25 feet from any street.

William B. Bullen and Walter I. Pupkis

ART. 71 — To see if the Town will vote to change the existing fee for each inspection from \$1.50 to \$2.00 per inspection, for each inspection required on building, construction, land and site inspections and enforcing the zoning, building By-Laws in the Town of Tewksbury. The additional 50¢ per inspection to be paid out of monies taken in from the building permit fees, or take any other action relative thereto. *Building Inspector*

ART. 72 — To see if the Town will vote to raise and appropriate one million eight hundred eighty-eight thousand dollars for the purposes of constructing, erecting, originally equipping and furnishing a junior high school building and facilities therefor on the westerly side of Livingston Street on a parcel of land containing 21.5 acres more or less as shown on a plan of land entitled "Plan of Land in Tewksbury, Mass., Scale 1" = 100 ft., May 16, 1961, Dana F. Perkins & Sons, Inc., Civil Engrs. and Surveyors, Reading, Mass." which plan is to be recorded at the Middlesex North Registry of Deeds; determine whether the money shall be provided for by appropriation from available funds in the treasury, by taxation, or by borrowing under the authority of Chapter 44 of the General Laws or borrowing under the authority of Chapter 645 of the Acts of 1948 as amended; or take any action in relation thereto.

Junior High School Building Committee and Others

ART. 73 — To see if the Town will vote to authorize and empower the present Junior High School Building Committee, David J. Beattie, Frank D. Carter, Victor N. Cluff, John H. Hart, and Roger F. Lafreniere, to continue as the Junior High School Building Committee to carry out the school construction program as voted under Article 1 of the Special Town Meeting called for November 15, 1961 or as voted under any of the articles for this Town Meeting, and to further authorize said committee to supervise, execute or perform any duties necessary or desirable to carry out the action voted by the Town under said articles calling for the construction, equipping and furnishing of a Junior High School building including the employment of professional services, technical advice, securing plans, specifications, and bids for the erection of said Junior High School and to accept in the name of the Town the lowest responsible bid submitted and to execute all legal documents and contracts and approve all expenditures and vouchers for services rendered or materials supplied in connection with the same or take any action in relation thereto.

Junior High School Building Committee and Others

ART. 74 — To see if the Town will vote to appoint a committee of five members to be known as the "Junior High School Building Committee" and authorize and empower said committee to obtain plans and specifications for a 1,000 pupil Junior High School building with facilities and to recommend Shawsheen Street site for said school; and to do and take any other action in connection therewith necessary, proper and incidental to carry out the foregoing or take any other action in relation thereto.

Board of Selectmen

ART. 75 — To see if the Town will authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple under Chapter 79 and Chapter 40 Section 14 of the General Laws (ter. ed.) a tract of land consisting of approximately 22 acres for school purposes, namely, for the purpose of ground, and other school facilities connected therewith; said parcel of land being situated on the northwesterly side of Shawsheen Street and being bounded as follows:

Northeasterly by Shawsheen Street, 1000 feet m. or l.,
Southwesterly by land now or formerly of one Deveres,
1100 feet m. or l.; Norhtwesterly by land of owners unknown, 1100 feet m. or l., and Northerly by the Heath Brook Manor Plan, 1040 feet m. or l.; said land belonging to Herbert L. Foster et ux; and—

to see what sum of money the town will vote to raise and appropriate for such purchase or taking, or take any other action in relation thereto.

Board of Selectmen

ART. 76 — To see if the Town will vote to amend Article 5 Section 2 of the Town By-laws as adopted under Article 19 of the Warrant for the Annual Town Meeting called for March 4, 1961 by adding the following sentence:

This shall not apply to a school building committee whatever its designation which is authorized by the Town to erect a school building involving a borrowing order and the sale of bonds; provided that the legality of the action taken is approved by the bonding attorneys representing the bank authorized to sell the bonds.

Junior High School Building Committee and Others

ART. 77—To see if the Town will authorize the participation by the Town of Tewksbury through their Industrial Commission in the Northern Middlesex Industrial Development Council, or take any action relative thereto.

Tewksbury Industrial Commission

ART. 78—To see if the Town will authorize the expenditure of funds not to exceed 10 cents (10c) per capita (\$1590.00) for advertising and promotion purposes in joint participation with other members in the Northern Middlesex Industrial Development Council, or take any other action relative thereto.

Tewksbury Industrial Commission

ART. 79—To see if the Town will raise and appropriate the sum of \$2,000 to replenish the Industrial Commission Account, or take any other action relative thereto.

Tewksbury Industrial Commission

ART. 80—To see if the Town will vote to raise and appropriate the sum of \$100 for the taking by eminent domain and reclamation of the land in Tewksbury known as the Great Swamp that lies below 110' (one hundred and ten feet) above sea level in the area south of Interstate Route 495 between North Street and Trull Road and north of the Boston and Maine main line railroad tracks, including any necessary Rights of Way, or take any other action relative thereto.

Tewksbury Industrial Commission

ART. 81—To see if the Town will authorize the Planning Board to consider the advisability of proceeding with a program of sewer construction and to petition the General Court for a usual Permissive Act authorizing the Town of Tewksbury to construct and operate a system of sewers and drains and to transfer from unappropriated funds in the treasury the sum of \$1,000 for use of said Planning Board, or take any other action thereon.

The Planning Board

ART. 82—To see if the Town will vote to amend the Zoning By-laws to change from General Residence and Farming to Local Business District the following parcel of land to permit said land to be used for the purpose of erecting and operating an automo-

bile service station. The land shown on a plan entitled "Lot 13" contains 43,600 square feet. Scale 1" = 80': Dana F. Perkins & Sons, Inc. Engineers: dated November 30, 1961, and being bounded and described as follows: Southerly by Andover Street and Hood Road, Westerly by Cobleigh Drive, Northerly by Charles F. and Clara B. Kent, and Easterly by Nashoba Realty Trust. Said parcel of land belonging to Charles F. and Clara B. Kent, 1112 Andover Street, Tewksbury, Mass.

The Planning Board

ART. 83 — To see if the Town will vote to amend the Zoning By-laws to change from Heavy Industry to Residential and Farming an area located in West Tewksbury starting on the easterly side of Woburn Street at the Billerica Town Line proceeding North-erly to the City of Lowell Line on the Northerly side of Elm Avenue, proceeding Easterly up Elm Avenue to the Westerly side of Felker Street, thence to the Southerly corner of James Avenue, thence Easterly along James Avenue to the junction of Billerica Road, then proceeding along Billerica Road Southerly to the Billerica Town Line.

The Planning Board

ART. 84 — To see if the Town will vote to become a member of the Lowell Regional Planning District under the provisions of Chapter 40B of the General Laws or take any action thereto.

The Planning Board

ART. 85 — To see if the Town will vote to establish an Advisory Airport Commission to consist of three (3) members to be ap-pointed by the Board of Selectmen in accordance with Chapter 90, Section 35-52 inclusive or take any other action relative thereto.

The Planning Board

ART. 86 — To see if the Town will raise and appropriate the sum of \$12,500.00 for the purpose of continuing and furthering the recreation program within the town under the direction of the Playground Commission or take any action relative thereto.

Playground Commission

ART. 87 – To see if the Town will raise and appropriate the sum of \$3500.00 for the Youth Baseball Leagues of Tewksbury under the direction of a Playground Commission of five members to be appointed by the Moderator in accordance with Chapter 45, Section 14, of the General Laws of the Commonwealth of Massachusetts or take any other action relative thereto.

Playground Commission

ART. 88 – To see if the Town will vote to raise and appropriate the sum of \$4,675.00 for the construction of a drainage system on Rhoda Street, or take any other relative action.

Board of Selectmen (at request of 23 petitioners)

ART. 89 – To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to correct the drainage problem between, culvert at 71 East Street and culvert at railroad bed at the rear of and adjacent to land owned by James J. Gaffney Jr. Said work to be the direct responsibility of the Board of Health.

Homer Darby and others

ART. 90 – To see if the Town of Tewksbury will vote that all insurance policies written by any department in the Town of Tewksbury shall be written through local resident agents of such company operating an office in the Town and who has been in business for at least three (3) years or take any action in relation thereto.

John Hart and others

ART. 91 – To see if the Town will accept Section 8 of Chapter 40A of the General Laws of the Commonwealth of Massachusetts which reads as follows:

Section 8. After acceptance of this section or corresponding provisions of earlier laws as provided in section four of chapter four, no proposed ordinance or by-law making a change in any existing zoning ordinance or by-law, which has been unfavorably acted upon by a city council or town meeting, shall be considered on its merits by the city council or town meeting within two years after the date of such unfavorable action unless the adoption of such proposed ordinance or by-law is recommended in the final report of the planning board or selectmen required by section six.

David Merrill and others

ART. 92 — To see if the Town will vote to accept Section 6B of Chapter 40 of the General Laws which reads: Section 6B — "A City or Town which accepts this section may appropriate money for the purchase of uniforms for members of its Police Department, or take any relative action thereto.

Tewksbury Police Association

ART. 93 — To see if the Town will vote to appropriate the sum of \$2,000.00 for the purposes of the preceding article or take any relative action thereto.

Tewksbury Police Association

ART. 94 — To see if the Town will vote to amend the By-Laws under Article IV Section 1 and substitute the following: Article IV, Sec. 1. At the annual meeting and before the final adjournment thereof, there shall be appointed by the Moderator a Finance Committee consisting of nine members, two of whom shall be appointed from each election precinct as presently constituted, and three of whom shall be appointed from the Town at large. Three members shall be appointed to serve three years, two from an election precinct and one from the Town at large from 1962; three members, for two years shall be appointed, two from an election precinct and one at large from 1962, and three members, two from an election precinct and one from the Town at large for one year from 1962; thereafter two from an an election precinct and one from the Town at large shall be appointed each year to serve for three years to fill the resulting vacancies from expirations of above terms.

Finance Committee

ART. 95 — To see if the Town will vote to revoke Article 5, Section 2 of the Town By-laws as adopted under Article 19 of the Warrant for the Annual Town Meeting called for March 4, 1961, which by-law provided for the approval of all Town contracts by the Board of Selectmen or take any action in relation thereto.

Thomas M. Crowe and others

ART. 96 — To see if the Town will vote to raise and appropriate the sum of \$300.00 in support of the trustees for county aid to agriculture to be expended by 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director

Board of Selectmen

ART. 97 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$414.50 to install in the office of the Tax Collector and connect with the new Police Station a burglar alarm system or take any other action relative thereto.

Tax Collector

And you are directed to serve this warrant by posting attested copies thereof upon the Town Hall and each of the Post Offices of Precinct One; Laundramat and Shawsheen School of Precinct Two; Singleton Garage and North Street School of Precinct Three; also leaving at least 500 copies at the Town Hall, Post Offices, and in each Precinct in said Town of Tewksbury, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 31st day of January, in the year of our Lord, one thousand nine hundred and sixty-two.

JOHN A. MORRISSEY, Chairman

THOMAS A. ABBOTT

VICTOR N. CLUFF

GEORGE A. O'CONNELL

JOSEPH J. WHELAN

Selectmen of Tewksbury

A true copy, Attest:

.....
Constable of Tewksbury

Town of Tewksbury

TOWN OFFICERS — 1961

(Date indicates expiration of term)

Assessors	Austin F. French (1962) Chrmn. Ethel M. Phillips (1964) Edward J. Sullivan (1963)
Auditor	Thomas J. Berube (1964)
Board of Health	Thomas A. Abbott (1962) Chrmn. Victor N. Cluff (1963) Joseph J. Whelan (1964)
Board of Public Welfare	George A. O'Connell (1964) Chrmn. Thomas A. Abbott (1962) Victor N. Cluff (1963) Henry E. Wells (1962) Joseph J. Whelan (1964)
Board of Selectmen	John A. Morrissey (1962) Chrmn. Thomas A. Abbott (1962) Victor N. Cluff (1963) George A. O'Connell (1964) Joseph A. Whelan (1964)
Moderator	Alan M. Qua (1962)
Park Commissioners	Francis P. Sherlock (1963) Chrmn. Leslie Collins (1962) Eugene L. Roux (1964)
Planning Board	Robert W. Barron (1965) Chrmn. John J. Cooney (1963) Robert W. Lacey (1964) Resigned Thomas P. Sawyer (1962) Chester C. Sullivan (1966)
Road Commissioners	George R. Gray (1962) Chrmn. William D. Gath (1964) Thomas F. Sullivan (1963)
School Committee	Warren J. Sheehan (1962) Chrmn. David J. Beattie (1962) Leo D. Chibas (1964) Loella F. Dewing (1964) James E. Kelley (1963)

Town Clerk	John E. Hedstrom (1963)
Town Collector	William J. O'Neill (1963)
Treasurer	William J. O'Neill (1963)
Tree Warden	Walter R. Doucette (1963)
Trustees Public Library	Harold H. Sloan (1964) Chrmn. Dorothy Fitzgerald (1963) Marian E. French (1962) Harold J. Patten (1963) Harry Priestly (1962) Ruth W. Smith (1964)
Trustees Trust Funds	Edwin W. Osterman (1964) Chrmn. Roy G. Lanner (1963) Frederick M. Carter (1962)
Water Commissioners	Eben A. Prescott (1963) Chrmn. John J. Cooney (1964) Charles A. Carter (1962)

APPOINTIVE OFFICERS

Animal Inspector	Donald E. Whitney
Appraisers	Board of Selectmen
Attendance Officer	Walter J. Jop
Board of Appeals	Eugene T. McLaughlin (1964) Chrmn. John L. Burns (1963) Lawrence F. Ellis (1962) - Associates - Thomas Hodgson Donald Nickerson George C. Green Arthur Chaff Richard Priebe (Resigned) Albert Mitchell (Resigned) William Bullen (Resigned) Ward Davis (Resigned)
Board of Registrars	Herbert A. Fairbrother (1962) Ch. (Res.) William H. Bennett (1964) George J. McCoy (1963) (Deceased) Joseph A. Killeen (1963) Frank A. Antonelli (1962) John E. Hedstrom, Clerk
Building Inspector	Walter J. Pupkis (Resigned) William Bullen

Civil Defense Director	Warren Ray Edward Turowsky, Asst.
Constables	Philip D. Bradanick Walter J. Jop John F. Sullivan
Director of Public Assistance	John J. Kelley, N.A.S.W.
Dog Officer	Leslie Collins
Fence Viewers	Thomas P. Sawyer, Chrmn. George R. Collins Ward Davis (Resigned) Richard Priebe (Resigned)
Finance Committee	Francis X. Corliss (1964) Chrmn. Donald A. Pope (1964) Karl Heidenrich (1964) William J. Houlihan (1963) Thomas L. Johnson, Jr. (1963) Ralph A. Josselyn (1963) Lenox S. Karner, Jr. (1963) David D. Merrill (1962) Anstein Myhr (1962) Alfred N. Shamas (1962) John J. Casey (1964) (Resigned) O. Rex Read (1962) (Deceased)
Fire Chief and Forest Fire Warden	William A. Chandler
Health Agent	Jose M. Ruisanchez, M.D.
Highway Superintendent	Richard J. O'Neill
Industrial Commission	John J. Nolan (1964) Chrmn. John J. Belton (1965) John F. Gleason (1964) Thomas J. Morrissey (1962) Walter J. Pukis (1962)
Librarian	Marion Carlson
Milk Inspector and Sanitarian	Robert Rimbach
Moth Suppression Agent	Walter R. Doucette
Personnel Board	George A. McDermott (1962) Chrmn. John Cunningham (1962) Roger LeBlanc (1963) Warren R. Carrey (1963) Leon H. Pillsbury (1964) Andrew Cotreau (1964) (Resigned)

Plumbing & Sanitary Inspector	John F. McCormack
Police Chief	John F. Sullivan
Sealer of Weights and Measures	Frank J. Sullivan, Jr.
Slaughtering Inspector	Asahel H. Jewell John J. Gray (Decesead)
Superintendent of Schools	Dr. Everett G. Thistle
Town Counsel	Attorney Warren W. Allgrove
Town Hall Custodian	George R. Collins
Veterans' Agent	John K. Eaton
Veterans' Burial - Indigent	Walter Deputat, Tewksbury Funeral Home - H. L. Farmer & Son
Water Superintendent	Charles F. Kent
Weighers	George McFadyen Coleman A. McFarlane
Wire Inspector	J. Patrick Canavan

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WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Tewksbury Memorial High School in said Tewksbury on Saturday, March 4, 1961 at 10:00 o'clock A. M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assemble subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Saturday, March 11, 1961 at 10:00 A. M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A. M. and to be closed at 8:00 P. M.

ART. 1— To choose all necessary Town Officers, to choose by ballot, two Selectmen for three years, two members Board of Public Welfare for three years, one member Board of Health for three years, one Assessor for three years, one Moderator for one year, one Auditor for three years, one Park Commissioner for three years, one Planning Board member for five years, one Road Commissioner for three years, one Road Commissioner for two years, two members School Committee for three years, one member School Committee for one year, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, one Water Commissioner for three years, and

to vote 'yes' or 'no' on the following questions: (1) "Shall an act passed by the General Court in the year nineteen hundred and sixty-one, entitled 'An Act placing certain positions in the Town of Tewksbury under the civil service laws and rules,' be accepted?" (2) "Shall an act passed by the General Court in the year nineteen hundred and sixty-one, entitled 'An Act providing unlimited tenure for the regular or permanent members of the police force not including the chief thereof, in the Town of Tewksbury,' be accepted?" All on the same ballot.

Voted: At polls on Saturday, March 11, 1961.

Tewksbury Memorial High School
March 4, 1961

At 10:00 A. M. the meeting recessed and stood adjourned until the required 284 quorum was exceeded at 10:50 A. M. At this time and date the Moderator, Alan M. Qua, called the qualified voters of Tewksbury to order in Annual Town Meeting. Reverend Thurston J. Powell of the Tewksbury Congregational Church pronounced the invocation and one minute of silence was observed in memory of Road Commissioner Chester M. Roper. Tellers were sworn for the duration of the meeting.

ART. 2—To hear and act upon the reports of the various town officers.

Voted: Waived 'to hear' and acted by accepting the reports.

Voted: To take the Articles in sequence except Article 71 to be taken up at 2:00 P. M.

ART. 3A—To fix the salaries of the various elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule for Elected Officials)

Voted: To adopt per schedule attached, with salaries retroactive to January 1, 1961.

ARTICLE 3A — SALARY SCHEDULE

Assessors (2)	\$2,200.00 ea.
Assessor — Clerk	4,010.00
Auditor	2,400.00
Board of Health (2)	250.00 ea.
Board of Health, Chairman	300.00
Board of Welfare (5)	300.00 ea.
Board of Selectmen (4)	350.00 ea.
Board of Selectmen, Chairman	400.00
Collector	4,680.00
Moderator	100.00
Road Commissioners (2)	100.00 ea.

Road Commissioners, Chairman	200.00
Town Clerk	3,800.00
Tree Warden	5,335.00
Treasurer	2,400.00
Water Commissioners (2)	100.00 ea.
Water Commissioners, Chairman	200.00

ART. 3B—To see if the Town will vote to accept the following Personnel By-Law to govern personnel policy, wages and classification of town employees, or take any relative action.

REPORT OF THE PERSONNEL BOARD

John F. Cunningham, Chairman

I. BASIS

(a) The voters of the Town of Tewksbury at a regular Town Meeting held in March of 1959 voted, in Article 17, to establish a Personnel Board. The Personnel Board consists of five members, two appointed for three years, 1959-1962, two for two years, 1959-1961, and one for one year, (since reappointed for 3 years, 1960-1963) and thereafter each member to be appointed for a three-year term. No member of the Personnel Board to receive compensation. Vacancies to be appointed by the Selectmen. At all times one of the five members shall be one who has been selected from a list of not less than three suggested members submitted by the full-time employees of the town excluding professional employees and employees within the School Department jurisdiction.

(b) The Personnel Board was authorized to employ professional consultants in connection with the foregoing if deemed desirable, and to report its findings for a complete wage classification plan and a personnel policy plan to the annual Town Meeting.

II. PERSONNEL BOARD REPORT SUMMARY REFERENCE, MARCH 5, 1960 TOWN MEETING

(a) At the regular Town Meeting held March 5, 1960, the Personnel Board report was distributed. In order to enlighten the town voters and to establish a foundation for a classification and wage study, the functions of the various departments, occupational titles, number of personnel, working time and salaries were printed in this pamphlet. In addition, the Fringe Benefits of the Town Employees were outlined as they then existed.

(b) The voters of the Town of Tewksbury at the regular Town Meeting held in March 1960 recommended, through the adoption of Article 69, that the provisions outlined therein pertaining to Fringe Benefits for Town Employees be adopted in the final classification and Wage Plan By-Law.

(c) At the regular Town Meeting held March 5, 1960, the town employees sought an across-the-board increase of approximately

5% in all rates which was adopted by the voters (per Article 4 in Budget Requests). The Highway Department, however, did not include this in their budget request and therefore did not receive this raise.

III. OTHER EVENTS

(a) Forty hour week for Police Department — voted in by ballot during town election — March 12, 1960.

(b) Hospitalization Plan — voted in by ballot during town election — March 12, 1960.

IV PROFESSIONAL CONSULTANTS

The Management Engineering firm of Charles M. Evans & Associates was selected by the Personnel Board to establish an authoritative Classification and Wage Plan for the town employees.

The results were established by comparison to various towns where a similarity of personnel and job factors could be ascertained. Other elements of the Personnel By-Law were prepared by the Board.

JOHN F. CUNNINGHAM	GEORGE McDERMOTT
ANDREW COTREAU	JOHN H. HART
JOHN P. MURPHY	

THE PERSONNEL BY-LAW

The purpose of this by-law is to give to Tewksbury a modern plan and program for administering pay and related personnel matters. It has been developed on the basis of tested techniques in the impartial handling of the pay problem as in similar By-Laws established by many towns in Massachusetts and found successful. Towns have found often that business-like procedures in pay matters influence more business-like practice in other fields.

The By-Law establishes the Classification and Salary Plan and the necessary administration procedures. Any and all provisions in the Personnel By-Laws pertaining to wage and classification and personnel policy may be amended upon recommendation by the Personnel Board and by a majority vote at any annual or special town meeting. It includes the Acts previously accepted by the Town such as fringe benefits, etc. with amendments as approved by the Personnel Board.

There are five parts to the By-Law:

- Section 1. The Personnel Board
- Section 2. The Personnel Policy
- Section 3. The Classification and Wage Plan
- Section 4. Fringe Benefits
- Section 5. Grievance Procedure

SECTION 1. Personnel Board

(a) Forthwith annually, the Board shall meet and organize by electing a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the quorum and/or Board shall determine the action the Board must take on all matters upon which it is authorized or required to pass under the by-law. The Personnel Board may employ assistance and incur expenses as it deems necessary subject to appropriation of funds therefor.

(b) The Board shall maintain adequate personnel records of all employees subject to this plan, said records to be kept in the custody of the Personnel Board. Department Heads will provide such information as the Personnel Board requests to maintain these records current.

(c) The Personnel Board may add a new position, tentatively, to the classification schedule or reclassify an existing position to a different group, subject to the subsequent ratification of its action by formal amendment of the by-law by vote of Town at a Town Meeting.

(d) The Personnel Board may authorize an entrance rate higher than the minimum upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board and such other variance in the Plan as it may deem necessary for the proper functioning of the services of the Town. No variance shall become effective unless, or until the necessary funds have been appropriated therefore.

(e) If any request under the salary schedule is denied by the Personnel Board, the Department, the individual, or Branch of the Town involved, may appeal in accordance with the Grievance Procedure outlined in Section 5 of this By-Law.

(f) The Personnel Board shall maintain written job descriptions of the jobs or positions in the classification schedule of the plan each consisting of a statement describing the essential nature of the work, characteristics of the position that distinguish the position from other positions. The description for any position shall be construed as a means of identification and as a basis for the current wage; not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting, the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

(g) The function of the Personnel Board is to represent BOTH the taxpayers and employees of the Town. There is a fair and equitable balance point for the mutual interests of both groups.

The ideal Personnel Board is composed of impartial citizens who feel that they are representing the Entire Town and who will take into consideration the various viewpoints, interests and matters that concern the various groups of citizens. When a new By-Law is first put into operation it must be anticipated that there may be certain matters which need review and adjustment.

SECTION 2. The Personnel Policy

(a) All employees shall continue to be paid on an hourly, weekly, monthly, or other basis, as at present, except as provided in the salary plan, unless otherwise authorized by the Personnel Board or by amendment of the salary plan.

(b) No board, officer or head of a department shall fix the salary of any employee in a position so classified except in accordance with such plan.

(c) No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the plan under any title other than those of the classification schedule. The job title in the plan shall be the official title of the position and shall be used in all administrative and employment records.

(d) All Employees included in the plan shall be eligible for reclassification and pay adjustment subject to approval of the Personnel Board and the Board of authority having immediate jurisdiction over such employees.

(e) Employees promoted to a higher classification to fill a vacancy shall be advanced to the next increment in the salary or wage scale above their former pay rate.

(f) Promotions from minimum to maximum salaries shall be successive steps annually but shall not be mandatory. Individual advancement shall be on a merit—(Not necessarily on length of service) and shall be subject to approval of the Board of Authority having immediate jurisdiction over such employee. Any employee denied such an increase has the right of appeal in accordance with the grievance procedure as outlined in Section 5 of this By-Law.

(g) Any salary which is above the maximum rate for a job as established by this salary administration plan shall apply only to the incumbent at the time the plan is adopted.

(h) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board.

(i) Each department head subject to this plan shall include in his estimates required by the provisions of section 59 of Chapter 41 of the General Laws a pay adjustment section setting forth in

detail the amounts which will be required for anticipated pay adjustments during the ensuing year and shall furnish a copy thereof to the Personnel Board.

(j) The Personnel Board shall administer the Plan and shall establish such procedures as it deems necessary for this administration so that each employee will be treated equally.

(k) Civil Service—Nothing in this Personnel By-Law shall be construed to conflict with Chapter 31 of the General Laws.

(l) Physical Examination. Every person hereinafter employed by the Town subject to this By-Law except occasional or substitute employees, shall undergo a physical examination satisfactory to the County Retirement Board and the appointing authority. Every person upon leaving or retiring from town employment shall undergo a similar physical examination. The examining physician shall be appointed by the Board of Selectmen and shall render a sealed report of his findings to the Personnel Board and the appointing authority.

After receipt of the report has been entered on the Personnel Board's records, such report shall be deposited with the Retirement Board for safe-keeping, the contents subject to future view only by a physician designated by the Selectmen, otherwise the report shall be confidential.

SECTION 3. The Classification and Wage Plan

(a) The Classification and Wage Plan shows the various town jobs in the order of their relative work demand and requirements, established into "Job Groups." The Job Group into which each job falls was determined by measuring each job in terms of its requirements for such components (or factors) as work knowledge, skill, responsibilities, effort, working conditions, etc.

(b) Jobs were studied and compared not as a whole, or by job titles, but in terms of the various ingredients or components, of which each is composed. This is the fairest and most dependable way to establish the relationship between, or "relativity" of jobs. After the jobs were located on the proper groups, the next thing was to "price" them, and to establish rate ranges for each Job Group. This rate range is the rate range also for each job in the Group.

(c) Each rate range consists of a "minimum", which is the normal or "starting entrance rate", and a maximum which is the "top rate" for the job and intermediate step rates. The Plan provides that a new full time employee will be on a probationary basis for the first six months and, if he has rendered satisfactory service, is then eligible for consideration for a one step rate increase, provided such advance is recommended by the Board or authority

having jurisdiction to the Personnel Board. Otherwise, he is eligible each year, on the "anniversary date" of his latest increase, for consideration for the next upward step rate for continuous full time service in the same job.

(d) When a new job is created, or the duties of an existing job changed so that there is a new level of work demand, and in effect a new job has come into being, the procedure is to rate the new job or the changed existing job. This locates the job in the proper job group and automatically sets the rate of pay for the new or changed job.

(e) When an employee has attained the "maximum" or "Top-rate" for the job, this means that he is top rated. It does not mean that future earning potential is frozen. The maximum for a new job or Job Group, is simply the top of the rate range at the time. The Classification Schedule puts the jobs on the proper steps in the flight of stairs. The Salary Schedule provides rate ranges, which are the bottom and top for each "step", or rate range. To adjust the Salary Schedule general pay level, it is necessary to determine by what percentage it should be adjusted, and then to adjust the level of the flight of stairs by this percentage. Thus, every employee will receive the same relative amount of pay adjustment.

(f) The entire Classification and Wage Plan must be reviewed and audited from time to time to keep it up to date and adapted to changes in job content, new jobs, general economic conditions, etc. Hence, the Personnel Board is given the specific duty to review all factors affecting the paylevel and to make recommendations to the Town as it may deem desirable in order to maintain at all times a fair and equitable pay level, on the general average, in keeping with economic conditions.

(g) Vacation and holidays with pay, sick leave and the like are in effect "indirect pay" and a part of a good Salary Administration Plan. The By-Law incorporates such practices and policies.

(h) **WAGE SCHEDULE**

Grade		Min.	II	III	IV	Max.
1	Y	\$2,570	\$2,690	\$2,820	\$2,950	\$3,080
	W	49.20	51.40	54.10	56.40	59.10
	H (37½)	1.31	1.37	1.43	1.50	1.57
	Clerical Aide					
2	Y	\$2,720	\$2,850	\$2,990	\$3,130	\$3,270
	W	52.30	54.80	57.50	60.20	62.90
	H (37½)	1.39	1.46	1.53	1.60	1.67
	Clerk-Bookkeeper Jr. Clerk Stenographer Jr. Clerk Typist					

Grade		Min.	II	III	IV	Max.
3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,460
	W	55.40	58.10	60.80	63.60	66.50
	H (37½)	1.47	1.54	1.61	1.69	1.77
	Sr. Clerk-Typist Sr. Clerk Stenographer Library Assistant (P. T.)					
4	Y	\$3,060	\$3,210	\$3,360	\$3,510	\$3,670
	W	58.80	61.70	64.60	67.50	70.50
	H (37½)	1.56	1.64	1.72	1.80	1.88
	Senior Clerk-Bookkeeper Secretary to Selectmen Assistant to Town Clerk (P. T.)					
5	Y	\$3,250	\$3,400	\$3,560	\$3,720	\$3,880
	W	62.40	65.30	68.40	71.60	74.80
	H (40)	1.56	1.63	1.71	1.79	1.87
	Laborer					
6	Y	\$3,440	\$3,610	\$3,780	\$3,950	\$4,120
	W	66.40	69.60	72.80	76.00	79.20
	H (40)	1.66	1.74	1.82	1.90	1.98
	Town Hall Custodian Park Caretaker (P. T.)					
7	Y	\$3,650	\$3,830	\$4,010	\$4,190	\$4,370
	W	70.40	73.60	76.80	80.40	84.00
	H (40)	1.76	1.84	1.92	2.01	2.10
	Motor Equipment Operator Water Service Maintenance Man					
8	Y	\$3,860	\$4,050	\$4,240	\$4,430	\$4,630
	W	74.40	78.00	81.60	85.20	88.80
	H (40)	1.86	1.95	2.04	2.13	2.22
	Heavy Motor Equipment Operator Tree Climber Librarian (P. T.)					
9	Y	\$4,100	\$4,300	\$4,500	\$4,700	\$4,900
	W	78.80	82.40	86.40	90.40	94.40
	H (40)	1.97	2.06	2.16	2.26	2.36
	Patrolman (40) Fire Fighter (56 hrs.) Grader Operator Working Foreman Patrolman (P. T.) 1.50 p. h. Fire Fighter (P. T.) 1.50 p. h.					
10	Y	\$4,350	\$4,560	\$4,770	\$4,980	\$5,200
	W	83.60	87.60	91.60	95.60	100.00
	H (40)	2.09	2.19	2.29	2.39	2.50
	Motor Equipment Repairman					

Grade		Min.	II	III	IV	Max.
11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,510
	W	88.40	92.70	97.10	101.50	106.00
Police Sergeant						
Fire Captain						
12	Y	\$4,880	\$5,120	\$5,360	\$5,600	\$5,840
	W	93.80	98.50	103.10	107.70	112.30
13	Y	\$5,170	\$5,420	\$5,670	\$5,930	\$6,190
	W	99.40	104.20	109.00	114.00	119.00
Deputy Fire Chief						
14	Y	\$5,480	\$5,750	\$6,020	\$6,290	\$6,560
	W	105.20	110.40	115.60	120.80	126.00
Highway Superintendent						
Water Superintendent						
15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$6,950
	W	111.60	117.10	122.50	128.10	133.60
Police Chief						
Fire Chief						
MUNICIPAL PUBLIC WELFARE POSITIONS						
W-3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,420
	W	55.40	58.10	60.80	63.60	65.76
	H (37½)	1.47	1.54	1.61	1.69	1.75
Senior Clerk-Stenographer						
W-11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,480
	W	88.40	92.70	97.10	101.50	105.38
Social Worker						
W-15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$7,020
	W	111.60	117.10	122.50	128.10	135.00
Director of Public Assistance						

(i) Initial adjustment of salaries and wages:

1. Upon the adoption of the by-law by Town Meeting action, salaries and wages in effect on or before December 31, of the preceding year shall be adjusted effective January 1, 1961, except Welfare employees whose rates are subject to Welfare Compensation Plan, following to the step rate in the range of the compensation grade that grants each employee who occupies a position in a class assigned to the schedule in sub-section (h) at least one increment provided the resulting adjustment does not place his rate at a step rate above that which his service in the position entitles him to attain under the provisions of sub-section (c).

If the existing rate is the same as a step rate, the adjustment shall be to the next higher step rate.

If the existing rate is between step rates, the adjustment shall be to the second higher step rate.

If the existing rate is below the minimum rate, the adjustment shall be to the minimum rate unless the adjustment is less than the amount of the first increment in the range, in which event the adjustment shall be to step rate "II".

If the existing rate is between the step rate below the maximum rate and the maximum rate, the adjustment shall be to the maximum rate.

2. The employee occupying a position in a class assigned to the schedule in sub-section (h) who is not entitled to an adjustment under the provisions of this sub-section shall receive his initial adjustment pursuant to the provisions of sub-section (c).
3. No pay shall be reduced as a result of the installation of this plan. Any rate above the maximum rate shall become a Personal Rate and apply only to the present incumbent. Such rates are not subject to increases. When the incumbent leaves the employ of the Town, or is transferred to another job, or a new maximum rate higher than the Personal Rate is established, the rate shall disappear. No other employee assigned to, or hired for, the job shall advance beyond the maximum rate of the range to which his position class is assigned.

(j) Part Time Positions: Normally the minimum rate for the appropriate compensation grade should be the rate applicable for part-time employment although increments may be granted to part-time as well as full time employees provided the former qualify for such increments by prescribed length of service, i.e. his service in the part time position should equal 26 weeks of full-time employment.

SECTION 4. Fringe Benefits

Vacation Provisions: Vacation leave shall be granted to full-time permanent employees subject to the following provision:

(a) Employees who have been employed in the aggregate for less than 12 months but more than six months as of June 1st of the current year, shall be granted 5 days vacation with full pay.

(b) Employees who have been employed in the aggregate for less than ten years but more than one year as of June 1st of the current year, shall be granted 10 days vacation with full pay.

(c) Employees who have been employed in the aggregate for more than ten years as of June 1st of the current year, shall be granted 15 days vacation with full pay.

(d) Policemen and Firemen are not subject to (b) and (c) above, because a separate vacation plan was established by a referendum vote of the townspeople in the year 1959 and is as follows:

As of June 1st—6 mos. service	5 days
As of June 1st—1 year's service	10 days
As of June 1st—5 years' service	15 days
As of June 1st—10 years' service	20 days

(e) Vacation leave with pay shall not be granted to temporary employees.

(f) Vacations shall be granted by the Department Heads at such times as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.

(g) In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full time service of the town for at least one year; or by reason of retirement; the employee shall be paid, or entitled to time off with pay, based on scale above, for each full month since the employee's preceding vacation. In the event of the death of an employee, any accrued vacation pay shall be paid to his estate.

(h) Department Heads shall identify all pay for vacations on the payroll in which such pay occurs.

(i) Employees who are eligible for vacation under these rules and whose services are terminated by entrance into the armed forces shall be paid an amount equal to the vacation allowance as earned and not granted, in the vacation year prior to such entrance into the armed forces.

(j) An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs which fall on, or is legally observed on, Monday, Tuesday, Wednesday, Thursday, or Friday.

Holiday Pay: Regular full-time, permanent town employees shall be paid one day at regular straight-time pay, in accordance with present practice, for all designated holidays listed below which fall on, or are observed on, regularly schedule work days. In the case of the Police and Fire departments whose personnel are subject to duty seven days a week, those employees performing their official duties on the holiday shall receive extra straight-time pay for the hours actually worked in addition to their regular pay.

Designated Holidays Shall be:

January 1	Labor Day
February 22	October 12
April 19	November 11
May 30	Thanksgiving
July 4	Christmas - Dec. 25

Sick Leave - Occupational: Each town employee who sustains injury or illness arising out of his employment in the Town service, shall be entitled to receive his full pay for the period of his incapacity. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval.

Sick Leave - Non-Occupational: (a) Every employee occupying a full-time position subject to the classification and compensation plans or a part-time position in which the employee has worked a total of at least 30 weeks at the regular work week for his occupational group shall be allowed by the head of his department sick leave with pay for a period of 15 days during each calendar year, provided said leave is caused by sickness or injury, exposure to contagious disease, or on account of serious illness or death of members of the employee's immediate family.

(b) Sick leave allowed under provisions of the preceding paragraphs shall be cumulative up to a total of:

30 days in the first five years of service

45 days from the sixth through the tenth year of service

60 days after the tenth year of service

(c) When absence by reason of sickness or injury is for a period of more than five days, the department head shall require said employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided.

Overtime: (a) All town employees except department heads shall receive straight time compensation for all overtime worked.

(b) Overtime shall not be paid to department heads.

(c) Department heads shall approve and authorize all overtime requiring the service or services of town employees.

Jury Duty: While on jury duty an employee shall receive amount equal to the difference between his normal compensation and the amount, excluding travel allowances, received from the court.

Military Leave: (a) Full time employees of the town who are called for State or Federal military training forces shall be paid any difference in compensation between that drawn in a normal working period of two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty.

(b) Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

(c) A military leave of absence without pay shall be granted to any town employee called to active duty with the State or Federal armed forces for purposes other than the routine annual tour of duty for training purposes, also seniority rights shall not be affected while this leave of absence is in effect.

Insurance: Hospital and sickness plan — Plan under Chapter 32B adopted by townspeople by vote at town meeting March 5, 1960, to be paid one-half by Town one-half by employee.

SECTION 5. Grievance Procedure

(a) All employees shall have the right to request an appointment to confer with the Personnel Board on any matter which is of interest or concern to them and which is covered by the By-Law. In addition, to foster mutual understanding and good personnel practices, the Personnel Board shall also function as personnel relations review board, and as such shall be empowered to adjust the grievances of all employees of the Town covered by the Plan; provided, however, that any such adjustment shall not involve the Town in any expenditure of money in excess of an available appropriation. When sitting as a Personnel Relations Review Board, the Personnel Board shall keep a separate record of its proceedings, which shall not be open to public inspection except as may otherwise be required by State law. As used in this section, the word "Grievance" shall be construed to mean any dispute between an employee of the town and his appointing authority arising out of an exercise of administrative discretion by some such authority under the agreement between the employee and the Town, except a dispute concerning a change in one or more of the terms of such agreement, and except also a dispute which is, or under proper appeal would be, within the jurisdiction of the civil service commission or the contributory retirement appeal board.

As the first step, any employee who may feel aggrieved shall take up his grievance orally with his Department Head, for mutual clarification. The Department Head shall render his decision orally to the employee within 3 working days. If a satisfactory understanding and solution of the problem has not been reached, the employee shall within 5 working days present his grievance in writing to his department head who shall add his comments and submit it to the authoritative Board or Commission where within 5 working days a hearing will be held, all concerned will be present together with the Chairman of the Personnel Relations Review Board. If not settled, all facts and records shall be referred to the Personnel Relations Review Board for adjudication. Within 20 working days of this hearing the decision shall be given to the employee through the Department Head in writing. There shall be no discrimination or prejudice by any Department Head against any employee who may take a matter to the Board.

FORMS AND RECORDS

All printed forms and records necessary to carry out the provisions of this By-Law shall be established or approved by the Personnel Board.

AMENDMENT OF THE PLAN

The Classification and Wage Plan may be amended in the same manner in which the town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproval, the petition may then be presented to the town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

Voted: To adopt Article 3B by voice majority. Move for reconsideration failed by a count of 140 yes, 140 no (187 required)

3/4/61

ART. 4 — To see what sums of money the town will vote to raise and appropriate from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

Voted: To raise and appropriate for the purposes of Article 4 as indicated in the Annual Budget that follows. Voted that all salaries and wages to be retroactive to January 1, 1961.

ANNUAL BUDGET

Raise and Appropriate

MODERATOR:

Salary	\$	100.00
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FINANCE COMMITTEE:

Expense		400.00
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SELECTMEN:	
Salary and Wages	5,010.00
Expense	2,500.00
AUDITOR:	
Salary and Wages	4,000.00
Expense	150.00
TREASURER:	
Salary and Wages	4,970.00
Expense	1,250.00
COLLECTOR:	
Salary and Wages	11,160.00
Expense	4,160.00
ASSESSORS:	
Salary and Wages	8,710.00
Expense	944.00
TOWN CLERK:	
Salary and Wages	5,000.00
Expense	900.00
ELECTIONS AND REGISTRATIONS:	
Registrars — Salaries	2,750.00
Registrars — Operating	150.00
Registrars — Cap. Outlay	60.00
Election Officers — Salary	2,000.00
Election Officers — Expense	10.00
PLANNING BOARD:	
Salaries and Wages	600.00
Expenses	1,500.00
Out of State Travel	100.00
TOWN HALL:	
Salaries and Wages	4,120.00
Expenses	6,650.00
PERSONNEL BOARD:	
Salaries and Wages	250.00
Expense	600.00
POLICE DEPARTMENT:	
Salaries and Wages	89,973.00
Expenses	7,500.00
Capital Outlay	4,500.00
FIRE DEPARTMENT:	
Salaries and Wages	102,650.00
Expenses	8,800.00
Capital Outlay	5,600.00

BUILDING INSPECTOR:

Salaries and Wages	500.00
	500.00 insp.
Expenses	250.00
Mileage	200.00

BOARD OF APPEALS:

Salaries and Wages	350.00
Expenses	700.00

WIRE INSPECTOR:

Salary and Wages	800.00
Expense	50.00

SEALER OF WEIGHTS AND MEASURES:

Salaries and Wages	300.00
Expenses	50.00

MOTH CONTROL:

Salaries and Wages	2,870.61
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DUTCH ELM CONTROL:

Salaries and Wages	3,099.21
Capital Outlay	200.00

TREE WARDEN:

Salaries and Wages	4,205.38
Expenses	2,459.00
Capital Outlay	965.00

DOG OFFICER:

Salaries and Wages	600.00
Expenses	700.00

CIVIL DEFENSE:

Salaries and Wages	350.00
Expenses	400.00
Capital Outlay	1,000.00

BOARD OF HEALTH:

Salaries	7,550.00
Expenses	6,100.00
Capital Outlay	900.00
Mosquito Control	5,000.00
Rubbish and Garbage	31,450.00

HIGHWAYS:

Salaries and Wages	21,500.00
Expenses	11,000.00
Snow and Ice Removal	12,000.00
Chapter 81	14,000.00

WELFARE DEPARTMENT:

Salaries and Wages	9,865.00
Expenses	115,802.00

VETERANS' SERVICES:

Salaries and Wages	675.00
Expenses	10,075.00
Out of State Travel	30.00

PARKS:

Salaries and Wages	375.00
Expenses	175.00

LIBRARIES:

Salaries and Wages	2,870.00
Expenses	1,970.00
Capital Outlay	110.00

WATER DEPARTMENT:

Salaries and Wages	31,420.00
Expenses	22,575.00
Out of State Travel	100.00

MATURING DEBT AND INTEREST:

Maturing Debt	216,000.00
Interest — Maturing Debt	93,388.00
Interest — Temporary Loans	7,500.00

UNCLASSIFIED:

Cemeteries	800.00
Group Insurance	24,000.00
Street Lights	16,000.00
Stationery and Printing	3,500.00
Memorial Day	800.00
Town Boundaries	200.00
Blanket Insurance:	
Raise and Appropriate	4,693.80
Transfer Insurance A/C	\$7,306.20

SCHOOL BUDGET REGULAR:**Administration**

110 Salaries	29,850.00
130 Other Expenses	3,005.00

Instruction

210 Salaries	794,093.00
220 Textbooks	20,700.00
230 Library and Audiovisual	6,505.00
240 Supplies	25,000.00
250 Other Expenses	8,435.00

Attendance Services

310 Salaries	400.00
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Health Services		
410	Salaries	14,550.00
420	Other Expenses	1,050.00
Pupil Transportation Services		
520	Contracted Services	81,855.00
Operation of Plant		
610	Salaries	76,004.00
630	Heat	30,000.00
640	Utilities	23,880.00
650	Supplies	9,050.00
660	Other	150.00
Maintenance of Plant		
710	Salaries	9,166.00
720	Contracted Services	12,350.00
730	Replacements of Equipment	3,650.00
740	Other Expenses	4,000.00
Food Services		none
Student Body Activities		
1010	Salaries	6,518.00
1020	Other Expenses	7,118.00
Community Services		
1160	Trans. Pupils - Non Public	13,290.00
Capital Outlay		
1210	Sites	2,850.00
1220	Buildings	7,350.00
1230	Equipment	10,135.00
Out of State Travel		825.00
Vocational Schools		11,900.00
Stadium — Salaries and Wages		900.00
	Expenses	1,500.00
	Capital Outlay	1,000.00
Adult Education		
	Salaries and Wages	5,270.00
	Expenses	575.00
	Capital Outlay	75.00

ART. 5—To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

Voted: To indefinitely postpone Article 5.

ART. 6—To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

Voted: To raise and appropriate \$30,000.00 for the purpose of Article 6.

ART. 7—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

Voted: To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44 of the General Laws. (Vote was recorded as a voice majority, no dissents.)

ART. 8—To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

Voted: To authorize Selectmen to act for purposes of Article 8.

ART. 9.—To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and see what sum of money the Town will vote to raise and appropriate therefor.

Voted: To authorize, without funds, the Purpose of Article 9.

ART. 10—To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

Voted: As amended, to authorize the Selectmen for the purposes of Article 10, with the amendment that such notice shall also be placed in local papers not less than three (3) consecutive weekly publications prior to sale.

ART. 11—To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of the Public Library.

Voted: To adopt Article 11:

ART. 12—To see if the Town will vote to transfer the following unexpended balances to E and D or take any action in relation thereto.

Pine Street Drain	\$ 339.96
Water Well — 1959	8,175.11
Well Field Survey	1,679.14
Shawsheen Water Main	2,630.29
East St. Water Main	33.96
Kernwood Ave. Water Main	199.67
Longmeadow Road Water Main	1,897.00
Town Hall Sewerage System	420.00
Real Estate Valuation Book	1,654.75
Engineer Services — Planning Board	1,000.00

Voted: As amended — To transfer the following unexpended balances to E and D as follows:

1. Shawsheen Water Main	\$2,630.29
2. Kernwood Ave. Water Main	199.67
3. Town Hall Sewerage System	420.00
4. Real Estate Valuation Book	1,654.75
5. Main St. Traffic Light	1,841.75
6. Sidewalk Resurfacing	3,283.48

and to delete the items of \$33.96 — \$8,175.11 — \$1,679.14 — \$33.96 — \$1,897.00 — \$1,000.00.

ART. 13—To see if the Town will vote to raise and appropriate the sum of \$300.00 in support of the trustees for county aid to agriculture to be expended by 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director.

Board of Selectmen.

Voted: To raise and appropriate \$300.00 for the purposes of Article 13.

ART. 14—To see if the Town will vote to raise and appropriate sums of money as follows for the purpose of providing suitable quarters for local veterans' organizations, under the provisions of Section 9 of Chapter 40 of the General Laws.

Veterans of Foreign Wars Post 8164	\$600.00
Amvets Post 156	\$600.00
DAV Chapter 110	\$600.00

Post Commanders.

Voted as amended: To transfer from E & D \$1,800.00, for the purposes of Article 14, by a vote of 223 yes, 15 no.

ART 15—To see what sum of money the Town will vote to transfer from E & D to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws.

Board of Selectmen.

Voted: To indefinitely postpone Article 15.

ART. 16—To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to purchase and install safety signs and markers.

Board of Selectmen

Voted: To raise and appropriate \$500.00 for the purpose of Article 16.

ART. 17—To see if the Town will vote to raise and appropriate the sum of \$400.00 for the purpose of printing copies of the present By-Laws, Building Laws, Plumbing Laws, Rules and Regulations of the various town departments, including all revisions and amendments made up to and including the 1961 annual town meeting.

Board of Selectmen.

Voted: To raise and appropriate the sum of \$400.00 for the purpose of Article 17.

ART. 18—To see if the Town will vote to raise and appropriate the sum of \$800.00 for the purpose of cooperating with the City of Lowell and adjoining towns in supporting mental health facilities and for providing necessary services, said sum to be expended under the direction of the Board of Health.

Board of Selectmen.

Voted: To transfer from E & D the sum of \$800.00 for the purpose of Article 18.

ART. 19—To see if the Town will vote to adopt the following by-law: Article V Section 2. No contract by any town officer, board or committee, excepting the School Committee, involving the expenditure of \$1,000.00 or more, shall be valid unless countersigned and approved by a majority of the Board of Selectmen. A copy of every such contract shall be deposited with the Town Auditor prior to the commencement of any action thereon, and shall be made available for inspection by the public at reasonable times.

Board of Selectmen.

Voted: To adopt the by-law in Article 19. Approved by the Attorney General April 27, 1961.

ART. 20.—To see if the Town will vote to adopt the following by-law: Article VI Section 9. The Board of Selectmen may require owners of land that has been excavated to erect barriers or take other suitable measures within five days after such owners have been notified in writing by the Selectmen that, in their opinion, such excavation constitutes a hazard to public safety. Any person violating such an order shall be subject to a fine of \$100.00.

Board of Selectmen.

Voted: To adopt the by-law in Article 20. Approved by the Attorney General April 27, 1961.

ART. 21 — To see if the Town will vote to raise and appropriate the sum of \$550.00 for the purpose of installing adequate street lighting in the vicinity of the various schools within the town.

Board of Selectmen.

Voted: To raise and appropriate the sum of \$550.00 for the purpose of Article 21.

ART. 22 — To see if the Town will vote to accept the offer of Peter Zontanos to give to the Town of Tewksbury, a parcel of land owned by him consisting of 2,311 square feet at the junction of Main and State Streets for a consideration of the taxes due on this property and will authorize the Selectmen to accept this land on behalf of the town subject to the restriction that it be used only for a suitable municipal purpose and will raise and appropriate the sum of \$68.80 presently due on said land.

Board of Selectmen.

Voted: To raise and appropriate \$98.00 for the purpose of Article 22.

ART. 23 — To see if the Town will vote to raise and appropriate the sum of \$1,203.14 for the purpose of paying the following unpaid bills of last year.

St. John's Hospital	155.52
Fearon Sign Service	8.25
McLellan Oil Co.	228.35
Anthony Rocco	150.00
Bennett Hardware Co.	5.85
Tewksbury Paint & Hardware Co.	48.93
North Tewksbury Baptist Church	12.00
John Smith	12.00
St. Joseph's Hospital	69.00
Merrimack-Essex Elec. Co.	249.03
Sullivan's Garage	36.35
Socony Mobiloil Co.	227.86

Board of Selectmen.

Voted: To raise and appropriate \$1,203.14, for the above Article 23, by a vote of 311 in favor and 0 opposed.

ART. 24 — To see if the Town will vote to raise and appropriate the sum of \$500.00 to purchase 100 folding steel chairs and lock carrier to hold same for use in the Town Hall, or take any other action relating thereto.

Board of Selectmen.

Voted: To indefinitely postpone Article 24.

ART. 25 — To see if the Town will vote to raise and appropriate \$1,000.00 for painting and repairs to the Town Hall, or take any other action relating thereto.

Board of Selectmen.

Voted: To indefinitely postpone Article 25.

ART. 26 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$57,000.00; to be used in conjunction with the \$17,000.00 voted at a Special Town Meeting, held on July 25, 1951, for the purpose of building a police station; to construct, erect and equip a Police Station and Garage, with proper facilities, on Main Street opposite the Water Department Building; and to authorize the Committee appointed under Article 4 of the Warrant for the Special Town Meeting of December 12, 1956, to employ professional consultants, expend such funds, call for bids, and to execute and sign all contracts, vouchers, and legal documents, incidental and necessary to carry out the purposes of this article, or take any action in relation thereto. *Police Station Committee.*

Voted: To transfer from E & D Account the sum of \$57,000.00 for the purposes of Article 26, by a vote of 286 in favor, 133 opposed. Vote for reconsideration was lost.

ART. 27 — To see if the Town will vote to raise and appropriate the sum of \$9,150.00 or any sum for the improvement of Shawsheen Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for the purpose, or take any other action relative thereto and will further vote to transfer the sum of \$27,450.00 from the E & D Account in anticipation of re-imbursement from the State or County for the work, or take any other action relative thereto.

Road Commissioners.

Voted: To raise and appropriate the sum of \$9,150.00 and transfer from E & D Account the sum of \$27,450.00 in anticipation of reimbursement, to carry out the purpose of Article 27.

ART. 28 — To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the maintenance of Chapter 90 highways, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for this purpose or take any other action relative thereto; and will further vote to transfer the sum of \$3,000.00 from the E & D Account in anticipation of re-imbursement from the State and County for the work, or take any other action relative thereto.

Road Commissioners.

Voted: To raise and appropriate \$1,500.00 and transfer \$3,000.00 from E & D Account in anticipation of reimbursement, to carry out the purpose of Article 28.

ART. 29 — To see if the Town will vote to transfer the sum of \$37,925.00 from the E & D Account in anticipation of the re-

imbursement from the State for Highway maintenance under Chapter 81 or take any other action relative thereto.

Road Commissioners.

Voted: To transfer from E & D account the sum of \$37,925.00 in anticipation of reimbursement for purpose of Article 29.

ART. 30—To see if the Town will vote to continue the Highway Machinery Fund and to appropriate an additional sum including the unexpended balance of the 1960 Highway Machinery Account to be added to the amount already accredited to this fund for Highway Machinery purposes, or take any other action relative thereto.

Road Commissioners.

Voted: To raise and appropriate the sum of \$3,914.40 to continue the Highway Machinery Fund.

ART. 31—To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purchase, repair and maintenance of Road Machinery equipment for 1961 or take any other action relative thereto.

Road Commissioners.

Voted: To transfer \$15,000.00 from the Highway Machinery Fund for purpose of Article 31.

ART. 32—To see if the Town will vote to raise and appropriate the sum of \$1,200.00 for the construction of a drainage system on Tanglewood Avenue or take any other action relative thereto.

Road Commissioners.

Voted: To raise and appropriate sum of \$1,200.00 for the purpose of Article 32.

ART. 33—To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the construction of a drainage system on Andover Street or take any other action relative thereto.

Road Commissioners.

Voted: To raise and appropriate sum of \$3,000.00 for the purpose of Article 33.

ART. 34—To see if the Town will vote to raise and appropriate the sum of \$1,000 to correct the drainage problem between 263/279 Chandler Street and the culvert at East Street.

Francis G. Cummings and others.

Voted: To raise and appropriate the sum of \$1,000.00 for purpose of Article 34.

ART. 36—To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with boundaries

and measurements as shown on a plan on file with the Town Clerk:

Brookfield Road
Kingfisher Road
Woodland Drive

David Street
Douglas Road
So. Oliver Street
Road Commissioners.

Voted: To accept the streets specified in Article 36.

ART. 36 — To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$85,000.00 for the purpose of constructing and equipping a garage for storing Highway Department and Tree Department equipment; this sum includes architect fees and the proposed location to be at Whipple Road and Pine Street, land owned by the Town, or take any other action relative thereto. *Road Commissioners — Tree Warden*

Voted: To indefinitely postpone the above Article 36, proposing Town Garage by a vote of 202 to 57.

The Meeting was adjourned at 5:40 P. M. until Thursday, March 9, 1961 at 8:00 P. M. which was properly posted according to law.

On March 9, 1961 at 8:00 P. M. the meeting was adjourned until 8:15 P. M. and with a quorum in attendance called to order at that time by Moderator Alan M. Qua.

ART. 37 — To see if the Town will vote to authorize the Board of Selectmen to authorize and empower a committee to supervise, execute or perform any duties necessary or desirable to carry out the construction and equipping of the new Highway Department and Tree Department garage, or take any other action relative thereto. *Road Commissioners — Tree Warden.*

Voted: To indefinitely postpone Article 37.

ART. 38 — To see if the Town will authorize the Selectmen to sell to the Tewksbury Congregational Church for the sum of \$100.00 the land and building now owned by the Town and occupied by the Tree and Moth Department, located on the north side of East Street and adjoining on the east land now owned by said church, and authorize the Selectmen to execute on behalf of the Town any deed necessary to transfer title.

Harold J. Patten and others.

Voted: To indefinitely postpone Article 38.

ART. 39 — To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the

Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

Water Commissioners.

Voted: To raise and appropriate \$50,000.00 for the purpose of Article 39.

ART. 40 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto.

Water Commissioners.

Voted: To raise and appropriate \$500.00 for purpose of Article 40.

ART. 41 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the relocation of water pipes in Shawsheen Street, and to authorize the Water Department to do such work and expend such money.

Water Commissioners.

Voted: To raise and appropriate \$1,000.00 for purpose of Article 41.

ART. 42 — To see if the Town will vote to expend the sum of \$3,150.00 from the Installation Account, for the purpose of installing approximately 900 feet of water pipe in Sheen Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 42.

ART. 43 — To see if the Town will vote to expend the sum of \$2,887.50 from the Installation Account, for the purpose of installing approximately 825 feet of water pipe in Shaw Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 43.

ART. 44 — To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Jean Road,

provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 44.

ART. 45 — To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Dianne Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 45.

ART. 46 — To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Towanda Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 46.

ART. 47 — To see if the Town will vote to expend the sum of \$4,200.00 from the Installation Account, for the purpose of installing approximately 1200 feet of water pipe in South Rhoda Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To expend sum of \$4,200.00 from Installation Account for purposes of Article 47. Reconsideration of vote failed to obtain two-thirds majority by 169 to 119 (required 172).

ART. 48 — To see if the Town will vote to expend the sum of \$1,000.00 from the Installation Account, for the purpose of installing approximately 200 feet of water pipe in North Bille-rica Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners

Voted: To expend sum of \$1,000.00 from Installation Account for purpose of Article 48.

ART. 49—To see if the Town will vote to expend the sum of \$3,500.00 from the Installation Account, for the purpose of installing approximately 1000 feet of water pipe in Bantry Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 49.

ART. 50—To see if the Town will vote to expend the sum of \$400.00 from the Installation Account, for the purpose of installing approximately 100 feet of water pipe in Pringle Street, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To expend sum of \$400.00 from Installation Account for purpose of Article 50.

ART. 51—To see if the Town will vote to expend the sum of \$2,450.00 from the Installation Account, for the purpose of installing approximately 700 feet of water pipe in Buttercup Lane, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 51 - 195 to 168. Reconsideration voted 368 to 0.

Voted: To lay on the table Article 51 until the next Special Town Meeting. 3/9/61 at 9:45 P. M.

ART. 52—To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Marion Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners.

Voted: To lay on table until the next Special Town Meeting.

ART. 53—To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$35,000.00 for a survey by a recognized public water system engineer, for the purpose of establishing locations for gravel packed wells, said survey to furnish all of the necessary information, estimates of cost, etc., under the supervision of the Board of Water Commissioners, or take any other action in relation thereto.

Water Commissioners.

Voted: To raise and appropriate \$18,000.00 as amended, for the purpose of Article 53.

March 9, 1961 at 10:40 P. M. — **Voted:** To lay on table Articles 54 through 72. Following the vote on Article 73 the Meeting was adjourned at 12:13 A. M. on March 10th to Monday, March 13, 1961 at 8:00 P. M. which was properly posted according to law.

March 13, 1961 at 8:00 P. M. — Due to the number of voters not checked in, the meeting was recessed until 8:15 P. M. when it was called to order by Moderator Alan M. Qua. 1,115 voters were admitted. Following motions and votes on Article 73 reconsideration, it was voted to table Articles 54 through 61 and act in sequence on Articles 62 through 67.

March 15, 1961 at 8:05 P. M.—With a quorum in attendance, meeting was called to order by Moderator Qua.

ART. 54—To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00, or any other sum, for the purpose of installing a public water main in Sunnyslope Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 54. Reconsideration lost 161 to 43.

ART. 55—To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$1,050.00, or any other sum, for the purpose of installing a public water main in Mississippi Road for a distance of approximately 300 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners.

Voted: To indefinitely postpone Article 55.

ART. 56—To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$1,500.00, or any other sum for the purpose of installing a public water main in Dubuque Avenue for a distance of approximately 300 feet, and to author-

ize the Water Department to do such work and expend such money or take any action relative thereto. *Water Commissioners.*

Voted: To raise and appropriate \$1,500.00 for purposes of Article 56.

ART. 57 — To see if the Town will vote to authorize the Board of Water Commissioners and Board of Selectmen to acquire by purchase, gift, devise or otherwise, or take by eminent domain, in fee simple under the authority of General Laws, Chapter 79, as amended, Chap. 61 of the Acts of 1951 and Chapter 40, Section 14, the following described two parcels of land listed as Parcel 1 and Parcel 2 for an additional well field and to protect the present town water supply system:

Parcel 1 southeasterly by North Street, by several lines measuring together, nine hundred sixty-nine and 81/100 (969.81) feet; southwesterly two hundred thirty and 33/100 (230.33) feet, and southerly one hundred six and 78/100 (106.78) feet, by land now or formerly of Edith A. Stevens; southwesterly by lands now or formerly of said Stevens and of Edwin C. Law et al, fourteen hundred sixty and 41/100 (1460.41) feet; southeasterly by said Law et al land, six hundred thirty-seven and 3/100 (637.03) feet; southwesterly by land now or formerly of Annie E. Lynch, by two lines measuring together, eight hundred eighty-two and 44/100 (882.44) feet; westerly by the end of Court St. and by lands now or formerly of the persons whose names are written on a plan hereinafter mentioned, twelve hundred sixty-three and 24/100 (1263.24) feet; northerly by land now or formerly of the Lowell and Andover Railroad Company, twenty-five hundred thirty-five and 2/100 (2535.02) feet; easterly two hundred ten and 64/100 (210.64) feet, and northerly six hundred seventeen and 99/100 (617.99) feet, by land now or formerly of Frank W. Livingston. Parcel 2 bounded northwesterly 637.02 feet by land of Armando DeCarolis, Jr. and Joyce A. DeCarolis; northeasterly 700 feet by land of Armando DeCarolis, Jr. and Joyce A. DeCarolis; southeasterly by land of owners unknown, 925 feet.

And to see if the Town will vote to raise and appropriate the sum of two dollars for such takings or purchases, or take any other action in relation thereto. *Water Commissioners.*

Voted: To raise and appropriate \$2.00 by a required 2/3 majority. The recorded vote was 290 in favor, 0 opposed.

ART. 58 — To see if the Town will vote to raise and appropriate the sum of \$1,214.25 to indemnify Francis G. Cumings for medical expenses incurred as a result of injuries sustained while acting

in the course of his duties as a member of the Tewksbury Fire Department or take any other action relative thereto.

William A. Chandler, Fire Chief

Voted: To raise and appropriate \$1,214.25 for the purpose of Article 58.

ART. 59.— To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for necessary repairs to the Central Fire House and Legion Headquarters or take any other action thereto.

American Legion, Eugene L. Roux, Cmdr.

Voted: To indefinitely postpone Article 59.

ART. 60 — To see what sum of money the Town will vote to raise and appropriate or transfer from available funds for the purpose of converting one of the present storerooms, adjacent to the Tax Collector's office, into a fireproof storage area for the records of the Collector, Auditor and Treasurer as required by Sections 11 and 12 of Chapter 66 of the General Laws.

William J. O'Neill, Collector-Treasurer.

Voted: To transfer sum of \$365.00 for purpose of Article 60.

ART. 61 — To see if the Town will vote to repeal the present Zoning By-Law and in lieu thereof adopt a revised Zoning By-Law, as follows:

Planning Board.

PROPOSED DRAFT OF ZONING BY- LAW

Purpose

For the purpose of promoting the health, safety, convenience, morals, and welfare of its inhabitants, and, in addition, to lessen congestion in the streets, to conserve health, to secure safety, from fire, panic, and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements; to conserve the value of land and buildings; to encourage the appropriate use of land throughout the Town, and to preserve and increase its amenities, the Town of Tewksbury, County of Middlesex, hereby adopts the following text and maps as its Zoning By-Law.

Section 1—Definitions

Section 2—Classes of Districts

Section 3—General and Special Regulations

Section 4—Residence Districts

Section 5—Commercial Districts

Section 6—Industrial Districts

Section 7—Off-Street Parking and Loading

Section 8—Removal of Top Soil, Sand and Gravel

Section 9—Non-Conforming Buildings and Uses

Section 10—Administration and Enforcement

Section 11—Amendments, Validity

SECTION 1 — DEFINITIONS

For the purpose of this by-law, certain terms or words shall be defined as below. Words in the present tense include the future, the singular number includes the plural and vice versa. The word "person" includes partnership, corporation, or other entity. The word "lot" includes the word "plot." The word "building" includes the word "structure."

1.1 Accessory Building

Any building which is subordinate to and whose use is incidental and accessory to the use of the principal on the same lot.

1.2 Building

Any structure having a roof and intended for the shelter, housing, or enclosure of persons, animals, or materials. Any other structure more than eight feet high shall be considered as a building, including a solid fence or wall, but excluding an electric transmission line or an electric light, telephone or telegraph pole, highway or railroad bridge or flagpole.

1.3 Building Area

The ground area enclosed by the walls of a building together with the area of all covered porches.

1.4 Building Coverage

The percentage which the aggregate building area of all buildings on the lot bears to the area of the lot.

1.5 Building Height

The vertical distance from the average finished grade within 10 feet of the walls of the building to the highest point of the roof.

1.6 Building Line

A line parallel to a street at a distance to the required front yard or at a greater distance when otherwise established by the Town of Tewksbury.

1.7 Board

The Planning Board of the Town of Tewksbury.

1.8 Court

An open space, other than a yard, on the same lot with a building, which space is bounded on three or more sides by the walls of such building.

1.9 District

A district established by the provisions of Section 2 of this by-law.

1.10 Dwelling, one family

A detached building designated for or occupied by one family.

1.11 Dwelling, two family

A detached building designated for or occupied by two families.

1.12 Dwelling, multiple

A dwelling or group of dwellings on one lot containing separate living units for three or more families, having separate or joint entrances, services, or facilities.

1.13 Dwelling, row

A building designated for or occupied by one family which is attached to one or more similar dwellings in a row or group containing not less than three such buildings.

1.14 Family

Any number of individuals related by blood, marriage or adoption, living together as a single housekeeping unit, provided that a group of not more than seven persons keeping house together, but not necessarily related by blood or marriage may be considered a family.

1.15 Family Dwelling Unit

A dwelling or part of a dwelling occupied or intended to be occupied by one family for residential purposes.

1.16 Lot

A plot or parcel of land occupied or capable of being occupied by one principal building and the accessory buildings or uses customarily incident to it including such open spaces as are required by this by-law. In the case of multiple dwellings and public, institutional, commercial or industrial buildings, a group of buildings under the same ownership may be considered as occupying the same lot.

1.17 Lot, corner

A lot at the intersection of and abutting on two or more streets where the angle or intersection is not more than 135 degrees or where the intersection is rounded by a curve having a radius of less than 100 feet.

1.18 Lot, interior

A lot other than a corner lot or through lot.

1.19 Lot, through

A lot other than a corner lot which abuts two or more streets which do not intersect at the lot.

1.20 Lot Line

The established division line between lots or between a lot and a street.

1.21 Lot Line, front

All dividing lines between a street and the lot shall be considered front lines.

1.22 Lot Line, side

The line or lines bounding a lot which extend from the street towards the rear in a direction approximately perpendicular to the street. In the case of corner lots, or through lots, all lines extending from streets shall be considered side lot lines. The line bounding a lot at the rear and approximately parallel to at the maximum distance from the front lot line.

1.24 Lot, minimum width of

The distance between the side lot lines measured in a straight line at right angles to the mean direction of such side lot lines, which line of measurement shall touch, but not be in front of the building line. In the case of a corner lot, the minimum width shall be similarly measured and for the purpose of this measurement only, the front lot line which has the least dimension shall be considered the front lot line and the lot line adjacent thereto shall be considered as side lot lines.

1.25 Non-conforming use

A use of land, building, or premises which is not a use permitted by the provisions of this by-law for the district in which such land, building or premises are situated.

1.26 Non-conforming building

A building the use or construction of which does not conform to the applicable provision of this by-law.

1.27 Open Space

A space not occupied by a building or other roofed structure, on the same lot as the principal building.

1.28 Premises

A lot as defined in this section, including any buildings thereon.

1.29 Street

A public way or a way opened to the public use or other right-of-way giving access to the lot, but excluding an alley used for service access only. "Street" shall be deemed to include the entire width of the right-of-way.

1.30 Street Line

The line dividing the street and the lot.

1.31 Trailer

Any vehicle or object on wheels and having no motive power of its own, but which is drawn by, or used in connection with a motor vehicle, and which is so designed and constructed, or reconstructed or added to by means of such accessories as to permit use and occupancy thereof for human habitation, whether resting on wheels, jacks, or other foundations, and shall include the type of vehicle known as a mobile home.

1.32 Trailer Camp

Any land used or permitted to be used for the parking of more than one occupied trailer coach.

1.33 Yard, front

An open space between the buildings and the front line, extending the full width of the lot, or in case of a corner lot, extending along all streets.

1.34 Yard, rear

An open space between the buiding and the rear lot line, extending the full width of the lot.

1.35 Yard, side

An open space between the buildings and the front lot line, extending from the front yard to the rear yard. Any yard not a rear yard or a front yard shall be deemed a side yard.

1.36 Yard, required front, rear, or side

So much of the front, rear or side yard as is required by the applicable provisions of this by-law.

SECTION 2 — CLASSES OF DISTRICTS

2.1 Divisions into Districts

For the purpose of this by-law, the Town of Tewksbury is divided into the following classes of districts.

Residence Districts

R-40

R-20

R-15

Commercial Districts

CA-15

CB-20

Industrial Districts

Ind.

2.2 Zoning Map

The boundaries of these districts are hereby established as shown on the Zoning Map of the Town of Tewksbury, dated, and amendments thereto, which map and amendments are hereby declared to be a part of this by-law.

2.3 Zoning of Streets

When opposite sides of a street lie in different districts, the boundary shall be deemed the center of the right-of-way.

2.4 Land under water

The boundary of each district shall include land under any lake, pond, or stream lying therein.

2.5 More Restrictive Districts

A district shall be deemed to be more restrictive than any district appearing below it in the list contained in Paragraph 2.1.

SECTION 3 — GENERAL AND SPECIAL REQUIREMENTS

3.1 Compliance with By-Law

No land, building or premises, or part thereof, shall hereafter be used and no building or part thereof, or other structure shall be constructed, reconstructed, extended, enlarged, moved or altered except in conformity with this by-law. No lot shall have an area, width or a front, side or rear yard, less than that set forth in the applicable paragraph hereof, except as otherwise specifically provided in this ordinance. No building or buildings shall occupy in the aggregate a greater percentage of lot area nor be greater in height, than set forth in the applicable paragraph hereof, except as otherwise specifically provided in this by-law.

3.2 Reduction of Lot Area or Dimension

No lot shall be diminished nor shall any yard, court or any other open space be reduced except in conformity with this by-law, or with the approval of the Board of Appeals as provided in Section 10.

3.3 Required Lot Width and Frontage

No building shall be built on any lot unless such lot has the required lot width as defined in Paragraph 1.24 and has a frontage of at least 25 feet on a public street or upon a street dedicated to public use.

3.4 Lots Lying in More than One District

In the case of lots lying in more than one district, the provisions of the less restrictive district may be applied for a distance of not over 25 feet into the more restrictive district, provided that such lot has frontage on a street in the less restrictive district.

3.5 Open Space Required for Each Building

Except as specifically provided herein no part of any yard or other open space required about any building may be included as part of a yard or other open space required for any other building.

3.6 Projection into Open Spaces

Nothing in this by-law shall prohibit the projection of not more than one foot into a required open space of pilaster, columns, belt courses, sills, cornices, or other similar architectural features nor the planting or landscaping of such open spaces except as provided in Paragraph 3.7 hereof.

3.7 Obstruction at Street Intersections

No fence, wall, hedge, shrubbery or other obstruction to vision in excess of three feet in height shall be placed or allowed to grow at street intersections within the area formed by a line joining points on each front line 20 feet from the intersection of the tangents of such streets.

3.8 Lots on Narrow Streets

In the case of lots in residence districts fronting on streets less than 40 feet in width the required front yard shall be increased by one-half the difference between 40 feet and the actual width of the streets.

3.9 Lots Adjacent to a Railroad

In the case of that portion of a lot in a district other than a residence, where contiguous to a railroad right-of-way, no side or rear yard shall be required.

3.10 Dwellings for more than One Family

The number of family dwelling units on any lot shall not exceed one for each unit of land area appearing under the heading: "Minimum Lot Area per Family Dwelling Unit" in the table applicable to the district in which such lot is located. For the purpose of determining the number of family dwelling units to be permitted on a lot, the average depth of such lot shall not exceed three times the average width.

3.11 Density of Residential Use

In the case of buildings with human habitation, other than residences, the total number of sleeping accommodations on any lot shall not exceed seven for each unit of land area appearing under the heading "Minimum Lot Area per Family Unit" in the table applicable to the district in which such lot is located.

3.12 Use of Land for Access or Parking

The use of land for access to or for parking in connection with a use shall be considered to be accessory to and part of such use, except that this provision shall not prohibit access across a Commercial District to a use lying in an Industrial District.

3.13 Accessory Buildings

Detached accessory buildings not more than 12 feet in height and not used for human habitation or for the housing of animals may be located in the required rear yard, and in so much of the required side yard as lies not less than 75 feet from any street line, provided that they are not less than 10 feet from any side or rear lot line.

3.14 Height Limitation

The building height limit shall be applied separately for each wing or other distinct portion of the building, and may be increased for any building or district portion thereof by one foot for every two feet by which such building or such portion thereof lies inside the nearest limiting line of any required front, side or rear yard. Spires, cupolas, towers, chimneys, flagpoles, pent houses, ventilators, tanks, and similar features, occupying in the aggregate not more than 10 per cent of the building area and not used for human occupancy, may be erected to a reasonable and necessary height.

3.15 Existing Lots

Nothing in this by-law shall prevent the construction of a permitted building or the establishment of a permitted use on a lot which at the time of adoption of this by-law and continuously thereafter was owned separately from any adjoining lot, provided that if such lot is not served by public water it shall contain not less than 7500 square feet, and provided further than any reduction in required front, side, and rear yards has been approved by the Board of Appeals. No dwelling for more than one family shall be constructed on any such lot unless the lot per area per family unit is equivalent to the applicable requirement by this by-law.

3.6 Trailers

No corporation, person or persons, owners, lessees, or other person in control of a trailer, trailer coach, mobile home or other closed vehicle furnished for housekeeping, and designed to be pulled behind another vehicle shall cause the same to be placed upon any premises in any district within the Town.

SECTION 4 — RESIDENCE DISTRICTS

4.1 Uses Permitted

4.1.1 Single family dwellings subject to the requirements of Paragraph 4.2.

4.1.2 Dwellings for more than one family, subject to the requirements of Paragraph 4.2 especially as to minimum lot area per family unit.

4.1.3 Agriculture, farming, forestry, truck or nursery gardening, including greenhouses. No livestock or poultry may be kept on any lot of less than 3 acres. The uses permitted by this paragraph shall not be held to permit the commercial raising of fur-bearing animals other than rabbits nor the keeping of swine.

4.1.4 A personal, professional or business office of the occupant of the premises located in the dwelling occupied by such person as his residence and employing not more than two persons who are not residents of the premises.

4.1.5 A customary incidental home occupation such as dress-making, millinery, preparation of food products, watch repairing, television and radio repair, or similar service occupations carried on within a dwelling and exclusively by a resident of the premises, provided that such is secondary to the use of the dwelling for residence purposes and does not change the residential character thereof, but excluding the sale of food or beverages for consumption on the premises except as permitted by 4.1.6.

4.1.6 The letting of rooms or furnishing of board by the resident of the premises to not more than 6 persons.

4.1.7 Philanthropic, educational, recreational or religious use by a duly organized non-profit corporation or governmental unit, excluding correctional institutions or institutions for the insane.

4.1.8 A public school, town hall, town office building, fire-house, police station, or other similar municipal building of the Town of Tewksbury, but excluding a garage for storage of heavy equipment, repair shop, or incinerator.

4.1.9 A park, playground, forest or wildlife reservation operated by a non-profit corporation located in the Town of Tewksbury, or by a governmental unit.

4.1.10 The following uses when specifically approved by the Board of Appeals as special exceptions and subject to such conditions as said Board may establish, giving consideration to the effect of the proposed use on present and future dwellings in the vicinity, to the proposed site planning and landscaping, to the conditions affecting traffic safety, to the provision for off-street parking and to other standards provided in this by-law.

4.1.10.1 A telephone exchange, radio or television transmission or relay station, transformer substation, sewer or water pumping station, water tank, stand pipe, water supply reservoir or reservation, bus or railway waiting room or similar public utility use with no outside service yard or outside storage of supplies, provided that the Board of Appeals finds that such use is necessary within the Residence District in which it is located and that the proposed architecture and landscaping are in harmony with the character of the neighborhood.

4.1.10.2 A private school for pupils below high school grade, operated for profit.

4.1.10.3 A bona fide club or community house not operated for profit.

4.1.10.4 A cemetery owned by the Town of Tewksbury or by an ecclesiastical society or cemetery association located in the Town.

4.1.10.5 A privately operated nursing or convalescent home.

4.1.11 Accessory uses customarily incidental to a permitted use on the same lot, including buildings used for permitted home occupations. Accessory buildings shall not be used for dwelling purposes, except by employees or non-paying guests of the occupant of the premises. Accessory use may include a private garage, but if such garage is an integral part of the principal dwelling, it shall occupy not more than one-half of the total ground floor area. Space for one motor vehicle may be rented to others than occupants of the premises. Accessory use shall not include the storage of commercial vehicles in excess of one and one-half tons' capacity except in the case of vehicles used primarily for agricultural or maintenance purposes on the premises.

4.1.12 Signs not exceeding three square feet in area bearing the name and occupation of the occupant. Temporary signs not exceeding 6 square feet in an area advertising the premises for sale or rent, or advertising a building operation or repair being carried out on the premises while such sign is on display. No Billboards shall be permitted in any district and are hereby prohibited unless such Billboards are set back from any public way, a distance of at

least 300 feet and such Billboards shall be further subject to a permit from the Board of Appeals after a public hearing.

4.2 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Ar. per Fam. Unit sq. ft.	Front Yard ft.	Yards Each ft.	Rear Yard ft.	Bldgs. Cov. %	Ht. ft.
R-40	40,000	150	30,000	40	30	30	10	35
R-20	20,000	125	15,000	30	20	30	15	35
R-15	15,000	100*	10,000	30	15	30	20	35

*For lots containing a dwelling for more than one family, the lot width shall be not less than 125 feet.

SECTION 5 — COMMERCIAL DISTRICTS

5.1 Uses Permitted in CA Districts

5.1.1 Any use permitted in a Residence District, without the requirement for approval of the Board of Appeals as provided in Paragraph 4.1.7.

5.1.2 Business and professional offices and financial institutions.

5.1.3 Retail stores for sale of antiques, appliances, auto supplies, beverages including packaged alcoholic beverages, confectionery, food, frozen food, storage space, furniture, gifts, hardware, horticultural products and supplies, household furnishings, jewelry, medical supplies, notions, office supplies, optical supplies, periodicals, photographic equipment, sporting goods, stationery, toys, wearing apparel, provided in all cases that no merchandise be displayed outdoors more than 10 feet from the wall of the building where sold.

5.1.4 Retail service establishments for a barber, caterer, clothes cleaner, cobbler, decorator, dressmaker, florist, furrier, hairdresser, photographer, tailor, upholsterer.

5.1.5 Motels, subject to the approval of the Board of Appeals in accordance with the provisions of Section 10, provided such Board finds that adequate provisions are to be made for sanitary sewerage and for the handling of traffic.

5.1.6 Bowling alleys and establishments for use of amusements, recreation or assembly, subject to the approval of the Board of Appeals in accordance with the provisions of Section 10.

5.1.7 Radio or television studios.

5.1.8 Restaurants and other places serving food and non-alcoholic beverages.

5.1.9 Undertaker's establishments.

5.1.10 Automobile service stations for the dispensing of fuel and lubricants and minor repairs only.

5.1.11 Accessory uses customary with, and incidental to a permitted use, including private garages for the storage of motor vehicles as accessories to a permitted use only.

5.1.12 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with approval of the Board of Appeals.

5.2 Uses Permitted in CB Districts

5.2.1 Any use permitted in a CA District.

5.2.2 Restaurants, including those serving alcoholic beverages.

5.2.3 Public garages, automobile, trailer, and farm equipment salesroom, outdoor sales areas and public parking areas.

5.2.4 Motor truck terminals, and automobile or machinery repair shops, including welding and tire recapping, provided that all operations are carried on in a building.

5.2.5 Newspaper plant or job printing establishments.

5.2.6 Public utility buildings including storage yard or electric substation.

5.2.7 Plants for the processing and distribution of milk and edible dairy products, and for the bottling of beverages.

5.2.8 Theaters for indoor motion picture projection or dramatic or musical productions.

5.2.9 Research laboratories, provided that there is no manufacture of processing of material except as incidental to research and experiment, and provided further that no operation is carried on which creates any objectionable noise, smell, smoke, or fumes, or vibration noticeable off the premises.

5.2.10 Accessory uses customary with, or accessory to, a permitted use.

5.2.11 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals.

5.3 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Ar. per Fam. Unit sq. ft.	Front Yard ft.	Yards Each ft.	Rear Yard ft.	Bldgs. Cov. %	Ht. ft.
CA-15	15,000	100	10,000	50	15	30	20	30
CB-20	20,000	100	15,000	50	20	30	15	30

SECTION 6 — INDUSTRIAL DISTRICTS

6.1 Uses Permitted in Industrial Districts

6.1.1 Any use permitted in any previous district except the sale at retail of alcoholic beverages.

6.1.2 Retail lumber, fuel, and building material yards, and contractor's equipment storage, provided that tanks for oil storage above ground do not exceed 10,000 gallons' capacity.

6.1.3 Electronic industries, assembling of electrical appliances and equipment, including manufacture of small parts.

6.1.4 Research laboratories including manufacture of equipment necessary for required research.

6.1.5 Food processing such as a bakery, but excluding the milling of grain or the rendering of fats and oils.

6.1.6 The manufacture, compounding, processing packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs.

6.1.7 Manufacture of ceramic products, vitreous ware, pottery and porcelain from previously pulverized clay and using kilns fired by electricity or other odorless, smokeless fuel.

6.1.8 Manufacture of jewelry, toys, sporting goods, musical instruments.

6.1.9 Machine shop and manufacture of hardware, but excluding the use of drop hammers or punch presses of over 10 tons' rated capacity.

6.1.10 The fabrication and installation of glass and glass products.

6.1.11 The manufacture of clocks, watches, or scientific, optical, or precision instruments.

6.1.12 The manufacture of articles from previously prepared raw materials such as bone, feathers, felt, fibers, fiberglass, fur, hair, leather, paper, plastics, rubber, shell or textiles.

6.1.13 Publishing, printing, or bookbinding.

6.1.14 Stone or monument works.

6.1.15 Woodworking or upholstery shops.

6.1.16 Storage warehouses.

6.1.17 Accessory uses customarily incidental to a permitted use.

6.1.18 Signs pertaining to a business on the same premises. Signs which are not part of or attached to a building or which project more than 10 feet into a required front or side yard shall be installed only with the approval of the Board of Appeals. No Billboards shall be permitted in any district and are hereby prohibited unless such Billboards are set back from any public way, a distance of at least 300 feet and such Billboards shall be further subject to a permit from the Board of Appeals after a public hearing.

Paragraph 6.2 Completely Omitted

6.3 Comparable Uses

The Board of Appeals may permit in any Industrial District a use which is similar to a use specifically permitted by provisions of this section in the nature of its processes, in the number of persons and vehicles which will be attracted to the premises and in its effect upon nearby premises, both within and without the District in which it is located.

6.4 Prohibited Uses

Except as provided in Paragraph 6.3, all uses not specifically permitted are prohibited. Prohibited uses shall include, but not be limited to, the following:

6.4.1 Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by the Town of Tewksbury.

6.4.2 Distillation of bones, rendering of fat or reduction of animal matter.

6.4.3 Manufacture of glue.

6.4.4 Oil refining.

6.4.5 Bulk Storage of petroleum products.

6.4.6 Foundries, manufacture of large machine parts, metal working.

6.4.7 Tanneries.

6.4.8 Manufacture of cement products and cement mixing.

6.4.9 Processing, storage and distribution of asphalt products.

6.4.10 The sorting, baling and storage of waste paper, rags or junk, or the dismantling of motor vehicles.

6.4.11 Slaughter houses.

6.4.12 Sand, gravel and stone processing plants.

6.4.13 Trailer Coach Parks.

6.5 Required Lot Area, Width, Yards, Coverage, Height

District	Min. Lot Area sq. ft.	Min. Lot Width ft.	Min. Lot Ar. per Fam. Unit sq. ft.	Front Yard ft.	Yards Each ft.	Rear Yard ft.	Bldgs. Cov. %	Ht. ft.
Indust.	40,000	150	30,000	40	30	30	10	30

6.6 Special Regulations

6.6.1 In any Industrial District the required front yard shall be suitably landscaped and shall not be used for parking, storage, or other purposes inconsistent with the landscaped effect.

6.6.2 Each lot in any Industrial District shall have access only at designated driveways. Each lot may have not more than two driveways and one additional driveway for each 200 feet of street frontage above the minimum required. Driveways shall not exceed 30 feet in width at the front lot line.

6.6.3 A strip not less than 30 feet wide in all side and rear yards where adjacent to a Residence District shall be suitably landscaped and not used for parking or and use prohibited in such adjacent Residence District.

SECTION 7 — OFF-STREET PARKING and LOADING

7.1 Facilities Required

On all premises developed after the adoption of this by-law for any purpose, parking facilities shall be provided, off the street or highway right-of-way, sufficient to accomodate the motor and other vehicles of all occupants, employees, customers and other persons normally visiting the premises at any one time.

7.2 Required Minimum Area

Unless parking facilities are otherwise specifically approved by the Board, they shall contain not less than the following minimum areas, exclusive of driveways necessary for access. Except as otherwise provided, rooftop, garage, or indoor parking, excluding ramps, may be included in the required area.

7.2.1 For dwelling, 250 square feet for each family unit.

7.2.2 For offices, financial institutions, retail stores, personal service shops, restaurants, and similar business buildings, an area equal to three times the floor area used for business, excluding storage.

7.2.3 For theaters and assembly halls having fixed seats, 350 square feet for every four seats.

7.2.4 For other places of public assembly or public recreation, 250 square feet for every four legal occupants, including employees.

7.2.5 For industrial plants, wholesale establishments and similar buildings, 250 square feet for every three persons normally employed.

7.2.6 For hotels, boarding and lodging houses and tourist establishments, and similar buildings, 250 square feet for every 2 guests accommodated on the premises and 250 square feet for every three persons normally employed on the premises.

7.3 Truck Loading Space

In the case of hospitals, institutions, hotels, retail, wholesale and industrial buildings, space shall be provided for loading and unloading trucks at the rate of one space not less than 400 square feet in area for each 15,000 square feet of floor area or fraction thereof less than 30,000 square feet, and 400 square feet for each 30,000 square feet of floor thereof in excess of 30,000 square feet.

SECTION 8 — REMOVAL OF TOP SOIL, SAND AND GRAVEL

8-1 Removal Restricted

Unless otherwise provided in this section, there shall be no removal from the premises in any district of earth, sand, gravel, or clay, except as surplus material resulting from a bona fide construction, landscape or agricultural operation being executed on the premises, and provided that no permanent damage is done to the landscape.

8.2 Removal of Top Soil

The Board of Appeals may grant a permit in any district for the Removal of top soil or loam from any area provided that not less than four inches of top soil or loam remains and provided further that the entire area disturbed is seeded with a suitable cover crop or is put to cultivation.

8.3 Removal of Sand, Gravel, Clay

The Board of Appeals, after public hearing, may permit the removal of sand, gravel, or clay, in any district under the following conditions:

8.3.1 The applicant shall submit a plan showing existing grades in the area from which the above material is to be removed, together with finished grades of the conclusion of the operation.

8.3.2 The plan shall provide for proper drainage of the area of the operation during and after completion and no bank shall exceed a slope of one foot of vertical rise in one and one-half feet of horizontal distance except in ledge rock. No removal shall take place within 20 feet of a property line except that where the grade from a property line rises towards the lot where removal is to take place, material lying above the grade at the property line may be removed.

8.3.3 At the conclusion of the operation or of any substantial portion thereof, the whole area where removal takes place shall be covered with not less than four inches of top soil and seeded with a suitable cover crop, except where ledge rock is exposed.

8.3.4 Before a permit is granted under this section, the applicant shall post a bond with the Treasurer of the Town of Tewksbury in an amount approved by the Board of Appeals as sufficient to guarantee conformity with the provisions of the permit issued hereunder.

SECTION 9 — NON-CONFORMING BUILDINGS AND USES

9.1 Continuance of Non-Conforming Uses

Any non-conforming use of buildings or premises lawfully existing at the effective date of this by-law or of any pertinent amendment thereto, may be continued in any building so existing which was designed, arranged, intended for, or devoted to a non-conforming use may be reconstructed structurally altered, and the non-conforming use therein changed, all subjects to the following regulations.

9.1.1 No non-conforming use may be changed except to a conforming use, or, with the approval of the Board of Appeals, a non-conforming use may be changed to another non-conforming use no more objectionable in character.

9.1.2 No non-conforming use shall, if once changed into a conforming use, be changed back again into a non-conforming use.

9.1.3 No non-conforming use shall be extended or expanded except with the approval of the Board of Appeals.

9.1.4 No non-conforming use which has been abandoned for a period of one year shall be thereafter resumed.

9.2 Change of Plans

Nothing in this section shall require any change in the plans, construction or designated use of a building, a permit for the construction of which shall have been granted prior to the effective date of this by-law, or any pertinent amendment thereto.

9.3 Enlargement of Non-Conforming Building

No building which does not conform to the requirements of this by-law regarding building height limit, area, and width of lot, percentage of lot covering, and required yards and parking facilities shall be enlarged unless such enlarged portion conforms to the by-law regarding the foregoing building and lot requirements applying

to the district in which it is located and unless the use is governed by Paragraph 9.1.3.

9.4 Reconstruction after Damage

The Board of Appeals may permit the reconstruction within one year of a building damaged by fire, accident, the act of God, or of the public enemy, to its condition prior to such damage or prevent the restoration of a wall or structural member.

SECTION 10 — ADMINISTRATION AND ENFORCEMENT

10.1 Enforcement

10.1.1 The by-law shall be enforced by the Building Inspector, appointed under the building laws of the Town of Tewksbury, who shall grant no permit for the construction or alteration of any building or structure, if the building or structure as constructed or altered would be in violation of any provision of this by-law. No municipal officer shall grant any permit or license for the use of buildings, structures or land, which use would be in violation of any provision of this by-law. Whenever such permit or license is refused because of some provisions of this by-law, the reason therefor shall be clearly stated in writing.

10.1.2 Every applicant for a permit for any construction, alteration or use of any building or land for which a permit is required by law shall, upon request of the Building Inspector, file such written information, plans, specifications or other such data as shall be deemed necessary for the full and accurate exposition of the proposed construction, alteration or use. Such material shall be kept on file in the office of the Building Inspector.

10.1.3 The Building Inspector, with the approval of the Selectmen may, and if required by it shall, institute appropriate legal proceeding to enforce this by-law and to restrain by injunction any violation thereof.

10.2 Board of Appeals

10.2.1 The Board of Appeals shall be the existing Board of Appeals as appointed by the Selectmen. Said Board shall organize yearly, choosing a chairman from its own number and setting up rules in accordance with Chapter 40A of the General Laws as amended.

10.2.2 Any person aggrieved by the refusal of the Building Inspector to issue a permit or license on the grounds of non-compliance with the zoning by-law may appeal to the Board of Appeals as provided in Chapter 40A of the General Laws.

10.2.3 Any person or persons desiring to obtain the permission of the Board of Appeals for any purpose for which such permission is required under the provisions of this by-law shall make application in writing therefor to the Board of Appeals which shall, within a reasonable time, hold a public hearing thereon, seven days' notice of which shall be given in a newspaper of general circulation.

The Board of Appeals shall also, at least ten days prior to the hearing, send or deliver written notice to all the owners of real estate opposite to or abutting on the property in connection with which any permission is sought, and to such others as the Board of Appeals may order or by regulation prescribed.

10.3.4 The Board of Appeals shall have the following powers and duties:

10.3.4.1 To hear and decide appeals where it is alleged by the applicant for a permit that there is error in any order of decision made by an administrative official in the enforcement of this by-law.

10.3.4.2 To authorize upon appeal with respect to a particular parcel of land a variance from the terms of this by-law, where, owing to condition especially affecting such parcel but not affecting generally the zoning district in which it is located, a literal enforcement of this by-law would involve substantial hardship to the appellant and where desirable relief may be granted without substantial detriment to the public good and without substantially derogating from the intent or purpose of this by-law, but not otherwise.

10.3.5 The Board of Appeals shall consider the case at a public hearing as prescribed in Paragraph 10.2.3 of this section. If the Board determines by concurring vote of all its members that the proposed variation relating to the use, construction or alteration of a building or the use of land, can be granted without impairing the general purpose and intent of this by-law, then the Board will adopt a motion embodying their finding in the above-mentioned specific points and shall direct the issuance of a permit which the Building Inspector shall issue fifteen days after the decision of the Board of Appeals shall have been filed with the Town Clerk.

10.3.6 Any person aggrieved by a decision of the Board of Appeals, whether or not previously a party to the proceedings, or any municipal officer or board, may appeal to the superior court sitting in equity, provided that such appeal is filed in said court within fifteen days after such decision is recorded.

SECTION 11 — AMENDMENTS, VALIDITY

11.1 This by-law and the boundaries of zoning districts established hereunder may from time to time be amended or changed in accordance with Chapter 40A of the General Laws, as amended.

11.2 If any section, paragraph, subdivision, clause, or provision of this by-law shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, sub-division, clause or provision so adjudged, and the remainder of this by-law shall be deemed valid and effective.

JOHN J. COONEY
THOMAS P. SAWYER
ROGER F. LAFRENIERE
ROBERT W. LACEY
ROBERT W. BARRON

Planning Board

Voted: To indefinitely postpone Article 61 and return to Planning Board for further revision and study.

Motion to reconsider vote failed 79 to 199.

Moderator was also sustained by a count of 173 to 151 in ruling of accepting amendments.

ART. 62—To see if the Town will accept the report of the "Junior High School Building Committee" authorized under Article I of the special town meeting held on September 28, 1960.

Voted: To accept the report per Article 62.

ART. 63.—To authorize the "Junior High School Building Committee" referred to in the previous Article to proceed with the detailed plans and specifications for the construction of the school buildings as referred to in the report of this committee. This authorization will allow the committee to call for certified bids on the plans and specifications, to accept or reject any or all bids, and to present the final bids accepted by the committee to a special town meeting for acceptance by the Town.

Voted — As amended: To authorize and empower the Junior High School Building Committee authorized under Article 1 of the Special Town Meeting on September 28, 1960 to obtain final plans and specifications for a Junior High School with facilities and authorize and empower said committee to call for certified bids on the plans and specifications, to accept or reject any or all bids, to present the final bids accepted by the Committee to a Special or Annual Town Meeting for acceptance by the Town, and to do and take any other action in connection therewith necessary, proper, and incidental to carry out the foregoing.

ART. 64—To see if the Town will vote to raise and appropriate the sum of seventy-five thousand dollars (\$75,000.00) to carry out the provisions of the preceding Article.

Voted: As amended, to raise and appropriate the sum of \$18,000.00 and to transfer from E & D Account \$32,000.00 for the purpose of Article 64 March 13, 1961 at 10:55 P. M.

ART. 65—To see if the Town will vote to hold a special town meeting on April 12, 1961 at eight o'clock P. M. to comply with Article II.

Voted: As amended, to hold a Special Town Meeting at a future date to be recommended by the Junior High School Building Committee authorized under Article 1 of the Special Town Meeting on September 28, 1960 to comply with Article 63.

ART. 66 — To see if the Town will vote to raise and appropriate the sum of one dollar (\$1.00) for a Junior High School site to be paid to the Commonwealth of Massachusetts.

Voted: To raise and appropriate the sum of \$1.00 for the purpose of Article 66.

ART. 67. — To see if the Town will vote to authorize the Board of Selectmen to take any other land by eminent domain as seems advisable or take any other action relative thereto.

Junior High School Building Committee.

Voted: To indefinitely postpone.

March 13, 1961 — At 11:00 P. M. the meeting was adjourned to Wednesday, March 15, 1961 at 8:00 P. M. and was properly posted according to law.

ART. 68 — To see if the Town will vote to raise and appropriate the sum of \$200.00 to be added to the 250th Anniversary Celebration Fund, as authorized by a special act of the Legislature passed on October 25th, 1960.

Board of Selectmen.

Voted: To raise and appropriate the sum of \$200.00 for the purpose of Article 68.

ART. 69 — To see if the Town will vote to authorize the Board of Selectmen to release to the Commonwealth of Massachusetts a certain parcel of land of approximately five acres adjacent to or on the new proposed Interstate Highway 495 and as shown on Plan of the Department of Public Works, now on file with the Town Clerk, for the sum of one dollar, and authorize the Selectmen to sign any or all agreements necessary to accomplish this action.

Board of Selectmen.

Voted: To adopt Article 69.

ART. 70 — To see if the Town will vote to authorize and reimburse Selectman Victor N. Cluff to serve as standby slaughtering inspector, this authorization to remain in effect until rescinded.

Board of Selectmen.

Voted: To adopt Article 70.

ART. 71 — To see if the Town will vote to amend present Zoning By-Laws as follows:

Change Paragraph 6, Section 7C under "Uses Permitted in Industrial Districts" to read "The manufacture, compounding, processing, packaging or treatment of beverages, candy, cosmetics, pharmaceuticals or drugs. The manufacture and pro-

cessing of compressed gases in liquid, gaseous and solid form.”
Industrial Commission.

Voted: To adopt Article 71 by a count recorded of 428 in favor,
6 opposed. **March 4, 1961 at 2:30 P. M.**

Motion for reconsideration failed at 2:31 P. M.

Approved by the Attorney General March 28, 1961.

ART. 72—To see if the Town will vote to amend present Zoning By-Laws, as follows:

Under Section 7C “Industrial Districts” add a new subsection after the expressed Prohibited Uses, to read as follows:

REQUIRED LOT AREA, WIDTH, YARDS, COVERAGE

In Industrial Districts each lot shall have a minimum area of not less than one acre of land, which lot shall have a minimum frontage of one hundred and fifty feet, a minimum front yard set-back of forty feet from the established street line, a minimum side yards and rear yard set-back of thirty feet, a maximum building coverage of twenty per cent.

Industrial Commission.

Voted: To adopt Article 72 by count recorded 248 in favor,
1 opposed. **March 15, 1961 at 9:57 P. M.**

Approved by the Attorney General March 28, 1961.

ART. 73—To see if the Town will vote to amend the Zoning By-Laws to change from General Residence and Farming to a Local Business District the following parcel of land to permit said land to be used for the purpose of a supermarket:

The land shown on a plan entitled “Proposed Stores, Tewksbury, Mass., Scale 1” = 40 feet: S. A. Salsberg & Le Blanc, Architects; dated March 9, 1960,” and being bounded and described as follows: Southwesterly by Andover Street, 120 feet; southerly and easterly by River Road, 280 feet; easterly by other land of Garabedian, 520 feet; northeasterly by other land of Garabedian, 310 feet more or less; westerly by the Lowell-Tewksbury town line, 700 feet more or less. Said parcel of land contains approximately five (5) acres more or less. Said parcel of land belonging to Carl S. Garabedian and Mary Garabedian, 936 Andover Street, Tewksbury, Massachusetts.

Planning Board.

Voted: Motion for indefinite postponement lost by secret ballot recorded, yeas 194, nays 285.

Voted: Not to adopt Article 73 by secret ballot recorded, yeas 280, nays 173. (302 required, 3-10-61 at 12:12 A. M.)

Voted: Motion to reconsider at 8:15 P. M. carried by secret ballot vote recorded, yeas 740, nays 277. (678 required, 3-13-61).

Voted: To amend the Zoning By-Laws as stated in Article 73 by secret ballot vote recorded, yeas 813, nays 265. (719 required, 3-13-61 at 9:46 P. M.)

Voted: Moderator's ruling that "motion to reconsider was out of order" was sustained by a standing vote recorded as 159-155 (3-15-61 at 8:34 P. M.)

Approved by Attorney General April 27, 1961.

ART. 74 — To see if the Town will raise and appropriate, or transfer from available funds, the sum of \$31,500 or any other sum to complete the plans and reports, with estimates of costs, of a complete sewerage survey of the whole Town, said survey to be made by a competent engineering firm; the survey to be made under the direction of the Planning Board, or take any other action thereon. *Planning Board.*

Voted: To indefinitely postpone Article 74 by secret ballot recorded 262 in favor, 46 opposed. (March 15, 1961 at 10:17 P. M.)

ART. 75 — To see if the Town will vote to accept the provisions of Chapter 120 of the Acts and Resolves of 1959 which provides for increasing the amount of pension of certain retired police officers and firefighters who had not attained the age of sixty at the time of retirement. *Board of Selectmen.*

Voted: To adopt Article 75 by voice majority. No dissents. (March 15, 1961 at 10:17 P. M.)

ART. 76 — To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to be expended by the Park Commissioners for the purpose of developing land given to the Town by Herbert L. Foster for recreational purposes. *Park Commissioners.*

Voted: To indefinitely postpone Article 76.

ART. 77 — To see if the Town will appropriate the sum of \$3,500.00 under the direction of a playground commission of five members to be appointed by the Moderator in accordance with Chapter 45, Section 14, of the General Laws of the Commonwealth of Massachusetts or take any other action relative thereto." *Playground Commission.*

Voted: As amended, to raise and appropriate the sum of \$2,000.00 for the purpose of Article 77. (3-15-61 at 10:47 P. M.)

Reconsideration failed by vote yeas 52, nays 132.

ART. 78 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,000.00 for the purpose of a recreation program to provide activities for children appropriate to each season of the year, said sum to be expended by the Playground Commissioners; or take any action relative thereto.
Playground Commission.

Voted: To raise and appropriate the sum of \$7,000.00 for the purpose of Article 78. (3-15-61 at 10:55 P. M.)

ART. 79 — To see if the Town will vote to authorize and direct the Playground Commissioners to engage the services of a Recreation Director to supervise the operation of the recreation program to be established under the previous article; or take any action relative thereto.
Playground Commission.

Voted: To authorize as outlined in Article 79.

ART. 80 — To see if the Town will vote to raise and appropriate or to transfer from available funds a sum of money for the purpose of installing seven twelve (12) foot sections of bleachers at the Tewksbury Stadium on the visitors' side of the football playing field, or take any other action in relation thereto.

Edward J. Donahue and others.

Voted: To indefinitely postpone.

ART. 81 — To see if the Town will vote to authorize a School Sidewalk Committee of three members appointed by the Moderator to make studies and surveys of sidewalks to serve the various schools and to recommend construction of such sidewalks, said committee to report at a Special or the next Annual Town Meeting, or to take any other action in relation thereto.

Tewksbury School Committee.

Voted: To adopt for the purpose of Article 81.

ART. 82. — To see what sum of money the Town will vote to raise and appropriate or transfer from available funds for the extension of the existing sidewalk east from Regan Road to Route 38, a distance of approximately 1850 ft. and west from approximately the intersection of Patten Road and Shawsheen St. to the intersection of Sullivan Parkway and Shawsheen St., a distance of approximately 960 ft., or take any other action relative thereto.

Heath Brook School PTA

Voted: As amended, to raise and appropriate the sum of \$5,280.00 to construct a sidewalk to extend from existing sidewalk at the intersection of Patten Road and Shawsheen Street, a distance of approximately 960 feet along Shawsheen Street to the intersection of Shawsheen Street and Sullivan Parkway. Count recorded Yeas 111, Nays 80. 3-15-61 at 11:09 P. M.

ART. 83 — To see if the Town will vote to authorize and empower a Committee (to be named by the Moderator) to supervise, execute or perform any duties necessary or desirable to carry out the purposes of the previous Article, this Committee to be known as the Heath Brook School PTA Sidewalk Committee.
Heath Brook School PTA.

Voted: To adopt for the purposes of Article 83.

The Annual Town Meeting was adjourned at 11:10 P.M. on March 15, 1961.

And you are directed to serve this warrant, by posting attested copies thereof upon the Town Hall and in the Post Office and by leaving at least five hundred (500) copies at the Post Office and at the Town Hall in said Town, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 31st day of January, in the year of our Lord, one thousand nine hundred and sixty-one.

JOSEPH J. WHELAN
GEORGE A. O'CONNELL
VICTOR N. CLUFF
JOHN A. MORRISSEY
THOMAS A. ABBOTT

Selectmen of Tewksbury

Middlesex ss.

February 24, 1961

By virtue of this Warrant, I this day at 2:00 o'clock P.M. served the within Warrant by posting up true and attested copies thereof upon the Town Hall, Post Office of Precinct One, Shawsheen School of Precinct Two, and North Street School of Precinct Three; also leaving at least 500 copies at the Town Hall, Post Office, and each Precinct in said Town of Tewksbury, seven days at least before the time of holding said meeting.

/s/ WALTER J. JOP
Constable of Tewksbury

A true copy, Attest:
JOHN E. HEDSTROM
Town Clerk

ANNUAL TOWN ELECTION

Tewksbury, Massachusetts — March 11, 1961

At a meeting of the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, held this day at the Town Hall for Prec. 1, Shawsheen School, South Tewksbury for Prec. 2, and the North Street School for Prec. 3, the following business was transacted.

Registers on ballot boxes showed 0000 and check-lists were in order. Polls opened at 10:00 A. M. and closed at 8:00 P. M. There were 3,010 votes cast; Prec. 1—1,273; Prec. 2—905; Prec. 3—832.

Election officers were in custody of the following Wardens and Clerks: Prec. 1—Harry Treadwell, Warden and Rose McCoy, Clerk; Prec. 2—Lilyan Blaquiére, Warden and Gladys O'Connell, Clerk; Prec. 3—Gloria A. Deputat, Warden and Virginia G. Girard, Clerk.

The official result of the count follows:

Selectmen — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	Recount
*George A. O'Connell	503	385	381	1269	
*Joseph J. Whelan	592	477	331	1400	
Frank A. Antonelli	515	268	194	977	
C. Abbott Battles	318	155	352	825	
Francis R. Cavanaugh	118	127	77	322	
Robert E. Cook	94	52	39	185	
Rita G. Fortier	124	123	83	330	
John B. O'Loughlin	107	62	77	246	
Blanks	175	161	130	466	

Board of Public Welfare — Three Years

*George A. O'Connell	638	455	496	1589
*Joseph J. Whelan	706	529	451	1686
Frank A. Antonelli	620	353	303	1276
Robert E. Cook	307	254	177	738
Blanks	273	219	237	729
Others				2

Board of Health — Three Years

*Joseph J. Whelan	483	368	330	1181
Frank A. Antonelli	356	142	184	682
Ward R. Davis	305	329	224	858

*Elected and Sworn

	Pre. 1	Pre. 2	Pre. 3	Total	Recount
Assessor — Three Years					
*Ethel M. Phillips	1110	796	706	2612	
Blanks	161	107	126	394	
Others				4	
Auditor — Three Years					
*Thomas J. Berube	1111	780	713	2604	
Blanks	162	125	119	406	
Moderator — One Year					
*Alan M. Qua	1107	768	690	2565	
Blanks	166	134	140	440	
Others				5	
Park Commissioner — Three Years					
*Eugene L. Roux	1089	774	696	2559	
Blanks	182	131	134	447	
Others				4	
Planning Board — Five Years					
Lawrence F. Ellis	331	180	289	800	
Geo. C. Greene	230	380	182	792	
*Chester C. Sullivan	594	264	292	1150	
Blanks	118	81	69	268	
Road Commissioners — Three Years					
*William A. Gath	455	377	394	1226	1224
Nelson P. MacArthur, Jr.	641	263	239	1143	1144
Paul C. Testa	114	216	140	470	469
Blanks	63	49	58	171	172
Others					1
Road Commissioner — Two Years					
Salvatore Ciaccio	355	270	208	833	
Richard E. Fortier	174	190	124	488	
Edward J. Murphy	89	137	60	286	
John J. Ryan	99	66	43	208	
*Thomas F. Sullivan	463	168	302	933	
Blanks	93	74	95	262	
School Committee — Three Years					
*Loella F. Dewing	440	328	372	1140	1140
Arthur W. Wells	375	262	238	875	874
Robert W. Barron	338	278	281	847	846
*Leo D. Chibas	406	253	221	880	881
Thomas F. Fitzpatrick	146	118	192	456	456
Jeremiah Lonergan	194	72	46	312	312
Neil J. MacDonald	45	36	18	99	98
James T. Murphy	171	116	51	338	340
Joseph P. Sullivan	209	202	79	490	490
Blanks	221	195	166	582	582
Others				1	1
*Elected and Sworn					

	Pre. 1	Pre. 2	Pre. 3	Total	Recount
School Committee — One Year					
Robert L. Bernier	217	251	208	676	676
Francis X. Corliss	381	147	173	701	702
Herbert R. Hertel	369	110	215	694	692
*Warren J. Sheehan	239	323	155	717	718
Blanks	67	74	81	222	222

Trust Fund Commission — Three Years					
*Edwin W. Osterman	1075	754	707	2536	
Blanks	198	151	125	474	

Trustees Public Library — Three Years					
*Harold H. Sloan	1031	708	636	2375	
*Ruth W. Smith	1055	726	678	2459	
Blanks	460	375	350	1185	
Others				1	

Water Commissioner — Three Years					
*John J. Cooney	1024	743	640	2407	
Blanks	249	158	192	599	
Others				4	

*Elected and Sworn

Question 1:

"Shall an act passed by the General Court in the year nineteen hundred and sixty-one, entitled "An Act placing certain positions in the Town of Tewksbury under the civil service laws and rules," be accepted?"

Yes	777	614	454	1845
No	383	216	287	886
Blanks	113	75	91	279

Question 2:

"Shall an act passed by the General Court in the year nineteen hundred and sixty-one, entitled "An act providing unlimited tenure for the regular or permanent members of the police force not including the chief thereof, in the Town of Tewksbury," be accepted?"

Yes	715	570	418	1703
No	424	248	312	984
Blanks	134	87	102	323

A true copy, Attest.

JOHN E. HEDSRUM

Town Clerk

WARRANT FOR SPECIAL TOWN MEETING

November 15, 1961

Middlesex, ss.

To any of the Constables of the Town of
Tewksbury in said County:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in Town affairs, to meet and assemble at Memorial High School in said Tewksbury on Wednesday, the 15th day of November, 1961 at eight o'clock P. M. to act on the following articles:

Tewksbury Memorial High School
November 15, 1961

The Special Town Meeting properly convened by Warrant this day was called to order by Moderator Alan M. Qua, at 8:00 P. M. on Wednesday, November 15, 1961. Teller John J. Kelley, Walter R. Doucette, and George Collins were sworn to the impartial performance of their duties by the Moderator. Quorum of required 333 was exceeded at first count. Action thereon of the foregoing Warrant follows:

ART. 1. To see if the town will vote to raise and appropriate one million nine hundred thousand dollars for the purposes of constructing, erecting, originally equipping and furnishing a junior high school building and facilities therefor on the westerly side of Livingston Street on a parcel of land containing 21.5 acres more or less as shown on a plan of land entitled "Plan of Land in Tewksbury, Mass., Scale 1" = 100 ft., May 16, 1961, Dana F. Perkins & Sons, Inc., Civil Engrs. and Surveyors, Reading, Mass." which plan is to be recorded at the Middlesex North Registry of Deeds; determine whether the money shall be provided for by appropriation from available funds in the treasury, by taxation, or by borrowing under the authority of Chapter 44 of the General Laws or borrowing under the authority of Chapter 645 of the Acts of 1948 as amended; or take any action in relation thereto. Junior High School Building Committee.

VOTED: Move for indefinite postponement requiring 224 votes failed by a standing vote of yeas 103, nays 234.

VOTED: On motion to adopt Article 1 as amended, "That the sum of one million eight hundred twenty thousand dollars (\$1,820,000) be appropriated for the purpose of constructing and originally equipping and furnishing a junior high school building

and facilities therefor on a parcel of land on the westerly side of Livingston Street voted to be acquired under Articles 2, 3, 4; that to meet such appropriation:

- a. The Treasurer, with the approval of the Selectmen, be and he hereby is authorized, at one time or from time to time borrow the sum of one million eight hundred twenty thousand dollars (\$1,820,000) by the issuance and sale of bonds or notes of the Town in that aggregate principal amount under authority of and in accordance with the applicable provisions of Chapter 645 of the Massachusetts Acts of 1948, as amended and supplemented, and the bonds or notes of such issue or issues shall be payable in accordance with Chapter 44 of the General Law (Ter. Ed.) so that each issue of said bonds or notes shall be paid in not more than twenty (20) years from the date thereof and shall bear such date, be issued and sold in such manner (except as herein or by law otherwise provided) as shall be determined by the Town Treasurer, with the approval of the Selectmen.
- b. The Junior High School Building Committee, be and it hereby is granted full authority to enter into all necessary contracts and agreements to carry out the construction of the building and to furnish and equip the same, and said committee be and is hereby directed and authorized to apply to the School Building Assistance Commission of the Commonwealth of Massachusetts for a school construction grant under Section 7 of Chapter 645 of the Massachusetts Acts of 1948, as amended and supplemented." The standing vote recorded was, yeas 254, nays 115. The required two-thirds majority stood at 246. (8:25 P. M.)

Motion for reconsideration of Article 1 made at 8:53 P. M.

VOTED: A vote for a secret ballot on reconsideration failed, yeas 165, nays 214.

VOTED: Motion to reconsider was defeated by a standing vote recorded, yeas 183, nays 215. Required two-thirds stood at 265.

ART. 2. To see if the town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple a tract of land consisting of approximately six (6) acres for school purposes, namely, the erection of a new junior high school, accessory buildings, playground, and other school facilities connected therewith in accordance with Chapter 40, Section 14, and Chapter 79 of the General Laws as amended; said parcel of land being shown a plan entitled "Plan of Land in Tewksbury, Mass., Scale 1" = 100 ft., dated May 16, 1961, Dana F. Perkins & Sons, Inc., Civil Engrs. & Surveyors, Reading, Mass." which plan is to be recorded at Middlesex North Registry of Deeds; said land being more particularly bounded and described as follows:

Beginning at a concrete bound with a drill hole in same at the northeasterly corner of the granted premises at land of the Commonwealth of Massachusetts; thence turning and running south $0^{\circ} 43' 10''$ west, 586.46 feet by other land of the Town of Tewksbury to a concrete bound; thence turning and running south by a stone wall $82^{\circ} 39' 0''$ west still by other land of the Town of Tewksbury 426.66 feet to a drill hole set in the junction of the walls at other land of William B. Carter et als; thence turning and running north $4^{\circ} 5' 30''$ west by said Carter Brothers other land 576.87 feet to a stone bound set in the ground at land of said Commonwealth; thence turning and running north $82^{\circ} 5' 0''$ east, 476.20 feet to the concrete bound at the point of beginning. Containing six (6) acres in accordance with said plan.

The owners of said land above described being William B. Carter, John P. Carter, and Frederick N. Carter and Ruby Bruno and to see what sum the town will vote to raise and appropriate or transfer from the excess and deficiency account for such purchase, or taking, or take any other action in relation thereto.

Junior High School Building Committee

VOTED: To raise and appropriate \$3,600.00 for the purposes of Article 2. Standing vote recorded, yeas 278, nays 18. Required two-thirds vote 197.

ART. 3. To see if the town will vote to authorize the Board of Selectmen to accept on behalf of the Inhabitants of the Town of Tewksbury a deed from the Commonwealth of Massachusetts conveying to the town 15.5 acres more or less situated on the westerly side of Livingston Street and being bounded and described as follows:

Beginning at a point on the west side of Livingston Street approximately 2,375 feet north of the centerline of Pinewood Road; thence westerly by other land of the grantor 1,535 feet more or less to a point of land owned by Carter; thence northerly by land of said Carter 380 feet more or less to a point; thence easterly still by land of said Carter 425 feet more or less to a point; thence northerly still by land of said Carter 607 feet more or less to a point at other land of said grantor; thence easterly by land of said grantor 465 feet more or less to a point; thence southerly by land of said grantor 607 feet more or less to a point; thence easterly still by other land of said grantor 600 feet more or less to Livingston Street; thence southerly along said Livingston Street, 100 feet to the point of beginning. Being shown on a plan of the proposed site for junior high school, Tewksbury, Massachusetts, prepared January 27, 1961, by Dana F. Perkins & Sons, Inc., Civil Engineers & Surveyors, Reading, Massachusetts, and containing according to said plan 15.5 acres more or less.

The deed from said Commonwealth being for the sum of one dollar (\$1.) and having been executed by the Trustees of the Tewksbury Hospital as of September 29, 1961; or take any action in relation thereto. Junior High School Building Comm.

VOTED: To raise and appropriate \$1.00 for the purpose of Article 3.

ART. 4. To see if the town will vote to authorize the Board of Selectmen to accept on behalf of the Inhabitants of the Town of Tewksbury a deed from William B. Carter et als conveying to the said town a 50-foot right of way from Main Street to the proposed junior high school site in accordance with a plan prepared by Dana F. Perkins & Sons, Inc., Civil Engineers & Surveyors, Reading, Mass., said conveyance to be an easement and right of way to provide ingress, egress, and regress from Main Street to the location of the proposed junior high school site, and shall, without limiting the foregoing, provide for the following:

An easement and right of way for the purpose of providing accesses and utilities over and through the 50-foot strip of land belonging to William B. Carter et als from Main Street to the land connected with the new proposed junior high school and the right to construct, maintain, and operate thereon and therein pipe lines and conduits for the conveyance of and transportation of water, chemicals, or any other materials and substances, and the right to construct, maintain and operate telegraph, telephone lines, and electric power lines, on, in and over such right of way; said rights and easements to be owned and operated by the town in common with the grantors or any of their heirs, assigns, or devisees, and such rights to include the right to construct, maintain and operate a hard surface macadem road or gravel surface road for the length and width of the land hereinafter described.

The aforesaid conveyance from the grantors to be upon the express condition that the town shall, within 5 years from the date of the acceptance of the deed by the Board of Selectmen, vote to accept such way as a public way after taking the necessary steps provided for by law; that in the event such condition is not complied with, then such conveyance shall become null and void and operate to revest title in the grantors by the terms hereof. The recording at the Registry of Deeds for the Northern District of the vote of acceptance of such easement as a public way executed by the town clerk shall be sufficient evidence of the same and the certificate of the town clerk five years after such conveyance that no such vote appears upon the public records of the Town of Tewksbury shall be sufficient to revest title as hereinabove set forth; or take any action in relation thereto.

Junior High School Building Committee.

VOTED: To authorize the Board of Selectmen to act for the purposes of Article 4.

ART. 5. To see if the town will vote to establish a central agency for the purchase, on a contract basis, of all petroleum products used by town-owned vehicles; said contract to be awarded by the Board of Selectmen after first calling for sealed bids, and to further establish the conditions and regulations under which said agency will operate, or take any other action relative thereto. Board of Selectmen.

VOTED: To adopt Article 5, as amended, by inserting in the first line after the word vote "to authorize the Board of Selectmen." Move for indefinite postponement lost.

ART. 6. To see if the Town will vote to authorize the Selectmen to establish a committee to investigate the several ponds in the Town, for the purpose of constructing bathing beaches for the people of Tewksbury. Board of Selectmen.

VOTED: To authorize the Selectmen to act for the purposes of Article 6. Committee: David Synder, Paul Tremblay, James Sullivan, Lester Sullivan.

ART. 7. To see if the Town will vote to raise and appropriate a sum of money for the construction of a drainage system on Hazelwood Street into town owned land on Foster Road, or take any other action relative thereto. Board of Selectmen.

VOTED: To adopt Article 7, as amended, with no money to be appropriated.

ART. 8. To see if the Town will vote to raise and appropriate a sum of money for the construction of a drainage system on Edith Drive, through Charlotte Road Extension into town owned land, or take any other action relative thereto. Board of Selectmen.

VOTED: To raise and appropriate \$4,000, as amended, for the purpose of Article 8.

ART. 9. To see if the Town will vote to transfer the sum of \$2,290.00 from the Planning Board Deposit account to E & D or take any other action relative thereto. Town Auditor.

VOTED: to transfer the sum of \$2,290 to E & D for the purposes of Article 9.

ART. 10. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,330.55 for the purchase of a reconditioned Graphotype for the use of the Board of Assessors and the Tax Collector.

Austin F. French - William J. O'Neill - Ethel M. Phillips

VOTED: To raise and appropriate \$1,330.55, as amended, by striking out "transfer from available funds."

ART. 11. To see if the Town will vote to transfer a sum of money from the Chapter 81 Highway Account to the Highway Salary Account or take any other action relative thereto.

Road Commissioners.

VOTED: As amended, to transfer the sum of \$5,000 from the Chapter 81 Highway Account to the Highway Salary Account and the remaining amount of money to be reverted back to the town.

ART. 12. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$330.52, to indefinitely

Peter M. Peters for medical expenses incurred as a result of injuries sustained while acting in the course of his duties as a member of the Tewksbury Tree Department or take any action relative thereto.

Walter R. Doucette.

VOTED: To transfer \$440.52 from E & D for the purposes of Article 12.

ART. 13. To see if the Town will vote to expend the sum of \$5,040.00 from the Installation Account for the purpose of installing approximately 1440 feet of water pipe in Louis Road, provided that the cost of said water installation has first been deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any other action relative thereto.

Water Commissioners — for Bernard H. Marion

VOTED: To expend, subject to Planning Board approval, the sum of \$5,040.00 from the Installation Account for the purposes of Article 13. Voice vote for indefinite postponement lost.

ART. 14. To see if the Town will vote to expend the sum of \$4,060.00 from the Installation Account, for the purpose of installing approximately 1160 feet of water pipe in Marion Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action relative thereto.

Water Commissioners — for Bernard H. Marion

VOTED: To expend, subject to Planning Board approval, the sum of \$4,060.00 from the Installation Account for the purposes of Article 14.

ART. 15. To see whether the Town will vote to raise and appropriate a sum of money not to exceed One Hundred Fifty-Five Thousand (\$155,000) dollars for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, by the development of an additional well field, including wells, pipes and original pumping station equipment, and by the construction of small building for pumping stations, and also the acquisition of approximately sixty-nine acres of land, and to determine how any such sum shall be raised, whether by taxation, by transfer of available funds, by borrowing or otherwise, and if by borrowing to authorize the issuance of bonds or notes of the Town, and to authorize the Water Commissioners to do such work and expend such money, or take any action relative thereto.

Board of Water Commissioners,
Ebin A Prescott
Charles R. Carter
John J. Cooney

VOTED: To postpone to the next Annual Town Meeting by a standing vote of yeas 207, nays 29. Vote for indefinite postponement lost, yeas 28, nays 167. The motion to amend "that \$23,000 be set aside for the purchase of the land" was voted yeas 106, nays 93, but lost to the above motion.

The Special Town Meeting was adjourned sine die following action on Article 15. (10:43 P. M.)

ART. 16. To see if the Town will vote to transfer the sum of \$2,000.00 from the Water Well 1959 Account to an Account to provide for new pipes and piping to cross new Route 495 at Clark Road, and to authorize the Board of Water Commissioners to supervise such new installation and expend any monies in connection with same, or take any action in relation thereto.

Board of Water Commissioners
Ebin A. Prescott
Charles R. Carter
John J. Cooney

ART. 17. To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,375.00 or any other sum for the purpose of installing a public water main in Helvetia Street for a distance of approximately 475 feet and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Board of Water Commissioners
For Thomas F. Lyons & Others

ART. 18. To see if the Town will vote to establish an Airport Commission to consist of three (3) members to be appointed by the Board of Selectmen in accordance with Chapter 90, Section 35-52 inclusive or take any other action relative thereto.

Planning Board — Robert W. Barron, Chair.

ART. 19. To see if the Town will vote to amend Art. 4 Sec. 1 of the existing By-Laws pertaining to the Finance Committee to reduce the number of members of said committee to nine, to be appointed by the moderator, one to represent each section of the town as previously defined and three to represent the town at large, or take any other action relative thereto.

Finance Committee — Francis X. Corliss, Chair.

ART. 20. To see if the Town will vote to adopt the following Building By-Law in accordance with General Laws, Chapter 143, Section 3, as amended, and to substitute the same for the present Building By-Law.

Walter J. Pupkis, Building Inspector

Since adjournment precluded action on Articles 16-20, the Building Laws have been omitted. The proposed Building Laws may be found in the 1962 Warrant, a part of this annual report

A true copy: Attest:

JOHN E. HEDSTROM

Town Clerk

JURY LIST FOR 1961

Abbott, Thomas A., 39 School St.	Salesman
Anderson, Adelbert 204 Chapman Rd.,	Farmer
Anderson, Ethel, 24 Pleasant St.,	Housewife
Aubut, Joseph, 836 Whipple Rd.,	Social Worker
Bachman, 584 Trull Rd.	Housewife
Baldacci, Venerio, 66 Patten Rd.	Shipper
Banks, Jonas, 56 Fiske St.	Retired
Bartlett, George, 105 Wamesit Rd.	Mechanic
Beattie, David, 29 Marie St.	Salesman
Byron, Joseph, 634 Chandler St.	Navy Yard
Campbell, Philip, 18 Chester St.	Letter Carrier
Carbonneau, Florence, 19 Dirlam Circle	Housewife
Ciccolella, Domenic, 318 Brown St.	Electrician
Clark, Lillian, 12 Maplewood Ave.	Housewife
Cofrin, William, 4 Claire St.	New England Tel. & Tel.
Collins, George R., 35 Summer St.	Custodian
Collins, Gladys, 35 Summer St.	Housewife
Collins, John, 465 North St.	Patrolman
Conlon, Thomas E., 35 Grasshopper Lane	Mailman
Connolly, John Jr., 128 Elm St.	Sales Representative
Corliss, Francis, 14 Kevin St.	Structural Designer
Cummings, Francis, 279 Chandler St.	Firefighter
Davis, Merrill, 15 Knollwood Rd.	Napper
DeDeo, Denis, 10 Jay St.	Plumber
Desharnais, Roland D., 103 South St.	Meat Cutter
Dickey, Nelson P., Sr., 12 Summer St.	Electrician
Doherty, William, 692 Chandler St.	Public Works
Donoghue, John, 10 Armistice Rd.	Warehouseman
Dugau, Fred A., 77 Chandler St.	Farmer
Edwards, Edwinia, 36 Brown St.	Housewife
Emro, John, 24 Pearl St.	Expediter
Fairbrother, Herbert, 93 Lee St.	Supervisor
Fales, Richard L., 21 Grasshopper Lane	Salesman
Farwell, Doris, 15 Amos St.	Housewife
Fleming, Leonard, 2 Herbert St.	Welder
Flynn, Charles, 20 Chester Circle	Telephone Linesman
French, Austin F., 507 Whipple Rd.	Market Gardener
Gale, Gladys, 24 Helvetia St.	Housewife
Gliesman, Charles, 5 Avon St.	Postoffice
Gourley, Ida M., 665 East St.	Clerk
Griffin, Patrick, 5 Revere Rd.	Postal Clerk
Haines, Clifford H., 163 East St.	Farmer
Haines, Everett, 797 Livingston St.	Fireman
Halloran, Paul, 5 Davis Rd.	Salesman
Hannigan, Grace J., 202 Astle St.	Housekeeper
Hill, Thomas W., Jr., 50 Hill St.	Shipper

Hoell, Edmund E., 16 Boisvert Rd.	Elec. Technician
Hurton, William J., 12 Marie St.	New England Tel. & Tel.
Keefe, James G., 363 Trull Rd.	Aircraft Mech.
Kelley, Joseph, 61 Astle St.	Retired
Lisay, Amelia J., 173 Martin Rd.	Bookkeeper
McCausland, M. Edwedge, 14 Appletree Rd.	Housewife
McCoy, Eleanor, 4 Edward St.	Housewife
McCoy, Rose, 623 Main St.	Housewife
McAnneny, John, 343 Foster Rd.	Lineman
McGowan, William H., 69 Pleasant St.	Supervisor
McLaughlin, Eugene J., 25 Euclid Rd.	Clerk
Mahoney, William, 10 Crawford Drive	Clerk
Mannion, Regis, 2581 Main St.	Electrician
Massa, Joseph, 6 Benson Rd.	Clerk
Matley, Frank S., 6 Edward St.	Farmer
Minklein, Arthur A., 2254 Main St.	Ink Salesman
Mitchell, Richard, 51 Mystic Ave.	Truckdriver
Moccia, Anthony D., 10 Davis Rd.	Elec. Tech.
Monroe, Joseph, 820 East St.	Insurance Adjuster
Morris, James, 54 Dewey St.	Fireman
Nash, Harry L., 1415 Main St.	Chauffeur
Nicholls, Howard E.,	Tewksbury Hospital Attendant
Noyes, Adele, 290 South St.	Housewife
Nugent, Joseph, 7 California Rd.	Draftsman
O'Connell, Esther M., 142 North St.	Tel. Operator
O'Connor, Daniel G., 1314 Shawsheen St.	School Principal
Patenaude, Henry J., 217 No. Billerica Rd.	Interior Decorator
Pike, Alice A., Main St.	Retired
Proverb, Mary, 310 Brown St.	Housewife
Querze, Louis, 10 Benson Rd.	Machinist
Ray, Thomas D., 250 South St.	Boilermaker
Ronan, Norman	Tewksbury Hospital Attendant
Sheedy, William C., 4 Coburn Ave.	Mailman
Sheehan, Warren, 21 So. Oliver St.	Investigator
Sherwood, Bernard H., 1512 Andover St.	Mechanic
Snook, Lester B., 12 Oak St.	Salesman
Spencer, Eleanor, 8 Edward St.	Housewife
Stevenson, George, 24 Franklin St.	Laborer
Strong, Marion K., 2 Oliver St.	Housewife
Sullivan, James, 387 Chandler St.	Government Clerk
Sullivan, Joseph, 15 Charlotte Rd.	Postal Clerk
Sutherland, Mary M., 241 South St.	Housewife
Sweeney, Mildred I., 12 Appletree Rd.	Housewife
Sweeney, William J., 12 Appletree Rd.	Sailmaker
Thing, Leroy, 209 Marston St.	Fireman
Thomas, Regina, 1 Oak St.	Housewife
Treadwell, Harry, 74 Summer St.	Retired
Walsh, Leo T., 10 Sullivan Parkway	Postal Clerk

Wells, Beatrice, 260 Whipple Rd.	Housewife
Wheatley, Dorothy M., 4 Dirlam Circle	Housewife
Whelan, Eleanor C., 5 Florence Ave.	Housewife
White, John, Jr., 43 Mystic Ave.	Carpenter
Whitney, Donald E., 14 Easement Rd.	Gas Station Attendant
Willis, Evelyn, 90 Ballard St.	Housewife
Wing, Raymond, 15 Patriot Rd.	Roofer
Youney, Harry, 56 Patten Rd.	Iron Worker

REPORT OF BOARD OF REGISTRARS

H. A. Fairbrother, Chairman

The annual listing of all inhabitants 20 years of age and over was carried out under the supervision of the Registrars and the 1961 street list compiled.

Based upon the street listing, the annual Voting Lists by Precincts were verified and prepared. At the close of the year registered voters number as follows: Prec. 1, 2,535; Prec. 2, 1,970; Prec. 3, 1,774; Total 6,279.

A recount held following the annual election for the offices of Road Commissioner, 3 year term; School Committee, 3 years and 1 year; did not result in any change in the election as originally determined.

Women married prior to January 1st must re-register under their marriage name. New residents are cordially requested to notify the Board of Registrars of the date they acquired residence by calling at the office of Town Clerk.

REPORT OF THE TOWN CLERK

John E. Hedstrom

VITAL STATISTICS

Births	408
Marriages	88
Deaths	93
Burial Permits	24

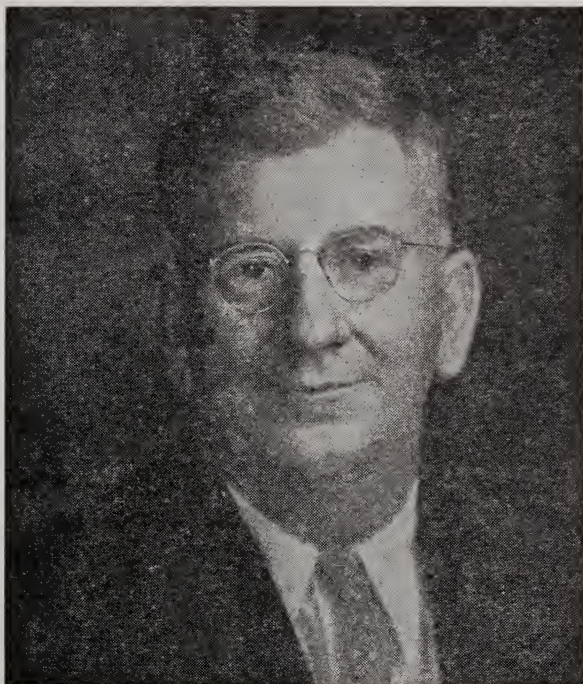
TOWN STATISTICS

Population	(est.) 16,400
Uniform Code Record	409
Licenses — Dogs	1,297
Licenses — Sporting	655

Chapter 46, Section 15: The Town Clerk will furnish blanks for returns of births to parents, householders, physicians, and registered hospital medical officers applying therefor.

FINANCIAL

Fees to Town Treasurer	\$2,207.50
Dog Licenses to Town Treasurer	2,763.25
Sporting Licenses to Commonwealth	2,597.00
	<hr/>
	\$7,567.75



MARK ROPER

Born in Albany, N. Y. 1887

Died December 2, 1961

**In the years 1924 to 1942, faithfully served the Town
in various capacities of Finance Committee,
Trust Fund Commissioner, Road Commissioner.**

TOWN COUNSEL

Warren W. Allgrove

The enforcement of your zoning by-laws continues to be one of the problems of primary concern to your town counsel.

The action of the Board of Selectmen vs. Kenneth R. Thullier et ux concerning the trailers on Astle Street, was appealed to the Supreme Judicial Court as previously recorded. On January 15, of this year, the high court affirmed the decision of the lower court and approved the method of publication of the 1958 trailer by-law, so-called. The action of the respondents in this matter was unusual in that they were willing to assume the expense of final appeals to the high court. However, several trailers have been removed by order of the Board of Selectmen, Building Inspector and your town counsel. Another trailer was removed as the result of a temporary restraining order from the Superior Court.

As you know, based on unusual facts, the Superior Court has ruled in favor of the respondents in Town of Tewksbury vs. Ernst et ux and your board will have to determine shortly whether appeals in this matter should be filed.

An appeal from the Planning Board in the matter of Mahoney & Dolan for a large sub-division adjacent to Shawsheen Street is still under consideration by the court and subsequent hearings on this matter are anticipated.

In the matter of the Town vs. George Wilson to determine the extent of a non-conforming use of the gravel pit adjacent to Shawsheen Street and South Street, the report of the Master is still pending before the court and will be determined shortly. I wish to call especially to your attention the fine co-operation extended me by Walter Pupkis, your former building inspector.

I have attempted to be available for conferences with your board and the several town boards and committees upon request. Total amount paid to your town counsel for court appearances, opinions, and conferences, \$1,380.00.

This does not include court fees or other disbursements for services of writs or summoning of witnesses.

Respectfully submitted,

WARREN W. ALLGROVE

Town Counsel

REPORT OF TAX COLLECTOR

William J. O'Neill

	1961	1960	1959	Previous Years
MOTOR VEHICLE EXCISE				
Balance Jan. 1, 1961				
1961 Commitments		\$69,414.98	\$ 5,892.45	\$ 9,510.87
Refunds	197,981.26	41,622.61		
Collections	3,401.01	3,012.03		
Abatements	149,016.39	96,873.03	2,375.91	596.94
Balance December 31, 1961	16,278.43	11,923.20	695.00	3,372.82
	36,087.45	5,253.39	2,847.19	5,540.40
POLL				
Balance Jan. 1, 1961		792.00	208.00	288.00
1961 Commitments				
Refunds	7,588.00	4.00		
Collections	16.00	548.00	30.00	14.00
Abatements	6,372.00	140.00	116.00	232.00
Balance December 31, 1961	736.00	108.00	62.00	42.00
	496.00			
PERSONAL				
Balance Jan 1, 1961		2,137.25	409.40	2,439.01
1961 Commitments				
Refunds	343,922.50	3.05		
Collections	341,847.50	1,634.00	204.70	115.89
Abatements	425.00		53.40	1,490.30
Balance December 31, 1961	1,650.00	506.30	151.30	832.82

1961 1960 1959 Previous Years

REAL ESTATE

Balance Jan. 1, 1961	63,820.23	21,619.86	39,487.33
1961 Commitments	1,295,087.00		
Refunds	22,421.32		
Collections	1,171,444.09	9,216.89	10,609.64
Tax Title	800.00		
Abatements	79,455.00	102.35	4,742.66
Balance December 31, 1961	65,809.23	12,300.62	24,135.03

REAL ESTATE — WATER LIENS

Balance Jan. 1, 1961	362.70	236.50	601.23
1961 Commitments	746.10		
Refunds	7.50		
Collections	506.90	25.00	119.63
Abatements		66.15	83.95
Balance December 31, 1961	246.70	145.35	397.65

FARM ANIMAL EXCISE

Balance Jan. 1, 1961	10.00	10.00	
1961 Commitments	137.75		
Collections	125.25	10.00	
Balance December 31, 1961	12.50		



GEORGE J. McCOY

Born in Tewksbury November 26, 1897

Died April 17, 1961

**Served continuously 1932 to 1961
on the Board of Registrars.**

TREASURER

William J. O'Neill

Cash on hand, January 1, 1961	\$ 354,480.17
Receipts to December 31, 1961	3,865,425.92
	<hr/>
	\$4,219,906.09
Paid on Warrants drawn by the Town Accountant to December 31, 1961	\$3,833,493.30
Balance at Merchants National Bank of Boston	5,000.00
Balance at Union National Bank of Lowell	12,031.77
Balance at Middlesex County National of Lowell	369,381.02
	<hr/>
	\$4,219,906.09

For detail of receipts and expenditures see Report of the Town Accountant.

Respectfully submitted,

WILLIAM J. O'NEILL

Town Treasurer

COUNTY AID TO AGRICULTURE

Victor N. Cluff, Town Director

At the present time there are three 4H Clubs in Tewksbury, with a total of 46 members, 4 junior leaders and 6 adult leaders. Namely: the Serving Sisters with 2 leaders and 6 members; the Nimble Thimbles with 2 adult and 1 junior leader and with 14 members; the 4H Homemakers with 2 adult and 3 junior leaders with 26 members.

Most of the girls are enrolled in homemaking projects, including foods, clothing, child care and crafts.

All members are eligible to participate in County and State Wide competition.

They are preparing to present programs before P. T. A. groups and other organizations to exemplify their talents and teachings.

The funds that are appropriated at Town Meeting sent 16 girls

to 4H Camp in Ashby. Several girls were sent to Amherst for further training in Junior Leadership. A portable sewing machine was purchased for use of all 4H club members. All camperships were awarded on the basis of excellence of work during the year.

The 4H program develops girls and boys to become better citizens and gives them an opportunity to learn and do things for themselves through training and experience.

Continued financial support by the townspeople is money well invested in the youth of our Town.

BOARD OF HEALTH

Thomas A. Abbott, Chairman

During the past year the Board of Health meetings were held on the third Tuesday of every month, starting at 7 o'clock p. m. in the Selectmen's office. New offices were constructed in the Lower Town Hall, but there were insufficient funds to equip them. We shall probably transfer our meetings to these offices sometime this year.

The Board conducted eight clinics during 1961 under the direction of Dr. Jose M. Ruisanchez and Helen Kelley, R. N. These were as follows:

Polio Clinic—March 29, May 10, May 24 and Oct. 4.

D.P.T. Clinic—March 22, April 26, May 24.

Smallpox Clinic—April 5, 1961.

The Tuberculosis Program was conducted by follow-up of discharged patients and contacts.

Mrs. Kelley conducted the Health activities at St. William's School, which included Massachusetts vision and audio testing, retesting and follow-up and assisted Dr. Ruisanchez with the school physical examinations.

There were 50 contagious diseases reported.

There were 129 dog bites reported by the Animal Inspector, Donald Whitney.

We note with sadness that John Gray, Slaughtering Inspector, passed away during the year. He had been the Inspector for quite a few years. Victor Cluff acted as the Inspector until the board named Asahel Jewell as the replacement. In the past year the following animals were slaughtered and inspected: Cows 761, Calves 49, Hogs 351, Sheep 27, Goats 3, for a total of 1191. There were 4 cows and 14 calves condemned.

The Dental clinic was operated by two dentists, Dr. Richard

Cushner and Dr. E. M. Canellakis from January 1961 through May, 1961. During this period, 152 permanent teeth were filled, 47 extractions, 36 temporary fillings and 2 cappings on fractured incisors. This report includes all emergency work. 60 children were completed. \$176.00 was collected in fees.

The dental educational health program was carried on by Mrs. Shirley Recks, assisted by Mrs. Mildred Gourley. For the first time this program was extended to the Ella Fleming, Foster and St. Williams Schools and the 6th grades in the Memorial High School. This was made possible by the use of portable equipment. 808 children were screened, 523 prophylactic treatments were given in all of the elementary schools from January 1961 through June 1961. \$604.00 was collected in fees. Due to lack of money, no dental program was started in September.

The Board continued its program of Mosquito Control which has been reasonably effective for the past five years. We have high hopes of improving it this year, due to a new type spray.

We have continued with the present dump site, but the State Department of Public Health held hearings at the Town Hall and recommended a sanitary fill type dump. An article to provide this has been inserted in the Town Warrant.

The number of permits issued and inspections made by the Plumbing Inspector and Sanitary Inspector are listed below:

Plumbing Permits	91
Plumbing Inspections	87
Sewage Permits	110
Sewage Inspections	110

Information and complaints on Plumbing and Sewage are handled at the office of the Plumbing Inspector between the hours of 8 a. m. and 9 a. m. on Monday, Wednesday and Friday.

PLAYGROUND COMMISSION

Tewksbury has a Playground Commission, composed of five men appointed by the Town Moderator after the annual town meeting in March. This year's Chairman is Bill Breen, and his board consists of Donald Rauseo, Silvio Maglio, Jerry Rideout and John McEnneny. This board in turn appointed Mr. Francis Flanagan, present high school head football coach, as Recreation Director. All members of the commission are actively participating

in the summer and winter programs presently being offered by the commission.

This is the only department offering all the youth of the town recreation facilities, as the school department gave up its recreation program two years ago.

The Town of Tewksbury at its last town meeting provided \$9,000 for the all-year round program which is offered by the commission. The commission offers a seven-week program of arts and crafts. It is the aim of the arts and crafts program to foster good work habits in the children and to provide them with the necessary technical skills that will enable them to work at arts and crafts projects in their leisure time. Making things with the hands provides children with an admirable way of spending their leisure time. In the making of various art products, it is expected that the children will derive satisfaction, pleasure and an outlet for their creative urges.

Among the many crafts, the most popular are soap sculpture, paper mache, pencil cases, wax candles, copper enameling, jewelry boxes, pot holders, felt animals, plastic plants, shellcraft, plaster casting, braiding, bead work, metal tooling. Supplies and equipment are provided by the playground, with the exception of lamp-making for which there is a charge of \$1.00—the supervision for this project provided by the electric light company with their own supervisor.

Organizations working within the framework of the Playground Commission, under their own supervision include the Little League, Minor League and Babe Ruth League. The number of boys embraced in these organizations has risen from the initial sixty boys to a figure in excess of three hundred with plans to further increase the number to a point where every boy, so inclined, will be included. A major development this year was the state-wide recognition the town received because of the excellent showing our local Little League made during the Little League State Tourney championship play-offs.

As of this Saturday, October 21, an art course will be offered to beginners in the morning, and advanced art classes will begin in the afternoon, under the supervision of Mr. Thomas McGuire, art director. The response to this program last year necessitated dividing the class into three different groups on Saturday, with the course running for seven weeks.

The hockey program begins as soon as weather permits. The innovation this past winter of this sport far exceeded our expectations. Every boy who registered was assigned to a team, and is eagerly waiting for the cold weather to set in.

The Playground Commission's aim is to develop and main-

tain throughout the year, a program of leisure time activities, recreational in nature, that are physically wholesome, mentally stimulating and socially sound. The well-supervised programs have stimulated a sincere interest in youth activity.

The monies appropriated are spent on the salaries of the Recreation Director, the supervisors, and the equipment for the year-round projects. The five man commission have volunteered their services on a non-paying basis.

The summer program runs for eight weeks, every day (week-day) from 9 to 3 p. m. Physical fitness exercises start off each day, due to the extreme interest shown by the President about the fitness of our American youth.

Activities are divided into two groups—quiet and active. Before any new game is started the children are instructed in the rules and proper procedures of that game. Active games are softball, badminton, croquet, horseshoes, wiffle ball, kick ball, dodge ball, volley ball, paddle tennis and track. Quiet games are jackstones, checkers, skip-rope, hopscotch, bean bags. Special events are held each week and include at each playground: a doll show, bicycle parade, watermelon contest, open house, talent show, bubble gum contest, freckle contest, models contest, baseball contest, frog race. Lectures are given on fire prevention, swimming safety and demonstrations by police department on the dangers of firearms and explosives.

A jamboree is held at the end of the program with all playgrounds meeting at the Junior high school field. Projects made by the children are put on display, and parents are invited to observe a typical day of the child as he is at the playground. Simple awards are made to everyone who participated in the program, which showed a registration of over 700 children, and at times as many as 1000 children were accommodated at the three playgrounds. Excellent instruction in arts and crafts was provided by Mr. Thomas McGuire, art teacher.

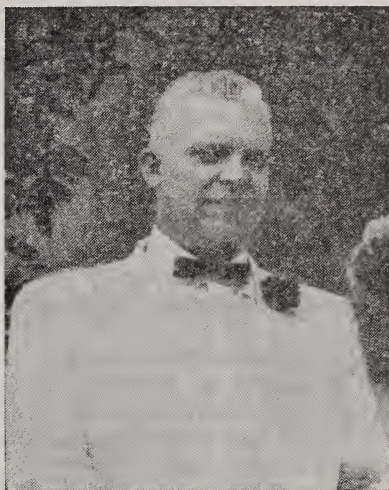
The most ambitious project to be undertaken is the construction of a skating rink, complete with lighting so that it may be used at night. Eight teams of boys played hockey last year, under the supervision of the commission, and this new rink will enable many more to join a team. It is also the commission's plan to provide certain nights for skating for one and all—including adults.

Respectfully submitted,

PEGGY HEIDENRICH

Publicity

Playground Commissioner



O. REX READ

Born in Twonda, Kansas, 1914

Died August 24, 1961

**Served faithfully as a member of the Finance Committee
of the Town 1948 to 1961.**

PLANNING BOARD

Robert W. Barron, Chairman

The Sewerage Survey requested by the town under Article 69 of the Annual Town Meeting of March 7, 1959, has been completed as far as plans and sketches are concerned. The next step is an article in the warrant of Annual Town Meeting of March 3, 1962—Article: "To see if the town will authorize the Planning Board to consider the advisability of proceeding with a program of sewer construction and to petition the General Court for a usual permissive act authorizing the town of Tewksbury to construct and operate a system of sewers and drains and to transfer from unappropriated funds in the Treasury the sum of \$1000 for use of said Planning Board, or take any other action thereon."

The Planning board attended a meeting with the Attorney General's office on February 15, 1961 in regard to Section C of the zoning by-laws. The Attorney General's decision was not changed due to the fact that he has never reversed a decision of approval of articles in any town or city.

The Planning Board has attended meetings with other Boards and Area Planning meetings with Lowell and various surrounding towns.

A number of hearings have been held throughout the year with good attendance of residents of the town. This shows that keen interest is being taken in zoning changes. Two sub-divisions containing acre lots have been approved by the Planning Board during 1961.

A sizeable number of plans containing acre lots have been approved. This past year only 1 builder took advantage of Section C of the zoning by-laws (3 permits to be given to a builder but not more than 50 houses to be built in one year).

The Planning Board recommends the article for annual town meeting of March 3, 1962 pertaining to Area Planning be adopted. Article: "To see if the town will vote to become a member of the Lowell Regional Planning District under the Provisions of Chapter 40B of the General Laws or take any action thereto."

BOARD OF ASSESSORS

Austin F. French, Chairman

Value of Real Estate January 1, 1961	\$12,950,870.00
Value of Personal Property	3,439,225.00
	<hr/>
Total Value of 1961	\$16,390,095.00
Total Value of 1960	16,071,028.00
	<hr/>
Gain in Valuation	\$ 319,067.00

TOTAL LEVY FOR 1961

Town	\$ 2,582,300.60
State	8,542.96
County	33,805.87
Overlay Current Year	85,323.27
	<hr/>
Gross Amount to be Raised	\$ 2,709,972.70
Total Estimated Receipts and Available Funds	<hr/> 1,063,563.20
	<hr/>
Net Amount to be Raised on Polls and Property	\$ 1,646,409.50
Polls	\$ 7,400.00
Personal Property	343,922.50
Real Estate	1,295,087.00
	<hr/>
Total Taxes Levied on Polls and Property	\$ 1,646,409.50
Water Liens added to Taxes	\$ 746.10

TAX RATE 1961 — \$100.00

MOTOR VEHICLE AND TRAILER EXCISE

Total Valuation	\$ 3,908,730.00
Amount of Warrants to Collector	223,834.26

TAX RATE 1961 — \$66.00

BOARD OF PUBLIC WELFARE

George A. O'Connell, Chairman

1961

The Board of Public Welfare met on the first Tuesday following the Town Election of Officers and organized as follows: Mr. George O'Connell, Chairman; Board Members—Mr. Thomas Abbott, Mr. Victor Cluff, Mr. Joseph Whelan, and Mr. Henry Wells. Mr. John Kelley was elected Secretary.

At a meeting of the Board held on October 24, 1961, it was voted to accept the resignation of Mr. Joseph Aubut, Social Worker, with regret. Mr. Aubut had been employed by the Board since 1956.

The Board, in presenting its budget for 1962, felt that the information contained in its report of 1961 should be repeated so that the taxpayers would have a better understanding of the actual cost to the Town for each category of assistance. It should be brought out that the actual cost to the Town runs less than 40% of the amount raised. The balance is returned to the Town by reimbursement from the State and other cities and towns. For specific details of expenditures and reimbursement, reference is made to the Town Auditor's report.

1. Administration

Personnel in the department are employed under Civil Service. There are four employees: Director of Public Assistance, Social Worker, Senior Clerk Typist and Junior Clerk Stenographer. Salaries paid, to both the members of the Board and the employees for work performed on Old Age Assistance, Medical Assistance for the Aged, Aid to Dependent Children and Disability Assistance, are reimbursed seventy-five (75) per cent—fifty (50) per cent by Federal funds and twenty-five (25) per cent by State funds. The same method of reimbursement applies to all administrative expenses. The Federal funds, by law, are set up in a revolving account and are restricted to use of the Board of Public Welfare for the purpose of administration. These funds are anticipated in the annual budget and are not raised by the Town. The State's share is returned to the general fund and is used for any purpose by the Town. This share must be raised by the Town. However, even though it is raised it does not greatly affect the tax rate. The reason for this is that the Assessors pick up the State share as anticipated revenue based on the actual reimbursement of the prior year.

2. Old Age Assistance

This is a federally-sponsored state plan administered by law by local Boards of Public Welfare. It requires local Boards to aid

aged persons sixty-five and over who have resided in Massachusetts for one year prior to application and have also resided in Massachusetts three out of the last nine years and who are in need. Need is established by applying the budgetary standards set up by the State Department of Public Welfare. Some of the other elements are: a person cannot have more than five hundred dollars (\$500.00) in the bank, or cash, savings bonds, etc. and a lien is placed on property if applicant has an interest in such property.

The Federal government reimburses the department \$49.80 a month for each case aided. The State pays two-thirds of the balance and the remainder is paid by the community aiding. If the person has not resided in town for five years, this amount is billed to the place he last maintained a residence for five years. If the person does not have five years' consecutive residence without aid, then the State is billed for the balance. The Board, in its budget request, does not include the Federal share, as this amount by law is set up in a separate account and can be used only by the Board of Public Welfare for aid for Old Age Assistance cases. The Board, in its budget request, must raise the state and other cities and towns' share as this amount is reimbursed directly to the general fund to be used by the Town. However, this does not adversely affect the tax rate as the Assessors anticipate the reimbursement based on the actual payments made by the State and towns for this purpose in the prior year.

3. Aid To Dependent Children

Aid to Dependent Children is a Federally-sponsored plan administered by law by local Boards of Public Welfare to aid children deprived of parental support who are in need. Need is established by budgetary standards set up by the State Department of Public Welfare.

The following are circumstances under which a child can be considered deprived of parental support—desertion or mutual separation; divorce, legal separation; incarceration or disability of the parent for more than three months and death. Dependent children of a prior marriage who are in need can be considered on a limited basis for medical care, food, clothing and personal care, only, if otherwise eligible.

During the year the Aid to Dependent Children program was further liberalized in order to obtain further financial participation from the Federal government. On desertion or mutual separation, the requirement of six months was dropped and unemployment, under certain qualifications, was included as an element of eligibility for Aid to Dependent Children.

In this program, Federal reimbursement is \$20.50 per child, State reimbursement is one-third of the total expenditure and the town aiding is responsible for the balance of aid rendered. The Board does not include the Federal share in its budget request. The town must raise the State share and the local share because

the State's share is turned over to the general fund. The balance is a direct cost to the town aiding, as settlement is not involved in this program.

4. Disability Assistance

Disability Assistance is a Federally-sponsored state plan administered by law by the local Boards of Public Welfare. It requires local Boards to aid persons who have been declared permanently and totally disabled by the State Department of Public Welfare Medical Review Team and who are in need. Need is determined by budgetary standards set by the State Department of Public Welfare. The Federal reimbursement for money expended in this category is \$42.30 per case and the town's share is a standard twenty-five (25) per cent of all the total cost. The balance is reimbursement by the State Department of Public Welfare. The same method of financing is in effect as on Old Age Assistance and Aid to Dependent Children. There has been a steady increase in this program since its inception in 1954 and it probably will continue to increase.

5. Medical Assistance for The Aged

Changes made under the Social Security Act of 1960 established a new program of assistance under the Secretary of Health, Education and Welfare. The bill, as passed at that level, recognized a need for medical care for aged persons. As in all plans for assistance under the Social Security Act, the individual states set up their own plan conforming to the general Federal requirements. This must be done before states are allowed federal grants.

Under Chapter 781 of the Acts of 1960, the local Boards of Public Welfare in the various cities and towns are obliged to administer the program. As adopted by the General Court, briefly the program is as follows: Aged persons sixty-five or over who reside in the Commonwealth are entitled to medical assistance, providing they do not have an income, if single, of more than \$150.00 a month or, if married, \$225.00 a month; and providing further that, if single, they do not have bank deposits, securities, cash on hand and/or similar assets amounting to more than \$2,000.00 or, if married, more than \$3,000.00. Persons eligible for this form of assistance shall be entitled to part or all of the cost of: (1) in-patient hospital ward care; (2) public medical institution services; (3) nursing home services; (4) physicians' services; (5) out-patient or clinical services; (6) nursing services; (7) physical therapy and related services; (8) dental services; (9) home health care services; (10) laboratory and X-ray services; (11) prescribed drugs, eye glasses, dentures, and other prosthetic devices; (12) diagnostic screening and preventative services; (13) any other medical care or remedial care recognized under the law of the Commonwealth; and (14) other medical care in accordance with the Department of Public Welfare Medical Care Plan.

In most instances, payment will be for medical care only and will be made direct to the vendor furnishing such care. The one exception is for persons in public medical institutions, chronic hospitals, and nursing homes. This group will be guaranteed for their own personal use, \$15.00 a month either by direct payment by the Board of Public Welfare or by utilizing the first \$15.00 of their income.

Reimbursement for care under this program is fifty (50) per cent of all monies expended reimbursed by the Federal government, two thirds of the balance by the State, and the local community will assume the one-third difference. Under administration, it is fifty (50) per cent by the Federal and one-half the difference by the State, and the local community will assume the twenty-five (25) per cent balance. Under the exception mentioned above (\$15.00), the State will pay two-thirds of the total expenditure and the communities will assume the balance of one-third.

6. General Relief

This program requires local Boards to meet the community's statutory obligation to relieve a person in need. How this is done is left entirely up to the Board's discretion. Unlike the Federal programs where the final decision rests with the State through an appeal process, the Board in General Relief has the final say. They, in their policies and decisions, attempt to reflect community thinking. This program should continue to decrease as new Federal programs are adopted at the State level.

The financing of this program is a direct cost to the town. The only monies returned to the community because of this program are cases who have not resided in the community for a period of five years. On these cases, the total amount is either paid for by other cities and towns or by the state.

7. Other Cities and Towns

This item is set up to make payments to other cities and towns for aid rendered to persons who have a legal settlement in the Town of Tewksbury, whether the person is aided by the other town on General Relief or on Old Age Assistance. By legal settlement we mean the place where a person last resided for five consecutive years without aid.

SUMMARY OF CASES

	Open	Closed	Cases Aided as of Jan. 1.				
			1958	1959	1960	1961	1962
Old Age Assistance	17	23	122	124	115	93	87
Medical Assistance							
for the Aged	10	13	0	0	0	23	20
Aid to Dependent							
Children	7	8	22	26	25	28	27
Disability Assistance	7	8	10	16	18	22	21
General Relief	41	43	5	13	9	8	6
	—	—	—	—	—	—	—
TOTALS	82	95	159	179	167	174	161

BOARD OF WATER COMMISSIONERS

Eben A. Prescott

Number of Services Installed during the year 1961	95
House Service Pipe Installed	6,560 feet
2" Pipe Installed	57 feet
6" Pipe Installed	2,045 feet
6" Pipe Relocated	700 feet
6" Pipe Replaced and Relocated	2,800 feet
8" Pipe Replaced and Relocated	613 feet
Number of Hydrants Installed	1
Total Gallons Pumped during the year 1961	421,754,340
Total Number of Water Customers at the end of 1961	3348
Number of New Takers during the year 1961	106

BUILDING INSPECTOR

William Bullen

Building Permits Issued in 1961

	Number	Estimated Cost
New Dwellings	83	\$ 932,000.00
Alterations & Additions	168	269,471.00
Business and Commercial	21	507,900.00
(New Buildings and Additions)		
Renewal of Permits	2	
Gravel Removal	8	
Loam Removal	1	
Demolish Buildings	6	
		<hr/>
		\$1,709,371.00
Minus 1 Building Permit		
Pending Court Action		250,000.00
		<hr/>
Total Taxable Properties		\$1,459,371.00
New Town Building Police Station		\$ 55,000.00
Others		17,000.00
		<hr/>
Total Non-taxable Property		\$ 72,000.00
Total Number of Building Permits Issued	291	
Total Number of Building Inspections Made	467	
Building Violations Found and Corrected	69	
Received and Paid to Town Treasurer		\$ 2,008.50



JOHN J. GRAY

Born in Watertown, 1886

Died June 15, 1961

**Faithfully served the Town as Slaughtering Inspector
from 1954 until his death.**

FIRE DEPARTMENT

William A. Chandler, Chief

Gasoline Storage	4
Oil Storage	65
L.P. Gas	33
Schools Nursing Homes etc.	55

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
--	------	------	------	-------	-----	------	------	------	-------	------	------	------	--

Building	8	3	7	4	10	4	4	6	3	4	2	1	56
Dump			1	2		1	1	6	1	3	1		16
Brush			23	54	24	20	14	21	4	14	25	10	209
Chimney	3	2	1							1			7
Auto	3		3	4	4	1	2	5	3	3	1	4	30
False		1	1	5	5	3	2	5	3	3	1	4	33
Resuscitator	5	7	2	5		3	5	4		7	6	3	47
Electrical	2	3	3	3	2		4	2	3	2	4	1	29
Accident	1	2		1	2	2	3	1	7	3	1	1	25
Oil Burners	1	3	4	1	1			2	1	1	3	4	22
Out of Town	1	1	2			1	1	1		1		1	9
All Others	9	4	4	2	1	2	3	6		5	1	4	41
TOTAL	34	23	52	82	50	37	40	58	24	46	48	30	524

INDUSTRIAL COMMISSION

John Nolan, Chairman

Your Industrial Commission is extremely proud to summarize its activities in this Annual Report. It justifies the optimistic attitude of this Commission in our Town's future as stated in previous Annual Reports. Due to the geographical location of our town, it has always been the opinion of this Commission that industrial development would be dependent upon the interstate highway program. Every effort of this Committee has been expended toward the development of this highway system. Our initial program was the interchange at Woburn Street which served to open up the western part of Tewksbury to Route 495. This activity was reported in the Town Reports of 1958 and 1959. At the Annual Town Meetings of 1958 and 1959 this Commission in cooperation with the Planning Board rezoned land along U. S. Routes 93 and 495, plus other areas we believed strategic, for industrial use. We also sponsored "By-Laws" to cover industrial areas. These "By-Laws" were originally put before the Town at its Meeting of 1959 and Amended in 1960. We are now in an excellent position to accept industry. We feel the proper areas are industrially zoned and proper By-Laws protect the Town and the Industrial Customer. We have been working continuously to provide industrial prospects with all essential information. To this end we have developed an excellent Brochure of the Town—a complete list of the land within the Industrial Zone, information as to the Owner, the size of the parcel, its geographical features, and its availability to municipal services, such as Gas, Electricity, Water, etc. We also distribute Town Report, Zoning Map, Zoning By-Law, Street Map and Master Plan as information to industrial clients.

Bearing in mind that the Interstate Highway System in Tewksbury is still under construction, to date two concerns have chosen Tewksbury and plant construction is nearing completion. The Liquid Carbonics Division of General Dynamics plant operation target is February 1, 1962. Parkway Refinishing Company, Inc. will be ready for operation early in 1962 at their plant on East Street. Recently the Wang Laboratory, Inc. purchased an 84-Acre tract on which they will erect their facilities in the near future. Interested parties have indicated a bona fide concern with Industrial Development Areas. These developments are along U.S. Route 495 and as of this writing this route is not as yet completed. We, therefore, feel that we are not overly optimistic in envisioning many more industries in the very near future. This expansion of our tax base will allow us many more municipal needs with no

material change in the tax bill of the local property owner. These municipal needs, such as sewerage, will not only benefit the local resident but will add to the Town's desirability to future industrial locations. The foregoing is primarily a recap of past events. This Commission has not been resting on its laurels, and in the following we will outline the activities this Commission has participated in during the years 1960 and 1961. In an area reflecting keen competition between towns and cities for attractive industries, we must be ever alert and extend every effort to foster the benefits to our own town. In order to keep at least in step, a tremendous effort must be exerted not only by this Commission but by every Town Official and Private Citizen to place our Town in an attractive light for the potential developer. Along these lines this Commission has either sponsored or participated actively in the following:

1. We have discussed and shown various sites to many bona fide industrial clients, many of whom are definitely interested and may eventually build here.
2. We have attended all the area functions concerning the industrial development of the area
3. We have been in constant contact with both the State and Federal Chambers of Commerce.
4. We had a representative at the Area Redevelopment workshop sponsored by Senator Benjamin Smith in Washington. This has been progressed by the Area consisting of six municipalities, namely: Tewksbury, Dracut, Chelmsford, Lowell, Tyngsboro and Billerica, to the extent that at this writing this Surplus Labor Area is the only one in Massachusetts that has had an Overall Economic Development Plan certified and approved by Area Redevelopment Agency, Washington, D.C. We are now in a position to receive the benefits resulting from the Area Redevelopment Act. This Town has now had approved by the State the first project application for such assistance and, if approved by Washington, will result in the development of a substantial piece of real estate in this Town.
5. We have attended numerous meetings with surrounding municipalities for the purpose of establishing an Area Economic Development Commission that would cover general industrial growth. The portion of this project concerned with industry has been named the Northern Middlesex Development Corporation. In connection with this project we have an Article in this Warrant to permit the Industrial Commission to use its funds, if necessary, in various programs that might result from this association, and which, in our opinion, would be

beneficial to our interests. This would entail area advertising in national publication plus other area activities that would be beyond the pocketbook of any single municipality in the group.

The summation of all this activity and effort is that our Town is now in as strong a position as any of our neighboring municipalities and due to conditions peculiar to our Town, it has an advantage on some fronts. We can offer industry both large and small areas located on or convenient to the Interstate Highways, Boston and Maine Railroad, or both. These locations are amply serviced by Water, Gas, Electricity and other municipal services. The land, to a great extent, is undeveloped. This means that the sale of houses, etc. is practically nonexistent in the transfer of our land. The land along the highways and railroad tracks in neighboring communities. These, plus other features, we feel places us in an advantageous position. In order to reclaim land that is presently unusable and also as an additional protection to proposed Well Field, we have placed an Article in the Town Warrant to take the land below elevation one hundred feet (100') above sea level in the area known as the "Great Swamp" for the purpose of future tax benefit and income to the Town. This area consists of several hundred acres and with proper drainage, etc. much of this land can be reclaimed and utilized.

In closing, it is gratifying to have the extensive interest shown by industrialists that has been showered on our Town in the last few months. We, as a Commission, sincerely feel that if a proper town attitude is maintained, we will increase our tax base by leaps and bounds. This cannot be accomplished by this Commission alone. Everyone must participate to the extent of their ability to bring our tremendous potential to full fruition. We must use every means at our command to control our tax rate, provide for proper municipal services, good public relations and all the other ingredients necessary to the fulfillment of our program.

If we all strive toward this end, we will receive the benefits attached to a successful program of this nature. The net result being a town of more dignity and prominence with a better than average tax base, educational system, etc.

The reaction of this Town in the past few years has been very heartening. All necessary programs sponsored for the purpose of industrial advancement have been overwhelmingly accepted. This Commission has been aided by individual citizens as well as Town Officials in expediting our Town's industrial growth. For this cooperation and assistance our Commission extends a sincere "Thank You" and we look forward to your continued assistance in the future.

LIBRARY TRUSTEES

Harold H. Sloan, Chairman

The Trustees of the Tewksbury Public Library believe that a Town the size of Tewksbury should have its own Library building separate from any other Town building. Billerica, Chelmsford, Dracut, Tyngsboro, Westford all have Library buildings. Chelmsford has two, one in the Center and one in North Chelmsford and both are heavily patronized. Tewksbury Library circulation including the Bookmobile has averaged over 29,000 during the past two years and just three years ago the circulation of books taken out was 22,298. This is better than a 30% increase in Library business. Three years ago people holding cards amounted to 3,050. Today they total 4,228, an increase of almost 500 in 1961. These are certainly impressive figures; and they are all the more so when you have to realize that all this business takes place in our one small Library wing of the Town Hall. Check in there some evening when the Library is open and notice the activity and interest displayed in our small Library. And do not think for one minute that all those using the Library take out story books and novels. True the fiction classification circulation tops the books taken out, but during the past few years there has been a noticeable increase in non-fiction circulation. People young and old want to know all they can learn, and our non-fiction collection we believe to be up to current demands. But we need more space. We need room to expand for everybody's needs who uses the Library. We need a larger children's room, more tables and space for children and adults to study any subject they may be interested in, using our numerous books of reference and books of allied subjects. Incidentally the Librarians are glad to assist any person, young or old, in their reference work, even though our quarters are crowded and limited.

The Trustees are endeavoring to do everything possible to making our Library a good and popular Library and always striving to render the best of service to the people of the Town.

The Trustees wish to publicly thank Mrs. Marion Carlson, Librarian; Mrs. Irene Coombes and Mrs. Ella Marshall who so earnestly assist her, for all their interested and faithful service during 1961.

The Trustees respectfully request that the Articles in the Town Warrant, namely a Salary Budget of \$3,225.00 and an Operation Budget of \$2,270.00 besides the money received from the licensing of dogs in the Town, be approved and granted for the general maintenance and operation of the Public Library.

LIBRARIAN'S REPORT

Marion Carlson, Librarian

The following report is respectfully submitted. During the year 576 books were added: 256 Adult Fiction, 177 Adult Non-fiction, 96 Junior Fiction and 47 Junior Non-fiction.

The Librarian and Assistants appreciate the co-operation of the many patrons who return books and magazines when due and request the return of BOOKS and MAGAZINES NOW OVERDUE.

The Library is open Tuesday from 3 p.m. to 5 p.m. and 6:30 p.m. to 9:00 p.m. and Thursday from 6:30 p.m. to 9:00 p.m. and Saturday mornings from 10:00 a.m. to 12:30 p.m. and Saturday afternoon continuously from 2:00 p.m. to 8:00 p.m.

The Library is closed for Legal Holidays and for the Annual Vacation in the summer.

CIRCULATION OF BOOKS AT THE LIBRARY

	Fiction	Non-fiction
Tuesday, Thursday & Saturday	17040	6567
Total Fiction & Non-fiction		23607

Again this year a Bookmobile from the State Regional Library Center at 133 Main St., North Reading, Mass. made three stops monthly in Tewksbury: Shawsheen School, North Street School and Andover St., North Tewksbury. The circulation from that special service is as follows:

Adult	870
Junior	4372
Total	5242

This Bookmobile circulation combined with Tewksbury Library Circulation totals 28,849.

CIRCULATION OF MAGAZINES

American Home	26	McCalls	37
Atlantic Monthly	10	Mechanics Illus.	54
Better Homes & Gardens ...	49	National Geog.	74
Consumers Report	27	Readers Digest	53
Good Housekeepin	53	Popular Mechanics	87
Harpers	16	Redbook	52
Hobbies	4	Children's Digest	16
Holiday	16	Humpty-Dumpty	19
Ladies Home Journal	34	Yankee	21
Life	179	Others	70
Look	65		
		Total	962

MOTH AND TREE DEPARTMENT

Walter Doucette

The most serious problem facing this department is keeping up with the removal of Elm trees that have been infected with Dutch Elm Disease. This year we have over two hundred trees that will have to be handled by two men. This is a very difficult task, only timing of removals eases the work. While there is snow on the ground many trees can be burned on the spot, thus cutting the amount of hauling that would have to be done.

Increasing numbers of calls have come to my attention this past year in regard to termites. This insect bears watching. If allowed to progress unattended it can do great harm to homes. There are many protective measures that can be taken to prevent entrance into a home. Assistance will be given to anyone if it is requested.

Another insect which was very troublesome this year was the Japanese Beetle. More extensive spraying will have to be done to keep this insect in check. Home owners will have to spray their lawns to prevent serious damage by the Japanese Beetle Grubs. Chlordane is the material to use.

This department handles countless numbers of calls on insect pests through the year. I am very happy and willing to help wherever possible.

In closing I would remind the townspeople who have room to plant a tree to do so. It will not only give you comfort in the summer but add looks and increase the value of your home and property.

Remember Arbor Day

Plant a tree and make Tewksbury green.

BOARD OF SELECTMEN

John A. Morrissey, Chairman

Having a voice in your own government is a most wonderful thing. Even in parts of the United States, the only time a citizen has a voice in his own government is when election time rolls around. Here in Tewksbury, each resident has a number of chances to decide on the affairs of the Town. At election time, weekly board meetings and town meetings. This is the greatest gift any citizen in the world today could ask. The only way to safeguard this great responsibility is to attend the town meetings.

The financial stability of the Town is of paramount importance to this Town as many cities and towns are faced with one problem dear to all the people—tax increases year after year. The problems besetting the Town of Tewksbury have increased tremendously. One of the main problems has been the necessity of additional employees and expansion of Town Departments to keep in step with the ever increasing population, also the many new services required because of the population increase. The Town has found it necessary to build a new Police Station, now under construction, a sub Fire Station, and still to be considered in the near future, the construction of a Highway Garage, Central Fire Station, Public Library and Schools. Taxes on these projects may not be taken out of this year's taxes, but will have to come out sometime.

The Warrant for the Town Meeting contains many requests for appropriations affecting the tax structure of the Town, also the new Assessing bill passed by the Legislature this year may affect the tax structure. Now is the time to study the recommendations of the Finance Committee. Each resident should ask themselves, "Can the Town afford it?" Satisfactory answers should be given at the Town Meeting. After each voter assures himself that he clearly understands the article, he should then vote according to his own feelings, as it is the people who spend the money.

During the past year, the Board of Selectmen held regular meetings every Tuesday at 8 p. m., excepting during the months of July and August when we met on the first and third Tuesday of the month. In addition, many special meetings were held when the occasion warranted, including conferences with other town boards, signing of contracts in accordance with Article 5, Section 2 of the Town By-Laws, in conjunction with the Water and Highway Commissioners.

During the past year the Board of Selectmen sent a member

of the Industrial Commission to Washington to the Area Redevelopment Authority meeting to represent the Town, also appointed a representative to the Local A.R.A. board. From these and many other meetings, Tewksbury has been included in the Greater Lowell Distress Area, which entitles it to many benefits industrially.

New Route 495 interstate Highway is progressing rapidly through our Town and will open many acres of land for industrial use. At the present time a number of acres has been purchased by a manufacturer to establish a business in our town. As this road progresses, the Industrial Commission and the Board of Selectmen feel that more and more industrial businesses will locate in our Town, thereby increasing the assessed valuation of the Town which will help to decrease the tax burden.

The Board of Selectmen and Town Departments have worked together arranging the transfer of all Town Employees, with the exception of Teachers in the School Department, to a Civil Service status in the Town.

The Town has been involved in many court cases this past year. Some have been decided, others are pending. For a complete report, refer to the Town Counsel's report.

The Selectmen take this opportunity to thank the boards, commissions, committees and the people of Tewksbury for their co-operation and efforts to make a better Tewksbury to live in.

MILK AND FOOD INSPECTION DIVISION

Thomas Abbott, Chairman

Gentlemen:

I have the honor to present the report of the food and milk inspection division for the year ending December 31, 1961.

I have placed much emphasis on compliance of the rules and regulations relative to the storage and distribution of frozen foods due to the tremendous amount of merchandise sold and stored in Tewksbury. Samples of pre-cooked frozen foods were taken at random from display cases and were examined for standard plate count, coliform and coagulase positive staphylococci.

Bacterial swabs were taken bi-monthly of eating and drinking

failed or made little effort to rectify violations noted on inspection determine the degree of sanitizing.

Warnings of time limits were given those establishments that failed or made little effort to rectify violations on inspection reports.

Samples of milk and cream taken at random from delivery trucks, stores and processing plants were examined for compliance of state regulations. Several inspections were made of various processing plants of those dealers delivering in Tewksbury to observe sanitary practices.

Investigations were made of complaints received relative to quality of product.

In conclusion, I wish to thank the Board of Health, Selectmen and those with whom I have had the pleasure of serving for their assistance and co-operation.

Robert W. Rimbach, R.S., Sanitarian

ROAD COMMISSIONERS

George R. Gray, Chairman

Chapter 81 and General Highway

Maintenance took place on most of the accepted streets in the Town, with most monies spent patching, oiling, etc.

The following materials were used:

Gravel	10,500 yards
Sand	7,000 yards
Asphalt	61,922 gallons
Bituminous Concrete	780 tons
Pea Stone	1,405 tons
Storm Drains	5,627 feet
Catch Basins	34
Man Holes	12

Chapter 90 Maintenance

Work took place on River Road, East Street and a section of Shawsheen Street.

Chapter 90 Construction

Rebuilding of Shawsheen Street took place under 90 Construction, with a section starting at Route 38 being completed for a distance of 2,500 feet. This section was surfaced with bituminous concrete. This is the first surfacing of this kind done by the Town. The second section of this street has already been started with storm drains being installed.

POLICE DEPARTMENT

John F. Sullivan, Chief

Armed Robbery	1
Ambulance Calls	70
Auto Accidents Investigated	208
Bad Checks	2
Bank Service	165
Bicycle's Recovered	13
Bicycle's Stolen	17
Breaks Investigated	68
Burglar Alarms Checked	48
Car Registration and Ownership Transferred	649
Cars Recovered	19
Cars Stolen	17
Complaints Received and Investigated	1,263
Defective Equipment Tags Issued	67
Dog Bites Investigated	113
Dogs Killed	31
Dogs Reported Missing	58
Dogs Struck by Auto's	121
Doors and Windows Found Open	43
Family Trouble	89
Fires Policed	133
Funerals Policed	20
Hearings at Office	18
Injured Animals Shot	8
Investigations for Other Police Departments	53
License's Issued to Carry Firearms	61
Lights Out, Poles and Wires Down	3
Lost Property	\$71.00
Lost Property Recovered	\$20.00
Malicious Damage to Property	\$7,235.50
Messages Delivered	181
Missing Persons Reported	90
Missing Persons Returned	88
Monies Recovered	\$2,558.00
Monies Stolen	\$3,810.16
Operators License's Suspended	91
Other Emergencys	165
Parking Violations	46
Permits Issued, Work Sundays	5
Permits to Solicit	33
Persons Admitted to Mental Institutions	1
Property Checks	223

Prowlers Investigated	87
Public Functions Covered	57
Slippery Streets Checked	27
Stray Dogs Reported	20
Sudden Deaths Investigated	14
Summons Served	331
Suspicious Cars Checked	106
Suspicious Persons Questioned	55
Transported to Hospitals	176
Value of Stolen Property	\$25,460.15
Value of Stolen Property Recovered	\$23,470.00
Vehicles Towed off of Streets	128
Violation Notices Sent to Registry	51

DISPOSITION OF CASES

District Court of Lowell

Superior Court of East Cambridge

Dismissed	5
Filed	15
Fined	78
For Other Police Departments	5
Guilty	195
Not Guilty	5
Pending	2
Released	49
Armed Robbery	1
Assault and Battery	2
Attaching Wrong Plates	0
Breaking and Entering in the Daytime and Larceny	0
Breaking and Entering in the Nighttime and Larceny	7
Breaking and Entering in the Nighttime with Intent to Commit a Felony	0
Breaking and Entering in the Nighttime with Intent to Commit Larceny	3
Burglary	1
Carrying a Loaded Shotgun in a Motor Vehicle	1
Contempt Warrant	1
Default Warrant, Non-Support	1
Delinquent Child	1
Disturbing the Peace	1
Drunkenness	64
Drunkenness Complaint	34
Failing to Display an Inspection Sticker	0
Failing to Slow Down at an Intersection	0
Failing to Stop for a Stop Sign	0

Failing to Stop for a Police Officer	4
Failing to Stop for a School Bus.....	0
Failing to Stop for a Red Light	1
Failing to Use Right Name	0
Forgery	1
Illegal Sale of Alcohol to a Minor	0
Indecent Assault and Battery	0
Intent B&E in the Nighttime with Intent to Commit Larceny	1
Kidnapping	0
Larceny	2
Larceny from a Building	1
Leaving a Scene After Causing Property Damage	2
Non-Payment of Fine to Court	2
Non-Payment of Wages	0
Non-Support	4
Open and Gross Lewdness	1
Operating After Rights Had Been Suspended	1
Operating After Suspension of License	4
Operating So As to Endanger	6
Operating Under the Influence of Alcohol	21
Operating Uninsured Motor Vehicle	0
Operating Unregistered Motor Vehicle	0
Operating Without a License	4
Operating Without Authority of Owner, After License to Operate Had Been Suspended	1
Operating Without Authority of Owner, After Rights to Operate Had Been Suspended	1
Parking Violation	1
Participating in an Immoral Show	1
Passing Where View is Obstructed	1
Possession of Burglar Tools	2
Presenting an Immoral Show	1
Racing	4
Safe Keeping	1
Stubborn Child	1
Threatening	0
Trespassing on Real Estate	0
Unlawful Use of a Motor Vehicle	4
Unnatural Act	0
Uttering	1
Vagrancy	3
Violation of Dog Laws	0
Violation of Probation	0
Violation of Speed Laws	18

PERSONNEL BOARD

George A. McDermott, Chairman

The most significant events that occurred during the past year were the establishment of the Personnel By-Law, the acceptance of the town voters by ballot of certain positions placed under Civil Service Commission authority and the ratification by the voters of the request by regular or permanent members of the police force for tenure of office. Sealer of Weights and Measures, Plumbing Inspector and Municipal Public Welfare positions had already been established under the Civil Service System.

Positions in the following departments are now under State Civil Service Status as amended for towns:

Office of Selectmen	Wire Inspector
Water Department	Building Inspector
Highway Department	Tax Collector's Office
Tree Department	School Custodial Service

At approximately the same time the Personnel By-Law was being printed, the request for Civil Service Status by the above-mentioned departments had been made without the cognizance of the Personnel Board. It was too late, therefore, to recognize this request and its ultimate effect on the By-Law elements such as job titles, skill levels, retention rights, qualifying examination requirements, salaries, fringe benefits and leave time.

In the past year most of the time and effort has been expended in trying to clarify the relationship of the Personnel Board, the By-Law and the employees with the authority of the Civil Service Commission. After many discussions and considerable correspondence the State authority has not clarified current issues. One element that has taken place has been the official assignment of job titles by the Commission to our Civil Service employees together with a directive that they are required to take a qualifying examination before being considered as working within these titles. The results of these examinations could result in a change in the personnel picture of pertinent departments. By law, said titles have to be incorporated within our wage schedule at the proper grade level for the skill involved. In some cases this will result in an automatic higher grade level for certain titles—(reference Town Warrant amendment to Section 3 in By-Law).

The whole question of Civil Service application to jobs within a town has a separate significance than that accorded to State Civil Service employees and those of a city. Official forms have to be used for various personnel actions. Prior approval of the Director of Civil Service is required before appointments, promotions, reinstatements, transfers, changes in ratings or duties

may be made legally. In each one of these actions it is up to the department head to initiate the formal request. THE STATE CIVIL SERVICE COMMISSION DOES NOT BECOME INVOLVED IN SALARIES. This is the authority of the Personnel Board. All actions and requests going to the Civil Service Commission from the various departments will still be processed by the Personnel Board.

During the past year approximately 30 meetings have been held by the Board in order to implement the By-Law and provide a smooth transition of personnel administration. Individual personnel history files and various control forms have been devised to monitor such items as vacation allowances, sick leaves, occupational injuries, overtime worked and salaries paid.

Copies of the Personnel By-Law were distributed to all department heads and town employees supplemented by clarifying letters and meetings to assure fair and equitable treatment of town employees.

Specific requests submitted by the departments throughout the year are as follows:

Fire Department:

Request for a 48 hour week.

Compensation for temporary supervisory responsibility.

Police Department:

Chief requested Civil Service for policemen.

Chief requested establishment of positions for a Captain and a Lieutenant; a combination Policewoman, Matron and Clerk.

Highway Department:

Request for time and one-half pay for overtime spent in snowstorm work.

Insured pay for 10 holidays.

Extended vacation allowance.

Water Department:

Establishment of a working foreman.

Upgrading of Senior Clerk Typist.

Tree Department:

Request for grade 10 level for tree climber.

Office of Selectmen:

Pay increase for custodian to be commensurate with school custodian.

Office of Town Clerk:

Request for full-time assistant to Town Clerk.

Recreation Commission:

Installation of subject of part-time jobs within the authority of the Personnel Board.

Resolution

WHEREAS: At the 1960 Annual Town Meeting of the Town of Tewksbury it was brought to the attention of the Townspeople that a certain parcel of land was being offered to the people of Tewksbury for Park and recreational purposes by Herbert L. Foster, a respected and honored citizen for many years, and

WHEREAS: The people of Tewksbury at the same meeting evidenced their profound gratitude to Herbert L. Foster, not only for this act but for the many acts of generosity and kindness he has bestowed upon the town and its people during his many years of service in the said Town of Tewksbury, especially his keen interest in the youth of the community over the same period of years.

NOW THEREFORE BE IT RESOLVED that we, the people of Tewksbury, acting by and through the Board of Selectmen of said town, duly authorized and directed by unanimous vote at said meeting, do hereby extend to

Herbert L. Foster

our sincere thanks and deep appreciation
for his generous gifts and

BE IT FURTHER RESOLVED that our gratitude for this act of our fellow citizen be publicly extended now, and be perpetuated in the future by spreading these minutes on the permanent records of the Town and by posting in a prominent position in the Town Hall of Tewksbury, a copy of this resolution.

IN WITNESS THEREOF we, the Selectmen of Tewksbury, Massachusetts herewith affix our signatures on this thirtieth day of January in the year of our Lord, Nineteen Hundred and Sixty-Two.

John A. Morrissey, Chairman
Victor N. Cluff, Vice-Chairman
George A. O'Connell, Clerk
Joseph J. Whelan
Thomas A. Abbott

Resolution

WHEREAS: At the 1960 Annual Town Meeting of the Town of Tewksbury it was brought to the attention of the Townspeople that a certain parcel of land was being offered to the people of Tewksbury for park and recreational purposes by Frederick M. Carter, a respected and honored citizen of our community for many years, and

WHEREAS: The people of Tewksbury at the same meeting evidenced their profound gratitude to Frederick M. Carter, not only for this act but for the many acts of generosity and kindness he has bestowed upon the town and its people during his many years of service in the said Town of Tewksbury, especially his keen interest in the youth of the community over the same period of years.

NOW THEREFORE BE IT RESOLVED that we, the people of Tewksbury, acting by and through the Board of Selectmen of said town, duly authorized and directed by unanimous vote at said meeting, do hereby extend to

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our sincere thanks and deep appreciation
for his generous gifts and

BE IT FURTHER RESOLVED that our gratitude for this act of our fellow citizen be publicly extended now, and be perpetuated in the future by spreading these minutes on the permanent records of the Town and by posting in a prominent position in the Town Hall of Tewksbury, a copy of this resolution.

IN WITNESS THEREOF we, the Selectmen of Tewksbury, Massachusetts herewith affix our signatures on this thirtieth day of January in the year of our Lord, Nineteen Hundred and Sixty-Two.

John A. Morrissey, Chairman
Victor N. Cluff, Vice-Chairman
George A. O'Connell, Clerk
Joseph J. Whelan
Thomas A. Abbott

AUDITOR'S REPORT

To the Citizens of Tewksbury:

In accordance with the provisions of the General Laws, I herewith submit the Annual Report of the Town Auditor.

The books and records over which I have control are available for those who wish to examine them.

My sincere thanks for the cooperation and assistance given me by all Departments during the past year.

TREASURER'S RECEIPTS

From the Collector:

PRIOR COMMITMENTS:

Poll	\$	592.00
Personal		1,954.59
Real		62,097.87
		<hr/>
		\$ 64,644.46

1961 COMMITMENTS:

Poll	\$	6,372.00
Personal		341,847.50
Real		1,171,444.09
		<hr/>
		\$ 1,519,663.59

FARM ANIMAL EXCISE:

1959 Commitment	\$	10.00
1960 Commitment		10.00
1961 Commitment		125.25
		<hr/>
		\$ 145.25

MOTOR VEHICLE EXCISE:

1951 Commitment	\$	2.15
1955 Commitment		8.01
1957 Commitment		213.01
1958 Commitment		373.77
1959 Commitment		2,375.91
1960 Commitment		96,873.03
1961 Commitment		149,016.39
		<hr/>
		\$ 248,862.27

WATER LIENS ADDED TO TAXES:

1957	\$ 96.38
1958	23.25
1959	25.00
1960	87.90
1961	506.90

\$ 739.43

TRAILER PARK TAX	\$ 1,928.00
MUNICIPAL LIENS	\$ 699.00
WATER COMMITMENTS	\$ 151,383.95

Taxes from the Commonwealth:

Income	\$ 14,112.00
Corporation	27,000.00
Meal	4,220.26

\$ 45,332.26

Grants and Gifts:**FROM THE FEDERAL GOVERNMENT:**

Disability Assistance	12,795.18
Old Age Assistance	54,365.59
Aid to Dependent Children	25,254.44
School Lunch	36,029.14
Public Law 874	28,051.00
National Defense Education	6,494.89
Barden Fund	2,000.00
Medical Aid to Aged	27,909.41
Sewage Survey	20,500.00

\$ 213,399.65

FROM THE COMMONWEALTH:

Chapter 70 — Schools	\$ 198,021.25
Tuition and Transportation	47,283.34
School Building Assistance	83,299.74
Highways	26,252.84
Vocation Schools	4,127.08
Loss of Taxes	13,791.85

\$ 372,776.10

FROM THE COUNTY:

Dog Licenses	\$ 2,028.71
Highways	6,917.25
Dog Care	775.00

\$ 9,720.96

Licenses and Permits:

Building	\$ 2,008.50
Wire	856.00
Plumbing	1,077.00
Liquor	18,134.17
Health	48.50
Pistol	187.50
Mics.	102.50
Amusement	245.00

\$ 22,659.17

Departmental Revenue:**TREASURER:**

State Withholding Tax Fees	\$ 86.64
Temporary Loans	700,000.00
Land Sales	2,437.55
Trust Fund Withdrawals	7,306.20

\$ 709,830.39

ASSESSORS:

Valuation Books	\$ 294.50
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CLERK:

Maps, Street Lists	\$ 121.00
Fees	2,100.00

\$ 2,221.00

APPEALS:

Fees	\$ 400.00
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PLANNING BOARD:

Fees	\$ 54.13
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TOWN HALL:

Rental	\$ 105.00
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POLICE:

Court Fines	\$ 327.76
Accident Reports	157.00

\$ 484.76

SEALER OF WEIGHTS:

Fees	\$ 74.80
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HEALTH:

Slaughtering Fees	\$ 532.00
Dental Clinic Fees	780.00

\$ 1,312.00

HIGHWAYS:		
Machinery Fund	\$	8,772.40
WELFARE:		
Recoveries	\$	12,499.89
SCHOOLS:		
Lunch	\$	81,429.57
Athletics		5,572.55
Rental		245.00
Supplies		560.32
Tuition		730.00
	\$	88,537.44
LIBRARY:		
Cards and Fines	\$	241.50
WATER:		
Guarantee Deposits	\$	26,583.29
Reimbursements:		
FROM THE COMMONWEALTH:		
General Relief	\$	1,688.07
Disability Assistance		8,974.09
Old Age Assistance		26,817.91
Aid to Dependent Children		18,185.22
Medical Aid to Aged		16,452.27
Veterans' Benefits		6,856.50
Snow Plowing		245.88
Health		118.37
	\$	79,338.31
FROM CITIES AND TOWNS:		
General Relief	\$	572.52
Old Age Assistance		3,847.45
	\$	4,419.97
Refunds:		
Selectmen	\$	107.60
Assessors		60.00
Welfare		2,441.12
Veterans' Benefits		210.00
Health		33.00
Schools		47.47
Adult Education		459.20
Insurance		1,068.45
Highways		25.09
P.L. 874		273.92
Recreation Commission		70.00
	\$	4,795.85

Interest:

Deferred taxes	\$ 3,633.39
Cemetery Perp. Care Fund	18.00

\$ 3,651.39

Agency and Trust:

Dog Licenses Collected	\$ 2,748.75
Retirement Deductions	24,745.85
Federal Withholding Deductions	174,168.06
Blue Cross Deductions	21,394.47
Bond Deductions	8,796.97
State Withholding Deductions	14,165.03
Credit Union Deductions	23,835.88

\$ 269,855.01

TOTAL RECEIPTS \$ 3,865,425.92

CASH BALANCE, January 1, 1961 ... \$ 354,480.17

\$ 4,219,906.09

EXPENDITURES**General Government****SELECTMEN:**

Salaries	\$ 5,052.05
Clerical	8.00
Telephone	340.50
Office	406.25
Printing and Advertising	363.40
Legal Fees	1,013.13
Law Books	123.50
Dues	75.00
Other	51.50

\$ 2,381.28

AUDITOR:

Salaries	\$ 4,000.00
Office	64.40
Telephone	85.60

\$ 150.00

TREASURER:

Salaries	\$ 4,970.00
Telephone	35.60
Office	1,192.00
Other	22.40

\$ 1,250.00

COLLECTOR:

Salaries	\$	11,097.03
Telephone	58.90	
Office	801.51	
Stationery and Postage	1,507.53	
Billing	947.61	
Tax Bills	771.85	
Other	7.00	
	\$	4,094.40

ASSESSORS:

Salaries	\$	8,725.75
Telephone	58.85	
Office	631.83	
Travel	102.88	
Probates	263.00	
Other	134.18	
	\$	1,190.74

TOWN CLERK:

Salaries	\$	4,999.06
Telephone	85.70	
Office	380.31	
Stationery and Postage	51.00	
Printing and Advertising	253.15	
Other	129.76	
	\$	899.92

REGISTRARS:

Salaries	\$	2,744.26
Office	18.75	
Advertising	50.40	
Telephone	22.78	
	\$	91.93

OUTLAY:	\$	60.00
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ELECTION OFFICERS:

Salaries	\$	1,375.43
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FINANCE COMMITTEE:

Printing	294.50	
Advertising	24.00	
Dues	25.00	
	\$	343.50

PERSONNEL BOARD:

Salaries		\$	299.50
Office Supplies	77.14		
Printing	313.90		
Survey	850.00		
Other	5.00		
		\$	1,246.04

APPEALS:

Salaries		\$	267.63
Office	35.33		
Printing and Advertising	353.11		
Postage	126.00		
Dues	5.00		
Other	50.17		
		\$	569.61

MODERATOR		\$	100.00
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PLANNING BOARD:

Salaries		\$	292.50
Office	14.90		
Printing and Advertising	725.63		
Dues	30.00		
Maps and Plans	400.00		
Telephone	94.05		
Other	62.94		
		\$	1,327.52

PROFESSIONAL SERVICES		\$	115.44
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SEWAGE SURVEY		\$	20,500.00
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TOWN HALL:

Salaries		\$	4,186.40
Telephone	1,022.82		
Fuel	1,736.48		
Light and Water	1,666.84		
Janitors Supplies	155.07		
Building Maintenance	599.65		
Other	884.85		
		\$	6,065.71

POLICE:

Salaries		\$	89,937.29
Telephone	773.31		
Office	344.95		
Radio Repairs	258.71		
Keep of Prisoners	181.00		
Cruiser Maintenance	1,223.43		
Gas and Oil	4,029.03		
Travel	4.88		
Other	364.37		
		\$	7,179.68

OUTLAY:

Cruisers	4,000.00		
Radio	58.24		
Office Equipment	268.46		
Emergency Equipment	163.84		
		\$	4,490.54

POLICE STATION CONSTRUCTION:

Construction	45,659.52		
Architect	2,900.00		
Site Development	4,559.10		
Printing and Advertising	460.90		
Legal Fees	150.00		
Clerical Services	20.60		
		\$	53,750.12

FIRE:

Regulars	\$	94,355.50	
Call Men		15,233.07	
			\$ 109,588.57
Office and Telephone	\$	678.98	
Light and Heat		1,902.62	
Building Maintenance		516.51	
Garage Rental		600.00	
Gas and Oil		1,438.68	
Parts and Repairs		2,070.36	
New Equipment		511.96	
Fire Alarm		139.32	
Other		931.82	
			\$ 8,790.25

OUTLAY:

Fire Alarm Labor	\$	2,189.60
Materials		2,701.42
New Equipment		699.72

\$ 5,590.74

FIRE MEDICAL BILLS \$ 1,384.96

SO. FIRE STATION CONSTRUCTION:

Contract Payments	\$	5,142.35
All Other		5,320.47

\$ 10,462.82

TREE:

Salaries	\$	10,388.09
Telephone	\$	95.95
Travel		115.05
Hardware and Tools		66.08
Equipment Rental		288.00
Parts and Repairs		350.83
Gas and Oil		565.61
Spray and Materials		587.66
Other		632.06

\$ 2,701.24

OUTLAY:

Nursery Stock	\$	308.70
Spray Chemicals		553.85
New Equipment		200.00
Other		83.60

\$ 1,146.15

TREE MEDICAL BILLS \$ 267.52

DOG OFFICER:

Salaries	\$	600.00
Fees		638.00

\$ 1,238.00

SEALER OF WEIGHTS AND MEASURES:

Salaries	\$	300.00
Expenses		18.45

\$ 318.45

CIVIL DEFENSE:

Salaries	\$	325.00
Operating		304.57

\$ 629.57

OUTLAY	\$	314.00
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WIRE INSPECTOR:

Salary	\$	796.50
Other		4.00

\$ 800.50

PLUMBING INSPECTOR:

Salary	\$	500.00
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BUILDING INSPECTOR:

Salary	\$	1,200.50
Office Supplies	\$	113.39
Travel		190.61

\$ 304.00

HEALTH:

Salaries	\$	800.00
Case Investigating	\$	286.00
Office and Telephone		128.35
TB Hospital Care		1,081.50
Medical Attention		1,824.00
Medical Supplies and Clinic		911.56
Dog Disposal		164.00
Clerical		135.00
Rental of Dump		1,800.00
Sanitarian Expenses		400.00
Other		140.84

\$ 6,871.25

OUTLAY:

Sprayers	\$	395.00
Sterilizer		445.00

\$ 840.00

DENTAL CLINIC:

Salaries	\$	2,529.75
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MOSQUITO CONTROL	\$	3,406.90
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RUBBISH COLLECTION	\$	31,449.96
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SLAUGHTERING INSPECTOR:

Salary	\$	1,040.00
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ANIMAL INSPECTOR:

Salary	\$	233.30
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TOWN PHYSICIAN:

Salary	\$	500.00
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SANITARIAN:

Salary	\$	1,200.00
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SANITARY INSPECTOR:

Salary	\$	600.00
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HIGHWAYS:

Salaries	\$	27,183.38
Office	\$	89.70
Telephone		254.50
Light and Heat		1,031.46
Material and Tools		7,852.66
Equipment Rental		899.00
Surveying		613.00
Water		30.00
Other		157.86
	\$	10,928.18

SNOW AND ICE CONTROL:

Salaries	\$	8,836.50
Materials		2,390.58
Other		610.30
	\$	11,837.38

CHAPTER 81:

Salaries	\$	19,700.19
Machinery Fund		5,300.00
Materials		11,564.36
Equipment Rental		1,035.00
	\$	37,599.55

CHAPTER 90 — CONSTRUCTION 1960:

Salaries	\$	10,086.64
Machinery Fund		2,184.00
Materials		6,525.36
Equipment Rental		1,213.00
Labor		60.00
	\$	20,069.00

CHAPTER 90 — CONSTRUCTION 1961:

Salaries	\$ 3,509.84
Machinery Fund	800.00
Materials	10,948.66
Equipment Rental	1,870.00
Labor	24.00

\$ 17,152.45

CHAPTER 90 — MAINTENANCE:

Salaries	\$ 1,240.92
Machinery Fund	488.40
Materials	2,761.73

\$ 4,491.05

MACHINERY:

Salaries	\$ 1,857.60
Gas and Oil	4,405.41
Fuel Oil	285.44
Tires and Tubes	253.20
Hardware and Tools	125.25
Materials	1,234.66
Parts and Repairs	6,679.09
Other	59.20

\$ 14,899.85

STREET LIGHTING \$ 15,410.84

FOSTER'S CORNER RELOCATION:

Surveying \$ 1,000.00

PINE STREET DRAIN \$ 338.95

TANGLEWOOD AVENUE DRAIN \$ 857.58

FOSTER ROAD DRAIN \$ 2,427.98

ANDOVER ST. DRAIN \$ 2,999.92

PLEASANT ST. SIDEWALK \$ 1,820.00

SHAWSHEEN ST. SIDEWALK \$ 321.75

CHARITIES — TOWN:

Salaries \$ 9,859.72

Office \$ 382.59

Telephone 380.50

Travel 669.38

Aid 8,607.35

Relief List 75,304.14

Medical Vendors 37,207.13

Other Cities and Towns 2,668.23

Other 487.72

\$ 125,707.05

CHARITIES — Federal:

Disability Assistance - Aid	\$ 11,002.55	
Disability Assistance - Adm.	2,001.08	
		\$ 13,003.63
Old Age Assistance - Aid	\$ 44,691.02	
Old Age Assistance - Adm.	4,707.62	
		\$ 49,398.64
Aid to Dependent Children - Aid ..	\$ 23,518.43	
Aid to Dependent Children - Adm.	2,705.93	
		\$ 26,224.36
Medical Aid to Aged - Aid	\$ 25,569.67	
Medical Aid to Aged - Adm.	762.65	
		\$ 26,332.32
OLD AID ASSISTANCE ESCROW		\$ 11,373.15

VETERANS BENEFITS:

Salaries		\$ 675.00
Telephone	\$ 121.45	
Travel	24.15	
Relief Lists	9,618.15	
Other Aid	3,497.17	
Child Care	1,635.00	
Other	15.00	
		\$ 14,910.92

SCHOOLS:

ADMINISTRATION:

110 - Salaries	\$ 30,089.08
130 - Other Expenses	2,539.12

INSTRUCTION:

210 - Salaries	786,138.90
220 - Text Books	19,754.24
230 - Library./Audio-Visual	5,407.25
240 - Supplies	27,677.69
250 - Other Expenses	6,987.39

ATTENDANCE SERVICES:

310 - Salaries	400.00
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HEALTH SERVICES:

410 - Salaries	14,253.08
420 - Supplies	784.95

TRANSPORTATION:	
520 - Contracted Services	80,374.35
OPERATION OF PLANT:	
610 - Salaries	75,946.70
630 - Heat	27,525.61
640 - Utilities	23,360.99
650 - Supplies	9,906.85
660 - Other Expenses	44.31
MAINTENANCE OF PLANT:	
710 - Salaries	9,047.27
720 - Contracted Services	12,875.37
730 - Replacement of Equipment	2,856.09
740 - Other Expenses	3,773.37
STUDENT BODY ACTIVITIES:	
1010 - Salaries	6,495.60
1020 -- Other Expenses	7,100.28
COMMUNITY SERVICES:	
1160 - Non-Public Transportation ..	12,850.48
CAPITAL OUTLAY:	
1210 - Sites	2,849.00
1220 - Buildings	7,350.00
1230 - Equipment	10,134.79
	<hr/>
	\$ 1,186,522.76
SCHOOLS:	
Out of State Travel	\$ 824.96
SCHOOL LUNCH	\$ 114,045.12
VOCATIONAL SCHOOLS	\$ 11,877.71
BARDEN FUND	\$ 2,333.24
ADULT EDUCATION:	
Salaries	\$ 4,599.95
Operating	391.02
Outlay	72.38
	<hr/>
	\$ 5,063.35
PUBLIC LAW 874:	
Salaries	\$ 1,766.84
Supplies	1,813.68
Bookkeeping Machine	6,072.24
Language Library	9,791.00
Travel	152.18

Equipment Rental	570.00		
Vocational Tuition	280.00		
Vocational Transportation	229.70		
Other	84.03		
		\$	20,759.67
NATIONAL DEFENSE EDUCATION:			
Salaries	\$ 305.70		
Supplies	1,215.08		
		\$	1,520.78
ATHLETICS AND BAND:			
Equipment	\$ 1,657.33		
Game Officials	778.40		
Transportation	49.00		
Tickets	113.73		
Instruments	449.00		
Dues	50.00		
Other	80.17		
		\$	3,177.63
STADIUM:			
Salaries	\$ 787.25		
Water	\$ 390.40		
Light and Heat	378.70		
Materials	364.24		
Building Maintenance	302.85		
Other	21.90		
		\$	1,458.09
OUTLAY		\$	860.38
HIGH SCHOOL CONST. LOAN		\$	7,664.94
HEATH BROOK SCHOOL LOAN		\$	1,952.98
JR. HIGH SCHOOL BLDG. COMM.:			
Architect	\$ 46,812.80		
Surveying	2,225.00		
Clerical	169.50		
Legal Services	50.00		
Postage	223.40		
Printing	474.58		
Other	175.01		
		\$	50,130.29
NORTH ST. SCHOOL FIRE LOSS		\$	965.19

LIBRARY:

Salaries		\$	3,012.14
Books	\$	1,422.57	
Periodicals		342.59	
Office		117.76	
Travel		77.69	
Other		6.00	

		\$	1,966.61
OUTLAY		\$	71.80

PARKS:

Salaries		\$	277.34
Electricity		60.15	
Hardware and Tools		27.24	
Nursery		14.00	
Other		16.00	

LITTLE LEAGUE:

New Equipment	\$	1,778.50	
Labor		50.00	
Dues		171.50	

PLAYGROUND RECREATION:

Salaries	\$	5,220.00	
Materials		1,095.28	
Equipment		533.50	
Printing		72.00	
Transportation		75.00	
Other		73.66	

		\$	7,069.44
INSURANCE PREMIUMS		\$	11,394.23

TEMPORARY LOANS		\$	700,000.00
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STATIONERY & PRINTING:

Town Reports	\$	2,074.88	
Warrants		462.75	
Street Lists		485.50	
Voting List		247.50	
Office Forms		386.90	

		\$	3,657.53
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STORAGE VAULT	\$	365.00
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INDUSTRIAL COMMISSION:

Entertainment	\$	86.45
Printing		11.50
Maps		10.30
Clerical		15.00
Expenses		44.58
Other		11.61

	\$	179.44
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TRAVEL	\$	132.40
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TAXES — ZONTANOS LAND GIFT	\$	98.00
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250th ANNIV. CELEBRATION FUND	\$	200.00
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PREVIOUS UNPAID BILLS	\$	1,203.14
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VETERANS QUARTERS RENTAL	\$	1,800.00
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MEMORIAL DAY	\$	650.75
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COUNTY AID TO AGRICULTURE	\$	243.00
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TOWN MARKER	\$	600.00
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LAND COURT COSTS	\$	3.60
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CEMETERIES:

Salaries	\$	799.96
Fee		150.00

	\$	949.96
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HOT TOP	\$	200.00
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GRADING	\$	200.00
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WATER:

Salaries	\$	30,793.22
Office and Telephone	\$	1,783.49
Material		4,641.79
Rental Equipment		265.00
Light and Heat		373.76
Building Maintenance		79.36
Gas and Oil		1,032.60
Parts and Repairs		496.43
Electricity		13,765.56
Other		136.93

	\$	22,574.92
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TRAVEL	\$	22.00
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INSTALLATIONS	\$	23,040.91
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GUARANTEE DEPOSITS:

Refunds	\$	1,837.87
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WATER WELL SURVEY:

Advertising	\$	36.00
Appraiser		150.00
Engineer		2,500.00
Surveying		2,030.00
Legal Fees		114.00
Test Wells		9,138.33

	\$	13,968.43
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WATER WELL - 1959	\$	950.18
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LONGMEADOW RD. MAIN	\$	289.63
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SHAWSHEEN ST. PIPE RELOCATION	\$	2,231.14
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DUBUQUE AVE. MAIN	\$	1,271.74
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HYDRANT SNOW REMOVAL	\$	480.70
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INTEREST:

Bond Issues	\$	93,388.00
Temporary Loans		4,028.50

	\$	97,416.50
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MATURING DEBT	\$	216,000.00
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AGENCY AND TRUST:

Retirement Deductions	\$	24,745.85
Federal Withholding		174,168.06
Employees Insurance		44,164.32
Bonds		8,526.66
Credit Union		23,835.88
Dog Licenses		2,768.25
Cemetery Perp. Care		18.00

	\$	292,392.05
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REFUNDS:

Poll, Personal, Real	\$	23,592.51
Excise		6,431.08
Water		15.00

	\$	30,038.59
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COUNTY ASSESSMENTS:

Tax	\$	20,803.63	
Retirement		20,195.21	
T. B. Hospital		10,333.37	
		<hr/>	
	\$		51,332.21

STATE ASSESSMENTS:

Parks	\$	5,971.47	
Audit		1,119.33	
		<hr/>	
	\$		7,090.80

TOTAL EXPENDITURES	\$	3,833,493.30
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CASH BALANCE DECEMBER 31, 1961	\$	386,412.79
		<hr/>
	\$	4,219,906.09

APPROPRIATION RECAPITULATION

Departmental Expenses	Available	Expended	Balance
Selectmen - Salaries\$	5,052.05	\$ 5,052.05	\$
Selectmen - Operating	2,553.25	2,381.28	171.37
Auditor - Salaries	4,000.00	4,000.00
Auditor - Operating	150.00	150.00
Treasurer - Salaries	4,970.00	4,970.00
Treasurer - Operating	1,250.00	1,250.00
Collector - Salaries	11,160.00	11,097.03	62.97
Collector - Operating	4,160.00	4,094.70	65.30
Collector - Graphotype	1,330.55	1,330.55
Assessors - Salaries	8,770.00	8,725.75	44.25
Assessors - Operating	1,194.00	1,190.74	3.26
Clerks - Salaries	5,000.00	4,999.06	.94
Clerks - Operating	900.00	899.92	.08
Election Officers - Salaries	2,000.00	1,375.43	624.57
Election Officers - Operating	10.00	10.00
Registrars - Salaries	2,750.00	2,744.26	5.74
Registrars - Operating	150.00	121.93	28.07
Registrars - Outlay	60.00	60.00
Finance Committee	400.00	343.50	56.50
Moderator - Salary	100.00	100.00
Personnel Board - Salaries	750.00	299.50	450.50
Personnel Board - Operating	1,744.70	1,246.04	498.66
Appeals Board - Salaries	350.00	267.63	82.37
Appeals Board - Operating	700.00	569.61	130.39
Planning Board - Salaries ..	600.00	292.50	307.50
Planning Board - Operating	1,534.88	1,297.52	237.36
Planning Board - Outlay	100.00	100.00

Departmental Expenses	Available	Expended	Balance
Planning Board - Prof. Services	375.00	115.44	259.56
Planning Bd. - Sewage Sur.	20,500.00	20,500.00
Town Hall - Salaries	4,186.40	4,186.40
Town Hall - Operating	6,650.00	6,065.71	584.29
Police - Salaries	89,973.00	89,937.29	35.71
Police - Operating	7,500.00	7,179.68	320.32
Police - Outlay	4,500.00	4,490.54	9.46
Police - Station Const.	74,000.00	53,750.12	20,249.88
Fire - Salaries	109,650.00	109,588.57	61.43
Fire - Operating	8,800.00	8,790.25	9.75
Fire - Outlay	5,600.00	5,590.74	9.26
Fire - Medical Bills	1,372.90	1,384.96	12.06*
So. Fire Station Const.	14,742.64	10,462.82	4,279.82
Tree - Salaries	10,575.20	10,388.09	187.11
Tree - Operating	2,459.00	2,425.04	33.96
Tree - Outlay	1,165.00	1,146.15	18.85
Tree - Medical Bills	330.52	267.52	63.00
Sealer - Salaries	300.00	300.00
Sealer - Operating	50.00	18.45	31.55
Dog Officer - Salaries	600.00	600.00
Dog Officer - Operating	700.00	638.00	62.00
Civil Defense - Salaries	350.00	325.00	25.00
Civil Defense - Operating	400.00	304.57	95.43
Civil Defense - Outlay	1,257.85	314.00	943.85
Wire Insp. - Salaries	800.00	796.50	3.50
Wire Insp. - Operating	50.00	4.00	46.00
Building Insp. - Salaries	1,200.50	1,200.50
Building Insp. - Operating ..	250.00	113.39	136.61
Building Inspector - Travel	200.00	190.61	9.39
Health - Salaries	800.00	800.00

Departmental Expenses	Available	Expended	Balance
Health - Operating	7,600.00	6,871.25	728.75
Health - Outlay	900.00	840.00	60.00
Mental Health Clinic	800.00	800.00
Dental Clinic	2,600.00	2,529.75	70.25
Mosquito Control	5,000.00	3,406.90	1,593.10
Rubbish Collection	36,794.79	31,449.96	5,344.83
Slaughtering Insp. - Salary	1,150.00	1,040.00	110.00
Animal Insp. - Salary	233.30	233.30
Town Physician - Salary	500.00	500.00
Sanitarian - Salary	1,200.00	1,200.00
Plumbing Insp. - Salary	500.00	500.00
Sanitary Insp. - Salary	600.00	600.00
Highway - Salaries	29,500.00	27,183.38	2,316.62
Highway - Operating	11,025.09	10,928.18	97.31
Snow & Ice Control	12,000.00	11,837.38	162.62
Chapter 81	37,925.00	37,599.55	325.45
Chapter 90 - Const-1960	20,070.16	20,069.00	1.16
Chapter 90 - Const-1961	36,600.00	17,152.45	19,447.55
Chapter 90 - Maint.	4,500.00	4,491.05	8.95
Highway Machinery - Oper.	15,000.00	14,890.85	109.15
Street Lighting	16,550.00	15,410.84	1,139.16
Foster's Corner Relocation ..	1,000.00	1,000.00
Chandler St. Drain	1,000.00	1,000.00
Pine St. Drain	339.96	338.95	1.01
Tanglewood Drain	1,200.00	857.58	342.42
Foster-Kevin Drain	2,500.00	2,427.98	72.02
Andover Drain	3,000.00	2,999.92	.08
Edith Drive Drain	4,000.00	4,000.00
Pleasant St. Sidewalk	1,842.02	1,820.00	22.02

Departmental Expenses	Available	Expended	Balance
Shawsheen St. Sidewalk	5,280.00	321.75	4,958.25
Main St. Sidewalk	1,000.00	1,000.00
Charities - Salaries	9,865.00	9,859.72	5.28
Charities - Operating	128,139.80	125,707.05	2,432.75
D.A. - U.S. Aid	11,114.38	11,002.55	111.83
D.A. - U.S. Adm.	2,002.16	2,001.08	1.08
O.A.A. - U.S. Aid	49,540.00	47,124.64	2,415.36
O.A.A. - U.S. Adm.	5,125.59	5,117.03	8.56
A.D.C. - U.S. Aid	24,491.38	23,518.43	972.95
A.D.C. - U.S. Adm.	3,122.44	3,065.29	57.15
M.A.A. - U.S. Aid	29,083.08	25,569.67	3,513.41
M.A.A. - U.S. Adm.	826.33	762.65	63.68
O.A.A. - Recoveries	384.24	226.59	157.65
D.A. - Recoveries	949.67	207.17	742.50
Veterans Benefits - Salaries	675.00	675.00
Veterans Benefits - Opr.	15,285.00	14,910.92	374.08
Veterans Benefits - Outlay	30.00	30.00
Schools - 110	30,090.00	30,089.08	.92
Schools - 130	3,005.00	2,539.12	465.88
Schools - 210	795,386.69	786,138.90	9,247.79
Schools - 220	20,700.00	19,754.24	945.76
Schools - 230	6,505.00	5,407.25	1,097.75
Schools - 240	27,700.00	27,677.69	22.31
Schools - 250	8,435.00	6,987.39	1,447.61
Schools - 310	400.00	400.00
Schools - 410	14,550.00	14,253.08	296.92
Schools - 420	1,050.00	784.95	265.05
Schools - 520	81,855.00	80,374.35	1,480.65
Schools - 610	76,004.00	75,946.70	57.30

Departmental Expenses	Available	Expended	Balance
Schools - 630	30,000.00	27,525.61	2,474.39
Schools - 640	24,880.00	23,360.99	1,519.01
Schools - 650	10,550.00	9,906.85	643.15
Schools - 660	150.00	44.31	105.69
Schools - 710	9,166.00	9,047.27	118.75
Schools - 720	12,876.00	12,875.37	.63
Schools - 730	3,650.00	2,856.09	793.91
Schools - 740	4,000.00	3,773.37	226.63
Schools - 1010	6,518.00	6,495.60	22.40
Schools - 1020	7,118.00	7,100.28	17.72
Schools - 1160	13,290.00	12,850.48	439.52
Schools - 1210	2,850.00	2,849.00	1.00
Schools - 1220	7,350.00	7,350.00
Schools - 1230	10,135.00	10,134.79	.21
Schools - Travel	825.00	824.96	.04
School Lunch	117,540.82	114,045.12	3,495.70
Vocational Schools	11,900.00	11,877.71	22.29
Barden Fund	4,433.38	2,333.24	2,100.04
Adult Education - Salaries	5,270.00	4,599.95	670.05
Adult Education - Oper.	647.50	391.02	256.48
Adult Education - Outlay	75.00	72.38	2.62
Public Law - 874	46,000.69	26,725.67	19,275.02
Public Law - 864	7,723.26	2,827.76	4,895.50
Athletics & Band	6,673.29	3,177.63	3,495.66
Stadium - Salaries	900.00	787.25	112.75
Stadium - Operating	2,360.38	2,318.47	41.91
Stadium - Outlay	1,000.00	860.38	139.62
High School Const. Loan	7,755.52	7,664.94	90.58
Heath Brook Const. Loan	5,819.43	1,952.98	3,866.45
Jr. High School Bldg. Comm.	52,890.70	50,130.29	2,760.41

Departmental Expenses	Available	Expended	Balance
School Problem Study	744.22	744.22
School Land Purchase	3,600.00	3,600.00
Long Range Planning	1,547.70	1,547.70
North St. School Fire Loss ..	1,068.45	965.19	103.26
Library - Salaries	3,012.14	3,012.14
Library - Operating	1,970.00	1,966.61	3.39
Library - Outlay	110.00	71.80	38.20
Parks - Salaries	375.00	277.34	97.66
Parks - Operating	175.00	117.39	57.61
Little League	2,000.00	2,000.00
Playground Recreation	7,070.00	7,069.44	.56
Insurance Premiums	12,000.00	11,394.23	605.77
Reserve Fund	30,000.00	28,194.35	1,805.65
Stationery & Printing	3,900.00	3,657.53	242.47
Storage Vault	365.00	365.00
Industrial Comm. - Oper. ..	2,569.89	179.44	2,390.45
Industrial Comm. - Travel ..	500.00	132.40	367.60
Traffic Signs	1,000.00	1,000.00
Zontanos Land Gift	98.00	98.00
250th Anniversary Fund	200.00	200.00
Previous Unpaid Bills	1,203.14	1,203.14
Town Boundaries	200.00	200.00
Veterans Quarters Rental	1,800.00	1,800.00
Memorial Day	800.00	650.75	149.25
County Aid to Agriculture ..	300.00	243.00	57.00
Town Marker	600.00	600.00
Tax Title Foreclosures	968.70	968.70
Land Court Costs	297.63	3.60	294.03
Tailings	623.50	623.50
Cemeteries	949.96	949.96

Departmental Expenses	Available	Expended	Balance
Cemetery - Hot Top	200.00	200.00
Cemetery - Grading	200.00	200.00
Water - Salaries	31,420.00	30,793.22	626.78
Water - Operating	22,575.00	22,574.92	.08
Water - Travel	100.00	22.00	78.00
Water - Installations	50,000.00	23,040.91	26,959.09
Water - Well Survey	19,679.14	13,968.43	5,710.71
Water - Engineering Service	1,000.00	1,000.00
Water - Well-1959	8,175.11	950.18	7,224.93
Longmeadow Rd. Main	1,897.00	289.63	1,607.37
Dubuque Ave. Main	1,500.00	1,271.74	228.26
Shawsheen St. Pipe Reloc.	2,639.96	2,231.14	408.82
Hydrant Snow Removal	500.00	480.70	19.30
Interest - Temporary Loans	7,500.00	4,028.50	3,471.50

TRUST AND INVESTMENT FUNDS

Cash and Securities in Custody of		
Town Treasurer		\$ 128,901.56
Foster School	\$ 1,909.49	
Pierce Memorial Day Essay	174.36	
Cemetery Perpetual Care	2,337.80	
Municipal Building Insurance	17,540.45	
250th Anniversary	417.01	
Stabilization	106,522.45	
		<hr/>
		\$ 128,901.56

DEBT ACCOUNTS

Net Funded or Fixed Debt		\$ 3,303,000.00
Water Construction Loan	\$ 1,170,000.00	
Water Well Loan	50,000.00	
School Construction Loan - 1951	408,000.00	
School Construction Loan - 1956	475,000.00	
School Construction Loan - 1958	1,200,000.00	
		<hr/>
		\$ 3,303,000.00

DEBT OUTSTANDING DECEMBER 31, 1961

General Debt Inside the Debt Limit	\$ 548,000.00	
General Debt Outside the Debt Limit	2,755,000.00	
		<hr/>
		\$ 3,303,000.00

DETAIL OF DEBT OUTSIDE THE DEBT LIMIT

School Project - Chap. 645, Acts of 1948	\$ 1,535,000.00	
Water Project - Chap. 61, Acts of 1951 ..	780,000.00	
Water Project - Gen. Laws, Ter. Edit.,		
Chapter 44	440,000.00	
		<hr/>
		\$ 2,755,000.00

STATEMENT OF TOWN DEBT — DEC. 31, 1961

1962	\$215,000.00
1963	\$215,000.00
1964	\$210,000.00
1965	\$210,000.00
1966	\$210,000.00
1967	\$205,000.00
1968	\$205,000.00
1969	\$205,000.00
1970	\$204,000.00
1971	\$204,000.00
1972	\$158,000.00
1973	\$158,000.00
1974	\$158,000.00
1975	\$158,000.00
1976	\$158,000.00
1977	\$128,000.00
1978	\$128,000.00
1979	\$ 58,000.00
1980	\$ 58,000.00
1981	\$ 58,000.00
	<hr/>
	\$3,303,000.00

STATEMENT OF INTEREST — DEC. 31, 1961

1962	\$ 87,628.50
1963	\$ 81,881.50
1964	\$ 76,134.50
1965	\$ 70,537.50
1966	\$ 64,940.50
1967	\$ 59,413.50
1968	\$ 53,956.50
1969	\$ 48,499.50
1970	\$ 43,042.50
1971	\$ 37,607.50
1972	\$ 32,255.00
1973	\$ 27,865.00
1974	\$ 23,475.00
1975	\$ 19,085.00
1976	\$ 14,695.00
1977	\$ 10,725.00
1978	\$ 7,175.00
1979	\$ 3,625.00
1980	\$ 2,175.00
1981	\$ 725.00

\$ 765,442.00

BALANCE SHEET — DECEMBER 31, 1961

Revenue Accounts

CASH:

General \$386,412.79

Petty Advances:

Collector 75.00
Welfare 50.00

 \$ 125.00

ACCOUNTS RECEIVABLE:

TAXES:

Levy of 1951

Personal 7.92
Real 296.52

Levy of 1952

Poll 4.00
Personal 5.20
Real 566.28

Levy of 1953

Personal 16.74
Real 724.87

Liabilities and Reserves

INSURANCE DEDUCTIONS \$ 3,424.02
BOND DEDUCTIONS 626.25
TAX TITLE REDEMPTION
DEPOSITS 707.30
TAX POSSESSION SALE
DEPOSITS 336.90
DOG LICENSES 38.50
COUNTY TAX 1,342.57
STATE PARKS 485.25
OLD AGE RECOVERIES 157.65
DISABILITY ASSISTANCE
RECOVERIES 742.50

OVERLAY RESERVED FOR ABATEMENTS:

1951	\$ 304.88
1952	575.48
1953	741.61
1954	1,146.10
1957	2,137.05

Levy of 1954		1958	
Poll	4.00		7,210.88
Personal	127.60		12,004.32
Real	1,014.50		4,707.27
			<hr/>
Levy of 1955			\$ 28,827.15
Poll	10.00	OVERLAY SURPLUS	\$ 4,185.71
Personal	211.70	REVENUE RESERVED UNTIL COLLECTED:	
Real	1,815.10	Motor Vehicle Excise	\$49,726.42
		Departmental	8,825.20
Levy of 1956		Tax Title Possessions	11,412.02
Poll	4.00	Farm Animal Excise	12.50
Personal	219.60	Highways	69,541.27
Real	5,080.84	Water	25,425.74
			<hr/>
Levy of 1957			\$164,943.15
Poll	10.00	RESERVED FOR PETTY CASH	125.00
Personal	149.65	UNEXPENDED APPROPRIATION BALANCES	
Real	7,416.10	CARRIED FORWARD:	
		Collector—Phototype	\$ 1,330.55
Levy of 1958		Planning Board—Prof. Serv.	259.56
Poll	10.00	Police Sta. Bldg. Comm.	20,249.88
Personal	94.41	South Fire Station Const.	4,279.82
Real	7,218.82	Civil Defense Outlay	943.85
		Mental Health Clinic	800.00
Levy of 1959		Rubbish Collection	5,344.83
Poll	62.00	Chapter 90 Const.	19,447.55
Personal	151.30		
Real	12,300.62		

[illegible]

TAX TITLES & POSSESSIONS:

Titles	6,462.89
Possessions	4,949.13

\$ 11,412.02

DEPARTMENTAL:

WELFARE:

Cities & Towns	2,187.46
State	1,171.83

OLD AGE ASSISTANCE:

Cities & Towns	607.01
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AID TO DEPENDENT CHILDREN:

State	4,858.90
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142

\$140,971.27

WATER:

Installation	581.57
Rates	23,777.67

Liens:

1957	189.40
1958	210.25
1959	145.35
1960	274.80
1961	246.70

\$ 25,425.74

Tax Title Foreclosures	968.70
Land Court Costs	294.03
Tailings	623.50
Water Well Survey	5,710.71
Water Engineering Service	1,000.00
Water Well - 1959	7,224.93
Longmeadow Rd. Main	1,607.37
Shawsheen St. Pipe Reloc.	408.82
Dubuque Ave. Main	228.26

FEDERAL GRANTS:

Disability Assistance:

Aid	\$ 111.83
Adm.	1.08

Old Age Assistance:

Aid	2,415.36
Adm.	8.56

Aid to Dependent Children:

Aid	972.95
Adm.	57.15

HIGHWAYS:

State	53,835.85
County	15,705.42
	<hr/>
	\$ 69,541.27

Medical Aid to Aged:

Aid	3,513.41
Adm.	63.68
	<hr/>
	\$ 7,144.02

UNDERESTIMATES:

Overlay 1955	\$ 1,765.61
Overlay 1956	1,819.40
Overlay 1959	12.78
Revenue 1962	8,931.55
Fire Medical Bills	12.06
Charities—Salaries-1960	20.60
Library—Operating - 1960	69.34
Stationery & Printing - 1960 ..	593.92
Interest Temp. Loans-1960	151.39
	<hr/>
	\$ 13,376.65

EXCESS AND DEFICIENCY ...

	\$338,059.50
	<hr/>
	\$692,094.62

Respectfully Submitted

THOMAS J. BERUBE

Town Auditor

\$692,094.62

Annual Report

OF THE SCHOOL COMMITTEE

Town of

TEWKSBURY



also Report of

SUPERINTENDENT OF SCHOOLS

FOR THE YEAR ENDING DECEMBER 31

1961

SCHOOL CALENDAR — 1962

Open January 2, 1962

Close February 16, 1962

Vacation One Week

Open February 26, 1962

Close April 13, 1962

Vacation One Week

Open April 23 1962

(Elementary) Close June 14, 1962

(Junior High) Close June 19, 1962

(High) Close June 21, 1962

Summer Vacation

Open September 5, 1962

Close December 21, 1962

Reopen January 2, 1963

School Holidays

February 22

Good Friday

May 30

October 12

November 11

November 22 and 23

(and such other days as the School Committee may designate)

The School Calendar may be subject to change

No School Signals

When school is called off because of severe weather conditions, the following system will be used: Coded 2-2-2 on the Fire Department and State Hospital whistles.

6:50 A. M.—No School Senior and Junior High Schools.

7:50 A. M.—No School Elementary Schools.

Radio Stations WLLH and WCAP, Lowell, WNAC, Boston and Lawrence and WCCM, Lawrence, will carry announcements on their regular no school broadcasts.

The practice is to close schools only in case of extreme weather conditions, otherwise to hold regular sessions. It should be noted in the schedule above that sessions may be cancelled for any one or more of the groups. Therefore, when school is in session on stormy days, parents are urged to exercise their personal judgment as to the wisdom of sending their children to school.

SCHOOL COMMITTEE

	Term Expires
David J. Beattie, Marie St.	1962
Warren J. Sheehan, So. Oliver St.	1962
James E. Kelley, Anthony Rd.	1963
Leo D. Chibas, Dewey St.	1964
Mrs. Loella Dewing, James St.	1964

ORGANIZATION

Warren J. Sheehan, Chairman
David J. Beattie, Vice-Chairman
Mrs. Loella Dewing, Secretary

Superintendent of Schools

Dr. Everett G. Thistle

Assistant

Ralph W. Brown

Office: Memorial High School

Office open from 8 A.M. to 12 M. and from 1 P.M. to 5 P.M.
except Saturday

The Superintendent may be seen at his office by appointment.

Telephone Ulysses 1-2431

Secretary: Mrs. Thelma Whitehouse

School Physicians

Morris Kelman, M.D., Telephone: OLiver 8-4531

Edward F. Duffy, O.D., Telephone: ULysses 1-2857

John Lu, M.D., Telephone: ULysses 1-2272

School Nurses

Mrs. Ora MacLaren, R.N., 1928 Main St., Tewksbury
ULysses 1-2198

Mrs. Rachel Killeen, R.N., 778 Main St., Tewksbury
ULysses 1-7467

Mrs. Doris Osterman, R.N., 65 Whipple Rd., Tewksbury
GLenview 2-8894

REPORT OF THE SCHOOL COMMITTEE AND SUPERINTENDENT OF SCHOOLS

The much-needed junior high school has been a focal point of many of our activities during the past year. Our long-range planning has been geared to the opening of the building in September 1963. It therefore came as a great shock to have progress toward this building come to a halt because of the refusal of three of the Selectmen to sign the contract.

Our report for 1960 noted the favorable action of the special town meeting in September 1960 in authorizing a committee to proceed with preliminary planning. The Building Committee retained the services of Haynes, Lieneck, and Smith, the architectural firm which designed the Memorial High School.

At the beginning of this year the School Committee approved and sent to the Building Committee the educational specifications for the new junior high school. After the School Building Assistance Commission had approved these specifications the architects completed the preliminary design and cost estimates for presentation to the annual town meeting in March 1961. The Town Meeting empowered the Building Committee to secure bids and voted \$50,000 for working drawings and specifications.

Favorable Bids for New Junior High

Bids from general contractors were opened on November 10, 1961. The results were most favorable. The Town Meeting on November 15, 1961 approved the borrowing of money and the acquisition of land for the construction of a 1200-pupil junior high school. The per pupil cost for this building was even lower than that for the Memorial High School which had been the lowest in the State.

The School Committee and Administration were gratified at the prospect of relief in 1963 from the overcrowded conditions prevailing. Unfortunately, the hopes were shattered when the contract was not countersigned and approved. At this writing we understand that the project is effectively stopped unless favorable action is taken by the 1962 Annual Town Meeting in March.

Pattern of Organization

The pattern of organization outlined for the school year 1962-63 was predicated on the assumption that the new junior high school would open in September 1963. It was felt that further overcrowding for one more year was preferable to the return to double sessions for part of the school enrollment. The additional enrollment of about 250 pupils is to be crowded into the existing spaces with the addition of only one more makeshift classroom at the Heath Brook School. Grades 9-12 in the Memorial High School will be the only grades not in overcrowded or makeshift classrooms in September 1962.

Without the new junior high school, the outlook for September 1963 is bleak indeed. At this time we can see no solution to the housing problem which does not involve double sessions. We are sure that neither pupils, parents, nor teachers look forward to this prospect with any enthusiasm. The day of double sessions might come even sooner than 1963. Several of our temporary classrooms have one year permits. Should the State Building Inspector not renew the permits, partial double sessions could be in effect in 1962.

The past year has been one of progress and planning and consolidation. We have continued to make progress in the program of instruction with the introduction of new courses and the broadening and strengthening of existing programs.

New Textbook Adoptions

One of the most important steps taken was the adoption of a new up-to-date Arithmetic series for grades one through eight. These new basic textbooks replaced books of several publication dates going back a number of years. Now the pupils in all of the schools will receive their basic Arithmetic instruction from the same set of materials.

Funds have been earmarked in 1962 for adoptions in History and Geography since the basic books in this area are ten years old and some are now out of print so that replacements cannot be obtained. The process of selection of the History and Geography books will be the same as that for the Arithmetic series.

Publishers of these textbooks were invited to submit samples of their latest textbooks and related materials to each of the schools. During the fall and winter these books are being carefully

examined by teacher committees. A formal set of criteria is used to judge each book and series. During February the results of the teachers' examinations will be pooled. The publishers of the first three choices from each school will then be invited to send a curriculum expert to discuss the books with the members of the administrative staff and teachers.

As a result of the study and examination, the Superintendent will recommend to the School Committee in May one series of books for adoption in each of the areas. After consideration of the Superintendent's recommendation and reviewing the textbooks, the School Committee will formally vote on the new adoptions for purchase during the summer.

Philosophy Seminar

In contrast to the adoption of textbooks for thousands of pupils is the experimental program involving only a dozen seniors in the high school. We have been aware of the adjustments to be made in the transition from high school to college. Several steps have been taken in the past including specialized teaching in certain subjects to prepare for Advanced Placement examinations. The results have been gratifying in that several graduates have received credit for some college requirements before entering the college classroom.

Our experimental program this year went beyond training in a specific subject area and instead used a university technique to give to some college bound seniors an introduction to the attitudes and the atmosphere to be found at the collegiate level. The experiment took the form of a Seminar in Philosophy. The seminar is guided by a committee of faculty members which has outlined the program and worked diligently to provide lecturers, discussion leaders, and reading and research materials.

The students in the experimental group have responded well to the varied assignments and lectures. They have reacted well to the different opinions and philosophies which have been presented. We feel that these pupils will have a running start toward adjusting to the new experiences facing them beyond high school.

Electronic Technology

A new program for another group of students is in the development stage. At the present time we are designating this as a program in Electronic Technology.

A major purpose of this program is to give our graduates the training and understanding to enable them to take advantage of the opportunities available in the various electronics concerns in and around Tewksbury. The program as presently outlined will have specific requirements over a three-year sequence. Involved will be instruction in mathematics, science, technical drawing, and shop skills together with experience in building and testing various electronic components. We hope to graduate from this program students with production skills and, more importantly, the understanding with which to make contributions in the areas of lay-out and design.

A section from the report of the Guidance Services for 1961 will indicate the broad outlines of the goals of our program of instruction. "Looking back at our 1961 Graduating Class, we find that approximately 45 per cent went on to further education, including business schools, technical schools, nursing schools, colleges, and universities. Several entered the armed services where they are, for the most part, attending service schools. As usual many of our business education students obtained excellent positions both in private concerns as well as government installations. Several of our boys have gained positions whereby they can learn a valuable and skillful trade while they earn a salary. All of our 1961 graduate students are either attending school, working, or in the armed services. We are pleased that our school and job placement service continues to offer challenging opportunities to our worthy and ambitious young people."

The long-term program for the maintenance and improvement of our physical plant has been continued. Painting and repairs have been made in many classrooms. The outside of the Junior High School and the Shawsheen School were painted. Improvements in the classroom lighting were made at the Ella Flemings and the Junior High Schools. Bids were let for installing automatic fire detectors and alarm systems in the Ella Flemings, North Street and Junior High Schools. When this work is completed, all of the schools will be connected automatically with the Central Fire Alarm circuit.

Maintenance of Plant

During the coming year this upgrading of the physical plants will be continued. Provisions have been made for continuing the

lighting improvements, painting the outside of Foster School, and modifications in the heating controls at the Shawsheen School. The largest single project is the improvement of the playfield at the Memorial High School. A large stride forward was made during the fall of 1961 when the Highway Department cooperated in providing equipment and materials to make major improvements in the drainage and the grade of this field. Our plans for the next few years provide for development of a quarter-mile track and various other areas. The aim is to make suitable provisions so that the Athletic Programs in Softball, Field Hockey, Track and Field, and Cross-country may be carried on at this site, thus relieving pressure on the Stadium facilities. These improvements will also add to the effectiveness of the physical education program at the High School.

Evaluation and Accreditation

Another of our long-term programs will be affected by the Junior High School. You will recall that the Memorial High School was designed for grades 10, 11, and 12 and that the ninth graders are to be moved out when the new junior high school is built. This was scheduled to happen in 1963 because of the size of the grades. There will not be room for grade nine after the coming year. With these facts in mind we have been planning for the formal evaluation of the High School in the spring of 1964.

The High School in Tewksbury is accredited by the New England Association of Colleges and Secondary Schools, a national accrediting agency. A requirement for membership is a periodic examination, at least once in ten years. Tewksbury was last evaluated in 1955. The teachers and administration have been engaged for two years in activities leading to the evaluation. A self-evaluation is being carried out within the school and several faculty members have served on committees which have evaluated other high schools. Improvements in program and physical plant and teaching materials are being planned on a continuing basis. The single most important aspect of accreditation by the New England Association to individual students is the acceptance of our graduates by the colleges.

Broadly speaking, acceptance means that our program is providing the best possible education for our students. The lack of the new junior high school can be extremely important in this

matter. Successful evaluation and continuing accreditation do not seem possible in a high school which is on double sessions.

All of the things which we have discussed as well as the many other phases of the educational program cost money. The need for these funds is reflected in the Appropriation Request made by the School Committee. Each of the major areas of Salaries, Operating Expenses, and Capital Outlay contain the funds for the continuing development and improvement of the educational program for increasing numbers of pupils at all levels. The figures in the Appropriation Request are actually only the "price-tags" to carry on the program of education based on policies voted in the past, in effect now, and planned for the future.

1962 REQUEST FOR SCHOOLS

Listed immediately below is the 1962 Appropriation Request as voted. The amounts of money are distributed into the categories requested by the Finance Committee. In later sections of the Report will be found comparison figures for 1961 and 1962 as well as the details of the reimbursements to be received by the Town on account of school operations. In past years these have amounted to approximately 25%. In other words, the Town has received the equivalent of 25 cents for each dollar spent for school purposes.

The School Committee has set the following sums as the amounts required for the support of the Tewksbury Public Schools for the calendar year 1962:

Salaries	\$997,043.00	
Expenses	246,435.00	
Outlay	19,580.00	
Out of State Travel	850.00	
	<hr/>	
Total		\$ 1,263,908.00

Also included in the basic request for
Schools is the following amount for

Non-Public School transportation	14,300.00	
	<hr/>	
Gross Total		\$ 1,278,208.00
		<hr/>

The sums above are based on the following estimated requirements:

A. Salaries and Wages		\$ 997,043.00
B. Expenses		
Building Maintenance	7,200.00	
Equipment Maintenance	8,000.00	
Equipment Rental	101,500.00	
Gas and Oil	400.00	
Heat	28,500.00	
Legal Fees	50.00	
Light, Water and Gas	21,425.00	
Materials	40,750.00	
Office	2,735.00	
Stationery and Postage	925.00	
Telephone	3,320.00	
Travel	1,425.00	
Textbooks and Library	28,790.00	
Tuition Refund	2,100.00	
Handwriting Supervision	2,100.00	
Educational Television	940.00	
		<hr/>
		\$ 260,735.00
C. Outlay		
Sites	\$ 5,400.00	
Buildings	4,000.00	
New Equipment	10,180.00	
		<hr/>
		\$ 19,580.00
D. Out of State		850.00
		<hr/>
Total		\$ 1,278,208.00

STADIUM REQUEST

The School Committee supervises the maintenance and operation of the Tewksbury Stadium. For several years minimum amounts had been spent for this purpose. During the past two years much work was done toward rebuilding and reconditioning the bleachers, playing field, and field house. The funds needed for 1962, as listed below, provide for continued maintenance and upkeep. The major capital expenditure is for a two-stall garage to house the school truck and mowing equipment.

A. Labor	\$ 800.00
B. Expenses	
Building Maintenance	\$ 500.00
Equipment and Maintenance	75.00
Heat	350.00
Light and Water	575.00
	<hr/>
	\$1,500.00
C. Outlay	\$2,660.00
	<hr/>
Total	\$4,960.00

PUBLIC AND VOCATIONAL SCHOOLS

Another area of School Committee responsibility covers Tuition and Transportation to Public and Vocational Schools outside of Tewksbury for pupils who cannot be served adequately in Tewksbury. Some of these pupils are receiving specialized vocational training at schools such as Lowell Trade High School or Essex Agricultural School. Another group of pupils is handicapped and receives education and training to help overcome the various handicaps.

Transportation	\$3,700.00
Tuition	9,050.00
	<hr/>
Total	\$ 12,750.00

ADULT EDUCATION PROGRAM

The 1960 Annual Town Meeting approved an article providing funds for the establishment of an Adult Education Program. Most of the classes were in the field of Evening Practical Arts under the supervision of the Massachusetts Department of Education. A limited beginning was made in classes in general education. The response to the initial offering was great and the program has grown each year. This response is reflected in the 1962 Adult Education Request which covers a full calendar year and which makes provisions for some of the added courses requested by interested adults. Included in this account are funds for paying tuition for some Tewksbury residents who are receiving training in other towns.

A. Salaries		\$5,070.00
B. Expenses		
Materials	\$ 50.00	
Tuition	500.00	
	<hr/>	\$ 550.00
C. Outlay		
New Equipment	\$ 50.00	
	<hr/>	
Total		\$5,670.00

Listed below are explanations of the major categories of the accounting arrangement. The statements, while brief, indicate the type of service or activity charged against each classification. Below each explanation are comparison figures for 1961 and 1962. These are gross figures, and do not reflect reimbursements.

Administration

100 Series

ADMINISTRATION consists of those activities which have as their purpose the general regulation, direction, and control of the affairs of the school district that are systemwide and not confined to one school, subject, or narrow phase of activity.

Request 1962	Appropriation 1961	Difference
\$36,119.00	\$32,855.00	+\$3,264.00

Instruction

200 Series

INSTRUCTION consists of those activities dealing directly with or aiding in the teaching of students or improving the quality of teaching. These are the activities of the teacher, principal, consultant or supervisor of instruction, and guidance and psychological personnel.

Request 1962	Appropriation 1961	Difference
\$907,276.00	\$854,733.00	+\$52,543.00

Attendance Services

300 Series

ATTENDANCE SERVICES consist of those activities which have as their primary purpose the promotion and improvement of children's attendance at school, through enforcement of compulsory attendance laws and other means.

Request 1962	Appropriation 1961	Difference
\$400.00	\$400.00

Health Services

400 Series

HEALTH SERVICES are activities in the field of physical and mental health which are not direct instruction, consisting of medical, dental, psychiatric, and nurse service.

Request 1962	Appropriation 1961	Difference
\$15,701.00	\$15,600.00	+\$101.00

Pupil Transportation Services

500 Series

PUPIL TRANSPORTATION SERVICES consist of those activities which have as their purpose the conveyance of pupils to and from school activities, either between home and school or on trips for curricular or co-curricular activities.

Request 1962	Appropriation 1961	Difference
\$ 87,200.00	\$ 81,855.00	+\$5,345.00

Operation of Plant

600 Series

OPERATION OF PLANT consists of the housekeeping activities concerned with keeping the physical plant open and ready for use. It includes cleaning, disinfecting, heating, lighting, communications, power, moving furniture, handling stores, caring for grounds, and other such housekeeping activities as are repeated somewhat regularly on a daily, weekly, monthly, or seasonal basis.

Request 1962	Appropriation 1961	Difference
\$146,940.00	\$139,084.00	+\$7,856.00

Maintenance of Plant

700 Series

MAINTENANCE OF PLANT consists of those activities that are concerned with keeping the grounds, buildings, and equipment at their original condition of completeness or efficiency, either through repairs or replacements of property.

Request 1962	Appropriation 1961	Difference
\$27,000.00	\$29,166.00	—\$2,166.00

Food Services

900 Series

FOOD SERVICES are those activities which have as their purpose the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities.

Request 1962	Appropriation 1961	Difference
\$4,800.00	+\$4,800.00

Student-Body Activities

1000 Series

STUDENT-BODY ACTIVITIES are direct and personal services for public school pupils, such as interscholastic athletics, band and orchestra, when not part of the regular instructional program.

Request 1962	Appropriation 1961	Difference
\$17,842.00	\$13,636.00	+\$4,206.00

Community Services

1100 Series

COMMUNITY SERVICES are those services provided by the school district for the community as a whole, or some segment of the community, such as transportation of non-public school pupils.

Request 1962	Appropriation 1961	Difference
\$14,500.00	\$13,290.00	+\$1,210.00

Capital Outlay

1200 Series

CAPITAL OUTLAY EXPENDITURES are those which result in the acquisition of fixed assets or additions to fixed assets. They are expenditures for land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment.

Request 1962	Appropriation 1961	Difference
\$19,580.00	\$20,335.00	—\$755.00

1962 Increases

The \$76,429.00 represents an increase in the 1962 Request for schools of about 6% over the amounts appropriated in 1961. The largest part of the increase is for salaries. The increase is caused mostly by the continuing need for additional teaching and service personnel as the pupil population has grown, together with salary adjustments made to bring Tewksbury salaries to a higher level.

Other major portions of the increase are in pupil transportation due to the necessity for adding one in September 1961 and one during the coming year and in additional expenditures for the athletic program and for textbooks and instructional supplies.

Monies Returned To Town

The laws of municipal finance in Massachusetts differ from those in most other states. A major difference is in the area of reimbursements for activities carried on in the schools. The Town receives each year amounts of money for school aid based on the number of children from seven to sixteen years in age resident in the Town. In addition there are reimbursements for State Wards, Transportation, and several other programs. The formulas for determining the amounts of reimbursement are usually based on a proportion of the amounts actually spent.

The applications for reimbursements are made to the Department of Education. After being approved the applications are forwarded to the Treasurer of the Commonwealth for payment. The payments are then sent to the Town Treasurer and are by law deposited in the E & D Account. These funds are not spent by the

School Committee but are available to the Town for spending for any purpose. The effect of this procedure is to have all of the funds needed for schools raised by taxation even though the Town will receive roughly a quarter of a million dollars in aid and reimbursement on account of schools. A breakdown of the 1962 Requests and estimated reimbursement is shown below.

ESTIMATED REIMBURSEMENTS
APPLICABLE TO 1962 APPROPRIATION REQUESTS

Public Schools Appropriation

1962 Appropriation Request		\$ 1,278,208.00
Earnings:		
Day Household Arts	\$ 3,415.00	
Ungraded Classes	14,806.00	
Tuition and Transportation-Wards ..	4,700.00	
Transportation—Chapter 71	49,745.00	
School Aid—Chapter 70	204,545.00	
	<hr/>	
TOTAL		\$ 277,211.00
		<hr/>
Net Cost of Day Schools from Local Taxation	\$ 1,000,997.00	

Public and Vocational Schools Appropriation

1962 Appropriation Request		\$ 12,750.00
Earnings:		
Tuition	\$ 4,525.00	
Transportation	2,050.00	
	<hr/>	
TOTAL		\$ 6,575.00
		<hr/>
Net Cost from Local Taxation	\$ 6,175.00	

Adult Education

1962 Appropriation Request	\$ 5,670.00
Earnings	2,220.00
	<hr/>
Net Cost from Local Taxation	\$ 3,450.00

OUR THANKS

It is impossible to express adequately our thanks to the many individuals and organizations who have made contributions toward the progress of the Tewksbury Public Schools during the past year. To make a listing of these would require several pages. We are therefore expressing to you at this time simply and sincerely our appreciation of your help and understanding. We would also pledge to you the continuation of our best efforts to make the schools reflect your best desires.

PUBLIC SCHOOLS — OCTOBER 1, 1961

GRADE - AGE DISTRIBUTION

Gr./Age	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Total
1	83	326	34	1													444
2		63	301	50	3												417
3			72	272	50	6	1										401
4				82	261	33	9	1									386
5					52	194	31	5									282
6					5	113	167	22	2								309
7							82	195	33	8		1					319
8								87	184	56	13	2					342
9									87	161	36	6	3				293
10										88	118	23	4				233
11											37	92	19	2	1		151
12												40	83	14	1		138
Ungr'ded			3	2	6	6	2	4	12	3	3	1					42
Total	83	389	410	407	377	352	292	314	318	316	207	165	109	16	2		3757

AGE OF ADMISSION TO SCHOOL

All children born as of January 1, 1957 are eligible to attend school in the coming fall term. No entrance tests for children under the age requirement will be given.

TEWKSBURY SCHOOL — GRADE DISTRIBUTION OCTOBER 1, 1961

School/Grade	1	2	3	4	5	6	7	8	9	10	11	12	Ung.	Total
Flemings													42	42
Foster			78	101	93									272
Heath Brook	145	136	132	151	79	99								742
North Street	181	150	81	32	29									473
Shawsheen	118	131	110	102	81	142								684
High						68								68
Jr. High							319	342						661
Total 1-8	444	417	401	386	282	309	319	342					42	2942
Mem. High									293	233	151	138		815
Grand Totals	444	417	401	386	282	309	319	342	293	233	151	138	42	3757
Public														
St. William's		40	41	41	40	33	33							228
TOTALS	444	457	442	427	322	342	352	342	293	233	151	138	42	3985

EDUCATIONAL AND EMPLOYMENT CERTIFICATES

Every person from 14-16 years of age must have an employment certificate or permit, and those between 16-18 years of age must have an educational certificate before starting work. These certificates and permits may be obtained from the offices of the Superintendent of Schools, the High School Principal, and Mrs. Loella Dewing of the School Committee. When one makes application for a certificate (or "working card"), he must apply in person and bring birth certificate and report of last grade attended.

ROSTER OF SCHOOL EMPLOYEES

1961-62

Dr. Everett G. Thistle Superintendent of Schools
Ralph W. Brown, A.M. Assistant Superintendent

MEMORIAL HIGH SCHOOL

Pleasant Street

Lawrence R. McGowan, Ed.M. Principal
Richard E. Griffin, A.B. Vice-Principal

Teachers

Elizabeth Ahonen, B.S. English
Jennie Basile, A.M. Foreign Lang.
Roberta Paris, A.B. English
Charles Bird, M.A. Mathematics
Rosemary Blessington, B.S. Spanish
Warren Bowen, B.S. Social Studies
Cynthia Carpenter, B.S. Home Economics
Francis Cavanaugh, B.S. Commercial
Kathryn Chandler Commercial
Paul Ciccarelli, B.S. Ed. Industrial Arts
John Cody, A.B. Science
Bryce Collins, Ed.M. Mathematics
Esther Conroy, A.M. Science
Mary Crossley, A.M. English
Joseph Crotty, A.M. Social Studies
Donald Deveau, B.S. Ed. Art
Francis Flanagan, Ed.M. Social Studies
Elizabeth Flynn 6th Grade
Elsie Guyer, B.S. Ed. Commercial
Donaldine Hamill, B.A. English
James A. Johnson, B.S. Mathematics
Sandra Johnson, B.S. Science
Joan Kelley, A.B. English

Leonard Kelley, Ed.M.	English
Francis J. Kennedy, B.S. Ed.	Industrial Arts
Moses Konjoian, A.B.	English
Christos Koumantzelis, Ed.M.	Social Studies
Margaret Kuhn, B.S.	Commercial
Etta Lapniewski, A.B.	Mathematics
Joan LeFrank, B.S.	Physical Ed.
John Lough	Industrial Arts
Leo Montebello, Ed.M.	Social Studies
Carol O'Loughlin, A.B.	Commercial
Eloise Payne, A.B.	English & Languages
Hope Place, A.B.	Librarian
John Ryan, B.S. Ed.	Commercial
William Sarmento, Ed.M.	Languages
Mary Semple, A.B.	French
Mary Stevens, A.B.	English
Archibald Toothaker, B.S.	Science
William Tsimtsos, B.S.Ed.	6th Grade
Lenore Wolford, B.A.	Mathematics
Dorothy Woodhams, M.S.	Science
Elsie Woolaver, A.B.	Social Studies

JUNIOR HIGH SCHOOL

Pleasant Street

John M. Foley, A.M.	Principal
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Teachers

George Abodeely, Ed.M.	Social Studies
Jason Andrews, A.B.	English
Judith Allen, B.S.	Mathematics
Marie Butler, A.B.	Social Studies
Leonora Bastable, B.S. Ed.	Social Studies
Eileen Cullinan, B.S.	English
Charles Ellison, A.B.	Social Studies
James Fournier, B.S. Ed.	Science
Alice Marcotte, A.B.	English
William McAuley	Shop
Joseph Navoy, B.S.	Mathematics
Margot Fritz, B.S.	Home Economics
Paul Neily, Ed.M.	English

John Regan, A.B.	Mathematics
Ann Reilly, A.B.	Science
Judith Russell, A.B.	French
Kenneth Sanford, A.M.	Mathematics
Antonio Terenzi, Ed.M.	Social Studies
Theresa Townshend, A.B.	English
Francis Treanor, A.M.	Mathematics
Alfred White, B.S. Ed.	Science
Randal White, B.F.A.	Art
Norma Winslow, B.S.	Science
Kenneth Young, Ed.M.	Social Studies

ELLA FLEMINGS SCHOOL

Andover Street

Ralph W. Brown, A.M. Principal

Teachers

Frieda Dirks, A.B.

Elizabeth Johnson, A.B.

Roger Lorrey, B.S.

FOSTER SCHOOL

Main Street

Daniel C. Hanson, B.S. Principal

Teachers

	Grade
Phyllis Daw, B.S. Ed.	3C
Thelma Greene	3D
Louise Donohoe, B.S. Ed.	4D
Gertrude Duffy	4B
Mildred Bates, B.S. Ed.	4C
Ellen Burke, B.S. Ed.	5D
Ruth Leoff, B.S. Ed.	5C
Ruth Alward, B.S. Ed.	5B

HEATH BROOK SCHOOL

Shawsheen Street

Edward J. Farley, Ed.M. Principal

Teachers

	Grade
Myra Pruitt, Ed.M.	1A
Helena Murphy, B.S. Ed.	1B
Alice Bowden, B.S. Ed.	1E
Barbara Burns, A.B.	1C
Patricia Davis, B.S. Ed.	1D
Ruth Gray, A.B.	2A
Florence Zaher, B.S. Ed.	2B
Mary Brown, B.S. Ed.	2C
Rosalie Cameron	2D
Teresa Hey	3A
Sally Harding, A.B.	3B
Caroline Fiedler	3C
Lorraine Nastek, B.S. Ed.	3D
Mary Cronin	4C
Sheila Moore, B.S. Ed.	4A
Joan Avery, B.S. Ed.	4D
Meryl Shepler, B.A. Ed.	4B
Jean Murch, B.S. Ed.	5A
James Reynolds, B.S.	5B
Mary Bates, M.A. Ed.	6B
Helen Cogswell, B.S. Ed.	6C
Joan Parent, B.S. Ed.	6A

NORTH STREET SCHOOL

North Street

Daniel C. Hanson, B.S. Principal

Teachers

	Grade
Janice Brown, A.B.	1E
Joan Hamel, B.S. Ed.	1D
Charlotte Johnson, B.S. Ed	1A
Margaret Reynolds, B.S. Ed.	1B
Clare McGrath, B.S. Ed.	1C

Carolyn McLaughlin, A.B.	2A
Jacqueline Dupont, B.S. Ed.	2C
Nancy Saunders, A.B.	2D
Margaret Murphy, B.S. Ed.	2E
Judith Dwyer, B.S. Ed.	2B
Mary Ronan, A.B.	3A
Winifred Colbath	3B
Martha Quinn, Ed. M.	4A
Marion McGrath	5A

SHAWSHEEN SCHOOL

Salem Road

Edward Pelletier, A.M. Principal

Teachers

	Grade
Alice McGrath	1A
Helen Reardon, B.S. Ed.	1B
Virginia Callahan, B.S. Ed.	1D
Eleanor Smith, B.S. Ed.	1C
Ann McQuade	2A
Sheila Walsh, A.B.	2B
Kathryn Quinn, B.S. Ed.	2D
Marguerite Riordan	3A
Rosemary Janas, Ed. M.	2C
Mary Conlon, B.S. Ed.	3B
Gilbert Roy	4A
Maureen Sullivan, B.A.	3C
Charlotte Bovill	4B
Hazel Neal, B.S. Ed.	4C
Lydia Howard, A.B.	5A
Blanche Perzel	5B
Barbara Sharfman	5C
William Horowitz, Ed. M.	6C
Elaine Curran, B.S. Ed.	6A
Ruth Connors, B.S. Ed.	6B
Julie Trull, A.B.	6AN
Edward Devine, Ed. M.	6DN

Staff Specialists
Central Office
Memorial High School

Eleanor Kendall, Ed. M.	Art
Joseph E. Bastable, Ed. M.	Guidance Director
Katherine M. Pigott, C.A.G.S.	Guidance Counselor
Francis Sheehan, Ed. M.	Guidance Counselor
Ruth Cullinan, A.B.	Guidance Counselor
Shirley Laman, B.S. Ed.	Music
Theodore Michell, B. Mus.	Music
Anthony Rapisarda, A.M.	Music
Charles Hazel	Physical Education Director
Nicklos Andronikos, Ed. M.	Physical Education
Mildred West, Ed. M.	Remedial Reading
Andrey Konovalchik, Ed. M.	Speech and Hearing

Attendance

Walter Jop

Custodians

Francis McCusker	Supervisor
Andrew Kohanski	Foster School
James Farley	North St. School
Earl Sands	Memorial High School
Walter Morris	Junior High School
Cornelius Underhill	Junior High School
Norman McGrath	Shawsheen School
Gardner Hague	Shawsheen School
Alphonse Mello	Shawsheen School
Joseph Neal	Heath Brook School
Burr Quimby	Heath Brook School
Charles Ryan	Memorial High School
Harold Gath	Memorial High School
James Love	Memorial High School
Robert Wilson	Memorial High School
John Smith	Utility
Robert McDonald	Utility
Shirley Jellison	Memorial High School
Earl Sager	North St. School

Matron

Dorothy Daudelin (Mrs.) Memorial High School

Clerical Personnel

William McKenzie Bookkeeper
Jane Foster (Mrs.) North St. School
Dorothy Gendall (Mrs.) Memorial High School
Clara King (Mrs.) Shawsheen School
Grace Belliveau (Mrs.) Foster School
Elizabeth Irwin (Mrs.) Heath Brook School
Phyllis Wheaton (Mrs.) Junior High School
Marion Morris (Mrs.) Central Office
Doris Farwell (Mrs.) Guidance
Ilah Read (Mrs.) Memorial High School

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Annual Report
OF THE TOWN OFFICERS
Town of
TEWKSBURY



FOR THE YEAR ENDING DECEMBER 31

1962

also WARRANT for 1962
ANNUAL TOWN MEETING

WARRANT

for 1963

ANNUAL TOWN MEETING

Town of Tewksbury



The
Commonwealth of Massachusetts

March 2, 1963

BUCKLAND PRINTING CO., LOWELL, MASS.



REPORT OF THE FINANCE COMMITTEE

One of the healthiest indications that we could look for this year and in the years ahead is a feeling of stability within the financial structure of the Town. Stability that would not only provide the taxpayers with a reasonable outlook on their future commitments but would cultivate the attractive climate necessary to stimulate the industrial and commercial growth so sought after to balance the domestic tax load.

Throughout the past 4 or 5 month period in which the Finance Committee has been working toward Town Meeting, this has been the ever-present element which has come to bear on all decisions regardless of Department or whether in salary or expense categories.

There can be no denying the over-shadowing spectre of increasing cost and the expansion of vital services in the wake of an expanded population, but we feel that a unified effort should be made to regiment these climbing costs at least to a degree that is palatable and manageable by those who ultimately bear the cost, the taxpayer.

There is no such thing as "too small" a savings. Not a single penny belongs to the Town, only to the people and to be spent only to the extent that the people feel capable of providing and not solely on the basis of what is desirable or even what is needed. As we have stated last year we cannot stand still, for stagnation is a luxury none of us can afford, but movement must be paced with **our** pocketbook and **our** resources not those of our neighboring towns.

We feel we recognize the overall deficiencies as well, if not better, than most and we in no way can close our eyes to the problems, only meet them in a manner that is compatible with the abilities of the Town.

In the recommendations that follow, we have tried to reflect this approach with regard to Departmental Budgets and the subsequent Articles but these are our findings only, and as always the only "right" or "wrong" judgment is determined by the people's vote.

We would like to commend the complete cooperation of the various departments and boards and especially offer our appreciation for all of the information and assistance provided by the offices of the Treasurer, the Auditor and the Personnel Board.

TRANSFERS FROM RESERVE FUND

Reserve Fund for 1962		\$ 47,000.00
3-8 Highway — Snow & Ice Removal	\$ 15,780.60	
3-16 Auditor	177.50	
8-22 Welfare — Operating	10,000.00	
8-22 Veterans' Benefits — Operating	5,000.00	
8-22 Building Inspector	500.00	
9-12 Town Hall — Operating	603.25	
10-19 Fire Department — Salaries	1,981.00	
11-14 Auditor — Salaries	720.00	
11-14 Stationery and Printing	1,200.00	
11-14 Health — Operating	1,000.00	
11-30 Selectmen — Salaries	225.00	
11-30 Assessors — Operating	300.00	
12-17 Veterans' Benefits Operating	1,000.00	
12-17 Wire Inspector	103.00	
12-17 Fire Department — Salaries	500.00	
12-17 Dog Officer — Operating	150.00	
1-4 Police Department — Operating	211.00	
1-4 Police Department — Salaries	1,206.60	
1-4 Selectmen — Salaries	123.40	
1-4 Highway Dept. — Snow and Ice	589.50	
<hr/>		
Total	\$ 41,370.85	
Balance Reverting to Treasury	5,629.15	
<hr/>		
		\$ 47,000.00

TEWKSBURY FINANCE COMMITTEE

Francis X. Corliss, Chairman
David A. Merrill, Secretary
Ralph Josselyn
Donald Pope
Anstein Myhr
Lennox Karner
Thomas Johnson
William Houlihan
Karl Heidenrich

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WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:

Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Tewksbury, who are qualified to vote on elections and town affairs March 2nd, 1963 at 10:00 o'clock A.M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury Memorial High School in said Tewksbury on Saturday, therein, to assemble subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Saturday, March 9, 1963 at 10:00 A.M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A.M. and to be closed at 8:00 P.M.

ART. 1 — To choose all necessary Town Officers, to choose by ballot, one Selectmen for three years, one member Board of Health for three years, one member Board of Public Welfare for three years, one Assessor for three years, one Town Clerk for three years, one Tax Collector for three years, one Treasurer for three years, one member Planning Board for five years, one member Planning Board for two years, one Road Commissioner for three years, one member School Committee for three years, one Water Commissioner for three years, one one Moderator for one year, one Park Commissioner for three years, one Tree Warden for three years, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, and to vote 'yes' or 'no' on the following questions (1) "Shall the town extend contributory group hospital, surgical and medical insurance to elderly persons retired from the service

of the town and to their dependents with fifty per cent of the premium cost and a portion of the administrative expense to be paid by the town?" (2) "Shall the town pay one half the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical and medical insurance?" All on the same ballot.

ART. 2—To hear and act upon the reports of the various town officers.

ART. 3—To fix the salaries of the various elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule for Elected Officials)

ART. 4—To see what sums of money the town will vote to raise and appropriate, or transfer from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

SALARY SCHEDULE FOR ELECTED OFFICIALS (ARTICLE NO. 3)

ITEM NO.	1961	1962	OFFICE	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
1.	2,200.00 ea.	2,200.00 ea.	Assessors (3)	2,500.00 ea.	2,200.00 ea.
2.	4,010.00	4,010.00	Assessor-Clerk
3.	2,400.00	3,120.00	Auditor... ..	3,120.00	3,120.00
4.	250.00 ea.	250.00 ea.	Board of Health (2)	250.00 ea.	250.00 ea.
5.	300.00	300.00	Chairman - Board of Health	300.00	300.00
6.	300.00 ea.	300.00 ea.	Board of Welfare (5)	300.00 ea.	300.00 ea.
7.	350.00 ea.	350.00 ea.	Board of Selectmen (4)	350.00 ea.	350.00 ea.
8.	400.00	400.00	Chairman - Board of Selectmen	400.00	400.00
9.	4,680.00	4,680.00	Collector	4,680.00	4,680.00
10.	100.00	100.00	Moderator	100.00	100.00
11.	100.00 ea.	100.00 ea.	Road Commissioners (2)	200.00 ea.	100.00 ea.
12.	200.00	200.00	Chairman - Road Commissioners	300.00	200.00
13.	3,800.00	3,800.00	Town Clerk	5,300.00	5,000.00
14.	5,335.00	5,510.00*	Tree Warden	5,980.00	5,757.50
15.	2,400.00	2,400.00	Treasurer	2,400.00	2,400.00
16.	100.00 ea.	100.00 ea.	Water Commissioners (2)	100.00 ea.	100.00 ea.
17.	200.00	200.00	Chairman - Water Commissioners	200.00	200.00

ANNUAL BUDGET (ARTICLE 4)

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
			BOARD OF APPEALS		
1.	268.00	297.68	Salaries and Wages	400.00	300.00
2.	570.00	441.90	Expenses	1,147.50	585.00
			ASSESSORS		
3.	8,725.75	8,710.00	Salaries and Wages	11,695.00	10,495.00
4.	1,190.74	1,550.00	Expenses	1,639.20	1,575.00
			AUDITOR		
5.	4,000.00	4,920.00	Salary and Wages	6,480.00	5,010.00
6.	150.00	160.00	Auditor - Expense	275.00	175.00
			BUILDING INSPECTOR		
7.	1,200.00	2,250.00	Salaries and Wages	6,000.00	1,500.00 Salary 1,500.00 Inspections
8.	150.00	250.00	Expenses	600.00	500.00
			CIVIL DEFENSE		
9.	350.00	350.00	Salaries and Wages	300.00	300.00
10.	304.57	300.00	Expenses	300.00	300.00
11.	314.00	3,000.00	Capital Outlay	3,000.00	2,000.00
			CLERK, TOWN		
12.	4,999.06	5,039.05	Salaries and Wages	6,500.00	6,200.00
13.	899.92	893.58	Expenses	900.00	810.00
14.	387.00	Capital Outlay	350.00	350.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
COLLECTOR					
15.	11,160.00	12,130.00	Salary and Wages	12,417.42	12,417.42
16.	4,094.40	2,813.54	Expenses	3,095.51	3,095.51
17.	763.00	Capital Outlay
DOG OFFICER					
18.	600.00	600.00	Salary and Wages	600.00	600.00
19.	638.00	Expenses
ELECTION OFFICERS — ELECTION WORKERS					
20.	1,375.43	3,179.49	Salaries and Wages	1,750.00	1,750.00
FINANCE COMMITTEE					
21.	176.00	283.00	Salaries and Wages	250.00	250.00
22.	Expenses	150.00	150.00
FIRE DEPARTMENT					
Salaries and Wages:					
23.	93,736.22	97,800.80	Regular	107,221.39	103,252.11
24.	3,674.10	4,377.98	Vacations	4,881.75	4,728.75
25.	2,225.88	3,737.20	Holidays	4,107.90	3,956.00
26.	5,353.78	1,498.94	Sick Time	1,567.50	1,567.50
27.	3,338.63	3,928.62	Overtime	4,000.00	4,000.00
28.	108,328.61	111,343.54	TOTALS	121,778.54	117,504.37

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
Expenses:					
29.	516.51	650.00	Building Maintenance	650.00	650.00
30.	600.00	600.00	Building Rental	600.00	600.00
31.	2,070.36	2,200.00	Equipment Maintenance	2,400.00	2,400.00
32.	511.96	300.00	New Equipment	300.00	300.00
33.	1,438.68	1,400.00	Gas & Oil	1,200.00	1,200.00
34.	1,902.62	2,000.00	Light, Water & Heat	2,000.00	2,000.00
35.	678.98	700.00	Telephone	700.00	700.00
36.	250.00	Travel (local)	300.00	300.00
37.	931.82	400.00	Other	550.00	550.00
38.	139.32	250.00	Fire Alarm Maintenance	300.00	300.00
39.	8,790.25	8,800.00	TOTALS	9,000.00	9,000.00
Capital Outlay:					
40.	699.72	780.00	Hose	427.50	427.50
41.	4,891.02	3,500.00	Fire Alarm	2,500.00	2,500.00
42.	Pick-Up Truck	2,200.00	2,200.00
43.	5,590.74	4,280.00	TOTALS	5,127.50	5,127.50
HEALTH AND SANITATION					
Salaries and Wages:					
44.	800.00	800.00	Elected	950.00	800.00
45.	500.00	Physician (1)	500.00	500.00
46.	1,000.00	Slaughter Inspector	1,000.00	1,000.00
47.	200.00	Animal Inspector	300.00	200.00
48.	1,200.00	Sanitarian	1,200.00	1,200.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
49.	Gas Inspector)		
50.	600.00	Sanitary Inspector) Combined		1,500.00
51.	500.00	Plumbing Inspector)	6,000.00	100.00
52.	100.00	Clerk	100.00	
53.	1,000.00	Health Nurse	1,000.00	1,000.00
54.	500.00	Investigator	500.00	500.00
			(Dental Technician	2,000.00)	
55.	Special Article	3,500.00	(Dental Assistant	1,500.00)	3,500.00
			(Dentist (Emer. Work)	500.00)	
56.	7,550.00	9,900.00	TOTALS...	15,550.00	10,300.00
			Expenses:		
57.	200.00	All Other
58.	100.00	Legal
59.	200.00	Misc.
60.	Dental Supplies	150.00	150.00
61.	68.00	100.00	Water Pumping	200.00	100.00
62.	200.00	Contagious Diseases	200.00	200.00
63.	47.91	200.00	Office	200.00	200.00
64.	89.94	150.00	Printing and Adver.	150.00	150.00
65.	Telephone	95.00
66.	89.47	100.00	Clinic Health Exp.	500.00	500.00
67.	1,800.00	1,800.00	Dump Rental	5,000.00	2,500.00
68.	573.00	700.00	T. B.	3,000.00	3,000.00
69.	400.00	400.00	Sanitarian Expense	400.00	400.00
70.	129.00	150.00	Dog Disposal	150.00	150.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
71.	1,932.00	1,000.00	Premature Births	1,000.00	1,000.00
72.	3,049.60	3,000.00	Mosquito Control	5,000.00
73.	31,450.00	57,500.00	Rubbish & Garbage	57,500.00	57,500.00
74.	39,618.92	65,800.00	TOTALS	71,145.00	65,850.00
			Capital Outlay:		
75.	Dental Equipment - Portable		
			Unit with Head Rest	135.00	135.00
			HIGHWAY		
			Salaries and Wages:		
76.	400.00	400.00	Elected	700.00	400.00
77.	29,075.00	27,600.00	Regular	76,631.49	38,842.00
78.	29,475.00	28,000.00	TOTALS	77,331.49	39,242.00
79.	10,679.50	8,207.43	Expenses	12,340.00	9,240.00
80.	12,000.00	15,700.60	Snow & Ice Removal	20,000.00	15,000.00
81.	16,473.25	Capital Outlay	15,000.00	9,300.00
			LIBRARY		
82.	2,870.64	3,217.55	Salaries & Wages	4,000.00	4,000.00
83.	1,961.92	2,257.35	Expenses	2,370.00	2,370.00
			MATURING DEBT & INTEREST		
84.	216,000.00	215,000.00	Maturing Debt	320,000.00	320,000.00
85.	93,388.00	87,628.50	Interest - Maturing Debt	138,866.50	138,866.50
86.	4,028.50	4,537.39	Interest - Temporary Loans	7,500.00	7,500.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
PARK DEPARTMENT					
87.	350.00	350.00	Salaries & Wages	350.00	350.00
88.	175.00	175.00	Expenses	175.00	175.00
PERSONNEL BOARD					
89.	299.50	218.50	Salaries & Wages	300.00	300.00
90.	1,246.64	82.11	Expenses	450.00	450.00
PLANNING BOARD					
91.	281.70	491.50	Salaries and Wages	600.00	600.00
92.	381.78	569.58	Expenses	6,235.00	2,742.50
93.	100.00	Out-of-State Travel	500.00	100.00
POLICE					
Salaries and Wages:					
94.	Regular	109,054.44	96,466.12
95.	Traffic Officer	1,800.00	1,600.00
96.	Sr. Clerk & Secretary	4,037.00)	
			Combined)	1,000.00	
97.	Policewoman	500.00)	
98.	Janitor	1,000.00	1,000.00
99.	Inspector	300.00
100.	Holidays	4,207.16	3,500.00
101.	Vacations	3,600.00	2,000.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
102.	Sick Time	3,300.00	1,500.00
103.	Overtime and Court Appearances	4,310.00	1,500.00
104.	89,937.29	96,160.00	TOTALS	132,108.60	108,566.12
			Expenses:		
105.	743.96	Building Maintenance	1,000.00	500.00
106.	1,482.14	2,638.09	Equipment Maintenance	2,700.00	1,500.00
107.	New Equipment	200.00
108.	4,029.03	4,423.43	Gas, Oil, Tires	4,800.00	4,500.00
109.	126.72	Heat	1,200.00	1,500.00
					1 Dissent
110.	498.36	Light and Water	1,400.00	1,000.00
111.	344.95	541.21	Office	700.00	500.00
112.	Stationery and Postage	400.00	300.00
113.	773.31	773.31	Telephone	800.00	800.00
114.	Travel (local)	150.00
115.	364.37	52.50	Miscellaneous	200.00	200.00
116.	181.00	82.00	Keeping Prisoners	50.00	50.00
117.	Out-of-State Travel	100.00	100.00
118.	7,174.80	9,879.58	TOTAL	13,700.00	10,450.00
			Capital Outlay:		
119.	4,058.24	4,138.70	Cruisers and Radio	4,500.00	4,500.00
120.	268.46	932.71	Office Equipment	700.00
121.	163.84	382.07	Emergency Equipment	500.00	250.00
					1 Dissent
122.	Trans. Radio	200.00	200.00
123.	4,490.54	5,453.48	TOTALS	5,900.00	4,950.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
RECREATION DEPARTMENT					
			Salaries & Wages:		
124.	2,500.00	Director	3,120.00	2,500.00
125.	2,000.00	Supervisors (2)	2,400.00	2,000.00
126.	1,440.00	Instructors (3)	1,440.00	1,440.00
127.	1,120.00	Assistants (3)	1,200.00	1,120.00
128.	Adult Recreation	1,000.00
129.	Maint. Rink	500.00	100.00
130.	Golden Age	1,000.00
131.	Part Time Instructor	500.00
132.	7,060.00	SUB TOTALS	11,160.00	7,160.00
			Expenses:		
133.	1,000.00	Summer Program	1,000.00	1,000.00
134.	1,000.00	Rink	3,500.00	*1,500.00 *2 Dissents
135.	500.00	Arts and Crafts	1,000.00	500.00
136.	Basketball Sets	604.00	200.00
137.	Paint (White Base)	250.00
138.	Golden Age	1,000.00
139.	Materials for Rink	500.00	*250.00 *1 Dissent
140.	2,500.00	SUB TOTALS	7,854.00	3,450.00
			Youth Baseball League:		
141.	Equipment	2,800.00	2,500.00
142.	Special	Franchise & Insurance	500.00	500.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
143.	Articles	Backstop	500.00
144.	Fences	400.00
145.	3,500.00	SUB TOTALS	4,200.00	3,000.00
146.	13,060.00	TOTALS	23,214.00	13,610.00
REGISTRARS, BOARD OF					
147.	2,744.26	2,161.18	Registrars - Salaries	3,085.00	2,950.00
148.	91.93	148.61	Expenses	150.00	125.00
149.	60.00	54.50	Capital Outlay
SCHOOLS — REGULAR					
Salaries & Wages:					
150.	30,089.00	33,048.00	Administration	34,600.00	34,500.00
151.	787,069.00	830,100.00	Instruction	946,945.00	895,426.00
152.	400.00	400.00	Attendance	400.00	400.00
153.	14,253.00	14,758.00	Health	15,601.00	15,434.00
154.	75,947.00	79,500.00	Operation	94,022.00	88,394.30
155.	9,047.00	9,536.00	Maintenance	10,228.00	10,024.40
156.	4,500.00	Food Services	4,700.00	4,700.00
157.	6,496.00	7,190.00	Student Body Activ.	7,851.00	7,851.00
		254.00	Community Services	200.00	200.00
Expenses:					
158.	2,539.00	2,585.00	Administration	2,980.00	2,980.00
159.	19,754.00	25,610.00	Textbooks	25,267.00	25,267.00
160.	5,407.00	5,985.00	Library & Audio-Visual	7,345.00	7,345.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
TREE, MOTI, DUTCH ELM DEPARTMENT					
193.	10,115.00	10,518.00	Salaries and Wages	15,646.00	11,914.86
194.	2,701.24	2,341.60	Expenses	3,370.00	2,110.00
195.	1,165.00	800.00	Capital Outlay	800.00	800.00
196.	Mosquito Control	3,000.00
TREASURER					
197.	4,970.00	5,090.00	Salary and Wages	5,315.18	5,315.18
198.	1,250.00	1,350.00	Expense	1,230.40	1,144.50
199.	Capital Outlay	63.00	63.00
UNCLASSIFIED					
200.	799.96		Cemeteries	1,000.00	1,000.00
201.	15,410.84		Street Lights	19,000.00	17,000.00
202.	3,657.53	3,500.00	Stationary & Printing	5,000.00	4,000.00
203.	650.75	800.00	Memorial Day	800.00	800.00
204.	200.00	Town Boundaries	200.00	200.00
205.	24,000.00	22,500.00	Group Insurance	22,850.00	22,850.00
206.	11,394.23	12,000.00	Blanket Insurance	12,000.00	*7,489.20
					*Trans. from E. & D.
					**4,510.80
					**Raise and Appropriate
VETERANS BENEFITS					
207.	675.00	775.00	Salaries and Wages	900.00	775.00
208.	133.00	142.67	Expense	155.00	80.00
209.	13,752.82	14,775.00	Distribution Funds	15,000.00	15,000.00

ITEM NO.	EXPENDED 1961	EXPENDED 1962	DEPARTMENT OR ITEM	REQUEST FOR 1963	FINANCE COMMITTEE RECOMMENDATION
WATER DEPARTMENT					
			Salaries and Wages:		
210.	400.00	400.00	Elected	400.00	400.00
211.	30,394.22	31,601.20	Regular	33,485.79	33,485.79
212.	30,793.22	32,001.20	TOTAL	33,885.79	33,885.79
213.	22,514.92	24,400.00	Expenses	28,000.00	26,000.00
214.	Capital Outlay	9,868.00	2,868.00
215.	Out of State Travel	100.00	100.00
WELFARE					
			Salaries and Wages	9,000.00	9,000.00
	9,865.00	9,451.76	Expense	2,132.99	2,132.99
	2,242.24	2,102.00	Distribution Funds	122,217.60	122,217.60
	123,559.71	123,553.00			
WIRE INSPECTOR					
			Salaries and Wages	800.00	800.00
		800.00	Expense	50.00	50.00
		50.00			

ART. 5—To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

Finance Committee Recommendation:

Transfer \$68,000.00 from E&D.

ART. 6—To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

Finance Committee Recommendation:

Raise and appropriate \$25,000.00.

ART. 7—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

Finance Committee Recommendation: Adoption.

ART. 8—To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

Finance Committee Recommendation: Adoption.

ART. 9—To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and vote to raise and appropriate the sum of \$1,132.00 therefor.

Finance Committee Recommendation:

Adoption: raise and appropriate \$1,132.00

ART. 10—To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the

Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

Finance Committee Recommendation: Adoption.

ART. 11—To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of Public Library.

Finance Committee Recommendation: Adoption.

ART. 12—To see if the Town will vote to transfer the following unexpended balances to E. & D. or take any action in relation thereto.

Chandler St. Drain	\$ 1,000.00
Shawsheen St. Sidewalks	2,432.75
Long Range Planning	1,547.70
Water Well Survey	1,939.13
Shawsheen St. Pipe Relocation	344.49
Rogers St. Main	320.67
Premiums on Loans	12,063.20
	<hr/>
	\$ 19,647.94

Town Auditor.

Finance Committee Recommendation: Adoption.

ART. 13—To see what sum of money the Town will vote to transfer from E & D to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws.

Board of Selectmen.

Finance Committee Recommendation:

Transfer \$50,000.00 from E&D.

ART. 14—To see if the Town will vote to raise and appropriate sum of \$318.04 for dues to the Massachusetts League of Cities and Towns for 1963.

Board of Selectmen.

Finance Committee Recommendation:

Raise and appropriate \$318.04.

ART. 15—To see if the Town will vote to raise and appropriate the sum of \$200.00 to be added to the 250th Anniversary Celebration Fund as authorized by special act of the Legislature passed on October 25th 1960.

Board of Selectmen.

Finance Committee Recommendation:

Raise and appropriate \$200.00.

ART. 16—To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to purchase and install safety signs and markers.

Board of Selectmen.

Finance Committee Recommendation:

Raise and appropriate \$500.00.

ART. 17—To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$425.00 for the purpose of enlarging the office space of the Auditor, Collector and Treasurer by moving the present wall out 12 feet, installing an additional service window and grill together with additional overhead lighting.

Auditor, Collector and Treasurer.

Finance Committee Recommendation: Indefinite Postponement.

ART. 18—To see if the Town will vote under the provisions of section 55 of Chapter 41 of the General Laws, to appoint a town accountant who shall perform the duties and possess the powers of the town auditor, and will vote further to abolish the office of town auditor upon the appointment of a town accountant. Also to apply the money appropriated to the Town auditor's account.

William B. Carter and Others

Finance Committee Recommendation: Indefinite Postponement.

ART. 19—To see what sum the Town will raise and appropriate to be used in addition to the amount from the Auditor's appropriation, to apply to the salary of a Town accountant.

William B. Carter and Others

Finance Committee Recommendation: Indefinite Postponement.

ART. 20—To see if the Town will vote to raise and appropriate the sum of \$600.00 for the purpose of providing suitable

quarters for the Disabled American Veterans Chapter 110, under the provisions of section 9 of Chapter 40 of the General Laws.

Disabled American Veterans Chapter No. 110\$600.00
D.A.V. Chapter No. 110.

Finance Committee Recommendation: Indefinite Postponement.

ART. 21—To see if the Town will vote to accept the following sections of the General Laws under Chapter 40: Section 42G—Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways. Section 42H—Same Subject; Fixed Uniform Rate. Section 42I—Same Subject; Recording of Determination, etc.; Assessments as Liens, etc.; and will vote further to levy and collect such assessments in accordance with these sections or take any other relative action.

§42.G. Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways.

Any city, town or district having a water supply or water distributing system which in the case of a city or town, accepts this section and the two following sections in cities other than Plan E cities by vote of the city council subject to the city charter, or Plan E cities by vote of the city council, in towns or districts by vote of its inhabitants at an annual town or district meeting called therefor, may provide by ordinance, by-law or vote for the levy of special assessments to meet the whole or part of the cost thereafter incurred of laying pipes in public and private ways for the conveyance or distribution of water to its inhabitants: Such city, town or district may provide that an owner of land which receives benefit from the laying of water pipes in public and private ways upon which his land abuts or which by more remote means receives benefit through the supply of water to his land or buildings shall pay a proportionate part of the cost not already assessed of extending such water supply to his land.

The amount to be charged against each parcel of land receiving such benefit shall include the cost of the pipes and other material and of the labor in laying them and other expenses incidental thereto and shall be ascertained, assessed and certified by the water commissioners or the other officers in charge of the supply and distribution of water in such city, town or district.

Board of Selectmen

Finance Committee Recommendation: Indefinite Postponement.

ART. 22—To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,400.00 for the purpose of taking in the name of the Town of Tewksbury all parcels of land on which taxes remain unpaid from 1956 through 1959.

Collector

Finance Committee Recommendation:

Transfer \$2,400.00 from E&D.

ART. 23—To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the purpose of establishing a sanitary land fill operation at the Town dump as recommended by the State Department of Public Health.

Board of Health

Finance Committee Recommendation: Indefinite Postponement.

ART. 24—To see if the Town will vote to raise and appropriate the following sums for the purpose of paying bills of previous years:

1961 Police

St. John's Hospital \$ 518.40

1962 Selectmen

J. Hunt, Retroactive Salary 272.40

John F. Saunders, Appraisals 225.00

Veterans Quarters Rental 150.00

Highways

Valley Oil Co. 228.00

N. E. Concrete Pipe Co. 62.64

Dr. John Lu 32.00

Police

Augustine J. Lawlor, Jr. 18.00

Pride Washroom Service 14.70

Cemeteries

Tewksbury Cemetery Corp. 150.00

Town Auditor

Finance Committee Recommendation:

Raise and appropriate \$1,971.14.

ART. 25—(To become effective April 1, 1963) To see if the Town will vote under Section 3 (h) Wage Schedule to delete the

Wage Schedule as amended at the March 1962 Town Meeting
and substitute the following:

WAGE SCHEDULE (H)

Grade		Min.	II	III	IV	Max.
1	Y	\$2,682.04	\$2,799.49	\$2,916.41	\$3,073.54	\$3,210.30
	W	51.38	53.63	55.87	58.88	61.50
	H (37½)	1.37	1.43	1.49	1.57	1.64
	Clerical Aide (37½)					
2	Y	\$2,838.64	\$2,995.23	\$3,132.00	\$3,269.29	\$3,425.89
	W	54.38	57.38	60.00	62.63	65.63
	H (37½)	1.45	1.53	1.60	1.67	1.75
	Jr. Clerk Stenographer (37½) (H)					
	Clerk Typist (37½) (H)					
	Account Clerk (37½) (H)					
3	Y	\$3,014.55	\$3,151.84	\$3,288.60	\$3,465.04	\$3,621.64
	W	57.75	60.38	63.00	66.38	69.38
	H (37½)	1.54	1.61	1.68	1.77	1.85
	Sr. Clerk Stenographer (37½) (H)					
	Sr. Clerk Typist (37½) (H)					
	Sr. Account Clerk (37½) (H)					
4	Y	\$3,190.99	\$3,347.59	\$3,523.50	\$3,680.10	\$3,836.70
	W	61.16	64.13	67.50	70.50	73.50
	H (37½)	1.63	1.71	1.80	1.88	1.96
	Sr. Bookkeeper (37½) (H)					
	Sr. Clerk and Secretary (37½) (H)					
5	Y	\$3,403.44	\$3,570.48	\$3,758.40	\$3,925.44	\$4,092.48
	W	65.20	68.40	72.00	75.20	78.40
	H (40)	1.63	1.71	1.80	1.88	1.96
	Laborer (40 H)					
	Highway Laborer (40 H)					
6	Y	\$3,612.24	\$3,800.16	\$3,967.20	\$4,155.12	\$4,322.16
	W	69.20	72.80	76.00	79.60	82.80
	H (40)	1.73	1.82	1.90	1.99	2.07
	Junior Building Custodian (40 H)					
	Water Meter Reader (40 H)					
7	Y	\$3,841.92	\$4,008.96	\$4,176.00	\$4,384.80	\$4,572.72
	W	73.60	76.80	80.00	84.00	87.60
	H (40)	1.84	1.92	2.00	2.10	2.19
	Motor Equipment Operator (40 H)					
	Water System Maintenance Craftsman (40 H)					

Grade		Min.	II	III	IV	Max.
8	Y	\$4,050.72	\$4,259.52	\$4,447.44	\$4,656.24	\$4,863.04
	W	77.60	81.60	85.20	89.20	93.20
	H (40)	1.94	2.04	2.13	2.23	2.33
	Heavy Motor Equipment Operator (40 H) Tree Climber (40 H) Mason (40 H)					
9	Y	\$4,301.28	\$4,489.20	\$4,718.88	\$4,927.68	\$5,157.36
	W	82.40	86.00	90.40	94.40	98.80
	H (40)	2.06	2.15	2.26	2.36	2.47
	Special Heavy Motor Equipment Operator (40 H) Tree Climber Surgeon (40 H) Patrolman (40 H) Firefighter (56 H)					
10	Y	\$4,551.84	\$4,781.52	\$4,990.32	\$5,220.00	\$5,449.68
	W	87.20	91.60	95.60	100.00	104.40
	H (40)	2.18	2.29	2.39	2.50	2.61
	Special Heavy Motor Equipment Operator (Grader) (40 H) Working Foreman Highway Laborer (40 H)					
11	Y	\$4,823.28	\$5,052.96	\$5,303.52	\$5,533.20	\$5,804.64
	W	92.40	96.80	101.60	106.00	111.20
	H (40)	2.31	2.42	2.54	2.65	2.78
	Motor Equipment Repairman (40 H) Police Sergeant (40 H) Fire Captain (56 H)					
12	Y	\$5,115.60	\$5,366.16	\$5,616.72	\$5,867.28	\$6,117.84
	W	98.00	102.80	107.60	112.40	117.20
13	Y	\$5,407.92	\$5,679.36	\$5,950.80	\$6,222.24	\$6,493.68
	W	103.60	108.80	114.00	119.20	124.40
	Deputy Fire Chief (56 H)					
14	Y	\$5,738.35	\$6,022.31	\$6,305.76	\$6,589.73	\$6,873.17
	W	109.93	115.37	120.80	126.24	131.67
	Highway Superintendent Water Superintendent					
15	Y	\$6,076.56	\$6,387.71	\$6,682.12	\$6,987.49	\$7,287.64
	W	116.62	122.37	128.01	133.86	139.61
	Police Chief Fire Chief					

Municipal Public Welfare Positions Eliminated from Wage
Schedule. *Personnel Board*

Finance Committee Recommendation: Adoption.

ART. 26—(To become effective April 1, 1963) To see if the Town will vote under Section 3 (h) Wage Schedule to delete the titles Patrolman and Fire Fighter in Grade 9 and add the titles Patrolman and Fire Fighter in Grade 10. *Personnel Board*

Finance Committee Recommendation: Adoption.

ART. 27—(To become effective April 1, 1963) To see if the Town will vote under Section 4 Fringe Benefits, sick leave-non-occupational: (c) to delete from line two five days and substitute three days and to add, after the word provided, the department head may, however, require afore-mentioned certificate for any period less than three days if he deems it to be in the interests of the department. *Personnel Board*

Finance Committee Recommendation: Adoption.

ART. 28—(To become effective April 1, 1963) To see if the Town will vote to establish the Building Inspector position as a full time position. *Personnel Board*

Finance Committee Recommendation:

Indefinite postponement — 1 dissent.

ART. 29—(To become effective April 1, 1963) To see if the Town will vote under Section 3 (h) Wage Schedule to add the title Building Inspector in Grade Eleven. *Personnel Board*

Finance Committee Recommendation:

Indefinite postponement — 1 dissent.

ART. 30—To see if the Town will vote to amend the Personnel By-Laws Article 3B Section 4, entitled Fringe Benefits to read: Vacation Time for Town Employees,

As of June 1st	6 mos. service — 5 days
As of June 1st	1 year's service — 10 days
As of June 1st	5 year's service — 15 days
As of June 1st	10 year's service — 20 days

Town Employees

Finance Committee Recommendation: Indefinite Postponement.

ART. 31—To see if the Town will vote to accept the following amendments to Section 3 Paragraph (h) of the Personnel By-Law:

Delete the title Clerical Aide in Grade 1 and add the title Clerical Aide Grade 2.

Delete the title Account Clerk in Grade 2 and add the title Account Clerk to Grade 4.

Delete the title Sr. Clerk Typist in Grade 3 and add the title Sr. Clerk Typist to Grade 4.

Delete the title Sr. Account Clerk in Grade 3 and add the title Sr. Account Clerk in Grade 5.

Delete the title Sr. Bookkeeper in Grade 4 and add the title Sr. Bookkeeper to Grade 5.

Delete the title Junior Building Custodian in Grade 6 and add the title Junior Building Custodian in Grade 8.

Delete the titles Motor Equipment Operator and Water System Maintenance Craftsman in Grade 7, and add the titles Motor Equipment Operator and Water System Maintenance Craftsman in Grade 9.

Delete the title Heavy Motor Equipment Operator in Grade 8 and add the title Heavy Motor Equipment Operator in Grade 10.

Delete the titles Special Heavy Motor Equipment Operator, and Tree Climber Surgeon in Grade 9 and add the titles Special Heavy Motor Equipment Operator, and Tree Climber Surgeon to Grade 10.

Delete the titles Special Heavy Motor Equipment Operator (Grader) and Working Foreman, Highway Laborer in Grade 10 and add the titles Special Heavy Motor Equipment Operator (Grader) and Working Foreman Highway Laborer in Grade 11.

Delete the titles Motor Equipment Repairmen, Fire Captain, Police Sergeant in Grade 11 and add the titles Motor Equipment Repairman, Fire Captain, Police Sergeant in Grade 12.

Delete the titles Highway Superintendent and Water Superintendent in Grade 14 and add the titles Highway Superintendent and Water Superintendent in Grade 15 .

Town Employees

Finance Committee Recommendation: Indefinite Postponement.

ART. 32—To see if the Town will vote to rescind the action taken on Article 24 at the 1962 Annual Town Meeting.

William B. Carter and Others

Finance Committee Recommendation: Adoption.

ART. 33—To see if the Town will vote to instruct the Selectmen to appoint a committee of 6 to serve without pay to study the various forms of Town Government, said Committee to present their findings at the Annual Town Meeting, and to raise and appropriate the sum of \$500.00 to cover the expense of carrying out this article.

William B. Carter and Others

Finance Committee Recommendation:

Adoption; raise and appropriate \$100.00.

ART. 34—To see if the Town will vote to rescind the action taken at the Town Meeting held March 3, 1962 on article 70 and further instruct the Selectmen to appoint a committee of 3, one from the Planning Board, one from the Selectmen and one who is a builder. This committee to revise the building laws to best fit the needs of Tewksbury. This committee to be further instructed to hold one or more Public Hearings before making the final drawing. The new set of Building Laws to be presented at the next Annual Town Meeting or sooner at a Special Town Meeting if one is called. And to see if the Town will raise and appropriate the sum of \$100.00 to cover expenses of this Article.

William B. Carter and Others

Finance Committee Recommendation: Indefinite Postponement.

ART. 35—FORMATION OF HOUSING AUTHORITY: To see if the Town will vote, under Massachusetts General Laws (Ter. Ed.), Chapter 121, Section 26K, as amended, to establish a Housing Authority and, in that connection, to make any and all determinations and declarations deemed necessary or desirable, and to take any action in relation thereto.

Fred Montague, Chairman

Committee on Housing for the Aged

Finance Committee Recommendation: Adoption.

ART. 36—To see if the Town will vote to raise and appropriate the sum of \$10,600.00 or any sum for the improvement of

Shawsheen Street and Chandler Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both for the purpose, or take any other action relative thereto and will vote to transfer the sum of \$31,800.00 from the E & D Account in anticipation of reimbursement from the State or County for the work, or take any other action relative thereto. *Road Commissioners*

Finance Committee Recommendation: Raise and appropriate \$10,600.00 and transfer \$31,800.00 from E&D.

ART. 37—To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the maintenance of Chapter 90 highways, said money to be used in conjunction with any money which may be allotted by the State or County or both for this purpose or take any other action relative thereto; and will vote to transfer the sum of \$3,000.00 from the E & D Account in anticipation of reimbursement from State and County for the work, or take any other action relative thereto. *Road Commissioners*

Finance Committee Recommendation: Raise and appropriate \$1,500.00 and transfer \$3,000.00 from E&D.

ART. 38—To see if the Town will vote to raise and appropriate the sum of \$14,000.00 for the maintenance of Chapter 81 highways, said money to be used in conjunction with any money which may allotted by the State for this purpose and will vote to transfer the sum of \$23,925 from the E & D. Account in anticipation of reimbursement from the State for the work, or take any other action relative thereto. *Road Commissioners*

Finance Committee Recommendation: Raise and appropriate \$14,000.00 and transfer \$23,925.00 from E&D.

ART. 39—To see if the Town will vote to continue the Highway Machinery Fund and to appropriate an additional sum including the unexpended balance of the 1962 Highway Machinery Account to be added to the amount already accredited to this fund for the Highway Machinery purposes, or take any other action relative thereto. *Road Commissioners*

**Finance Committee Recommendation:
Raise and appropriate \$4,348.57.**

ART. 40—To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purchase, repair and maintenance of Road Machinery equipment for 1963 or take any other action relative thereto.

Road Commissioners

Finance Committee Recommendation:

Transfer \$15,000.00 from Highway Machinery Fund.

ART. 41—To see if the Town will vote to transfer the sum of \$11,708.58 from the E & D Account to construct a storm drain and to resurface Patten Road from Whipple Road to Shawsheen Street. The sum of \$11,708.58 to be transferred from the proceeds received from the State under the provisions of Chapter 782 of the Acts of 1962.

Road Commissioners

Finance Committee Recommendation:

Transfer \$11,708.58 from E&D.

ART. 42—To see if the Town will vote to raise and appropriate the sum of \$5,500.00 to install a storm drain on North Street from Marion Drive to the culvert on Louis Road or take any other action thereto.

Road Commissioners

Finance Committee Recommendation: Indefinite Postponement.

ART. 43—To see if the Town will vote to raise and appropriate the sum of \$4,600.00 to install drainage pipes and catch basins from 1352 Whipple Road to 1310 Whipple Road and a trunk line through private property or take any other action relative thereto.

Road Commissioners

Finance Committee Recommendation: Indefinite Postponement.

ART. 44—To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto.

Board of Water Commissioners

Finance Committee Recommendation:

Raise and appropriate \$500.00.

ART. 45—To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the relocation of water pipes in Shawsheen

Street or in Chandler Street, and to authorize the Water Department to do such work and expend such money.

Board of Water Commissioners

Finance Committee Recommendation: Raise and appropriate \$2,000.00 to be used for materials.

ART. 46—To see if the Town will vote to raise and appropriate the sum of \$75,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

Board of Water Commissioners

**Finance Committee Recommendation:
Raise and appropriate \$75,000.00.**

ART. 47—To see if the Town will vote to expend the sum of \$6,600.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Cayuga Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Alton Properties, Inc.

**Finance Committee Recommendation:
Adoption, subject to approval of Planning Board.**

ART. 48—To see if the Town will vote to expend the sum of \$15,600.00 from the Installation Account for the purpose of installing approximately 2600 feet of water pipe in Catamount Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Alton Properties, Inc.

**Finance Committee Recommendation:
Adoption, subject to approval of Planning Board.**

ART. 49—To see if the Town will vote to expend the sum of \$7,140.00 from the Installation Account, for the purpose of

installing approximately 1680 feet of water pipe in Kearsage Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Quality Home Builders, Inc.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 50—To see if the Town will vote to expend the sum of \$2,125.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Madison Avenue, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Quality Home Builders, Inc.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 51—To see if the Town will vote to expend the sum of \$5,440.00 from the Installation Account, for the purpose of installing approximately 1280 feet of water pipe in Westland Drive, provided that cost of said installation has been first deposited with Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Alton Properties, Inc.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ARTICLE 52—To see if the Town will vote to expend the sum of \$4,800.00 from the Installation Account, for the purpose of installing approximately 800 feet of water pipe in Pawnee Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Alton Properties, Inc.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 53—To see if the Town will vote to expend the sum of \$10,050.00 from the Installation Account, for the purpose of installing approximately 1675 feet of water pipe in Pennacook Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Alton Properties, Inc.*

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 54—To see if the Town will vote to expend the sum of \$14,400.00 from the Installation Account, for the purpose of installing approximately 2400 feet of water pipe in Kendall Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Alton Properties, Inc.*

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 55—To see if the Town will vote to expend the sum of \$4,980.00 from the Installation Account, for the purpose of installing approximately 830 feet of water pipe in an easement between Catamount Road and Kendall Street, provided that cost of said installation has been first deposited with Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Alton Properties, Inc.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 56—To see if the Town will vote to expend the sum of \$1,785.00 from the Installation Account, for the purpose of installing approximately 420 feet of water pipe in Towanda Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Leo R. Hunt*

Finance Committee Recommendation: Indefinite Postponement.

ART. 57—To see if the Town will vote to expend the sum of \$1,785.00 from the Installation Account, for the purpose of installing approximately 420 feet of water pipe in Dianne Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Leo R. Hunt

Finance Committee Recommendation: Indefinite Postponement.

ART. 58—To see if the Town will vote to expend the sum of \$3,506.25 from the Installation Account, for the purpose of installing approximately 825 feet of water pipe in Shaw Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Leo R. Hunt

Finance Committee Recommendation: Indefinite Postponement.

ART. 59—To see if the Town will vote to expend the sum of \$4,675.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Rocky Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such, money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 60—To see if the Town will vote to expend the sum of \$1,062.50 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Davis Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 61 To see if the Town will vote to expend the sum of \$1,062.50 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Virginia Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 62 To see if the Town will vote to expend the sum of \$5,100.00 from the Installation Account, for the purpose of installing approximately 1200 feet of water pipe in South Elizabeth Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Miles F. Record*

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 63 To see if the Town will vote to expend the sum of \$1,062.50 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in David Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Thomas P. Sawyer*

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 64 To see if the Town will vote to expend the sum of \$1,500.00 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Douglas Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Thomas P. Sawyer*

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 65—To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00 or any other sum for the purpose of installing a public water main in Floyd Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioner for Joseph B. Polewarezyk

Finance Committee Recommendation: Indefinite Postponement.

ART. 65A—To see if the Town will vote to expend the sum of \$12,250.00 from the Installation Account, for the purpose of installing approximately 3500 feet of water pipe in Henry J Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Quality Home Builders, Inc.

Finance Committee Recommendation:

Adoption, subject to approval of Planning Board.

ART. 66—To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Fifteen Thousand Five Hundred Dollars (\$15,500) for the purchase of a Hi Ranger, Model #STD52PHI, for the use of the Tree Department and Fire Department, or take any other action relative thereto.

Walter R. Doucette, Tree Warden

William A. Chandler, Fire Chief

Finance Committee Recommendation: Indefinite Postponement.

ART. 67—To see if the town will vote to have a full time Building Inspector at a salary of \$6,000 per annum and mileage expenses, or take any other action relative thereto.

William B. Bullen, Building Inspector

Finance Committee Recommendation:

Indefinite postponement — 1 dissent.

ART. 68—To see if the Town will vote to raise Building Permit Fees from the present \$3.00 minimum and \$1.00 per thousand

valuation, with a \$100.00 maximum charge, to a \$3.00 minimum and \$1.50 per thousand valuation, with a \$150.00 maximum charge. *William B. Bullen, Building Inspector*

Finance Committee Recommendation: Adoption.

ART. 69—To see if the voters of Tewksbury will name the New Junior High School "The Tewksbury Junior High School."

Junior High School Building Committee - David J. Beattie

Finance Committee Recommendation: Adoption.

ART. 70—To see if the Town will vote to amend the Town Bylaws by inserting the following section to be known as Article 4, Section 7 of the Town Bylaws:

There is established in the Town a Council for the Ageing. The Council shall consist of: The Chairman of the Board of Health, the Chairman of the Recreation Commission, the Chairman of the Board of Public Welfare, the Chairman of the School Committee, or their representatives, and five members appointed by the Board of Selectmen. The Selectmen, from time to time, shall designate the Chairman of the Council from one of the above members.

Sydney March and Others

Finance Committee Recommendation: Adoption.

ART. 71—To see if the Town will vote to raise and appropriate a sum of money for the purchase and installation of an auxiliary electric generator for the Police Station, or take any other action relative thereto. *Chief of Police John F. Sullivan and Others*

Finance Committee Recommendation:

Raise and appropriate \$1,000.00.

ART. 72—To see if the Town will vote to set aside the Dr. Gray Lot, of approximately three-quarters of an acre, located between the Parsonage and Town Hall Avenue, facing Common Street, as the future site of a new Public Library.

Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

ART. 73—To see if the Town will vote to raise and appropriate or transfer \$75,000.00 from the Stabilization Fund and raise and appropriate \$50,000.00 in addition, both amounts totalling \$125,000.00, transferring all to an account for the erection of a Public Library, including professional services, preparing drawings, equipment specifications and bids on the Town Land formerly known as the Dr. Gray Lot, located between the Parsonage and Town Hall Avenue, facing Common Street or take any other action relative thereto.

Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

ART. 74—To see if the Town will vote to raise and appropriate \$62,500.00 or transfer from the Stabilization Fund with any matching funds that may be allotted by the Federal Government, for the erection of a Public Library on the Dr. Gray Lot, said amounts to be placed in a Public Library Building Account.

Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

ART. 75—To see if the Town will vote to authorize the Trustees of the Public Library to act as a Building Committee, for the erection of the Public Library, or take any other action relative thereto.

Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

ART. 76—To see if the Town will vote to authorize and empower a Municipal Building Committee composed of seven members, two to be appointed by the Selectmen, two to be appointed by the Planning Board, two to be appointed by the Finance Committee and one to be appointed by the Moderator, to survey and determine the needs of the Town relative to the planning and construction of building projects; said Committee to be empowered to expend money to prepare detailed plans and specifications for construction to be submitted for the approval of the Town, and upon approval of the Town to supervise the construction of future building projects; said committee to be appointed no later than two weeks from date of acceptance of this article.

Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption.

ART. 77—To see if the Town will vote to authorize the Municipal Building Committee to proceed with plans and specifications for a Central Fire Station and Library or a combination building to serve both functions, and to transfer from the Stabilization Fund the sum of \$125,000.00 provided that matching equivalent funds are provided by a State, Federal or other agency to defray the expenses of such construction. Said building or buildings to be located on Town owned land adjacent to the present Town Hall on Town Hall Avenue.

Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption; transfer \$125,000.00 from Stabilization Fund.

ART. 78—To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$100,000.00 for the purpose of constructing and equipping a Central Fire Station and to include all fees and the proposed location to be on Town Hall Avenue on land owned by the Town or take any other action relative thereto.

Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption; transfer \$100,000.00 from Stabilization Fund.

ART. 79—To see if the Town will vote to amend the By-Law under Article IV, Section 3 by striking out the words "December 15th" and substituting the words "November 15th."

Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption.

ART. 80—To see if the Town will vote to authorize a Sign Bylaw Committee of three members appointed by the Moderator to make a study and survey, for the purpose of recommending a Sign Bylaw, at a Special or next Annual Town Meeting, or to take any other action in relation thereto.

Gerald J. McDermott and Others

Finance Committee Recommendation: Adoption.

ART. 81—To see if the Town will vote to raise and appropriate or to transfer from available funds a sum of money for the purpose

of installing seven twelve (12) foot sections of bleachers at the Tewksbury Stadium on the visitors' side of the football playing field, or take any other action in relation thereto.

Albert W. Cronin and Others

Finance Committee Recommendation: Indefinite Postponement.

ART. 82—To see if the Town will vote to accept Public Law 560, 83rd Congress, as amended, and that the Planning Board be authorized to enter into negotiations with the Administrator of Housing and Home Finance Agency to apply for federal funds not to exceed \$118,000.00 and that the Planning Board be authorized to expend the same for surveys, plans, specifications, contract documents, borings, estimates of cost, etc. of a sewerage system for Phases I, II and III as set forth in Report on Proposed Sewerage System, Tewksbury, Massachusetts, dated June, 1961, prepared by Whitman & Howard, Inc., engineers, in all its various aspects with the understanding that the Town will reimburse the Federal Government for that part of the cost of the surveys, plans, specifications, contract documents, borings, estimates of cost, etc. allocated to a particular sewer project if, and when, the particular sewer project is subsequently voted by the Town, said engineering work to be by an engineer approved by the Administrator, and that the Town authorize the Treasurer, with the approval of the Selectmen, to borrow from the United States Government under the terms of Public Law 560, as amended, for the purposes of this article for the Town of Tewksbury, or take any action relating thereto.

The Planning Board

Finance Committee Recommendation: Adoption.

ART. 83—To see if the Town will vote to amend the Zoning By-Laws to change from General Residence and Farming to Heavy Industry a parcel of land bounded and described as follows: Bounded on the North by Village Street; on the East by Clark Road; on the South by land owned by Michael Rindo and the present industrial zone; on the West by the Lowell-Tewksbury Line, containing about 7½ acres, more or less, being shown on a plan of land in Tewksbury, Lowell, Mass., compiled October 1962, by Dana F. Perkins & Sons, Inc., Civil Engineer & Surveyors, Lowell, Mass.

The Planning Board

Finance Committee Recommendation: Refer to Planning Board.

ART. 84—To see if the Town will vote to amend the Zoning By-Laws to change from General Residence and Farming to Heavy Industry a parcel of land containing 59 acres more or less and bounded and described as follows: beginning at the Southwesterly corner of the premises on the Easterly Side of Clark Road running Northerly and Northeasterly by said Clark Road 1045 feet, more or less, to Dugway Brook; thence running Easterly, Northerly, Northeasterly, Southerly and Easterly by said brook 2548.5 feet, more or less, to Johnson Brook; thence running Southerly by said Johnson Brook about 1510 feet to a point at land of owner unkown; thence Westerly by land of owner unkown 444.50 feet; thence Northwesterly still by land of owner unkown, 138.50 feet to a point; thence South Easterly still by land of owner unkown 480 feet, more or less, to a point and at other land of Andover Sand and Gravel, Inc.; thence Southwesterly by said last mentioned land 1572 feet, more or less to Clark Road at the point of beginning. Containing 59 acres, more or less.

The Planning Board

Finance Committee Recommendation: Refer to Planning Board.

ART. 85—To see if the Town will vote to amend the Zoning By-Laws to change from Heavy Industry back to Residential and Farming a parcel of land bounded and described as follows: bounded on the North by the New England Power Engineering and Service Corp., and the present residential zone; on the East by a line which is 100 feet West of Route 93; on the South by the Shawsheen River, land now or formerly owned by Thomas Sawyer and Capehart Colony; on the West by Shawsheen Street, containing about 182 acres, more or less. Being shown on a Zoning Plan in Tewksbury, Mass., prepared July 17, 1962 by Dana F. Perkins & Sons, Inc., Civil Engineers and Surveyors, Reading, Mass.

The Planning Board

Finance Committee Recommendation: Refer to Planning Board.

ART. 86—To see if the Town will vote to raise and appropriate a sum of money to be spent in conjunction with the Massachusetts Department of Public Works to develop the intersection, and install automatic traffic lights at the intersection of South Street and Route 38, or take any other action relative thereto.

Chief of Police

Finance Committee Recommendation: Indefinite Postponement.

ART. 87—To see if the Town will vote to accept Section 108F of Chapter 41 of the General Laws of Massachusetts as enacted by Chapter 520 of the Acts of 1962 which reads: Section 108F. Notwithstanding the provisions of any general or special law to the contrary, the minimum annual compensation of each firefighter, permanently employed, in the fire department of any city or town which accepts the provisions of this section, except a firefighter who, by virtue of section twenty D of chapter thirty-one is not regarded as holding employment, shall be not less than the following.

For the first year of service five thousand five hundred dollars.

For the second year of service six thousand dollars.

For the third and each succeeding year of service six thousand three hundred dollars.

Submitted by Permanent Firefighters Association

Finance Committee Recommendation: Indefinite Postponement.

ART. 88—To see if the Town will vote to raise and appropriate the sum of \$1,600.00 for the purpose of cooperating with the City of Lowell and adjoining towns in supporting mental health facilities and for providing necessary services, said sum to be expended under the direction of the Board of Health.

William B. Carter

Finance Committee Recommendation:

Raise and appropriate \$1,600.00.

ART. 89—To see if the Town will vote to raise and appropriate the sum of \$976.31 to indemnify Cyril A. Gordon from a legal liability incurred as the result of a collision between a police cruiser and a vehicle operated by Jerome L. Maltz, 37 Bartlett Road, Randolph, Mass. at the intersection of Whipple Road and Andover Road, or take any other relative action.

Board of Selectmen

Finance Committee Recommendation:

Raise and appropriate \$976.31.

ART. 90.—To see if the Town will raise and appropriate \$5,080.00 to install drainage on Marie Street.

Board of Selectmen

Finance Committee Recommendation: Adoption with no monies.

And you are directed to serve this warrant by posting attested copies thereof upon the Town Hall and each of the Post Offices of Precinct One; Shawsheen School of Precinct Two; North Street School of Precinct Three; also leaving at least 500 copies at the Town Hall, Post Offices, and in each Precinct in said Town of Tewksbury, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 22nd day of January, in the year of our Lord, one thousand nine hundred and sixty-three.

VICTOR N. CLUFF, Chairman
GEORGE A. O'CONNELL
JOSEPH J. WHELAN
WILLIAM B. CARTER
DAVID J. BEATTIE
Selectmen of Tewksbury

A true copy, Attest:

.....
Constable of Tewksbury

JURY LIST — 1962-1963

Following is the jury list for 1962-1963:

Abate, Joseph P., 36 Grasshopper Lane	Raytheon
Abbott, Virginia D., 39 School St.	Housewife
Adams, Ralph M., 46 Vernon St.	Mechanic
Aldrich, Nathan W., 533 North St.	Salesman
Anderson, C. Daniel, 1596 Andover St.	Manager
Anderson, David B., 249 Astle St.	New Eng. Tel. & Tel.
Anderson, Ruth R., 78 Whipple Rd.	Housewife
Andre, Richard, 11 Miles Rd.	R.R.
Aubut, Joseph, 836 Whipple Rd.	Manager
Bachmann, Alfred R., 584 Trull Road	Supt.
Bachman, Anna M., 584 Trull Road	Housewife
Bailey, William I., 1563 Andover St.	Maintenance Man
Banks, Jonas, 56 Fiske St.	Retired
Barker, Cyril L., 219 River Road	Retired
Barker, John C., 1144 Livingston St.	Rel. Repairman
Battles, C. Abbott, 960 North St.	Farmer
Batton, Robert B., 2 Hinckley Rd.	Gen. Elec.
Bauer, Charles, 1329 Whipple Rd.	Accountant
Beaver, David V., 61 Vale St.	Tech.
Belton, John J., 2551 Main St.	Electrician
Bennett, William H., 493 Andover St.	Retired
Bergin, Elmer, 2 Charme Road	Mail Clerk
Bernard, Gilbert, 1120 Main St.	Florist
Bernier, Emile J., 518 Chandler St.	Supervisor
Berube, Donald E., 54 Lee St.	Repairman
Bianchini, Dorothy, 936 East St.	Housewife
Bradbury, Constance, 58 Anthony Road	Asst. Cred. Mgr.
Briggs, Robert C., 30 East St.	Fireman

Brown, Mary E., 1280 Main St. Housewife
 Burgess, Dorothy W., 16 Birch St. Housewife
 Byam, George A., 43 Fiske St. Manager
 Carbonneau, Florence, 19 Dirlam Circle Housewife
 Carlson, Marion, 119 Helvetia St. Housekeeper
 Carville, Stephanie, 17 Cleghorn Lane Housewife
 Chandler, James P., 1258 Whipple Rd. N. E. Power
 Chandler, Roberta, 836 Main St. Housewife
 Chapman, Beatrice, 360 Astle St. Housewife
 Coffrin, William, 4 Claire St. New Eng. T. & T.
 Collins, George R., 35 Summer St. Custodian
 Collins, Gladys, 35 Summer St. Housewife
 Collins, Ruth N., 242 Foster Rd. Housewife
 Collins, Thomas, 242 Foster Rd. Compositor
 Condrey, Maurice D., 8 Whipple Rd. Manager
 Conlon, Thomas E., 35 Grasshopper Lane Mailman
 Connolly, John Sr., 128 Elm St. Sales Represent.
 Cook, Dean E., 143 Foster Rd. Welder
 Copeland, Albert, 27 Marie St. Sheet Metal Mgr.
 Coombes, Irene, 22 Dewey St. Housewife
 Crabtree, Henry, 6 Hinckley Rd. Inspector
 Crowe, Thomas M., 3 Patriot Rd. Stock Clerk
 Cummings, Francis, 279 Chandler St. Firefighter
 Daley, Albert J., 5 So. Oliver St. Installer
 Daniels, Everett P., 1186 Main St. Fireman
 Darby, Maude E., 675 North St. Housewife
 Davis, Jessie A., 5 School St. Housewife
 Davis, Merrill, 15 Knollwood Rd., Napper
 Davis, Ward R., 75 Cherry Rd. Trainman
 Davis, Warren A., 15 North St. Foreman
 Desharnais, Roland 103 South St. Meat Cutter

Dewing, Loella, 21 James St.	Housewife
Dorsch, Frederick H., 572 Woburn St.	Carpenter
Doucette, Charles A. Sr., 60 Wittemore St.	Boilermaker
Doucette, Walter R., 810 East St.	Tree Warden
Dow, Barbara E., 6 Arnold Rd.	Housewife
Dugau, Fred A., 77 Chandler St.	Farmer
Earle, Alvan, 6 Virginia Rd.	Plt. Sry. Clk.
Eaton, Helen, 105 French St.	Housewife
Ebinger, Adolph W., 4 Amos St.	Foreman
Edwards, Edwina, 36 Brown St.	Housewife
Farley, James S., 1426 Main St.	Custodian
Fava, Leo J., 10 Kent St.	Clerk
Ferraguto, George, 8 Kent St.	Engineer
Fitzpatrick, 414 Andover St.	Lab. Tech.
Flucker, Robert, 204 Pleasant St.	Florist
Flynn, Charles, 20 Chester Circle	Telephone Linesman
Fosse, Arthur, 1310 South St.	Surveyor
French, Edna C., 139 Fiske St.	Housewife
French, Marion C., 507 Whipple Rd.	Housewife
Gale, Richmond T., 17 Helvetia St.	Florist
Garlick, Beatrice, 86 Lee St.	Housewife
Gay, Robert E., 110 North St.	Retired
Gleason, John F., 1764 Main St.	Broker
Gliesman, Charles, 5 Avon St.	Postoffice
Goodell, J. Butler, 107 Fiske St.	Retired
Gourley, Ida M., 665 East St.	Clerk
Grabau, Frederick W., 32 Hill St.	Accountant
Gray, Charles E., 1502 Main St.	Foreman
Gray, George R., 1348 Main St.	Foreman
Gray, Guy B., 982 Andover St.	Retired
Guyer, Elsie A., 723 Trull Road	Teacher

Hague, Edna L., 86 French St.	Housewife
Holloran, Paul, 5 Davis Rd.	Salesman
Harcourt, Bernard, 1302 South St.	Teacher
Hill, Thomas W., Jr., 50 Hill St.	Shipper
Hoell, Edmund E., 16 Boisvert Rd.	Elec. Tech.
Holmes, Kenneth W., 2 Nelson Ave.	Ins. Agent
Howes, Elsie, 23 Pinedale Ave.	Housewife
Kelley, Joseph, 61 Astle St.	Retired
Kennedy, Gertrude L., 261 Foster Rd.	Housewife
King, Cecil, 5 Park Ave.	Supervisor
LaBonte, Jesse L., 219 Main St.	Merchant
Lanner, Roy G., 56 River Rd.	Merchant
LeRocque, Roy, 17 Marie St.	New Eng. T&T
Lisay, Amelia J., 173 Martin Rd.	Bookkeeper
McAnneny, John, 343 Foster Rd.	Lineman
McCarthy, Jeannette, 14 Hinckley Rd.	Housewife
McCausland, Elizabeth, 150 North St.	Housewife
McClellan, James F. Jr., 5 Independence Ave.	R.R.
McCoy, Rose, 623 Main St.	Housewife
McCusker, Francis W., 22 Whited Ave.	Janitor
McDermott, Ruth A., 89 Summer St.	Tel. Oper.
McDonald, Robert, 67 Foster Rd.	Custodian
McGowan, William H., 69 Pleasant St.....	Supervisor
McLaughlin, Eugene J., 25 Euclid Rd.	Clerk
McPhail, Doris S., 647 Chandler St.	Housewife
McPhee, Jean, 59 School St.	Nurse
Maglio, Silvio, 7 Darby St.	Designer
Mahoney, William, 10 Crawford Drive	Clerk
Mannion, Regis, 2518 Main St.	Electrician
Massa, Joseph, 6 Benson Rd.	Clerk
Matley, Frank S., 6 Edward St.	Farmer

Miller, Benjamin, 364 Shawsheen St.	G.E.
Mills, Harold, 4 Appletree Rd.	Rubber Worker
Mills, Helen H., 4 Appletree Rd.	Trimmer
Morris, James, 54 Dewey St.	Fireman
Mulno, Herbert C., Sr., 22 Astle St.	Poultryman
Neudel, Sidney, 1280 South St.	Technician
Nugent, Joseph, 7 California Rd.	Draftsman
Obdens, Mary S., 24 Jefferson Rd.	Housewife
O'Connor, Daniel G., 1314 Shawsheen St.	School Principal
Oldmixon, Howard K., 180 North St.	Bus Oper.
O'Rourke, Terrance, 20 Farmer Ave.	Operator
Osterman, Algot L., 67 Dewey St.	Manager
Osterman, Edwin, No. Billerica Rd.	Retired
Pace, Carl, 14 Pace Rd.	Shipyard
Patten, Lillian E., 98 North St.	Housewife
Patterson, Ralph, 28 Warren Road	Salesman
Pike, Maxwell, 12 Armistice Rd.	Retired
Pitman, Mary, 51 Florence Ave.	Nurse
Pope, Donald A., 10 Lucille Drive	Banking
Powell, Doris, 29 Common St.	Housewife
Powers, Karl J., 70 Lake St.	Draftsman
Prescott, Donald E., 1372 Main St.	Construction
Qua, Robert P., 83 Hood Rd.	Bank Treasurer
Quimby, Rose M., 30 Marie St.	Housewife
Reed, Charles, 22 Charlotte Rd.	Freight Handler
Ronan, Norman, 126 North St.	R. E. Broker
Russo, John, 17 Florence Ave.	Welder
Ryan, Francis, 1291 South St.	Postal Clerk
Scarlett, William A., 1018 Livingston St.	Mechanic
Schimmelbusch, Mildred C., 128 Kendall Rd.	Housewife
Schimmelbusch, Wilbur, 128 Kendall Rd.	Carpenter

Scott, Nathan, 219 Chandler St. Retired
 Sheedy, William C., 4 Coburn Ave. Mailman
 Sheehan, James D., 429 Chandler St. Builder
 Sheehan, Warren, 21 Oliver St. Investigator
 Sholl, Warren L., 886 Chandler St. Lab. Tech.
 Sloan, Ola H., 54 James St. Housewife
 Smith, Diane, 60 Lake St. Housewife
 Smith, John, 663 Chandler St. Machinist
 Smith, Raymond, 2 Crest Road Sales Mgr.
 Snook, Marion, 12 Oak St. Housewife
 Snyder, David, 57 Coolidge St. Mechanic
 Stevenson, George, 24 Franklin St. Laborer
 Stewart, John D., 81 Summer St. Insurance
 Strem, Walter F., 17 Warren Rd. Machinist
 Sullivan, Chester, 629 North St. Carpenter
 Sullivan, James, 387 Chandler St. Government Clk.
 Sullivan, James, 846 Main St. Ins. Broker
 Sullivan, John V., 81 Pike St. Gen. Contr.
 Sutton, Robert, 1 Water St. Ironworker
 Sweeney, Mildred I., 12 Appletree Rd. Housewife
 Szurley, John S., 4 Guile Ave. Gen. Elec.
 Thing, Leroy, 209 Marston St. Fireman
 Thistle, Gordon L., 7 Armstice Rd Serviceman
 Thomas, Regina, 1 Oak St. Housewife
 Tibbetts, Marguerite, 1 Campbell Circle Housewife
 Toothaker, James E., 115 Brown St. Librarian
 Ward, George A., 54 Maple St. Poultryman
 Wells, Beatrice, 260 Whipple Rd. Housewife
 Wheatley, Dorothy M., 4 Dirlam Circle Housewife
 White, John Jr., 43 Mystic Ave. Carpenter
 Whitney, Donald E., 14 Easement Rd. Gas Attendent

Whitman, John J., 192 Foster Rd.	Pressman
Whittemore, Charles R., 111 Pond St.	Dist. Asst.
Willis, Evelyn, 90 Ballard St.	Housewife
Wing, Raymond, 15 Patroit Rd.	Roofer
Wilson, Walter C. Jr., 1270 Andover St.	Executive
Vinecour, Bertha, 381 Chandler St.	Housewife
Zontanos, Peter, 2516 Main St.	Merchant

Town of Tewksbury

TOWN OFFICERS — 1962

(Date indicates expiration of term)

Assessors	Austin F. French (1965) Chrmn. Ethel M. Phillips (1964) Edward J. Sullivan (1963)
Auditor	Thomas J. Berube (1964)
Board of Health	Victor N. Cluff (1963) Chrmn. Kevin C. Sullivan (1965) Joseph J. Whelan (1964)
Board of Public Welfare	George A. O'Connell (1964) Chrmn. William B. Carter (1965) Victor N. Cluff (1963) Kevin C. Sullivan (1965) Joseph J. Whelan (1964)
Board of Selectmen	Victor N. Cluff (1963) Chrmn. David J. Beattie (1965) William B. Carter (1965) George A. O'Connell (1964) Joseph J. Whelan (1964)
Moderator	Alan M. Qua (1963)
Park Commissioners	Francis P. Sherlock (1963) Chrmn. Leslie Collins (1965) Eugene L. Roux (1964)
Planning Board	Chester C. Sullivan (1966) Chrmn. Robert W. Barron (1965) Resigned Edward H. Bowley, Jr. (1963) John J. Cooney (1963) George C. Greene (1964) Thomas P. Sawyer (1967)
Road Commissioners	George R. Gray (1965) Chrmn. William D. Gath (1964) Thomas F. Sullivan (1963)
School Committee	James E. Kelley (1963) Chrmn. Robert L. Bernier (1965) Leo D. Chibas (1964) Loella F. Dewing (1964) Warren J. Sheehan (1965)

Town Clerk	John E. Hedstrom (1963)
Town Collector	William J. O'Neill (1963)
Treasurer	William J. O'Neill (1963)
Tree Warden	Walter R. Doucette (1963)
Trustees Public Library	Harold H. Sloan (1964) Chrmn. Dorothy Fitzgerald (1963) Marian E. French (1965) Harold J. Patten (1963) Harry Priestly (1965) Ruth W. Smith (1964)
Trustees Trust Funds	Edwin W. Osterman (1964) Chrmn. Roy G. Lanner (1963) Frederick M. Carter (1965)
Water Commissioners	John J. Cooney (1964) Chrmn. Charles A. Carter (1965) Eben A. Prescott (1963)

APPOINTIVE OFFICERS

Animal Inspector	Richard Cluff
Appraisers	Board of Selectmen
Attendance Officer	Walter J. Jop
Board of Appeals	Eugene T. McLaughlin (1964) Chrmn. John L. Burns (1963) Arthur N. Chaff (1965) - Associates - George C. Green Thomas Hodgson Donald Nickerson Paul Wastchak
Board of Registrars	William H. Bennett (1964) Chrmn. Joseph A. Killeen (1963) Rose J. McCoy (1965) John E. Hedstrom, Clerk
Building Inspector	William Bullen
Civil Defense Director	Warren Ray
Constables	Philip D. Bradanick Walter J. Jop John F. Sullivan

Director of Public Assistance	John J. Kelley, A.C.S.W.
Dog Officer	Leslie Collins
Fence Viewers	Thomas P. Sawyer, Chrmn. George R. Collins
Finance Committee	At Large Francis X. Corliss (1964) Chrmn. David D. Merrill (1965) Thomas L. Johnson, Jr. (1963)
	Prec. 1 Anstein Myhr (1965) Karl Heidenrich (1963)
	Prec. 2 Ralph Josselyn (1965) Donald A. Pope (1964)
	Prec. 3 William J. Houlihan (1964) Lenox S. Karner, Jr. (1963)
Fire Chief and Forest Fire Warden	William A. Chandler
Health Agent	Jose M. Ruisanchez, M. D.
Highway Superintendent	Richard J. O'Neill
Industrial Commission	John J. Nolan (1964) Chrmn. John J. Belton (1965) John F. Gleason (1964) Albert D. Hinckley (1963) Walter J. Pupkis (1963)
Librarian	Marion Carlson
Milk Inspector and Sanitarian	Robert Rimbach
Moth Suppression Agent	Walter R. Doucette
Personnel Board	Warren R. Carey (1963) Chrmn. John Cunningham (1963) Roger LeBlanc (1963) George A. McDermott (1963) Leon H. Pillsbury (1964)
Plumbing and Sanitary Inspector	John F. McCormack
Police Chief	John F. Sullivan
Sealer of Weights and Measures	Frank J. Sullivan, Jr.
Slaughtering Inspector	Asahel H. Jewell — Resigned Charles A. Doucette

Superintendent of Schools	Dr. Everett G. Thistle
Town Counsel	Attorney Warren W. Allgrove
Town Hall Custodian	George R. Collins
Veterans' Agent	John K. Eaton
Veterans' Burial - Indigent	Walter Deputat, Tewksbury Funeral Home — H. L. Farmer & Son
Water Superintendent	Charles F. Kent
Weighers	Coleman A. McFarlane Henry Roy
Wire Inspector	J. Patrick Canavan

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WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:

Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Tewksbury Memorial High School in said Tewksbury on Saturday, March 3, 1962 at 10:00 o'clock A.M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assemble subsequently and meet in town meeting at the

polling places in said Town of Tewksbury, on Saturday, March 10, 1962 at 10:00 A.M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A.M. and to be closed at 8:00 P.M.

Tewksbury Memorial High School

March 3, 1962

At 10:00 A. M. the Annual Town Meeting was called to order by Moderator Alan M. Qua. Although called to order at 10:19 and 10:38, a quorum was lacking and stood adjourned until 10:52 A.M. when the Annual Meeting convened with 341 present. (Quorum 333). Reverend Robert W. Hannum of the South Tewksbury Methodist Church pronounced invocation, and a minute of silence was observed in memory of George J. McCoy, Mark W. Roper, Rex O. Read, and John J. Gray, former Town officials now deceased. Tellers were sworn by the Moderator for the duration of the meeting. 553 voters attended.

VOTED: To suspend reading of the Articles by the Moderator.

VOTED: To act on Articles in sequence as printed in Warrant.

ART. 1 — To choose all necessary Town Officers, to choose by ballot, two Selectmen for three years, two members Board of Public Welfare for three years, one member Board of Health for three years, one Assessor for three years, one Moderator for one year, one Park Commissioner for three years, one Planning Board member for five years, one Planning Board member for two years, one Road Commissioner for three years, two members School Committee for three years, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, one Water Commissioner for three years. All on the same ballot.

VOTED: To adopt.

ART. 2 — To hear and act upon the reports of the various town officers.

VOTED: To accept reports.

ART. 3 — To fix the salaries of the various elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule for Elected Officials)

Salary Schedule for Elected Officials (Article III)

Assessors (2)	\$2,200.00 ea.
Assessor - Clerk	4,010.00
Auditor	3,120.00
Board of Health (2)	250.00 ea.
Chairman, Board of Health	300.00
Board of Welfare (5)	300.00 ea.
Board of Selectmen (4)	350.00 ea.
Chairman Board of Selectmen	400.00
Collector	4,680.00
Moderator	100.00
Road Commissioners (2)	100.00 ea.
Chairman, Road Commissioners	200.00
Town Clerk	3,800.00
Tree Warden	5,510.00
Treasurer	2,400.00
Water Commissioners (2)	100.00 ea.
Chairman, Water Commissioners	200.00

VOTED: To adopt Salary Schedule as recommended by Finance Committee with the exception of Item 3 - Auditor.

VOTED: To fix the sum of \$3,120.00 as Salary for Item 3 - Auditor.

ART. 4—To see what sums of money the town will vote to raise and appropriate, or transfer from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

Raise and Appropriate

MODERATOR:

Salary	\$ 100.00
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FINANCE COMMITTEE:

Expense	400.00
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SELECTMEN:

Salaries and Wages	5,010.00
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Expense	3,210.00
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AUDITOR:

Salaries and Wages	4,200.00
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Expense	160.00
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TREASURER:

Salaries and Wages	5,090.00
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Expense	1,350.00
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COLLECTOR:

Salaries and Wages	12,130.00
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Expense	2,813.54
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ASSESSORS:	
Salaries and Wages	8,710.00
Expense	1,250.00
TOWN CLERK:	
Salary and Wages	5,212.40
Expense	900.00
Capital Outlay	387.00
ELECTIONS AND REGISTRATIONS:	
Registrars — Salaries	2,750.00
Registrars — Expense	150.00
Election Officers	3,400.00
Registrars, Capital Outlay	60.00
PLANNING BOARD:	
Salaries and Wages	600.00
Expenses	1,500.00
Out of State Travel	100.00
TOWN HALL:	
Salaries and Wages	4,120.00
Expense	6,850.00
Capital Outlay	400.00
PERSONNEL BOARD:	
Salary and Wages	300.00
Expense	430.00
POLICE DEPARTMENT:	
Salaries and Wages	96,160.00
Expense	10,280.00
Capital Outlay	5,600.00
Out of State Travel	100.00
FIRE DEPARTMENT:	
Salary and Wages	108,425.00
Expense	8,800.00
Capital Outlay	4,280.00
BUILDING INSPECTOR:	
Salary and Wages	750.00
	1,000.00 Insp.
Expenses	250.00
Mileage	200.00
BOARD OF APPEALS:	
Salary and Wages	350.00
Expense	700.00
WIRE INSPECTOR:	
Salary and Wages	800.00
Expense	50.00
SEALER OF WEIGHTS AND MEASURES:	
Salary and Wages	300.00
Expense	50.00

MOTH CONTROL:	
Salary and Wages	2,969.00
DUTCH ELM CONTROL:	
Salary and Wages	3,280.00
Capital Outlay	200.00
TREE DEPARTMENT:	
Salary and Wages	4,271.80
Expense	2,341.60
Capital Outlay	600.00
DOG OFFICER:	
Salary and Wages	600.00
Expense	700.00
CIVIL DEFENSE:	
Salary and Wages	350.00
Expense	300.00
Capital Outlay	3,000.00
BOARD OF HEALTH:	
Salary and Wages	6,550.00
Expense	5,300.00
Mosquito Control	3,000.00
Rubbish and Garbage	31,450.00
HIGHWAYS:	
Salary and Wages	28,000.00
Expense	9,750.00
Capital Outlay	16,500.00
WELFARE DEPARTMENT:	
Salary and Wages	9,451.76
Expense	2,102.00
Aid Outlay	113,653.00
VETERANS' SERVICES:	
Salary and Wages	775.00
Expense	150.00
Aid Outlay	10,000.00
PARKS:	
Salary and Wages	350.00
Expense	175.00
PLAYGROUND COMMISSION:	
Salary and Wages	7,500.00
Expense	2,500.00
LIBRARIES:	
Salary and Wages	3,225.00
Expense	2,270.00

WATER DEPARTMENT:

Salary and Wages	32,001.20
Expense	24,400.00
Capital Outlay	00.00
Out of State Travel	100.00

MATURING DEBT AND INTEREST:

Maturing Debt	215,000.00
Interest — Maturing Debt	87,628.50
Interest — Temporary Loans	7,500.00

UNCLASSIFIED:**Blanket Insurance:**

Raise and Appropriate	4,510.80
Trans. Ins. Account	7,489.20
Memorial Day	800.00
Cemeteries	800.00
Stationery and Printing	3,500.00
Group Insurance	22,500.00
Street Lights	17,000.00
Town Boundaries	200.00

SCHOOL BUDGET:**Administration:**

110 Salaries	32,582.00
130 Expense	2,590.00

Instruction:

210 Salaries	829,109.00
220 Textbooks	20,000.00
230 Library and Audiovisual	6,000.00
240 Supplies	27,000.00
250 Related Expenses	7,000.00

Attendance:

310 Salaries	400.00
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Health:

410 Salaries	14,401.00
420 Expenses	800.00

Transportation:

520 Expense	85,000.00
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Operation:

610 Salaries	79,522.00
630 Heat	28,500.00
640 Utilities	23,905.00
650 Supplies	9,700.00

Maintenance:

710 Salaries	9,580.00
720 Contracted Services	10,000.00
730 Replacements of Equipment	1,500.00
740 Related Expenses	1,575.00

Food Services:	
Salaries	4,500.00
Student Body Activities:	
1010 Salaries	7,267.00
1020 Expenses	10,000.00
Community Services:	
1110 Salaries	200.00
1120 Expense	14,300.00
Capital Outlay:	
1210 Sites	3,000.00
1220 Buildings	2,500.00
1230 Equipment	7,180.00
' Out of State	850.00
Public and Vocational Schools	12,750.00
Stadium:	
Salary and Wages	800.00
Expenses	1,500.00
Capital Outlay	2,660.00
Adult Education:	
Salary and Wages	5,070.00
Expenses	550.00
Capital Outlay	50.00

I hereby certify that the above and foregoing schedules of Article 3 and Article 4 are true and correct as voted at the Annual Town Meeting called March 3, 1962.

Attest: John E. Hedstrom

Town Clerk

VOTES UNDER ARTICLE 4

VOTED: To raise and appropriate all items in Art. 4, except items debatable, as recommended by Finance Committee on motion by Mr. Pope.

ITEMS DEBATABLE:

VOTED: To raise and appropriate \$4,200.00 for Auditor Salary and Wages.

VOTED: To raise and appropriate \$5,090.00 for Treasurer Salary and Wages.

VOTED: To raise and appropriate \$96,160.00 for Police Department Salary and Wages.

VOTED: To raise and appropriate \$750.00 for Building Inspector Salary and Wages.

VOTED: To raise and appropriate \$28,000.00 for Highways Salary and Wages.

VOTED: To raise and appropriate \$32,582.00 for Schools Administrative Salaries (acct. 110) by secret ballot recorded as 187 to 130.

VOTED: To raise and appropriate \$829,109.00 for Instruction Salaries (acct. 210) by secret ballot cast and recorded 168 to 155.

— At this point meeting adjourned for lunch until 2:00 P. M. —

VOTED: Motion to reconsider Instruction Salaries (acct. 210) by secret ballot was defeated by a ballot count recorded yeas 156, nays 101. Required two-thirds stood at 172.

VOTED: To raise and appropriate \$7,000.00 for Related Expenses (acct. 250) by voice majority.

VOTED: To raise and appropriate \$14,401.00 for Health Salaries (acct. 410) by secret ballot cast and recorded 231 to 93.

VOTED: To raise and appropriate \$79,522.00 for Operation Salaries (acct. 610) by secret ballot recorded 233 to 132.

VOTED: To raise and appropriate \$9,580.00 for Maintenance Salaries (acct. 710) by voice majority.

VOTED: To raise and appropriate \$10,000.00 for Contracted Services (acct. 720) by voice majority.

VOTED: To raise and appropriate \$4,500.00 for Food Services Salaries (acct. 910) by voice majority.

VOTED: All salaries and wages in Article 4 be retroactive to January 1, 1962.

ART. 5—To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

VOTED: On motion by Mr. Corliss it was voted to transfer \$58,000.00 from E&D for the purposes of Art. 5.

ART. 6—To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

VOTED: On motion by Mr. Corliss it was voted to raise and appropriate \$42,814.29 and transfer \$4,185.71 for the purposes of Article 6.

ART. 7—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes

therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

VOTED: To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws. Voice majority, no dissents.

ART. 8—To see if the town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

VOTED: To authorize the Selectmen to act for the purposes of Article 8.

ART. 9—To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and vote to raise and appropriate the sum of \$1132.00 therefor.

VOTED: To raise and appropriate \$1,132.00 for the purposes of Article 9.

ART. 10—To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whomsoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

VOTED: To authorize the Selectmen to act for the purposes of Article 10.

ART. 11—To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of Public Library.

VOTED: To adopt Article 11.

ART. 12. — To see if the Town will vote to transfer the following unexpended balances to E and D or take any action in relation thereto.

UNEXPENDED BALANCES

Planning Board Professional Services	\$ 259.56
South Fire Station Construction	4,279.82
Tanglewood Drain	342.42
High School Construction Loan	90.58
Heath Brook School Loan	3,866.45
School Study Problem	744.22
Long Range Planning	1,547.70
North Street School Fire Loss	103.26
Traffic Signs	1,000.00
Water Well Survey	5,710.71
Water Well - 1959	7,224.93
Longmeadow Road, Main	1,607.37
Dubuque Avenue Main	228.26

\$ 2,7005.28

Auditor

VOTED: On motion by Mr. Berube it was voted to transfer the following unexpended balances to E&D:

Planning Board Professional Services	259.56
South Fire Station Construction	4,079.82
Tanglewood Drain	342.42
High School Construction Loan	90.58
Heath Brook School Loan	3,866.45
School Study Problem	744.22
North Street School Fire Loss	103.26
Traffic Signs	1,000.00

ART. 13 — To see what sum of money the Town will vote to transfer from E & D to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws.

Board of Selectmen.

VOTED: On motion by Mr. Corliss, it was voted to transfer \$50,000.00 from E&D to the Stabilization Fund.

ART. 14 — To see if the Town will vote to raise and appropriate sums of money as follows for the purpose of providing suitable quarters for a local veteran organization under the provisions of Section 9 of Chapter 40 of the General Laws.

DAV Chapter 110..... \$600.00

Post Commander.

VOTED; To indefinitely postpone.

ART.15 — To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to purchase and install safety signs and markers.

Board of Selectmen

VOTED: On motion by Mr. Corliss it was voted to raise and appropriate \$500.00 for the purposes of Article 15.

ART. 16. — To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$1250.00 for the purpose of constructing an entrance into the Lower Town Hall, or take any action relative thereto.

VOTED: To raise and appropriate the sum of \$1,250.00 for the purposes of Article 16.

ART. 17—To see if the Town will vote to accept the following sections of the General Laws under Chapter 40: Section 42G—Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways. Section 42H—Same Subject; Fixed Uniform Rate. Section 42-I—Same Subject; Recording of Determination, etc.; Assessments as Liens, etc.; and will vote further to levy and collect such assessments in accordance with these sections or take any other relative action.

§42G. Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways.

Any city, town or district having a water supply or water distributing system which, in the case of a city or town, accepts this section and the two following sections in cities other than Plan E cities by vote of the city council subject to the city charter, or Plan E cities by vote of the city council, in towns or districts by vote of its inhabitants at an annual town or district meeting called therefor, may provide by ordinance, by-law or vote for the levy of special assessments to meet the whole or part of the cost thereafter incurred of laying pipes in public and private ways for the conveyance or distribution of water to its inhabitants.: Such city, town or district may provide that an owner of land which receives benefit from the laying of water pipes in public and private ways upon which his land abuts or which by more remote means receives benefit through the supply of water to his land or buildings shall pay a proportionate part of the cost not already assessed of extending such water supply to his land.

The amount to be charged against each parcel of land receiving such benefit shall include the cost of the pipes and other material and of the labor in laying them and other expenses incidental thereto and shall be ascertained, assessed and certified by the water commissioners or the other officers in charge of the supply and distribution of water in such city, town or district.

Board of Selectmen

VOTED: Motioned by Mr. Corliss indefinite postponement was voted and count recorded 316 to 34 by secret ballot. Motion to adopt by Mr. Whelan was lost. (3-6-62 at 3:35 P. M.)

ART. 18 – To see if the Town will vote to raise and appropriate the sum of \$3500.00 for the purpose of operating the school dental clinic for this year. *Board of Health*

VOTED: On motion by Mr. Corliss it was voted to raise and appropriate the sum of \$2,500.00 for the purposes of Article 18.

ART. 19 – To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the purpose of establishing a sanitary land fill operation at the Town dump as recommended by the Statte Department of Public Health. *Board of Health*

VOTED: On motion by Finance Committee it was voted to indefinitely postpone Article 19.

ART. 20 – To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,800.00 for the purpose of taking in the name of the Town of Tewksbury all parcels of land on which taxes remain unpaid through 1955. *Tax Collector*

VOTED: On motion by Mr. O'Neill the sum of \$5,800.00 was voted to be raised and appropriated for the purposes of Article 20. Some 256 parcels are involved.

ART. 21 – To see if the Town will vote to raise and appropriate the sum of \$3,030.10 for the purpose of paying the following unpaid bills of previous years.

Warren W. Allgrove, Esq.	\$ 604.20
Legal Expenses	
Health Dept.	
St. Johns Hospital	1,164.00
Highways	
Cities Service Oil Co.	\$ 253.76
Medical Bills (Turowsky)	534.20
	<hr/>
	787.96
Police	
Mobil Oil Co.	473.94
	<hr/>
	\$3,030.10
	<i>Town Auditor</i>

VOTED: Motioned by Mr. Corliss it was unanimously voted to raise and appropriate the sum of \$3,030.10 for the purposes of Article 21.

ART. 22 — To see if the Town will vote to raise and appropriate the sum of \$345.00 to pay the outstanding accounts of Herbert L. Foster, et ux, Frederick M. Carter and Peter Zontanos, which parcels of land were voted to be accepted by the Town of Tewksbury from said owners under Article 22 of the Annual Town Meeting called for March 4, 1961 and Articles 55 and 56 of the Annual Town Meeting called for March 5, 1960, and for the purpose of clearing the outstanding tax accounts which accrued after the votes of acceptance, or take any other relative action.

Board of Selectmen

VOTED: On motion by Finance Committee it was voted to raise and appropriate the sum of \$345.00 for the purposes of Art. 22.

ART. 23 — To see if the Town will vote to accept the amendments to the personnel By-Law recommended by the Personnel Board.

Section 3 The Classification and Wage Plan. Paragraph H.

WAGE SCHEDULE

Grade		Min.	II	III	IV	Max.
1	Y	\$2,570	\$2,690	\$2,820	\$2,950	\$3,080
	W	49.20	51.40	54.10	56.40	59.10
	H (37½)	1.31	1.37	1.43	1.50	1.57
	Clerical Aide					
2	Y	\$2,720	\$2,850	\$2,990	\$3,130	\$3,270
	W	52.30	54.80	57.50	60.20	62.90
	H (37½)	1.39	1.46	1.53	1.60	1.67
	Jr. Clerk Stenographer					
	Jr. Clerk Typist					
	Account Clerk					
3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,460
	W	55.40	58.10	60.80	63.60	66.50
	H (37½)	1.47	1.54	1.61	1.69	1.77
	Sr. Clerk-Typist					
	Sr. Clerk Stenographer					
	Sr. Account Clerk					
4	Y	\$3,060	\$3,210	\$3,360	\$3,510	\$3,670
	W	58.80	61.70	64.60	67.50	70.50
	H (37½)	1.56	1.64	1.72	1.80	1.88
	Senior Bookkeeper					
	Senior Clerk and Secretary					
5	Y	\$3,250	\$3,400	\$3,560	\$3,720	\$3,880
	W	62.40	65.30	68.40	71.60	74.80
	H (40)	1.56	1.63	1.71	1.79	1.87
	Laborer					
	Highway Laborer					

6	Y	3,440	\$3,610	\$3,780	\$3,950	\$4,120
	W	66.40	69.60	72.80	76.00	79.20
	H (40)	1.66	1.74	1.82	1.90	1.98
	Junior Building Custodian Water Meter Reader					
7	Y	\$3,650	\$3,830	\$4,010	\$4,190	\$4,370
	W	70.40	73.60	76.80	80.40	84.00
	H (40)	1.76	1.84	1.92	2.01	2.10
	Motor Equipment Operator Water System Maintenance Craftsman					
8	Y	\$3,860	\$4,050	\$4,240	\$4,430	\$4,630
	W	74.40	78.00	81.60	85.20	88.80
	H (40)	1.86	1.95	2.04	2.13	2.22
	Heavy Motor Equipment Operator Tree Climber Mason					
9	Y	\$4,100	\$4,300	\$4,500	\$4,700	\$4,900
	W	78.80	82.40	86.40	90.40	94.40
	H (40)	1.97	2.06	2.16	2.26	2.36
	Patrolman (40) Fire Fighter (56) Special Heavy Motor Equipment Operator Tree Climber Surgeon					
10	Y	\$4,350	\$4,560	\$4,770	\$4,980	\$5,200
	W	83.60	87.60	91.60	95.60	100.00
	H (40)	2.09	2.19	2.29	2.39	2.50
	Special Heavy Motor Equipment Operator (Grader) Working Foreman Highway Laborer					
11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,510
	W	88.40	92.70	97.10	101.50	106.50
	Police Sergeant Fire Captain Motor Equipment Repairman					
12	Y	\$4,880	\$5,120	\$5,360	\$5,600	\$5,840
	W	93.80	98.50	103.10	107.70	112.30
13	Y	\$5,170	\$5,420	\$5,670	\$5,930	\$6,190
	W	99.40	104.20	109.00	114.00	119.00
	Deputy Fire Chief					
14	Y	\$5,480	\$5,750	\$6,020	\$6,290	\$6,560
	W	105.20	110.40	115.60	120.80	126.00
	Highway Superintendent Water Superintendent					

15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$6,950
	W	111.60	117.10	122.50	128.10	133.60
	Police Chief					
	Fire Chief					
<hr/>						
	MUNICIPAL PUBLIC WELFARE POSITIONS					
W-3	Y	\$2,880	\$3,020	\$3,160	\$3,310	\$3,420
	W	55.40	58.10	60.80	63.60	65.76
	H (37½)	1.47	1.54	1.61	1.69	1.75
	Senior Clerk-Stenographer					
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W-11	Y	\$4,600	\$4,820	\$5,050	\$5,280	\$5,480
	W	88.40	92.70	97.10	101.50	105.38
	Social Worker					
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W-15	Y	\$5,810	\$6,090	\$6,370	\$6,660	\$7,020
	W	111.60	117.10	122.50	128.10	135.00
	Director of Public Assistance					

Under Section 3. The Classification and Wage Plan
 paragraph (i) Initial adjustment of salaries and wages:
 (delete paragraphs 1, 2 and 3)

Under Section 3. The Classification and Wage Plan

Add paragraphs (k) and (l)

(k) An employee in a non-supervisory position who is directed to assume full time responsibility of an established supervisor's position during his absence for a period of one week or longer shall be paid at the grade level of the person being replaced after approval of the department head and chairman of the Personnel Board.

(l) An employee who is directed to assume full time responsibility of a higher grade level during the absence of the incumbent of an established position for a period of one week or longer shall be paid at the higher level after approval of the department head and chairman of the Personnel Board.

Under Section 4. Fringe Benefits add to paragraph (c)

Employees who have been employed in the aggregate for more than 20 years as of June 1st of the current year, shall be granted 20 days vacation with full pay.

Under Section 4. Fringe Benefits paragraph Holiday pay to read—

Holiday Pay: Regular full-time, permanent town employees shall be paid one day at regular straight-time pay for all designated holidays listed below. When these employees are scheduled to work or are called into work on a designated holiday, they shall receive straight time for the hours worked in addition to the holiday pay.

Under Section 4. Fringe Benefits paragraph Overtime to read —

Overtime: (a) Overtime shall not be paid to department heads.

(b) The following regular full-time permanent town employees qualifying under the conditions listed below shall receive time and one-half for all hours worked over 8 hours in one day and over 40 hours in one week: **Highway Dept.** — Snow removal and sanding. **Water Dept.** — Water main, water service or hydrant breaks and freeze-ups. **Tree Dept.** — Clearing of road obstructions and emergency work relating to public utility lines. All other overtime work performed in these 3 departments should be at straight time compensation.

(c) All other town employees shall receive straight time compensation for all overtime work.

(d) Department heads shall approve and authorize all overtime requiring the service or services of town employees.

Personnel Board

VOTED: On motion by Finance Committee it was voted to accept the amendments to the Personnel By-Law with the additional amendment that all salary increases and increased benefits be made retroactive to January 1, 1962. Voice majority.

ART. 24 — To see if the Town will vote to direct the Town Moderator to appoint and empower a committee, to serve without compensation, consisting of nine (9) members, three (3) members from each Town Precinct, to study and prepare a Town Manager act applicable to the Town of Tewksbury. Said committee to present a complete Town Manager Act at the next Annual Town Meeting. And to raise and appropriate \$500.00 or take any other action relative thereto. *Personnel Board*

VOTED: By motion of Mr. Morrissey it was voted to amend Art. 24 "to direct the Town Moderator to appoint and empower a committee, to serve without compensation, consisting of nine (9) members, three (3) members from each Town Precinct, to study the various forms of Town Government. Said Committee to present their findings and recommendations at the next annual Town Meeting." The main Article was then voted as amended.

ART. 25 — To see if the Town will vote to raise and appropriate the sum of \$10,550 or any sum for the improvement of Shawsheen Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both, for the purpose, or take any other action relative thereto and will vote

to transfer the sum of \$31,650 from the E & D Account in anticipation of re-imbursement from the State or County for the work, or take any other action relative thereto.

Road Commissioners

VOTED: On motion by Mr. Corliss it was voted to raise and appropriate \$10,550.00 and to transfer \$31,650.00 from E&D for the purposes of Article 25.

ART. 26 — To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the maintenance of Chapter 90 highways, said money to be used in conjunction with any money which may may be allotted by the State or County, or both for this purpose or take any other action relative thereto; and will vote to transfer the sum of \$3,000.00 from the E & D Account in anticipation of re-imbursement from the State and County for the work, or take any other action relative thereto.

Road Commissioners

VOTED: To raise and appropriate \$1,500.00 and transfer the sum of \$3,000.00 for the purposes of E&D.

ART. 27 — To see if the Town will vote to transfer the sum of \$23,925.00 from the E & D Account in anticipation of the re-imbursement from the State for Highway maintenance under Chapter 81 or take any other action relative thereto.

Road Commissioners

VOTED: On motion of Mr. Gray an amendment to Article 27 was voted: To raise and appropriate the sum of \$14,000.00 for the maintenance of Chapter 81 Highways, said money to be used in conjunction with any money which may be allotted by the State for the purpose, and to transfer the sum of \$23,925.00 from the E&D Account in anticipation of re-imbursement by the State for Highway maintenance under Chapter 81.

VOTED: Article 27 as amended.

ART. 28 — To see if the Town will vote to continue the Highway Machinery Fund and to appropriate an additional sum including the unexpended balance of the 1961 Highway Machinery Account to be added to the amount already accredited to this fund for Highway Machinery purposed, or take any other action relative thereto.

Road Commissioners

VOTED: Motioned by Mr. Corliss it was voted to raise and appropriate \$6,127.45 for the purposes of Article 28.

ART. 29 — To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purchase, repair and maintenance of Road Machinery equipment for 1962 or take any other action relative thereto. *Road Commissioners*

VOTED: On motion by Mr. Corliss it was voted to transfer \$15,000.00 from the Highway Machinery Fund to the Highway Machinery Account for the purposes of Article 29.

ART. 29A — To see if the Town will vote to raise and appropriate the sum of \$500.00 to indemnify Edgar G. Hinton, Jr. from the claim of Napoleon J. Paris for property damage which occurred on April 12, 1961 on Foster Road while said Edgar G. Hinton, Jr., was operating a backhoe for the Highway Department, or take any other relative action. *Board of Selectmen*

VOTED: By Finance Committee motion it was voted to indefinitely postpone this Article 29A following vote to move the question.

ART. 30 — To see if the Town will vote to accept the following streets as laid out by the Road Commissioners with boundaries and measurements as shown on a plan on file with the Town Clerk:

Charme Road
Crescent Street

VOTED: To accept the streets in Article 30 subject to approval of Planning Board.

ART. 31 — To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$85,000.00 for the purpose of constructing and equipping a garage for storing Highway Department and Tree Department equipment; this sum includes architect fees and the proposed location to be at Whipple Road and Pine Street, land owned by the Town, or take any other action relative thereto. *Road Commissioners—Tree Warden*

VOTED: To move the question. Motion to indefinitely postpone, and motion to lay-on-table were defeated.

VOTED: On motion of Finance Committee it was voted to transfer \$75,000.00 from the Stabilization Fund for the purposes of Article 31. Voice vote, no dissents. Quorum in attendance. (3-3-62 at 4:35 P. M.)

ART. 32 — To see if the Town will vote to authorize the Board of Selectmen to appoint a committee to supervise, execute or per-

form any duties necessary or desirable to carry out the construction and equipping of the new Highway Department and Tree Department garage, or take any other action relative thereto.

Road Commissioners—Tree Warden

VOTED: Motioned by the Finance Committee it was voted to authorize the Board of Selectmen to act for the purposes of Article 32.

ART.33 — To see if the Town will authorize the Selectmen to sell to the Tewksbury Congregational Church for the sum of \$100.00 the land and building now owned by the Town and occupied by the Tree and Moth Department, located on the north side of East Street and adjoining on the West, land now owned by the said church, and authorize the Selectmen to execute on behalf of the Town any deed necessary to transfer title or take any other action relative thereto. *Harold J. Patten and others*

VOTED: On motion of Mr. Corliss it was voted to authorize the Selectmen to act for the purposes of Article 33.

ART. 34 — To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto.

Board of Water Commissioners

VOTED: To raise and appropriate \$500.00 on motion of the Finance Committee for the purpose of Article 34.

ART. 35 — To see whether the Town will vote to raise and appropriate a sum not to exceed One Hundred Thirty-two Thousand (132,000) Dollars for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, by the development of an additional well field including wells, pipes and original pumping station equipment, and by the construction of small buildings for pumping stations, and to determine how any such sum shall be raised, whether by taxation, by transfer of available funds, by borrowing or otherwise, and if by borrowing to authorize the issuance of bonds and notes of the Town, and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Board of Water Commissioners

VOTED: On motion by Mr. Cooney an amendment to Article 35 was voted as follows:

That the sum of one hundred thirty-two thousand (\$132,000) dollars be and it hereby is approved for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six (6) but less than sixteen (16) inches in diameter, by the development of an additional well field, including wells, pipes and original station equipment, and by the construction of small buildings for pumping stations; that the Board of Water Commissioners is hereby authorized to do such work and to expend said sum; and that the Treasurer, with the approval of the Selectmen, be and he hereby is authorized and directed to borrow said sum of one hundred thirty-two thousand (\$132,000) dollars by the issuance and sale of general obligation bonds of the Town under and pursuant to clauses 4 and 5 of Section 8 of Chapter 44 of the Massachusetts General Laws (Ter. Ed.), and other applicable provisions of law, said loan to be paid in not more than fifteen years.

VOTED: Motion by Mr. Cooney to vote by secret ballot was carried, and Article 35 as amended, on motion of the Finance Committee to raise and appropriate \$132,000.00 by Bond Issue was voted and recorded yeas 170, nays 73. (3-3-62 at 4:55 P.M.)

The Annual Town Meeting was then adjourned until Tuesday, March 6, 1962 at 8:00 P.M. which was properly posted according to law.

On March 6, 1962 at 8:00 P.M. the adjourned meeting was called to order by Moderator Alan M. Qua and convened at once as a quorum count indicated 386 present against 333 required. 678 voters attended.

ART. 36 — To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the relocation of water pipes in Shawsheen Street, and to authorize the Water Department to do such work and expend such money. *Board of Water Commissioners*

VOTED: Motion by Finance Committee to raise and appropriate \$2,000.00 for the purposes of Article 36 carried.

ART. 37 — To see if the Town will vote to make available the sum of \$14,720.00 by transferring from the following accounts, Water Well 1959 \$7,224.93, Longmeadow Road Main \$1,607.37, Dubuque Avenue Main \$228.26 and E & D \$5,659.44, for the purpose of making final pumping tests, at Wells No. 1, No. 3, No. 7 and No. 8, in the Allen Property

located between Pringle Street and South Street, and to authorize the Water Commissioners to do such work and expend such money, or take any action relative thereto.

Board of Water Commissioners

VOTED: Motion by Mr. Corliss of the Finance Committee that \$7,244.93 be transferred from Water Well 1959 account, \$1,607.37 be transferred from Longmeadow Road Main Acct., \$228.26 be transferred from Dubuque Avenue Main Acct. and \$5,659.44 be transferred from E&D for the purposes of Article 37 was carried in voice vote.

ART. 38 — To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

Board of Water Commissioners

VOTED: To raise and appropriate the sum of \$50,000.00 for the purposes of Article 38.

ART. 39 — To see if the Town will vote to authorize the Board of Water Commissioners with the approval of the Board of Selectmen to dispose of junk materials. The money received to be turned over to the Town Treasurer.

Board of Water Commissioners

VOTED: Adoption of Article 39 on motion by Finance Committee.

ART. 40 — To see if the Town will vote to raise and appropriate the sum of \$1,250.00 or any other sum for the purpose of installing a public water main in Rogers Street for a distance of approximately 250 feet, and to authorize the Water Department to do such work and expend such money or take any other action relative thereto.

Martin J. Cormier and others

VOTED: Motion for indefinite postponement by Finance Committee was defeated.

VOTED: To raise and appropriate the sum of \$1,250.00 for the purposes of Article 40 on motion by Mr. Cormier.

ART. 41 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$1,250.00, or any other sum, for the purpose of installing a public water main in Wayside Road for a distance of approximately 250 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Peter Peters

VOTED: Motion for indefinite postponement by Finance Committee was lost by voice vote.

VOTED: Motion to raise and appropriate \$1,250.00 by Mr. McGrath was defeated by voice vote. (3-6-62 at 8:18 P. M.)

VOTED: Motion for reconsideration of Article 41 was lost by a standing voted recorded yeas 123, nays 310. (2/3 required — 8:37 P. M.)

ART. 42 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,375.00, or any other sum for the purpose of installing a public water main in Helvetia Street for a distance of approximately 475 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Thomas F. Lyons and Others

VOTED: Move for indefinite postponement lost.

VOTED: Motion by Mr. Lyons to raise and appropriate \$2,375.00 did not carry when put to vote. (3-6-62 at 8:20 P. M.)

VOTED: Motion for reconsideration of Article 42 lost by vote recorded yeas 148, nays 190. (2/3 required - 8:46 P. M.)

ART. 43 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00, or any other sum, for the purpose of installing a public water main in Chapman Road for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Lowell Gas Company

VOTED: Move for indfinite postponement defeated.

VOTED: Motion by Finance Committee to amend Art 43. carried:
To expend the sum of \$2,500.00 from the installation account, for the purpose of installing approximately 500 feet of water pipe in Chapman Road provided that cost of said installation has been first deposited with the Town Treasurer and applied

to estimated receipts and to authorize the Water Commissioners to do such work and expend such money or take any action in relation thereto.

VOTED: To adopt Article 43 as amended by voice majority. (3-6-62 at 8:33 P. M.)

ART. 44 — To see if the Town will vote to transfer from E & D the sum of \$500.00 for the purpose of an extension of a two inch water main along Madeline Road from Wilson Road, a distance of 110 feet, more or less, to a point opposite the home of Andrew T. Kilpatrick, and to install Water Service to said home; this work to be done by the Water Department under the terms in effect at the time of application and monetary deposit on April 12, 1952, or do anything in relation thereto.

George Hall and others

VOTED: Motion to indefinitely postpone lost.

VOTED: To transfer the sum of \$500.00 from E&D for the purposes of Article 44 on motion by Mr. Kilpatrick.

ART. 45 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00, or any other sum, for the purpose of installing a public water main in Sunnyslope Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Peter Gelarderes

VOTED: To indefinitely postpone Article 45 upon motion of Finance Committee.

ART. 46 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$7,500.00, or any other sum for the purpose of installing a public water main in Pine Street for a distance of approximately 1500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for John E. Dockray

VOTED: To indfinitely postpone Article 46 upon motion of Finance Committee.

ART. 47 — To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$3,750.00, or any other sum for the purpose of installing a public water main in Pond Street for

a distance of approximately 750 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

Water Commissioners for Francis P. Barry

VOTED: Indefinite postponement of Article 47 upon motion of Mr. Corliss, Finance Committee.

ART. 48—To see if the Town will vote to expend the sum of \$422.50 from the Installation Account, for the purpose of installing approximately 130 Feet of water pipe in Madeline Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Virgil Grignon

VOTED: On motion by Mr. Carter it was voted to adopt Art. 48.

ART. 49—To see if the Town will vote to expend the sum of \$3,850.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Rocky Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

VOTED: To indefinitely postpone Article 49 by motion of Finance Committee. Motion to adopt was thereby lost.

ART. 50—To see if the Town will vote to expend the sum of \$875.00 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Davis Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

VOTED: Motion by Mr. Cluff to indefinitely postpone was carried.

ART. 51—To see if the Town will vote to expend the sum of \$875.00 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Virginia Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and

to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Edgar G. Hinton, Sr.

VOTED: Indefinite postponement upon motion of Mr. Cluff.

ART. 52—To see if the Town will vote to expend the sum of \$5,425.00 from the Installation Account, for the purpose of installing approximately 1550 feet of water pipe in Vincent Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Robert H. Montgomery

VOTED: To amend Article 52, providing the development meets the one acre zoning requirement now in existence in the Town of Tewksbury, upon motion by Mr. Wells.

VOTED: Motioned by Mr. Montgomery Article 52 was adopted as amended.

ART. 53—To see if the Town will vote to expend the sum of \$4,900.00 from the Installation Account, for the purpose of installing approximately 1400 feet of water pipe in Woodcrest Drive, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Robert H. Montgomery

VOTED: Motioned by Mr. Wells, Article 53 was amended, providing the development meets the one acre zoning requirement now in existence in the Town of Tewksbury.

VOTED: To adopt Article 53 as amended.

ART. 54—To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Paul Lane, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Robert H. Montgomery

VOTED: Motioned by Mr. Wells, Article 54 was amended, providing the development meets the one acre zoning requirement now in existence in the Town of Tewksbury.

VOTED: To adopt Article 54 as amended on motion by Mr. Montgomery.

ART. 55—To see if the Town will vote to expend the sum of \$7,350.00 from the Installation Account, for the purpose of installing approximately 2100 feet of water pipe in North Kevin Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Kevin C. Sullivan*

VOTED: Moved by Mr. Wells, Article 55 was amended, providing the development meets the one acre zoning requirement now in existence in the Town of Tewksbury.

VOTED: To adopt Article 55 as amended on motion by Mr. Sullivan.

ART. 56—To see if the Town will vote to expend the sum of \$4,200.00 from the Installation Account, for the purpose of installing approximately 1200 feet of water pipe in A Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Charles H. McLaughlin*

VOTED: To indefinitely postpone on motion by Mr. Cluff.

ART. 57—To see if the Town will vote to expend the sum of \$1,050.00 from the Installation Account, for the purpose of installing approximately 300 feet of water pipe in Champion Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Charles H. McLaughlin*

VOTED: To indefinitely postpone Article 57 carried on motion by Mr. Cluff.

ART. 58—To see if the Town will vote to expend the sum of \$2,975.00 from the Installation Account, for the purpose of installing approximately 850 feet of water pipe in Hannas Dam Road, provided that cost of said installation has been first de-

posited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for Charles H. McLaughlin*

VOTED: Indefinite postponement on Article 58 as motioned by by Mr. Cluff.

ART. 59—To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in M Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for Charles H. McLaughlin

VOTED: Indefinite postponement of Art. 59 by motion of Mr. Cluff.

ART. 60—To see if the Town will vote to expend the sum of \$4,480.00 from the Installation Account, for the purpose of installing approximately 1280 feet of water pipe in Westland Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: To indefinitely postpone Art. 60 on motion by Mr. Greene.

ART. 61—To see if the Town will vote to expend the sum of \$1,400.00 from the Installation Account, for the purpose of installing approximately 400 feet of water pipe in Madison Avenue, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: To indefinitely postpone Article 61.

ART. 62—To see if the Town will vote to expend the sum of \$5,600.00 from the Installation Account, for the purpose of installing approximately 1600 feet of water pipe in Kearsage Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated re-

ceipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for A. J. Tambone, Inc.*

VOTED: To indefinitely postpone Article 62 motioned by Mr. Barron.

ART. 63—To see if the Town will vote to expend the sum of \$10,800.00 from the Installation Account, for the purpose of installing approximately 1800 feet of water pipe in Lowe Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: Indefinite postponement of Article 63 upon motion by Mr. Whelan.

ART. 64—To see if the Town will vote to expend the sum of \$4,800.00 from the Installation Account, for the purpose of installing approximately 800 feet of water pipe in Pawnee Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: Motion by Mr. Barron to indefinitely postpone Article 64 carried by voice majority.

ART. 65—To see if the Town will vote to expend the sum of \$10,050.00 from the Installation Account, for the purpose of installing approximately 1675 feet of water pipe in Pennacook Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto. *Water Commissioners for A. J. Tambone, Inc.*

VOTED: To indefinitely postpone Article 65.

ART. 66—To see if the Town will vote to expend the sum of \$14,400.00 from the Installation Account, for the purpose of installing approximately 2400 feet of water pipe in Kendall Street, provided that cost of said installation has been first deposited

with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: On motion by Mr. Morissey it was voted to indefinitely postpone Article 66.

ART. 67—To see if the Town will vote to expend the sum of \$4,800.00 from the Installation Account, for the purpose of installing approximately 800 feet of water pipe in Seneca Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: Indefinite postponement of Article 67 on motion by Mr. Barron.

ART. 68—To see if the Town will vote to expend the sum of \$5,400.00 from the Installation Account, for the purpose of installing approximately 900 feet of water pipe in Cayuga Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: To indefinitely postpone Article 68.

ART. 69—To see if the Town will vote to expend the sum of \$18,600.00 from the Installation Account, for the purpose of installing approximately 3100 feet of water pipe in Catamount Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

Water Commissioners for A. J. Tambone, Inc.

VOTED: To indefinitely postpone Article 69 on motion by Mr. Barron.

ART. 70—To see if the Town will vote to adopt the following building By-Law in accordance with General Laws, Chapter 143, Section 3, as amended, and to substitute the same for the present Building By-Law. *Building Inspector and Board of Selectmen*

BUILDING LAWS

TOWN OF TEWKSBURY, MASSACHUSETTS

SECTION 1. This by-law shall be known and cited as the Building Law as provided under Chapter 143, Secs. 3-12 of the General Laws.

INSPECTOR OF BUILDINGS

SECTION 2. An inspector of buildings shall be appointed annually by the Selectmen for a term of one year or until his successor has been appointed and qualified.

SECTION 3. The Inspector shall examine all buildings in the course of construction, alteration, and repair, or which are to be moved or razed and see that the zoning law and all by-laws of the Town in relation thereto are complied with, and when necessary shall take proper measures to secure such compliance. He shall keep a record of the business of his office and make all returns required by law, notify the assessors of all permits issued, and shall make periodic and annual reports of his work to the Selectmen with any such recommendations as he may deem necessary. None of the provisions of these by-laws shall be construed so as to conflict with the requirements made by the Department of Public Safety under the authority of Chapter 143 of the General Laws.

SECTION 4. No building within the limits of the Town of Tewksbury shall be erected, razed or moved and no addition or alteration of a building shall be made by any person unless he shall first file with the Inspector plans and specifications and a full description of the proposed work. If the plans, specifications or descriptions so filed shall be in compliance with the building limitations prescribed in the zoning and by-laws, the Inspector shall forthwith issue a permit therefor.

Ordinary repairs, additions or alterations may be made up to the value of fifty dollars (\$50.00) after notice to the Building Inspector, without permit or fee, but such repairs, additions or alterations shall not be construed to include the cutting away of any stone, concrete or brick wall, or any portion thereof, the removal or cutting of any beam or support, or the removal, change or closing of any staircase, or exit.

SECTION 5. To obtain a permit, the person intending to erect, alter, raze, or move a building shall, before any work is to begin, file with the Inspector a notice of the intention with plan, together with specifications or a full description of the proposed work. No building hereafter erected, altered, added to or repaired, that is to be finished in whole or in part, shall be lathed, plastered or sheathed, and no foundation or footing shall be back-filled until the builder or mechanic shall have notified the Inspector of Buildings to inspect the same and shall have received from said

Inspector of Buildings a notice that the work is approved. The Inspector of Buildings on receipt of a notice from the builder that any building or alterations, additions, or repairs to any building are ready for inspection, shall, within forty-eight (48) hours, inspect the premises but shall not approve the work until all the requirements of these by-laws shall have been complied with, and no building shall be occupied until final approval. The Inspector shall require that all permanent piers, or columns needed under girders, trimmers, etc. shall be in place before the building is lathed or plastered.

SECTION 6. The Inspector of Buildings shall examine every building or other structure which he has reason to believe unsafe or dangerous, and if he finds it unsafe or dangerous he shall, in writing, notify the owner, agent or any person having an interest therein, to remove it or make it safe and secure, and such person shall thereupon immediately remove it or make it safe.

SECTION 7. The Building Inspector, or an employee charged with the enforcement of this code shall not be personally liable while acting for the town, and he is hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any acts required or permitted in the discharge of his official duties.

APPLICATION

SECTION 8. No oversight or neglect of duty on the part of the Inspector of Buildings shall legalize the erection, construction, alteration or repair of any building in a manner not in conformity with the provisions of this by-law.

In case any work on any building is in violation of any of the provisions of the permit or of existing law, the Inspector of Buildings shall have the right, and is hereby authorized and empowered to order that all work in or about said building be stopped.

All permits shall be void unless operations thereunder are commenced within six months after the date of the permit, or if the operations thereunder are discontinued for a period of more than six months. Building Permits can be transferable only when the premises involved in the permit are sold and the new property owner assumes the responsibility to comply with all zoning and building by-laws of the Town of Tewksbury and shall be publicly displayed on the premises during construction, alteration and repairs.

The fee shall be determined annually by the Selectmen. The applicant shall pay this amount to the Building Inspector who will give the applicant a receipt for the same and write upon the back of the application that it has been paid.

The Inspector of Buildings may require that cost computations be submitted to substantiate disputed estimates. Quotations for any materials shall not be less than the amounts contained in the latest release of average prices of building materials issued by the United States Department of Labor, Bureau of Labor Statistics.

Any requirement necessary for the strength or stability of any proposed structure or for the safety of the occupants thereof, not specifically covered in these by-laws, shall be determined by the Inspector of Buildings.

FEES

SECTION 8A. All fees required by this chapter shall be charged for in accordance with the following schedule:

- a. For the erection, remodeling, reconstruction, or repair of any building or structure for each one thousand dollars (\$1,000.00) or major fraction thereof, of the estimated cost of the work \$ 1.00
- b. For the demolition of a structure 3.00
- c. For the moving of a structure 3.00
- The minimum fee to be charged 3.00
- The maximum fee to be charged \$100.00

WOOD CONSTRUCTION

SECTION 9. For building having more than 250 square feet in area. Sills, corner posts, girts, shall not be less than four by six inches. Studding of all outside walls and bearing partitions shall not be less than two by four inches, set not more than sixteen inches on centers. Girders or carrying timbers shall be not less than six by eight inches.

Plates on all outside and bearing partitions must be doubled.

All door, window and other openings must have one piece studs doubled on the jambs.

Lintel or headers over all openings shall be doubled and placed on edge, bolted or spiked together.

Span for lintel or header shall not exceed the following for wood framing:

1 to 1½ story structure

- Two (2" x 4") on edge, not more than 3½ feet
- Two (2" x 6") on edge, not more than 5½ feet
- Two (2" x 8") on edge, not more than 7½ feet
- Two (2" x 10") on edge, not more than 9½ feet
- Two (2" x 12") on edge, not more than 11½ feet
- Two (2" x 14") on edge, not more than 13½ feet

2 story structure

Two (2" x 4") on edge, not more than 3 feet

Two (2" x 6") on edge, not more than 5 feet

Two (2" x 8") on edge, not more than 7 feet

Two (2" x 10") on edge, not more than 9 feet

Two (2" x 12") on edge, not more than 11 feet

Two (2" x 14") on edge, not more than 13 feet

Garage door openings shall not exceed the span table for 1 to 1½ story structures.

Garage sills may be 4" x 4" when fireproofed.

Span for girders or carrying timbers

1 story structure

6" x 8" with 3½" lally column or equal size iron pipe filled with concrete, spaced not more than 8 feet on center.

1½ story structure

6" x 8" with 3½" lally column or equal size iron pipe filled with concrete, spaced not more than 7 feet on center.

2 story structure

6" x 8" with 3½" lally column or equal size iron pipe filled with concrete, spaced not more than 6 feet on center. (Any larger size girder or carrying timber, contemplated, to allow for larger span and further spacing of lally column, consult building inspector for approval.)

Roof and Ceiling Framing Section

In conventional roof rafter framing, minimum 1" x 6" collar ties must be nailed in place under ridge board not more than 4 feet on center. 1" x 3" strapping or furring, not more than 16" on center, must be used for plastered or drywall ceilings, nailed with two 6 penny nails on each joist.

Trussed rafter and ceiling method spaced 2 feet on center will be allowed provided the design is by a registered professional engineer or architect and meets the approval of the Inspector.

Post and beam framing for dwellings, garages and other buildings may be used provided the design is by a registered professional engineer or architect and meets the approval of the Inspector.

PLYWOOD

All plywood, including all sheathing, except plywood for interior use, shall be of exterior type. Sidewall sheathing of plywood to be a minimum of ⅜" thick. Roof sheathing of plywood to be a minimum of ½" thick. Plywood sheathing up to and including ½", to be applied with 6 penny common nails, spaced 6" on centers around panel edges, and 12" at other bearings, and ⅜" from edges. Plywood over ½" in thickness shall be applied with 8 penny nails, similarly spaced.

SHINGLED ROOFS

Asphalt shingles shall be of standard quality. Wood shingles shall not be used for roof covering on any building over 8 feet in height, or over 100 ft. in area. Existing wood shingled roofs may be repaired with wood shingles, when said repair is less than $\frac{1}{4}$ of the roof surface. No asphalt shingles shall be applied over any existing wood shingles.

DRYWALL CONSTRUCTION

In dwellings or structures where the use of drywall construction is employed as a substitute for lath and plaster, a minimum of $\frac{1}{2}$ " thick stock is to be used.

When a substitute for wood is used for sheathing of the side-walls of dwellings and the use of wood shingles is contemplated, a nailing strip of 1" x 2" wood stock shall be used under shingles.

When clapboards are used over a wood substitute, studs of the outside walls shall be 12" on center.

BUILT UP CARRYING BEAMS OR GIRDERS

WILL NOT BE ALLOWED

NOTCHED BEAM OR GIRDER

A wood girder or beam may be notched at any section other than the middle third of the span, provided the notch depth is less than one-fifth ($\frac{1}{5}$) of the depth of the member. Holes, with a diameter which does not exceed one-quarter ($\frac{1}{4}$) of the depth of a girder or beam, may be bored, in the center third of the depth of the middle third of the span, or in the top or bottom third of the depth of the outer thirds of the span of a simply supported member.

SIZE OF DWELLING

SECTION 9A. No single family dwelling, one story in height, shall have a finished floor area of less than 1,000 sq. ft. No single family dwelling, more than one story in height, shall have a finished first floor area of less than 800 sq. ft. plus a second floor area of not less than 300 sq. ft. At least 150 sq. ft. of the second floor area shall have a headroom of at least 7 feet.

Any building hereafter constructed or to be used for business in all districts whether retail, wholesale, manufacture, office building, or other than residential shall be a minimum of third class construction as so defined in Definition of Terms, Section 21.

WALL HEIGHT

The height of masonry walls shall not exceed twenty (20) times the thickness of such unsupported walls, unless reinforced by adequate cross-walls, buttresses or columns.

No timber or other combustible material shall be used to support any masonry wall.

SECTION 10. (See table 1 — Floor timbers)

TABLE 1 — FLOOR TIMBERS

Maximum allowable spans for floor joists in dwellings.

Nominal Size	spacing in inches	Douglas Fir Sou. Pine	West Coast Hemlock	Est. Spruce Est. Hemlock	All other Species
2" x 6"	12	10' 5"	10' 2"	9' 6"	9' 0"
	16	9' 1"	9' 1"	8' 3"	7' 6"
2" x 8"	12	13' 10"	13' 6"	12' 6"	12' 0"
	16	12' 1"	12' 1"	10' 11"	10' 0"
3" x 8"	12	16' 4"	15' 7"	14' 10"	13' 6"
	16	14' 11"	14' 4"	13' 7"	12' 0"
2" x 10"	12	17' 5"	17' 0"	15' 9"	15' 0"
	16	15' 2"	15' 2"	13' 9"	12' 6"
3" x 10"	12	20' 6"	19' 7"	18' 7"	16' 0"
	16	18' 10"	18' 0"	17' 1"	14' 6"
2" x 12"	12	20' 11"	20' 5"	18' 11"	18' 0"
	16	18' 3"	18' 3"	16' 7"	15' 0"

Floor timbers shall be bridged every eight feet and shall be doubled under all cross partitions.

TABLE 2 — CEILING JOISTS

Spans and spacing of ceiling joists (maximum clear span)

Trade Size	Spacing c to c	Western Fir, Hemlock, So.	Eastern Spruce and Hemlock	All others Softwoods
		Yellow Pine, Hardwood		
2 x 4	16	10' 0"	9' 8"	8' 7"
	12	11' 0"	10' 6"	9' 4"
2 x 6	16	15' 4"	14' 8"	13' 3"
	12	16' 7"	15' 10"	14' 2"
2 x 8	16	20' 2"	19' 3"	17' 2"
	12	21' 8"	20' 0"	18' 6"

TABLE 3 — ROOF RAFTERS

Roof Rafters must be as follows for all roofs of a slope of more than 5 to 12 inches. (Maximum clear span).

2 x 4	20	7' 3"	6' 7"	5' 6"
	16	8' 1"	7' 4"	6' 2"
	12	9' 4"	8' 6"	7' 2"
2 x 6	20	11' 4"	10' 5"	8' 8"
	16	12' 6"	11' 5"	9' 6"
	12	14' 2"	13' 1"	11' 0"
2 x 8	20	15' 2"	13' 8"	11' 6"
	16	16' 7"	15' 3"	12' 1"
	12	18' 4"	16' 7"	14' 3"

GARAGES

SECTION 11. All garages built beneath the superstructure of dwellings shall be enclosed by brick, terra cotta, concrete walls, or walls with lath and two coats of hard plaster. Openings in partition wall shall be sealed with metal clad door. Door openings shall have a threshold of 6 inch minimum, unless grade of garage floor is 6 inches lower than cellar floor. All garages built against the superstructure of dwellings shall have all walls and ceiling lathed and hard plastered or other equally fire resistant material, with no opening leading into dwelling. Floors of all garages are to be of poured concrete.

EXCAVATIONS AND FOUNDATIONS

SECTION 12. Excavations shall be properly guarded by the person making the same against danger to life and limb, precaution being taken that the adjacent soil shall not cave in. Excavations for foundations shall be made at least six inches wider than the outside of the wall and shall not be filled in until approved by the Inspector.

FOUNDATIONS AND STRUCTURAL CONCRETE

Foundations may be of brick, stone, or concrete. Concrete for foundations shall not be poorer than one part Portland Cement, three parts clean, sharp sand, and five parts of clean gravel or broken stone. The sand, gravel and stone shall be screened, and with the cement, measured and thoroughly mixed. All concrete when in place, shall be properly rammed and allowed to set without being disturbed. If the inspector finds that the requirements of the law, relative to the use of concrete, are being violated by any person, the Inspector shall stop the further use of concrete until such person complies with the law. Said foundations must not be less than 42 inches below the surface of the lot exposed to frost.

When the structural use of concrete is proposed, a specification stating the quality and proportions of materials, and the methods of mixing the same shall be submitted to the Inspector of Buildings who may issue a permit after ascertaining that the proposed structure will have sufficient strength to safely carry all loads to be placed thereon.

FOOTINGS

Footings shall be so designed that the loads will be as nearly uniform as possible and not in excess of the safe bearing capacity of the soil. Where metal is incorporated, or forms, a part of a footing or foundation it shall be thoroughly imbedded in concrete and must be placed at least 3" from any face. Footing courses of concrete are required under the foundation wall of all dwellings. These footing courses shall be a minimum of 8" thick and extend a minimum of 4" each side of the wall it carries. Areas where the

safe bearing capacity of the soil is questionable, must be approved by the Inspector before footings are installed.

No footings shall be started on soil which is in a frozen condition. Footing for industrial, or buildings other than dwellings, are to be determined by general engineering practice and approval of the Inspector of Buildings.

No superstructure shall be erected or worked on until foundation for the same is constructed and ready to receive superstructure, unless special permission is received from the Inspector of Buildings.

PIAZZAS — PORCHES

All piazzas and porches shall have suitable foundations of stone, brick or concrete, or be supported by iron columns or masonry piers built on a solid bottom not less than 42 inches below grade. If columns are used, they shall rest on a footing of stone or concrete of equal depth and must be four inches above grade.

SUPPORTS

Supports for dwelling houses other than their foundations, shall be of iron, concrete, stone or brick piers, suitable iron plates to be placed at the head and foot of columns and approved by the Inspector of Buildings before installation.

BASEMENT OR CELLAR WALLS

Foundation walls, if built of field stone, may be laid dry below grade. No such wall shall be less than eighteen inches thick. No stone shall be used which does not bond or extend into the wall at least six inches. Walls which are laid dry must be well pointed with cement mortar. All concrete blocks shall be laid in mortar. No foundation wall shall be less than ten inches in thickness below grade for dwellings and eight inches in thickness below grade for garages.

CELLARS

All dwelling houses shall have cellars and/or basements.

STEEL, WROUGHT IRON AND CAST IRON

SECTION 12A. Steel, wrought iron and cast iron for structural work shall be of a quality which, in the judgement of the inspector, is suitable for the kind of structural work which is to be employed.

Detailed drawings of all the different features of construction shall be filed with the Building Inspector, and one to remain in the possession of the Town. The Inspector may also require that the calculations by the Engineer shall be filed and remain in the possession of the Town, if he deems best.

FIRE PROTECTION

SECTION 13. All studs, walls and partitions shall have the space between the floor joists immediately under said walls and

partitions, and between studs from the under side of said floor joists protected by fire stops.

In every store a clear opening, covered with $\frac{3}{4}$ inch plate glass 10" by 10", shall be provided between first floor and basement. This opening is to be centrally located and in a position which will not be covered by counters or other fixtures. If called for by the Chief of the Fire Department, additional openings may be required for stores having an area exceeding 500 square feet or stores with divided cellars.]

The Chief of the Fire Department shall give notice in writing to the Inspector of Buildings, by noon of the day following, of all fires in structures that impair the structural strength of said structures.

Any building used or to be used, for any purpose which creates a fire hazard, such as boiling fat, paint, oil or gasoline storage, etc., shall have the approval of the Chief of the Fire Department before the Building Inspector issues a permit.

SECTION 14. All air spaces around chimneys, pipes, shafts, etc., and all other spaces which form concealed air passages from one story to another shall have fire stops at each story with sheet metal, tin or zinc.

SECTION 15. All ducts, chutes, and shafts for ventilation or other purposes shall be of, or lined with, fire resistant material.

SECTION 15A. An opening with a minimum of 24" x 24" shall be provided into each attic space for inspection and repair.

The Building Inspector or the head of the Fire Department may require that sprinklers and wet or dry standpipes be installed where the size, type, or particular occupancy of a structure make such protection necessary.

CHIMNEYS AND HEATING APPARATUS

SECTION 16. All chimneys, hereafter erected shall be built from the ground of brick, stone or other fire resistant non-heat conducting materials, and shall be built plumb, or nearly so, so as to be self-sustaining, and must have a concrete footing on undisturbed soil extending six inches beyond all sides of chimney and ten inches in depth.

SECTION 17. All chimneys shall be built of brick, or any approved cinder block, plastered outside below the roofing, after having been examined and approved by the Inspector of Buildings, except that exposed portions of said chimneys may be left unplastered upon the outside. All chimneys shall be lined with vitrified clay flue lining.

SECTION 18. Every chimney shall be carried two feet above the ridges. No structural woodwork shall be placed nearer than one inch to the outside of any internal chimney.

SECTION 19. No smoke pipe shall be nearer than twelve inches from floor, ceiling or projecting beams, and in all cases where smoke pipes pass through partitions, or closets, it shall be in a manner approved by the Building Inspector.

SECTION 20. The top of every heating furnace or steam boiler shall be kept at least one foot below the lowest part of the ceiling or floor next above.

All ceilings immediately over a furnace or steam boiler and for three feet on each side — front and back — thereof shall, except under fireproof floors be lathed and plastered whenever practicable and accessible.

DEFINITION OF TERMS

SECTION 21. BASEMENT — That part of a building partly underground but having more than one-half of its entire wall area above the level of the adjoining ground.

BEARING WALL — A bearing wall means wall which supports any vertical load in addition to its own weight.

BUILDING — Any structure comprising the assembly of materials to form a construction for the support, shelter, or enclosure of persons, animals, chattels or other property. Portions mutually separated by an approved firewall shall be considered as separate buildings.

CELLAR — The lower portion of a building wholly or partly below ground such that more than half the clear height from floor to ceiling is below the adjoining established grade.

CONCRETE SLAB CONSTRUCTION — That type in which the first floor of at least four inch concrete is laid directly on fill consisting of not less than 12 inches of good, clean gravel, cinders or other suitable material.

DWELLING — A residence building for a family and not more than six lodgers or boarders, or occupied by not more than two families living separately.

FOOTING — An enlargement at the lower end of a wall, pier, column or chimney so arranged as to distribute the supported load to the earth.

FOUNDATION — That portion of a wall below the level of the mean grade next to the wall, but may be construed by the Building Inspector to mean that portion below the basement or cellar floor, and may be construed as including slab construction.

GARAGE — An accessory building in which motor vehicles are kept housed; and the term motor vehicles as used here applies to automobiles, trucks and buses.

GRADE — The average level of that part of the ground within four feet of the foundation wall.

THIRD CLASS CONSTRUCTION

Third class construction shall mean the use of brick, stone, re-inforced concrete or other equally substantial and fire resistive materials in the construction of exterior, party, and fire walls of buildings of which the floors, roof, and interior partitions may be of ordinary wood construction.

GENERAL

SECTION 22. Any By-Laws or parts of By-Laws, heretofore adopted which are inconsistent with such provisions of these Building Laws as are approved by the Attorney General are hereby repealed: but the provisions of these Building Laws so far as they are the same as the provisions of By-Laws heretofore adopted shall be construed as a continuation thereof, and not as new enactments.

The disapproval of the Attorney General of any provision, clause, sentence or part of these by-laws shall not invalidate any other provision, clause, sentence or part thereof.

BOARD OF APPEALS

SECTION 23. Any person aggrieved by the action of the Building Inspector or by a decision of the Board of Appeals, may appeal under the provisions of Chap. 40 of the General Laws, and amendments and additions thereto.

ENFORCEMENT

SECTION 24. The Inspector of Buildings shall cause complaint to be made before the proper court for any violation of any provision of this By-Law.

The Building Inspector may revoke a permit, or approval issued under the provisions of this code in case there has been any false statement or misrepresentation as to material, fact in the application, or plans, on which the permit or approval was based, or whenever any permit or approval has been issued in error and the conditions are such that a permit or approval should not have been issued.

The Building Inspector may, with the consent of the Board of Selectmen, institute proceedings to enforce this by-law and to enjoin the erection, continuance or occupation of any building in violation of the provisions of this by-law.

PENALTY

SECTION 25. Whoever violates any provisions of this by-law shall be punished by a fine, not exceeding one hundred dollars (\$100.00) for each offense, to be paid into the treasury of the Town of Tewksbury.

SET-BACK REQUIREMENTS FOR DWELLINGS

SECTION 26. Ten feet from any lot line and 25 feet from any street.

William B. Bullen and Walter I. Pupkis

VOTED: To move the question.

VOTED: To defeat second amendment as motioned, this code to be applicable except as outlined in the National Building Code (1955 Edition), or applicable standards of the National Board of Fire Underwriters.

VOTED: To adopt on motion of Mr. William B. Carter that Art. 70 be struck out and the following amendment substituted:

"The Moderator appoint a committee of three, one from the Planning Board, one from the Board of Selectmen, and one who is a builder, to bring in an up-to-date set of building laws that fit the needs of Tewksbury, for action at the next Special or Annual Town Meeting."

VOTED: The voice majority was questioned on the amendment to Article 70 and a standing vote was counted and recorded as yeas 204, nays 179.

VOTED: Article 70 was adopted as amended.

ART. 71 — To see if the Town will vote to change the existing fee for each inspection from \$1.50 to \$2.00 per inspection, for each inspection required on building, construction, land and site inspections and enforcing the zoning, building By-Laws in the Town of Tewksbury. The additional 50¢ per inspection to be paid out of monies taken in from the building permit fees, or take any other action relative thereto. *Building Inspector*

VOTED: To adopt Article 71 by motion of the Finance Committee.

ART. 72 — To see if the Town will vote to raise and appropriate one million eight hundred eighty-eight thousand dollars for the purposes of constructing, erecting, originally equipping and furnishing a junior high school building and facilities therefor on the westerly side of Livingston Street on a parcel of land containing 21.5 acres more or less as shown on a plan of land entitled "Plan of Land in Tewksbury, Mass., Scale 1" = 100 ft., May 16, 1961, Dana F. Perkins & Sons, Inc., Civil Engrs. and Surveyors, Reading, Mass." which plan is to be recorded at the Middlesex North Registry of Deeds; determine whether the money shall be provided for by appropriation from available funds in the treasury, by taxation, or by borrowing under the

authority of Chapter 44 of the General Laws or borrowing under the authority of Chapter 645 of the Acts of 1948 as amended; or take any action in relation thereto.

Junior High School Building Committee and Others

VOTED: Moved the question with three motions on the floor.

VOTED: Motion by Mr. Morrissey to indefinitely postpone Article 72 was defeated by secret ballots cast and recorded yeas 230, nays 414. (3-6-62 at 10:43 P. M.).

VOTED: Mr. Beattie motioned an amendment to Article 72:

(1). That the sum of one million eight hundred and twenty thousand dollars (\$1,820,000) be appropriated for the purpose of constructing and originally equipping and furnishing a junior high school building and facilities therefor on a parcel of land on the westerly side of Livingston Street voted to be acquired under Articles 2, 3 and 4 of the Warrant for the November 15, 1961, Special Town Meeting; that to meet such appropriation the Treasurer, with the approval of the Selectmen, be and he hereby is authorized, at one time or from time to time to borrow the sum of one million eight hundred and twenty thousand dollars (\$1,820,000) by the issuance and sale of bonds of the Town in that aggregate principal amount under authority of and in accordance with the applicable provisions of Chapter 645 of the Massachusetts Acts of 1948, as amended and supplemented, and the bonds of such issue or issues shall be payable in accordance with Chapter 44 of the General Laws (Ter. Ed.), so that each issue of said bonds shall be paid in not more than twenty (20) years from the date thereof and shall bear such date, be issued and sold in such manner (except as herein or by law otherwise provided) as shall be determined by the Town Treasurer, with the approval of the Selectmen.

(2). That the Junior High School Building Committee, be and it hereby is granted full authority to enter into all necessary contracts and agreements to carry out the construction of the building and to furnish and equip the same, and said committee be and is hereby directed and authorized to apply to the School Building Assistance Commission of the Commonwealth of Massachusetts for a school construction grant under Section 7 of Chapter 645 of the Massachusetts Acts of 1948, as amended and supplemented.

(3). That the above vote is intended to be in lieu of and to supersede the vote adopted under Article 1 of the Warrant for the Special Town Meeting held on November 15, 1961.

The motion to amend was not carried by secret ballots cast and recorded yeas 424, nays 221. Two-thirds required 430.

(3-6-26 at 11:04 P. M.)

The first motion by Mr. Corliss of the Finance Committee to appropriate \$1,820,000.00 and vote by secret ballot was lost.

MARCH 6, 1962 — The meeting was adjourned at this time (11:07 P. M.) until Thursday, March 8, 1962 at 8:00 o'clock which was properly posted according to law.

MARCH 8, 1962 — At 8:00 P. M. Moderator Alan M. Qua called for 10 minute recess due to number of voters still to be admitted. At 8:10 P. M. voted to recess until 8:25 P. M. during which time Mr. Berg of Contronics spoke. The meeting convened at 8:25 P. M. 1190 voters were admitted.

VOTED: Motioned by Mr. Chaff to reconsider Article 72 by secret ballot. The motion did not carry by a recorded vote: yeas 773, nays 398. 2/3 vote required 780 yeas. The requested recount of ballots cast proved the correctness of the recorded vote. (3-8-62 at 8:58 P. M.).

ART. 73 — To see if the Town will vote to authorize and empower the present Junior High School Building Committee, David J. Beattie, Frank D. Carter, Victor N. Cluff, John H. Hart, and Roger F. Lafreniere, to continue as the Junior High School Building Committee to carry out the school construction program as voted under Article 1 of the Special Town Meeting called for November 15, 1961 or as voted under any of the articles for this Town Meeting, and to further authorize said committee to supervise, execute or perform any duties necessary or desirable to carry out the action voted by the Town under said articles calling for the construction, equipping and furnishing of a Junior High School building including the employment of professional services, technical advice, securing plans, specifications, and bids for the erection of said Junior High School and to accept in the name of the Town the lowest responsible bid submitted and to execute all legal documents and contracts and approve all expenditures and vouchers for services rendered or materials supplied in connection with the same or take any action in relation thereto.

Junior High School Building Committee and Others

VOTED: Motion by Mr. Cluff to adopt Article 73 was carried by voice majority.

ART. 74 — To see if the Town will vote to appoint a committee of five members to be known as the "Junior High School Building Committee" and authorize and empower said committee to obtain plans and specifications for a 1,000 pupil Junior High School building with facilities and to recommend Shawsheen Street site for said school; and to do and take any other action

in connection therewith necessary, proper and incidental to carry out the foregoing or take any other action in relation thereto.

Board of Selectmen

VOTED: Motion to amend Article 74 by Mr. Morrissey was not carried. Amendment offered asked: To see if the Town will vote to appoint a committee of five (5) members to be known as the "Junior High School Building Committee" and to authorize and empower said committee to obtain preliminary plans, and/or available plans and specifications for a 1000 pupil Junior High School Building with facilities, and to recommend Shawsheen Street Site for said school, and to do and take any other action in connection therewith necessary, proper and incidental to carry out the foregoing or take any other action in relation thereto. Members of the Board of Selectmen or the members of the School Committee shall not be appointed to membership on this said committee. — Motion to adopt as amended was lost.

VOTED: Indefinite postponement of Article 74 as motioned by Mr. Corliss of the Finance Committee.

ART. 75 — To see if the Town will authorize the Board of Selectmen to acquire by purchase or take by eminent domain in fee simple under Chapter 79 and Chapter 40 Section 14 of the General Laws (ter. ed.) a tract of land consisting of approximately 22 acres for school purposes, namely, for the purpose of ground, and other school facilities connected therewith; said parcel of land being situated on the northwesterly side of Shawsheen Street and being bounded as follows:

Northeasterly by Shawsheen Street, 1000 feet m. or l., Southwesterly by land now or formerly of one Deveres, 1100 feet m. or l.; Norhtwesterly by land of owners unknown, 1100 feet m. or l., and Northerly by the Heath Brook Manor Plan, 1040 feet m. or l.; said land belonging to Herbert L. Foster et ux; and—

to see what sum of money the town will vote to raise and appropriate for such purchase or taking, or take any other action in relation thereto.

Board of Selectmen

VOTED: To indefinitely postpone on motion of the Finance Committee.

ART. 76 — To see if the Town will vote to amend Article 5 Section 2 of the Town By-laws as adopted under Article 19 of the Warrant for the Annual Town Meeting called for March 4, 1961 by adding the following sentence:

This shall not apply to a school building committee whatever its designation which is authorized by the Town to erect a school building involving a borrowing order and the sale of bonds; provided that the legality of the action taken is approved by the bonding attorneys representing the bank authorized to sell the bonds.

Junior High School Building Committee and Others

VOTED: To defeat two motions to amend: (1) By Mr. Cooney "This shall not apply to the Water Commissioners while in the normal pursuit of their duties with regard to the operation and management of the Water Department." (2) By Mr. Kilpatrick that the word 'amend' be deleted and 'repeal' be inserted in first line of Article 76.

VOTED: Motion for adoption of Article was not carried by voice vote. (3-8-62) at 10:27 P. M.

VOTED: Motion by Mrs. Shamas to reconsider Article 76 failed by a count recorded yeas 263, nays 259. Required 2/3 at 348. (3-8-62 at 10:52 P. M.).

ART. 77—To see if the Town will authorize the participation by the Town of Tewksbury through their Industrial Commission in the Northern Middlesex Industrial Development Council, or take any action relative thereto.

Tewksbury Industrial Commission

VOTED: To adopt Article 77.

ART. 78—To see if the Town will authorize the expenditure of funds not to exceed 10 cents (10c) per capita (\$1590.00) for advertising and promotion purposes in joint participation with other members in the Northern Middlesex Industrial Development Council, or take any other action relative thereto.

Tewksbury Industrial Commission

VOTED: To adopt Article 78 as motioned by Finance Committee.

ART. 79—To see if the Town will raise and appropriate the sum of \$2,000 to replenish the Industrial Commission Account, or take any other action relative thereto.

Tewksbury Industrial Commission

VOTED: To raise and appropriate the sum of \$2,000.00 for Article 79 on motion by Finance Committee.

ART. 80 — To see if the Town will vote to raise and appropriate the sum of \$100 for the taking by eminent domain and, reclamation of the land in Tewksbury known as the Great Swamp that lies below 110' (one hundred and ten feet) above sea level in the area south of Interstate Route 495 between North Street and Trull Road and north of the Boston and Maine main line railroad tracks, including any necessary Rights of Way, or take any other action relative thereto.

Tewksbury Industrial Commission

VOTED: To amend, as motioned by Industrial Commission, that the Board of Selectmen appoint a Committee to develop the advisability of taking any action under the provisions of Article 80. This committee to make its report to the townspeople at the next Annual Town Meeting.

VOTED: To adopt Article 80 as amended.

ART. 81 — To see if the Town will authorize the Planning Board to consider the advisability of proceeding with a program of sewer construction and to petition the General Court for a usual Permissive Act authorizing the Town of Tewksbury to construct and operate a system of sewers and drains and to transfer from unappropriated funds in the treasury the sum of \$1,000 for use of said Planning Board, or take any other action thereon.

The Planning Board

VOTED: Two amendments on motions (1) to delete clause referring to funds in Article 81 and (2) to report back to the Town on findings.

VOTED: To adopt as amended on motion by Mr. Barron.

ART. 82 — To see if the Town will vote to amend the Zoning By-laws to change from General Residence and Farming to Local Business District the following parcel of land to permit said land to be used for the purpose of erecting and operating an automobile service station. The land shown on a plan entitled "Lot 13" contains 43,600 square feet. Scale 1" = 80'; Dana F. Perkins & Sons, Inc. Engineers: dated November 30, 1961, and being bounded and described as follows: Southerly by Andover Street and Hood Road, Westerly by Cobleigh Drive, Northerly by Charles F. and Clara B. Kent, and Easterly by Nashoba Realty Trust. Said parcel of land belonging to Charles F. and Clara B. Kent, 1112 Andover Street, Tewksbury, Mass.

The Planning Board

VOTED: To indefinitely postpone Article 82 upon motion of Finance Committee. One dissent.

ART. 83 — To see if the Town will vote to amend the Zoning By-laws to change from Heavy Industry to Residential and Farming an area located in West Tewksbury starting on the easterly side of Woburn Street at the Billerica Town Line proceeding Northerly to the City of Lowell Line on the Northerly side of Elm Avenue, proceeding Easterly up Elm Avenue to the Westerly side of Felker Street, thence to the Southerly corner of James Avenue, thence Easterly along James Avenue to the junction of Billerica Road, then proceeding along Billerica Road Southerly to the Billerica Town Line.

The Planning Board

VOTED: Move by Finance Committee to indefinitely postpone Article 83 was defeated by a count recorded 186 to 131. Motion by Mr. Morrissey for adoption was also defeated 171 to 149. A two-thirds vote required.

ART. 84 — To see if the Town will vote to become a member of the Lowell Regional Planning District under the provisions of Chapter 40B of the General Laws or take any action thereto.

The Planning Board

VOTED: To adopt Article 84 as moved by Finance Committee. Voice vote. No dissents.

ART. 85 — To see if the Town will vote to establish an Advisory Airport Commission to consist of three (3) members to be appointed by the Board of Selectmen in accordance with Chapter 90, Section 35--52 inclusive or take any other action relative thereto.

The Planning Board

VOTED: Adoption of Article 85 on motion of Finance Committee. Voice vote. No dissents.

ART. 86 — To see if the Town will raise and appropriate the sum of \$12,500.00 for the purpose of continuing and furthering the recreation program within the town under the direction of the Playground Commission or take any action relative thereto.

Playground Commission

VOTED: Indefinite postponement as Article 86 was duplicated and voted under Budget Article 4.

ART. 87 — To see if the Town will raise and appropriate the sum of \$3500.00 for the Youth Baseball Leagues of Tewksbury under the direction of a Playground Commission of five members to be appointed by the Moderator in accordance with Chapter 45,

Section 14, of the General Laws of the Commonwealth of Massachusetts or take any other action relative thereto.

Playground Commission

VOTED: Motion by Finance Committee to raise and appropriate \$2,500.00 was defeated by voice vote.

VOTED: To raise and appropriate the sum of \$3,500 for the purposes of Article 87 as motioned by Mr. Maglio.

— At this time (11:29 P. M.) a motion to adjourn was defeated —

ART. 88—To see if the Town will vote to raise and appropriate the sum of \$4,675.00 for the construction of a drainage system on Rhoda Street, or take any other relative action.

Board of Selectmen (at request of 23 petitioners)

VOTED: To amend Article 88 that \$4,675.00 be earmarked in Highway Account for purpose of Article on motion by Mr. Morrissey.

VOTED: Article adopted as amended.

ART. 89—To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to correct the drainage problem between, culvert at 71 East Street and culvert at railroad bed at the rear of and adjacent to land owned by James J. Gaffney Jr. Said work to be the direct responsibility of the Board of Health.

Homer Darby and others

VOTED: To raise and appropriate the sum of \$1,000.00 for the purposes of Article 89 on motion by Mr. Barron.

ART. 90—To see if the Town of Tewksbury will vote that all insurance policies written by any department in the Town of Tewksbury shall be written through local resident agents of such company operating an office in the Town and who has been in business for at least three (3) years or take any action in relation thereto.

John Hart and others

VOTED: To indefinitely postpone Article 90.

ART. 91—To see if the Town will accept Section 8 of Chapter 40A of the General Laws of the Commonwealth of Massachusetts which reads as follows:

Section 8. After acceptance of this section or corresponding provisions of earlier laws as provided in section four of chapter four, no proposed ordinance or by-law making a

change-in any existing zoning ordinance or by-law, which has been unfavorably acted upon by a city council or town meeting, shall be considered on its merits by the city council or town meeting within two years after the date of such unfavorable action unless the adoption of such proposed ordinance or by-law is recommended in the final report of the planning board or selectmen required by section six.

David Merrill and others

VOTED: To indefinitely postpone Article 91 by secret ballot vote recorded yeas 236, nays 100. 2/3 required 224. Moved by Mr. Whelan.

Questioned, a quorum count indicated 399 present at this time (11:59 P. M.).

ART. 92—To see if the Town will vote to accept Section 6B of Chapter 40 of the General Laws which reads: Section 6B—“A City or Town which accepts this section may appropriate money for the purchase of uniforms for members of its Police Department, or take any relative action thereto.

Tewksbury Police Association

VOTED: Motioned by Finance Committee Article 92 was indefinitely postponed by secret ballot vote recorded yeas 271, nays 72.

ART. 93—To see if the Town will vote to appropriate the sum of \$2,000.00 for the purposes of the preceding article or take any relative action thereto. *Tewksbury Police Association*

VOTED: Indefinite postponement on motion of Finance Committee.

ART. 94—To see if the Town will vote to amend the By-Laws under Article IV Section 1 and substitute the following: Article IV, Sec. 1. At the annual meeting and before the final adjournment thereof, there shall be appointed by the Moderator a Finance Committee consisting of nine members, two of whom shall be appointed from each election precinct as presently constituted, and three of whom shall be appointed from the Town at large. Three members shall be appointed to serve three years, two from an election precinct and one from the Town at large from 1962; three members, for two years shall be appointed, two from an election precinct and one at large from 1962, and three members, two from an election precinct and one from the Town at large for one year from 1962; thereafter two from an election precinct and one from the Town at large shall be

appointed each year to serve for three years to fill the resulting vacancies from expirations of above terms.

Finance Committee

VOTED: On motion of Finance Committee it was voted by voice majority to amend the By-Laws as stated in Article 94.
(3-9-62 at 12:16 A. M.)

ART. 95 — To see if the Town will vote to revoke Article 5, Section 2 of the Town By-laws as adopted under Article 19 of the Warrant for the Annual Town Meeting called for March 4, 1961, which by-law provided for the approval of all Town contracts by the Board of Selectmen or take any action in relation thereto.
Thomas M. Crowe and others

VOTED: To move question. Motion by Mr. Whelan for indefinite postponement of Article 95 was defeated by a standing vote count of yeas 107, nays 190.

VOTED: To adopt Article 95 as motioned by Mr. Brown by a standing vote count recorded yeas 207, nays 101.

ART. 96 — To see if the Town will vote to raise and appropriate the sum of \$300.00 in support of the trustees for county aid to agriculture to be expended by 4-H club agent, home demonstration agent and club leader in conjunction with the extension service and the town director
Board of Selectmen

VOTED: To raise and appropriate \$300.00 for the purposes of Article 96 on motion of the Finance Committee.

ART. 97 — To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$414.50 to install in the office of the Tax Collector and connect with the new Police Station a burglar alarm system or take any other action relative thereto.
Tax Collector

VOTED: To raise and appropriate \$414.50 for the purpose of Article 96.

The Annual Town Meeting was adjourned sine die at 12:46 A. M. on March 9, 1962.

And you are directed to serve this warrant by posting attested copies thereof upon the Town Hall and each of the Post Offices of Precinct One; Laundramat and Shawsheen School of Precinct Two; Singleton Garage and North Street School of Precinct Three; also leaving at least 500 copies at the Town Hall, Post Offices, and in each Precinct in said Town of Tewksbury, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 31st day of January, in the year of our Lord, one thousand nine hundred and sixty-two.

JOHN A. MORRISSEY, Chairman

THOMAS A. ABBOTT

VICTOR N. CLUFF

GEORGE A. O'CONNELL

JOSEPH J. WHELAN

Selectmen of Tewksbury

A true copy, Attest:

JOHN E. HEDSTROM

Town Clerk

ANNUAL TOWN ELECTION

Tewksbury, Massachusetts — March 10, 1962

At a meeting of the inhabitants of the Town of Tewksbury, called by proper warrant, and qualified to vote in town affairs, held this day at the Town Hall for Precinct 1, Shawsheen School for Precinct 2, and North Street School for Precinct 3, the following business was transacted.

Registers on ballot boxes in the three Precincts showed 0000, and check-lists were in order. Polls opened at 10:00 A. M. and closed at 8:00 P. M. There were 3,456 votes cast; Prec. 1—1,482; Prec. 2—1,054; Prec. 3—918.

Election officers were in custody of the following Wardens and Clerks: Prec. 1—Catherine Sullivan, Warden and Henry W. Aunchman, Clerk; Prec. 2—Lilyan Blaquiere, Warden and Gladys O'Connell, Clerk; Prec. 3—Gloria A. Deputat, Warden and Helen B. Ward, Deputy Clerk.

The official result of the count follows:

Selectmen — Three Years

	Pre. 1	Pre. 2	Pre. 3	Total	
Thomas A. Abbott	305	290	177	772	
John A. Morrissey	446	303	184	933	
Robert W. Barron	235	145	217	597	
David J. Beattie	497	311	278	1086	Elected and sworn
William B. Carter	458	308	341	1107	Elected and sworn
Robert E. Cook	41	32	17	90	
Rita G. Fortier	98	68	36	202	
Francis J. Hill	11	37	4	52	
Thomas F. Lyons	83	19	17	119	
Kevin C. Sullivan	397	206	231	834	
Paul Wastchak	122	158	140	420	
Henry E. Wells	79	94	79	252	
Blanks	192	137	119	448	

Board of Public Welfare — Three Years

Thomas A. Abbott	363	336	199	898	
Henry E. Wells	283	291	189	763	
Robert W. Barron	333	201	266	800	
David J. Beattie	521	333	283	1137	
William B. Carter	522	353	370	1245	Elected and sworn
Robert E. Cook	127	81	54	262	
Kevin C. Sullivan	564	328	319	1211	Elected and sworn
Others			1	1	
Blanks	251	185	159	595	

	Pre. 1	Pre. 2	Pre. 3	Total	Recount Amended
Board of Health — Three Years					
Thomas A. Abbott	271	247	152	670	672
Robert W. Barron	330	179	240	749	750
Ward R. Davis	339	319	194	852	854
Kevin C. Sullivan	406	227	230	863	861
Blanks	136	82	104	322	Elected and sworn 319

Assessor — Three Years					
Austin F. French	755	447	513	1715	Elected and sworn
Leo J. Berube	363	341	180	884	
Gerald J. McDermott	313	222	190	725	
Blanks	51	44	37	132	

Moderator — One Year					
Alan M. Qua	1273	917	767	2957	Elected and sworn
Blanks	206	137	151	494	
Other	2		3	5	

Park Commissioner — Three Years					
Leslie Collins	1192	880	717	2789	Elected and sworn
Frank I. Goodwin	68	30	44	142	
Blanks	222	144	159	525	

Planning Board — Five Years					
Thomas P. Sawyer	1222	897	714	2833	Elected and sworn
Blanks	258	156	204	618	
Others	1	1	2	4	

Planning Board — Two Years					
Lawrence F. Ellis	449	209	376	1034	
George C. Greene	814	722	406	1942	Elected and sworn
Blanks	218	123	138	479	
Others	1			1	

Road Commissioner — Three Years					
George R. Gray	655	436	417	1588	Elected and sworn
Nelson P. MacArthur, Jr.	573	325	207	1105	
Vincent A. Ryan	213	243	180	636	

Pre. 1 Pre. 2 Pre. 3 Total

School Board — Three Years

Warren J. Sheehan ..	636	375	501	1512	Elected and sworn
Robert L. Bernier	542	340	375	1257	Elected and sworn
Herbert R. Hertel, Jr.	563	334	152	1049	
Andrew Kilpatrick ..	300	226	362	888	
Joseph Sullivan	295	181	287	783	
Gerald Rideout	289	149	170	608	
Blanks	339	261	235	835	

Trust Fund Commissioner — Three Years

Frederick M. Carter ..	1249	901	762	2912	Elected and sworn
Blanks	233	152	158	543	
Others		1		1	

Trustees Public Library — Three Years

Marian E. French	1251	897	751	2899	Elected and sworn
Harry Priestley	1141	829	697	2667	Elected and sworn
Blanks	571	382	391	1344	
Others	1		1	2	

Water Commissioner — Three Years

Charles R. Carter	921	715	633	2269	Elected and sworn
Louis O. Pearson	462	283	213	958	
Blanks	99	56	74	229	

A true copy, ATTEST:

JOHN E. HEDSTROM

Town Clerk

WARRANT FOR SPECIAL TOWN MEETING

September 12, 1962

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:
Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in Town affairs, to meet and assemble at Tewksbury Memorial High School in said Tewksbury on Wednesday, September 12, 1962, at 8:00 P. M. to act on the following articles:

ART. 1. To see if the Town will vote to transfer twelve thousand dollars (\$12,000.00) from E&D to the Rubbish and Garbage Account, or take any other action relative thereto.

VOTED: On motion by Mr. Corliss it was voted to transfer \$12,000.00 from the E&D Account to the Rubbish and Garbage Account.

ART. 2. To see if the Town will vote to transfer from E&D or available funds the sum of \$7,950.00 to complete work on the new Highway-Tree Department Garage, or take any other action relative thereto.

HIGHWAY-TREE DEPARTMENT GARAGE BUILDING COMMITTEE

Voted: Moved by Mr. Corliss and voted to transfer \$7,950.00 from E&D to complete work on the Highway-Tree Department Garage.

ART. 3. To see if the Town will vote to transfer from E&D the sum of \$218.40 to pay St. Joseph's Hospital for the care of a premature infant birth in August of 1961, or take any other action relative thereto.

BOARD OF HEALTH

VOTED: By motion of Mr. Cluff, it was voted to transfer \$218.40 from E&D for the purpose of Art. 3. Move for indefinite postponement lost.

ART. 4. To see if the Town will vote to authorize the Board of Selectmen to sell at public auction, the old Highway Garage and to draw up the specifications for the same.

BOARD OF SELECTMEN

VOTED: Motion of the Finance Committee to adopt carried.

ART. 5. To see if the Town will vote to sell a parcel of land containing approximately 10,700 square feet on Tomahawk Drive Extension for the sum of \$200.00 or take any other action relative thereto.

SILAS BAILEY

VOTED: Motion of the Finance Committee to amend this Article was adopted and Art. 5 was then voted as follows: To sell a parcel of land containing approximately 10,700 square feet on Tomahawk Drive Extension at public auction in accordance with the town by-laws for not less than \$200.00

ART. 6. To see if the Town will vote to raise and appropriate the sum of \$1,829.27 to pay for land damages to John V. Sullivan, et al, for 5.07 acres of land taken by the Town for the purposes of an additional well field located Southeasterly on North Street.

JOHN V. SULLIVAN

VOTED: Indefinite postponement on motion by Mr. Corliss.

ART. 7. To see if the Town will transfer from available funds the sum of \$600.00 for the purpose of repairing the Town Hall roof, or take any other action relative thereto.

VOTED: By Finance Committee motion, voted to transfer \$600.00 from E&D for the purposes of Art. 7.

ART. 8. To see if the Town will vote to raise and appropriate the sum of twenty three thousand, three hundred ninety-three dollars (\$23,393.00) to settle the land damage claims of Armando J. DeCarolis, Jr. et ux, as the result of the taking of the land for Water Department purposes located southeasterly of North St. containing 63.72 acres or take any action in relation thereto.

VOTED: Motion by Finance Committee to indefinitely postpone Art. 8 carried by secret ballot recorded yeas 307, nays 43. Motion to amend to \$40,000.00 was lost by voice vote. Movement for adoption of Art. 8 as stated was lost to secret ballot vote.

(9-12-62 at 9:28 P. M.)

ART. 9. To see if the Town will vote to authorize the Board of Water Commissioners and Board of Selectmen to acquire by purchase, gift, devise or otherwise, or take by eminent domain, in fee simple under the authority of General Laws, Chapter 79, as amended, Chapter 61 of the Acts of 1951 and Chapter 40, Section 14, the following described eight parcels of land listed as Parcels 1 through 8 for an additional well field and to protect the present town water supply system:

PARCEL 1. Land belonging to George A. O'Connell, et ux, containing 20 acres more or less, bounded on the south by land of Richard L. and Mary P. Allen, bounded on the west by land of May H. Oren, Edward C. Latoure, and Ellen O'Connell, bounded on the north by land formerly of Clark, bounded on the east by land of owners unknown.

PARCEL 2. Land belonging to Edward A. O'Neill, parcel of land containing $6\frac{1}{2}$ acres more or less bounded and described as follows: on the south by Edward A. O'Neill, on the west by Edward A. O'Neill, on the north by May H. Oren, and Richard L. and Mary P. Allen, and bounded on the east by land of Richard L. and Mary P. Allen.

PARCEL 3. Land belonging to Richard L. and Mary P. Allen, parcel of land containing $16\frac{1}{2}$ acres more or less, bounded on the south by Richard L. and Mary P. Allen, bounded on the west by land of Edward A. O'Neill, and May H. Oren, bounded on the north by land of George A. O'Connell, et ux, bounded on the east by land of Richard L. and Mary P. Allen, also a fifty foot strip of land located on the east side of aforesaid mentioned parcel.

PARCEL 4. Land belonging to Edward C. Latour, parcel of land containing 3 acres more or less bounded and described as follows: bounded on the south by land of May H. Oren, bounded on the west by land of Walter P. Hilliard, now or formerly, bounded on the north by land of D. J. O'Connell, bounded on the east by land of George A. O'Connell.

PARCEL 5. Land belonging to May H. Oren, parcel of land containing 15 acres more or less, bounded and described as follows: bounded on the south by land of Edward A. O'Neill, bounded on the west by land of Walter P. Hilliard, bounded on the north by land of Edward C. Latour, bounded on the east by land of George A. O'Connell, et ux, and Richard L. and Mary P. Allen.

PARCEL 6. Land belonging to D. J. O'Connell, parcel of land containing 10 acres more or less, bounded and described as follows: bounded on the south by land of Edward C. Latour, and land of Walter P. Hilliard now or formerly bounded on the west by land of D. J. O'Connell, and Charles H. O'Connell, bounded on the north by land of Campbell now or formerly, bounded on the east by land of George A. O'Connell, et ux.

PARCEL 7. Land now or formerly of Walter P. Hilliard, a parcel of land containing $9\frac{1}{2}$ acres more or less, bounded and described as follows: bounded on the south by land of May H. Oren, and land of Walter P. Hilliard, bounded on the west by land of D. J. O'Connell, bounded on the north by land of D. J. O'Connell, bounded on the east by land of May H. Oren.

PARCEL 8. A parcel of land known as Poplar Road located on the south of land owned by Walter P. Hilliard, and on the north by land of the Tewksbury-Wilmington Lodge No. 2070, of the Benevolent and Protective Order of the Elks of the U. S. of A., being a forty foot right of way.

All parcels aforementioned shown on a plan of land in Tewksbury, Massachusetts compiled for the Water Department, dated January 1962 by Dana F. Perkins & Sons, Inc., Lowell, Mass.

And to see if the Town will vote to raise and appropriate the sum of eight dollars for such takings or purchases, or take any other action in relation thereto.

WATER COMMISSIONERS

VOTED: Mr. Cooney motioned to adopt at \$1.00 each parcel and it was voted to raise and appropriate \$8.00 for the purposes of this article. A two-thirds vote was required: 255 were recorded in favor, none opposed.

ART. 10. To see if the Town will vote to expend the sum of \$3,220.00 from the Installation Account, for the purpose of installing approximately 920 feet of water pipe in O'Loughlin Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

JAMES DeCAROLIS

VOTED: Amendment submitted by Mr. Morrissey voted and to be inserted in Art. 10 after the Word Drive... "Such expenditure shall not be made until plot plan with lot or lots of no less than one (1) acre of land have been submitted to the Planning Board, no approval shall be made by the Planning Board of said plan until after a public hearing. If said plan is approved by the Planning Board after said public hearing, expenditure of requested amount shall be made"....

VOTED: Move by Mr. Chaff for indefinite postponement lost.

VOTED: To adopt Art. 10 as amended on motion of Mr. De-Carolis.

ART. 11. To see if the Town will vote to expend the sum of \$4,500.00 from the Installation Account, for the purpose of installing approximately 900 feet of water pipe in Whipple Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

JAMES DeCAROLIS

VOTED: Amendment voted in Art. 10 to be inserted after the words Whipple Road... "Such expenditure shall not be made until plot plan with lot or lots of no less than one (1) acre of land have been submitted to the Planning Board, no approval shall be made by the Planning Board of said plan until after a public hearing. If said

plan is approved by the Planning Board after said public hearing, expenditure of requested amount shall be made"...

VOTED: To adopt Art. 11 as amended by Mr. Cluff's motion.

ART. 12. To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Maple Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

LEO M. BONUGLI

VOTED: Motion carried to indefinitely postpone. Motion to amend lost.

ART. 13. To see if the Town will vote to expend the sum of \$15,600.00 from the Installation Account, for the purpose of installing approximately 2600 feet of water pipe in Lowe Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

ROBERT P. SULLIVAN

VOTED: Mr. Morrissey's amendment to Art. 10 to be inserted after the words Lowe Street... "Such expenditure shall not be made until plot plan with lot or lots of no less than one (1) acre of land have been submitted to the Planning Board, no approval shall be made by the Planning Board of said plan until after a public hearing. If said plan is approved by the Planning Board after said public hearing, expenditure of requested amount shall be made"...

VOTED: Art. 13 was adopted as amended upon motion of Mr. R. Sullivan.

ART. 14. To see if the Town will vote to expend the sum of \$12,250.00 from the Installation Account, for the purpose of installing approximately 3500 feet of water pipe in Henry J Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

QUALITY HOME BUILDERS, INC.

ART. 15. To see if the Town will vote to expend the sum of \$1,400.00 from the Installation Account, for the purpose of installing approximately 400 feet of water pipe in Neptune Street, provided that cost of said installation has been first deposited

with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

QUALITY HOME BUILDERS, INC.

ART. 16. To see if the Town will vote to expend the sum of \$500.00 from the Installation Account, for the purpose of installing approximately 100 feet of water pipe in Littlefield Avenue, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

QUALITY HOME BUILDERS, INC.

ART. 17. To see if the Town will vote to expend the sum of \$6,600.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Cayuga Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

A. J. TAMBONE, INC.

ART. 18. To see if the Town will vote to expend the sum of \$15,600.00 from the Installation Account for the purpose of installing approximately 2600 feet of water pipe in Catamount Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

A. J. TAMBONE, INC.

ART. 19. To see if the Town will vote to expend the sum of \$5,880.00 from the Installation Account, for the purpose of installing approximately 1680 feet of water pipe in Kearsage St., provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

A. J. TAMBONE, INC.

ART. 20. To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Madison Ave., provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

A. J. TAMBONE, INC.

ART. 21. To see if the Town will vote to raise and appropriate the sum of \$3,500.00 for the purpose of securing engineering services to locate grades and levels in various areas for the purpose of improving our water system.

WATER COMMISSIONERS

VOTED: To raise and appropriate \$3,500.00 in adoption of this article by motion of Mr. Corliss.

ART. 22. To see if the Town will vote to raise and appropriate or transfer from E&D the sum of \$2,500 or any other sum for the purpose of installing a public water main in Floyd Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

JOSEPH B. POLEWAREZYK

ART. 23. To see if the Town will vote to expend the sum of \$6,650.00 from the Installation Account, for the purpose of installing approximately 1900 feet of water pipe in Kittredge Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

JOSEPH A. AUBUT

ART. 24. To see if the Town will vote to expend the sum of \$2,275.00 from the Installation Account, for the purpose of installing approximately 650 feet of water pipe in Drury Lane, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

JOSEPH A. AUBUT

ART. 25. To see if the Town will vote to expend the sum of \$1,225.00 from the Installation Account, for the purpose of installing approximately 350 feet of water pipe in Delwood Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

JAMES DeCAROLIS

ART. 26. To see if the Town will vote to expend the sum of \$1,750.00 from the Installation Account, for the purpose of installing approximately 350 feet of water pipe in Pringle Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

JAMES DeCAROLIS

ART. 27. To see if the Town will vote to change the Grade of Senior Clerk Typist, in the Water Department, from Grade 3 to Grade 4, after a promotional Civil Service examination has been taken and approved, to take effect January 1st, 1963, or take any action in relation thereto.

ART. 28. To see if the Town will vote to further amend the Personnel By-Law, under Section 3 of the Classification and Wage Plan, Paragraph H, by adding the following classification under Grade 11 after the Grade of Motor Repairman "Water Foreman," or take any action in relation thereto.

TOWN AUDITOR

ART. 29. To see if the Town will vote to transfer the sum of \$720.00 from E&D to the Auditor's Salary Account or take any other action relative thereto.

TOWN AUDITOR

ART. 30. To see if the Town will vote to amend the Town By-Laws by changing the date of the Annual Town Meeting to 8:00 P.M. on the first Wednesday in March.

BOARD OF SELECTMEN

* * * * *

The quorum was questioned at this time, found lacking, and the Meeting was adjourned sine die at 10:16 P.M. Articles 14 through 20 and 22 through 30 were thusly not acted upon.

* * * * *

A true copy, Attest.

JOHN E. HEDSTROM

Town Clerk

JURORS DRAWN 1962

Joseph W. Byron, 634 Chandler Street	Navy Yard
Doris Farwell, 15 Amos Street	Housewife
Ethel M. Anderson, 24 Pleasant Street	Housewife
Patrick Griffin, 5 Revere Road	Postal Clerk
Leonard Fleming, 2 Herbert Street	Postal Clerk
William Sweeney, 12 Appletree Road	Sail Maker
Venerio Baldacci, 66 Patten Road	Shipper
Joseph Munroe, 820 East Street	Insurance Adjustor
Harry Youney, 56 Patten Road	Iron Worker
John L. Donoghue, 10 Armistice Road	Warehouseman
Denis DeDeo, 10 Jay Street	Plumber
Richard Fales, 62 James Street	Sales Super.
Philip Campbell, 18 Chester Street	Mailman
Richard Mitchell, 51 Mystic Street	Truckdriver
Herbert Fairbrother, 93 Lee Street	Retired
Harry Treadwell, 74 Summer Street	Retired
Adelbert Anderson, 204 Chapman Street	Farmer
Howard E. Nichols, Tewksbury Hospital	Attendant
David J. Beattie, 29 Marie Street	Sales
Esther O'Connell, 142 North Street	Telephone Operator
Domenic Ciccolella, 318 Brown Street	Electrician
Grace Hannigan, 202 Astle Street	Housekeeper
John Collins, 465 North Street	Patrolman
Alice A. Pike, 464 Main Street	Retired
Anthony Moccia, 10 Davis Road	Elec. Tech.

TEWKSBURY ADVISORY AIRPORT COMMISSION

Pursuant to Article 85 on the warrant for the 1962 annual town meeting an "Advisory Airport Commission," consisting of three members, was established. Named to this commission were Mr. Richard J. Sherman, Mr. Leonard Anderson, and Mr. Alan S. Hunter, Chairman.

The course of action adopted by this Commission was the following:

1. Establish the need for a Municipal Airport
 - a. Projected Utilization
 - b. Size of Aircraft which would use facilities
 - c. Projected annual increase in traffic volume
2. Airport Planning
 - a. Financial Considerations
 - b. General runway layout
 - c. Inter-Action of Bedford and Lawrence facilities with proposed Tewksbury facilities
3. Submission of final report and recommendation to the town. Relative to Item 1 letters were sent to the larger industrial firms in the area to determine their possible utilization. They were requested to answer the following questions:
 1. Do you operate a company plane?
 2. If so, what type (make, model)?
 3. How many take-offs and landings were performed in the past year with this aircraft (at its home base)?
 4. What would you predict for (3) five years from now?

The replies to these questionnaires were generally disheartening insofar as a municipal airport for Tewksbury is concerned. Most of the companies answering indicated that they did not own and operate a company airplane. Those who said that they did not have company aircraft also indicated that they would not expect to employ company aircraft in their business within the next five years.

With regard to item 2, the Federal Airport Act (60 Stat. 170, as amended) authorizes the Federal Aviation Agency to administer a grant-in-aid program to assist public agencies in the development of a nationwide system of public airports "adequate to meet the needs of civil aviation". This program is generally known as the Federal-Aid Airport Program. Financial assistance under this program is available only to public agencies such as states, counties,

municipalities and other political subdivisions and agencies. Federal grants under the Act are on a matching fund basis with the Federal Government generally providing 50 percent of the cost of the airport development, and the local public agency the other 50 percent. Part 550 of the FAA Administrator's Regulations sets forth FAA programming policies and standards in administering the provisions of the Federal Airport Act.

Additional matching funds in the order of 25 percent, are available from the State of Massachusetts. The cost to the Town of Tewksbury for the establishment of a municipal airport will amount to 25 percent of the total sum. Massachusetts General Laws pertaining to airport establishment and operation are as follows:

1. Approach regulations (C90; SS40A to 40F)
2. Lease by Airport Commission for a period more than 20 years (C90; SS51F)
3. Joint appropriation with other towns (C90; SS51D, 51G, and 51N)
4. Regulations pertaining to the establishment and maintenance of an airport (C90; SS51D, 51F, 51G, and 51N)

If however, a community desires to develop an airport without the use of Federal Funds, such action is provided for by the provisions of Part 625 of the Regulations of the FAA Administrator. Part 625 is based upon provisions of Section 309 of the Federal Aviation Act of 1958 (72 Stat. 751) Part 625 sets forth requirements in respect to giving reasonable prior notice to the FAA Administrator about the proposed establishment of a landing area. These requirements enable the FAA to advise as to the effects of such action on the use of airspace by aircraft. Notice under provisions of Part 625 should be given to the FAA District Airport Engineer.

Part 550 and Part 625 of the FAA Administrator's Regulations are published in Title 14 Code of Federal Regulations which also contain all other FAA regulations pertaining to civil aviation.

The forms referred to in the above paragraphs have been obtained and have been submitted to the Board of Selectmen along with this report.

Consultation with the Chief Inspector for the Mass. Aeronautics Commission has indicated that the present Tewksbury airport is the best of several possible locations in the town. The above location will permit a main runway length of up to approximately 3500 feet with the possibility of a shorter cross runway.

The current Tewksbury airport's proximity to both the Greater

Lawrence Municipal Airport and the Hanscom Field, Bedford Airport precludes the use of the Tewksbury facility as an all-weather airport. This occurs since Hanscom Field is equipped with full all-weather landing facilities. Lawrence has some equipment whose use is coordinated with the Bedford facilities. A third facility, such as Tewksbury would prove confusing since adequate separation from the other two facilities could not be attained.

Through discussions with the current Tewksbury (Tewmack) Airport owner/operator it has been indicated that extensive improvements to this airport are planned. Extension of the current runway, possible addition of a cross-runway, and general improvement to the current facilities are planned.

In full consideration of the above factors, it is the recommendation of the Tewksbury Advisory Airport Commission that the establishment of a municipal airport in Tewksbury not be pursued at this time for the following reasons.

1. The current and projected use of such an airport by company owned and operated aircraft does not warrant such an endeavor.
2. The close proximity of such a municipal airport in Tewksbury to those in Bedford and Lawrence does not permit all-weather operations.
3. The cost to the town for such a facility in relation to the expected return indicates that it would be a deficit operation for several years.
4. Improvement of the existing airport by the current owner/operator should satisfy the immediate and projected needs of the Town.

BOARD OF ASSESSORS

Austin F. French, Chairman

Value of Real Estate January 1, 1962	\$13,516,600.00	
Value of Personal Property	3,520,600.00	
		<hr/>
Total Value of 1962		\$17,037,200.00
Total Value of 1961		16,390,095.00
		<hr/>
Gain in Valuation	\$ 647,105.00

TOTAL LEVY FOR 1962

Town	\$ 2,683,986.69	
State	9,776.32	
County	32,695.90	
Overlay Current Year	85,064.66	
		<hr/>
Gross Amount to be Raised		\$ 2,811,523.57
Total Estimated Receipts and		
Available Funds		\$ 1,168,452.37
		<hr/>
Net Amount to be Raised on		
Polls and Property		\$ 1,643,071.20
Polls	\$ 7,500.00	
Personal Property	337,977.60	
Real Estate	1,297,593.60	
		<hr/>
Total Taxes Levied on Polls and Property		\$ 1,643,071.20
Water Liens added to Taxes		\$ 4,691.42

TAX RATE 1962 — \$96.00

MOTOR VEHICLE AND TRAILER EXCISE

Total Valuation	\$ 3,163,865.00
Amount of Warrants to Collector	\$ 202,418.97

TAX RATE 1962 — \$66.00

BUILDING INSPECTOR

William B. Bullen

Building Inspector's Report for Year 1962:

		Estimated Valuation
New Dwellings	123	\$1,460,500.00
Residential Additions & Alterations ..	172	191,874.00
New Commercial	9	108,242.00
Commercial Additions & Alterations ..	24	122,770.00
Renewal Permits	2	60,000.00
Gravel Permits	7	
Loam Removal	1	
Demolition of Buildings	19	
Move Buildings	3	
Total	360	\$1,943,386.00
Minus 2 Renewal Permits		60,000.00
Total Taxable Property		\$1,883,386.00
New Junior High School		1,250,000.00
New Highway & Tree Dept. Garage ..		70,000.00
Total Non Taxable Property		\$1,320,000.00
Total All Construction		\$3,203,386.00
Building Permits issued	360	
Building Inspections made	811	
Properties posted dangerous	40	
Permit Fees paid to Town Treasurer		\$ 2,588.00
Stop Work Orders posted for various reasons	22	

The following is a comparison chart for the years 1960, 1961 and 1962.

	1960	1961	1962
New dwellings	63	83	123
Total all construction	\$2,364,722.00	\$1,531,371.00	\$3,203,386.00
Total taxable property ..	\$1,051,585.00	\$1,459,371.00	\$1,883,386.00
Total number of Permits (all types)	253	291	360
Permit fees paid to Town Treasurer	\$ 1,608.00	\$ 2,008.50	\$ 2,588.00

FIRE DEPARTMENT

William A. Chandler, Chief

Schools, Rest Homes, Nursing Homes	52
Gasoline	4
Oil Permits	32
L.P. Gas	10

This year we completed connecting all the public schools to the fire alarm system. A survey was conducted of the Fire Department by the New England Fire Insurance Rating Bureau, and due to improvements made in the fire service a reduction in fire insurance rates has resulted.

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Building	3	4	4	5	6	1	0	0	3	0	2	3	31
Pump	0	1	1	4	1	0	0	0	0	0	1	0	8
Brush	1	1	21	87	34	14	26	20	13	14	6	6	243
Chimney	0	0	0	1	0	0	0	0	0	0	1	2	4
Auto	2	0	2	6	6	3	3	4	2	5	1	3	37
False	1	1	2	6	4	0	1	7	4	4	3	1	34
Resus- cicator	2	7	2	9	4	5	4	0	5	8	5	4	55
Electrical	0	2	4	2	12	2	2	1	3	2	3	5	38
Accident	1	1	0	3	1	1	1	1	3	2	1	1	16
Oil Burners	3	3	3	3	3	0	0	1	1	3	1	6	27
Out of Town	1	0	1	2	0	0	1	1	1	2	0	0	9
All Others	6	4	3	5	5	7	2	6	3	2	3	9	55
TOTAL	20	24	43	133	76	33	40	41	38	42	27	40	
		44	87	220	296	329	369	410	448	490	517	557	557

BOARD OF HEALTH

In compliance with Section 7, of Article II, of the Town By-laws, the Board submits its report.

For specific details on expenditures and in compliance with Section 13, of Article II of the Bylaws, reference is made to the Auditor's report.

At the request of the Board of Selectmen to have more details in the report, the Board would first like to review its functions. The responsibility of the Board of Health flows from the General Laws, the Town Bylaws, and the vote of the Town. These responsibilities are many and varied. The most important are as follows:

- Care and prevention of contagious diseases.
- Care and prevention of infectious diseases.
- Care and follow-up of premature children.
- Approval of slaughter houses and inspection of cattle, hogs, and sheep slaughtered.
- Inspection of animals.
- Dog disposal.
- Supervision of transportation of garbage.
- Supervision of the garbage and rubbish program.
- Approval of dumps.
- Mosquito control.
- Operation of clinics.
- Statistical reporting to the Department of Public Health.
- Plumbing inspection.
- Sanitary inspection.
- Dental clinics.
- Jurisdiction over nuisances injurious to the public health.
- Regulation of water supply.
- Fitness of buildings for human habitation.
- Eviction from unfit dwellings.
- Regulation of noisome trades which are dangerous to the public health.

The Board of Health is aware of the number of complaints that have been received due to unsanitary conditions in the town. The Sanitary Inspector has been instructed to investigate these complaints to see that the situations are corrected whenever possible. It should be brought to the attention of the residents that this inspector is on a part-time basis — pay \$12.00 per week — and, if all complaints have not been satisfactorily resolved, it is not indifference on the part of the Board, but rather due to a limitation of the inspector's time.

The statutes pertaining to premature children and to infectious

and contagious diseases have not changed, with the exception of the care of tuberculosis cases. These cases are now a responsibility of the State rather than of the County. This reorganization was authorized by the General Courts by Chapter 608 of the Acts of 1961, effective January 1, 1963. Under the new setup, the local Board of Health will be responsible for the payment of one-half the average daily cost for hospitalization for individuals residing in the Town who are admitted to a sanatorium. It is estimated that the rate for 1963 will be \$20.50 per day, at a cost to the place of residence of \$10.25 per day. Under the County system, the charge was \$1.75 per day and, in addition to this charge, the Town was assessed a pro-rated cost of the yearly deficit for the operation of the hospitals. In 1962, the assessment on the Assessor's cherry sheet was \$11, 235.78. It would appear as if this assessment would be drastically reduced for the year 1963, if not completely eliminated. A further change by this law requires the Town to be responsible for all residents entering such a hospital; where in the past the Town was responsible only for cases settled in the Town. To determine whether or not this will be financially advantageous to the Town is impossible at this time. This can only be done after the first one or two years of operation under the new setup.

In regards to dumps, the Board is willing, at any time, to meet with interested people to discuss problems that arise on dumping. If a better solution or plan can be brought out from these discussions that would be more beneficial to the Town, the Board will cooperate in the execution of these plans with whatever means they have available to them.

During the year 1962, the Board of Health conducted the following clinics under the supervision of Dr. Jose Ruisanchez, M.D., and Helen Kelley, R.N.:

Salk Polio Clinics: April 11, May 9, October 17 — 702 immunizations.

Diphtheria, Pertussis & Tetanus Clinics: March 28, April 25, May 23 — 33 immunizations.

Smallpox Vaccination Clinic: April 18 — 110 inoculations.

Sabin Oral Polio Clinics, Type I — May 11, 14, 15, 16, 17, 18, and 19 — 6,291 immunizations.

Sabin Oral Polio Clinics, Type III: June 8, 11, 12, 13, 14, 15, and 16 — 6,132 immunizations.

Total immunizations for 1962 were 13,566.

At St. William's School, activities included Massachusetts vision and audio testing, retesting and follow-up, physical examinations, and dental clinic.

The Board wishes to commend the School Department, especially the Superintendent and the school nurses, for their excellent cooperation during the oral polio clinics in May and June. With this cooperation, the Board was able to furnish protection to 6,200 pre-school and school children. Without this cooperation it would have been impossible to complete the clinics prior to the dangerous summer months.

The Slaughtering Inspector inspected and supervised the slaughtering of 845 cows, 146 calves, 668 hogs, 53 sheep, and 7 goats. There were 4 cows and 7 calves condemned.

There were 40 contagious diseases reported to the Board. Information contained was forwarded to the State Department of Public Health.

There were 153 dog bites investigated, 1 squirrel bite investigated, and 1 monkey bite investigated; 1 barn inspected, and 3 piggeries inspected, by the Animal Inspector.

Mr. John F. McCormack, Sr., Plumbing Inspector, submitted the following report:

Plumbing Permits — 120; Sewage Permits — 151; Fees for Plumbing Permits — \$923.00; Fees for Sewage Permits — \$151.00;

Plumbing Inspections and Complaints — 360 hours; Sewage Inspections and Complaints — 680 hours; Office — 312 hours; On phone at home for information, complaints, and appointments for plumbing and sewage — 360 hours.

Mileage; Plumbing 1200 miles; Sewage 1800 miles.

Mr. Robert Rimbach, Sanitarian, submitted the following report on milk and food inspection: Monthly inspections were made of food handling establishments and bacterial swabs were taken bi-monthly of eating and drinking utensils at those establishments serving food and drink. The reports indicate that much progress has been made during the past by the proprietors to raise the standards of their establishments. Equipment that did not conform to the regulations has been replaced in many instances and sanitation control has greatly improved. Those establishments that still remain below standards are making progress to rectify conditions noted on reports. Milk and cream samples were again taken at random from delivery trucks and stores, and examined for butterfat, coliform, total solids, bacteria count, and phosphatase. Samples of pre-cooked frozen foods were taken and examined for standard plate count, coliform, and coagulase positive staphylococci. Water samples were taken from various locations used for swimming on the Shawsheen River and examined for conformance of standards.

Mrs. Shirley Recks submitted the following report on the

dental clinics: The dental health educational program did not get under way until after the March Town Meeting. Mrs. Shirley Recks, assisted by Mrs. Mildred Gourley, started at the Heathbrook, Shawsheen, and North Street Schools in the first grades. From April 4, 1962, to June 11th; and September 17th, through December 21st, 1962, 2,434 children were examined in all, along with tooth-brushing instruction, and reports sent home to parents. This includes 318 children who were examined during pre-school registration in May. 815 children had their teeth cleaned. \$813.00 was collected in fees from this service. All children in the first grade who had their teeth cleaned received free toothbrushes, which were donated by their respective P.T.A. or P.T.O. It is hoped that in the near future children from all of the elementary grades may benefit from this program. This will not be possible until it is placed on a full time basis.

SCHOOL	EXAMINED	CLEANED	PAID
Grade 1			
North	187	79	79
Shawsheen	131	47	47
Heathbrook	177	86	84
Grades 3-6			
North	131	80	80
Shawsheen	494	230	230
Heathbrook	107	43	43
Foster	294	163	163
Grades 1-4			
St. Williams	144	87	87
Grades 2			
EXAMINED ONLY			
North	171		
Shawsheen	143		
Heathbrook	137		
	<hr/>	<hr/>	<hr/>
TOTAL	2116	815	813

PRE-SCHOOL REGISTRATION		Talked with parents
May 8 — Shawsheen School	EXAMINED	104 children
May 9 — North Street School	EXAMINED	108 children
May 10 — Heathbrook School	EXAMINED	106 children
	<hr/>	<hr/>
Total		318

BOARD OF WATER COMMISSIONERS

Report for 1962

Number of Services Installed during the year 1962	115
House Service Pipe Installed	8,036 feet
2" Pipe Installed	610 feet
6" Pipe Installed	7,093 feet
6" Pipe Relocated	80 feet
6" Pipe Replaced and Relocated	2,934 feet
8" Pipe Installed	1,901 feet
8" Pipe Replaced and Relocated	109 feet
12" Pipe Installed	2,300 feet
Number of Hydrants Installed	10
Total Gallons Pumped during the year 1962	429,126,450
Total Number of Water Customers at the end of 1962	3463
Number of New Takers during the year 1962	115

BOARD OF WATER COMMISSIONERS

John J. Cooney, Chairman

ROAD COMMISSIONERS

George R. Gray, Chairman

General Highway

The following streets were put into shape, some were graveled, and all received two coats of oil:

Cross Street
Woodland Drive
Pinewold Street
Erlyn Terrace
Brookfield Road
Lincoln Road
Kingfisher Road
A Section of Birch Street
A Section of Mystic Avenue
A Section of Wolcott Street

8865 gallons of oil were used.

Drainage was installed on Nelson Avenue, Marie Street, Chester Circle, Miles Road and Rhoda-Street.

Chapter 81

Under Chapter 81 the following Streets were resurfaced, oiled and sanded:

Bailey Road
Ballard Street
Brown Street
Whittemore Street
Pine Street
Pringle Street
State Street
Patten Road

The following Streets received an armor coat of oil and pea stone: A Section of Chandler and A Section of Trull Road.

Hood Road and North Street received a mix-in-place treatment.

900 Tons of Bituminous Concrete were used in patching and maintaining all accepted Streets.

30984 gallons of oil were used.

717 tons of Pea Stone were used.

Chapter 90 Maintenance

Under Chapter 90 Maintenance East Street, Woburn Street, Billerica Road received a Stone Seal Treatment. A section of Shawsheen Street was given a mix-in-place surface.

12,263 gallons of oil and 584 tons of stone were used.

Chapter 90 Construction

A Section of Shawsheen Street was rebuilt, drainage installed, graveled etc. from Patroit Road to within 100 feet of Heath Brook School. This section was completed and surfaced with Bituminous Concrete.

2,844 gallons of oil were used and 1160.65 tons of Bituminous Concrete.

Work has already started on drainage of last section.

Special Account Edith Drive Drain

Drainage was installed for a distance of approximately 1000 feet from Edith Drive to Shawsheen River, work being done by Highway Department Personnel.

Special Account Shawsheen Street Sidewalk

This sidewalk from end of Patten Road to Sullivan Parkway was completed. This work was let out to contract but was supervised by Highway Department.

INDUSTRIAL COMMISSION

John J. Nolan, Chairman

This Commission looks back on the previous year with a sense of satisfaction and accomplishment.

The Liquid Carbonics Division of General Dynamics Corp. held its official dedication ceremony on July 24, 1962 at which time representatives of this Town and many officials from large industries, as well as from Governor Volpe's office, were in attendance.

On July 25, 1962 the Parkway Refinishing Company, Inc. dedicated their new plant on East Street.

The Lowell Gas Company Booster Plant in West Tewksbury went into operation during the past year.

A very modern and attractive Gasoline and Service Station was added at our Tewksbury Shopping Center.

F. I. Carter & Sons, Inc. have recently added a retail shop opposite their present greenhouses on Main Street.

Thor Aluminum Products Company, Inc. and the North American Distributing Company moved into their new locations on Main Street during the past year.

The Middlesex County National Bank has added a new Bank location which is now under construction in Tewksbury Center.

The Wang Laboratories who purchased a large tract of land facing Interstate Route 495 have indicated that their present plans call for building during the Summer of 1963.

The Hamilton Chemical Company who recently purchased land along Interstate Route 93 have indicated that they will begin construction of their new building during the Spring of 1963.

Freddie Vinecour has begun construction of his new facilities at Foster's Corner in Tewksbury.

The Police Department is now occupying their new building on Route 38.

The Highway Department, together with the Tree Warden, recently dedicated their new building off Whipple Road.

The Trull Brook Golf Course will be completed during the Spring of 1963 which will add considerably to Tewksbury's recreational facilities.

The above activities within our Town are evidence of the confidence in the future of Tewksbury both by the citizenry approving municipal facilities and private capital invested in new, modern and enlarged programs.

We have been in constant communication with Realtors and Industrial groups interested in industrial building in our Town. An Industrial package kit including brochure and other relative literature advertising Tewksbury has been distributed to many concerns whom we feel could be potential customers. We are continually broadening our mailing list, using every available source and following up every possible lead.

This Commission noted with pleasure that the Town, under Article 85 of the 1962 Town Warrant, agreed to the appointment of an Advisory Airport Commission for the purpose of determining the advisability of providing our Town with more adequate air facilities. Also, we noted the acceptance of Article 80 for the appointment of a Committee to determine the feasibility of reclaiming a portion of the Great Swamp for industrial or conservation or recreational purposes. We noted that Article 81, approved by the Town, authorized the Planning Board to proceed with a program of sewer construction. The Water Department is to be commended for their foresight and planning in providing for additional well fields for increasing residential and industrial needs.

This type of long range planning is in preparation for the eventual development of Tewksbury is absolutely necessary if the Town is to grow in a strong and progressive fashion. It is also essential to maintain this type of thinking if we are to interest reliable Companies in coming to Tewksbury. This Commission looks forward with interest to the reports of authorized Committees on above outlined programs.

U. S. Route 495 is now a reality, although it may be several months before official road travel begins from U. S. Route 93 to U. S. Route 495. With the completion of Interstate Route 495 and its ultimate connection with the Massachusetts State Turnpike we are very confident of a healthy industrial growth and future for our Town.

The widening and resurfacing of secondary Route 38 through the Main Street of our Town is also a definite advantage in the matter of improved travel facilities. We anticipate that the completion of Route 38 to the Wilmington Town line will take place in the near future.

In the opinion of this Commission the proper basic areas for industrial growth have been zoned at previous Town Meetings based on professional consultant services and recommendations. The proper Industrial By-laws have been accepted by our Town.

If the restrictions as well as the privileges of these zonings and By-laws are enforced by the proper authorities the industrial construction in this Town will be of excellent quality and well landscaped, and a definite advantage, not only to the Town as a whole, but particularly to those residents who are in the vicinity of the industrial development.

This Commission has continued its activity in all pertinent functions of the Area. We have maintained a constant and close relationship with the Greater Lowell Chamber of Commerce, the Massachusetts Dept. of Commerce, and the Northern Middlesex Industrial Council. It is the unanimous opinion of this Commission that we must stay abreast of all that is going on in our State and local areas in order to act for and in the best interest of Tewksbury.

We believe that the expansion of the educational and technical programs at Lowell Technological Institute will attract many qualified industrialists to our area.

Finally, we believe that any changes in industrial zoning and/or by-laws should be the result of a careful and complete study and should only be made if it serves the best interests of the Town as a whole, rather than to ease what may appear at the time to be a hardship on an individual or a relatively small group of individuals.

LIBRARY TRUSTEES

Harold H. Sloan, Chairman

Tewksbury, a Town of 15,902 has for a Library, a room, not a Library Building, of about 21 x 58 containing over 17,000 volumes and catering to over 5,000 Library card holders and circulating approximately 30,000 volumes a year. Many sessions three hundred volumes are charged out to about 100 patrons. A recent Tuesday afternoon attendance in the Library exceeded 50 school children. Imagine the crowded conditions and pressure of such a group trying to find the books they wanted let alone trying to study under such conditions.

Tewksbury does need a separate Public Library Building, one in which real Library needs can be fulfilled to the satisfaction of both children and adults. Each year the Trustees have added reference books for student's needs and this year we purchased a 1962 Americana Encyclopedia and during 1963 we hope to add the Britannica. These two sets plus the Harvard Classics besides

numerous non-fiction books on the various sciences, astronauts, electronics, How To Books; also books of many practical arts like Gardening, Culinary Arts all assist young and old in their search for knowledge. Acquiring these additional books requires extra shelf space and also space for their use by Library patrons.

All the Towns in Greater Lowell and some even smaller than Tewksbury have beautiful Library Buildings with special room for Juveniles and Adults. Tewksbury should have the same arrangements.

Year after year the Trustees have pointed out the necessity for a Public Library Building. Now is the time for action. If arrangements contemplated by the Trustees work out, there will be Articles in the Warrant for the Annual Town Meeting which if favorably acted upon, will result in giving the Town of Tewksbury the Library it needs.

The Trustees publicly thank Mrs. Marion Carlson, Librarian and her two Assistant Librarians for their faithful, conscientious service to Library patrons during the past year.

The Trustees respectfully request that the Articles in the Town Warrant, namely a Salary Budget of \$4,000.00 and an Operation Budget of \$2,370.00 besides the money received from the Licensing of dogs in the Town be approved and granted for the general maintenance and operation of the present Public Library.

LIBRARIAN'S REPORT

Marion Carlson, Librarian

The following report is respectfully submitted: During the year 629 books were added: 228 Adult Fiction, 173 Adult Non-fiction. 177 Junior Fiction and 51 Junior Non-fiction.

The Librarian and Assistants appreciate the co-operation of the many patrons who return books and magazines when due and request the return of BOOKS and MAGAZINES NOW OVERDUE.

The Library is open Tuesday from 3 p.m. to 5 p.m. and 6:30 p.m. to 9:00 p.m. and Thursday from 6:30 p.m. to 9:00 p.m. and Saturday mornings from 10:00 a.m. to 12:30 p.m. and Saturday afternoon continuously from 2:00 p.m. to 8:00 p.m.

The Library is closed for Legal Holidays and for the Annual Vacation in the summer.

CIRCULATION OF BOOKS AT THE LIBRARY

	Fiction	Non-Fiction
Tuesday, Thursday & Saturday	18,812	6,429
Total Fiction & Non-Fiction		25,241

Again this year a Bookmobile from the State Regional Library Center at 133 Main St., North Reading, Mass. made three stops monthly in Tewksbury: Shawsheen School, North Street School and Andover St., North Tewksbury. The circulation from that special service is as follows:

Adult	603
Junior	3341
	<hr/>
Total	3944

This Bookmobile circulation combined with Tewksbury Library Circulation totals 29,185.

CIRCULATION OF MAGAZINES

American Heritage	24	McCalls	11
American Home	43	Mechanics Illustrated	37
Atlantic Monthly	13	National Geographic	69
Better Homes	70	Popular Mechanics	55
Consumer Reports	22	Readers Digest	39
Good Housekeeping	62	Redbook	54
Harpers	20	Yankee	28
Hobbies	8	World Library	18
Holiday	22	Childrens Digest	54
Ladies Home Journal	16	Humpty Dumpty	50
Life	134	Others	15
Look	38	Total	902

PERSONNEL BOARD

Warren R. Carey, Chairman

The following changes in the Personnel By-Law, recommended by the Board were passed at the March 1962 Town Meeting: The altering of some of the titles in Section 3 (h) Wage Schedule, which was necessitated by the assignment of these job titles by the Civil Service Commission; including a change in the Grade of certain Highway Department titles. The elimination of Section 3 (I) initial adjustment of salaries and wages; 1, 2, 3. The addition of (k) and (l) under Section 3, which gives the higher pay rate to an employee directed to fill the responsibility of a supervisor's position or an established position in a higher grade level for one week or longer. The addition of 20 days vacation with full pay for employees with 20 years' service under Section 4 Fringe Benefits. A rewording of Holiday Pay, also under Section 4, to give all employees 10 paid holidays regardless of their work schedule. The over-time paragraph of Section 4 was also reworded to give the Highway, Water and Tree Department workers time and one-half for certain emergency work.

The Personnel Board held approximately 28 meetings during the year, including 3 with other departments, 2 with heads of departments and 2 with employees of a department and also attended a joint meeting with the Board of Selectmen and Finance Committee.

The employees' representative spent approximately 140 hours conversing with various town workers; the majority of this time on the telephone. A lesser amount of time was spent in personal contact and telephone conversations with department heads and Boards of authority to settle questions and interpretation of the By-Law.

The towns of Manchester, Methuen, Tyngsboro, Wakefield and Westford were eliminated from the list of communities used in the Evans Survey for public employees and the towns of North Andover and Reading were added to give the Board an adjusted list of 10 towns which were generally comparable to Tewksbury in population and geographic location.

At the suggestion of the Finance Committee another list of communities is being studied and the basis for the list is to be the assessed valuation, the tax rate, total per capita expenditures and other related costs of town services.

A study was made of the salary survey of Bench Mark Jobs for 1962 issued by the Massachusetts Municipal Personnel Boards

Association, Inc. and a brief and graph were prepared by Mr. Roger LeBlanc using figures obtained by request from other towns in the area.

Correspondence regarding our pay scales, fringe benefits, etc. were received from Billerica, Bedford, Concord, Stoneham, Saugus and other towns and the requested information was sent to them.

Requests for benefits to part-time employees were received from the Town Clerk and the part-time Water Department employees and are presently under consideration.

Other business on the agenda at this time includes: Rewriting the By-Law to bring it up to date and to make it more easily understood; obtaining information from part-time workers, appointed and paid by the year, and their supervisors in order to set up a revised pay scale for these employees and to determine, in writing, their duties and approximate number of hours worked. A request from an employee for a grade re-classification—a request from an employee to check into possibility of mis-appropriation of sick time; a request from a department head to give certain of his employees an increment raise as provided in Section 1 (d)—this is being deferred until after the 1963 Town Meeting, which we feel may remedy the reason for these solicitations.

Letters were sent out to each full-time employee and department head requesting their suggestions for changes in the Personnel By-Law. The following replies were received:

FIRE CHIEF:

10% salary increase for all employees of the department. Sick leave non-occupational to be cumulative at the rate of 1 day per month of service and to be unlimited. To require a disability certificate by a physician after 3 days absence.

PERMANENT FIRE FIGHTERS:

Salary minimum of \$5500 first year of service; \$6000 second year of service, \$6300 third year of service and over.

POLICE CHIEF:

Salary minimum of \$5700 after 3 years with department; time and one-half for overtime; a full-time policewoman clerk to be set up in Wage Schedule.

POLICE ASSOCIATION:

10% salary increase; sick leave non-occupational to be cumulative at present rate up to total of 120 days.

HIGHWAY DEPARTMENT EMPLOYEES:

15% salary increase; 3 weeks' vacation after 5 years of service and 4 weeks' vacation after 10 years of service; borrowing of sick time; time and one-half for all overtime.

WATER DEPARTMENT EMPLOYEES:

15% salary increase; 3 weeks' vacation after 5 years of service and 4 weeks' vacation after 10 years of service; night call rate to be increased from \$10 to \$20 per week.

TREE DEPARTMENT:

(Peter M. Peters)—15% salary increase; 3 weeks' vacation after 5 years of service and 4 weeks' vacation after 10 years of service; time and one-half for all over time; to ascertain that monies are provided for present overtime provisions.

BOARD OF SELECTMEN:

Junior Building Custodian be raised on Wage Schedule from Grade 6 to Grade 8; the Senior Clerk and Secretary in the Selectmen's office be placed at increment 4.

All requests were considered and further background information obtained where necessary and our disposition of the requests can be found in the Articles the Personnel Board is sponsoring in the warrant for the March 1963 Town Meeting.

PLANNING BOARD

Chester C. Sullivan

During the past year the Planning Board has been active in discussions which will be of great importance for the future development of the town.

Members of the Board attended regional meetings with representatives of the surrounding towns to look into the possibilities of having a regional incinerator. The Board also looked into the possibility of the town having an incinerator of its own. It was found that the cost of this installation would be too costly at this time.

The Planning Board, seeing the great need for more modern air travel facilities for our present and future industrial developments, met with the Federal Aviation Commission and also the Civil Aeronautics Commission. As a result of these meetings, the Board sponsored an article in the 1962 Town Warrant to establish an airport commission. This commission has been established and is now active.

With sewerage being one of the most important problems facing the town in the near future, the Board is in the process, at the present time, of gaining Federal assistance toward the cost

of the final plans and specifications which are necessary before the town can apply to the Federal Government for 50% grant toward the initial cost of installation.

The Board has held several public hearings in the past year for proposed zoning changes in different areas of the town. Articles pertaining to these zoning changes appear in the warrant for the March 1963 Town Meeting.

The Board has this year approved plans for 8 one-acre subdivisions totalling over 200 one-acre lots which will contribute to the future growth of the town.

In the near future the Planning Board will present to the town proposed zoning changes which will allow apartment houses to be built in the town. Also the Board will present the Master Plan with amendments.

In June 1962 the Board regretfully accepted the resignation of Mr. Wesley Barron, Chairman, who, while serving on the Planning Board, attended numerous regional meetings representing the Board and the Town giving freely of his time and efforts with all the best interests of the Town at heart.

POLICE DEPARTMENT

John F. Sullivan, Chief

Armed Robbery	1
Ambulance Calls	63
Auto Accidents Investigated	204
Bad Checks	36
Bank Service	239
Bicycle's Stolen	26
Bicycle's Recovered	7
Breaks Investigated	85
Burglar Alarms Checked	52
Car Registration and Ownership	600
Cars Recovered	33
Cars Stolen	25
Complaints Received and Investigated	1534
Defective Equipment Tags Issued	64
Dog Bites Investigated	148
Dogs Killed	39
Dogs Reported Missing	59
Dogs Struck by Automobiles	105

Doors and Windows found Open	63
Family Trouble	104
Fires Policed	144
Funerals Policed	25
Hearings at Office	29
Injured Animals Shot	16
Investigations for Other Police Departments	59
License Issued to Carry Firearms	56
Lights Out, Poles and Wires Down	88
Lost Property	\$ 1,209.00
Lost Property Recovered	\$ 2.55
Malicious Damage to Property	\$10,393.50
Messages Delivered	257
Missing Persons Reported	92
Missing Persons Returned	91
Monies Recovered	\$ 9,312.14
Monies Stolen	\$ 719.00
Operators' License Suspended	149
Other Emergencies	106
Parking Violations	18
Permits Issued, Work Sundays	11
Permits to Solicit	6
Persons Admitted to Mental Institutions	3
Property Checks	4,339
Prowlers Investigated	70
Public Functions Covered	168
Slippery Streets Checked	30
Stolen Motor Vehicles	34
Stray Dogs Reported	46
Sudden Deaths Investigated	7
Summons Served	481
Suspicious Cars Checked	101
Suspicious Persons Questioned	89
Transported to Hospitals	258
Value of Stolen Property	\$51,573.30
Value of Stolen Property Recovered	\$49,790.00
Vehicles Towed off Streets	165
Violations Notices Sent to Registry	73

DISPOSITION OF CASES

District Court of Lowell

Superior Court of East Cambridge

Dismissed	15
Filed	9
Fined	74
For Other Police Departments	19
Guilty	353

Not Guilty	2
Pending	5
Probation	17
Released	79
Armed Robbery	0
Aggravated Assault	1
Assault and Battery	5
Attaching Wrong Plates	2
Being Abroad in the Nighttime	2
Breaking and Entering in the Daytime and Larceny	2
Breaking and Entering in the Nighttime and Larceny	9
Breaking and Entering in the Nighttime with Intent to Commit a Felony	2
Breaking and Entering in the Nighttime with Intent to Commit Larceny	0
Burglary	0
Contempt Warrant	0
Default Warrant, Non-Support	0
Delinquent Child	22
Disturbing the Peace	27
Drunkenness	76
Drunkenness Complaint	33
Failing to Display an Inspection Sticker	3
Failing to Slow Down at an Intersection	0
Failing to Stop for a Stop Sign	3
Failing to Stop for a Police Officer	3
Failing to Stop for a Red Light	10
Failing to Use Right Name	0
Forgery	0
Illegal Sale of Alcohol to a Minor	0
Indecent Assault and Battery	0
Intent B & E in the Nighttime with Intent to Commit Larceny	0
Kidnapping	0
Larceny	3
Larceny from a Building	2
Leaving a Scene After Causing Property Damage	2
Malicious Damage to a Building	3
Non-Payment of Fine to Court	5
Non-Payment of Wages	0
Non-Support	11
Open and Gross Lewdness	1
Operating After Rights Had Been Suspended	1
Operating After Suspension of License	7
Operating So As to Endanger	8
Operating Under the Influence of Alcohol	35
Operating Uninsured Motor Vehicle	0
Operating Unregistered Motor Vehicle	2
Operating Without a License	8

Operating Without Authority of Owner, After License to Operate Had Been Suspended	1
Operating Without Authority of Owner, After Rights to Operate Had Been Suspended	0
Passing Where View is Obstructed	14
Possession of Burglar Tools	2
Racing	4
Safe Keeping	1
Stubborn Child	1
Threatening	0
Trespassing on Real Estate	1
Unlawful Use of a Motor Vehicle	6
Unnatural Act	0
Uttering	1
Vagrancy	5
Violation of Probation	0
Violation of Speed Laws	70

BOARD OF PUBLIC WELFARE

George O'Connell, Chairman

1962

Reference is made to the report of the Auditor for specific details on expenditures.

SUMMARY OF CASES

	Open	Closed	Cases Aided as of Jan 1.				
			1959	1960	1961	1962	1963
Old Age Assistance	20	23	124	115	93	87	84
Medical Assistance for the Aged	21	13	0	0	23	20	28
Aid to Dependent Children	15	16	26	25	28	27	26
Disability Assistance	11	10	16	18	22	21	22
General Relief	39	40	13	9	8	6	5
TOTALS	106	102	179	167	174	161	165

The Board of Public Welfare organized the first Tuesday following the Town Election of Officers and Mr. O'Connell was elected Chairman. The other Board members are: Mr. Victor Cluff, Mr. Joseph Whelan, Mr. Kevin Sullivan, and Mr. William Carter.

1. Administration

Personnel in the department are employed under Civil Service. There are five employees—the Director of Public Assistance, two Social Workers, and two Clerks. Salaries paid to both the members of the Board and employees for work performed on Old Age Assistance, Medical Assistance for the Aged, Aid to Dependent Children, and Disability Assistance are reimbursed with both State and Federal funds. The salaries and expenses for the Director, two Social Workers, and one Clerk are reimbursed as follows: O.A.A. Federal—55%, M.A.A. Federal—55%, A.D.C. Federal—75%, D.A. Federal—55%. In addition, the State will reimburse 22.5% on O.A.A., 22.5% on M.A.A., 12.5% on A.D.C., and 20% on D.A. One Clerk, the Board, and all other administrative expenses are reimbursed about 47% Federal and 28% State. The Federal funds are set up in revolving accounts and are restricted to the use of the Board of Public Welfare for the purpose of administration. These funds are anticipated in the annual budget and not raised by the Town. The States share is returned to the General Fund and is used for any purpose by the Town. This share must be raised by the Town, but the anticipated reimbursement is considered by the Assessors in setting the tax rate. The assessors normally anticipate as reimbursement the actual amount of reimbursement received in the previous year.

2. Old Age Assistance

This is a Federally-sponsored state plan administered by law by local Boards of Public Welfare. It requires local Boards to aid aged persons sixty-five and over who have resided in Massachusetts for one year prior to application and who are in need. Need is established by applying the budgetary standards set up by the State Department of Public Welfare. Some of the other elements are: A person cannot have more than five hundred dollars (\$500.00) in the bank, or cash, savings bonds, etc., and a lien is placed on property if applicant has an interest in such property.

The Federal government reimburses the department \$54.00 a month for each case aided. The State pays two-thirds of the balance and the remainder is paid by the community aiding. If the person has not resided in town for five years, this amount is billed to the place he last maintained a residence for five years. If the person does not have five years' consecutive residence without aid, then the State is billed for the balance. The Board, in its budget request, does not include the Federal share, as this amount, by law, is set up in a separate account and can be used only by the Board of Public Welfare for aid for Old Age Assistance cases. The Board, in its budget request, must raise the state and other cities and towns' share as this amount is reimbursed directly to the general fund to be used by the Town. However, this does

not adversely affect the tax rate as the Assessors anticipate the reimbursement based on the actual payments made by the State and Towns for this purpose in the prior year.

3. Aid To Dependent Children

Aid to Dependent Children is a Federally-sponsored plan administered by law by local Boards of Public Welfare to aid children, deprived of parental support, who are in need. Need is established by budgetary standards set up by the State Department of Public Welfare.

The following are circumstances under which a child can be considered deprived of parental support—desertion or mutual separation, divorce, legal separation, incarceration or disability of the parent for more than three months, and death. Dependent children of a prior marriage who are in need can be considered on a limited basis for medical care, food, clothing, and personal care, only, if otherwise eligible.

In this program, Federal reimbursement is \$20.50 per child; State reimbursement is one-third of the total expenditure; and the town aiding is responsible for the balance of aid rendered. The Board does not include the Federal share in its budget request. The Town must raise the State share and the local share because the State's share is turned over to the general fund. The balance is a direct cost to the town aiding, as settlement is not involved in this program.

4. Disability Assistance

Disability Assistance is a Federally-sponsored state plan administered by law by the local Boards of Public Welfare. It requires local Boards to aid persons who have been declared permanently and totally disabled by the State Department of Public Welfare Medical Review Team and who are in need. Need is determined by budgetary standards set up by the State Department of Public Welfare.

The Federal reimbursement for money expended in this category is \$46.50 per case and the town's share is a standard twenty-five (25) per cent of all the total cost. The balance is reimbursed by the State Department of Public Welfare. The same method of financing is in effect as on Old Age Assistance and Aid to Dependent Children.

5. Medical Assistance For The Aged

During the past year, considerable publicity has been given to this program because of its relation to the proposed changes in social security which would cover certain items such as hospitalization (acute and chronic) under the social security system. Referrals are frequently made by doctors, hospitals, and other inter-

ested groups, to this department for applications. This has caused an increase in the rolls during the year and, as more publicity is given during the coming year, an additional increase is anticipated. The bill authorizing this form of assistance was passed in 1960. The bill, as passed at that level, recognized a need for medical care for aged persons. As in all plans for assistance under the Social Security Act, the individual states set up their own plan conforming to the general Federal requirements. This must be done before states are allowed Federal grants.

Under Chapter 781 of the Acts of 1960, the local Boards of Public Welfare in the various cities and towns are obliged to administer the program. As adopted by the General Court, briefly the program is as follows: Aged persons, sixty-five or over, who reside in the Commonwealth, are entitled to medical assistance, providing they do not have an income, if single, of more than \$150.00 a month or, if married, \$225.00 a month; and providing further that, if single, they do not have bank deposits, securities, cash on hand and/or similar assets amounting to more than \$2,000.00 or, if married more than \$3000.00. Persons eligible for this form of assistance shall be entitled to part or all of the cost of: (1) in-patient hospital ward care; (2) public medical institution services; (3) nursing home services; (4) physicians' services; (5) out-patient or clinical services; (6) nursing services; (7) physical therapy and related services; (8) dental services; (9) home health care service; (10) laboratory and X-ray services; (11) prescribed drugs, eyeglasses, dentures, and other prosthetic devices; (12) diagnostic screening and preventative services; (13) any other medical care or remedial care recognized under the law of the Commonwealth; and (14) other medical care in accordance with the Department of Public Welfare Medical Care Plan.

In most instances, payment will be for medical care only and will be made direct to the vendor furnishing such care. The one exception is for persons in public medical institutions, chronic hospitals, and nursing homes. This group will be guaranteed for their own personal use, \$15.00 per month, either by direct payment by the Board of Public Welfare, or by utilizing the first \$15.00 of their income.

Reimbursement for care under this program is fifty (50) per cent of all monies expended reimbursed by the Federal government; two-thirds of the balance by the State, and the local community will assume the one-third difference.

6. General Relief

This program requires local Boards to meet the community's statutory obligation to relieve a person in need. How this is done is left entirely up to the Board's discretion. Unlike the Federal programs where the final decision rests with the State through an

appeal process, the Board in General Relief has the final say. They in their policies and decisions, attempt to reflect community thinking. This program should continue to decrease as new Federal programs are adopted at the State level.

The financing of this program is a direct cost to the town. The only monies returned to the community because of this program are cases who have not resided in the community for a period of five years. On these cases, the total amount is either paid for by other cities and towns or by the state.

7. Other Cities and Towns

This item is set up to make payments to other cities and towns for aid rendered to persons who have a legal settlement in the Town of Tewksbury, whether the person is aided by the other town on General Relief or on Old Age Assistance. By legal settlement, we mean the place where a person last resided for five consecutive years without aid.

TOWN COUNSEL

Warren W. Allgrove

During 1962 several land damage matters of importance were disposed of:

One matter being the Petition of Mr. Herbert F. Ferry for land damages as a result of the reconstruction of Shawsheen Street. This action was primarily against the County, as this was a County lay-out and taking, by which the Town is obligated by Law to pay. Judge Voke determined the damages, in the amount of \$2,250.00, plus interest and to be included in the Tax Rate for 1963. Although the lay-out and taking involves substantial damages on Shawsheen Street in the past several years, this is the only Action I am aware of for which the Town has paid any land damages. In most instances, the Road Commissioners have been successful in satisfying abutters by grading and hot-topping abutting premises so that no land damage claims are filed and which result in substantial savings to the Town.

Another small land damage case was settled in Superior Court, in the amount of \$225.00, John B. Moors vs. Town of Tewksbury.

The Action of the abutters, in North Tewksbury, against the Town and the Garabedian interests, was tried before Judge Pecce, of the Middlesex Superior Court for several days, on the question

of spot-zoning at the intersection of Andover Street and River Road and at this writing, no decision has been made by the Justice.

As the demand for new enterprises to be located in various sections of the Town continues, this type of Action will become more frequent, as particular neighborhoods disagree with the Action of the Town Meeting in rezoning.

I wish to call to your attention, the unfortunate passing of Woodbury F. Howard, Esquire, of Lowell, who represented the Garabedian interests. His great interest in all matters involving Municipalities in Greater-Lowell was well known to your Town Counsel, who had the pleasure to be associated with him in several trials.

In the land damage class of cases, the following are now pending:

DeCarolis, et als vs. the Town - North Street well field.

Rosaline Puchkoff vs. the Town and Mr. John V. Sullivan, et al vs. the Town; all of the foregoing being from the North Street well field.

In addition, takings were made by your Town Counsel, on November 29, 1962, involving two well fields between South Street and the Allen Farm and these claims will have to be adjusted or tried in 1963 or 1964.

The matter of Mahoney and Dolan, for a large subdivision adjacent to Shawsheen Street, has never been completed and is still being considered.

The gravel pit case of Mrs. George Wilson, was decided adverse to the Town on the question of a nonconforming use and in absence of any new facts, the decision of the Superior Court made early in 1962 will stand.

A continuing problem in the interpretation of the Building By-Laws is the question of cellars and one which your Board, in conjunction with the Building Inspector, must continue to consider and interpret in 1963.

I have attempted to be available for conferences with your Board and several Town Boards and Committees upon request. Total amount paid to your Town Counsel for Court appearances, opinions and conferences, \$1,963.00.

This does not include Court fees or other disbursements for services of Writs or summoning of witnesses.

TREE AND MOTH DEPARTMENT

Walter R. Doucette

I would like to begin my report this year by commenting on the tremendous amount of publicity given to insecticides which are being used in this modern day to combat insects.

No one in the insecticide business will make the claim that no harm is ever done by the applications of insecticides and herbicides. These materials are just as poisonous as many of the pills and medicines that are in medicine cabinets in every home. The consequences must be taken by both if improperly used or applied.

In a recent article by the Audubon Society many baseless remarks were made as to the control of Dutch Elm Disease and Gypsy Moth. If no spraying were done for the control of Dutch Elm Disease the number of Elms to be removed would double, even triple itself in approximately three years. The only hope is that the application of spray will hold off the end of the Elm trees, so that some new method may be found to save the remaining Elms.

As to Gypsy Moth, if aerial spray had not been used to control this insect, it would have devoured all foliage trees by this time.

No one will question that birds are a pleasing and inspiring sight. But to put them in a category where our very existence would be threatened, if the use of insecticides and herbicides were curtailed, would be asking too much. Especially where the production of food is so essential in this day and age with the population as it is throughout the world. It is only with the application of these insecticides that food production in this country has been kept on such a high plane.

Many cases have been fought in court as to the application of insecticides and the courts have always come out in favor of these controls.

This year we have kept abreast of our work. The work load has increased in this department, as it has all others. This is to be expected whenever the growth of a town is in progress as it is in Tewksbury.

In closing I would remind you, that there is no more worthwhile addition to a home or piece of property than a tree. It will add value and prestige to your property.

Remember Arbor Day

Plant a tree and keep Tewksbury green.

TEWKSBURY PLAYGROUND COMMISSION

Tewksbury has a Playground Commission, composed of five men appointed by the Town Moderator after the annual town meeting in March. Chairman is Jerry Rideout, and the board consists of Bill Breen, Silvio Maglio, Anthony Moccia, and Frank Hidenrich. This board appointed Mr. Frank Flanagan, present high school teacher and football coach, as Recreation Director.

Operating one of the few twelve month recreation programs in the state, the Tewksbury Commission offers a full time summer program at four playgrounds, plus a Fall, Winter and Spring Arts and Crafts schedule. In addition, such programs as basketball clinics, hockey clinics, baseball and physical fitness programs are offered. All this while the commission and Director Frank Flanagan make remarkable strides in building the Recreation Center behind the Tewksbury State Hospital. Included in the schedule of varied activities for this year will be an expansion of the night basketball program.

Working within the framework of the Playground Commission is the Minor League, Little League, and Babe Ruth League, which saw an increase from the initial sixty boys to over four hundred.

The summer playground program runs for eight weeks, every weekday from 9 to 3 p. m. Physical fitness exercises start off each day's activities, and then lead into a full and rewarding day of quiet and active games in addition to the long list of Arts Crafts featured at each playground under the direct supervision of Mr. Thomas McGuire, art teacher.

A jamboree is held at the end of the eight-week program, with all playgrounds meeting at the Junior High Field. Projects made by the children are put on display, and the day is devoted to relating and demonstrating games of softball, badminton, croquet, horseshoes, wiffle ball, kick ball, dodge ball, volley ball, paddle tennis and track. Quiet games of jackstones, checkers, hopscotch, and bean bags are played, with each playground presenting its champion. Each week a special event is planned at each playground such as a talent show, bicycle parade, doll carriage parade, baseball contest, pet show, and a week of "open house" to which parents are invited to attend and watch their children enjoy a typical day at the Tewksbury playgrounds.

Highlight of the jamboree has always been the excellent demonstration given by the police and fire departments on the dangers of firearms and explosives, fire prevention, and swimming safety

which was arranged by both departments. Simple awards are made to everyone who participated in the summer programs, which saw more than 1200 children accommodated at the playgrounds.

The response to these programs have been overwhelming. On January 19, the commission re-opened its program of Saturday activities. Registration was held at the Tewksbury Memorial High School for the basketball league, currently being formed under the direction of Mr. John Cody, and the arts and crafts drawing and painting classes are conducted by Mr. Thomas McGuire.

The generosity of the school department in providing space for the commission's activities has been lauded by Mr. Flanagan, recreational director. In offering these programs to the children, many otherwise idle hours are channeled into constructive and creative paths and thus normal and healthy growth takes place.

Another area of responsibility assumed by the recreation commission is that of providing activities for Tewksbury's Golden-agers. Hundreds reside in Tewksbury. Now in their retirement years these people need activities that will lend purpose and direction to their leisure time.

The recreation commission is making plans to provide activities for these residents. With the support of the townspeople these plans will be realized for the benefit of the senior citizens and ultimately for the greater benefit of the town.

The commission has been constantly striving to improve and expand the scope of recreational offerings. A definite need exists for this type of leisure-time activity, and continued expansion is necessary.

Respectfully submitted,

PEGGE HEIDENRICH,

Publicity for
Playground Commission

BOARD OF SELECTMEN

Victor N. Cluff, Chairman

As a large proportion of our citizens are new in Tewksbury, we believe that it should be of interest to them to be cognizant of some of the functions of the Selectmen.

In order that Massachusetts Town Government may function at its highest degree of efficiency, a certain sense of responsibility on the part of the Selectmen is required.

Selectmen must gain a working knowledge of their general powers and duties as defined by law. There are over seven hundred sections of law relating directly to Selectmen, with hundreds of other sections having a bearing on Town Government in general.

Selectmen in Towns are your licensing body. Some of these licenses that are acted upon are as follows:

1. There are about 5 different types of alcoholic beverage licenses in Tewksbury. We set the fees for these licenses, keeping within the Alcoholic Beverage Control Commission rules. Every license must be advertised and acted upon each year.
2. Common Victualer licenses
3. Motor Vehicle Licenses
 - Class I - Sale of new and second hand cars.
 - Class II - Sale of Second Hand Cars
 - Class III - Junking of cars and sale of used parts
4. Taxi permits for Owners and operators
5. Peddlers licenses
6. One Day Beer and Wine (sale of)
7. Amusement places
8. Carnivals

The board makes the following appointments:

1. Veteran's Agent
2. Wire Inspector
3. Building Inspector
4. Town Council (His legal opinions are the decisions by which the Selectmen abide)
5. Police Officers (including promotions)
6. Board of Registrars
7. Town Constables
8. Dog Officer
9. Personnel Board

10. Board of Appeals
11. Fence Viewers
12. Industrial Commission
13. Airport Advisory Commission
14. Civil Defense Director
15. Police Chief
16. Fire Chief
17. Other appointments to committees as so voted at Town Meetings.

Each year the Selectmen must prepare a list, containing a prescribed number of residents, from which jurors are drawn for duty in the courts.

The board appointed the following to oversee the building of a new Highway Barn:

- | | |
|-----------------------|--------------------|
| 1. Robert Flucker | 4. William D. Gath |
| 2. Walter R. Doucette | 5. Thomas Sullivan |
| 3. Thomas Mugford | |

This committee is to be commended for the fine building we now have to house Highway and Tree Department equipment.

A new committee has been appointed to determine what action to take in order to secure low price housing for the aged.

The board is presently working with the State Department of Insurance to determine what can be done to secure lower automobile rates. We have been promised full cooperation from that department.

Selectmen must approve all electric light and telephone pole locations. The majority of these call for public hearings after all abutters have been notified.

It is the duty of the Selectmen to hold public hearings on all applications for the storage of gasoline or other inflammables.

They must give permission to all persons either elected or appointed officials, to do work for the town or furnish services outside of their Town jobs, for pay.

Selectmen sign all contracts and defend the town from all lawsuits.

Hold informal hearings on any complaints registered by residents. Generally these can be settled peacefully.

Considerable work has been done in repairing the Town Hall. A new side door from the lower floor has been completed for the convenience of the public. More work, naturally, must be done to keep the building in good repair.

We might add that dates of all special meetings of the board are posted and visitors at these and all regular meetings held each Tuesday night are welcome. The only exception is during executive sessions, which are seldom held.

STATE AUDIT REPORT

THE COMMONWEALTH OF MASSACHUSETTS

BUREAU OF ACCOUNTS

Department of Corporations and Taxation

STATE HOUSE, BOSTON 33

To the Board of Selectmen
Mr. Victor N. Cluff, Chairman
Tewksbury, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the general accounts of the town of Tewksbury for the period from July 26, 1959, and of the town collector's accounts from March 23, 1960, to July 31, 1961, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

/s/ ARTHUR H. MacKINNON
Director of Accounts

Mr. Arthur H. MacKinnon
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

As directed by you, I have made an audit of the general accounts of the town of Tewksbury for the period from July 26, 1959, and of the town collector's accounts from March 23, 1960, the dates of the previous examinations, to July 31, 1961, and submit the following report thereon:

An examination and verification was made of the financial transactions of the town as shown on the books of the departments receiving or disbursing money for the town or committing bills for collection.

The books and accounts in the town auditor's office were examined and checked in detail. The recorded receipts were compared with the treasurer's cash book and with the available records of departmental payments to the treasurer, while the disbursements were checked with the treasury warrants.

The appropriations and transfers, as listed from the town clerk's record of town meeting proceedings, and the transfer from the reserve fund authorized by the finance committee, were checked with the appropriation accounts in the auditor's ledger.

An analysis was made of the ledger accounts, the necessity adjusting entries resulting from the audit were made, and a balance sheet, which is appended to this report, was prepared showing the financial condition of the town on July 31, 1961.

Considerable difficulty was encountered in balancing the auditor's general and appropriation ledger accounts, and it is recommended that a trial balance be taken off promptly at the end of each month, and that a permanent record be kept of these trial balances.

The books and accounts of the town treasurer were examined and checked. The receipts, as recorded, were analyzed and compared with the records of payments to the treasurer by the several departments, and with other sources from which the town received money, while the recorded payments were compared with the selectmen's warrants and with the auditor's books.

The cash balance on July 31, 1961 was verified by reconciliation of the bank balances with statements furnished by the banks of deposit, by verification of the deposits in transit, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were compared with the amounts falling due and were checked with the cancelled securities and coupons on file. The outstanding coupons were listed and reconciled with the balance in the bond and coupon account as shown by a statement furnished by the bank of deposit.

The savings bank books representing the investments of the several trust and investment funds in the custody of the town treasurer were examined and listed. The income was proved, and all transactions and balances were checked with the books of the town auditor.

The records of tax titles and tax possessions held by the town were examined and checked. The transfers to the tax title account were checked with the collector's books, the redemptions and sales were verified, and the tax titles and tax possessions on hand were listed and proved.

The records of payroll deductions for Federal and State taxes, the county retirement system, group insurance, purchase of savings bonds, and the credit union, were examined and checked with the treasurer's record of receipts. The payments to the proper agencies

were verified, and the balances in the general treasury on July 31, 1961 were listed and proved with the auditor's ledger.

The books and accounts of the town collector were examined and checked. The taxes and excise recommitted at the time of the previous examination, as well as all subsequent commitment lists, were audited and proved with the warrants issued for their collection. The recorded collections were compared with the payments to the treasurer; the abatements, as recorded, were checked with the assessors' records of abatements granted; and the outstanding accounts were listed and proved with the respective controlling accounts in the auditor's ledger.

The commitments of departmental and water accounts were examined and checked. The recorded receipts were checked with the payments to the treasurer; the abatements, as recorded, were compared with the records of the departments authorized to grant them; and the outstanding accounts were listed and proved with the auditor's ledger controls.

The outstanding tax, excise, departmental, and water accounts were further verified by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

It is recommended that the collector continue his efforts to effect a settlement of the delinquent tax and excise accounts, which date back to 1949.

The financial records of the town clerk were examined and checked in detail. The recorded receipts on account of dog, sporting, and town licenses, as well as from marriage intentions, recording fees, copies of records, and miscellaneous charges, were checked with the town clerk's cash book, and were compared with the payments to the treasurer and the Division of Fisheries and Game. The cash balance on July 31, 1961 was verified by actual count of the cash in the office and by reconciliation of the bank balance with a statement furnished by the bank of deposit.

The surety bonds on file for the several town officials for the faithful performance of their duties were examined and found to be in proper form.

The records of receipts of the board of selectmen, the building, plumbing, and wire inspectors, and the sealer of weights and measures, as well as of the health, school and library departments, and of all other departments collecting money for the town or committing bills for collection, were examined, checked, and reconciled with the treasurer's and the auditor's books.

Appended to this report, in addition to the balance sheet, are tables showing reconciliations of the town treasurer's and town clerk's cash, summaries of the tax, excise, tax title, tax possession, departmental and water accounts, as well as schedules showing the transactions and condition of the trust and investment funds.

During the progress of the audit cooperation was received from all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

/s/ WILLIAM SCHWARTZ
Assistant Director of Accounts

REPORT OF TOWN CLERK

John E. Hedstrom

VITAL STATISTICS

Births	418
Marriages	85
Deaths	104
Burial Permits	26

TOWN STATISTICS

Population	(est.) 16,700
Uniform Code Record	427
Licenses — Dogs	1,256
Licenses — Sporting	596

Chapter 46, Section 15: The Town Clerk will furnish blanks for the return of births to parents, householders, physicians, and registered hospital medical officers applying therefor.

FINANCIAL

Fees to Town Treasurer	\$2,284.50
Dog Licenses to Treasurer	2,703.25
Sporting Licenses to State	2,513.00
	<hr/>
	\$7,500.75

REPORT OF BOARD OF REGISTRARS

William H. Bennett, Chairman

The annual listing of all inhabitants 20 years of age and over was carried out under the supervision of the Registrars and the 1962 street listing records were compiled.

Based upon the listing, the Voting Registers by Precincts were corrected and verified. The 1962 Voting List was prepared. At the close of the year registered voters totaled 6,391. By Precincts the count reveals the following: Prec. 1 — 2,615; Prec. 2 — 2,022; Prec. 3 — 1,754.

There were two Recounts this past year. For the Town office of Board of Health the original result of the election remained unchanged. In November the state office of Governor was re-counted resulting in a net change of two votes from the original tally.

Women married prior to January 1st must re-register under their marriage name to vote in the future. New residents are cordially requested to notify the Board of Registrars of the date they acquired residence in Tewksbury by calling at the office of Town Clerk.

REPORT OF THE TOWN TREASURER

William J. O'Neill

To the Honorable Board of Selectmen

Gentlemen:

I submit herewith my report for the year 1962:

Cash on hand, January 1, 1962	\$ 386,412.79
Receipts to December 31, 1962	5,671,560.19
	<hr/>
	\$6,057,972.98
Paid on Warrants drawn by the Town Accountant	
to December 31, 1962	\$4,378,483.91
Balance at New England Merchants — Boston	5,000.00
Balance at Union National Bank — Lowell	12,031.77
Balance at Middlesex County National Bank	336,177.35
Balance at First National — Boston	200,911.32
Invested in U. S. Treasury Notes	1,125,368.63
	<hr/>
	\$6,057,972.98

For detail of receipts and expenditures see report of the Town Accountant.

REPORT OF TAX COLLECTOR

William J. O'Neill

MOTOR VEHICLE EXCISE

	1962	1961	1960	Previous Years
Balance, January 1, 1962		36,087.45	5,253.39	8,387.59
1962 Commitments	202,418.97	32,881.26		
Collections	155,397.80	59,079.20	1,712.60	726.29
Refunds	2,871.39	2,579.84	41.88	
Abatements	16,872.24	6,322.99	398.46	3,226.91
Balance, December 31, 1962	33,020.32	6,146.36	3,216.96	4,552.77

POLL

Balance, January 1, 1962		496.00	108.00	104.00
1962 Commitments	7,584.00			
Collections	6,264.00	280.00	18.00	16.00
Refunds	14.00			
Abatements	744.00	18.00	2.00	
Balance, December 31, 1962	590.00	198.00	88.00	90.00

PERSONAL

Balance, January 1, 1962	1,650.00	506.30	984.12
1962 Commitments	<u>337,977.60</u>		
Collections	1,275.00	195.05	57.28
Refunds			
Abatements	28.80		
Balance, December 31, 1962	<u>1,531.20</u>	<u>311.25</u>	<u>926.84</u>

REAL ESTATE

Balance, January 1, 1962	65,809.23	21,145.73	36,435.65
1962 Commitments	<u>1,297,593.60</u>		
Collections	48,127.67	13,260.57	17,122.48
Refunds	780.61		
Tax Title			2,351.25
Abatements	615.00	12.45	459.33
Balance, December 31, 1962	<u>17,847.17</u>	<u>7,872.71</u>	<u>16,502.59</u>

REAL ESTATE — WATER LIENS

Balance, January 1, 1962	246.70	274.80	543.00
1962 Commitments	<u>4,691.42</u>		
Collections	3,660.47	62.70	291.40
Refunds			
Tax Title	30.00		
Abatements			
Balance, December 31, 1962	<u>1,000.95</u>	<u>212.10</u>	<u>251.60</u>

FARM ANIMAL EXCISE

Balance, January 1, 1962	<u> </u>	12.50
1962 Commitments	159.13	<u> </u>
Collected	149.13	12.50
Balance, December 31, 1962	10.00	<u> </u>

Again it has been a pleasure to serve you as your Tax Collector and Town Treasurer. If all tax payers do their part, our financial position will naturally improve thereby increasing our borrowing capacity at lower interest rates.

My office force and I shall continue to serve you to the best of our ability and stand ready at all times to assist you with any problems that come within the scope of our office.

Sincerely,

WILLIAM J. O'NEILL

Tax Collector

AUDITOR'S REPORT

To the Citizens of Tewksbury:

In accordance with the provisions of the General Laws, I herewith submit the Annual Report of the Town Auditor.

The books and records over which I have control are available for those who wish to examine them.

My sincere thanks for the cooperation and assistance given me by all Departments during the past year.

TREASURER'S RECEIPTS

From the Collector:

PRIOR COMMITMENTS:

Poll	\$ 312.00	
Personal	1,618.33	
Real	78,421.72	
	<hr/>	\$ 80,352.05

1962 COMMITMENTS:

Poll	\$ 6,264.00	
Personal	336,417.60	
Real	1,180,917.56	
	<hr/>	\$ 1,523,599.16

FARM ANIMAL EXCISE:

1961 Commitment	\$ 12.50	
1962 Commitment	149.13	
	<hr/>	\$ 161.63

MOTOR VEHICLE EXCISE:

1956 Commitment	\$ 8.17	
1957 Commitment	68.28	
1958 Commitment	125.87	
1959 Commitment	523.97	
1960 Commitment	1,712.60	
1961 Commitment	59,089.20	
1962 Commitment	155,397.80	
	<hr/>	\$ 216,925.89

WATER LIENS ADDED TO TAXES:

1957	\$ 94.90
1958	140.75
1959	55.75
1960	62.70
1961	141.70
1962	3,660.47

\$ 4,156.27

WATER COMMITMENTS:

Service Installations	\$ 301.73
Rates	160,785.32

\$ 161,087.05

TRAILER PARK TAX

\$ 2,252.00

MUNICIPAL LIENS

\$ 783.00

Taxes from the Commonwealth:

Income	\$ 18,720.00
Corporation	28,080.00
Meal	4,586.06

\$ 51,386.06

Grants and Gifts:**FROM THE FEDERAL GOVERNMENT:**

Disability Assistance	\$ 13,614.42
Old Age	54,341.79
Aid to Dependent Children	27,346.85
Medical Aid to the Aged	26,152.93
School Lunch	40,942.36
Public Law 874	44,754.00
National Defense Education	605.10
Barden Fund	2,000.00

\$ 209,757.45

FROM THE COMMONWEALTH:

Chapter 70 — Schools	\$ 207,655.90
Tuition and Transportation	61,956.05
School Building Assistance	83,299.74
Vocational Schools	6,197.33
Loss of Taxes	12,817.01
Highways	57,202.44

\$ 429,128.47

FROM THE COUNTY:

Dog Licenses	\$ 2,018.51
Highways	10,815.94
Dog Care	646.00

\$ 13,480.45

Licenses and Permits:

Building	\$ 2,588.00
Wiring	1,013.00
Plumbing, Sewage	1,131.00
Liquor	18,800.00
Health	132.75
Gun	119.00
Taxi	11.00
Amusement	200.00
Used Car, Junk	50.00
Peddllars	17.00
Oil Storage, Burner	26.00
Misc.	15.00

\$ 24,102.75

Departmental Revenue:**TREASURER:**

State Withholding Tax Fees	\$ 97.70
Land Sales	4,930.10
Costs	254.35
Trust Fund Withdrawals	7,627.83
Bond Issues	1,952,000.00
Temporary Loans	300,000.00
Loan Premiums	17,763.20
Stabilization Fund	75,000.00
Insurance Dividend	3,789.00

\$ 2,361,462.18

ASSESSORS:

Valuation Books	\$ 12.00
Furniture Sale	5.00

\$ 17.00

CLERK:

Maps, Street Lists	\$ 110.00
Fees	2,016.50
Petty Cash	25.00

\$ 2,151.50

APPEALS BOARD:

Fees	\$ 230.00
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PLANNING BOARD:

Performance Bonds	\$ 1,900.00
Advertising Fees	62.26

\$ 1,962.26

TOWN HALL:

Rental	\$ 145.00
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POLICE:		
Accident Reports	\$	285.00
Court Fines		212.92
		<hr/>
	\$	497.92
SEALER OF WEIGHTS:		
Fees	\$	99.00
HEALTH:		
Slaughtering Fees	\$	921.00
Dental Fees		767.00
Sale of Stray Dogs		135.00
		<hr/>
	\$	1,823.00
HIGHWAYS:		
Machinery Fund	\$	8,778.60
Sale of Equipment		110.00
		<hr/>
	\$	8,888.60
CHARITIES:		
Recoveries	\$	7,107.17
SCHOOLS:		
Lunch	\$	81,887.19
Athletics		2,753.05
Tuition		1,036.00
Rental, Supplies		662.20
		<hr/>
	\$	86,338.44
LIBRARY:		
Cards and Fines	\$	235.50
WATER:		
Guarantee Deposits	\$	58,144.53
Reimbursements:		
FROM THE COMMONWEALTH:		
Disability Assistance	\$	9,558.89
Old Age Assistance		25,200.21
Aid to Dependent Children		15,701.44
Medical Aid to the Aged		18,884.62
Veterans Benefits		5,736.84
		<hr/>
	\$	75,082.00
FROM OTHER CITIES AND TOWNS:		
General Relief	\$	1,840.61
Old Age Assistance		4,232.88
		<hr/>
	\$	6,073.49

Refunds:

Selectmen	\$ 170.27	
Clerk	12.00	
Finance Committee	12.00	
Town Hall	1.95	
Police	20.83	
Fire	15.00	
Health	921.98	
Highway	12.13	
Charities	3,219.14	
Schools	491.15	
Insurance	1,206.18	
Aid to Agriculture	30.00	
County Retirement	21,318.89	
Water	216.00	
		<hr/>
		\$ 27,647.52

Interest:

Deferred Taxes	\$ 4,106.66	
Treasury Notes	4,279.95	
Loans	4,392.00	
		<hr/>
		\$ 12,778.61

Agency and Trust:

Dog Licenses Collected	\$ 2,683.25	
Retirement Deductions	26,045.29	
Federal Withholding Deductions	187,530.91	
State Withholding Deductions	16,244.87	
Employees Insurance Deductions	21,948.73	
Bond Deduction	9,235.50	
Credit Union Deductions	40,015.59	
		<hr/>
		\$ 303,704.14

TOTAL RECEIPTS	\$ 5,671,560.19
CASH BALANCE, January 1, 1962	386,412.79
	<hr/>
	\$ 6,057,972.98

EXPENDITURES**General Government****SELECTMEN:**

Salaries	\$ 5,354.20
Telephone	\$ 236.35
Office	363.27
Printing & Advertising	331.19
Legal Fees	1,761.80

Dues	75.00		
Other	203.51		
		\$	2,971.12
AUDITOR:			
Salaries		\$	4,920.00
Telephone	\$ 86.45		
Office	251.05		
		\$	337.50
TREASURER:			
Salaries		\$	5,090.00
Office	\$ 988.70		
Telephone	6.85		
Other	41.40		
		\$	1,036.95
COLLECTOR:			
Salaries		\$	11,986.20
Telephone	\$ 72.36		
Office	721.87		
Printing & Postage	406.00		
Tax Bills	1,023.41		
Billing	52.50		
Other	119.71		
		\$	2,395.85
Graphotype		\$	1,330.55
Burglar Alarm		\$	284.00
ASSESSORS:			
Salaries		\$	8,699.50
Telephone	\$ 64.20		
Office	737.59		
Travel	128.56		
Probates	416.45		
Other	203.20		
		\$	1,550.00
TOWN CLERK:			
Salaries		\$	5,055.93
Office	\$ 372.97		
Telephone	98.34		
Printing & Advertising	275.15		
Other	101.33		
		\$	847.79
OUTLAY:			
Office Equipment		\$	367.15

BOARD OF REGISTRARS:

Salaries		\$	2,261.18
Telephone	\$	21.55	
Office		73.75	
Advertising		52.50	
Other81	

\$ 148.61

OUTLAY:

Office Supplies	\$	54.70
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ELECTION OFFICERS:

Salaries	\$	3,179.89
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PLANNING BOARD:

Salaries	\$	406.00
Office	\$	117.33
Telephone		94.75
Printing & Advertising		231.93
Maps & Plans		175.00
Dues		172.00
Other		29.07

\$ 820.08

DEPOSITS	\$	2,000.00
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BOARD OF APPEALS:

Salaries	\$	297.68
Office	\$	55.87
Printing & Advertising		315.09
Dues		15.00
Postage		59.84
Other		15.05

\$ 460.85

PERSONNEL BOARD:

Salaries	\$	218.50
Office	\$	20.71
Printing		21.40
Dues		35.00
Other		5.00

\$ 82.11

FINANCE COMMITTEE:

Salaries	\$	122.50
Printing	\$	7.00
Advertising		65.00
Dues		25.00
Travel		43.00
Office		106.11

\$ 368.61

MODERATOR:

Salary	\$	100.00
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TOWN HALL:

Salaries	\$	4,118.40
Telephone	\$	1,052.75
Fuel		1,910.24
Light & Water		1,470.79
Janitor Supplies		190.79
Building Maintenance		3,061.91
Other		349.12
	\$	8,035.60

OUTLAY:

Water Cooler	\$	205.20
Lawn Mower		125.95

\$ 331.15

LOWER TOWN HALL ENTRANCE:

Contractor	\$	947.00
Hardware & Tools		87.81
Materials		108.40
Labor		75.00

\$ 1,218.21

POLICE DEPARTMENT:

Salaries	\$	97,366.60
Office	\$	430.85
Telephone		842.26
Radio Repairs		449.58
Keeping of Prisoners		97.00
Cruiser Maintenance		2,701.75
Gas & Oil		4,459.48
Hardware, Tools		365.24
Heat, Light		554.58
Water		30.00
Other		559.46

\$ 10,490.20

OUTLAY:

Cruiser	\$	2,633.00
Radio		594.54
Equipment for Men		265.05
Office Equipment		211.50
Emergency Equipment		55.30
Photo Equipment		249.50
Law Books		434.28

Radar	895.00	
Hardware	163.00	
Other	98.19	
		<hr/>
		\$ 5,599.36

POLICE STATION BUILDING COMMITTEE:

Construction	\$ 14,235.00	
Architect	800.00	
Printing & Advertising	32.50	
Radio Equipment	1,541.30	
Office Equipment	2,052.18	
Plaque	127.00	
Other	30.00	
		<hr/>
		\$ 18,817.98

FIRE DEPARTMENT:

Salaries		\$ 110,699.58
Office & Telephone	\$ 893.11	
Light & Heat	1,858.13	
Building Maintenance	616.76	
Garage Rental	550.00	
Gas & Oil	1,064.51	
Parts & Repairs	2,212.51	
New Equipment	156.75	
Fire Alarm	279.00	
Travel	263.68	
Other	903.86	
		<hr/>
		\$ 8,798.31

OUTLAY:

Fire Alarm Labor	\$ 783.25	
Fire Alarm Equipment	750.58	
Equipment & Hose	53.83	
Material	2,115.32	
Office Equipment	165.00	
Radio Equipment	350.35	
		<hr/>
		\$ 4,218.33

SOUTH FIRE STATION CONSTRUCTION:

Cement	58.00	
Lawn Mower	98.50	
		<hr/>
		\$ 156.50

TREE DEPARTMENT:

Salaries		\$	10,516.00
Office & Telephone	\$	93.85	
Gas & Oil		594.21	
Parts & Repairs		121.09	
Hardware & Tools		71.90	
Material & Sprays		1,340.75	
Light & Heat		8.00	
Travel		38.52	
Other		71.82	

\$ 2,340.14

OUTLAY:

Tools	\$	200.00
Nursery Stock		300.00
Sprays		300.00

\$ 800.00

BUILDING INSPECTOR:

Salaries	\$	2,247.00
Office	\$	5.15
Printing & Advertising		216.50
Other		7.50

\$ 229.15

Travel	\$	200.00
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SEALER OF WEIGHTS:

Salaries	\$	300.00
Office Supplies	\$	27.20

DOG OFFICER:

Salaries	\$	600.00
Operating Expenses	\$	810.00

CIVIL DEFENSE:

Salaries	\$	240.61
Operation	\$	292.99

OUTLAY	\$	2,469.62
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WIRE INSPECTOR:

Salaries	\$	1,033.00
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BOARD OF HEALTH:

Salaries	\$	2,795.00
Office & Telephone	\$	409.37
T. B. Hospital Care		715.50

Medical Attention	112.36		
Medical Supplies & Clinic	2,525.35		
Dog Disposal	190.00		
Pumping	42.00		
Dump Rental	1,800.00		
Clerical	67.00		
Sanitarian Travel	400.00		
Spray	488.75.		
Legal Fees	35.00		
Other	264.07		
		\$	7,049.40
MENTAL HEALTH CLINIC		\$	800.00
DENTAL CLINIC:			
Salaries		\$	2,094.50
MOSQUITO CONTROL		\$	2,998.00
SLAUGHTER INSPECTOR:			
Salary		\$	1,000.00
ANIMAL INSPECTOR:			
Salary		\$	200.00
SANITARIAN:			
Salary		\$	1,200.00
RUBBISH COLLECTION		\$	44,475.03
HIGHWAY DEPARTMENT:			
Salaries		\$	27,985.92
Office	\$ 68.69		
Telephone	295.09		
Light & Heat	1,296.76		
Equipment Rental	885.00		
Tools & Material	5,631.16		
Water	30.00		
Surveying	446.92		
Other	948.85		
		\$	9,602.47
SNOW & ICE CONTROL:			
Salaries	\$ 11,946.56		
Equipment Rental	590.00		
Materials & Salt	3,716.54		
Other	117.00		
		\$	16,370.10

CHAPTER 81:

Salaries	\$ 22,942.84
Machinery Fund	4,626.40
Materials	8,645.08
Equipment Rental	940.00
Other	720.00

\$ 37,874.32

CHAPTER 90—CONSTRUCTION 1961:

Salaries	\$ 10,089.18
Machinery Fund	4,017.80
Materials	5,284.57
Other	56.00

\$ 19,447.55

CHAPTER 90—CONSTRUCTION 1962:

Salaries	\$ 2,589.58
Materials	10,531.43
Equipment Rental	402.00
Other	125.00

\$ 13,648.01

CHAPTER 90—MAINTENANCE:

Salaries	\$ 1,332.26
Highway Machinery Fund	134.40
Materials	3,033.34

\$ 4,500.00

MACHINERY:

Salaries	\$ 1,148.86
Parts & Repairs	5,921.91
Tubes & Tires	352.32
Hardware & Tools	41.88
Fuel Oil	319.92
Gas & Oil	4,202.06
Material	963.87
Other	176.35

\$ 13,127.17

OUTLAY:

Truck	\$ 3,014.00
Snow Plows	1,734.60
Sander	1,991.00
Payloader	9,690.00
Advertising	8.25

\$ 16,437.85

HIGHWAY GARAGE CONSTRUCTION:

Construction Costs	\$ 76,273.90
Surveying	160.00
Advertising	65.13
Water Installation	294.76
Site Development	929.00
Grading & Hot Top	1,723.44
Clerical	55.00
Plaque	225.00
Extra Electrical Work	130.00
Architect	2,000.00
Other	322.33

\$ 82,178.56

STREET LIGHTING \$ 15,867.20

TRAFFIC SAFETY SIGNS \$ 864.45

EAST STREET DRAIN \$ 1,000.00

EDITH DRIVE DRAIN \$ 3,944.76

SHAWSHEEN STREET SIDEWALK \$ 3,125.50

CHARITIES:

Salaries	\$ 9,449.48
Office	958.81
Telephone	385.05
Travel	581.04
Aid	8,903.91
Relief List	88,475.87
Medical Vendor	23,361.95
Other Cities & Towns	5,614.24
Other	209.88

\$ 128,490.75

DISABILITY ASSISTANCE:

U. S. Aid	\$ 12,498.84
U. S. Administration	\$ 1,560.20

OLD AGE ASSISTANCE:

U. S. Aid	\$ 43,086.85
U. S. Administration	\$ 3,305.78

AID TO DEPENDENT CHILDREN:

U. S. Aid	\$ 27,919.61
U. S. Administration	\$ 3,088.12

MEDICAL AID TO THE AGED:

U. S. Aid	\$	30,226.69
U. S. Administration	\$	1,201.40

VETERANS BENEFITS:

Salaries	\$	775.00
Office & Telephone	\$	116.05
Relief Lists		7,759.32
Other Aid		5,324.07
Travel		26.60
Child Care		2,054.50
Other		15.00
		<hr/>
		\$ 15,295.54

SCHOOLS**ADMINISTRATION:**

110 — Salaries	\$	33,048.17
130 — Other Expenses		2,586.00
		<hr/>

INSTRUCTION:

210 — Salaries	\$	829,877.42
220 — Text Books		25,629.13
230 — Library Audio-Visual		6,017.36
240 — Supplies		29,881.93
250 — Other Expenses		8,918.35
		<hr/>

ATTENDANCE SERVICES:

310 — Salaries	\$	400.00
		<hr/>

HEALTH SERVICES:

410 — Salaries	\$	14,758.00
420 — Supplies		789.15
		<hr/>

TRANSPORTATION:

520 — Contracted Services	\$	82,281.77
		<hr/>

OPERATION OF PLANT:

610 — Salaries	\$	78,917.82
630 — Heat		27,537.57
640 — Utilities		24,350.55
650 — Supplies		9,907.02
		<hr/>

MAINTENANCE OF PLANT:

710 — Salaries	\$	9,536.00
720 — Contracted Services		14,070.81
730 — Replacement of Equipment		1,536.16
740 — Other Expense		1,985.53
		<hr/>

STUDENT BODY ACTIVITIES:

1010 — Salaries	\$	7,190.00
1020 — Other Expenses		10,086.76
		<hr/>

COMMUNITY SERVICES:

1120 — Salaries & Wages	\$	253.75
1160 — Non Public Transportation		13,285.87
		<hr/>

CAPITAL OUTLAY:

1210 — Sites	\$	3,241.80
1220 — Buildings		2,453.20
1230 — Equipment		7,249.32
		<hr/>

\$ 1,245,789.44

SCHOOLS:

Out of State Travel	\$	826.54
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SCHOOL LUNCH:

Salaries	\$	43,433.26
Food & Supplies		85,085.55
		<hr/>

\$ 128,518.81

VOCATIONAL SCHOOLS	\$	12,747.08
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BARDEN FUND	\$	1,000.00
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ADULT EDUCATION:

Salaries	\$	4,889.50
Tuition	\$	454.85
Supplies		61.41
Other		24.08
		<hr/>

\$ 540.34

OUTLAY	\$	8.00
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PUBLIC LAW 874:

Salaries	\$	452.00
Supplies		13,523.53
Tuition		58.20
Transportation		350.40
Light & Heat		136.38
Other		268.90
		<hr/>

\$ 14,789.41

ATHLETICS & BAND:

Equipment	\$ 3,247.48
Tickets	40.46
Transportation	46.30
Photographic Equipment	128.22
Dues	65.00
Other	62.00

\$ 3,589.46

STADIUM:

Salaries	\$ 799.00
Water	296.60
Light	337.92
Heat	155.48
Materials	692.86
Building Maintenance	253.01
Other	104.95

\$ 1,840.82

OUTLAY:

Lumber	\$ 153.00
Garage	2,268.00
Wiring	185.00

\$ 2,606.00

JUNIOR HIGH SCHOOL BUILDING COMMITTEE:

Salaries	\$ 3,570.00
Construction Costs	617,673.70
Architect & Plans	41,643.88
Printing & Advertising	200.70
Clerical	129.00
Postage	21.70
Other	353.36

\$ 663,592.34

SCHOOL LAND PURCHASE—1961

\$ 3,600.00

LIBRARY:

Salaries	\$ 3,216.86
Office	56.88
Travel	57.10
Books	1,965.15
Periodicals	173.14
Other	16.97

\$ 2,269.24

PARKS:

Salaries		\$	348.50
Lights	\$	88.53	
Steeplejack		40.00	
Hardware		30.92	
Other		11.55	

\$ 171.00

LITTLE LEAGUE:

Equipment	\$	3,186.30	
Dues		146.00	
Labor		125.00	

\$ 3,457.30

PLAYGROUND RECREATION:

Salaries			\$ 7,135.00
Supplies	\$	587.14	
Equipment		554.65	
Transportation		145.00	
Hot Top		865.00	
Other		39.00	

\$ 2,190.79

INSURANCE PREMIUMS

\$ 10,761.24

TEMPORARY LOANS

\$ 300,000.00

STABILIZATION FUND

\$ 50,000.00

STATIONERY & PRINTING:

Town Report	\$	2,463.70	
Voting List		282.00	
Warrants		334.00	
Street Lists		494.50	
Budgets		291.80	
Registration		423.50	
Office Forms		28.44	
By-Laws		131.00	
Ballots		225.00	

\$ 4,673.94

INDUSTRIAL COMMISSION:

Printing	\$	39.80	
Public Relations		612.85	
Plans & Maps		81.93	
Clerical Services		37.20	
Advertising		408.05	
Other		54.39	

\$ 1,234.22

VETERANS' QUARTERS RENTAL	\$	150.00
MEMORIAL DAY	\$	670.50
COUNTY AID TO AGRICULTURE	\$	260.00
PREVIOUS UNPAID BILLS	\$	3,239.26
GIFT LAND TAXES	\$	323.40
TAX TITLE LAND COSTS	\$	6,792.36
CEMETERIES	\$	712.20

WATER:

Salaries	\$	31,873.70
Office & Telephone	2,137.81	
Material	5,358.17	
Equipment Rental	997.75	
Light & Heat	1,453.81	
Building Maintenance	205.04	
Gas & Oil	1,079.78	
Parts & Repairs	359.62	
Electric Pump	12,610.40	
Other	197.06	
		<hr/>
	\$	24,399.44

WATER INSTALLATION:

Salaries	\$	7,621.37
Material	33,680.45	
Equipment Rental	5,756.00	
Gas & Oil	768.27	
Hardware & Tools	202.29	
Parts & Repairs	114.71	
Surveying	1,873.08	
Other	175.85	

\$ 50,192.02

WATER GUARANTEE DEPOSITS:

Refunds	\$	355.45
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WATER WELL SURVEY \$ 18,491.58

WATER WELL — 1962 \$ 17,851.92

SHAWSHEEN ST. PIPE RELOCATION \$ 2,064.33

ROGERS STREET MAIN \$ 929.33

MADELINE ROAD MAIN \$ 499.78

HYDRANT SNOW REMOVAL \$ 412.01

INTEREST:

Bond Issues	\$ 116,908.50
Temporary Loans	2,981.00

\$ 119,889.50

MATURING DEBT \$ 215,000.00

PREMIUM ON LOAN:

Bank Charges	\$ 5,700.00
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AGENCY AND TRUST:

Retirement Deductions	\$ 26,045.29
Federal Withholding	187,530.91
State Withholding	16,244.87
Employes Insurance Deductions	43,027.93
Bond Deductions	9,345.00
Credit Union Deductions	40,015.59
Cemetery Perpetual Care Fund	18.00
Dog Licenses	2,693.00

\$ 324,920.59

REFUNDS:

Poll, Personal, Real	\$ 21,748.78
Excise	5,493.11
Water	102.90
Interest	49.58

\$ 27,394.37

COUNTY ASSESSMENTS:

Tax	\$ 42,637.78
Retirement	29,693.23
T. B. Hospital	14,468.66

\$ 86,799.67

STATE ASSESSMENTS:

Parks	\$ 5,820.25
Audit	3,398.12

\$ 9,218.37

TOTAL EXPENDITURES \$ 4,378,483.91

CASH BALANCE DECEMBER 31, 1962 \$ 1,679,489.07

\$ 6,057,972.98

APPROPRIATION STATEMENT

Departmental Expenses	Available	Expended	Balance
Selectmen - Salaries\$	5,358.40	\$ 5,354.20	\$ 4.20
Selectmen - Operating	3,255.00	2,971.12	283.88
Auditor - Salaries	4,920.00	4,920.00
Auditor - Operating	337.50	337.50
Treasurer - Salaries	5,090.00	5,090.00
Treasurer - Operating	1,350.00	1,036.95	313.05
Collector - Salaries	12,130.00	11,986.20	143.80
Collector - Operating	2,813.54	2,395.85	417.69
Collector - Graphotype	1,330.55	1,330.55
Collector - Burglar Alarm	414.50	284.00	130.50
Assessors - Salaries	8,710.00	8,699.50	10.50
Assessors - Operating	1,550.00	1,550.00
Clerk - Salaries	5,212.40	5,055.93	156.47
Clerk - Operating	912.00	847.79	64.21
Clerk - Outlay	387.00	367.15	19.85
Registrars - Salaries	2,750.00	2,261.18	488.82
Registrars - Operating	150.00	148.61	1.39
Registrars - Outlay	60.00	54.70	5.30
Election Officers - Salaries	3,400.00	3,179.89	220.11
Planning Board - Salaries	600.00	406.00	194.00
Planning Board - Oper.	1,562.26	820.08	742.18
Planning Board - Travel	100.00	100.00
Planning Board - Deposits	3,300.00	2,000.00	1,300.00
Appeals Board - Salaries	350.00	297.68	52.32
Appeals Board - Operating	700.00	460.85	239.15
Personnel Board - Salaries	300.00	218.50	81.50
Personnel Board - Oper.	430.00	82.11	347.89

Departmental Expenses	Available	Expended	Balance
Finance Committee	400.00	368.61	31.39
Moderator - Salary	100.00	100.00
Town Hall - Salaries	4,120.00	4,118.40	1.60
Town Hall - Operating	8,053.25	8,035.60	17.65
Town Hall - Outlay	400.00	331.15	68.85
Lower Hall Entrance	1,250.00	1,218.21	31.79
Police - Salaries	97,366.60	97,366.60
Police - Operating	10,491.77	10,490.20	1.57
Police - Outlay	5,600.00	5,599.36	.64
Police - Travel	100.00	100.00
Police Station Const.	20,249.88	18,817.98	1,431.90
Fire - Salaries	110,906.00	110,699.58	206.42
Fire - Operating	8,800.00	8,798.31	1.69
Fire - Outlay	4,280.00	4,218.33	61.67
South Fire Station Const.	200.00	156.50	43.50
Tree - Salaries	10,520.80	10,516.00	4.80
Tree - Operating	2,341.60	2,340.14	1.46
Tree - Outlay	800.00	800.00
Building Inspector - Salary	2,250.00	2,247.00	3.00
Building Inspector - Oper.	250.00	229.15	20.85
Building Inspector - Travel	200.00	200.00
Sealer - Salaries	300.00	300.00
Sealer - Operating	50.00	27.20	22.80
Dog Officer - Salary	600.00	600.00
Dog Officer - Operating	850.00	810.00	40.00
Civil Defense - Salaries	350.00	240.61	109.39
Civil Defense - Operating	300.00	292.99	7.01
Civil Defense - Outlay	3,943.85	2,469.62	1,474.23
Wire Inspector - Salary	1,033.00	1,033.00
Wire Inspector - Operating	50.00	50.00

Departmental Expenses	Available	Expended	Balance
Health - Salaries	6,500.00	5,670.00	830.00
Health - Operating	7,452.69	7,049.40	403.29
Mental Health Clinic	800.00	800.00
Dental Clinic - Salaries	2,500.00	2,094.50	405.50
Mosquito Control	3,000.00	2,998.00	2.00
Slaughtering Insp. - Salary	1,000.00	1,000.00
Animal Inspector - Salary	200.00	200.00
Sanitarian - Salary	1,200.00	1,200.00
Rubbish Collection	48,794.83	44,475.03	4,319.80
Highway - Salaries	28,000.00	27,985.92	14.08
Highway - Operating	9,750.00	9,602.47	147.53
Snow & Ice Control	16,370.10	16,370.10
Chapter 81	37,925.00	37,874.32	50.68
Chap. 90 - Constr. - 1961	19,447.55	19,447.55
Chap. 90 - Constr. - 1962	42,200.00	13,648.01	28,551.99
Chap. 90 - Maintenance	4,500.00	4,500.00
Machinery - Operating	15,000.00	13,127.17	1,872.83
Machinery - Outlay	16,500.00	16,437.85	62.15
Highway Garage Constr.	82,950.00	82,178.56	771.44
Street Lighting	17,000.00	15,867.20	1,132.80
Traffic - Safety Signs	1,500.00	864.45	635.55
Chandler St. Drain	1,000.00	1,000.00
East St. Drain	1,000.00	1,000.00
Edith Drive Drain	4,000.00	3,944.76	55.24
Shawsheen St. Sidewalk	4,958.25	3,125.50	1,832.75
Main St. Sidewalk	1,000.00	1,000.00
Charities - Salaries	9,451.76	9,449.48	2.28
Charities - Operating	128,914.14	128,490.75	423.39
D. A. - U. S. - Aid	13,791.01	12,498.84	1,292.17
D. A. - U. S. - Adm.	1,699.19	1,560.20	198.99

Departmental Expenses	Available	Expended	Balance
O. A. A. - U. S. - Aid	53,124.10	51,086.85	2,037.25
O. A. A. - U. S. - Adm.	3,707.43	3,305.78	401.65
A. D. C. - U. S. - Aid	29,496.97	27,919.61	1,577.36
A. D. C. - U. S. - Adm.	3,379.98	3,088.12	291.86
M. A. A. - U. S. - Aid	30,261.70	30,226.69	35.01
M. A. A. - U. S. - Adm.	1,468.32	1,201.40	266.92
O. A. A. Recoveries	6,431.86	157.65	6,274.21
D. A. Recoveries	1,575.46	742.50	832.96
A. D. C. - Recoveries	165.00	165.00
Veterans' Benefits - Sal.	775.00	775.00
Veterans' Benefits - Oper.	16,150.00	15,295.54	854.46
Schools - 110	33,049.00	33,048.17	.83
Schools - 130	2,590.00	2,586.00	4.00
Schools - 210	829,892.42	829,877.42	15.00
Schools - 220	25,700.00	25,629.13	70.87
Schools - 230	6,021.45	6,017.36	4.09
Schools - 240	29,881.93	29,881.93
Schools - 250	8,918.35	8,918.35
Schools - 310	400.00	400.00
Schools - 410	14,758.00	14,758.00
Schools - 420	800.00	789.15	10.85
Schools - 520	85,000.00	82,281.77	2,718.23
Schools - 610	79,522.00	78,917.82	604.18
Schools - 630	28,500.00	27,537.57	962.43
Schools - 640	24,350.55	24,350.55
Schools - 650	9,907.02	9,907.02
Schools - 710	9,580.00	9,536.00	44.00
Schools - 720	14,070.81	14,070.81
Schools - 730	1,639.14	1,536.16	102.98
Schools - 740	1,985.53	1,985.53

Departmental Expenses	Available	Expended	Balance
Schools - 1010	7,267.00	7,190.00	77.00
Schools - 1020	10,086.76	10,086.76
Schools - 1120	253.75	253.75
Schools - 1160	14,300.00	13,285.87	1,014.13
Schools - 1210	3,247.40	3,241.80	5.60
Schools - 1220	2,500.00	2,453.20	46.80
Schools - 1230	7,249.32	7,249.32
Schools - Travel	850.00	826.54	23.46
School Lunch	130,825.25	128,518.81	2,306.44
Vocational Schools	12,750.00	12,747.08	2.92
Barden Fund	4,100.14	1,000.00	3,100.14
Adult Education - Salaries	5,070.00	4,889.50	180.50
Adult Education - Oper.	602.90	540.34	62.56
Adult Education - Outlay	50.00	8.00	42.00
Public Law 874	68,924.52	32,766.87	36,157.65
Natl. Defense Education	5,500.60	4,895.50	605.10
Athletics & Band	6,248.70	3,589.46	2,659.24
Stadium - Salaries	800.00	799.00	1.00
Stadium - Operating	1,844.81	1,840.82	3.99
Stadium - Outlay	2,660.00	2,606.00	54.00
Jr. High School Constr.	1,822,767.61	663,592.34	1,189,175.27
School Land Purchase	3,600.00	3,600.00
Long Range Planning	1,547.70	1,547.70
Library - Salaries	3,225.00	3,216.86	8.14
Library - Operating	2,270.00	2,269.24	.76
Parks - Salaries	350.00	348.50	1.50
Parks - Operating	175.00	171.00	4.00
Playground Salaries	7,500.00	7,135.00	365.00
Playground Operating	2,500.00	2,190.79	309.21
Little League	3,500.00	3,457.30	42.70

Departmental Expenses	Available	Expended	Balance
Insurance Premiums	12,039.79	10,761.24	1,278.55
Reserve Fund	47,000.00	** 41,501.62	5,498.38
Stationery & Printing	4,700.00	4,673.94	26.06
Industrial Commission	4,390.45	1,234.22	3,156.23
Industrial Comm. - Travel	367.60	367.60
Memorial Day	800.00	670.50	129.50
County Aid to Agriculture	330.00	260.00	70.00
Town Boundaries	400.00	400.00
Previous Unpaid Bills	3,248.50	3,239.26	9.24
Gift Land Taxes	345.00	323.40	21.60
Tax Title Land Costs	8,194.73	6,792.36	1,402.37
Tailings	623.50	623.50
Cemeteries	800.00	712.20	87.80
Water - Salaries	32,001.20	31,873.70	127.50
Water - Operating	24,400.00	24,399.44	.56
Water - Travel	100.00	100.00
Water - Installations	50,216.00	50,192.02	23.98
Water - Guarantee Depos.	58,144.53	55,852.03	2,292.50
Water - Well Survey	20,430.71	18,491.58	1,939.13
Water - Engineering Serv.	4,500.00	4,500.00
Water Well Constr. - 1962	132,000.00	17,851.92	114,148.08
Shawsheen St. Pipe	2,408.82	2,064.33	344.49
Rogers St. Main	1,250.00	929.33	320.67
Madeline Rd. Main	500.00	499.78	.22
Hydrant Snow Removal	500.00	412.01	87.99
Interest - Bond Issues	87,628.50	116,908.50	* 29,280.00
Interest - Temp. Loans	7,500.00	2,981.00	4,519.00

Departmental Expenses	Available	Expended	Balance
Maturing Debt.	215,000.00	215,000.00
Temporary Loan	300,000.00	300,000.00
Premium on Loans	17,763.20	5,700.00	12,063.20

* Debit Balance

** Transferred to:

Selectmen - Salaries	348.40
Auditor - Salaries	720.00
Auditor - Operating	177.50
Assessors - Operating ..	300.00
Town Hall - Operating	603.25
Police - Salaries	1,206.60
Police - Operating	211.77
Fire - Salaries	2,481.00
Dog Officer - Operating	150.00
Wire Inspector - Salary	233.00
Building Insp. - Salary	500.00
Health - Operating	1,000.00
Snow & Ice Control	16,370.10
Charities - Operating	10,000.00
Veteran's Ben. - Oper	6,000.00
Stationery & Printing	1,200.00

TRUST AND INVESTMENT FUNDS

Cash and Securities in Custody of

Town Treasurer	\$ 100,041.63
Foster School	\$ 1,989.05
Pierce Memorial Day Essay	181.60
Cemetery Perpetual Care	2,290.20
Municipal Building Insurance	10,778.39
250th Anniversary	434.38
Stabilization	84,368.01
	<hr/>
	\$ 100,041.63

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$ 5,040,000.00
Water Construction Loan	\$ 1,111,000.00
Water Well Loan - 1956	45,000.00
Water Well Loan - 1962	132,000.00
School Construction Loan - 1951	367,000.00
School Construction Loan - 1956	440,000.00
School Construction Loan - 1958	1,125,000.00
School Construction Loan - 1962	1,820,000.00
	<hr/>
	\$ 5,040,000.00

DEBT OUTSTANDING DECEMBER 31, 1962

General Debt Inside the Debt Limit	\$ 507,000.00	
General Debt Outside the Debt Limit	4,533,000.00	
		<hr/>
		\$ 5,040,000.00

DETAIL OF DEBT OUTSIDE THE DEBT LIMIT

School Project - Chap. 645, Acts of 1948\$	3,245,000.00	
Water Project - Chap. 61, Acts of 1951 ..	741,000.00	
Water Project - Gen. Laws, Ter. Edit.,		
Chapter 44	547,000.00	
		<hr/>
		\$ 4,533,000.00

STATEMENT OF TOWN DEBT — DEC. 31, 1962

1963	\$320,000.00	
1964	\$315,000.00	
1965	\$315,000.00	
1966	\$315,000.00	
1967	\$305,000.00	
1968	\$305,000.00	
1969	\$305,000.00	
1970	\$304,000.00	
1971	\$304,000.00	
1972	\$258,000.00	
1973	\$258,000.00	
1974	\$255,000.00	
1975	\$253,000.00	
1976	\$253,000.00	
1977	\$223,000.00	
1978	\$218,000.00	
1979	\$148,000.00	
1980	\$148,000.00	
1981	\$148,000.00	
1982	\$ 90,000.00	
		<hr/>
		\$ 5,040,000.00

STATEMENT OF INTEREST — DEC. 31, 1962

1963	\$138,866.50
1964	\$129,969.50
1965	\$121,222.50
1966	\$112,475.50
1967	\$103,873.50
1968	\$ 95,416.50
1969	\$ 86,959.50
1970	\$ 78,502.50
1971	\$ 70,067.50
1972	\$ 61,715.00
1973	\$ 54,325.00
1974	\$ 46,980.00
1975	\$ 39,710.00
1976	\$ 32,470.00
1977	\$ 25,650.00
1978	\$ 19,325.00
1979	\$ 13,075.00
1980	\$ 8,925.00
1981	\$ 4,775.00
1982	\$ 1,350.00

\$ 1,245,653.50

BALANCE SHEET — DECEMBER 31, 1962

Revenue Accounts

CASH:

General	\$ 1,679,489.07
Petty Advances:	
Collector	75.00
Welfare	50.00
	\$ 125.00

ACCOUNTS RECEIVABLE:

TAXES:

Levy of 1948	
Real	\$ 8.00
Levy of 1949	
Real	8.00
Levy of 1950	
Real	12.00
Levy of 1951	
Personal	7.92
Real	22.00
Levy of 1952	
Poll	4.00
Personal	5.20
Real	31.20

Liabilities and Reserves

EMPLOYEES INSURANCE DEDUCTIONS	\$ 4,844.82
BOND DEDUCTIONS	516.75
TAX TITLE REDEMPTION DEPOSITS ...	802.50
TAX POSSESSION SALE DEPOSITS ...	486.90
DOG LICENSES	28.75
CEMETERY PERPETUAL CARE INCOME	120.63
COUNTY TAX - 1962	141.23
STATE PARKS - 1962	557.95
OLD AGE ASSISTANCE RECOVERIES	6,274.21
AID TO DEPENDENT CHILDREN RECOVERIES	165.00
DISABILITY ASSISTANCE RECOVERIES	832.96

Levy of 1953

Personal 10.26
Real 32.40

Levy of 1954

Poll 4.00
Personal 127.60
Real 34.80

Levy of 1955

Poll 6.00
Personal 211.70
Real 34.80

Levy of 1956

Poll 4.00
Personal 208.50
Real 2,758.05

Levy of 1957

Poll 8.00
Personal 138.70
Real 4,107.66

Levy of 1958

Poll 8.00
Personal 83.46
Real 3,767.13

OVERLAY RESERVED FOR ABATEMENTS:

1951\$	29.92
1952	40.40
1953	44.46
1954	166.40
1957	2,111.50
1958	3,858.59
1960	8,313.42
1961	4,069.27
1962	4,583.06

\$ 23,217.02

OVERLAY SURPLUS\$ 13,456.71

REVENUE RESERVED UNTIL COLLECTED:

Motor Vehicle Excise	\$ 46,773.27
Departmental	13,227.10
Tax Title and Possessions	6,848.07
Farm Animal Excise	10.00
Highways	60,097.89
Water	41,931.04

\$ 168,887.37

Levy of 1959	
Poll	54.00
Personal	133.50
Real	6,000.00

Levy of 1960	
Poll	88.00
Personal	311.25
Real	7,914.17

Levy of 1961	
Poll	198.00
Personal	375.00
Real	18,273.16

Levy of 1962	
Poll	590.00
Personal	1,531.20
Real	59,839.61

\$ 106,951.27
\$ 10.00

FARM ANIMAL EXCISE ...

MOTOR VEHICLE EXCISE:

1949	\$ 37.19
1950	50.78
1952	12.91
1953	55.64

UNEXPENDED BALANCES

CARRIED FORWARD:

Collector - Alarm	\$ 130.50
Planning Board - Deposits	1,300.00
Police Station Const.	1,431.90
Civil Defense - Outlay ...	1,474.23
Rubbish Collection	4,319.80
Chap. 90 - Const. - 1962 ...	28,551.99
Highway Machinery Fund	10,651.43
Highway Garage Const.	771.44
Traffic-Safety Signs	635.55
Chandler St. Drain	1,000.00
Shawsheen St. Sidewalk ..	1,832.75
Main St. Sidewalk	1,000.00
School Lunch	2,306.44
Barden Fund	3,100.14
Public Law 874	36,157.65
Natl. Defense Education ..	605.10
Athletics and Band	2,659.24

Aid to Dependent Children		FEDERAL GRANTS:	
State	7,222.48	Disability Assistance	
Veterans' Benefits		Aid	1,292.17
State	4,438.58	Administration	198.99
		Old Age Assistance	
WATER:	\$ 13,227.10	Aid	2,037.25
Installation	581.57	Administration	401.65
Rates	39,747.82	Aid to Dependent Children	
Liens		Aid	1,577.36
1957	94.50	Administration	291.86
1958	69.50	Medical Aid to Aged	
1959	89.60	Aid	35.01
1960	212.10	Administration	266.92
1961	105.00		
1962	1,030.95		
			\$ 6,101.21

HIGHWAYS:	
State	\$ 41,931.04
County	\$ 60,097.89

UNDERESTIMATES:

Overlay - 1948	\$	2.00			
Overlay - 1949		2.00			
Overlay - 1950		10.40			
Overlay - 1955		120.50			
Overlay - 1956		25.90			
Overlay - 1959		75.65			
County T. B. Hosp. - 1962		3,232.88			
Revenue - 1963		3,508.00			
Interest - Bond Issues		29,280.00			
Veterans' Qtrs. Rent - 1962		150.00			
	\$	36,407.33	EXCESS & DEFICIENCY	\$	334,767.28
				\$	1,991,860.04

Respectfully submitted,

THOMAS J. BERUBE

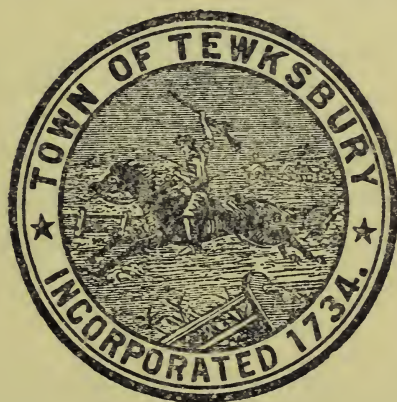
Town Auditor

Annual Report

OF THE SCHOOL COMMITTEE

Town of

TEWKSBURY



also Report of

SUPERINTENDENT OF SCHOOLS

FOR THE YEAR ENDING DECEMBER 31

1962

SCHOOL CALENDAR — 1963

Open January 2, 1963

Close February 15, 1963

Vacation One Week

Open February 25, 1963

Close April 11, 1963

Vacation One Week

Open April 22, 1963

All Schools Close June 21, 1963

Summer Vacation

Open September 5, 1963

Close December 23, 1963

Reopen January 2, 1964

School Holidays

February 22

Good Friday

May 30

October 12

November 11

November 28 and 29

(and such other days as the school Committee may designate)

The School Calendar may be subject to change.

No School Signals

When school is called off because of severe weather conditions, the following systems will be used: Coded 2-2-2 on the Fire Department and State Hospital whistles.

6:50 A.M.—No School Senior and Junior High Schools.

7:50 A.M.—No School Elementary Schools.

Radio Stations WLLH and WCAP, Lowell, WNAC, Boston and Lawrence and WCCM, Lawrence, will carry announcements on their regular no school broadcasts.

The practice is to close schools only in case of extreme weather conditions, otherwise to hold regular sessions. It should be noted in the schedule above that sessions may be cancelled for any one or more of the groups. Therefore, when school is in session on stormy days, parents are urged to exercise their personal judgment as to the wisdom of sending their children to school.

SCHOOL COMMITTEE

	Term Expires
James E. Kelley, Anthony Rd.	1963
Leo D. Chibas, Dewey St.	1964
Mrs. Loella Dewing, James St.	1964
Robert L. Bernier, Woburn St.	1965
Warren J. Sheehan, So. Oliver St.	1965

ORGANIZATION

James E. Kelley, Chairman
Leo D. Chibas, Vice-Chairman
Mrs. Loella Dewing, Secretary

Superintendent of Schools

Dr. Everett G. Thistle

Assistant

Joseph E. Bastable
Office: Memorial High School
Office open from 8 A.M. to 12 M. and from 1 P.M. to 5 P.M.
except Saturday

The Superintendent may be seen at his office by appointment.

Telephone 851-2431

Secretary: Mrs. Thelma Whitehouse

School Physicians

Morris Kelman, M.D., Telephone: 658-4531
Edward F. Duffy, O.D., Telephone: 851-2857
Lawrence McCartin, M.D., Telephone: 851-2671

School Nurses

Mrs. Ora MacLaren, R.N., 1928 Main St., Tewksbury
851-2198
Mrs. Rachel Killeen, R.N., 778 Main St., Tewksbury
851-7467
Mrs. Doris Osterman, R.N., 65 Whipple Rd., Tewksbury
452-8894

REPORT OF THE SCHOOL COMMITTEE

The Tewksbury School Committee, during the past year, had approximately twenty regular meetings; and ten meetings were reserved for specific action by the Committee on the 1963-1964 budget.

A new Junior High School will at last be a reality after many long and serious discussions. The pros and cons of the argument was an open issue and action was at last initiated for the construction of the 1200 pupil building. At this writing, the building is proceeding on schedule.

This building should be welcomed by all. Administration, faculty, students and parents can expect a radical change. A new building where the curriculum can be geared to meet the needs of these youngsters is a necessity and many hours of constructive thinking has been done along these lines by your school committee.

With the construction of this edifice, the question to be settled still remains, "What is to be done with the present junior high school to make it more livable?" The answer to this question is still in the "making" and all phases pertaining to this problem have not been resolved; but they are minor in nature and I am sure they will be settled so that maximum use of this building can be obtained at a savings to the "taxpayer".

The School Committee, during the past year, has seen fit to change a number of policies that existed prior to the first of the year

1. A change in the academic standing for those participating in interscholastic sports. The Committee, in a majority vote, adopted a policy that is consistent with that established by the Headmasters Association which allows a youth to participate in sports if that individual has satisfactorily passed 15 credits.
2. The use of Tewksbury schools to religious institutions that have established an emergency need that would necessitate the use of additional space.

3. The use of the Tewksbury gym to organizations that have a definite program in mind that will offer many of our youth in the town an opportunity to participate in worthwhile programs.
4. The Committee saw fit to expend a considerable amount of money on our athletic program this past year. This action resulted in having the schools' athletic squads equipped as well as any in the area. In keeping with this same theme, the band was not neglected, as new uniforms were provided for and at last it will be no longer held up to abuse from many sources.
5. A new electronics laboratory has been established within the system. The two-fold purpose being to stimulate and cultivate the interests of the pupils from an academic viewpoint as well as providing the background material that is necessary in obtaining positions in a number of electronics plants located throughout the area.
6. A new language laboratory was operational this past fall which is as modern and functional as any in the area. It is a laboratory that best exemplifies the modern methods of instructing students in the language of their choice.
7. Modern methods of instruction in Math and Science have also been introduced. The Math Department has been supplied with a special math room containing new equipment that is serving specific needs of the individuals. Our Science Department is in line for the same consideration. The Social Studies and Business Departments are very sound in their approach and producing very capable students.
8. The English Department has done an excellent job. The Remedial Reading and Speech programs have proven to be very successful and the system will continue to reap the rewards from such programs. Our Shop program has been enlarged so that it services more students who wish to pursue training in the crafts.
9. The entire curriculum within the system is proceeding on course. The ultimate aim of this Committee is to make certain that it stays that way. From what has been accomplished this year and what is in the offing for next year, I am certain that the system will continue to show excellent results.

The Tewksbury School System will be evaluated by the State Department of Education for accreditation during the 1963-1964 school year.

This past year found the system losing many excellent teachers to other systems. No system is sound when it experiences the turnover that this system had last fall. This problem has been discussed many times by the Committee throughout the year and the solution to the problem seems to have been worked out by the actions of this current committee when discussing the budget during the past few months.

Mr. Ralph Brown, the Assistant Superintendent of Schools, resigned last August to accept a position in another community. Elevated to fill this vacancy was Mr. Joseph Bastable, former head of the Guidance Department of the Tewksbury schools. The Committee is well aware of the capabilities of this man and the best wishes from all concerned are extended to Mr. Bastable.

In conclusion, I would like to thank the entire school system for their kind cooperation during my term of office. Dr. Thistle, Mr. Brown and Mr. Bastable have been responsible for my receiving a thorough indoctrination in the functions of the Tewksbury school system for which I am very grateful.

To my fellow board members during my term, it has been a pleasure serving with you. Serving the public is indeed a difficult task but I have tried to do it during the past three years. Never once have I failed to vote or abstained from voting on any issue and this has given me a great deal of satisfaction. I will always wish continued success to the Tewksbury School System.

JAMES E. KELLEY
Chairman

The School Committee has set the following sums as the amounts required for the support of the Tewksbury Public Schools for the calendar year 1963.

Salaries	\$1,114,547.00	
Expenses	251,985.00	
Outlay	11,585.00	
Out of State Travel	1,000.00	
		<hr/>
Total		\$1,379,117.00

Also included in the basic request for Schools is the following amount for

Non-Public School transportation	14,600.00	
		<hr/>
Gross Total		\$1,393,717.00

The sums above have been based on the following estimated requirements:

A. Salaries and Wages

110 Administration	\$ 34,600.00	
210 Instruction	946,945.00	
310 Attendance	400.00	
410 Health	15,601.00	
610 Operation	94,022.00	
710 Maintenance	10,228.00	
910 Food Services	4,700.00	
1010 Student Body Activities	7,851.00	
1120 Community Services	200.00	
		<hr/>
Total		\$1,114,547.00

B. Expenses

130 Administration	2,980.00	
220 Textbooks	25,267.00	
230 Library and Audio-Visual.....	7,345.00	
240 Instructional Supplies	29,000.00	
250 Related Instruction	8,000.00	
420 Health	850.00	
520 Public Transportation	83,970.00	
630 Heat	32,500.00	
640 Utilities	27,030.00	

650 Custodial Supplies	11,050.00	
720 Contracted Services	11,800.00	
730 Replacement of Equipment	1,065.00	
740 Related Maintenance	1,500.00	
1020 Student Body Activities	9,628.00	
1160 Private Transportation	14,600.00	
	<hr/>	
Total		\$ 266,585.00

C. Outlay

1210 Sites	\$ 5,000.00	
1220 Buildings	2,700.00	
1230 Equipment	3,885.00	
	<hr/>	
Total		\$ 11,585.00

D. Out of State	\$ 1,000.00	1,000.00
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Total for Public Schools		<hr/> \$1,393,717.00
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As indicated by the breakdown as well as the totals for the 1963 Appropriation Request, education through the Public Schools in Tewksbury is a large and complex operation. For purposes of illustration consider it as a corporation with 16,000 stockholders, 4,000 customers each day, about 230 regular employees, and an annual operating cost of about \$1,400,000. Consider also that while education is the primary product and responsibility of this corporation, it must carry on many other sizeable programs in order to facilitate its educational purposes.

The Tewksbury Public Schools currently operate 22 busses which transport more than 3,000 customers about 1,100 miles per day. For the past school year this program operated in excess of 10,000,000 passenger miles. The pupil passengers are not only transported, they are also fed each day. The figures for the month of October 1962 show a total lunch program service of 80,054, consisting of 42,263 pupil lunches, 1,871 adult lunches, and 35,920 servings of extra milk. How many restaurants in our country have this amount of participation?

The Tewksbury Public Schools have an investment in plant and equipment of about \$5,000,000. The anticipated cost of operation and maintenance for these buildings for 1963 is approximately \$197,000.

The goal of public education in the United States is to educate all of the children of all of the people. Our country is unique in this approach to education which attempts to provide twelve years of training for children with a wide variety of backgrounds and with equally diverse hopes for the future.

The task of education in the Tewksbury Public Schools is similar to that for the United States as a whole. The program must be modified and adjusted to fit individual pupils from their beginning in grade one through to their graduation. Even with modifications the results will not be the same for every child. Some will do well, others not as well, some will move swiftly, others more slowly. A degree of accomplishment which is acceptable for some pupils, will not be satisfactory for others.

Our goal must be to help each pupil accomplish the most that he can and to prepare himself as well as he can. To foster this goal many, differing provisions are made in subject matter and methods of instruction. Grouping of pupils is used as an aid to instruction from grade one through grade twelve, even though the procedure of grouping the Seniors is very much different from the grouping of the first graders.

A common core of knowledges is expected for all pupils. Yet, the ability and the desire of an individual pupil will result in his acquiring a much different body of knowledges and skills from other pupils. The program of studies provides a common basis of learning for all while it at the same time serves as a point of departure for many.

It is very understandable that an endeavor which attempts to educate all of the children of all of the people may not achieve the same degree of success with each individual. When we recognize the effects of overcrowded classrooms, differing interests of pupils, turnover of teachers, housing problems, and other external factors, and understand that pupils begin with varying amounts of ability, we realize that the goal must be "Equal opportunity for education for all" rather than "Equal education for all."

We will indicate briefly two measures of the degree to which the goal of equal opportunity for all has been reached: holding power and post-secondary placement. Quoted below is a section of a report from the Principal of the Memorial High School.

“On a national scale, about one-third of the young people drop out of school before completing High School. In a survey made in this office during the fall, only eleven students—3 boys and 8 girls—or 1.4 per cent of the school left between September 15, 1961 and Sept. 15, 1962. The majority of these students ‘preferred work to school’. Our extensive and flexible program is certainly a contributing factor to this low incidence of dropouts. Prior to leaving, a consultation is usually held between the parents, the prospective or potential drop-out, his teachers, and a guidance counselor. Great emphasis is placed on the advantages of remaining in school to all students in this category.”

The figures on post-secondary school placement show that about fifty per cent of the graduates of the Memorial High School continued their education at colleges, universities, business schools, and technical schools. An additional thirty-five per cent entered full-time work in many different positions. Of the group remaining, several have undertaken full-time responsibilities as home-makers, while others are meeting their obligations in the armed services.

The task of educating our young people is a tremendous responsibility. It requires the continuing best efforts of the stockholders, directors, employees, and the customers if it is to yield the hoped-for dividend of educated young men and women.

Listed below are explanations of the major categories of the accounting arrangement. The statements, while brief, indicate the type of service or activity charged against each classification. Below each explanation are comparison figures for 1963 and 1962. These are gross figures, and do not reflect reimbursements.

Administration

100 Series

ADMINISTRATION consists of those activities which have as their purpose the general regulation, direction, and control of the affairs of the school district that are systemwide and not confined to one school, subject, or narrow phase of activity.

Request 1963	Expended 1962	Difference
\$37,580.00	\$35,634.17	+\$1,945.83

Instruction

200 Series

INSTRUCTION consists of those activities dealing directly with or aiding in the teaching of students or improving the quality of teaching. These are the activities of the teacher, principal, consultant or supervisor of instruction, and guidance and psychological personnel.

Request 1963	Expended 1962	Difference
\$1,016,557.00	\$900,362.74	+\$116,194.26

Attendance Services

300 Series

ATTENDANCE SERVICES consist of those activities which have as their primary purpose the promotion and improvement of children's attendance at school, through enforcement of compulsory attendance laws and other means.

Request 1963	Expended 1962	Difference
\$400.00	\$400.00	————

Health Services

400 Series

HEALTH SERVICES are activities in the field of physical and mental health which are not direct instruction, consisting of medical, dental, phychiatric, and nurse service.

Request 1963	Expended 1962	Difference
\$16,451.00	\$15,547.15	+\$903.85

Pupil Transportation Services

500 Series

PUPIL TRANSPORTATION SERVICES consist of those activities which have as their purpose the conveyance of pupils to and from school activities, either between home and school or on trips for curricular or co-curricular activities.

Request 1963	Expended 1962	Difference
\$83,970.00	\$82,281.77	+\$1,688.23

Operation of Plant

600 Series

OPERATION OF PLANT consists of the housekeeping activities concerned with keeping the physical plant open and ready for use. It includes cleaning, disinfecting, heating, lighting, communications, power, moving furniture, handling stores, caring for grounds, and other such housekeeping activities as are repeated somewhat regularly on a daily, weekly, monthly, or seasonal basis.

Request 1963	Expended 1962	Difference
\$164,602.00	\$140,706.49	+23,895.51

Maintenance of Plant

700 Series

MAINTENANCE OF PLANT consists of those activities that are concerned with keeping the grounds, buildings, and equipment at their original condition of completeness or efficiency, either through repairs or replacements of property.

Request 1963	Expended 1962	Difference
\$24,593.00	\$27,128.50	-\$2,535.50

Food Services

900 Series

FOOD SERVICES are those activities which have as their purpose the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities.

Request 1963	Expended 1962	Difference
\$4,700.00	\$4,500.00	+ \$200.00

Student-Body Activities

1000 Series

STUDENT-BODY ACTIVITIES are direct and personal services for public school pupils, such as interscholastic athletics, band and orchestra, when not part of the regular instructional program.

Request 1963	Expended 1962	Difference
\$17,479.00	\$17,276.76	+\$202.24

Community Services

1100 Series

COMMUNITY SERVICES are those services provided by the school district for the community as a whole, or some segment of the community, such as transportation of non-public school pupils.

Request 1963	Expended 1962	Difference
\$14,800.00	\$13,539.62	+\$1,260.38

Capital Outlay

1200 Series

CAPITAL OUTLAY EXPENDITURES are those which result in the acquisition of fixed assets or additions to fixed assets. They are expenditures for land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment.

Request 1963	Expended 1962	Difference
\$11,585.00	\$12,944.32	—\$1,359.32

1963 Increases

The \$142,568.94 represents an increase in the 1963 Request for schools of about 11% over the amounts appropriated in 1962. The largest part of the increase is for salaries. The salary increase is caused by two factors, general salary revisions and additional personnel needed for September 1963 with the opening of the new junior high school or double sessions whichever comes. Included as another large factor of the increase shown above is \$8,750 for the maintenance and operation of the new building.

STADIUM REQUEST

The School Committee supervises the maintenance and operation of the Tewksbury Stadium. For several years minimum amounts had been spent for this purpose. During the past years work was done toward rebuilding and reconditioning the bleachers, playing field, and field house. The funds needed for 1963 as listed below, provide for continued maintenance and upkeep. The major capital expenditures are for a chain link fence to keep spec-

tators off the playing field and for a new boiler to replace the present equipment which has had major repairs for several years.

A. Labor		\$ 900.00
B. Expenses		
Equipment and Maintenance	\$ 750.00	
Heat	400.00	
Light and Water	475.00	
		<hr/>
		1,625.00
C. Outlay		4,200.00
		<hr/>
Total		\$ 6,725.00

PUBLIC AND VOCATIONAL SCHOOLS

Another area of School Committee responsibility covers Tuition and Transportation to Public and Vocational Schools outside of Tewksbury for pupils who cannot be served adequately in Tewksbury. Some of these pupils are receiving specialized vocational training at schools such as Lowell Trade High School or Essex Agricultural School. Another group of pupils is handicapped and receives education and training to help overcome the various handicaps.

Transportation	\$ 3,950.00	
Tuition	10,135.00	
		<hr/>
Total		\$14,085.00

ADULT EDUCATION PROGRAM

Most of the classes are in the field of Evening Practical Arts under the supervision of the Massachusetts Department of Education. A limited beginning has been made in classes in general education. The program has grown each year. This response is reflected in the 1963 Adult Education Request which covers a full calendar year and makes provisions for some of the added courses requested by interested adults. Included in this account are funds for paying tuition for some Tewksbury residents who are receiving training in other towns.

A. Salaries		\$ 5,070.00
B. Expenses		
Materials	\$ 20.00	
Tuition	500.00	
		<hr/>
		\$ 520.00
C. Outlay		
New Equipment	\$ 50.00	50.00
		<hr/>
Total		\$ 5,640.00

Monies Returned to Town

The laws of municipal finance in Massachusetts differ from those in most other states. A major difference is in the area of reimbursements for activities carried on in the schools. The Town receives each year amounts of money for school aid based on the number of children from seven to sixteen years in age resident in the Town. In addition there are reimbursements for State Wards, Transportation, and several other programs. The formulas for determining the amounts of reimbursement are usually based on a proportion of the amounts actually spent.

The applications for reimbursements are made to the Department of Education. After being approved the applications are forwarded to the Treasurer of the Commonwealth for payment. The payments are then sent to the Town Treasurer and are by law deposited in the E & D Account. These funds are not spent by the School Committee but are available to the Town for spending for any purpose. The effect of this procedure is to have all of the funds needed for schools raised by taxation even though the Town will receive nearly three hundred thousand dollars in aid and reimbursement on account of schools. A breakdown of the 1963 Requests and estimated reimbursement is shown below.

ESTIMATED REIMBURSEMENTS
APPLICABLE TO 1963 APPROPRIATION REQUESTS

Public Schools Appropriation

1963 Appropriation Request	\$1,393,717.00
Earnings:	
Day Household Arts	\$ 3,150.00
Ungraded Classes	17,000.00
Tuition and Transportation-Wards	5,900.00
Transportation—Chapter 71	41,360.00
School Aid—Chapter 70	217,596.00
	<hr/>
TOTAL	\$ 285,006.00
	<hr/>
Net Cost of Day Schools from Local Taxation	\$1,108,711.00

Public and Vocational School Appropriation

1963 Appropriation Request	\$ 14,085.00
Earnings:	
Tuition	\$ 3,775.00
Transportation	1,125.00
	<hr/>
TOTAL	\$ 4,900.00
	<hr/>
Net Cost from Local Taxation	\$ 9,185.00

Adult Education

1963 Appropriation Request	\$ 5,640.00
Earnings	2,240.00
	<hr/>
Net Cost from Local Taxation	\$ 3,400.00

OUR THANKS

It is impossible to express adequately our thanks to the many individuals and organizations who have made contributions toward the progress of the Tewksbury Public Schools during the past year. To make a listing of these would require several pages. We are therefore expressing to you at this time simply and sincerely our appreciation of your help and understanding. We would also pledge to you the continuation of our best efforts to make the schools reflect your best desires.

PUBLIC SCHOOLS — OCTOBER 1, 1962

GRADE - AGE DISTRIBUTION

Gr./Age	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Totals
1	69	346	34														449
2		70	275	46	4	1											396
3			72	263	52	5											392
4				70	261	55	7										393
5					77	245	36	6	1								365
6						54	184	34	6								278
7							99	180	24	5	2						310
8								83	186	39	8		1				317
9									84	178	64	18	3				347
10										72	153	31	5	1			262
11										1	77	124	24	3			229
12												38	83	20	2		143
Ungr'ded				6	2	5	7	1	5	8	4						38
Total	69	416	381	385	396	365	333	304	306	303	308	211	116	24	2		3919

AGE OF ADMISSION TO SCHOOL

All children born as of January 1, 1958 are eligible to attend school in the coming fall term.
 No Entrance tests for children under the age requirement will be given.

TEWKSBURY SCHOOL — GRADE DISTRIBUTION **OCTOBER 1, 1962**

School/Grade	1	2	3	4	5	6	7	8	9	10	11	12	ung.	Totals
Flemings													38	38
Foster			68	122		110								300
Heath Brook	147	125	130	131	144	86								763
North St.	159	170	70	34	36									469
Shawsheen	143	101	124	106	185	82								741
Jr. High							310	317						627
Total 1-8	449	396	392	393	365	278	310	317					38	2938
Mem. High									347	262	229	143		981
Grand Totals														
Public	449	396	392	393	365	278	310	317	347	262	229	143	38	3919
St. Williams	40	39	38	43	40	40	33	33						306
TOTALS	489	435	430	436	405	318	343	350	347	262	229	143	38	4225

EDUCATIONAL AND EMPLOYMENT CERTIFICATES

Every person from 14-16 years of age must have an employment certificate or permit, and those between 16-18 years of age must have an educational certificate before starting work. These certificates and permits may be obtained from the offices of the Superintendent of Schools, the High School Principal, and Mrs. Loella Dewing of the School Committee. When one makes application for a certificate (or "working card"), he must apply in person and bring birth certificate and report of last grade attended.

ROSTER OF SCHOOL EMPLOYEES

As of December 31, 1962

CENTRAL OFFICE

Dr. Everett G. Thistle Superintendent of Schools
Joseph E. Bastable, Ed.M. Assistant Superintendent
Thelma Whitehouse (Mrs.) Secretary
William J. McKenzie Bookkeeper
Marion Morris (Mrs.) Clerk
Ann Beatrice (Mrs.) School Committee Recorder

MEMORIAL HIGH SCHOOL

Pleasant Street

Lawrence R. McGowan, Ed.M. Principal
Richard E. Griffin, Ed.M Vice-Principal
Ilah Read (Mrs.) Clerk
Dorothy Gendall (Mrs.) Clerk
Doris Farwell (Mrs.) Clerk

Teachers

Elizabeth Ahonen (Mrs.) B.S. English
Emmett Ballard, B.S.Ed. English
Jennie Basile (Mrs.) M.A. Foreign Language
Rosemary Blessington, B.S. Spanish
Warren Bowen, B.S. Social Studies
Kathryn Chandler Business Education
Paul Ciccarelli, B.S.Ed Industrial Arts
John Cody, B.A. Science
Bryce Collins, M.Ed. Mathematics
Mary Collins B.S.Ed. English
Esther Conroy, A.M. Science
Mary Crossley (Mrs.) English
Joseph Crotty, A.M. Social Studies
Donald Currier, B.S.Ed. Social Studies
Charlotte Curtis, M.Ed. Chemistry
Joan Curtis, B.S. Mathematics
Robert deGaravilla, B.S. Business Education
Francis Flanagan, Ed.M Social Studies
Georgianna Gagne, B.S.Ed. Mathematics

Joan Griffin, B.S.	Art
Elsie Guyer (Mrs.) B.S.Ed.	Business Education
Frank Hall, B.S.Ed.	Business Education
Sandra Hazard (Mrs.) B.A.	English
Charles Hazel	Physical Education Director
Sandra Helverson (Mrs.) B.S.	Science
Annmarie Howard, B.S.Ed.	Mathematics-Science
Elaine Hubbard (Mrs.) B.S.Ed.	Mathematics
James A. Johnson, B.S.	Mathematics
Joan Kelley, A.B.	English
Nancy Kilmain (Mrs.) B.S.	Home Economics
Katherine Kimball, A.B.	Mathematics
Christos Koumantzelis, Ed.M.	Social Studies
Margaret Kuhn, B.S.	Business Education
Etta Lapniewski (Mrs.) A.B.	Mathematics
Joan LeFrank, A.B.	Physical Education
Joseph Lemieux, A.B.	French
John Lough	Industrial Arts
Leo Montebello, Ed.M	Social Studies
Eloise Payne (Mrs.) A.B.	English
Freeman Pluff, B.S.	Industrial Arts
Anthony Rapisarda, A.M.	Music
John Ryan, B.S.Ed.	Business Education
William Sarmiento, Ed.M	Latin, Philosophy
Mary Stevens, (Mrs.) A.B.	English
Archibald Toothaker, B.S.	Science
Sheila Walsh, A.B.	English
Dorothy Woodhams, M.S.	Science
Elsie Woolaver (Mrs.) A.B.	Social Studies

Non-Faculty

Dorothy Daudelin (Mrs.)	Matron
Earl Sands	Custodian
Harold Gath	Custodian
Shirley Jellison	Custodian
James Love	Custodian
Isidore Nawossa	Custodian
Robert Wilson	Custodian
Thelma Palmer (Mrs.)	Manager
Doris Baldacci (Mrs.)	Lunchroom Worker
Hazel Farrell (Mrs.)	Lunchroom Worker

Emma Farley (Mrs.)	Lunchroom Worker
Freda Greeno (Mrs.)	Lunchroom Worker
Martha Kelleher (Mrs.)	Lunchroom Worker
Marie Maloney (Mrs.)	Lunchroom Worker
Audrey McAllister (Mrs.)	Lunchroom Worker
Dorothy Treadwell (Mrs.)	Lunchroom Worker

JUNIOR HIGH SCHOOL

Pleasant Street

John M. Foley, A.M.	Principal
Phyllis Wheaton (Mrs.)	Clerk

Teachers

Judith Allen, B.S.	Mathematics
Jason Andrews, A.B.	English
Brenda Barry, A.B.	English
Alice Baumgartner (Mrs.) A.B.	English
Judith Brox, B.S.	Social Studies
Nancy Caldwell (Mrs.) A.B.	Social Studies
Thomas Cleary, B.S.	Science
Eileen Cullinan (Mrs.) B.S.	English
Charles Ellison, A.B.	Social Studies
William McAuley	Shop
Alice Marcotte, (Mrs.) A.B.	English
Paul Neily, M.Ed.	English
John Regan, A.B.	Mathematics
John F. Rump, M.Ed.	General Science
Kenneth Sanford, A.M.	Mathematics
Donald Streeter, B.S.Ed.	Mathematics
Antonio Terenzi, CAGS	Social Studies
William X. Traveis, B.S.	Social Studies
Thomas Trayers, B.S.	Science
Francis Treanor, A.M.	Mathematics
Bonny Waye, B.S.	Home Economics
Alfred White, B.S.Ed.	Science
Randal White, B.F.A.	Art
Kenneth Young, Ed.M.	Social Studies

Non-faculty

Walter Morris	Custodian
Cornelius Underhill	Custodian
Shirley Jellison	Custodian
Ernestine Mugford, (Mrs.)	Lunchroom Worker

ELLA FLEMINGS SCHOOL

Andover Street

Joseph E. Bastable, Ed.M. Principal

Teachers

Frieda Dirks (Mrs.) A.B.

Elizabeth Johnson (Mrs.) A.B.

Roger Lorrey, B.S.

Non-faculty

John Smith Maintenance

Robert McDonald Maintenance

FOSTER SCHOOL

Main Street

Daniel C. Hanson, B.S. Principal

Grace Belliveau (Mrs.) Clerk

Teachers

	Grade
Thelma Greene (Mrs.)	3
Mary Morris (Mrs.) B.S.Ed.	3
Mildred Bates (Mrs.) B.S.Ed.	4
Louise Donohoe, B.S.Ed.	4
Gertrude Duffy (Mrs.)	4
Richard Southwick, A.B.	6
William Tsimitsos, B.S.Ed.	6
John Weir, B.S.	6

Non-faculty

Andrew Kohanski Custodian

Ruth Mores (Mrs.) Manager

Ella Marshall (Mrs.) Lunchroom Worker

Mary Winter (Mrs.) Lunchroom Worker

Doris Wheeler (Mrs.) Lunchroom Clerk

HEATH BROOK SCHOOL

Shawsheen Street

Edward J. Farley, Ed.M Principal

Elizabeth Irwin (Mrs.) Clerk

Teachers

	Grade
Jeannette Alfe, A.B.	1
Roseann Donnelly, M.Ed.	1

Michelle Johnson (Mrs.) B.S.	1
Myra Pruitt (Mrs.) Ed.M.	1
Doris Bradley (Mrs.) B.S.	1
Rosalie Cameron (Mrs.)	2
Donna Foley, A.B.	2
Ruth Gray (Mrs.) A.B.	2
Florence Zaher, B.S.Ed.	2
Caroline Fiedler (Mrs.)	3
Sally Harding (Mrs.) A.B.	3
Teresa Hey (Mrs.)	3
Lorraine Nastek (Mrs.) B.S.Ed.	3
Joan Avery, B.S.Ed.	4
Mary Brown (Mrs.) B.S.Ed.	4
Sheila Moore, B.S.Ed.	4
Meryl Shepler (Mrs.) A.B.	4
Helen Cogswell (Mrs.) B.S.Ed.	5
Mary Cronin (Mrs.)	5
James Reynolds, M.Ed.	5
Julie Trull (Mrs.) A.B.	5
Mary Bates (Mrs.) M.A.Ed.	6
Joan Parent (Mrs.) B.S.Ed.	6

Non-faculty

Joseph Neal	Custodian
Burr Quimby	Custodian
Alphonse Mello	Custodian
Virginia Girard (Mrs.)	Manager
Mildred Backhoff (Mrs.)	Lunchroom Worker
Gertrude Neal (Mrs.)	Lunchroom Worker
Laura Pentz (Mrs.)	Lunchroom Worker
Margaret Young (Mrs.)	Lunchroom Worker

NORTH STREET SCHOOL
North Street

Daniel C. Hanson, B.S.	Principal
Jane Foster (Mrs.)	Clerk

Faculty

	Grade
Janice Brown, A.B.	1
Meredith DeBow, B.S.	1
Charlotte Johnson (Mrs.) B.S.Ed.	1
Evelyn Sutherland (Mrs.) B.S.Ed.	1

Mary Winters, B.S.Ed.	1
Jacqueline Dupont (Mrs.) B.S.Ed.	2
Judith Dwyer, B.S.Ed.	2
Carolyn McLaughlin, A.B.	2
Jennie Margosian, B.S.Ed.	2
Joan Ryan (Mrs.) B.S.Ed.	2
Mary J. Ronan, A.B.	3
Winifred Colbath (Mrs.)	3
Martha Quinn, Ed.M.	4
Marion McGrath (Mrs.)	5

Non-faculty

James Farley	Custodian
Earl Sager	Custodian
Ethel Anderson (Mrs.)	Manager
Gladys Collins (Mrs.)	Lunchroom Worker
Dorothy Demarais (Mrs.)	Lunchroom Worker
Dorothy Robarts (Mrs.)	Lunchroom Worker

SHAWSHEEN SCHOOL

Salem Road

Edward Pelletier, A.M.	Principal
Eleanor Callan (Mrs.)	Clerk

Teachers

	Grade
Virginia Callahan (Mrs.) B.S.Ed.	1
Alice McGrath (Mrs.)	1
Helen Reardon (Mrs.) B.S.Ed.	1
Eleanor Smith (Mrs.) B.S.Ed.	1
Suzanne Bray, A.B.	2
Ann McQuade (Mrs.)	2
Katherine Quinn (Mrs.) B.S.Ed.	2
Ann Healy, B.S.Ed.	3
Mary J. Normandin (Mrs.) B.S.Ed.	3
Marilyn Sheridan (Mrs.) B.S.Ed.	3
Marilyn Stollatis, B.S.Ed.	3
Charlotte Bovill (Mrs.)	4
Hazel Neal (Mrs.) B.S.Ed.	4
Gilberte Roy (Mrs.)	4
Ruth Alward (Mrs.) B.S.Ed.	5
Ellen Burke, B.S.Ed.	5

Lydia Howard (Mrs.) A.B.	5
Ruth Leoff (Mrs.) B.S.Ed.	5
Jean Murch (Mrs.) B.S.Ed.	5
Blanche Perzel (Mrs.)	5
Ruth Connors, B.S.Ed.	6
Elaine Curran (Mrs.) B.S.Ed.	6

Non-faculty

Norman McGrath	Custodian
Charles Ryan	Custodian
Alphonse Mello	Custodian
Dorothy Coviello (Mrs.)	Manager
Helen Black (Mrs.)	Lunchroom Worker
Helen Ernest (Mrs.)	Lunchroom Worker
Lorraine Lipp (Mrs.)	Lunchroom Worker
Flora Morris (Mrs.)	Lunchroom Worker

Staff Specialists

Central Office

Memorial High School

Evelyn Shumsky (Mrs.) M.S.Ed.	Art
Katherine M. Pigott (Mrs.) CAGS	Guidance Counselor
Francis Sheeran, Ed.M.	Guidance Counselor
Eileen Reardon, Ed.M.	Guidance Counselor
Ann Reilly, A.B.	Guidance Counselor
Francis Tremblay, Ed.M.	Guidance Counselor
Hope Place (Mrs.) A.B.	Librarian
Earla Shepard (Mrs.) B.Mus.	Music
Theodore Michell, B.Mus.	Music
Anthony Rapisarda, A.M.	Music
Nicklos Andronikos, Ed.M.	Physical Education
Mildred West (Mrs.) Ed.M.	Remedial Reading
Andrey Konovalchik, Ed.M.	Speech and Hearing
Ruth Sutton (Mrs.)	Lunch Program Supervisor
Francis McCusker	Supervisor of Custodians
Walter Jop	Attendance
Morris Kelman, M.D.	School Doctor
Edward F. Duffy, O.D.	School Doctor
Lawrence McCartin, M.D.	School Doctor
Ora MacLaren (Mrs.) R.N.	School Nurse
Rachel Killeen (Mrs.) R.N.	School Nurse
Doris Osterman (Mrs.) R.N.	School Nurse

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TOWN REPORT 1963

Tewksbury, Massachusetts

"... Ask not what your country can do for you,
Ask what you can do for your country."



John Fitzgerald Kennedy

—Cover Photo Courtesy Merrimack Valley Advertiser



Town of Tewksbury. TOWN GOVERNMENT

ELECTED OFFICERS

BOARD OF SELECTMEN

Ch. Victor N. Cluff—1966 William B. Carter—1965
David J. Beattie—1965 George A. O'Connell—1964
Joseph J. Whelan—1964

BOARD OF HEALTH

Ch. Kevin C. Sullivan—1965 Victor N. Cluff—1966
Joseph J. Whelan—1964

BOARD OF PUBLIC WELFARE

Ch. George A. O'Connell—1964 Victor N. Cluff—1966
William B. Carter—1965 Kevin C. Sullivan—1965
Joseph J. Whelan—1964

ASSESSORS

Ch. Austin F. French—1965 Ethel M. Phillips—1964
Edward J. Sullivan—1966

TOWN CLERK

John E. Hedstrom—1966

TOWN COLLECTOR AND TREASURER

William J. O'Neill—1966

AUDITOR

Thomas J. Berube—1964

MODERATOR

Alan M. Qua—1964

PARK COMMISSIONERS

Ch. Francis P. Sherlock—1966 Leslie Collins—1965
Eugene L. Roux—1964

PLANNING BOARD

Ch. Chester C. Sullivan—1966 John J. Cooney—1968
Edward H. Bowley, Jr.—1965 *Thomas P. Sawyer—1967
George C. Greene—1964

ROAD COMMISSIONERS

Ch. William D. Gath—1964 George R. Gray—1965
Nelson MacArthur, Jr.—1966

SCHOOL COMMITTEE

Ch. Leo D. Chibas—1964 Jeremiah J. Lonergan—1966
Loella F. Dewing—1964 Robert L. Bernier—1965
Warren J. Sheehan—1965

TREE WARDEN

Walter R. Doucette—1966

TRUSTEES PUBLIC LIBRARY

**Ch. Harold H. Sloan—1964 Dorothy Fitzgerald—1966
*Marion E. French—1965 Harold J. Patten—1966
Harry Priestly—1965 Ruth W. Smith—1964

TRUSTEES TRUST FUNDS

Ch. Edwin W. Osterman—1964 Roy G. Lanner—1966
Frederick M. Carter—1965

WATER COMMISSIONERS

Ch. John J. Cooney—1964 Charles A. Carter—1965
Earl J. Sheehan—1966

*Resigned

**Deceased

(Date indicates expiration of term)

APPOINTIVE OFFICERS

Animal Inspector
Appraisers

Richard E. Cluff
Board of Selectmen

Attendance Officer

Walter J. Jop

Board of Appeals

George C. Green (1966) Chairman
Eugene T. McLaughlin (1964)
Arthur N. Chaff (1965)
- Associates -
Thomas Hodgson
Donald Nickerson
Paul Wastchak

Board of Registrars

William H. Bennett (1964) Chairman
Joseph A. Killeen (1966)
Rose J. McCoy (1965)
John E. Hedstrom, Clerk

Building Inspector

William Bullen

Appointive Officers . . . continued

Civil Defense Director	Warren Ray
Constables	Philip D. Bradanick Walter J. Jop John F. Sullivan
Director of Public Assistance	John J. Kelley, A.C.S.W.
Dog Officer	Leslie Collins
Fence Viewers	Edward H. Bowley, Jr. Paul Wastchak
Finance Committee	- At Large - David D. Merrill (1965) Chairman Francis X. Corliss (1964) William J. Hurton (1966) *Thomas L. Johnson, Jr. *James C. Cusack - Precinct 1 - Norman E. Gay (1965) Karl Heidenrich (1966) *Anstein Myhr - Precinct 2 - Walter C. Browne (1965) Paul C. Testa (1964) *Ralph A. Josselyn *Donald A. Pope - Precinct 3 - James V. DeCarolis (1966) William J. Houlihan (1964) *Lenox S. Karner, Jr.
Tewksbury Fire Department	Chief, William A. Chandler A Platoon — Central Station Deputy Chief, James J. Morris (1952) Firefighter, Merrill F. Marshall (1962) Firefighter, Albert W. Cronin (1959) Firefighter, John C. Cuneo (1960) - Engine No. 2 - Firefighter, Robert C. Briggs (1960) Firefighter, Leroy C. Thing (1955) B Platoon — Central Station Captain, Frederick R. Millett (1951) Firefighter, Jack Flynn (1964) Firefighter, William McAllister (1959) Firefighter, Richard A. Starling (1960) - Engine No. 2 - Firefighter, Kenneth W. Holden (1960) Firefighter, Alan Mahoney (1947)

Appointive Officers . . . continued

C Platoon — Central Station

Captain, Harold J. Hansen (1955)
 Firefighter, James T. Grouke (1955)
 Firefighter, Richard A. Barrelle (1960)
 Firefighter, Hilary O. McMahon (1959)

- Engine No. 2 -

Firefighter, William A. Magro (1960)
 Firefighter, Richard P. Morris (1959)

- Call Firefighters -

Harold Arsenault	Robert Wilson
Forrest Hewitt	Wendell Jenkins
Leroy Patterson	Lionel Dupont
Richard Sheehan	Alan Hancock
Frank Cuneo	Kenneth Mallinson
John McAllister	Russell Gourley
Joseph Quinn	Walter Deputat
Michael Sitar	John Coviello
Robert Gallo	Charles Neal
Harry Patterson	Everett Fraser
Philip Quinn	

Health Agent

Jose M. Ruisanchez, M. D.

Highway Superintendent

Richard J. O'Neill

Industrial Commission

Walter J. Pupkis (1966) Chairman
 John J. Belton (1965)
 Salvatore Ciaccio (1966)
 John K. Eaton (1964)
 Roger Lafreniere (1964)
 *Albert D. Hinckley
 *John F. Gleason
 *John J. Nolan

Librarian

Marion Carlson

Milk Inspector and Sanitarian

Robert Rimbach

Moth Suppression Agent

Walter R. Doucette

Personnel Board

James P. Chandler (1966) Chairman
 Frank Pepe, Sr. (1966)
 John R. MacKinnon (1965)
 Eugene McAuliffe (1965)
 James Manley (1964)
 *Warren R. Carey (1963)
 *John Cunningham (1963)
 *Roger LeBlanc (1963)
 *George A. McDermott (1963)
 *Leon H. Pillsbury (1964)

Plumbing & Sanitary Inspector

John F. McCormack

Appointive Officers . . . continued

Tewksbury Police Department	Chief, John F. Sullivan (1948) Sergeant, Eugene Manley (1948) Sergeant, Walter J. Jop (1951) Sergeant, James P. Kane (1954) Patrolman, Frank J. Sullivan, Jr. (1954) Patrolman, Cyril A. Gordon (1954) Patrolman, Alexander A. Surprenant (1955) Patrolman, Robert A. Haines (1956) Patrolman, Samuel G. Stephens (1957) Patrolman, Richard J. Mackey, Jr. (1957) Patrolman, Richard J. Hanson (1958) Patrolman, Eugene F. Saunders (1959) Patrolman, Donald E. Sheehan (1959) Patrolman, Phillip D. Bradanick (1959) Patrolman, Martin J. Cormier (1959) Patrolman, Gardner G. Hague (1962) Patrolman, Paul G. Johnson (1962) Patrolman, James E. Jones (1962) - Reserves - John P. Shimkus Norman R. McGrath George H. Brabent William A. Doherty Harold J. Gath Herbert L. Patterson Walter J. Stanwick Morton S. Levine Frank S. Matley Edward J. Collins Francis P. Blaquiere Robert E. Cook - Auxiliary Police - Captain, Albert LaBone Captain, Philip Burgess Lieutenant, Bronslaw Kohanski Lieutenant, Roy Pennock Sergeant Joseph DePadova Guy B. Gray Walter B. Ackles Peter Narus Clifford Greeno Clarence Dean Lloyd Warren Clarence Richter Norman Rice Clifford Arseneault Roy J. Schneider Warren P. Ray Robert Grundy
Sealer of Weights & Measures	Frank J. Sullivan, Jr.
Slaughtering Inspector	Asahel H. Jewell Charles A. Doucette
Superintendent of Schools	Joseph E. Bastable, Ed. M. *Dr. Everett G. Thistle
Tewksbury Housing Authority	Frederick W. Montague, Chairman Robert Flucker Mary Delaney Paul Testa - State Appointee - Roger J. LeBlanc

Appointive Offices . . . continued

Town Counsel	Attorney Warren W. Allgrove
Town Hall Custodian	George R. Collins
Veterans' Agent	Ward R. Davis *John K. Eaton *John E. Smith
Veterans' Burial - Indigent	Tewks. Funeral Home, Walter Deputat H. L. Farmer & Son
Water Superintendent	Charles F. Kent
Weigher	Henry Roy
Wire Inspector	J. Patrick Canavan Everett Fraser - Deputy

SPECIAL GOVERNMENT DISTRICTS

MASSACHUSETTS CONGRESSIONAL DELEGATION

Senators in Congress

HONORABLE LEVERETT SALTONSTALL (R) of Smith Street, Dover
HONORABLE EDWARD M. KENNEDY (D) of Charles Street, Boston

Representative in Congress (5th District)

HONORABLE F. BRADFORD MORSE (R) of 15 Kearney Sq. Lowell

* * * * *

STATE GOVERNMENT

Sixth Councillor District

JOSEPH R. CRIMMINS (D) of Somerville

Seventh Senatorial District

JAMES J. LONG (D) of 14 Plympton Street, Woburn

Nineteenth Middlesex District of General Court

STANLEY J. BOCKO (D) of 32 Mount Pleasant Street, Billerica
JOHN BROX (R) of 1363 Broadway, Dracut

TOWN OF TEWKSBURY
CITIZENS ACTIVITY RECORD

Good Government Starts With You

If you are interested in serving on a town committee, please fill out this form and mail to Secretary, Board of Selectmen, Tewksbury, Mass. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Name Home Telephone

Address Amt. of Time Available.....

Interested in what Town Committees

.....

.....

Present Business Affiliation and Work

.....

Business Experience

.....

.....

Education or Special Training

Date Appointed	Town Offices Held	Term Expired
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Remarks

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THUMBNAIL SKETCH OF PARLIAMENTARY PROCEDURE FOR TEWKSBURY TOWN MEETING

TYPE	MOTIONS	Can be Debated	Can be Amended	Can be Reconsidered	VOTE REQUIRED
Listed In Order of Preference	Privileged				
	Adjourn sine die				Majority
	Adjourn to a fixed time or recess	X	X		Majority
	Fix the time for adjournment	X	X	X	Majority
	Question of privilege				None
	Subsidiary				
	Lay on the table			X	Majority
	Previous question				Majority
	Limit or extend debate			X	2/3
	Postpone to a fixed time	X	X	X	Majority
	Amend	X	X	X	Majority
	Postpone indefinitely	X		X	Majority
	Incidental				
	Point of order				None
	Appeal	X		X	Majority
	Withdraw or modify a motion				Majority
	Suspension of rules				2/3
	Main	X	X	X	See notes on reverse side
	Reconsider	*			2/3
	Rescind	*			Majority
	Take from the table				Majority

*Precedence of motion being reconsidered
or rescinded and debatable to same extent.

Compliments of LEAGUE OF WOMEN VOTERS OF TEWKSBURY

N O T E S

TO PUT A MOTION TO THE ASSEMBLY OR TO ASK A QUESTION: Stand, wait to be recognized, and address the Chair, "Mr. Moderator."

DEBATE: Before a motion is debated, it is necessary that the motion be made, seconded (with certain exceptions) and stated by the Moderator. Then inquiries may be put to individuals or boards through the Moderator.

QUORUM: The quorum (5% of registered voters as of the prior annual town meeting) is established at the beginning of each session and remains effective throughout. Although absence of the quorum may eventually become evident, the business continues legally and in proper order until such moment as the quorum is questioned and found lacking. The meeting then must adjourn or recess to obtain a quorum.

RECONSIDERATION: No vote shall be reconsidered except upon **notice of motion** for that purpose given within one hour after such vote has been passed.

SECRET BALLOT: No appropriations or transfers of money in excess of \$10,000 shall be valid, when the Finance Committee has recommended a lesser amount than the Department head has submitted to said Committee, unless the vote for said appropriation or transfer be taken by secret ballot.

Any article calling for the acceptance of any section of the General Laws (Mass.), or any special act shall be voted on by secret ballot.

UNPAID BILLS: Bills that are outstanding after closing date for payment require a 4/5 vote for approval for payment.

ZONING CHANGES: require 2/3 vote for approval.

ARTICLES RECEIVING UNFAVORABLE ACTION AT A PREVIOUS TOWN MEETING: Any warrant article or motion thereunder receiving unfavorable action at any Town Meeting shall require a 3/4 vote for adoption at a Special Town Meeting. This restriction shall apply when an article or motion presented at a Special Town Meeting contains the same subject matter or would produce the same effect as one acted on at a previous meeting. A request for a different sum of money shall not be construed as changing the subject matter of such an article or motion.

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WARRANT FOR ANNUAL TOWN MEETING

Middlesex, ss.

To any of the Constables of the Town of Tewksbury, in said County:

Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in town affairs, to meet and assemble at Tewksbury Memorial High School in said Tewksbury on Saturday, March 2nd, 1963 at 10:00 o'clock A.M. to act on the following articles, except Article 1, and you are also hereby further required and directed to notify and warn the said inhabitants of the Town of Tewksbury, who are qualified to vote on elections and town affairs therein, to assemble subsequently and meet in town meeting at the polling places in said Town of Tewksbury, on Saturday, March 9, 1963 at 10:00 A.M. then and there to act on the following Article 1.

The polls for the election of Town Officers to be opened at 10:00 o'clock A.M. and to be closed at 8:00 P. M.

Tewksbury Memorial High School

March 2, 1963

At 10:00 A. M. the Annual Town Meeting for 1963 was called to order by Town Clerk John E. Hedstrom due to the illness of Moderator Alan M. Qua. Appointed tellers made oath to their action As a quorum was not in attendance, the meeting was recessed first for fifteen minutes and was subsequently on four occasions adjourned to times certain. At 1:45 P. M. the annual meeting convened when the quorum of 323 was exceeded. John A. Morrissey was elected temporary Moderator and sworn to his impartial duties by the Town Clerk. Invocation was offered by Father Donovan of St. William's Church.

The first order of business was a unanimous vote to suspend reading of the Articles by the Moderator upon motion by Mr. Cluff.

ARTICLE 1. To choose all necessary Town Officers, to choose by ballot, one Selectmen for three years, one member Board of Health for three years, one member Board of Public Welfare for three years, one Assessor for three years, one Town Clerk for three years, one Tax Collector for three years, one Treasurer for three years, one member Planning Board for five years, one member Planning Board for two years, one Road Commissioner for three years, one member School Committee for three years, one Water Commissioner for three years, one Moderator for one year, one Park Commissioner for three years, one Tree Warden for three years, one Trust Fund Commissioner for three years, two Trustees for Public Library for three years, and to vote 'yes' or 'no' on the following questions (1) "Shall the town extend contributory group hospital, surgical and medical insurance to elderly persons retired from the service of the town and to their dependents with fifty per cent of the premium cost and a portion of the administrative expense to be paid by the town?" (2) "Shall the town pay one-half the

premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical and medical insurance?" All on the same ballot.

VOTED: To adopt.

ARTICLE 2. To hear and act upon the reports of the various town officers.

VOTED: To accept thereports of the Town Officers and to waive the reading of same.

ARTICLE 3. To fix the salaries of the various elective officers of the Town and determine whether such salaries shall be retroactive to January 1st. (Refer to Salary Schedule for Elected Officials.)

Item No.	Office	Voted
1.	Assessors (3)	2,200.00 ea.
2.	Assessor - Clerk
3.	Auditor	3,120.00
4.	Board of Health (2)	250.00 ea.
5.	Chairman Board of Health	300.00
6.	Board of Welfare (5)	300.00 ea.
7.	Board of Selectmen (4)	350.00 ea.
8.	Chairman Board of Selectmen	400.00
9.	Collector	4,680.00
10.	Moderator	100.00
11.	Road Commissioners (2)	100.00 ea.
12.	Chairman Road Commissioners	200.00
13.	Town Clerk	5,000.00
14.	Tree Warden	5,980.00
15.	Treasurer	2,400.00
16.	Water Commissioners (2)	100.00 ea.
17.	Chairman Water Commissioners	200.00

VOTED: Unanimously to adopt all items in the above salary schedule for elected officials with the exception of item 14 marked for debate.

VOTED: The sum of \$5,757.50 for item 14 was moved by the Finance Committee but was declared lost by the Moderator on a voice vote. Motion by Mr. Doucette for \$5,980.00 on this item was then so voted.

At this time motion to lay on table Art. 4 thru 86 and to take up Art. 87 was made by Mr. McMahon. A second motion for a secret ballot on tabling was rejected in voice vote. Tabling the above articles was then so voted by a rising vote, requiring two-thirds to pass, with 229 in favor and 44 opposed.

Following the vote at Art. 87 to take from table Art. 4-86, a motion to lay on table Art. 4 thru 24 and to act on Art. 25, this motion requiring two-thirds was carried by a rising vote of 248 to 12.

Subsequent to action at Art. 25, a motion to again lay on table Art. 4-30 with the exception of Art. 25 previously acted upon and to act on Art. 31 was by rising vote carried 262 to 91. (two-thirds required 235 affirmative votes).

VOTED: Unanimously to take Art. 4 and all other articles in sequence.

The quorum was questioned at item 173 during the item by item reading of Art. 4 by the Moderator. A count by the tellers revealed 256 voters present. The motion followed to adjourn to Wednesday, March 6th at 8:00 P. M. and was so voted by a rising vote of 146 to 44. (3-2-63 at 4:36 P. M.).

WEDNESDAY, MARCH 6, 1963

Mr. John A. Morrissey, temporary Moderator, called the adjourned meeting to order at 8:00 P. M. and it convened at once with 347 voters present.

VOTED: On motion by Mr. Shamas to lay on table Art. 4-25 and to take up Art. 26 at this time was carried by a rising vote of 247 in the affirmative and 61 in the negative. The two-thirds vote required 205.

Returning to Article 4 and the reading of the items, certain total items, previously marked, were withdrawn from debate. The reading from item 173 then continued to completion.

ARTICLE 4. To see what sums of money the town will vote to raise and appropriate, or transfer from available funds, or otherwise, for its necessary and expedient purposes hereinafter designated, and determine that the same be expended only for such purposes under the direction of the respective officers, boards and committees as follows: (Refer to budget).

Item No.	Office	Voted
BOARD OF APPEALS		
1.	Salaries and Wages	300.00
2.	Expenses	585.00
ASSESSORS		
3.	Salaries and Wages	10,495.00
4.	Expenses	1,575.00
AUDITOR		
5.	Salaries and Wages	5,010.00
6.	Auditor — Expense	175.00
BUILDING INSPECTOR		
7.	Salaries and Wages	5,804.64
8.	Expenses	600.00
CIVIL DEFENSE		
9.	Salaries and Wages	300.00
10.	Expenses	300.00
11.	Capital Outlay	2,000.00

TOWN CLERK			
12.	Salaries and Wages		6,200.00
13.	Expenses		810.00
14.	Capital Outlay		350.00
COLLECTOR			
15.	Salary and Wages		12,417.42
16.	Expenses		3,095.51
DOG OFFICER			
18.	Salary and Wages		600.00
		Voted to be	
		expended as	
Item	Office	Portion of Total	Voted
No.			R & A
ELECTION WORKERS			
20.	Salaries and Wages		1,750.00
FINANCE COMMITTEE			
21.	Salaries and Wages		250.00
	Expenses		150.00
FIRE DEPARTMENT			
28.	Salaries and Wages		129,646.71
39.	Expenses		9,000.00
43.	Capital Outlay		5,127.50
BOARD OF HEALTH			
44.	Salaries and Wages - Elected	800.00	
45.	Physician (1)	500.00	
46.	Slaughter Inspector	1,000.00	
47.	Animal Inspector	200.00	
48.	Sanitarian	1,200.00	
	Gas Inspector		
	Sanitary Inspector		
	Plumbing Inspector		
	Clerk		
	Health Nurse		
	Investigator		
	Dental Technician		
	Dental Assistant		
	Dentist (Emergency work)		
56.	TOTAL: For the purposes of Items 44-55 per ruling by Town Counsel		10,300.00
EXPENSES			
60.	Dental Supplies	150.00	
61.	Water Pumping	100.00	
62.	Contagious Diseases	200.00	
63.	Office	200.00	
64.	Printing and Advertising	150.00	
66.	Clinic Health Expense	500.00	
67.	Dump Rental	2,500.00	
68.	T. B.	3,000.00	

69.	Sanitarian Expense	400.00	
70.	Dog Disposal	150.00	
71.	Premature Births	1,000.00	
73.	Rubbish and Garbage	57,500.00	
74.	TOTAL		65,850.00

CAPITAL OUTLAY

75.	Dental Equipment — Portable Unit with Head Rest		135.00
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HIGHWAY

76.	Salaries and Wages - Elected	400.00	
77.	Regular	44,000.00	
79.	Expenses	9,240.00	
80.	Snow and Ice Removal	15,000.00	
81.	Capital Outlay	15,000.00	

LIBRARY

82.	Salaries and Wages	4,000.00	
83.	Expenses	2,370.00	

MATURING DEBT AND INTEREST

84.	Maturing Debt	320,000.00	
85.	Interest - Maturing Debt	138,866.50	
86.	Interest - Temporary Loans	7,500.00	

PARK DEPARTMENT

87.	Salaries and Wages	350.00	
88.	Expenses	175.00	

PERSONNEL BOARD

89.	Salaries and Wages	300.00	
90.	Expenses	450.00	

PLANNING BOARD

91.	Salaries and Wages	600.00	
92.	Expenses	2,742.50	
93.	Out-of-State Travel	100.00	

CHIEF OF POLICE

94.	Salaries and Wages - Regular	96,466.12	
95.	Traffic Officer	1,600.00	
96.	Sr. Clerk and Secretary	1,000.00	
98.	Janitor	1,000.00	
100.	Holidays	3,500.00	
101.	Vacations	2,000.00	
102.	Sick Time	1,500.00	
103.	Overtime and Court Appearances	1,500.00	
104.	TOTALS		108,566.12

EXPENSES

105.	Building Maintenance	500.00	
106.	Equipment Maintenance	1,500.00	
108.	Gas, Oil, Tires	4,500.00	
109.	Heat	1,500.00	
110.	Light and Water	1,000.00	
111.	Office	500.00	

112.	Stationery and Postage	300.00	
113.	Telephone	800.00	
115.	Miscellaneous	200.00	
116.	Keeping Prisoners	50.00	
117.	Out-of-State	100.00	
118.	TOTALS		10,950.00
CAPITAL OUTLAY			
119.	Cruiser and Radio	4,500.00	
120.	Office Equipment	700.00	
121.	Emergency Equipment	500.00	
122.	Transistor Radio	200.00	
123.	TOTALS		5,900.00
RECREATION DEPARTMENT			
124.	Salaries and Wages	2,500.00	
125.	Supervisors (2)	2,000.00	
126.	Instructors (3)	1,440.00	
127.	Assistants (3)	1,120.00	
129.	Maintenance Rink	100.00	
132.	SUB TOTALS		7,160.00
133.	EXPENSES - Summer Program	1,000.00	
134.	Rink	1,500.00	
135.	Arts and Crafts	500.00	
136.	Basketball Sets	302.00	
139.	Materials for Rink	250.00	
140.	SUB TOTALS		3,552.00
YOUTH BASEBALL LEAGUE			
141.	Equipment	2,800.00	
142.	Franchise and Insurance	500.00	
143.	Backstop	500.00	
144.	Fences	400.00	
145.	SUB TOTALS		4,200.00
REGISTRARS			
147.	Registrars - Salaries		2,950.00
148.	Expenses		125.00
SCHOOLS REGULAR			
150.	Salaries and Wages - Administration		34,600.00
151.	Instruction		946,945.00
152.	Attendance		400.00
153.	Health		15,434.00
154.	Operation		90,022.00
155.	Maintenance		10,228.00
156.	Food Services		4,700.00
157.	Student Body Activities		7,851.00
157A.	Community Services		200.00
EXPENSES			
158.	Administration	2,980.00	
159.	Textbooks	25,267.00	
160.	Library and Audio-Visual	7,345.00	
161.	Instructional Supplies	29,000.00	

162.	Related Instruction	8,000.00	
163.	Health	850.00	
164.	Public Transportation	83,970.00	
165.	Heat	28,500.00	
166.	Utilities	23,780.00	
167.	Custodial Supplies	9,550.00	
168.	Contracted Services	11,800.00	
169.	Replacement of Equipment	1,065.00	
170.	Related Maintenance	1,500.00	
171.	Student Body Activities	9,628.00	
172.	Private Transportation	14,600.00	
173.	TOTAL*		259,835.00

*Total is \$2,000.00 greater than
sum of items 158-172

CAPITAL OUTLAY

174.	Outlay - Sites	5,000.00	
175.	Outlay - Buildings	2,700.00	
176.	Outlay - Equipment	3,885.00	
177.	TOTAL		11,585.00
178.	Out of State		1,000.00

ADULT EDUCATION

179.	Salaries and Wages		5,070.00
180.	Expenses		520.00
181.	Capital Outlay		50.00

SCHOOLS - Public and Vocational

182.	Expenses		14,085.00
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SEALER OF WEIGHTS & MEASURES

183.	Salaries and Wages		300.00
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SELECTMEN

184.	Salary and Wages		5,691.60
185.	Expense		2,750.00
186.	Capital Outlay		160.00

STADIUM

187.	Salaries and Wages		900.00
188.	Expense		1,625.00
189.	Capital Outlay		4,200.00

TOWN HALL

190.	Salary and Wages		4,322.16
191.	Expense		6,525.00
192.	Capital Outlay		275.00

TREE, MOTH, DUTCH ELM DEPT.

193.	Salaries and Wages		15,646.00
194.	Expenses		2,110.00
195.	Capital Outlay		800.00
196.	Mosquito Control		3,000.00

TREASURER

197.	Salary and Wages	5,315.18
198.	Expense	1,144.50
199.	Capital Outlay	63.00

UNCLASSIFIED

200.	Cemeteries	1,000.00
201.	Street Lights	17,000.00
202.	Stationery and Printing	4,000.00
203.	Memorial Day	800.00
204.	Town Boundaries	200.00
205.	Group Insurance	23,810.84
206.	Blanket Insurance	4,510.80

Trans. from Ins. Acct.
7,489.20

VETERANS' BENEFITS

207.	Salaries and Wages	775.00
208.	Expense	80.00
209.	Distribution Funds	15,000.00

WATER DEPARTMENT

210.	Salaries and Wages - Elected	400.00
211.	Regular	33,485.79
212.	TOTAL	33,885.79
213.	Expenses	26,000.00
214.	Capital Outlay	2,868.00
215.	Out of State Travel	100.00

WELFARE

216.	Salaries and Wages	9,000.00
217.	Expense	2,132.99
218.	Distribution Funds	122,217.60

WIRE INSPECTOR

219.	Salaries and Wages	800.00
220.	Expense	50.00

TOTALS ARTICLE 4\$ 2,732,793.15

ATTEST:

JOHN E. HEDSTROM

Town Clerk

VOTED: Unanimously to adopt all items in Art. 4 not marked for debate upon motion by Mr. Berube. (3-6-63 at 8:22 P. M.).

The following action was taken on the budget items:

Item 5 — Auditor, Salaries and Wages: A motion was made by Mr. Berube for \$5,620.00. A motion followed by the Finance Committee for their recommended figure of \$5,010.00. The voice vote called by the Moderator on the lesser figure was doubted. A standing vote indicated 181 in the affirmative and 143 in the negative for the \$5,010.00 and thereby so voted.

Item 7 — Building Inspector, Salaries and Wages: The sum of \$1,500.00 salary and \$1,500.00 inspections was moved by the Finance Committee. Mr. Carey, Personnel Board, moved adoption of \$5,804.64 required by further Article to make Building Inspector full time employee under Personnel By-Law at Grade 11. Mr. Bullen, Building Inspector and Mr. Pearson spoke in favor of this measure. Mr. Bullen again spoke of necessity and moved the previous question which carried. The voice vote on the lesser amount was declared lost by the Moderator, and \$5,804.64 was then so voted.

Item 8 — Building Inspector, Expenses: There was a motion for \$500.00. A motion followed for \$600.00. The voice vote on the sum of \$500.00 was negative. It was then voted to raise and appropriate in the sum of \$600.

Items 23-28 — Fire Department, Salaries and Wages: The motion by Mr. Berube to indefinitely postpone Items 23 thru 27 with 28 to show figure carried on a voice vote. A motion was then made by Mr. Chandler to adopt Item 28 in the sum of \$129,646.71. A secret ballot became evident as the Finance Committee moved for \$117,504.37. The ballot for the lesser figure was declared lost by the Moderator as the result of the vote was 141 yeas, 192 nays. Item 29 was then so voted in the sum of \$129,646.71 with 192 in the affirmative and 92 in the negative.

Subsequent to a quorum count of 314, the meeting was adjourned at 11:26 P. M. until Wednesday, March 13th, at 8:00 P. M.

WEDNESDAY, MARCH 13, 1963

Before the adjourned meeting was called to order by the Moderator Alan M. Qua, re-elected on March 9th, he was sworn to his impartial duties by the Town Clerk. The re-elected Town Clerk, John E. Hedstrom, was in turn sworn into office by the then qualified Moderator. (3-13-63 at 7:58 P. M.)

At 8:00 P. M. Moderator Qua declared a recess and at 8:15 the meeting convened with 449 in attendance.

Following refusal by the assembly to reconsider Art. 26, discussion was opened on the Fire Department budget. It was determined Item 28 was within the 1 hr. time limit and Mr. Corliss moved to reconsider. A motion for a secret ballot on this item was declared lost by a rising vote of 296 to 276. The standing vote on reconsideration failed with 317 recorded in favor, 207 opposed. The required two-thirds called for 349 to pass.

Items 29-38 — Fire Department, Expense: With the voice vote on the motion to indefinitely postpone these items uncertain to the Moderator, he called for a rising vote which resulted in 291 affirmative, 197 negatives and was thereby so voted. The motion by Mr. Merrill to adopt Items 29 thru 38 as a portion of Item 39 did not reach a vote.

Items 40-42 — Fire Department, Capital Outlay: A motion was made to indefinitely postpone these items. A second motion followed that these items be adopted as a portion of Item 43, which had already been voted

in the undebatable category. The voice vote on the motion to indefinitely postpone could not be determined. A rising vote called by the Moderator indicated 286 in favor of a postponement and 176 opposed. The second motion was precluded by the vote on the first.

Items 44-48 — Health and Sanitation, Salaries and Wages: Finance Committee motioned to adopt Item 44 as a portion of Item 56 in the sum of \$800.00. A second motion was introduced by Mr. Berube to indefinitely postpone Items 44 thru 48. Following discussion, the previous question was moved and voted. As the voice majority was not clear on the motion to postpone, a rising vote was called for and resulted in a count of 204 in favor and 297 opposed. The vote was declared lost by the Moderator. The motion to adopt Item 44 in the sum of \$800.00 was then so voted by voice majority. Mr. Corliss moved to expend Items 45 thru 48 as a portion of the total, Item 56, and this was then so voted.

Items 49-51 — Health and Sanitation, Salaries and Wages: The Finance Committee made a motion for the sum of \$1,500.00 for the three items. Another motion was introduced for Items 50 and 51 of \$6,000.00. More discussion led to a third motion that Item 49 be adopted without funds, Item 50 in the sum of \$600.00 and Item 51 in the sum of \$500.00. The Moderator called for a rising vote on the third motion above. The count indicated 239 votes in the affirmative and 205 votes in the negative, which thereby carried Mr. McAskill's motion.

Items 57-73 — Health and Sanitation, Expense: There was a motion by the Finance Committee to expend these items as a portion of Item 74. This motion was not put to a vote because Mr. Wastchak moved that Items 57 thru 73 be adopted and \$1,800.00 be inserted for Item 67. This motion was so voted.

Item 77 — Highway, Salaries and Wages: An amended figure of \$44,000.00 was explained and motioned by Mr. Houlihan of the Finance Committee. A motion was then made by Mr. Gath of \$54,000.00. The required secret ballot on the lesser figure, \$44,000.00, was so voted 317 to 169.

Item 78 — Highway, Salaries and Wages: On motion by Mr. Corliss it was voted by voice majority to indefinitely postpone Item 78 — Total.

Item 80 — Highway, Snow and Ice Removal: With two motions on this item, \$15,000.00 and \$20,000.00, the secret ballot vote on \$15,000.00 was adopted by 230 in favor and 148 against.

Item 81 — Highway, Capital Outlay: Mr. Corliss moved for \$9,300.00. Mr. Gath made a motion for the sum of \$15,000.00. The secret ballot taken on the \$9,300.00 carried with 209 yeas and 137 nays. Notice to reconsider item 81 was given by Mr. Beattie within four minutes of the above vote taken at 11:13.

The question of quorum was raised and a count revealed 277 present. The meeting was then adjourned at 11:17 P.M. until Wednesday, March 20th at 8:00 P.M.

WEDNESDAY, MARCH 20, 1963

The meeting was called to order by Moderator Qua and recessed until 8:30 P. M. when it convened with 360 voters present.

Items 80-81 — Highways: Motion was made by Mr. Beattie to reconsider Item 81 which notice had been previously given. He further stated his intention to reconsider Item 80 later. The standing vote on reconsideration of Item 81 carried 214 to 80 with the required two-thirds at 196. Following discussion between Highway Commissioners and the Finance Committee, the sum of \$15,000.00 was moved. More discussion and a secret ballot became evident when Mr. Corliss moved for the original figure of \$9,300.00. The vote on the smaller figure, resulting in 157 for and 185 against, was declared lost by the Moderator. The \$15,000.00 was then so voted with 208 in favor and 136 opposed. Mr. Beattie then moved for reconsideration of Item 80. The two-thirds vote required for reconsideration was rejected with 184 voting yes and 129 voting no.

Items 94-104 — Police, Salaries and Wages: A motion was made by Mr. Corliss that items 94 thru 103 be expended as portion of Item 104 (9:33 P. M.). Another motion by Mr. Berube to indefinitely postpone items 94 thru 103 to avoid cluttering up the budget with individual items was made (9:34 P. M.). After discussion, Mr. Beattie moved to raise and appropriate \$118,858.00 for Item 94 only (9:53 P. M.). A motion to move the previous question made at 10:10 was upheld by the assembly at 10:16 P. M. The motion to indefinitely postpone was declared defeated by the Moderator on a voice vote. A motion for a secret ballot carried. The question that Items 94 thru 103 be expended as portion of 104 was then voted with 199 in the affirmative and 162 in the negative. (10:34 P. M.). Motion to reconsider this vote was moved by Mr. Cusack.

The question of quorum was raised and a count indicated there were 259 present. The meeting was then adjourned (10:41 P. M.) until Thursday, March 28th at 8:00 P. M.

THURSDAY, MARCH 28, 1963

The adjourned meeting was recessed until convened at 8:20 with 346 present.

Items 94-104 — Police, Salaries and Wages: Motion by Mr. Shamas to reconsider Items 94 thru 104 as pertaining to the police budget. Following discussion, the Moderator called for a rising vote. The vote was recorded yeas 195, nays 125. The required two-thirds needed 213 and the Moderator declared the motion lost.

Items 105-117 — Police, Expenses: Motion made by Finance Committee that Items 105 thru 117 to be expended as a portion of the total shown under Item 118. It was moved by Mr. Sullivan that Items 105 thru 117 be consolidated and considered as a portion of Item 118 in the sum of \$13,700.00. The secret ballot on the first motion was voted 184 to 157.

Items 119-123 — Police, Capital Outlay: The Finance Committee moved to adopt Items 119 thru 122 to be expended as portion of total shown in

item 123 in the sum of \$4,950.00 Chief Sullivan then made the same motion but in the sum of \$5,900.00. The voice majority on the smaller sum was challenged. The Moderator then called for a show of hands and declared the first motion lost. The sum of \$5,900.00 was then so voted.

Items 124-131 — Recreation Dept., Salaries and Wages: Finance Committee made the motion that these items be expended as a portion of the total of Item 132 in the sum of 7,160.00 and this was so voted.

Items 133-139 — Recreation Dept., Expenses: The first motion by the Finance Committee to expend these items as a portion of Item 140 in the sum of \$3,450.00 was declared defeated by the Moderator when put to a vote. The recreation department had moved for the sum of \$3,552.00 to be expended as above and this was so voted unanimously .

Items 141-144 — Youth Baseball League: There was a move by the Finance Committee that these items be expended as a portion of Item 145 in the sum of \$3,000. The recreation department made the same motion in the sum of \$4,200.00 giving their reasons. Following discussion, the vote for the previous question carried. Since the voice vote on the \$3,000.00 was declared lost by the Moderator, the motion for the larger sum was considered and so voted.

Item 146 — Recreation Department, Totals: Voted to indefinitely postpone.

Item 150 — Schools, Administration, Salaries and Wages: Voted to adopt this item in the sum of \$34,600.00.

Item 151 — Schools, Instruction, Salaries and Wages: Motion by Finance \$895,426.00. Moved by Mr. Chibas \$946,945.00 who explained reasons for sum. The secret ballot for the lesser amount lost by a count of yeas 121, nays 225. The \$946,945.00 was then voted by secret ballot 209 to 73.

Item 152 — Schools, Attendance, S&W: This item was adopted in the sum of \$400.00.

Item 153 — Motion by the Finance Committee for \$15,434.00 was so voted.

Item 154 — Move by Finance for \$88,394.00 was withdrawn in favor of the motion by Mr. Chibas who moved for a new figure of \$90,022.00, which was then so voted unanimously.

Item 155 — Schools, Maintenance, S & W: The motion by Mr. Corliss carried in the sum of \$10,228.00.

Item 156 — Schools, Food Services, S & W: \$4,700.00 was voted on motion by Mr. Corliss.

Item 157 — Schools, Student Body Activities, S & W: The sum of \$7,851.00 was adopted unanimously.

Item 157A — Schools, Community Services, S & W: Voted \$200.00 for this item as per budget.

- Items 158-172 — Schools, Expenses: Finance's Mr. Merrill made a motion that these items be expended as portion of Item 173. It was so voted. Item 173 had been previously adopted by the undebatable action.
- Items 174-176 — Schools, Capital Outlay: These items were voted to be expended as portion of Item 177. Item 177 was included in the earlier action of the undebatable items.
- Item 189 — Stadium, Capital Outlay. There were two motions on this item: by Mr. Merrill for \$3,000. and Mr. Chibas for \$4,200. The voice vote on the lesser figure was doubted and the Moderator called for a show of hands. Again, the vote was not clear so the Moderator called for a rising vote which he declared lost with 114 in the affirmative and 142 in the negative. The sum of \$4,200.00 was then so voted.
- Item 193 — Tree Dept., Salaries and Wages: It was moved by Finance to raise and appropriate the sum of \$11,914.86 for this item. Mr. Doucette made a motion for the sum of \$15,646.00, giving his reasons therefor. The secret ballot on the smaller figure resulted in a tie vote 145 to 145. The Moderator then called for the vote on \$15,646.00 and by secret ballot this carried 141 yeas, 116 nays.
- Items 194, 196, 201, 205 — Motions by Mr. Corliss on these items were voted unanimously when called by the Moderator.
- Item 206 — Blanket Insurance: The move by the Finance Committee to transfer the sum of \$7,489.20 from the Insurance Account and raise and appropriate the sum of \$4,510.80 for the purposes of this item carried unanimously.
- Item 207 — Veterans' Benefits, S & W: It was moved and so voted to raise and appropriate \$775.00 for this item.
- Item 212 — Water Dept., S & W, Total: This item was voted upon motion by Mr. Corliss. Items 210-211 were voted previously among the undebatable items.
- Item 213 — Water Dept., Expenses: There were two motions made on this item which required a secret ballot. The vote on \$26,000.00 was effective as there were 132 in the affirmative and 76 in the negative recorded. The motion on \$28,000.00 was thereby lost.
- Item 214 — Water Dept., Capital Outlay: Mr. Corliss moved for the sum of \$2,868.00 on this item. Mr. Carter made a motion for \$9,868.00. The Moderator called for a rising vote on the sum of \$2,868.00 which carried 99-80.
- It was then moved and voted at 11:25 P.M. to adjourn the meeting to Monday, April 1st at 8:00 P.M.

MONDAY, APRIL 1, 1963

At 8:00 P.M. the adjourned meeting was called to order by Moderator Qua and recessed 15 minutes for lack of quorum. The assembly was in recess for most of the next hour. Two counts of quorum were taken and at

9:00 P. M. there were but 227 voters in attendance. It was then voted by show of hands to adjourn until Thursday, April 4th at 8:00 P. M.

THURSDAY, APRIL 4, 1963

Moderator Qua called the meeting to order but the assembly stood recessed three times until 8:55 when a quorum of 327 voters was obtained. The adjourned meeting convened at this time.

ARTICLE 5 To determine what sum the town will authorize and direct the Assessors to take from available funds to reduce the tax levy for the current year, or take any action relative thereto.

VOTED: Motioned by Mr. Corliss, it was voted to transfer \$68,000.00 from E & D to reduce the 1963 tax levy.

ARTICLE 6. To see what sum of money the town will vote to raise and appropriate and/or transfer from Overlay Reserve for a reserve fund, pursuant to the provisions of Chapter 40, Section 6.

VOTED: On motion by the Finance Committee it was voted to raise and appropriate \$25,000.00 and transfer \$13,000.00 from Overlay Reserve for the purpose of a reserve fund.

ARTICLE 7. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44, of the General Laws.

VOTED: To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning Jan. 1, 1963, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Section 17, Chapter 44 of the General Laws. Voice majority, no dissents.

ARTICLE 8. To see if the Town will authorize the Selectmen to institute suits on behalf of the town or defend any suits that are, or may be brought against the town, and to sign any contracts or agreements in behalf of the town.

VOTED: Unanimously to authorize the Selectmen to act for the purposes of Article 8.

ARTICLE 9. To see if the Town will vote to authorize the Board of Selectmen and the Treasurer to foreclose, either through the land court or by affidavit of the Commissioner of Corporations and Taxation, any tax title held by the Town for more than two years, and vote to raise and appropriate the sum of \$1,132.00 therefore.

VOTED: To raise and appropriate \$1,132.00 in adoption of Article 9.

ARTICLE 10. To see if the Town will vote to authorize the Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town at least fourteen days before the sale, property taken by the Town under tax title procedure, provided that the Selectmen or whosoever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action relative thereto.

VOTED: Unanimously to authorize the Selectmen to act for the purpose of Article 10.

ARTICLE 11. To see if the Town will vote the money arising from licensing dogs for the ensuing year to aid in support of Public Library.

VOTED: To aid the Public Library in the manner prescribed by Article 11.

ARTICLE 12. To see if the Town will vote to transfer the following unexpended balances to E & D or take any action in relation thereto.

Chandler Street Drain	\$ 1,000.00
Shawsheen Street Sidewalks	2,432.75
Long Range Planning	1,547.70
Water Well Survey	1,939.13
Shawsheen St. Pipe Relocation	344.49
Rogers Street Main	320.67
Premiums on Loans	12,063.20
	<hr/>
	\$ 19,647.94

—Town Auditor

VOTED: To amend as motioned by Mr. Berube that Item 2 be corrected to read \$1,832.75, to delete Item 4 for \$1,939.13 and to delete Item 5 for \$344.49, total should read \$16,764.32. The motion by Mr. Merrill to delete Item 3 was declared lost by the Moderator. Article 12 was then so voted as amended in the sum of \$16,764.32.

ARTICLE 13. To see what sum of money the Town will vote to transfer from E & D to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws

—Board of Selectmen

VOTED: Unanimously to transfer \$50,000.00 from E & D to the Stabilization Fund upon motion of the Finance Committee.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$318.04 for dues to the Massachusetts League of Cities and Towns for 1963.

—Board of Selectmen

VOTED: To raise and appropriate the sum of \$318.04 for the purpose of Article 14.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$200.00 to be added to the 250th Anniversary Celebration Fund as authorized by special act of the Legislature passed on October 25th, 1960.

—Board of Selectmen

VOTED: To raise and appropriate the sum of \$200.00 for the object of Article 15.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to purchase and install safety signs and markers.

—Board of Selectmen

VOTED: By motion of Mr. Corliss it was voted to raise and appropriate the sum of \$500.00 for the purpose of Article 16.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$425.00 for the purpose of enlarging the office space of the Auditor, Collector and Treasurer by moving the present wall out 12 feet, installing an additional service window and grill together with additional overhead lighting.

—Auditor, Collector and Treasurer

VOTED: To indefinitely postpone Article 17.

ARTICLE 18. To see if the Town will vote under the provisions of section 55 of Chapter 41 of the General Laws, to appoint a town accountant who shall perform the duties and possess the powers of the town auditor, and will vote further to abolish the office of town auditor upon the appointment of a town accountant. Also to apply the money appropriated to the Town Auditor's account.

—William B. Carter and Others

VOTED: To indefinitely postpone Article 18. Motion to lay on table was declared lost by the Moderator.

ARTICLE 19. To see what sum the Town will raise and appropriate to be used in addition to the amount from the Auditor's appropriation, to apply to the salary of a town accountant.

—William B. Carter and Others

VOTED: To indefinitely postpone Article 19.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$600.00 for the purpose of providing suitable quarters for the Disabled Veterans Chapter 110, under the provisions of Section 9 of Chapter 40 of the General Laws.

—D.A.V. Chapter No. 110

VOTED: To raise and appropriate the sum of \$600.00 for the purposes of Article 20 as motioned by Mr. Corliss.

ARTICLE 21. To see if the Town will vote to accept the following sections of the General Laws under Chapter 40: Section 42G — Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways. Section 42H— Same Subject; Fixed Uniform Rate. Section 42-I — Same Subject; Recording of Determination, etc; Assessments as Liens, etc.; and will vote further to levy and collect such assessments in accordance with these sections or take any other relative action.

§42.G. Special Assessments to Meet Cost of Laying Water Pipes in Certain Ways.

Any city, town or district having a water supply or water distributing system which in the case of a city or town, accepts this section and two following sections in cities other than Plan E cities by vote of the city council subject to the city charter, or Plan E cities by vote of the

city council, in towns or districts by vote of its inhabitants at an annual town or district meeting called therefor, may provide by ordinance, by-law or vote for the levy of special assessments to meet the whole or part of the cost thereafter incurred of laying pipes in public and private ways for the conveyance or distribution of water to its inhabitants: Such city, town or district may provide that an owner of land which receives benefit from the laying of water pipes in public and private ways upon which his land abuts or which by more remote means receives benefit through the supply of water to his land or buildings shall pay a proportionate part of the cost not already assessed of extending such water supply to his land.

The amount to be charged against each parcel of land receiving such benefit shall include the cost of the pipes and other material and of the labor in laying them and other expenses incidental thereto and shall be ascertained, assessed and certified by the water commissioners or the other officers in charge of the supply and distribution of water in such city, town or district.

—Board of Selectmen

VOTED: To indefinitely postpone this article.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,400.00 for the purpose of taking in the name of the Town of Tewksbury all parcels of land on which taxes remain unpaid from 1956 through 1959.

—Collector

VOTED: Move by the Finance Committee to transfer \$2,400.00 from E & D for the purposes of Article 22 carried unanimously.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the purpose of establishing a sanitary land fill operation at the Town dump as recommended by the State Department of Public Health.

—Board of Health

VOTED: To adopt Article 23 as amended. Voted amendment to raise and appropriate the sum of \$700.00 for the operation of the Town dump as moved by Mr. Rocco.

ARTICLE 24. To see if the Town will vote to raise and appropriate the following sums for the purpose of paying bills of previous years:

1961 Police:

St. John's Hospital\$ 518.40

1962 Selectmen:

J. Hunt, Retroactive Salary 272.40

John F. Saunders, Appraisals 225.00

Veterans' Quarters Rental 150.00

Highways:

Valley Oil Co. 228.00

N. E. Concrete Pipe Co. 62.64

Dr. John Lu 32.00

Police:

Augustine J. Lawlor, Jr. 18.00

Pride Washroom Service 14.70

Cemeteries:

Tewksbury Cemetery Corp. 150.00

Town Auditor

VOTED: Unanimously to raise and appropriate the sum of \$1,571.14 for the purpose of Article 24 by motion of the Finance Committee.

ARTICLE 25. (To become effective April 1, 1963). To see if the Town will vote under Section 3 (h) Wage Schedule to delete the Wage Schedule as amended at the March 1962 Town Meeting and substitute the following:

WAGE SCHEDULE (H)

Grade		Min.	II	III	IV	Max.
1	Y	\$2,682.04	\$2,799.49	\$2,916.41	\$3,073.54	\$3,210.30
	W	51.38	53.63	55.87	58.88	61.50
	H (37½)	1.37	1.43	1.49	1.57	1.64
	Clerical Aide (37½)					
2	Y	\$2,838.64	\$2,995.23	\$3,132.00	\$3,269.29	\$3,425.89
	W	54.38	57.38	60.00	62.63	65.63
	H (37½)	1.45	1.53	1.60	1.67	1.75
	Jr. Clerk Stenographer (37½) (H)					
	Clerk Typist (37½) (H)					
	Account Clerk (37½) (H)					
	Account Clerk (37½) (H)					
3	Y	\$3,014.55	\$3,151.84	\$3,288.60	\$3,465.04	\$3,621.64
	W	57.75	60.38	63.00	66.38	69.38
	H (37½)	1.54	1.61	1.68	1.77	1.85
	Sr. Clerk Stenographer (37½) (H)					
	Sr. Clerk Typist (37½) (H)					
	Sr. Account Clerk (37½) (H)					
4	Y	\$3,190.99	\$3,347.59	\$3,523.50	\$3,680.10	\$3,836.70
	W	61.16	64.13	67.50	70.50	73.50
	H (37½)	1.63	1.71	1.80	1.88	1.96
	Sr. Bookkeeper (37½) (H)					
	Sr. Clerk and Secretary (37½) (H)					
5	Y	\$3,403.44	\$3,570.48	\$3,758.40	\$3,925.44	\$4,092.43
	W	65.20	68.40	72.00	75.20	78.40
	H (40)	1.63	1.71	1.80	1.88	1.96
	Laborer (40 H)					
	Highway Laborer (40 H)					
6	Y	\$3,612.24	\$3,800.16	\$3,967.20	\$4,155.12	\$4,322.16
	W	69.20	72.80	76.00	79.60	82.80
	H (40)	1.73	1.82	1.90	1.99	2.07
	Junior Building Custodian (40 H)					
	Water Meter Reader (40 H)					

Grade		Min.	II	III	IV	Max.
7	Y	\$3,841.92	\$4,008.96	\$4,176.00	\$4,384.80	\$4,572.72
	W	73.60	76.80	80.00	84.00	87.60
	H (40) ..	1.84	1.92	2.00	2.10	2.19
	Motor Equipment Operator (40 H)					
Water System Maintenance Craftsman (40 H)						
8	Y	\$4,050.72	\$4,259.52	\$4,447.44	\$4,656.24	\$4,863.04
	W	77.60	81.60	85.20	89.20	93.20
	H (40) ..	1.94	2.04	2.13	2.23	2.33
	Heavy Motor Equipment Operator (40 H)					
Tree Climber (40 H)						
Mason (40 H)						
9	Y	\$4,301.28	\$4,489.20	\$4,718.88	\$4,927.68	\$5,157.36
	W	82.40	86.00	90.40	94.40	98.80
	H (40) ..	2.06	2.15	2.26	2.36	2.47
	Special Heavy Motor Equipment Operator (40 H)					
Tree Climber Surgeon (40 H)						
Patrolman (40 H)						
Firefighter (56 H)						
10	Y	\$4,551.84	\$4,781.52	\$4,990.32	\$5,220.00	\$5,449.68
	W	87.20	91.60	95.60	100.00	104.40
	H (40) ..	2.18	2.29	2.39	2.50	2.61
	Special Heavy Motor Equipment Operator (Grader) (40 H)					
Working Foreman Highway Laborer (40 H)						
11	Y	\$4,823.28	\$5,052.96	\$5,303.52	\$5,533.20	\$5,804.64
	W	92.40	96.80	101.60	106.00	111.20
	H (40) ..	2.31	2.42	2.54	2.65	2.78
	Motor Equipment Repairman (40 H)					
Police Sergeant (40 H)						
Fire Captain (56 H)						
12	Y	\$5,115.60	\$5,366.16	\$5,616.72	\$5,867.28	\$6,117.84
	W	98.00	102.80	107.60	112.40	117.20
13	Y	\$5,407.92	\$5,679.36	\$5,950.80	\$6,222.24	\$6,493.68
	W	103.60	108.80	114.00	119.20	124.40
	Deputy Fire Chief (56 H)					
14	Y	\$5,738.35	\$6,022.31	\$6,305.76	\$6,589.73	\$6,873.17
	W	109.93	115.37	120.80	126.24	131.67
	Highway Superintendent					
Water Superintendent						
15	Y	\$6,076.56	\$6,387.71	\$6,682.12	\$6,987.49	\$7,287.64
	W	116.62	122.37	128.01	133.86	139.61
	Police Chief					
Fire Chief						

Municipal Public Welfare Positions Eliminated from Wage Schedule.

—Personnel Board

VOTED: To adopt the wage schedule of Article 25 as moved by Mr. Corliss by voice majority (3-2-63 at 3:34 P.M.).

VOTED: Unanimously to take from table Article 4 through Article 24.

ARTICLE 26. (To become effective April 1, 1963). To see if the Town will vote under Section 3 (h) Wage Schedule to delete the titles Patrolman and Fire Fighter in Grade 9 and add the titles Patrolman and Fire Fighter in Grade 10.
—Personnel Board

VOTED: (To become effective April 1, 1963). The minimum annual compensation of each patrolman, permanently employed by the police department shall be not less than the compensation enacted for the firefighters of said town under Article 87 of said warrant and previously adopted by the said meeting (3-6-63 at 9:20 P.M.)

- (1) Voice vote to move question was doubted and a rising vote of 232 to 134 carried.
- (2) Motion for a secret ballot lost on a voice vote.
- (3) On the motion by Mr. Shamas to amend Article 26 the Moderator was in doubt of the voice majority and called for a rising vote. There were recorded 267 in the affirmative and 144 in the negative. The motion to amend carried (3-6-63 at 8:52 P.M.).
- (4) Following discussion, a move for the previous question by Mr. Corliss was then so voted by voice majority.
- (5) The Moderator then put the motion to indefinitely postpone to a voice vote. It was questioned and a standing vote was then recorded of 165 yeas, 258 nays.
- (6) Article 26 as amended was adopted by voice majority. (Above vote).

VOTED: Unanimously the motion by Mr. Shamas to take from the table Articles 4-25 and to proceed with Article 4.

- (7) Notice of intention to reconsider action on Article 26 was filed at 10:18 P.M. by Mr. Merrill.
- (8) Motion to reconsider by Mr. Shamas did not obtain the floor as the quorum was questioned and found to be lacking by nine (314). The meeting was adjourned until Wednesday, March 13, 1963 at 8:00 P.M.
- (9) Motion by Finance Committee to reconsider Article 26 by secret ballot lost with 205 in the affirmative and 210 in the negative. (3-13-63).
- (10) Reconsideration of Article 26 was defeated. There were 260 in favor and 208 opposed. The two-thirds majority required 312. (3-13-63).

ARTICLE 27. (To become effective April 1, 1963). To see if the Town will vote under Section 4 Fringe Benefits, sick leave-non-occupational: (c) to delete from line two five days and substitute three days and to add, after the word provided, the department head may, however, require aforementioned certificate for any period less than three days if he deems it to be in the interests of the department.
—Personnel Board

VOTED: As moved by the Finance Committee, to adopt Article 27.

ARTICLE 28. (To become effective April 1, 1963.) To see if the Town will vote to establish the Building Inspector position as a full time position.

—Personnel Board

VOTED: Unanimously to establish the Building Inspector as a full time position. The funds for this position were earlier voted in budget Art. 4.

ARTICLE 29. (To become effective April 1, 1963.) To see if the Town will vote under Section 3 (h) Wage Schedule to add the title Building Inspector in Grade Eleven.

—Personnel Board

VOTED: Unanimously to adopt this article.

ARTICLE 30. To see if the Town will vote to amend the Personnel By-Laws Article 3B Section 4, entitled Fringe Benefits to read: Vacation Time for Town Employees,

As of June 1st 6 mos. service — 5 days

As of June 1st 1 year's service — 10 days

As of June 1st 5 years' service — 15 days

As of June 1st 10 years' service — 20 days

—Town Employees

VOTED. To adopt Article 30 by rising vote 122 to 120. Motion for indefinite postponement declared lost.

ARTICLE 31. To see if the Town will vote to accept the following amendments to Section 3 Paragraph (h) of the Personnel By-Law:

Delete the title Clerical Aide in Grade 1 and add the title Clerical Aide Grade 2.

Delete the title Account Clerk in Grade 2 and add the title Account Clerk to Grade 4.

Delete the title Sr. Clerk Typist in Grade 3 and add the title Sr. Clerk Typist to Grade 4.

Delete the title Sr. Account Clerk in Grade 3 and add the title Sr. Account Clerk in Grade 5.

Delete the title Sr. Bookkeeper in Grade 4 and add the title Sr. Bookkeeper to Grade 5.

Delete the title Junior Building Custodian in Grade 6 and add the title Junior Building Custodian in Grade 8.

Delete the titles Motor Equipment Operator and Water System Maintenance Craftsman in Grade 7, and add the titles Motor Equipment Operator and Water System Maintenance Craftsman in Grade 9.

Delete the title Heavy Motor Equipment Operator in Grade 8 and add the title Heavy Motor Equipment Operator in Grade 10.

Delete the titles Special Heavy Motor Equipment Operator, and Tree Climber Surgeon in Grade 9 and add the titles Special Heavy Motor Equipment Operator, and Tree Climber Surgeon to Grade 10.

Delete the titles Special Heavy Motor Equipment Operator (Grader) and Working Foreman, Highway Laborer in Grade 10 and add the titles Special Heavy Motor Equipment Operator (Grader) and Working Foreman Highway Laborer in Grade 11.

Delete the titles Motor Equipment Repairman, Fire Captain, Police Sergeant in Grade 11 and add the titles Motor Equipment Repairman, Fire Captain, Police Sergeant in Grade 12.

Delete the titles Highway Superintendent and Water Superintendent in Grade 14 and add the titles Highway Superintendent and Water Superintendent in Grade 15.

—Town Employees

VOTED: To indefinitely postpone by rising vote 170 to 162 (3-2-63 4:05 p.m.)

VOTED: Unanimously to take from table Articles 4 through 30.

ARTICLE 32. To see if the Town will vote to rescind the action taken on Article 24 at the 1962 Annual Town Meeting.

—William B. Carter and Others

VOTED: To adopt the purpose of Article 32.

ARTICLE 33. To see if the Town will vote to instruct the Selectmen to appoint a committee of 6 to serve without pay to study the various forms of Town Government, said Committee to present their findings at the Annual Town Meeting, and to raise and appropriate the sum of \$500.00 to cover the expense of carrying out this article.

—William B. Carter and Others

VOTED: To instruct the Selectmen to appoint a committee of nine (9) — Two (2) from each Precinct and Three (3) members-at-large to serve without pay to study the various forms of Town Government, said committee to present their findings, and make recommendations at the next Annual Town Meeting, and to raise and appropriate the sum of \$500.00 to cover the expenses of carrying out this article. Said committee to be appointed within one calendar month following acceptance of this article. Voted to adopt Article 33 as amended. (4-4-63)

ARTICLE 34. To see if the Town will vote to rescind the action taken at the Town Meeting held March 3, 1962 on article 70 and further instruct the Selectmen to appoint a committee of 3, one from the Planning Board, one from the Selectmen and one who is a builder. This committee to revise the building laws to best fit the needs of Tewksbury. This committee to be further instructed to hold one or more Public Hearings before making the final drawing. The new set of Building Laws to be presented at the next Annual Town Meeting or sooner at a Special Town Meeting if one is called. And to see if the Town will raise and appropriate the sum of \$100.00 to cover expenses of this Article.

—William B. Carter and Others

VOTED: To rescind the action taken at the Town Meeting held March 3, 1962 on Article 70 and further instruct the Selectmen to appoint a committee of five (5), one from the Planning Board, one from the general public, one who is a builder, the Town Fire Chief, and the Building Inspector to act as Chairman. This committee to revise the building laws to best fit the needs of Tewksbury. This committee to be further instructed to hold one or more Public Hearings before making the final draft of the building laws. The new set of Building Laws to be presented at the next Annual or Special Town Meeting. And to raise and appropriate the sum of \$100.00 to cover the expenses of this Article. It was then so voted to adopt Article 34 as amended. (4-4-63)

ARTICLE 35. Formation of Housing Authority: To see if the Town will vote, under Massachusetts General Laws (Ter. Ed.), Chapter 121, Section 26K, as amended, to establish a Housing Authority and, in that connection, to make any and all determinations and declarations deemed necessary or desirable, and to take any action in relation thereto.

—Fred Montague, Chairman

Committee on Housing for the Aged

VOTED: Whereas there exists in the Town a shortage of safe, sanitary dwellings available for elderly persons or families of low income at rentals which they can afford; and that whereas it is hereby determined that a Housing Authority is needed for the provision of housing for elderly persons or families of low income and now, therefore, it is hereby voted: That the Tewksbury Housing Authority shall be organized and established under the provisions of the Massachusetts General Laws (Terr. Ed.), Chapter 121, Section 26K, and Acts in amendment thereof and in addition thereto.

VOTED: Unanimously to adopt Article 35 as amended.

ARTICLE 36. To see if the Town will vote to raise and appropriate the sum of \$10,600.00 or any sum for the improvement of Shawsheen Street and Chandler Street, said money to be used in conjunction with any money which may be allotted by the State or County, or both for the purpose, or take any other action relative thereto and will vote to transfer the sum of \$31,800.00 from the E & D Account in anticipation of reimbursement from the State or County for the work, or take any other action relative thereto.

—Road Commissioners

VOTED: Unanimously to insert "and South Street intersection" after the words "Chandler Street." Voted to raise and appropriate \$10,600.00 and to transfer from E&D \$31,800.00 for the purposes of Art. 36 as amended.

ARTICLE 37. To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the maintenance of Chapter 90 highways, said money to be used in conjunction with any money which may be allotted by the State or County or both for this purpose or take any other action relative thereto; and will vote to transfer the sum of \$3,000.00 from the E & D Account in anticipation of reimbursement from State and County for the work or take any other action relative thereto.

—Road Commissioners

VOTED: To raise and appropriate \$1,500.00 and to transfer \$3,000.00 from E & D for the purposes of Article 37.

ARTICLE 38. To see if the Town will vote to raise and appropriate the sum of \$14,000.00 for the maintenance of Chapter 81 highways, said money to be used in conjunction with any money which may be allotted by the State for this purpose and will vote to transfer the sum of \$23,925 from the E & D Account in anticipation of reimbursement from the State for the work, or take any other action relative thereto.

—Road Commissioners

VOTED: Unanimously to raise and appropriate \$14,000.00 and to transfer \$23,925.00 from E & D for the purposes of Article 38.

ARTICLE 39. To see if the Town will vote to continue the Highway Machinery Fund and to appropriate an additional sum including the unexpended balance of the 1962 Highway Machinery Account to be added to the amount already accredited to this fund for the Highway Machinery purposes, or take any other action relative thereto.
—Road Commissioners

VOTED: Unanimously to raise and appropriate the sum of \$4,348.57 for the purposes of Article 39.

ARTICLE 40. To see what sum of money the Town will vote to transfer from the Highway Machinery Fund for the purchase, repair and maintenance of Road Machinery equipment for 1963 or take any other action relative thereto.
—Road Commissioners

VOTED: Unanimously to transfer \$15,000.00 from the Highway Machinery Fund for the purposes of Article 40.

ARTICLE 41. To see if the Town will vote to transfer the sum of \$11,708.58 from the E & D Account to construct a storm drain and to resurface Patten Road from Whipple Road to Shawsheen Street. The sum of \$11,708.58 to be transferred from the proceeds received from the State under the provisions of Chapter 782 of the Acts of 1962.
—Road Commissioners

VOTED: Unanimously to transfer \$11,708.58 from E & D for the purposes of Article 41.

ARTICLE 42. To see if the Town will vote to raise and appropriate the sum of \$5,500.00 to install a storm drain on North Street from Marion Drive to the culvert on Louis Road or take any other action thereto.
—Road Commissioners

VOTED: To raise and appropriate the sum of \$4,500.00 as amended by Mr. Beattie. Move for indefinite postponement lost on voice vote.

ARTICLE 43. To see if the Town will vote to raise and appropriate the sum of \$4,600.00 to install drainage pipes and catch basins from 1352 Whipple Road to 1310 Whipple Road and a trunk line through private property or take any other action relative thereto.
—Road Commissioners.

VOTED: To adopt as amended and to raise and appropriate the sum of \$2,000.00 for the purpose of Article 43. Motion for indefinite postponement declared lost. Motions in the sums of \$3,600.00 and \$4,600.00 did not reach the assembly.

ARTICLE 44. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants, under the supervision of the Board of Water Commissioners, or take any action in relation thereto.
—Board of Water Commissioners

VOTED: Unanimously to raise and appropriate the sum of \$500.00 for the removal of snow from fire hydrants.

ARTICLE 45. To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the relocation of water pipes in Shawsheen Street or in Chandler Street, and to authorize the Water Department to do such work and expend such money.

—Board of Water Commissioners

VOTED: Voice majority to raise and appropriate the sum of \$2,000.00 to be used for materials only as motioned by the Finance Committee to amend the purpose of Article 45. Voted article as amended.

ARTICLE 46. To see if the Town will vote to raise and appropriate the sum of \$75,000.00 for the purpose of new installations of water services to dwellings or other buildings, and provided that the cost of said installations has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Department to do such work and expend such money and in the event said entire sum is not required for said installations, the unexpended balance shall likewise be credited to estimated receipts, or take any action in relation thereto.

—Board of Water Commissioners

VOTED: To raise and appropriate the sum of \$75,000.00 for the purposes of Article 46 as recommended by the Finance Committee.

ARTICLE 47. To see if the Town will vote to expend the sum of \$6,600.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Cayuga Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: Motion to adopt subject to approval of Planning Board to expend \$6,600.00 from the Installation Account for the purpose of Article 47. (9 one acre lots). Prior to the vote on this article, the Moderator's ruling was overturned by the assembly and a voice majority permitted Mr. Jackson of Alton Properties, Inc., to enter hall and speak on this and subsequent articles.

ARTICLE 48. To see if the Town will vote to expend the sum of \$15,600.00 from the Installation Account for the purpose of installing approximately 2600 feet of water pipe in Catamount Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: Motion to adopt subject to approval of Planning Board to expend \$15,600.00 from the Installation Account for the purposes of Article 48. (32 one acre lots). Move for reconsideration was rejected.

ARTICLE 49. To see if the Town will vote to expend the sum of \$7,140.00 from the Installation Account, for the purpose of installing approximately 1680 feet of water pipe in Kearsage Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to

estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Quality Home Builders, Inc.

VOTED: Motion to adopt subject to approval of Planning Board to expend \$7,140.00 from the Installation Account for the purposes of Article 49. (There are 32 one acre lots in Articles 49 and 50.)

ARTICLE 50. To see if the Town will vote to expend the sum of \$2,125.00 from the Installation Account, for the purpose of installing approximately 500 feet of water pipe in Madison Avenue, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Quality Home Builders, Inc.

VOTED: Motion to adopt subject to approval of Planning Board to expend \$2,125.00 from the Installation Account for the purposes of Article 50.

ARTICLE 51. To see if the Town will vote to expend the sum of \$5,440.00 from the Installation Account, for the purpose of installing approximately 1280 feet of water pipe in Westland Drive, provided that cost of said installation has been first deposited with Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: On Mr. Beattie's motion, to adopt and expend \$5,440.00 from the Installation Account for the purposes of Article 51. (11 one acre lots.) Move for indefinite postponement by the Finance Committee was defeated.

ARTICLE 52. To see if the Town will vote to expend the sum of \$4,800.00 from the Installation Account, for the purpose of installing approximately 800 feet of water pipe in Pawnee Street, provided that most of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: By motion of Mr. Beattie to adopt and expend the sum of \$4,800.00 from the Installation Account for the purposes of Article 52. (1 acre lot.) The move for indefinite postponement lost.

ARTICLE 53. To see if the Town will vote to expend the sum of \$10,050.00 from the Installation Account, for the purpose of installing approximately 1675 feet of water pipe in Pennacook Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: On motion by Mr. Beattie to adopt and expend \$10,050.00 from the Installation Account for the purposes of Article 53. (21 one acre lots.) Motion for indefinite postponement was declared lost by the Moderator.

ARTICLE 54. To see if the Town will vote to expend the sum of \$14,400.00 from the Installation Account, for the purpose of installing approximately 2400 feet of water pipe in Kendall Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: By motion of Mr. Beattie to adopt and to expend the sum of \$14,400.00 from the Installation Account for the purposes of Article 54. (9 one acre lots.) Move to indefinitely postpone was defeated.

ARTICLE 55. To see if the Town will vote to expend the sum of \$4,980.00 from the Installation Account, for the purpose of installing approximately 830 feet of water pipe in an easement between Catamount Road and Kendall Street, provided that cost of said installation has been first deposited with Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Alton Properties, Inc.

VOTED: On motion by Mr. Beattie to adopt and to expend the sum of \$4,980.00 from the Installation Account for a water easement for the purposes of Article 55.

ARTICLE 56. To see if the Town will vote to expend the sum of \$1,785.00 from the Installation Account, for the purpose of installing approximately 420 feet of water pipe in Towanda Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Leo R. Hunt

VOTED: To indefinitely postpone Article 56. Reconsideration of this article was later rejected.

ARTICLE 57. To see if the Town will vote to expend the sum of \$1,785.00 from the Installation Account, for the purpose of installing approximately 420 feet of water pipe in Dianne Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Leo R. Hunt

VOTED: On motion by Mr. Testa to indefinitely postpone Article 57. (4-4-63 at 10:39 P.M.). Move for reconsideration was declared lost by Moderator (10:52 P.M.)

ARTICLE 58. To see if the Town will vote to expend the sum of \$3,506.25 from the Installation Account, for the purpose of installing approximately 825 feet of water pipe in Shaw Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Leo R. Hunt

VOTED: By motion again by Mr. Testa to indefinitely postpone Article 58.
Move for reconsideration was later rejected.

ARTICLE 59. To see if the Town will vote to expend the sum of \$4,675.00 from the Installation Account, for the purpose of installing approximately 1100 feet of water pipe in Rocky Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Edgar G. Hinton, Sr.

VOTED: To indefinitely postpone on motion by the Finance Committee.

ARTICLE 60. To see if the Town will vote to expend the sum of \$1,062.50 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Davis Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Edgar G. Hinton, Sr.

VOTED: Unanimously to indefinitely postpone Article 60 as motioned by the Finance Committee.

ARTICLE 61. To see if the Town will vote to expend the sum of \$1,062.50 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Virginia Road, provided that cost of said water installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Edgar G. Hinton, Sr.

VOTED: Unanimously to indefinitely postpone this article being so moved by the Finance Committee.

ARTICLE 62. To see if the Town will vote to expend the sum of \$5,100.00 from the Installation Account, for the purpose of installing approximately 1200 feet of water pipe in South Elizabeth Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Miles F. Record.

VOTED: To indefinitely postpone Article 62 by motion of the Finance Committee. The second motion by Mr. Carter to adopt was lost to the preceding vote.

ARTICLE 63. To see if the Town will vote to expend the sum of \$1,062.50 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in David Street, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Thomas P. Sawyer

VOTED: Unanimously to indefinitely postpone Article 63.

ARTICLE 64. To see if the Town will vote to expend the sum of \$1,500.00 from the Installation Account, for the purpose of installing approximately 250 feet of water pipe in Douglas Road, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Thomas P. Sawyer

VOTED: Unanimously to indefinitely postpone Article 64 via motion of Finance Committee.

ARTICLE 65. To see if the Town will vote to raise and appropriate or transfer from E & D the sum of \$2,500.00 or any other sum for the purpose of installing a public water main in Floyd Avenue for a distance of approximately 500 feet, and to authorize the Water Department to do such work and expend such money or take any action relative thereto.

—Water Commissioners for Joseph B. Polewarezik

VOTED: Unanimously to indefinitely postpone on motion by the Finance Committee.

ARTICLE 65A. To see if the Town will vote to expend the sum of \$12,250.00 from the Installation Account, for the purpose of installing approximately 3500 feet of water pipe in Henry J Drive, provided that cost of said installation has been first deposited with the Town Treasurer and applied to estimated receipts and to authorize the Water Commissioners to do such work and expend such money, or take any action in relation thereto.

—Water Commissioners for Quality Home Builders, Inc.

VOTED: Being in doubt of the voice majority on the motion to adopt, the Moderator called for a rising vote which was recorded as 135 in favor 72 opposed to expend the sum of \$12,250.00 from the Installation Account for the purposes of Article 65A (20 one acre lots).

ARTICLE 66—To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Fifteen Thousand Five Hundred Dollars (\$15,500.00) for the purchase of a Hi Ranger, Model #STR52PHI, for the use of the Tree Department and Fire Department, or take any other action relative thereto.

—Walter R. Doucette, Tree Warden - William A. Chandler, Fire Chief

VOTED: To indefinitely postpone upon motion of the Finance Committee.

ARTICLE 67. To see if the Town will vote to have a full time Building Inspector at a salary of \$6,000 per annum and mileage expenses, or take any other action relative thereto.

—William B. Bullen, Building Inspector

VOTED: Unanimously to indefinitely postpone as purposes of Article 67 had been voted in Articles 28 and 4.

ARTICLE 68. To see if the Town will vote to raise Building Permit Fees from the present \$3.00 minimum and \$1.00 per thousand valuation, with a \$100.00 maximum charge, to a \$3.00 minimum and \$1.50 per thousand valuation, with a \$150.00 maximum charge. —William B. Bullen, Bldg. Inspector

VOTED: Unanimously to adopt Article 68 on motion so made by Finance Committee.

ARTICLE 69. To see if the voters of Tewksbury will name the New Junior High School "The Tewksbury Junior High School."

—Junior High School Building Committee - David J. Beattie

VOTED: Unanimously to adopt Article 69.

VOTED: The quorum was here questioned and a count taken indicated 313 voters were present, 10 less than quorum and it was then voted to adjourn to Tuesday, April 9th at 8:00 P. M. (11:08 P. M.)

TUESDAY, APRIL 9, 1963

The adjourned meeting, called to order by the Moderator at 8:00 P. M., stood in recess. At 8:50 P. M. the tellers reported 208 voters made up the assembly. With more than 100 required for a quorum, it was voted as moved by Mr. Cluff to adjourn the 1963 Annual Town Meeting sine die. Therefore, with the exception of Article 87 adopted on March 2nd, the Articles numbered 70 through 90 did not come before the voters for enactment.

ARTICLE 70. To see if the Town will vote to amend the Town By-Laws by inserting the following section to be known as Article 4, Section 7 of the Town By-Laws:

There is established in the Town a Council for the Ageing. The Council shall consist of: The Chairman of the Board of Health, the Chairman of the Recreation Commission, the Chairman of the Board of Public Welfare, the Chairman of the School Committee, or their representatives, and five members appointed by the Board of Selectmen. The Selectmen, from time to time, shall designate the Chairman of the Council from one of the above members.

—Sydney March and Others

Finance Committee Recommendation: Adoption.

Not acted upon.

ARTICLE 71. To see if the Town will vote to raise and appropriate a sum of money for the purchase and installation of an auxiliary electric generator for the Police Station, or take any other action relative thereto.

—Chief of Police John F. Sullivan and Others

Finance Committee Recommendation: Raise and appropriate \$1,000.00.

Not acted upon.

ARTICLE 72. To see if the Town will vote to set aside the Dr. Gray Lot, of approximately three-quarters of an acre, located between the Parsonage and Town Hall Avenue, facing Common Street, as the future site of a new Public Library

—Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

Not acted upon.

ARTICLE 73. To see if the Town will vote to raise and appropriate or transfer \$75,000.00 from the Stabilization Fund and raise and appropriate \$50,000.00 in addition, both amounts totalling \$125,000.00, transferring all to an account for the erection of a Public Library, including professional services, preparing drawings, equipment specifications and bids on the Town Land formerly known as the Dr. Gray Lot, located between the Parsonage and Town Hall Avenue, facing Common Street or take any other action relative thereto.

—Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

Not acted upon.

ARTICLE 74. To see if the Town will vote to raise and appropriate \$62,500.00 or transfer from the Stabilization Fund with any matching funds that may be allotted by the Federal Government, for the erection of a Public Library on the Dr. Gray Lot, said amounts to be placed in a Public Library Building Account.

—Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

Not acted upon.

ARTICLE 75. To see if the Town will vote to authorize the Trustees of the Public Library to act as a Building Committee, for the erection of the Public Library, or take any other action relative thereto.

—Trustees of the Public Library and 88 others

Finance Committee Recommendation: Indefinite Postponement.

Not acted upon.

ARTICLE 76. To see if the Town will vote to authorize and empower a Municipal Building Committee composed of seven members, two to be appointed by the Selectmen, two to be appointed by the Planning Board, two to be appointed by the Finance Committee and one to be appointed by the Moderator, to survey and determine the needs of the Town relative to the planning and construction of building projects; said Committee to be empowered to expend money to prepare detailed plans and specifications for construction to be submitted for the approval of the Town, and upon approval of the Town to supervise the construction of future building projects; said committee to be appointed no later than two weeks from date of acceptance of this article.

—Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption.

Not acted upon.

ARTICLE 77. To see if the Town will vote to authorize the Municipal Building Committee to proceed with plans and specifications for a Central Fire Station and Library or a combination building to serve both functions, and to transfer from the Stabilization Fund the sum of \$125,000.00 provided that matching equivalent funds are provided by a State, Federal or other agency to defray the expenses of such construction. Said building or buildings to be located on Town owned land adjacent to the present Town Hall on Town Hall Avenue.

—Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption; transfer \$125,000.00 from Stabilization Fund.

Not acted upon.

ARTICLE 78. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$100,000.00 for the purpose of constructing and equipping a Central Fire Station and to include all fees and the proposed location to be on Town Hall Avenue on land owned by the Town or take any other action relative thereto.

—Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption; transfer \$100,000.00 from Stabilization Fund.

Not acted upon.

ARTICLE 79. To see if the Town will vote to amend the By-Law under Article IV, Section 3 by striking out the words "December 15th" and substituting the words "November 15th."

—Francis X. Corliss, Chairman of Finance Committee

Finance Committee Recommendation: Adoption.

Not acted upon.

ARTICLE 80. To see if the Town will vote to authorize a Sign By-Law Committee of three members appointed by the Moderator to make a study and survey, for the purpose of recommending a Sign By-Law, at a Special or next Annual Town Meeting, or to take any other action in relation thereto.

—Gerald J. McDermott and Others

Finance Committee Recommendation: Adoption.

Not acted upon.

ARTICLE 81. To see if the Town will vote to raise and appropriate or to transfer from available funds a sum of money for the purpose of installing seven twelve (12) foot sections of bleachers at the Tewksbury Stadium on the visitors' side of the football playing field, or take any other action in relation thereto.

—Albert W. Cronin and Others

Finance Committee Recommendation: Indefinite Postponement.

Not acted upon.

ARTICLE 82. To see if the Town will vote to accept Public Law 560, 83rd Congress, as amended, and that the Planning Board be authorized to enter into negotiations with the Administrator of Housing and Home Finance Agency to apply for federal funds not to exceed \$118,000.00 and that the Planning Board be authorized to expend the same for surveys, plans, specifications, contract documents, borings, estimates of cost, etc. of a sewerage system for Phases I, II and III as set forth in Report on Proposed Sewerage System, Tewksbury, Massachusetts, dated June, 1961, prepared by Whitman & Howard, Inc., engineers, in all its various aspects with the understanding that the Town will reimburse the Federal Government for that part of the cost of the surveys, plans, specifications, contract documents, borings, estimates of cost, etc. allocated to a particular sewer project if, and when, the particular sewer project is subsequently voted by the Town, said engineering work to be by an engineer approved by the Administrator, and that the Town authorize the Treasurer, with the approval of the Selectmen, to borrow from the United States Government under the terms of Public Law 560,

as amended, for the purposes of this article for the Town of Tewksbury, or take any action relating thereto.

—The Planning Board

Finance Committee Recommendation: Adoption.

Not acted upon.

ARTICLE 83. To see if the Town will vote to amend the Zoning By-Laws to change from General Residence and Farming to Heavy Industry a parcel of land bounded and described as follows: Bounded on the North by Village Street; on the East by Clark Road; on the South by land owned by Michael Rindo and the present industrial zone; on the West by the Lowell-Tewksbury Line, containing about 7½ acres, more or less, being shown on a plan of land in Tewksbury, Lowell, Mass., compiled October 1962, by Dana F. Perkins & Sons, Inc., Civil Engineers & Surveyors, Lowell, Mass.

—The Planning Board

Finance Committee Recommendation: Refer to Planning Board.

Not acted upon.

ARTICLE 84. To see if the Town will vote to amend the Zoning By-Laws to change from General Residence and Farming to Heavy Industry a parcel of land containing 59 acres more or less and bounded and described as follows: beginning at the Southwesterly corner of the premises on the Easterly Side of Clark Road running Northerly and Northeasterly by said Clark Road 1045 feet, more or less, to Dugway Brook; thence running Easterly, Northerly, Northeasterly, Southerly and Easterly by said brook 2548.5 feet, more or less, to Johnson Brook; thence running Southerly by said Johnson Brook about 1510 feet to a point at land of owner unknown; thence Westerly by land of owner unknown, 444.50 feet; thence Northwesterly still by land of owner unknown, 138.50 feet to a point; thence Southeasterly still by land of owner unknown 480 feet, more or less, to a point and at other land of Andover Sand and Gravel, Inc.; thence Southwesterly by said last mentioned land 1572 feet, more or less to Clark Road at the point of beginning. Containing 59 acres, more or less.

—The Planning Board

Finance Committee Recommendation: Refer to Planning Board.

Not acted upon.

ARTICLE 85. To see if the Town will vote to amend the Zoning By-Laws to change from Heavy Industry back to Residential and Farming a parcel of land bounded and described as follows: bounded on the North by the New England Power Engineering and Service Corp., and the present residential zone; on the East by a line which is 100 feet West of Route 93; on the South by the Shawsheen River, land now or formerly owned by Thomas Sawyer and Capehart Colony; on the West by Shawsheen Street, containing about 182 acres, more or less. Being shown on a Zoning Plan in Tewksbury, Mass., prepared July 17, 1962 by Dana F. Perkins & Sons, Inc., Civil Engineers and Surveyors, Reading, Mass.

—The Planning Board

Finance Committee Recommendation: Refer to Planning Board.

Not acted upon.

ARTICLE 86. To see if the Town will vote to raise and appropriate a sum of money to be spent in conjunction with the Massachusetts Department of Public Works to develop the intersection, and install automatic traffic lights at the intersection of South Street and Route 38, or take any other action relative thereto.

—Chief of Police

Finance Committee Recommendation: Indefinite Postponement.

Not acted upon.

ARTICLE 87. To see if the Town will vote to accept Section 108F of Chapter 41 of the General Laws of Massachusetts as enacted by Chapter 520 of the Acts of 1962 which reads: Section 108F. Notwithstanding the provisions of any general or special law to the contrary, the minimum annual compensation of each firefighter, permanently employed, in the fire department of any city or town which accepts the provisions of this section, except a firefighter who, by virtue of section twenty D of chapter thirty-one is not regarded as holding employment, shall be not less than the following:

For the first year of service five thousand five hundred dollars.

For the second year of service six thousand dollars.

For the third and each succeeding year of service six thousand three hundred dollars.

—Submitted by Permanent Firefighters Association

VOTED: The motion by the Finance Committee to indefinitely postpone lost by secret ballot vote of 156 to 191. The move to adopt Article 87 by Mr. McMahon was then voted by secret ballot and carried with 203 recorded in favor and 143 opposed. (3-2-63 at 3:17 P. M.)

VOTED: Unanimously to take from table Articles 4 through 86.

ARTICLE 88. To see if the Town will vote to raise and appropriate the sum of \$1,600.00 for the purpose of cooperating with the City of Lowell and adjoining towns in supporting mental health facilities and for providing necessary services, said sum to be expended under the direction of the Board of Health.

—William B. Carter

Finance Committee Recommendation: Raise and appropriate \$1,600.00.

Not acted upon.

ARTICLE 89. To see if the Town will vote to raise and appropriate the sum of \$976.31 to indemnify Cyril A. Gordon from a legal liability incurred as the result of a collision between a police cruiser and a vehicle operated by Jerome L. Maltz, 37 Bartlett Road, Randolph, Mass. at the intersection of Whipple Road and Andover Road, or take any other relative action.

—Board of Selectmen

Finance Committee Recommendation: Raise and appropriate \$976.31.

Not acted upon.

ARTICLE 90. To see if Town will raise and appropriate \$5,080.00 to install drainage on Marie Street.

—Board of Selectmen

Finance Committee Recommendation: Adoption with no monies.

Not acted upon.

And you are directed to serve this warrant by posting attested copies thereof upon the Town Hall and each of the Post Offices of Precinct One; Shawsheen School of Precinct Two; North Street School of Precinct Three; also leaving at least 500 copies at the Town Hall, Post Offices, and in each Precinct in said Town of Tewksbury, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, AND MAKE DUE RETURNS OF THIS WARRANT, with your doings thereon, to the Town Clerk at the time and place of Meeting as aforesaid.

Given under our hands this 22nd day of January, in the year our Lord, one thousand nine hundred and sixty-three.

VICTOR N. CLUFF, Chairman

GEORGE A. O'CONNELL

JOSEPH J. WHELAN

WILLIAM B. CARTER

DAVID J. BEATTIE

Selectmen of Tewksbury

A true copy, Attest:

JOHN E. HEDSTROM

Town Clerk

ANNUAL TOWN ELECTION

Tewksbury, Massachusetts — March 9, 1963

At a meeting of the inhabitants of the Town of Tewksbury, called by proper Warrant, and qualified to vote in town affairs, held this day at the Town Hall for Precinct 1, Shawsheen School for Precinct 2, and North Street School for Precinct 3, the following business was transacted.

Registers on ballot boxes in the three Precincts showed 0000, and check lists were in order. Polls opened at 10:00 A.M. and closed at 8:00 P.M. There were 2538 votes cast: Prec. 1—1,115; Prec. 2—728; Prec. 3—695.

Election officers were in custody of the following Wardens and Clerks: Prec. 1—Catherine Sullivan, Warden and Henry A. Aunchman, Clerk; Prec. 2—Lilyan Blaquiere, Warden and Gladys O'Connell, Clerk; Prec. 3—Gloria A. Deputat, Warden and Virginia Girard, Clerk.

The official result of the count follows:

SELECTMEN — THREE YEARS

	Pre. 1	Pre. 2	Pre. 3	Total
Victor N. Cluff	537	290	367	1194*
Howard J. Christian	49	46	26	121
Warren J. Sheehan	306	213	143	662
Paul Wastchak	208	163	142	513
Blanks	15	16	17	48

BOARD OF PUBLIC WELFARE — THREE YEARS

Victor N. Cluff	853	543	541	1937*
Blanks	258	179	151	588
Others	4	6	3	13

BOARD OF HEALTH — THREE YEARS

Victor N. Cluff	872	557	547	1976*
Blanks	238	145	161	544
Others	5	10	3	18

ASSESSOR — THREE YEARS

Edward J. Sullivan	638	474	421	1533*
Herbert R. Hertel, Jr.	457	209	252	918
Blanks	19	45	22	86
Others	1	1

TOWN CLERK — THREE YEARS

John E. Hedstrom	1003	635	623	2261**
Blanks	111	92	72	275
Others	1	1	2

MODERATOR — ONE YEAR

Alan M. Qua	928	617	565	2110*
Blanks	167	104	118	389
Others	20	7	12	39

TAX COLLECTOR — THREE YEARS

William J. O'Neill	993	661	613	2267*
Blanks	121	65	80	266
Others	1	2	2	5

TREASURER — THREE YEARS

William J. O'Neill	888	599	560	2047*
James E. Sullivan	190	108	117	415
Blanks	37	21	18	76

PLANNING BOARD — FIVE YEARS

John J. Cooney	896	592	530	2018*
Blanks	218	135	162	515
Others	1	1	3	5

PLANNING BOARD — TWO YEARS

Edward H. Bowley, Jr.	863	593	540	1996*
Blanks	250	135	153	538
Others	2	2	4

ROAD COMMISSIONER — THREE YEARS

	Pre. 1	Pre. 2	Pre. 3	Total	Recount Amended
Thomas F. Sullivan	446	220	299	965	965
Nelson P. MacArthur, Jr.	489	271	213	973*	972*
Vincent A. Ryan	159	211	158	528	529
Blanks	21	26	25	72	72

SCHOOL COMMITTEE — THREE YEARS

	Pre. 1	Pre. 2	Pre. 3	Total
Arthur N. Chaff	213	145	194	552
John H. Hart	185	100	148	433
Andrew T. Kilpatrick	141	247	133	521
Jeremiah Lonergan	412	167	149	728*
Thomas L. Nawn	127	40	41	208
Blanks	37	29	30	96

WATER COMMISSIONER — THREE YEARS

Robert E. Cook	238	180	174	592
Albert D. Hinckley	156	173	105	434
Louis O. Pearson	253	147	88	488
Earl J. Sheehan	409	176	283	868*
Blanks	59	52	45	156

PARK COMMISSIONER — THREE YEARS

Francis Sherlock	949	592	568	2106*
Blanks	169	136	127	432

TREE WARDEN — THREE YEARS

Walter R. Doucette	937	619	577	2133*
Blanks	175	107	116	398
Others	3	2	2	7

TRUST FUND COMMISSIONER — THREE YEARS

Roy G. Lanner	888	578	537	2003*
Blanks	227	149	158	534
Others	1	...	1

TRUSTEES PUBLIC LIBRARY — THREE YEARS

Dorothy Fitzgerald	881	576	546	2003*
Harold J. Patten	861	533	549	1943*
Blanks	487	346	295	1128
Others	1	1	...	2

QUESTION NO. 1

“Shall the town extend contributory hospital, surgical and medical insurance to elderly persons retired from the service of the town and their dependents with fifty per cent of the premium cost and a portion of the administrative expense to be paid by the town?”

(This program provides for hospital insurance for retired employees of the Town)

Yes	510	370	315	1195
No	483	282	284	1049
Blanks	122	76	96	294

QUESTION NO. 2

"Shall the town pay one-half the premium costs payable by a retired employee for group life insurance for group general or blanket hospital, surgical and medical insurance?"

(This program provides for the contribution by the Town of 50% of the group insurance premiums payable by employees retired since March 1960)

	Pre. 1	Pre. 2	Pre. 3	Total
Yes	464	341	312	1117
No	511	295	288	1094
Blanks	140	92	95	327

*Elected and Sworn

**Elected and Sworn by Moderator

A true copy, ATTEST:

JOHN E. HEDSTROM
Town Clerk

JURY LIST — 1963-1964

Abate, Joseph P., 36 Grasshopper Lane	Raytheon
Abbott, Virginia D., 39 School St.	Housewife
Adams, Ralph M., 46 Vernon St.	Mechanic
Aldrich, Nathan W., 533 North St.	Salesman
Anderson, Ruth R., 78 Whipple Road	Housewife
Andre, Richard, 11 Miles Road	R. R.
Aubut, Joseph, 836 Whipple Road	Manager
Bachmann, Alfred R., 584 Trull Road	Superintendent
Bachman, Anna M., 584 Trull Road	Housewife
Bailey, William I., 1563 Andover Street	Maintenance Man
Banks, Jonas, 56 Fiske Street	Retired
Barker, Cyril L., 219 River Road	Retired
Barker, John C., 1144 Livingston Street	Rel. Repairman
Batton, Robert B., 2 Hinckley Road	General Electric
Bauer, Charles, 1329 Whipple Road	Accountant
Beaver, David V., 61 Vale Street	Technician
Belton, John J., 2551 Main Street	Electrician
Bennett, William H., 493 Andover Street	Retired
Bergin, Elmer, 2 Charme Road	Mail Clerk
Bernier, Emile J., 518 Chandler Street	Supervisor
Berube, Donald E., 54 Lee Street	Repairman
Briggs, Robert C., 30 East Street	Fireman
Burgess, Dorothy W., 16 Birch Street	Housewife
Byam, George A., 43 Fiske Street	Manager
Carbonneau, Florence, 19 Dirlam Circle	Housewife

Jury List . . . continued

Carlson, Marion, 119 Helvetia Street	Housekeeper
Carville, Stephanie, 17 Cleghorn Lane	Housewife
Chandler, James P., 1258 Whipple Road	' N. E. Power
Coffrin, William, 4 Claire Street	New England Tel. & T.
Collins, George R., 35 Summer Street	Custodian
Collins, Ruth N., 242 Foster Road	Housewife
Collins, Thomas, 242 Foster Road	Compositor
Conlon, Thomas E., 35 Grasshopper Lane	Mailman
Cannolly, John, Sr., 128 Elm Street	Sales Representative
Cook, Dean E., 143 Foster Road	Welder
Copeland, Albert, 27 Marie Street	Sheet Metal Manager
Crumbes, Irene, 22 Dewey Street	Housewife
Crabtree, Henry, 6 Hinckley Road	Inspector
Crowe, Thomas M., 3 Patriot Road	Stock Clerk
Daniels, Everett P., 1186 Main Street	Fireman
Darby, Maude E., 675 North Street	Housewife
Davis, Merrill, 15 Knollwood Road	Napper
Desharnais, Roland, 103 South Street	Meat Cutter
Dewing, Loella, 21 James Street	Housewife
Dorsch, Frederick H., 572 Woburn Street	Carpenter
Doucette, Charles A., Sr., 60 Whittemore Street	Boilermaker
Doucette, Walter R., 810 East Street	Tree Warden
Dow, Barbara E., 6 Arnold Road	Housewife
Dugau, Fred A., 77 Chadler Street	Farmer
Earle, Alvan, 6 Virginia Road	Plt. Sry. Clk.
Eaton, Helen, 105 French Street	Housewife
Ebinger, Adolph W., 4 Amos Street	Foreman
Edwards, Edwina, 36 Brown Street	Housewife
Farley, James S., 1426 Main Street	Custodian
Fava, Leo J., 10 Kent Street	Clerk
Ferraguto, George, 8 Kent Street	Engineer
Fitzpatrick, Pauline, 414 Andover Street	Laboratory Tech.
Flucker, Robert, 204 Pleasant Street	Florist
Flynn, Charles, 20 Chester Circle	Telephone Linesman
Fosse, Arthur, 1310 South Street	Surveyor
French, Edna, 139 Fiske Street	Housewife
Gale, Richmond T., 17 Helvetia Street	Florist
Garlick, Beatrice, 86 Lee Street	Housewife
Gay, Robert E., 110 North Street	Retired
Gleason, John F., 1764 Main Street	Broker
Goodell, J. Butler, 107 Fiske Street	Retired
Gourley, Ida M., 665 East Street	Clerk
Grabau, Frederick W., 32 Hill Street	Accountant
Gray, Charles E., 1052 Main Street	Foreman
Gray, George R., 1348 Main Street	Foreman
Gray, Guy B., 982 Andover Street	Retired
Guyer, Elsie A., 723 Trull Road	Teacher
Hague, Edna L., 86 French Street	Housewife
Holloran, Paul, 5 Davis Road	Salesman
Harcourt, Bernard, 1302 South Street	Teacher

Jury List . . . continued

Hill, Thomas W., Jr., 50 Hill Street	Shipper
Hoell, Edmund E., 16 Boisvert Road	Electrical Technician
Holmes, Kenneth W., 2 Nelson Avenue	Insurance Agent
Kennedy, Gertrude L., 261 Foster Road	Housewife
King, Cecil, 5 Park Avenue	Supervisor
LaBonte, Jesse L., 219 Main Street	Merchant
LeRocque, Roy, 17 Marie Street	New England Tel. & Tel.
Lisay, Amelia J., 173 Martin Road	Bookkeeper
McCarthy, Jeannette, 14 Hinckley Road	Housewife
McCausland, Elizabeth, 150 North Street	Housewife
McClellan, James F., Jr., 5 Independence Avenue	R. R.
McCoy, Rose, 623 Main Street	Housewife
McCusker, Francis W., 22 Whited Avenue	Janitor
McDermott, Ruth A., 89 Summer Street	Telephone Operator
McDonald, Robert, 67 Foster Road	Custodian
McLaughlin, Eugene J., 25 Euclid Road	Clerk
McPhail, Doris S., 647 Chandler Street	Housewife
McPhee, Jean, 59 School Street	Nurse
Maglio, Silvio, 7 Darby Street	Designer
Mahoney, William, 10 Crawford Drive	Clerk
Mannion, Regis, 2518 Main Street	Electrician
Massa, Joseph, 6 Benson Road	Clerk
Matley, Frank S., 6 Edward Street	Farmer
Miller, Benjamin, 364 Shawsheen Street	General Electric
Mills, Harold, 4 Appletree Road	Rubber Worker
Mills, Helen H., 4 Appletree Road	Trimmer
Mulno, Herbert C., Sr., 22 Astle Street	Poultryman
Neudel, Sidney, 1280 South Street	Technician
Obdens, Mary S., 24 Jefferson Road	Housewife
O'Rourke, Terrence, 20 Farmer Avenue	Operator
Osterman, Edwin, No. Billerica Road	Retired
Pace, Carl, 14 Pace Road	Shipyard
Patten, Lillian E., 98 North Street	Housewife
Patterson, Ralph, 28 Warren Road	Salesman
Pike, Maxwell, 12 Armistice Road	Retired
Pitman, Mary, 51 Florence Avenue	Nurse
Pope, Donald A., 10 Lucille Drive	Banking
Powell, Doris, 29 Common Street	Housewife
Powers, Karl J., 70 Lake Street	Draftsman
Prescott, Donald E., 1372 Main Street	Construction
Qua, Robert 9., 83 Hood Road	Bank Treasurer
Quimby, Rose M., 30 Marie Street	Housewife
Russo, John, 17 Florence Avenue	Welder
Ryan, Francis, 1291 South Street	Postal Clerk
Scarlett, William A., 1018 Livingston Street	Mechanic
Schimmelbusch, Mildred C., 128 Kendall Road	Housewife
Schimmelbusch, Wilbur, 218 Kendall Road	Carpenter
Scott, Nathan, 219 Chandler Street	Retired
Sheedy, William C., 4 Coburn Avenue	Mailman
Sheehan, James D., 429 Chandler Street	Builder

Jury List . . . continued

Sheehan, Warren, 21 Oliver Street	Investigator
Sholl, Warren L., 886 Chandler Street	Laboratory Technician
Sloan, Ola H., 54 James Street	Housewife
Smith, Diane, 60 Lake Street	Housewife
Smith, John, 663 Chandler Street	Machinist
Snook, Marion, 12 Oak Street	Housewife
Snyder, David, 57 Coolidge Street	Mechanic
Stevenson, George, 24 Franklin Street	Laborer
Stewart, John D., 81 Summer Street	Insurance
Strem, Walter F., 17 Warren Road	Machinist
Sullivan, Chester, 629 North Street	Carpenter
Sullivan, James, 387 Chandler Street	Government Clerk
Sullivan, James, 846 Main Street	Insurance Broker
Sullivan, John V., 81 Pike Street	General Contractor
Sutton, Robert, 1 Water Street	Ironworker
Sweeney, Mildred I., 12 Appletree Road	Housewife
Szurley, John S., 4 Guile Avenue	General Electric
Thing, Leroy, 209 Marston Street	Fireman
Thistle, Gordon L., 7 Armistice Road	Serviceman
Toothaker, James E., 115 Brown Street	Librarian
Wells, Beatrice, 260 Whipple Road	Housewife
Wheatley, Dorothy M., 4 Dirlam Circle	Housewife
White, John Jr., 43 Mystic Avenue	Carpenter
Whitney, Donald E., 14 Easement Road	Gas Attendent
Whitman, John J., 192 Foster Road	Pressman
Willis, Evelyn, 90 Ballard Street	Housewife
Wing, Raymond, 15 Patriot Road	Roofer
Wilson, Walter C., Jr., 170 Andover Street	Executive
Vinecour, Bertha, 381 Chandler Street	Housewife

OFFICE OF TOWN CLERK

John E. Hedstrom

VITAL STATISTICS

	1961	1962	1963
Births	439	445	365
Marriages	88	85	111
Deaths	93	104	94
Burial Permits	24	26	28

Chapter 46, Section 15: The Town Clerk will furnish blanks for the return of births to parents, householders, physicians, and registered hospital medical officers applying therefor.

TOWN STATISTICS

	1960	1963
Population	15,902	(est.) 17,300
Uniform Code Record	514	486
Licenses — Dogs	1,274	1,257
Licenses — Sporting	596	568

FINANCIAL

Fees to Town Treasurer	\$2,617.50
Dog Licenses to Treasurer	2,781.50
Sporting Licenses to State	2,260.50
	<hr/>
	\$7,659.50

REPORT OF THE TOWN TREASURER

William J. O'Neill

To the Honorable Board of Selectmen

Gentlemen:

I submit herewith my report for the year 1963:

Cash on hand, January 1, 1963	\$ 1,679,489.07
Receipts to December 31, 1963	4,437,737.87
	<hr/>
	\$ 6,117,226.94
 Paid on Warrants drawn by the Town Acct. to Dec. 31, 1963	\$ 5,606,799.51
Balance at New England Merchants — Boston	5,000.00
Balance at Union National Bank — Lowell	12,031.77
Balance at Middlesex County National Bank	493,317.22
Balance at National Shawmut — Boston	78.44
	<hr/>
	\$ 6,117,226.94

For detail of receipts and expenditures see report
of the Town Accountant.

BOARD OF REGISTRARS

William H. Bennett, Chairman

The annual listing of all inhabitants 20 years of age and over was carried out under the supervision of the Registrars and the 1963 street listing records were compiled.

The Voting Registrars by Precincts were corrected and verified. The 1963 Voting Lists were prepared. At the close of the year the Precinct count stood as follows: Prec. 1—2,511; Prec. 2—1,909; Prec. 3—1751, totaling 6,171 voters. A comparison is here included:

	1956	1960	1963
Democratic	510	1,582	2,194
Republican	831	1,002	1,094
Undeclared	3,933	3,992	2,883
	<hr/>	<hr/>	<hr/>
TOTAL	5,274	6,576	6,171*

*As of Dec. 31, 1963: New registrations for four elections in this coming Presidential Year should exceed the total figure for the year 1960.

A recount for the office of Road Commissioner was held which resulted in a net change of one vote from the original tally. We are justly proud of the Election Officers and Tellers whose fine work sets records for efficiency and accuracy.

Women married prior to January 1st must re-register under their marriage name to vote in the future. New residents are cordially requested to give notice of the date they acquired residence in Tewksbury by calling at the office of the Town Clerk.

PERSONNEL BOARD

James Chandler, Chairman

The following changes in the Personnel By-Law recommended by the Board were passed at the March, 1963 Town Meeting:

Acceptance of the 1963 Wage Schedule (h).

Establishing the Building Inspector under the Classification Plan and placing the position on the Wage Schedule.

Under Fringe Benefits, requiring employees to obtain a doctor's certificate after three days, instead of five days absence from work. Department head has authority to require certificate for lesser period.

Due to the resignation of the previous Board, an entirely new Board was appointed late in September. Our first meeting was held September 30, 1963. Subsequently 25 meetings were held up to the end of the year.

The survey taken by the previous Board was used this year along with another survey for the entire Wage Schedule. Surveys were taken to determine what percentage Department Heads were compensated for above the lowest grade in their departments. We also felt that surveys alone do not supply all the answers. Wage equity amongst fellow employees is of paramount importance. Compensation for similar classifications in industry were taken into consideration, also State and Federal employees.

Correspondence from several communities concerning our pay scales and fringe benefits was received and the information was forwarded to same.

Letters were sent to all Departments requesting their suggestions for Changes in the Personnel By-Law. The following replies were received:

Water Department

- 20% increase in wages for 1964.
- \$20 per week night call instead of \$10.
- Time and one-half for all overtime.
- Accumulative sick leave.
- Social Security Benefits and Massachusetts Unemployment Benefits.
- Unused vacation carried over into next year.
- 100% payment of Blue Cross and Blue Shield.

Police Association

- Maximum and minimum wage same as Fire Department.
- Unlimited sick time.
- Clothing allowance.

Tree Department

- Accumulative sick leave.
- Wage increase of 5% plus consideration for closing wage gap.
- Time and one-half for overtime.

Highway Department

- 20% increase in wages for 1964.
- Time and one-half for all overtime.
- Accumulative sick leave.

Police Department

- Maximum pay of \$6300 for patrolmen.
- Full time Police Stenographer in Grade IV.
- Chief's pay 50% above maximum for patrolmen.
- Request raising standards for police officers through examinations to be set up by Board of Selectmen, Personnel Board and Town Council.
- Request \$2 per hour for part time police officers.

Fire Department

- Request that Captain's pay be 18% above Private, Deputy Chief's 20% and Chief's 50% above.
- Request change in sick leave.

Personnel Board . . . continued

- Request establishing three grades between Firefighter and Chief.
- Request change in wage classification grades, so that minimum of next grade will be higher than maximum of previous grade.

Board of Selectmen

- Request adjustment in Town Hall Custodian wage.
- Request set up wage for part-time Gas Inspector and combination full-time job of Gas Inspector, Plumbing Inspector and Sanitation Inspector.

Tax Collector

- Request to regrade Senior Account Clerk to Senior Bookkeeper.
- Request to regrade Account Clerk to Senior Clerk Typist.

Having reviewed all requests, and taking into consideration all the information that we have compiled, the disposition of the requests may be found in the Articles the Personnel Board is sponsoring in the warrant for the March, 1964 Town Meeting.

REPORT OF THE BUILDING INSPECTOR

		<i>Estimated Valuation</i>
New Dwellings	176	\$2,131,175.00
Residential Additions and Alterations	186	259,026.00
New Commercial	8	256,600.00
Commercial Additions and Alterations	19	73,050.00
Swimming Pools	4	
Gravel Permits	8	
Buildings Posted Dangerous	16	
Temporary House Trailer	1	
Construction Offices Temp.	2	
Move Buildings	4	
Buildings Demolished	28	
Stop Work Orders (posted for various reasons)	23	
Inspections made	1065	
Total All Construction		\$ 2,719,851.00
Minus 2 Renewal Permits		60,000.00
		<hr/>
		\$ 2,659,851.00
Minus Non Taxable Property		31,455.00
		<hr/>
Total Taxable Property		\$ 2,628,396.00

The following is a comparison chart for the years 1961, 1962 and 1963:

	1961	1962	1963
New Dwellings	83	123	176
Total all construction	\$1,531,371.00	\$3,203,386.00	\$2,719,851.00
Total Taxable property	\$1,459,371.00	\$1,883,386.00	\$2,628,396.00
Total number of Permits (all types)	291	360	436
Permit fees paid to Town Treas. \$	2,008.50	\$ 2,588.00	\$ 4,380.50

Building Inspector. . . continued

During the year of 1963, Tewksbury has seen a growth in building that is on a par with our neighboring communities. The construction of dwellings in town has shown an increase over 1962.

Generally, dwellings built last year were of a better grade than those built prior to this.

Of the 176 new dwellings, 99 were built on acre lots or larger. The other 77 were constructed on legal size lots of land recorded previous to our adoption of the acre lots. These came under G. L. Chapter 40A, Section 5A, or 7, granted by the board of Selectmen (under the three per year for local builders) or through the Appeals Board. These were issued permits on advice of Town Counsel.

163 of the 176 houses for which permits were issued went to local builders. There was no building of any consequence done by out of town people.

There are three developments under construction at the present time. All are on acre lots, being well built and in the Twenty Thousand Dollar class.

Two commercial ventures of importance were issued permits during 1963. These are Wang Laboratories at North St. and Route 495 (which should be in full operation by Town Meeting time) and John Carroll Co. at Clark Rd. and Route 495 (which should be about fifty per cent completed at Town Meeting time).

With the near completion of Route 495 and the widening of South Street, to open up the industrial area near Route 93, it is the hope of us all that new industry will be attracted to our town.

Another item of importance is the increase of taxable property valuation during 1963.

TEWKSBURY PLAYGROUND COMMISSION

The Tewksbury Recreation Commission is happy to report that a very successful 12-month season has been concluded as of December 31st. The commission members wish to thank the many recreation boosters in Tewksbury for their unstinting efforts in helping to meet the recreational needs of the Tewksbury youth.

Recreation Chairman Jerry Rideout and the members of the commission Bill Breen, Bob Briggs, Sil Maglio and Frank Heidenrich have worked this year to strengthen and unify the program that was initiated

four short years ago by the first recreation commission.

The "Athletic Center" with its 3 basketball courts, tennis courts, badminton courts and hockey rink, has been the major fruit of this year's endeavors. This area is equipped with lights for night activities, and already has been the scene of night basketball during the summer months. Currently, much use is being made of this facility as a general skating area for the public and as a clinic for aspiring hockey stars under the capable direction of Mr. Ed

Playground Commission . . . continued

Devine. This Center has been the dream of past commissions, and its final materialization is a tribute to their efforts and the faith of Tewksbury's people. Expansion in this area is still possible, and the present commission has tentatively outlined plans for a building at this area containing an open fireplace. This would lead to increased use of the facility and provide a very enjoyable recreational pastime for adults as well as children. In addition, a central storage area is planned in this projected building for the storage of recreation equipment. At the present, recreation supplies are stored in five different public buildings.

This past summer, while the "Athletic Center" was being hot-topped, three major playground areas were functioning with a total enrollment of 1130 boys and girls. The Shawshen area has an enrollment of 420; the Heathbrook School playground with 465, and the Junior High School with 245. These figures include all boys and girls who participated in activities this past summer. The expenditure for supplies during the 8-week period, exclusive of Arts and Crafts was \$1,000.00. Less than \$1 then was spent on expendable material for each child during this period. Everyone will certainly agree that bargains such as providing 8 weeks of daily, supervised, programmed activity for the children of Tewksbury for less than \$1 per student is money well spent.

Of course, participation varied from day to day at the park areas. Because of a lack of swimming facilities in the Tewksbury set-up, many students would be at the lakes and beaches during real hot days. Otherwise, the children were most eager to be on hand at the playgrounds when they opened each morning.

The area of physical fitness activity at the parks had the distinction of being singled out by Senator "Ted" Kennedy as the one worthy of the high standards set by the late Presi-

dent Kennedy. This physical fitness program, adhering to the minimum standards set by the Council on Physical Fitness, has been incorporated into the Tewksbury program and made a permanent part of its offerings. Far from being the usual dry activity, Mr. Flanagan, Director of Recreation, has placed special emphasis and attention on this area to insure that the children gain positive value from this activity. A system of inter-playground competition has been inaugurated that worked out splendidly in inspiring that participation of every child on the Tewksbury Parks in this phase of the program. Special reports were compiled on every child showing his physical standing compared to national minimums. These reports were sent to the parents for follow-up at home and in school.

Further expenditures by the commission included necessary items such as basketball backstops for the "Athletic Center," care and maintenance of the rink, insurance, fences and other necessary expenses. These expenditures do strengthen and provide for better recreational facilities in the years to come.

As the program moves into its fifth year, the Commission is intent upon increasing the role of physical activity, of bringing the public to use the new facility at the "Athletic Center," of seeking a permanent headquarters for recreation, of offering more workshops for those who must instruct the youngsters, of reaching newer and high plateaus of accomplishment.

Tewksbury Athletic Center

A round-the-year program has been successfully initiated by the Recreation Commission, with its emphasis on Summer and Winter activities. The State Hospital Rink Area, the site of the Recreation Center, has been the scene of a variety of multi-sports activities.

The rink, while structurally designed for ice hockey and public

Playground Commission . . . continued

skating, has been expertly modified to allow for other seasonal sports such as basketball, volleyball and tennis.

Summer basketball, "under the lights," proved to be a favorite program for boys and girls alike. The girls, brightly clad in their red jerseys, presented a colorful picture of excitement as they raced up and down the lighted court.

The anticipated success of a continued summer basketball program is such that another court has already been installed, allowing two games to be played at the same time. This is just one instance of how the Recreation Commission has taken maximum advantage of their existing facilities.

Expansion of the program is inevitable. With the installation of tennis nets in the rink this coming summer, it is expected that tennis will share the spot-light of interest among Tewksbury's sports-minded youth. It will henceforth come as no surprise to witness, simultaneously, night basketball and night tennis at the Recreation Center.

Arts and Crafts Program

The Tewksbury Arts and Crafts program functions over a twelve-month period. During the summer playgrounds activities, arts and crafts is an integral part of the total program. Supplies are ordered for playground activities, but have to be transported from park to park. The program is built anew each year, and is based on the supplies available. Mr. McGuire, Arts and Crafts supervisor, prepares an art handbook for park counsellors. New projects are initiated by the supervisor and followed through by the counsellor. In this way all parks are working on arts and crafts at the same time. As a guide, counsellors use the handbook supplied by the supervisor. An average summer will thus find over 5000 projects being completed at all parks. This many projects are pos-

sible within the limited art budget because the method employed to purchase supplies is directed at getting many uses for one product and because students supply portions of the material needed, where possible.

For example, playground funds are used to purchase wooden frames for a hook rug project. Small quantities of yarn needed by the boy or girl to make a rug are purchased by the students' parents. Thus the cost of the most expensive item and incidentally, the expendable item are borne by parents. And the parents do not object nor find a burden in this method of stretching our supplies. The cost to a family to have a student make a rug would be between .35c and .75c. In the case where this cost cannot be borne by the family, the commission provides the materials. This expense is insignificant in one instance, but multiplied one hundred times would begin to take a big part of the budget.

Projects made at the parks and at the Saturday morning session include:

- plaster-of-paris pendants
- papier mache masks
- papier mache puppets
- potato puppets
- block printing
- sponge printing
- vegetable printing
- plasticone modeling
- silk screen printing
- portrait drawing
- marble casting
- wood working
- copper enameled jewelry,
- and ash trays
- tile coasters
- paper plate painting
- cut and torn paper work
- 3-D paper sculpture
- stage design
- murals, etchings, batique work
- Christmas cards, Christmas
- decorations
- ceramic modeling
- soap sculpture
- water-color painting

Playground Commission . . . continued

- felt craft
- paper standups
- sun pictures
- oil paintings
- sign painting
- popsicle stick construction
- drawing
- sketching
- wood mosaics, tile mosaics
- leather and metal tooling
- tempera painting
- stocking hat, and wool scarf
- weaving
- hook rug design
- pen and ink & charcoal drawing
- pot holders
- and many other projects

In addition to the over 5000 large and small projects completed during the summer, many more are made at the Saturday morning sessions conducted throughout the Fall, Winter and Spring.

With an enrollment of over 97 at the Saturday morning class, and since the session runs over four hours, many students are able to complete as many as three projects in one session. As a result, then, over the length of the overall program as many as four or five thousand additional projects are made.

The total annual output of the Arts and Crafts program, with a \$500 budget is approximately 9500 projects. The average unit cost per project to the town is in the vicinity of .05c per project, per student. Of course, some projects are more expensive, the average is as indicated.

In addition to the regular Arts and Crafts projects, the Saturday Recreation activity will also offer a complete drawing and painting program. This is the result of a number of requests from parents who have talented children, and wish to see them progress in this area. In addition to drawing and painting, a complete program of weaving will be incorporated into the program. In this activity students will make hook rugs, stocking caps, seat pads and scarves. The increase in enrollment over the past year, coupled with an anticipated expansion of activities would indicate a whole-hearted acceptance of this program by the parents and children of Tewksbury. In order to continue to offer the best in programming in this area, an increase in appropriation is most urgently sought.

REPORT OF WIRE INSPECTOR

Inspections of new buildings	176
Inspection of previously constructed buildings	28
Buildings changed to 100 Amp.	132
<hr/>	
Total permits	336

PATRICK CANAVAN

DUTCH ELM, MOTH and TREE DEPARTMENT

A. ORGANIZATION

1. Tree Warden - Walter R. Doucette - \$5,980 per year.
2. Tree Climber Surgeon - Peter M. Peters - \$5,157.36 per year.
3. Tree Climber - Roger Trott - \$4,259.52.

B. WORK SCHEDULE for the year: **January, February and March**

1. General Tree Removal.
2. Dutch Elm Removal and Burning.
3. Pruning heavy and dangerous dead wood.
4. Handling office calls and requests for tree removals.

This work is done at this time of year because many trees, such as Dutch Elm, can be burned right on the spot, which eases work of handling.

April, May

1. Spraying begins on Elm trees for the control of Scolytus Beetle, with a 12% DDT Oil Base Material. This is called a dormant spray. The application at this time is to try and get DDT on the bark of the Elms, to get the first brood. Dormant spraying can be done any time the temperature is above freezing.

2. Planting of trees is also carried on in this period. Planting of new trees is a very important function of this department. With the loss of the Elm trees and many of the Sugar Maple trees, which are being affected by a disease that has not yet been diagnosed.

3. Calls for assistance in this period double and triple themselves, and these calls must be answered.

June

1. Most of June and half of July, spraying is done for chewing and sucking insects which feed on foliage. The material used in this period vary from DDT a material known as Muldane, which has proved very successful. A new material known

as Seven has been used to control Rose Bugs and Elm Leaf Beetles. These materials are used as prescribed by the manufacturer.

No spray material should be applied indiscriminately, and yet a certain degree of spraying must be done whenever a build-up of any particular insect is noticed. Only with controlled spraying can the high production of food and other materials be maintained.

I would like to report at this time, that both Peter Peters and I have completed one week's training at the Waltham Field Station for the safe use of insecticides and herbicides. This is in preparation of licensing all those who apply insecticides and herbicides, which will probably be put into effect in the spring of 1964.

July, August and September

1. Poison Ivy and Brush Control goes on in this period. We use material known as 24D. This material is used where selected kill is desired. 24D-245-T is used where an almost complete kill is desired. Then we use a material by the name of F-40 or Sodium Arsenate for a complete contact kill. I would like to add that this material is only used in outlying areas because of its extreme toxin to animals. I would like to stop using this material but for its efficiency.

Brush Control has always been a problem to rural towns. With the advent of brush killers, the cost of maintaining control is at a fraction of what the cost was in the past. This past year at Town Meeting extra money was voted for part-time workers. With this money three persons were hired on provisional appointment by Civil Service. I am happy to report that almost every street which needed heavy brush cut back was completed. This is particularly important for the control of resprigging which can be easily controlled by the application of brush control sprays. It is my wish that part time

Dutch Elm and Tree Department . . . continued

help funds be appropriated each year.

October, November, December

During this period the most dangerous trees which require topping are removed. This is done so that the heavy amount of climbing may be done under more ideal conditions. The work done by the two climbers which this department employs is most gratifying. Little is said of this type of work. Of any type work it is the most dangerous and only a few can qualify. This town is fortunate in having two climbers.

C. NEW AND USED EQUIPMENT PURCHASED IN 1963.

1. New Chain Saw \$212.00
2. 1958 GMC Truck had minor repairs \$239.59

D. TREES REMOVED ON REQUEST OR DISEASED

1. Andover Street - 3 Elms
2. Astle Street - 2 Maple, 2 Elm, 2 Ash, 1 Oak
3. Bridge Street - 2 Elm
4. Chandler Street - 4 Maple
5. Clark Road - 3 Oak
6. East Street - 3 Pine, 2 Oak, 1 Maple, 2 Elm, 2 Ash
7. Fiske Street - 3 Elm
8. French Street - 2 Oak, 3 Elm
9. Hood Road - 1 Elm
10. Kendall Road - 3 Elm
11. Lee Street - 2 Elm
12. Livingston Street - 1 Pine, 1 Oak, 4 Elm, 1 Apple
13. Marston Street - 3 Elm

14. North Street - 4 Elm, 1 Oak, 1 Ash
15. North Billerica Road - 1 Maple, 1 Oak
16. Oak Street - 1 Pine
17. Old Main Street - 1 Elm
18. Park Street - 1 Pine
19. Patten Road - 5 Pine, 2 Oak, 1 Elm
20. Pike Street - 3 Elm
21. Pine Street - 2 Oak, 1 Pine
22. Pond Street - 1 Maple
23. River Road - 1 Maple, 3 Elm, 1 Ash
24. Rogers Street - 7 Elm, 2 Apple
25. Salem Road - 1 Elm, 2 Pine
26. South Street - 3 Maple, 3 Pine
27. Trull Road - 7 Elm
28. Water Street - 2 Pine
29. Whipple Road - 5 Pine, 1 Maple, 1 Oak, 1 Locust
30. White Street - 1 Maple
31. Whittemore Street - 2 Elm, 1 Maple

Money expended for Gas, Oil, etc. for trucks and equipment - \$1,012.26.

In closing this report, I would like to say that the calls on this department over the years have increased many times. We are always ready to assist when requested.

**Plant a Tree
and Keep Tewksbury Green**

Respectfully submitted,
WALTER R. DOUCETTE

THE FIRE STATION and LIBRARY COMMITTEE

On a motion and vote by the Board of Selectmen a committee was established for the purpose of investigating the future Fire Station and Library requirements for the town, recommending possible approaches.

The great need for both facilities was concluded early in our meetings. Reference was made to the Master Plan, Fire Department Reports, and Library Board of Trustees as evidence to need.

After discussion at great length, whether the suggestion of combination or separate buildings for these purposes would be advantageous or not, this committee suggests separate Fire Station and Library buildings. There are three basic concepts which this committee looks favorably upon and suggests the following:

1. A new six bay Fire Station on Main Street within one-quarter of a mile of the center, and a Public Library on the Gray Lot on Common Street.
2. A Library and Fire Station (separate buildings) on the Gray Lot; one facing Dewey Street and the other facing Common Street.
3. A combination Office Building and Fire Station on the Gray Lot and convert the present Town Hall to a Public Library.

There were many suggestions made to this committee by the townspeople. Some are recommended above and others such as the State Property facing Main and Lee Street, and the Larrabee property on Main Street next to the Town Hall were investigated, but for various reasons the committee did not look favorably upon these properties. Those favorable sites recommended were discussed with a foundation engineer, but due to lack of funds a full investigation could not be conducted.

The financing of the construction of these buildings would be done with existing funds in the stabilization account, raising and appropriating, and any other State or Federal Funds available.

This committee, being in contact with Congressman Bradford Morse, was made aware of Federal Loans available, but no outright grants are possible presently. However, in December 1963, the United States Senate passed a sum of \$60 million as an outright grant to public libraries for construction and equipment. This has not yet been passed by the House, but this committee is very optimistic. We will keep in contact with Congressman Morse for any future developments.

This committee makes the following recommendation to the Selectmen and the Townspeople:

First: That a Fire Station Building Committee be formed with funds available for preliminary architectural fees and the purpose of eventually erecting a suitable Fire Station.

Second: That a Public Library Building Committee be established with funds available for preliminary architectural fees and the purpose of eventually erecting a suitable Public Library.

We further recommend that these buildings be erected in consecutive years, with the Public Library immediately following the Fire Station, but that the Public Library Building Committee be established now, so that they can take advantage of any Federal grants that may become available in 1964.

This committee enjoyed serving the town at the request of the Board of Selectmen, and, if we can be of any additional service to the Town, Selectmen or Building Committees if established, we now express our desire to do so.

Respectfully submitted,
THE FIRE STATION AND
LIBRARY COMMITTEE
Arthur N. Chaff, Chairman
William G. Cofrin, Secretary
Edward N. Wilson
Donald W. Nickerson
William A. Chandler
Harold H. Sloan

LIBRARIAN'S REPORT

The following report is respectfully submitted. During the year 538 books were added: 200 Adult Fiction, 186 Adult Non-Fiction, 110 Junior Fiction and 42 Junior Non-Fiction.

The Librarian and Assistants appreciate the cooperation of the many patrons who return books and magazines when due and request the return of BOOKS AND MAGAZINES NOW OVERDUE.

This year the Library had two gifts presented, one the "Horticultural Guide," a compilation of 139 Extension Service Bulletins from Middlesex County Extension Service given by Mr. William Carter. The other gift was Merit Badge Pamphlets from Tewksbury Boy Scout Troops 41, 47 and 49.

The Library had the help of six Girl Scouts earning Merit Badges this past year, namely: Deborah Bates, Catherine Doherty, Susan Fraser, Susan Greene and Rebecca Powell. The Librarian and staff appreciate these gifts and this help.

The Library is open Tuesday and Thursday from 2:30 p.m. to 4:30 p.m. and 6:30 p.m. to 9:00 p.m. and Saturday mornings from 10:00 a.m. to 12:30 p.m. and Saturday afternoon continuously from 2:00 p.m. to 8:00 p.m.

The Library is closed for Legal Holidays and for the Annual Vacation in the summer.

Circulation of Books at the Library

Tuesday, Thursday and Saturday: Fiction 26,286; Non-fiction 7,747.

Total Fiction & Non-fiction 34,033.

Again this year a Bookmobile from the State Regional Library Center at 133 Main St., North Reading, Mass. made three stops monthly in Tewks-

bury: Shawsheen School, North St. School and Andover St., No. Tewksbury. The circulation from the special service is as follows:

ADULT	936
JUNIOR	4179
TOTAL	5115

This Bookmobile circulation combined with Tewksbury Library circulation totals 39,148.

Circulation of Magazines

American Heritage	23
American Home	43
Atlantic Monthly	8
Better Homes	32
Consumer Reports	22
Good Housekeeping	53
Harpers	16
Hobbies	8
Holiday	33
Ladies Home Journal	22
Life	178
Look	38
McCalls	10
Mechanics Illustrated	37
National Geographic	89
Popular Mechanics	72
Readers Digest	45
Redbook	60
Yankee	25
World Library	26
Children's Digest	54
Humpty Dumpty	53
Others	18
TOTAL	952

Marion Carlson, Librarian



Harold H. Sloan

Born in Springfield, Mass. June 25, 1892

Died in Tewksbury, January 5, 1964

Aged — 71 years

A resident of this town for 25 years.

Elected as Trustee of the Public Library February, 1949.

Elected Chairman of the Board of Trustees March 3, 1951

— Served the town faithfully for a period of fifteen years —

LIBRARY TRUSTEES

Harold H. Sloan, Chairman

Tewksbury with its 16,000 population has outgrown its one room Library. In 1963, 39,148 volumes were circulated which was an increase of 9,148 over the previous year. Card holders total 5500 which is an increase of 500 over 1962. Afternoon and evening attendance runs from 50 to 150 juveniles and adults. If all these came in at once we would be swamped. Many of these come to borrow books but many also come in for research and study. Our American Encyclopedia is most popular and we recently added the Grolier's Educational Society's 10 volume set of Popular Science and a 4 volume set of Harper's Encyclopedia of Science, both of which will be exceedingly popular among young and old. We try to buy the best fiction and non-fiction obtainable.

Considering these facts and not forgetting the crowded conditions it readily becomes evident that we are laboring under a big handicap and that handicap is lack of space. The need for a separate Library Building is now and the Trustees as well as the many signers of our article in 1963's Town Warrant believe that the Gray lot fronting on Common Street adjacent to the Town Hall, is the proper location for the new Library,

which will be modern and provide proper Library facilities for adult and juvenile book borrowers, researchers and at the same time provide a building which will be a source of pride to all. The town of Bedford, south of Tewksbury, replaced its one room Library in the Town Hall several years ago with a separate Library Building. We should do the same here.

If the report by the Fire Station and Library Study Committee, which was appointed by the Selectmen, is included in the Annual Town Report, it may well merit your special attention and study.

The Trustees wish to publicly thank Mrs. Marion Carlson, Librarian and Mrs. Irene Coombes, Assistant Librarian, as well as Grant Bates, for their conscientious and faithful service to Library patrons during the past year.

In conclusion, the Trustees respectfully request that the Articles in the Town Warrant, namely a Salary Budget of \$4,500.00 and an Operation Budget of \$2,370.00 besides the money received from the licensing of dogs in the town, be approved and granted for the general maintenance and operation of the present Public Library.

BOARD OF ASSESSORS

Austin F. French, Chairman

Value of Real Estate January 1, 1963	\$ 14,020,180.00	
Value of Personal Property	3,583,900.00	
Total Value of 1963		\$ 17,604,080.00
Total Value of 1962		17,037,200.00
Gain in Valuation		\$ 566,880.00

TOTAL LEVY FOR 1963

Town	\$ 3,117,909.85	
State	5,970.59	
County	39,419.53	
Overlay Current Year	83,436.82	
Gross Amount to be Raised		\$ 3,246,736.79
Total Estimated Receipts and Available Funds ..		1,337,674.15
Net Amt. to be Raised on Polls & Property		1,909,062.64
Polls	\$ 7,822.00	
Personal Property	387,061.20	
Real Estate	1,514,179.44	
Total Taxes Levied on Polls and Property		\$ 1,909,062.64
Water Liens added to Taxes		11,245.07

TAX RATE 1963 — \$108.00

MOTOR VEHICLE AND TRAILER EXCISE

Total Valuation	\$ 5,105,558.00	
Amount of Warrants to Collector	285,673.20	

TAX RATE 1963 — \$66.00

BOARD OF ROAD COMMISSIONERS

William D. Gath, Chairman

1. Organization of the department with a roster of employees; their names, positions and salaries.

Employee	Position	Salary
Bradley, Dennis J. — Highway Laborer, Motor Equip. Operator		\$ 87.60
Brown, Francis L. — Highway Laborer, Motor Equip. Operator, Special Heavy Motor Equip. Operator		104.40
Constantine, John R. — Highway Laborer, Motor Equip. Operator, Special Heavy Motor Equip. Operator		98.80
Feran, Edgar P. — Highway Laborer, Motor Equip. Operator		87.60
Goodwin, Frank I. — Highway Laborer, Motor Equip. Operator, Heavy Motor Equip. Operator		93.20
Gray, Alfred L. — Highway Laborer, Motor Equip. Operator		87.60
Kane, John C. — Highway Laborer, Mason, Motor Equip. Operator ..		87.60
Manley, John — Highway Laborer, Motor Equip. Operator, Special Heavy Motor Equip. Operator		98.80
Marsh, Robert R. — Highway Laborer, Motor Equip. Operator		87.60
McCarthy, John E. — Highway Laborer, Motor Equip. Operator, Motor Equip. Repairman		111.20
O'Neill, Richard F. — Highway Superintendent		131.60
O'Neill, Richard F., Jr. — Highway Laborer, Motor Equip. Operator		87.60
Penney, Allen R. — Highway Laborer, Motor Equip. Operator		87.60
Sullivan, Joseph P. — Motor Equip. Operator, Working Foreman, Highway Laborer		104.40
Turowsky, Edward J. — Highway Laborer, Motor Equip. Operator		87.60

List of streets repaired and amount of money spent on each in 1963.

CHAPTER 81

	OIL		SAND	
	Gallons	Cost	Loads	Cost
Nichols St., Pratt St.	2131	\$ 327.88	10	\$ 50.00
South St. (Hone)	6094	1062.25	21	105.00
Park Ave.; Clyde Ave.; Elm St. (Hone)	1858	285.88	9	45.00
Rogers St. (Hone)	6132	943.47	14	70.00
Lowe St. (Hone)	2274	349.88	11	55.00
Bay State Rd., Park Ave., Clyde Ave.	963	148.17	5	25.00
Barker Rd., Rosemary Rd., French St., Part of Rogers St.	3407	524.20	18	90.00
Euclid Rd. (Hone)	2108	324.34	13	65.00
Trull Rd.	4829	742.98	28	140.00
Livingston St., James St.	2145	330.03	11	55.00
Livingston St. (Hone)	1508	232.02	12	60.00
Boisvert Rd. (Hone), Part of Livingston St.	1461	224.79	8	40.00
Clark Rd.	1987	305.72	20	100.00

	OIL		SAND	
	Gallons	Cost	Loads	Cost
Foster Rd. (Hone)	5915	910.09	19	95.00
McLaren Rd.	2005	308.49	10	50.00
Tenth St., Lowell St.	1884	289.87	9	45.00
James Ave., Kernwood Ave.	2721	418.66		
Vernon St., Vale St.	1761	270.95	24	120.00
Astle St.	2189	336.80	10	50.00
Marie St.	2132	328.03		

	OIL		STONE	
	Gallons	Cost	Tons	Cost
Chandler St.	1615	248.49	70.25	122.94
Shawsheen St.	2755	423.89	172.9	302.58
Whipple Rd.	1995	306.96	136.9	239.57
(A total of 550 ft. of pipe installed on Whipple Rd. at a cost of \$1,207.36)				
East St., Chandler St.	1254	189.13	48.25	84.44

BITUMINOUS CONCRETE

	Tons	Cost
East St.	71.05	348.15
All Streets	501.65	2458.08

HOT-TOP

Andover St.	449.50	2836.57
Shawsheen St.	8.20/yd	45.10

MANHOLE COVER AND FRAME

Shawsheen St.	38.50
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BLOCKS

Whipple Rd.	216	64.21
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CATCH BASINS CLEANED ON THE FOLLOWING STREETS DURING 1963:

Cleighorn Road, Ellington Street, Clyde Avenue, Amos Street, Kent Street, Hazelwood Street, Miles Road, Sullivan Road, Salem Road, Crest Road, Armistice Road, Birch Street, Edith Drive, Darby Street, Hinckley Street, Kneeland Road, Edward Road, State Street, Lee Street, Fiske Street, Summer Street, Livingston Street, Memorial Drive, Independence Avenue, Revere Street, Mark Road, Indian Hill Road, Woburn Street, Durlam Circle, Nelson Avenue, School Street, Anthony Road, County Road, Patriot Road, Whipple Road, Pocahontas Road, Billerica Road, Texas Road, Marshall Street, Vernon Street, Hillcrest Road, Hood Road, River Road, Shawsheen Street, Knollwood Road, Adams Street, Charlotte Road, Chester Circle, Grasshopper Lane, Marston Street, Astle Street, Pillsbury Avenue, Bay State Road, Oliver Street, Florence Avenue, Charm Road, Marie Street, Tanglewood Avenue, Chapman Street, Pike Street, South Street, Pleasant Street, Andover Street, Chandler Street, North Street, East Street.

SCRAPING SHOULDERS ON THE FOLLOWING STREETS DURING 1963:

Clarke Road, Franklin Street, South Street, State Street, McLaren Road, Pratt Street, Trull Road, Oak Street, County Road, Vernon Street, Vale Street, East Street, Water Street, School Street, Salem Road, French Street, Old Shawsheen Street, Shawsheen Street.

All accepted streets were swept during 1963. Storm drains were also bored on all streets. French Street and East Street were graveled.

Summary

Payroll	\$13,147.14
Town Equipment	3,251.60
Material	18,840.47
Oil	(gals.) 63,933
Patch	(tons) 572.70
Hot-Top	(tons) 499.50
Pipe and Bands	(feet) 550
Sand	(loads) 252
Stone	(tons) 428.30
Hot-Top	(yds.) 8.20
Blocks	216

CHAPTER 90 MAINTENANCE

Andover Street — 777.20/tons Bituminous Concrete \$4,500.00

CHAPTER 90 CONSTRUCTION

Reconstruction of Shawsheen Street from Heathbrook School to Billerica Line:

(1962 money)

Payroll	\$ 9,065.70
Town Equipment	3,567.20
Materials	15,918.26
18 catch basins, frames and grates, and 7 manholes	1,421.99
496 ft. of 12" RCP Storm Drain	777.92
6500 yards of gravel	(Town)
68 bags Calcium Chloride	180.20
6,003 gals. oil	923.62
Hired Equipment	2,112.00
933.40 tons Crushed Gravel	1,205.07
1638.55 tons Hot-Top	9,297.46

(1963 Money)

Town Equipment	\$ 692.80
Material	2,584.33
274.75 tons Bituminous Concrete	1,638.30
329.50 tons Crushed Gravel	411.88
37.10 tons Bituminous Concrete	436.30
Fence	15.85

600 Cement Brick	27.00
11 loads of sand	55.00

A total of 6500 yards of gravel, 2117 feet of 12" R.C.P. (Storm Drain), 18 catch basin frames and grates and 7 manholes to complete Shawsheen St.

3. Complete report on drainage projects and special appropriations:

Under Article 42 for storm drain on North Street, the Board asked for \$5,500.00 and the Town voted \$4,500.00. The Road Commissioners put this particular project out to bid and inasmuch as we did not have sufficient funds to have this work done by an outside contractor, the Highway Department is doing the job and it is not completed at the present time. Bids received were as follows:

Benedetto Brothers, Inc.	\$ 7,450.00
H. DiHullio & Sons, Inc.	12,622.00
Gallo-Sicchio	13,322.50

Material used on North Street Drain:

1008 ft. pipe	\$ 1,632.96
13 bags cement	14.00
Frames, covers, blocks	585.92

Under Article 43 for storm drain on Whipple Road, this special drainage was completed by the Highway Department. Four catch basins were installed and a trunk line of 1200 feet. The Commissioners asked for a total of \$4,600.00 at the Town Meeting and received \$2,000.00 for this job.

Material used on Whipple Road Drain:

945 feet pipe	\$ 1,814.40
Blocks, grates, and frames	155.60
Surveying	30.00

Article 41 — Construction and resurfacing of Patten Road. Work started by the Highway Department — this drainage job has not been completed.

Material used on Patten Road Drain:

Frames, grates, and blocks	\$ 1,735.17
1573 feet of pipe	2,670.40
23 bags cement	33.10

Five drains were installed on Ames Hill—

Material used on Ames Hill:

3359 gallons oil	\$ 516.82
15.2 tons Bituminous Concrete	74.48
17 loads sand	85.00
100 ft. pipe and bands	199.68

120' Drainage was installed on Kernwood Ave. to Woburn St. — \$238.08

4. How many hours spent on rental equipment and the rental fee.

232 hours spent on rental equipment at a cost of \$3,522.00

5. How many regular and overtime hours put in for the operation of the department.

A total of 35,009 hours (regular and overtime) necessary for the operation of the department.

6. New and used equipment purchased during the year.

NEW EQUIPMENT

One Back-Hoe	\$ 8,115.10
One Truck	5,495.00
One Snow Plow	1,045.00
16 extra-heavy snow plow blades with hardware	1,507.20
2 Wausau plow blades and nose pieces	80.60

USED EQUIPMENT

1 Ten Wheel Mack	\$ 125.00
1 Mack	N/C
1 Sweeper (Bought for parts)	200.00
3 Snow Plows and 1 Cargo Trailer	96.00
1 International	100.00

7. Work to be performed this year.

Chapter 90 Construction	General Highway
Chapter 81	Snow and Ice Removal
Chapter 90 Maintenance	

8. Money expended on gas and oil for trucks and equipment.

Total of \$4,336.50 spent on gas and oil for trucks and equipment during the year 1963.

9. Recommendations of the department for 1964.

Under Chapter 782 — The completion of the reconstruction of the Patten Road Project.

Under Article 42 (Town Meeting - March 1963) — The completion of the installation of storm drains on North Street.

Under 822 — The installation of storm drain and resurfacing of North Street from Main Street (Route 38) to East Street. Also, the reconstruction of Common Street.

GENERAL HIGHWAY

Marie Street—

5 tons Bituminous Concrete	\$ 25.00
907 gallons oil	139.55
54 tons sand	45.90

Rhoda Street—

27 tons Bituminous Concrete	132.30
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Patching All Streets—

147.25 tons	709.71
12.55 tons Tar Patch	73.79
55 gallons Asphalt Emulsion	12.13

SNOW AND ICE CONTROL

\$15,000.00 Appropriated — \$5,100.00 Transfer

Salaries	\$16,277.59
Salt	3,816.57
Highway Salaries (Snow and Ice)	2,385.48
Salt (Highway Operating)	736.69
Salaries and Salt (Chapter 81)	2,685.79

Total spent on Snow and Ice Control	\$25,902.12
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BOARD OR ROAD COMMISSIONERS

Nelson P. MacArthur, Jr., Clerk
William D. Gath, Chairman
George R. Gray, Vice Chairman

FIRE DEPARTMENT

Board of Selectmen
Town Hall
Tewksbury, Mass.

January 7, 1964

Gentlemen:

Following is the report of the Fire Department for the year 1963:

Inspections made:

School, Rest Homes and	
Nursing Homes	56
Gasoline storage	3
Oil Permits	44
L. P. Gas	17

I am recommending the replacement of Engine 5 which is now thirty years old. We can no longer get replacement parts for this apparatus.

The remainder of the apparatus and equipment of the Fire Department is in good working order.

I also recommend that the Central Fire Station be replaced by a new modern type structure.

Yours truly,
WILLIAM A CHANDLER
Chief of the Fire Dept.

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Building	2	3	2	2	7	4	6	8	3	1	5	10	53
Dump	0	0	0	1	1	3	1	0	1	2	0	0	9
Brush	0	0	19	125	58	57	38	26	20	75	7	1	426
Chimney	0	0	1	0	0	0	0	0	2	0	0	1	4
Auto	4	1	4	2	3	3	1	1	3	2	1	4	29
False	4	1	2	3	3	4	2	4	0	2	3	4	32
Resuscitator	4	3	6	6	7	6	6	5	2	4	7	5	61
Electrical	4	4	3	1	5	2	21	3	1	2	3	2	51
Accident	2	1	0	0	2	0	1	2	3	2	3	2	18
Oil Burners	5	2	1	1	2	3	1	0	3	1	4	3	26
Out of Town	0	0	1	7	0	0	0	3	1	4	1	4	21
All Others	6	9	3	8	7	7	3	8	8	9	3	5	76
TOTAL	31	24	42	156	95	88	81	60	47	104	37	41	
		55	97	253	348	436	517	577	624	728	765	806	806

DEPARTMENT OF VETERANS' BENEFITS and SERVICES

To the Honorable Board of Selectmen
Tewksbury, Massachusetts.

Gentlemen:

I hereby submit my report for the
Department of Veterans Benefits and
Services for the year ending Decem-
ber 31st, 1963.

VETERANS' BENEFITS

Number of Tewksbury Settled
Persons aided:

January	15
February	34
March	27
April	19
May	21
June	21
July	25
August	44
September	48
October	49
November	50
December	43

State Settled Persons aided:

November	6
December	6

Assignments Pending	1
Assignments Discharged	1

Summary of Activities and Services
Three Month Period
October 1st thru December

Applications investigated and re-
ferred to other towns of settlement,
12; Applications from widows for aid
and pensions, 3; Cases investigated
for benefits, 36; Home visits made, 52;
Hospital visits made, 6; Letters writ-
ten in relation to veterans' affairs,
270; State House contacts made in
veterans' interest, 19; Veterans' Ad-
ministration contacts made in vet-
erans' interest, 7; Visits to Commis-
sioner of Veterans' Services office,

Boston, 6; State Association of Vet-
erans' Agents meetings attended, 2;
Photostatic copies of Veterans' dis-
charges and vital statistics, 16; Tele-
phone calls received at home and
office, 96; Veterans and Dependents
to office for benefits and consulta-
tions, 40.

For complete details of receipts
and expenditures of this department,
I would refer you to the report of
the Town Auditor.

The Veterans' Benefits and Serv-
ice case load has more than tripled
over the last several years. This is
due to the settlement law (resident
of Tewksbury for 5 years) and the
increased age of veterans of all wars.
Every request for assistance that was
received was accorded conscientious
consideration. All possible assistance
under existing regulations was in-
variably rendered. There was com-
plete cooperation with the Veterans'
Administration, the office of the Com-
missioner of Veterans' Services and
the various organizations that in-
terest themselves in veterans' prob-
lems.

Whereas the Commonwealth reim-
burses the Town approximately 50%
of benefits paid to veterans and de-
pendents, a bill sponsored by the
State Assoc. of Veterans' Agents
would increase this reimbursement
to 75%, which would amount to a
substantial saving to the town. Sev-
eral other bills which would aid the
veterans of Massachusetts have been
filed with the Secretary of State.

May I express my sincere appre-
ciation to the Honorable Board of
Selectmen, all officers of the town,
veterans' organizations and others
who have assisted the Veterans'
Agent in his duties.

Respectfully submitted,
WARD R. DAVIS, Agent

POLICE DEPARTMENT

John F. Sullivan, Chief

In the budget for this year is included:

1. **Request for two new sergeants.**

I believe this is necessary as we have six shifts per week in which we are without any senior officer on duty. The two new promoted men would give the department a senior officer on duty at all times.

2. **Request for an officer classified as an Inspector-Investigator.**

This is necessary because of the Numerous complaints received by this department. Some of the complaints are handled by the officers on duty at the time the complaint is received. These men can only proceed so far in any given investigation because of their daily assignments; such as covering emergencies, accidents, traffic and routine patrolling.

The Investigator's duties would partly consist of investigating serious complaints, larcenies, breaks, etc.

3. **Police Woman — Stenographer.**

The duties would consist of taking care of all records, answering all correspondence, typing cases and indictments. Also fill in as matron and policewoman when needed.

4. **School Traffic Officers.**

Their duties would be to cover all school crossings now covered by the regular men on duty. This would be more practical than to continue covering with regular men. We are now spending approximately \$1400 a school calendar year on overtime for regular officers covering school crossings.

The three regular men on duty on the day shift and two cruisers are tied up three hours out of an eight hour day on school traffic. Complaints, school bus routes cannot be checked during this time.

If an emergency arises during these hours, we have no choice but to leave the crossings unattended.

5. **Request for sending two officers to the State Police Academy in Framingham.**

I cannot stress the importance of trained personnel. This course includes all phases of police work, including the use of firearms. Although we have our own inner department training, I believe this course is essential.

I believe there will be a better understanding between the public and this department: If there is a misunderstanding or a complaint, the person or persons would come directly to the Police Department and discuss the matter.

I wish to thank the town officials and the citizens of the town for their cooperation in the past year.

You may expect the Police Department's full cooperation in the year ahead.

Police Department . . . continued

ROSTER OF POLICE DEPARTMENT

Chief of Police — John F. Sullivan	\$139.61
Sergeant — Eugene Manley	111.20
Sergeant — Walter J. Jop	111.20
Sergeant — James P. Kane	111.20
Patrolman — Frank J. Sullivan, Jr.	98.80
Patrolman — Cyril A. Gordon	98.80
Patrolman — Alexander A. Surprenant	98.80
Patrolman — Robert A. Haines	98.80
Patrolman — Samuel G. Stephens	98.80
Patrolman — Richard J. Mackey, Jr.	98.80
Patrolman — Richard J. Hanson	98.80
Patrolman — Eugene F. Saunders	98.80
Patrolman — Donald E. Sheehan	98.80
Patrolman — Phillip D. Bradanick	98.80
Patrolman — Martin J. Cormier	98.80
Patrolman — Gardner G. Hague	98.80
Patrolman — Paul G. Johnson	98.80
Patrolman — James E. Jones	98.80

POLICE DEPARTMENT

	1963	1962
Armed Robbery	0	1
Ambulance Calls	96	63
Auto Accidents Investigated	184	204
Bad Checks	74	36
Bank Service	78	239
Bicycles Stolen	34	26
Bicycles Recovered	31	7
Breaks Investigated	167	85
Burglar Alarms Checked	72	52
Car Registration and Ownership to Junk Dealers	894	600
Cars Recovered	54	33
Cars Stolen	32	25
Complaints Received and Investigated	10,996	1,534
Defective Equipment Tags Issued	108	64
Dog Bites Investigated	215	148
Dogs Killed	62	39
Dogs Reported Missing	64	59
Dogs Struck by Automobiles	93	105
Doors and Windows Found Open	85	63
Family Trouble	53	104
Fires Policed	138	144
Fugitive From Justice	1	0
Funerals Policed	32	25
Hearings at Office	63	29
Injured Animals Shot	38	16
Investigations for Other Police Departments	74	59
License Issued to Carry Firearms	80	56

Police Department . . . continued

Lights Out, Poles and Wires Down	225	88
Lost Property	685.72	1,209.00
Lost Property Recovered	1,223.18	255.00
Malicious Damage to Property	17,894.26	10,393.50
Manslaughter	3	0
Messages Delivered	412	257
Missing Persons Reported	62	92
Missing Persons Returned	62	91
Monies Recovered	291.01	9,312.14
Monies Stolen	830.17	719.00
Operators' License Suspended	181	149
Other Emergencies	149	106
Parking Violations	58	18
Permits Issued, Work Sundays	68	11
Permits to Solicit	22	6
Persons Admitted to Mental Institutions	12	3
Property Checks	6,114	4,339
Prowlers Investigated	104	70
Public Functions Covered	194	168
Slippery Streets Checked	27	30
Stray Dogs Reported	64	46
Sudden Deaths Investigated	8	7
Suicide	2	0
Summons Served	711	481
Suspicious Cars Checked	91	101
Suspicious Persons Questioned	102	89
Transported to Hospitals	476	258
Value of Stolen Property	32,753.00	51,573.30
Value of Stolen Property Recovered	24,411.40	49,790.00
Vehicles Towed off Streets	142	165
Violations Notices Sent to Registry	194	73

DISPOSITION OF CASES

District Court of Lowell

Superior Court of East Cambridge

	1963	1962
Dismissed	5	15
Filed	6	9
Fined	207	74
For Other Police Departments	0	19
Guilty	455	353
Not Guilty	5	2
Pending	1	5
Probation	102	17
Released	142	79
Cases Handled Within Dept. - No Court Action	27	
Armed Robbery	0	0
Assault, Aggravated	0	1
Assault and Battery	10	5

Police Department . . . continued

Assault and Battery, Dangerous Weapon Susp. of	3	0
Assault and Battery on Police Officer	1	0
Attaching Wrong Plates	0	0
Being Abroad in Nighttime	0	2
Breaking and Entering in Daytime and Larceny	4	2
Breaking and Entering in Nighttime and Larceny	23	9
Breaking and Entering in Nighttime		
With Intent to Commit a Felony	0	2
Breaking and Entering in Nighttime		
With Intent to Commit Larceny	2	0
Burglary	0	0
Contempt Warrant	0	0
Delinquent Child	23	22
Disturbing the Peace	3	27
Drunkenness	124	76
Drunkenness Complaint	18	33
Failing to Display an Inspection Sticker	2	3
Failing to Slow Down at an Intersection	0	0
Failing to Stop for a Stop Sign	1	3
Failing to Stop for a Police Officer	1	3
Failing to Stop for a School Bus	0	10
Failing to Use Right Name	2	0
Forgery	1	0
Illegal Sale of Alcohol to a Minor	3	0
Indecent Assault and Battery	0	0
Intent B & E in the Nighttime with Intent		
to Commit Larceny	4	0
Kidnapping	0	0
Attempted Larceny	3	0
Larceny	10	3
Larceny from a Building	1	2
Leaving a Scene After Causing Property Damage ..	5	2
Malicious Damage to Building	40	3
Non-Payment of Fine to Court	3	5
Non-Payment of Wages	0	0
Non-Support	4	11
Open and Gross Lewdness	0	1
Operating After Rights Had Been Suspended	1	1
Operating After Suspension of License	2	7
Operating So as to Endanger	9	8
Operating Under the Influence of Alcohol	15	35
Operating Uninsured Motor Vehicle	3	0
Operating Unregistered Motor Vehicle	3	2
Operating Without a License	4	8
Operating Without Authority of Owner,		
After License to Operate Had Been Suspended	2	1
Operating Without Authority of Owner,		
After Rights to Operate Had Been Suspended	4	0
Passing Where View is Obstructed	0	14

Police Department . . . continued

Possession of Burglar Tools	0	2
Racing	4	4
Safe Keeping	0	1
Stubborn Child	0	1
Threatening	6	0
Trespassing on Real Estate	0	1
Unlawful Use of a Motor Vehicle	15	6
Unnatural Act	0	0
Uttering	2	1
Vagrancy	1	5
Violation of Probation	0	0
Violation of Speed Laws	164	70

INDUSTRIAL COMMISSION

Board of Selectmen,
Tewksbury, Massachusetts

Subject: **Industrial Commission re-
port for the calendar year 1963.**

Gentlemen:

The loss of three members of the Commission who were actively interested in town affairs was due to the strict interpretation of the conflict in interest law Acts of 1962, Chapter 779 that went into effect May 1, 1963. Public servants of the caliber of these men who so zealously donated their time and talent to the economic benefit of the community, are not that plentiful amongst our citizenry. We feel the services, advice and wisdom of Chairman John J. Nolan, Secretary John A. Gleason and Albert D. Hinckley will be missed and will not be readily duplicated. To fill the vacancies caused by the resignations, the following citizens were appointed by the Selectmen: Roger F. Lafreniere, Construction Supt., Sherwood Homes, Ex-Planning Board member for five years, member Junior High School building committee and Chairman of Police Station building committee; Sal J. Ciaccio, co-owner Gibson Machine Tool Co., Somerville, Mass., a resident of the town for past ten years; John K. Eaton, Manager, Tewksbury branch Middlesex County

National Bank, the former Veterans' Agent and former member of Industrial Commission.

Tewksbury, geographically located within the confluence of U.S. Route 495 and U.S. Route 93 is now starting to enjoy this unique advantage.

It is with pleasure we announce that the Wang Laboratories, Inc., is the third corporation to recently choose our town in which to build a new industrial plant. The 15,000 sq. ft. building on U.S. Route 495 near North Street will be ready for occupancy January 1, 1964.

We are doubly pleased in reporting that John E. Carroll and Co., designers and manufacturers of textile machinery, have just started construction of a 12,000 sq. ft. building, also on U.S. Route 495 near Clark Road which should be ready for occupancy in the spring.

Our town is now enjoying the convenience and facility of three banking institutions. The Lowell Five Cent Savings Bank at the Shopping Center. The new Middlesex County National Bank branch opposite the Town Hall, The Surety Bank and Trust Co., in enlarged quarters at the Shopping Center.

The National Aeronautics and Space Agency (NASA) has not made a final determination as to the location of the Electronic Research Cen-

Industrial Commission . . . continued

ter contemplated in our area. In January the Commission advised the Space Agency, our U. S. Senators and Congressman of the advantages to the economy plus the impact such a project would be to the Greater Lowell Area if the decision was to build the industrial complex here. We suggested and emphasized the advantages of utilizing the new highways in making the final decision.

Some action should be taken on improving or providing suitable roads to the Woburn Street interchange on U. S. Route 495 from Whipple Road, so as to open up many acres of industrial land in West Tewksbury.

Consideration should be given to the problem of wet lands bordering on our rivers and brooks, with particular attention to the areas adjacent to U.S. Route 495 and U.S. Route 93. Making available for industry or other useful purpose many acres of land of low value which will also improve the taxable revenue. A survey made in January 1955 by the Commonwealth of Massachusetts, House Document No. 2450 covers the lowering of culverts and the widen-

ing and deepening of all brooks and rivers for proper run off. This survey could be utilized as a basis to study this problem.

The voters of Tewksbury, alone, have the power to create the desirable climate that will be the prime factor in helping to induce industrial concerns to invest their capital in land and buildings and give them the confidence to establish a business in our town, and that is by keeping a tight rein on needless expenditures, avoiding all wasteful reckless spending and by careful planning coupled with wise action on all financial matters that have a direct bearing on our high tax rate, which in and of itself is the poorest kind of advertising.

Respectfully submitted,
JOHN K. EATON, Sec'y
Industrial Commission

Industrial Commission

Walter J. Pupkis, Chairman
John K. Eaton, Secretary
Roger F. Lafreniere
Sal J. Ciaccio
John J. Belton

REPORT OF THE TEWKSBURY TOWN 4-H CHAIRMAN

Following is a list of expenses incurred from March 1963 to October 1963:

March 4 — Demonstration Day Program:

Custodian	\$ 10.00
Refreshments	6.35

May — National 4H Week Program:

Custodian	10.00
Refreshments	5.00

June - August — Camperships to Camp Middlesex:

10 camperships (\$20.00 ea.)	200.00
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August 24 — Rental of bus to County Fair:

Approximately	35.00
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October 18 — Achievement Day Program:

Custodian	10.00
Refreshments	6.00

\$ 282.34

4H Chairman . . . continued

There are currently three active 4H clubs in Tewksbury, with a total enrollment of fifty-nine members.

The Knollwood Gardens Club has 32 members, two adult leaders, and one junior leader. They are currently working on a crafts project but will soon begin their gardening preparations. They have carried out two community service projects; the donation of 15 pumpkins to the Veterans' Hospital at Hallow'een and the collection and distribution of children's books to hospitals and orphanages. During National 4H Week, the window display prepared by the club won second place in the Agriculture division in Middlesex County.

The Nimble Thimbles Club has 6 members, one adult leader who supervises the program, and one junior leader who carries out the program. They are working on their sewing project, using a portable machine purchased in a previous year for that purpose.

The Knitting Needles Club consists of 21 members, one adult leader and one junior leader who has had 6 year's experience in 4H work. Last year she, and another junior leader, had the entire responsibility for a cooking club which won first place in the Home Economics division in the National 4H week window display contest. This club was also named as a banner club by the county extension service since they retained all their members for the entire year. The Knitting Needles members have carried out two community service projects; the making of tray favors for hospital patients at Thanksgiving and the raising of funds for a Christmas donation to a needy family.

Needs for the 4H Program

Since there is not enough adult leadership to expand the 4H program in Tewksbury and since training of the older members is itself one of the aims of the program, junior leadership training as carried on by the 4H Club agents in Concord, is a vital need. Twice a year the county office

sponsors weekend training sessions for members 14 years or over, as junior leaders. The cost is usually \$5.00 per delegate. There are 10 of the 59 members who now qualify or will soon qualify for this training.

Camperships are awarded to outstanding members of camping age. Older members may be given an opportunity to attend the State Conference held annually in Amherst, Mass. These are two valuable experiences for the members and enabling them to attend is an excellent way of rewarding them for their work and interest. Last year's enrollment was 45, so it is hoped that more camperships will be available this year.

The annual bus trip to the County Fair is a popular event and enables many youngsters, who would otherwise be deprived by lack of transportation, to take part in this aspect of 4H work. Lack of transportation also keeps many members from attending the County Demonstration Day program in Concord. This is a valuable learning experience for those who go to watch and even more valuable for those who are eligible to participate.

The purpose of 4H work is to help the members develop specific skills, develop their character and leadership abilities, and to provide recreational opportunities. We feel that the combination of the activities mentioned, help to accomplish this purpose and sufficient funds to carry out such a program will be appreciated. An increase from the usual \$300 voted for the 4H work, to \$450 or \$500 would provide more camperships, allow for more junior leader training, and the rental of a bus for the field trip to Concord on Demonstration Day.

Submitted by,
Jean Holmes and
Victor N. Cluff, Town Chair.

BOARD OF WATER COMMISSIONERS

ITEM 1

WATER DEPARTMENT EMPLOYEES, THEIR NAMES, POSITIONS AND SALARIES

Charles F. Kent — Superintendent	\$131.67 per week
M. Virginia Cooney — Senior Bookkeeper	73.50 per week
Catherine A. Wholey — Senior Clerk & Typist	66.38 per week
Walter V. Haley — Maint., Operator & Meter Reader ..	87.60 per week
Mark W. Roper — Maint., Operator & Meter Reader	87.60 per week
Donald E. Prescott — Maint., Operator & Meter Reader	87.60 per week
Richard A. Gath — Maint., Operator & Meter Reader ..	87.60 per week

BOARD OF WATER COMMISSIONERS

Charles R. Carter — Chairman	200.00 for one year
John J. Cooney — Co-Chairman	100.00 for one year
Earl J. Sheehan — Secretary	100.00 for one year

ITEM 2

No. of Services	Size	Footage	Average cost per ft.
182	¾"	13,017 ft.	\$2.75 per ft.
2	1"	145 ft.	3.00 per ft.
3	2"	825 ft.	3.25 per ft.
1	8"	1,250 ft.	7.00 per ft.

The money used to install these services was expended from the Installation Account.

ITEM 3

Number of Hydrants installed and in service through December 31, 1963 equals 496. These hydrants give most of the homes in Town maximum Fire Insurance Allowance.

We have a program to flush these hydrants yearly and by doing this we are able to check the condition of the hydrants and make repairs if they are needed.

The hydrants on Main Street are painted yearly and the hydrants on the east side and west side of Main Street are painted every two years.

ITEM 4

SOME OF THE REASONS FOR THE COURT STREET WELLS BEING HELD UP:

Special Town Meeting — September 28, 1960

ARTICLE 19. To see if the town will vote to raise and appropriate or transfer from E&D, the sum of \$35,000.00 for a survey by a recognized

Water Commissioners . . . continued

public water system engineer, for the purpose of establishing locations for gravel packed wells, said survey to furnish all of the necessary information, estimates of costs, etc., under the supervision of the Board of Water Commissioners or take any other action in relation thereto.

Water Commissioners

VOTED: To indefinitely postpone, by secret ballot, 205 to 161.

Annual Town Meeting — March 4, 1961

ARTICLE 53. To see if the town will vote to raise and appropriate or transfer from E&D the sum of \$35,000.00 for a survey by a recognized public water system engineer, for the purpose of establishing locations for gravel packed wells, said survey to furnish all of the necessary information, estimates of cost, etc., under the supervision of the Board of Water Commissioners, or take any other action in relation thereto.

Water Commissioners

VOTED: To raise and appropriate \$18,000.00 as amended, for the purpose of Article 53.

Special Town Meeting — November 15, 1961

ARTICLE 15. To see whether the Town will vote to raise and appropriate a sum of money not to exceed One Hundred Fifty-Five Thousand (\$155,000.00) dollars for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, by the development of an additional well field, including wells, pipes and original pumping station equipment, and by the construction of small buildings for pumping stations, and also the acquisition of approximately sixty-nine acres of land, and to determine how any such sum shall be raised, whether by taxation, by transfer of available funds, by borrowing or otherwise, and if by borrowing to authorize the issuance of bonds or notes of the Town, and to authorize the Water Commissioners to do such work and expend such money, or take any action relative thereto.

Board of Water Commissioners

VOTED: To postpone to the next Annual Town Meeting by a standing vote of yeas 207, nays 29. Vote for indefinite postponement lost, yeas 28, nays 167. The motion to amend "that \$23,000 be set aside for the purchase of the land" was voted yeas 106, nays 93, but lost to the above motion.

Annual Town Meeting — March 3, 1962

ARTICLE 35. To see whether the Town will vote to raise and appropriate a sum not to exceed One Hundred Thirty-Two Thousand (\$132,000.00) Dollars for the purpose of extending and improving the water system of the Town by laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, by the development of an additional well field including wells, pipes and original pumping

Water Commissioners . . . continued

station equipment, and by the construction of small buildings for pump-
ing stations, and to determine how any such sum shall be raised,
whether by taxation, by transfer of available funds, by borrowing or
otherwise, and if by borrowing to authorize the issuance of bonds and
notes of the Town, and to authorize the Water Commissioners to do
such work and expend such money, or take any action in relation
thereto. Board of Water Commissioners.

VOTED: On motion by Mr. Cooney an amendment to Article 35 was voted
as follows: That the sum of one hundred thirty-two thousand (\$132,000)
Dollars be and it hereby is approved for the purpose of extending and
improving the water system of the Town by laying and relaying water
mains of not less than six (6) but less than sixteen (16) inches in
diameter, by the development of an additional well field, including wells,
pipes and original station equipment, and by the construction of small
buildings for pumping stations; that the Board of Water Commissioners
hereby authorized to do such work and to expend said sum; and that
the Treasurer, with the approval of the Selectmen, be and he hereby is
authorized and directed to borrow said sum of one hundred thirty-two
thousand (\$132,000) dollars by the issuance and sale of general obliga-
tion bonds of the Town under and pursuant to clauses 4 and 5 of Section
8 of Chapter 44 of the Massachusetts General Laws (Ter. Ed.) and other
applicable provisions of law, said loan to be paid in not more than
fifteen years.

VOTED: Motion by Mr. Cooney to vote by secret ballot was carried, and
Article 35 as amended, on motion of the Finance Committee to raise and
appropriate \$132,000.00 by Bond Issue was voted and recorded yeas 170,
nays 73.

The Bonds for this \$132,000.00 were sold May 1, 1962.

NOTE: Under the law no contracts can be awarded until after the Bonds
were sold.

CONTRACTS IN RELATION TO COURT ST. WELLS

Layne - New England . . . For Building Gravel Packed Wells

Date of Bid Opening	July 13, 1962
Contract Signed	July 30, 1962
Started Work	August 23, 1962
Time for completion	90 calendar days
Date work was completed	November 1, 1962

Susi & DiCenso . . . For Installing Pipe Line

Date of Bid Opening	October 24, 1962
Contract signed	November 8, 1962
Started Work	November 19-23, 1962
Time for completion	40 calendar days
Date work was completed	April 26, 1963

Water Commissioners . . . continued

Mike Mack Company . . . For Building Pump Houses

Date of Bid Opening	November 23, 1962
Contract Signed	December 19, 1962
Started Work	January 23, 1963
Time for completion	150 calendar days
Date work was completed	Approximately June 15, 1963

R. W. Jones Electric Co. . . . Pumping Equipment

Date of Bid Opening	April 5, 1963
Contract Signed	April 26, 1963

18 Billings St., Sharon, Mass.

R. W. JONES ELECTRICAL CO., INC.

Contractors — Engineers

November 18, 1963

Town of Tewksbury

Board of Water Commissioners

Tewksbury, Massachusetts

Subject: Installation of Pumping Equipment and Appur. to Pumping Station.

Gentlemen:

In reference to the above entitled project, needless to say at this time, this job is far overdue.

When the job was first awarded last Spring, all equipment was ordered and continually expedited. We had an original shipping date of the slowest item, namely the pumps, toward the end of July.

We arranged our schedule to have all work completed, piping done, etc., so as to meet this particular delivery. During the first part of August we received a shipping notice from the manufacturer saying that the pumps would be shipped August 16th. Therefore, we scheduled our construction to coincide with this delivery and worked at the job site for one week making various electrical installations, etc.

At the end of that week it was found that the pumps would not be delivered and therefore we closed down the job until such time as this important piece of equipment could be definitely scheduled.

It is evident as we now look back, we can see that the manufacturer of the pumps was operating on a terrific handicap at this time, in that as we understand it, they were moving their factory from the west coast to Kansas City, which needless to say caused a great deal of confusion.

From the first part of August on, we had many various delivery dates, none of which could be substantiated until the final one when the certified curves for the units arrived. The manufacturer told us by wire that the units were manufactured, ready for shipment, as soon as the curves were

Water Commissioners . . . continued

approved. This was immediately done and the pumps were received in the first part of November.

Upon investigation it was found that one of the pumps came through with the wrong sized column. Therefore, this had to be returned to the manufacturer for alteration which was done. This problem has now been taken care of and all parts and pieces, as far as can be seen are available and the installation will take place on November 19th.

It is indeed embarrassing to have to make excuses for delinquency of schedule. I can assure you this is not our usual practice. Further, I might add that we have never delayed this long on any job in the past. I am sure you can see our problem here and can realize the backup problem that the manufacturer had.

May I express my sincere apologies on behalf of myself and the manufacturer for such delays.

I assure you now that all parts and pieces are together, we will make the installation with utmost expedience and can assure you their satisfaction.

Again I ask for your understanding and patience and express my most sincere thanks for this in the past.

Very truly yours,
R. W. JONES ELECTRICAL CO., INC.
R. W. Jones

1962 WATER WELL ACCOUNT

1962 Appropriation	\$132,000.00
Expended through December 31, 1963	112,344.33
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Balance as of January 1, 1964	\$ 19,655.67

ITEM 5

MONEY EXPENDED ON GAS AND OIL FOR TRUCKS AND EQUIPMENT DURING THE YEAR 1963

Money expended for Gas	\$1,584.86
Money expended for Oil	101.72
<hr/>	
TOTAL	\$1,686.58

ITEM 6

EQUIPMENT RENTAL FOR THE YEAR 1963
Operating Account

Backhoe rental	50½ hrs.	at	\$13.50 per hour
Truck rental	3 "	at	\$10.00 " "

Water Commissioners . . . continued

Installation Account

Backhoe rental	677 hrs.	at	\$13.50	per hour
Bulldozer rental	9 "	at	13.00	" "
Bulldozer rental	32 "	at	10.25	" "
Payloader rental	60 "	at	10.00	" "
Shoveldozer rental	3 "	at	10.00	" "
Truck rental	14 "	at	6.50	" "
Truck rental	6 "	at	5.50	" "
Truck rental	120 "	at	1.00	" "

Water Well 1962

Backhoe rental	49½ hrs.	at	\$13.50	per hour
Bulldozer rental	36 "	at	13.00	" "
Shoveldozer rental	48 "	at	12.00	" "
Shoveldozer rental	35½ "	at	10.00	" "
Truck rental	112 "	at	10.00	" "
Truck rental	8 "	at	9.00	" "
Truck rental	4 "	at	6.50	" "
Truck rental	26 "	at	5.50	" "

Shawsheen Street — Pipe Relocation

Backhoe rental	16 hrs.	at	\$13.50	per hour
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Hydrant Snow Removal

Tractor rental	16 hrs.	at	\$ 6.00	per hour
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ITEM 7

WATER MAIN INSTALLATIONS AND EXTENSIONS

Voted	Amount	Installed thru 12/31/63	Amount
Lincoln Road	\$ 325.00		
Trull Brook Lane	5,600.00	650 ft.	\$2,275.00
Clark Road	640.00		
Albert Road	1,995.00		
So. Rhoda Street	4,200.00	1050 ft.	3,587.50
No. Billerica Rd.	1,000.00		
Pringle Street	400.00		
Chapman Road	2,500.00	300 ft.	1,500.00
Maplewood Road - formerly Vincent Road	5,425.00	1242 ft.	3,961.25
Woodcrest Drive	4,900.00	1450 ft.	4,500.00
Alder Lane - formerly Paul Lane	1,750.00	400 ft.	1,200.00

Water Commissioners . . . continued

Voted	Amount	Installed thru 12/31/63	Amount
John St. - formerly No. Kevin St.	7,350.00	1925 ft.	5,775.00
O'Loughlin Drive	3,220.00	100 ft.	500.00
Whipple Road	4,500.00	525 ft.	2,625.00
Lowe Street	15,600.00		
Louis Road	5,040.00	1440 ft.	4,712.50
Marion Drive	4,060.00	1160 ft.	4,060.00
Madeline Road	500.00	110 ft.	500.00
		(plus Hse. Serv.)	
Madeline Road	422.50	130 ft.	422.50
Cayuga Road	6,600.00		
Catamount Road	15,600.00		
Kearsage Street	1,140.00		
Madison Avenue	2,125.00		
Westland Drive	5,440.00		
Pawnee Street	4,800.00		
Pennacook Road	10,050.00		
Kendall Street	14,400.00		
Easement between Catamount Rd. and Kendall Street	4,980.00		
Henry J. Drive	12,250.00	3500 ft.	10,500.00

ITEM 8

New Equipment Purchased During the Year 1963

One 1963 Half Ton Truck with Utility Body
Two Remington Typewriters
One Pipe Locator

ITEM 9

Number of Water Takers during 1952 - 1963 Listed Yearly

1952	830
1953	484
1954	549
1955	593
1956	386
1957	155
1958	71
1959	80
1960	94
1961	106
1962	115
1963	187

TOTAL	3,650
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Water Commissioners . . . continued

ITEM 10

WATER PUMPED PER MONTH, DURING 1963

January	32,317,130	
February	29,204,600	
March	30,765,990	
April	30,736,760	
May	33,877,930	
June	40,444,550	
July	42,683,770	
August	35,787,700	
September	32,337,050	
October	33,449,150	
November	32,647,230	
December	32,890,160	
TOTAL		407,142,020

ITEM 11

For the year 1964 we recommend that a one million gallon elevated water tank be installed in the vicinity of 90 Astle Street with a sixteen inch water main from the tank to Astle Street, a distance of approximately 500 feet, and to replace in Astle Street from the intersection of the sixteen inch line to Pike Street approximately 1100 feet of eight inch asbestos cement pipe with twelve inch cast iron pipe. This would allow a good volume of water from the tank to Main Street and Pike Street with the following extensions recommended:

1. Approximately 1100 feet of six inch cast iron pipe in Pike Street from No. 149 to Rogers Street.
2. Approximately 2300 feet of six inch cast iron pipe in Marston Street from No. 209 to Rogers Street.
3. Approximately 2200 feet of six inch cast iron pipe in Rogers Street from No. 138 to No. 349.
4. Approximately 900 feet of six inch cast iron pipe in Marshall Street from No. 284 to No. 360.

In summing up these recommendations we feel that a tank of this capacity and the pipe installations are much needed to boost the demand of the water consumed during its highest peak.

We also recommend:

1. That a new truck of ¾ ton capacity should be purchased for the department, due to the fact that we have had the same number of

Water Commissioners . . . continued

trucks for many years and our maintenance is increasing steadily and we also have added many new water takers.

2. To trade one 1948 Adding Machine and one 1951 Adding Machine for two 1964 models.
3. To trade our present 1956 combination Tractor, Backhoe and Front End Loader for a 1964 model due to the fact that this has given us many problems and high maintenance costs during the last two or three years.
4. Due to the increased work load another full time Maintenance Man is needed and an extra clerk in the office for at least six months of the year is needed.

BEACH COMMITTEE

Board of Selectmen

Town Hall

Tewksbury, Mass. Feb. 16, 1963

Gentlemen:

Our committee, set up to investigate the possibilities for a town beach within the Town of Tewksbury, has completed our study with the following possibilities checked, and results as noted.

1. MUD POND - foot of Pleasant St. There is not a suitable place for a beach on any of the banks of this pond. The water is too dirty for healthful swimming and is sometimes polluted.

2. ROUND POND - Chandler St. This pond, in our opinion, is the most suitable spot for a town beach, being both centrally located and easily adaptable for a beach on the Chandler St. side. The water is good, being spring fed, and at present there is a small beach and a right of way behind 595 Chandler St. This land is owned by a Mr. McKensie, who advised the committee that he was unwilling to sell the land even to the town at this time.

3. AMES POND - North Tewksbury. This pond appeared to have several possibilities, but is located somewhat out of the way, and would

not be accessible to most of the town's children on foot or bicycles. The owner of this pond, Tambone & Sons of Reading, claims to have plans for the whole area around the pond and would not be interested in selling or leasing any land or rights to the town.

4. SHAWSHEEN RIVER. This river has been used in some areas of South Tewksbury on a limited basis in the past, but we felt it would not be adequate for a town beach due primarily to the continual pollution from mills and farms in towns further up the river.

5. HEATH BROOK. We investigated damming this brook to make a swimming area near the Heath Brook School, which would be centrally located and would have the further advantage of enabling us to control the water. However, on further investigation, we found there is a large pig farm in Billerica near the source of Heath Brook, which uses the brook for grazing and watering the pigs, which pollutes the water.

6. SILVER LAKE. There is a corner of this lake off Lake St., which we understand is available to the Town of Tewksbury for a beach. The land making up the shore in this area is in Wilmington, and for the

Beach Committee . . . continued

town to purchase the land would necessitate both Tewksbury and Wilmington changing town boundaries in this area, which we did not feel would be possible.

7. **SWIMMING POOL.** We investigated this possibility only slightly due to the tremendous cost involved. To provide suitable swimming pool area for a town of this size would probably require more than one pool, at a cost in excess of \$75,000 each, not to mention the yearly upkeep. This is still a possibility, but this committee does not feel it was set up to recommend such expenditures.

In conclusion, we feel we have investigated all possibilities, and the most promising one is Round Pond if town officials can find some way of acquiring the above mentioned land. We feel that any other method of supplying swimming facilities

would involve the expenditures of large sums of money, which we did not feel we should recommend at this time. If, however, the Board of Selectmen feel the town can and should spend a large sum of money for this purpose, then this committee is willing to carry on further investigations on this project.

At the present time we feel we have completed the job we were appointed to do, and without further instruction from town officials, contemplate no further meetings or actions.

The Town Beach Committee,

James E. Sullivan
Joseph P. Sullivan
Paul J. Tremblay
Leslie Collins
David Snyder

REPORT OF THE TEWKSBURY JUNIOR HIGH SCHOOL BUILDING COMMITTEE

The committee was established under Article I of the warrant for the Special Town Meeting of September 28, 1960. By this vote, the Moderator, Mr. Alan Qua, appointed the following named persons to carry out the townspeople's wishes for obtaining preliminary plans and specifications and in recommending a site for a Junior High School building: Mr. John Baker, David J. Beattie, Frank Carter, Victor N. Cluff and John Hart. John Baker was transferred by his employer and resigned from the committee. Mr. Roger Lafrenniere was appointed by the Moderator to fill the vacancy.

On March 15, 1961, Articles 63 and 64 of the Annual Town Meeting voted to authorize and empower the Junior High Building Committee to obtain final plans and specifications and to go out to bid and present bids

accepted by the committee to a special or annual town meeting for acceptance by the town. At this time, \$50,000 was voted to be expended for the above by the committee.

On November 15, 1961, under Article I of the Special Town Meeting, it was voted to appropriate \$1,820,000 for the construction, equipping, and furnishing a new Junior High School. Under Article II, it was voted to appropriate \$3,600 to purchase six (6) acres of land from the Carter family. Under Article III, it was voted to appropriate \$1.00 for the purchase of 15.3 acres of land from the Commonwealth of Massachusetts. The Trustees of the Hospital executed the transfer September 21, 1961.

The original contract was scheduled to be signed December 22nd, 1961 but due to the refusal of three members of the Board of Selectmen

Junior High School Building Committee . . . continued

to sign the contract, the project was halted temporarily.

After many conferences with William O'Neill, Town Treasurer and Mr. George Riley of the First National Bank, the bonds were prepared by Ropes, Gray, Best, Coolidge and Rugg and sold by the First National Bank of Boston. The proceed order was given March 16, 1962.

Before the money was appropriated by the townspeople, the committee had made statements as to the need for a Junior High School. September, 1963 certainly proved these statements to be correct. The Junior High School, although not fully completed, was pressed into service on a request by the School Committee to avert double sessions. Late in September, well over 900 pupils entered Tewksbury Junior High School. If the school had not been available to accommodate these children, the School Committee would have had to have double sessions for both the junior high and senior high grades.

The Building Committee has spent many long hours in trying to secure for Tewksbury one of the finest schools in the Commonwealth at a price within our budget. It is definitely felt that this is exactly what the town has in the new Junior High School.

Based on expert opinion, the estimated cost of the building was to have been \$1,900,000. After receiving the bids, the actual price was \$1,873,000. The town treasurer, Mr. William O'Neil, has done an exceptional job for the Town of Tewksbury. When the bonds were sold, the town was paid over \$17,000 as a premium. In May, 1962, the architect sent a copy of the expected expenditures and the dates he felt the money would be expended to the treasurer. The treasurer invested part of the money and by doing this brought approximately \$35,000 of interest

money into the town treasury. The \$35,000 and the \$17,000 totals \$52,000 earned by the money borrowed for the Junior High School. This money goes into the E&D account to be used for the operation of the town.

The delay in the proceed order caused by the refusal of the Selectmen to sign the contract cost the town approximately \$37,000.

At present, there is little money left in the account. There are projects that should be taken care of but due to the limited budget, they have been deleted. These are desirable for the operation of the Junior High School but are not essential for the educational program.

In the process of building the school, the committee was indeed very fortunate to have had the services and advice of Dr. Everett Thistle, Superintendent of Schools, Joseph Bastable, Mr. Ralph Brown and Mr. Richard Griffin. Without their help and guidance, the committee would not have been able to function as efficiently.

The specifications for furnishing the school were drawn up by Dr. Everett Thistle at a savings to the Town of Tewksbury of \$10,000. This is the fee that would have been charged by the architect if his firm had drawn these specifications.

The committee would like to extend its thanks to Mr. Saunders of the Tewksbury Hospital, the League of Women Voters, the P.T.O., the P.T.A.'s, the Jaycees, and all townspeople who in any way made it possible for the Tewksbury Junior High School to become a reality. The committee would also like to thank Mary Brown who served as clerk of the committee.

DAVID J. BEATTIE, Chair.
Tewksbury Junior High
School Building Committee

BOARD OF SELECTMEN

Victor N. Cluff, Chairman

On March 12, 1963, the Board of Selectmen organized electing Victor N. Cluff, Chairman; William B. Carter, Vice-chairman; and George A. O'Connell, Clerk.

Due to the tremendous growth of the town over the past few years, the demands of the citizenry for Board action on complaints, information, investigations, etc., are becoming an ever increasing problem to try and resolve at a meeting once a week for approximately four hours. The Board has tried to keep up with these growing problems by scheduling special meetings with various departments in an effort to resolve these many problems and complaints.

The decisions of the Board have not always been unanimous but it is a very healthy situation to have elected officials have minds of their own, and to have each member respect the others point of view.

The Board authorized the Town Counsel, Warren Allgrove, to defend the town in two major actions: One by the Police Department to recover a pay raise which they contended they were granted by Town Meeting action. The town won this case. The second action was a suit by the State Department of Public Health on an order to close our public dump. The result of this suit is still pending. A full report on these and other legal actions will be found in the Town Counsel's report.

In April, the Board appointed a seven man study committee to conduct a study and report the feasibility of a new fire station and library; Their report will be found elsewhere in this Town Report.

On April 30, the Board appointed a committee of nine, two from each precinct and three at large, to study the possibility of improving our town government. Their report can be found elsewhere in this Town Report.

On May 7, 1963, the Board appointed a committee to revise the build-

ing code. Their report and recommendations will be found elsewhere in this Town Report.

Due to a conflict of interest, the Board accepted the resignations of John Gleason and Albert Hinckley as members of the Industrial Commission. Roger Lafreniere and Salvator Caccio were appointed to fill out the unexpired terms.

On May 14, 1963, three parcels of town owned land were sold at public auction for a total sum of \$4,775.00.

June 6, 1963, due to the resignation of John K. Eaton as Veterans' Agent, John Smith was elected to fill the vacancy.

In July and August, the Board put into effect a summer schedule of meeting on the second and fourth Tuesday for regular business, and to sign the warrant at other times at the pleasure of each member of the Board.

On August 20, 1963, the Board accepted the resignations of all members of the Personnel Board.

September 10, 1963, the Board appointed an entirely new Personnel Board. Their recommendations will be found elsewhere in this Town Report.

On September 10, 1963, the Board accepted the resignation of John Smith as Veterans' Agent.

September 17, 1963, the Board appointed Ward Davis as Veterans' Agent to be effective October 1, 1963.

November 19, 1963, found the Board discussing ways and means of improving the telephone service with officials of the Telephone Company. The Board was assured of the complete cooperation of the Telephone Company to improve the service.

On December 10, 1963, bids for printing the town reports were received and opened and the Buckland Printing Company was awarded this work at \$13.00 per page.

The Selectmen have sent a letter to all department heads asking their

Board of Selectmen . . . continued

cooperation in submitting their annual reports to include more information which the citizen would find informative and more interesting. A separate sheet of suggestions was enclosed for their guidance.

On November 22, 1963, probably one of the greatest catastrophies of our time occurred when our late President of the United States, John Fitzgerald Kennedy, was assassinated. On December 10, 1963, the Board appointed a committee to study and recommend a suitable memorial to his memory.

December 17, 1963, a public auction was held to sell town owned land. The total sale price for three parcels was \$4,050.00.

At this time I would like to call to the attention of the citizens of the town that we have taken several parcels of land by eminent domain for expansion of our future sources of water supply. The first parcel consists of approximately 60 acres of land off North Street. A negotiable price between the owners and the town could not be arrived at and this case will have to be resolved in court. The second parcel of land off South Street consists of approximately 80

acres and involves seven different property owners. A negotiable price on this property seems to be out of the question at this time and this will also have to be resolved by court action. This is an unknown debt plus 4% interest on the final court action, and it could amount to a considerable debt that will have to be met eventually.

The Board would like to take this opportunity to thank all department heads for their cooperation in helping make their load and responsibilities a little easier to carry by special meetings and discussions, leading to a better understanding of our overall town problems.

It is also most gratifying to see appointive boards taking the vigorous action necessary by holding meetings and discussions in order to get ideas whereby Tewksbury can be a better town in which to live, work, and educate our children.

Our town is financially sound, economically run, and with the completion of Route 495, it will be only a matter of time when our tax base can be expanded with the location of new industries within our borders.

BOARD OF HEALTH

In compliance with Section 7 of Article II of the Town By-Laws, the board submits its report.

For specific details on expenditures and in compliance with Section 13 of Article II of the By-Laws, reference is made to the Auditor's report.

The board would first like to review its functions. The responsibility of the Board of Health flows from the General Laws, the Town By-Laws, and the vote of the Town. These responsibilities are many and varied. The most important are as follows:

- Care and prevention of contagious diseases.
- Care and prevention of infectious diseases.
- Care and follow-up of premature children.
- Approval of slaughter houses and inspection of cattle, hogs, and sheep slaughtered.
- Inspections of animals
- Dog disposal.
- Supervision of transportation of garbage.
- Supervision of the garbage and rubbish program.
- Approval of dumps.
- Mosquito control.
- Operation of clinics.
- Statistical reporting to the Department of Public Health.
- Plumbing inspection.
- Sanitary inspection.
- Dental Clinics.
- Jurisdiction over nuisances injurious to the public health.
- Regulation of water supply.
- Fitness of buildings for human habitation.
- Eviction from unfit dwellings.
- Regulation of noisome trades which are dangerous to the public health.

During the year 1963, the Board of Health conducted the following clinics under the supervision of Dr. Jose Ruisanchez, M.D., and Mrs. Kelley, R. N.:

- Diphtheria, Pertussis and Tetanus; April 20, March 1, May 22 — 150 immunizations.
- Smallpox vaccination; April 10 — 100 innoculations.
- Sabin Oral Polio, Type I — January 14, 15, 16, 17 and 18 — 250 immunizations.
- Sabin Oral Polio, Type II — March 11, 12, 13, 18, 19, 20, 21 and 22 — 3,879 immunizations.
- Sabin Oral Polio, Type III, May 13 — 200 immunizations.

At St. Williams School, activities included Massachusetts vision and audio testing, retesting and follow-up, physical examinations, and dental clinic.

The Slaughtering Inspector inspected and supervised the slaughtering of 755 cows, 61 calves, 365 hogs, 25 sheep.

Board of Health . . . continued

There were 22 contagious diseases reported to the Board. Information contained was forwarded to the State Department of Public Health.

There were 97 dog bites investigated, barns and piggeries inspected by the Animal Inspector.

Mr. John McCormack, Jr., Plumbing Inspector, submitted the following report:

Plumbing permits, 176 — Sewage permits, 150.

Plumbing inspections and complaints, 420 hours; sewage inspections and complaints, 700 hours; office, 320 hours; on phone at home for information, complaints and appointments for plumbing and sewage 400 hours.

Mileage; plumbing, 1600 miles; Sewage, 1800 miles.

Robert W. Rimbach, R. S., submitted the following report:

I have the honor to present the report of the food and milk inspection division for the year ending, December 31, 1963.

Inspections were again made monthly of those establishments preparing, serving or handling food or drink. Bacterial swabs were taken bi-monthly at those establishments serving food or drink.

Letters of warning to rectify conditions within a designated time were sent to those establishments where inspection reports indicated persistent violations. I am glad to report that further action was not required to obtain compliance in all cases.

Milk and cream samples were taken at random from delivery trucks, stores and processing plants and examined for conformance of State Standards.

Water samples were examined as requested by the board for pollution and drinking purposes. Samples were also taken from swimming areas along the Shawsheen River during the summer season.

I placed much emphasis on proper rotation and handling of stock this year in the various food handling establishments to insure quality of merchandise.

Complaints relative to food and milk were investigated and reports submitted to the Board of Health.

In conclusion, I wish to express my appreciation to the Board of Health and other town officials and departments for their cooperation in the administration of my duties.

Mrs. Shirley R. Recks submitted the following report of the dental clinic program for the school year, September 1962 through June, 1963.

	Clean and exam.	Exam. only	Pre-school	Total
Shawsheen	373	363	104	840
North	245	228	109	582
Heathbrook	367	369	127	863
Foster	163	131	294
St. Williams	93	57	150
	<hr/> 1241	<hr/> 1148	<hr/> 340	<hr/> 2729

Money turned in to town treasury — \$1,235.00

—KEVIN C. SULLIVAN, Chairman

AUDITOR'S REPORT

To the Citizens of Tewksbury:

In accordance with the provisions of the General Laws, I herewith submit the Annual Report of the Town Auditor.

The books and records over which I have control are available for those who wish to examine them.

My sincere thanks for the cooperation and assistance given me by all Departments during the past year.

TREASURER'S RECEIPTS

From the Collector:

PRIOR COMMITMENTS:

Poll	\$ 444.88
Personal	1,179.54
Real	54,654.63

\$ 56,279.05

1963 COMMITMENTS:

Poll	\$ 6,648.86
Personal	394,028.20
Real	1,370,406.40

\$ 1,771,083.46

FARM ANIMAL EXCISE:

1962 Commitment	\$ 10.00
1963 Commitment	107.85

\$ 117.85

MOTOR VEHICLE EXCISE:

1958 Commitment	\$ 77.36
1959 Commitment	75.59
1960 Commitment	107.69
1961 Commitment	1,178.45
1962 Commitment	70,313.29
1963 Commitment	196,959.74

\$ 268,712.12

WATER COMMITMENTS:

Rates	\$ 161,738.43
Liens Added — 1959	\$ 30.00
Liens Added — 1960	24.58
Liens Added — 1961	39.00
Liens Added — 1962	680.17
Liens Added — 1963	9,526.42

\$ 10,300.17

Auditor's Report . . . continued

TRAILER PARK TAX	\$	2,508.00
MUNICIPAL LIENS	\$	789.00

Reimbursements:

FROM THE COMMONWEALTH:

General Relief	\$	2,419.15
Disability Assistance		9,930.95
Old Age Assistance		17,054.81
Aid to Dependent Children		19,170.85
Medical Aid to the Aged		20,501.73
Veterans' Benefits		7,753.91

\$ 76,831.40

FROM OTHER CITIES AND TOWNS:

Old Age Assistance	\$	1,908.53
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TAXES FROM THE COMMONWEALTH:

Income	18,072.00
Corporation	29,376.00
Meal	4,542.80

\$ 51,990.80

Grants and Gifts:

FROM THE FEDERAL GOVERNMENT:

Disability Assistance	\$	14,772.25
Old Age		52,574.83
Aid to Dependent Children		31,238.39
Medical Aid to the Aged		30,877.15
School Lunch		38,197.91
P. L. 874		43,453.00
National Defense Education		7,563.89

\$ 218,677.42

FROM THE COMMONWEALTH:

Chapter 70 — Schools	\$	207,325.27
Retarded and Handicapped Children		16,612.29
Tuition and Transportation		49,044.68
School Building Assistance		68,304.19
Vocational Schools		8,700.81
Loss of Taxes		14,244.34
Highways		40,521.45
Health Subsidy		141.43

\$ 404,894.46

FROM THE COUNTY:

Dog Licenses	1,934.18
Highways	9,766.01
Dog Care	240.00

\$ 11,940.19

Auditor's Report . . . continued

Licenses and Permits:

Building	\$ 4,380.50	
Wire	1,524.00	
Plumbing	742.00	
Sewage	117.00	
Liquor	20,183.34	
Health	54.50	
Gun	121.00	
Amusement	125.00	
Used Car, Junk	60.00	
Oil, Gas	25.00	
		<hr/>
		\$ 27,332.34

Departmental:

SELECTMEN:

Advertising Fees		\$ 77.43
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TREASURER:

Land Sales	\$ 14,900.35	
Land Sales Deposits	922.78	
State Withholding Fees	116.07	
Poll Fees	494.50	
Trust Fund Withdrawals	7,507.20	
Temporary Loans	700,000.00	
		<hr/>
		\$ 723,940.90

ASSESSORS:

Valuation Books		\$ 12.00
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CLERK:

Maps and Street Lists	\$ 95.00	
Fees	2,507.00	
Petty Cash	25.00	
		<hr/>
		\$ 2,627.00

APPEALS BOARD:

Fees		\$ 240.00
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PLANNING BOARD:

Fees	\$ 70.88	
Performance Bonds	7,618.00	
		<hr/>
		\$ 7,688.88

TOWN HALL:

Rentals		\$ 50.00
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POLICE:

Accident Reports	\$ 373.00	
Court Fines	375.96	
		<hr/>
		\$ 748.96

Auditor's Report . . . continued

SEALER OF WEIGHTS:

Fees	\$	133.20
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HEALTH:

Slaughtering Fees	\$	353.50
Dental Fees		1,084.00
Sale of Stray Dogs		189.00

\$ 1,626.50

HIGHWAYS:

Machinery Fund	\$	7,511.60
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CHARITIES:

Recoveries	\$	6,509.45
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SCHOOLS:

Lunch	\$	107,907.37
Athletics		7,339.00
Tuition		1,068.95
Rentals, Supplies		880.64

\$ 117,195.96

LIBRARY:

Cards and Fines	\$	230.00
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WATER:

Guaranty Deposits	\$	84,163.59
Junk Sale		161.31

\$ 84,324.90

Refunds:

Treasurer	\$	150.00
Assessors		40.00
Planning Board		14.63
Police		508.72
Highway		78.42
Charities		3,270.00
Veterans' Benefits		1,376.70
Schools		529.61
Library		7.50
Parks		83.40
Insurance		6,671.10
Blue Cross		4,084.13
Teacher's Retirement		327.88
Water		1.50

\$ 17,143.59

Auditor's Report . . . continued

Interest:

Deferred Taxes	\$ 3,501.40
Treasury Notes	33,376.01

\$ 36,877.41

Agency and Trust:

Dog Licenses Collected	\$ 2,788.00
Retirement Deductions	29,084.99
Federal Withholding Deductions	221,996.28
State Withholding Deductions	20,709.16
Employees' Insurance Deductions	23,722.11
Bond Deductions	8,123.75
Credit Union Deductions	59,128.58
United Fund Deductions	144.00

\$ 365,696.87

TOTAL RECEIPTS

\$ 4,437,737.87

CASH BALANCE January 1, 1963

1,679,489.07

\$ 6,117,226.94

EXPENDITURES

General Government

SELECTMEN:

Salaries	\$ 5,680.12
Telephone	\$ 399.35
Office and Postage	538.82
Printing and Advertising	275.93
Legal Fees	2,623.80
Dues	95.00
Other	110.92

\$ 4,043.82

OUTLAY — Office Equipment

\$ 160.00

AUDITOR:

Salaries	\$ 5,010.00
Telephone	\$ 79.80
Office	95.20

\$ 175.00

TREASURER:

Salaries	\$ 5,315.18
Office and Postage	\$ 592.83
Telephone	34.25
Payroll Checks	385.97

Auditor's Report . . . continued

Dues	7.00
Other	124.45

\$ 1,144.50

OUTLAY — Office Equipment \$ 38.00

COLLECTOR:

Salaries	
Telephone	\$ 47.95
Office	423.10
Printing and Postage	1,730.10
Tax Bills	611.91
Signal Alarm	170.25
Dues	18.00
Other	94.20

\$ 3,095.51

ASSESSORS:

Salaries	
Telephone	\$ 16.05
Office and Postage	690.62
Travel	138.64
Probates	373.85
Dues	12.00
Forms	226.86
Other	31.50

\$ 1,489.52

TOWN CLERK:

Salaries	
Office	\$ 227.53
Telephone	114.32
Printing and Advertising	262.19
Postage	38.42
Petty Cash	25.00
Dues	12.50
Other	10.00

\$ 689.96

BOARD OF REGISTRARS:

Salaries	\$ 2,949.75
Printing and Advertising	200.50

\$ 3,150.25

ELECTION OFFICERS:

Salaries	
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\$ 1,323.51

Auditor's Report . . . continued

PLANNING BOARD:

Salaries		\$	338.43
Office	\$	42.90	
Telephone		80.45	
Printing and Advertising		77.26	
Maps and Plans		490.00	
Dues		40.00	
Professional Services		540.00	
Other		43.60	

\$ 1,314.21

GUARANTEE DEPOSITS \$ 1,300.00

BOARD OF APPEALS:

Salaries		\$	274.19
Office	\$	82.24	
Printing and Advertising		215.29	
Postage		47.73	
Dues		15.00	

\$ 360.26

PERSONNEL BOARD:

Salaries		\$	232.88
Office	\$	108.78	
Printing and Advertising		86.50	
Dues		35.00	

\$ 230.28

FINANCE COMMITTEE:

Salaries		\$	209.25
Office	\$	47.64	
Printing and Advertising		50.50	
Postage		16.20	
Travel Expenses		6.70	

\$ 121.04

TOWN HALL:

Salaries		\$	4,291.92
Telephone	\$	1,084.78	
Fuel		1,405.86	
Gas and Light		1,331.50	
Janitor Supplies		107.85	
Building Maintenance		1,973.32	
Water		81.90	
Repairs		450.00	
Other		89.69	

\$ 6,524.90

OUTLAY — Cleaning Equipment \$ 275.00

Auditor's Report . . . continued

POLICE DEPARTMENT:

Salaries:

Regulars	\$ 94,001.26
Traffic Officers	1,820.00
Clerk - Secretary	1,160.00
Janitor	999.75
Holidays	3,620.12
Vacations	3,446.63
Sick Time	1,488.46
Overtime — Court Time	3,649.42

\$ 110,185.64

Building Maintenance	\$ 497.81
Equipment Maintenance	1,849.37
Gas, Oil and Tires	4,886.97
Heat	641.92
Light and Water	1,048.81
Office	453.02
Postage and Stationery	271.81
Telephone	911.23
Local Travel	36.32
Miscellaneous	185.27
Out of State Travel	58.21

\$ 10,840.74

OUTLAY:

Cruisers and Radio	\$ 4,448.95
Office Equipment	839.82
Emergency Equipment	498.14
Radio Transfer	172.20

\$ 5,959.11

CRUISER DAMAGE

\$ 313.30

POLICE STATION BUILDING COMMITTEE

\$ 1,379.00

FIRE DEPARTMENT:

Salaries	\$ 134,646.71
Office and Telephone	\$ 783.41
Water, Gas, Light and Heat	1,973.81
Building Maintenance	439.37
Garage Rental	600.00
Gas and Oil	1,185.81
Parts and Repairs	2,298.22
New Equipment	292.67
Fire Alarm	152.30
Travel	381.43
Other	877.06

\$ 8,984.08

Auditor's Report . . . continued

OUTLAY:

Fire Alarm Labor	\$ 320.33
Equipment and Hose	1,310.20
Material	388.81
New Equipment	2,682.00
Radio Equipment	418.95
Advertising	6.00

\$ 5,126.29

TREE DEPARTMENT:

Salaries	\$ 15,624.43
Office and Telephone	\$ 97.25
Gas and Oil	755.19
Parts and Repairs	526.74
Hardware and Tools	116.45
Material and Sprays	1,203.15
Light and Heat	5.00
Travel	81.52
Other	24.70

\$ 2,810.00

OUTLAY:

Tools	\$ 229.75
Nursery Stock	252.85
Sprays	300.00

\$ 782.60

BUILDING INSPECTOR:

Salaries	\$ 5,045.50
Office	\$ 30.74
Printing and Advertising	212.00
Travel	300.00
Other	13.76

\$ 556.50

SEALER OF WEIGHTS:

Salaries	\$ 300.00
Office Supplies	48.95

\$ 348.95

DOG OFFICER:

Salary	\$ 600.00
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CIVIL DEFENSE:

Salaries	\$ 300.00
Operation	233.27

\$ 533.27

Outlay	\$ 102.48
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Auditor's Report . . . continued

WIRE INSPECTOR:

Salaries	\$	1,550.00
Printing		127.90

\$ 1,677.90

BOARD OF HEALTH:

Salaries:

Nurses	\$	979.00
Dental Clinic		2,390.50
Sanitarian		1,200.00
Slaughtering Inspector		1,000.00
Clerk		100.00
Investigator		240.00
Animal Inspector		200.00
Board Members		800.00
Physician		500.00
Plumbing and Sanitary Inspector		1,100.00

\$ 8,509.50

OPERATION:

Dental Supplies	\$	133.44
Office		189.77
Printing and Advertising		136.25
Clinics		390.17
Dump Rental		2,500.00
T. B. Patients		656.00
Sanitarian Expenses		400.00
Dog Disposal		150.00
Premature Births		876.00
Rubbish Collection		58,961.72

\$ 64,393.35

OUTLAY

\$ 25.00

MENTAL HEALTH CLINIC:

\$ 1,600.00

MOSQUITO CONTROL:

\$ 3,058.95

HIGHWAY DEPARTMENT:

Salaries	\$	44,398.62
Office and Postage	\$	176.97
Telephone		345.68
Gas, Light and Heat		1,367.59
Equipment Rental		90.00
Tools and Material		5,779.08
Water		30.00
Parts and Repairs		305.28
Surveying		240.00
Equipment		763.05
Other		142.15

\$ 9,239.80

Auditor's Report . . . continued

SNOW AND ICE CONTROL:

Salaries	\$	16,277.59
Material and Salt		3,816.57

\$ 20,094.16

CHAPTER 81:

Salaries	\$	15,343.54
Machinery Fund		3,724.16
Materials		18,857.30

\$ 37,925.00

CHAPTER 90 — CONSTRUCTION 1962:

Salaries	\$	9,065.70
Machinery Fund		3,567.20
Materials		13,806.26
Equipment Rental		2,112.00

\$ 28,551.16

CHAPTER 90 — CONSTRUCTION 1963:

Machinery Fund	\$	692.80
Material		2,568.48
Other		15.85

\$ 3,277.13

CHAPTER 90 — MAINTENANCE:

Materials	\$	4,500.00
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MACHINERY:

Salaries	\$	84.80
Parts and Repairs		6,649.26
Tires and Tubes		361.39
Hardware and Tools		65.44
Gas and Oil		4,486.45
Material		2,655.28
Equipment		710.88
Other		1.10

\$ 15,014.60

OUTLAY:

Back Hoe	\$	8,115.10
Truck		5,495.00
Plows		1,266.00

\$ 14,876.10

HIGHWAY GARAGE CONSTRUCTION:

\$ 770.20

TRAFFIC SAFETY SIGNS:

\$ 97.25

NORTH STREET DRAIN:

\$ 2,255.88

WHIPPLE ROAD DRAIN:

\$ 2,000.00

PATTEN ROAD SURFACING:

\$ 4,466.52

STREET LIGHTING:

\$ 16,074.24

Auditor's Report . . . continued

CHARITIES:

Salaries		\$	8,915.20
Office and Postage	\$	994.93	
Telephone		380.75	
Travel		851.98	
Aid		14,495.33	
Relief Lists		63,434.15	
Medical Vendor		43,579.23	
Other Cities and Towns		1,953.43	
Legal Services		175.00	
Other		387.65	
			<hr/>
		\$	126,252.45

DISABILITY ASSISTANCE:

U. S. Aid	\$	14,429.26
U. S. Administration	\$	1,645.28

OLD AGE ASSISTANCE:

U. S. Aid	\$	36,257.35
U. S. Administration	\$	4,661.22

AID TO DEPENDENT CHILDREN:

U. S. Aid	\$	27,526.15
U. S. Administration	\$	6,570.63

MEDICAL AID TO THE AGED:

U. S. Aid	\$	27,755.72
U. S. Administration		2,558.26

VETERANS' BENEFITS:

Salaries		\$	775.00
Office and Telephone	\$	111.45	
Relief List		19,782.40	
Other Aid		8,048.45	
Travel		208.31	
Child Care		1,948.90	
Other		33.00	
		\$	30,132.51

SCHOOLS

SALARIES:

110 — Administration	\$	34,660.06
210 — Instruction		951,792.22
310 — Attendance Officer		400.00
410 — Health Services		15,390.00
610 — Operation of Plant		90,754.88
710 — Plant Maintenance		10,200.00
1010 — Student Body Activities		8,025.50
1110 — Community Services		200.00
		<hr/>
		\$ 1,111,422.66

Auditor's Report . . . continued

OPERATING:

130 — Administration	\$ 3,025.08
220 — Textbooks	26,702.49
230 — Library - Audio Visual	7,165.82
240 — Supplies	33,678.34
250 — Related Inst. Expenses	7,204.60
420 — Health Services	1,003.62
520 — Transportation	85,238.03
630 — Fuel	29,866.91
640 — Utilities	27,416.06
650 — Custodial Supplies	9,750.68
720 — Contracted Maint. Serv.	19,733.77
730 — Equipment Replacement	1,067.50
740 — Maintenance Supplies	1,629.20
1020 — Student Body Activities	9,916.66
1160 — Private Transportation	14,059.45

\$ 277,458.40

OUTLAY:

\$ 9,820.65

OUT OF STATE TRAVEL:

\$ 706.93

SCHOOL LUNCH:

Salaries	\$ 47,993.90
Telephone	119.24
Food and Supplies	92,961.65
Exterminating	240.00
Equipment	1,905.48
Gas	21.00
Printing	60.00
Travel and Expenses	174.40
Other	155.73

\$ 143,631.40

VOCATIONAL SCHOOLS:

\$ 13,749.79

BARDEN FUND:

\$ 3,100.00

ADULT EDUCATION:

Salaries	\$ 4,966.75
Tuition	\$ 235.00
Other	47.81

\$ 282.81

PUBLIC LAW 874:

Supplies	\$ 12,975.08
Tuition	20.10
Printing and Advertising	150.76
Construction	17,316.60
Working Drawings	2,806.04
Kitchen Equipment	2,500.00

\$ 35,768.58

Auditor's Report . . . continued

ATHLETICS AND BAND:

Equipment	\$ 5,966.73
Game Officials	79.50
Tickets	36.09
Dues	65.00
Trophies	10.00
Cleaning Athletic Equipment	257.00
Other	67.23

\$ 6,481.55

STADIUM:

Salaries	\$ 726.25
Water	\$ 165.00
Light and Gas	208.66
Heat	442.25
Material	128.53
Building Maintenance	136.48

\$ 1,080.92

OUTLAY:

Chain Link Fence	\$ 1,029.55
Hot Water Boiler	2,574.00

\$ 3,603.55

JUNIOR HIGH SCHOOL CONSTRUCTION:

Salaries	\$ 6,300.00
Landscaping	97,586.46
Architect Plans	32,068.87
Printing and Advertising	150.55
Legal Services	433.35
Surveying	2,062.02
Clerical	148.25
Construction Costs	707,772.31
Insurance Premiums	6,830.20
School Supplies and Equipment	194,234.13
Stock and Installation Charges	1,558.47
Other	220.37

\$ 1,049,364.98

LIBRARY:

Salaries	\$ 3,497.19
Office	\$ 6.95
Travel	49.84
Books	1,913.75
Periodicals	198.40
Supplies	92.30
Dues	13.00
Other	86.75

\$ 2,360.99

Auditor's Report . . . continued

PARKS:

Salaries		\$	349.20
Lights	\$	90.44	
Nursery		21.00	
Hardware		21.75	
Repairs		173.10	
		\$	306.29

RECREATION:

Salaries:

Director	\$	2,500.00	
Supervisors		2,000.00	
Instructors		1,280.00	
Assistants		1,040.00	
		\$	6,820.00

Operating:

Rink Maintenance	\$	10.00	
Summer Program		973.40	
Rink Installation		1,490.00	
Arts and Crafts		485.49	
Basketball Equipment		302.00	
Rink Material		245.00	
		\$	3,505.89

Little League:

Equipment	\$	2,787.10	
Franchise		500.00	
Backstop		480.00	
Fences		391.72	

\$ 4,158.82

CEMETERY PERP. CARE FUND INCOME:

\$ 138.63

COUNTY AID TO AGRICULTURE:

\$ 251.00

PREVIOUS UNPAID BILLS:

\$ 1,971.14

COURT DECREES:

\$ 2,838.96

STATIONERY AND PRINTING:

Town Reports	\$	2,387.50	
Budgets		235.00	
Office Forms		916.88	
Ballots		158.00	
Town Meeting Ballots		70.00	

\$ 3,767.38

INSURANCE PREMIUMS:

\$ 14,525.71

MEMORIAL DAY:

\$ 799.49

D.A.V. QUARTERS RENTAL

\$ 450.00

Auditor's Report . . . continued

TAX TITLE LAND COSTS		\$	2,534.37
GIFT LAND TAXES		\$	21.60
LAND TAKINGS:		\$	2,400.00
TOWN GOVERNMENT STUDY:			
Salaries		\$	68.75
BUILDING LAWS REVISION:			
Salaries	\$	53.78	
Advertising		11.25	
			\$ 65.03
STABILIZATION FUND DEPOSIT:		\$	50,000.00
250th ANNIVERSARY FUND DEPOSIT		\$	200.00
CEMETERIES		\$	989.34
INDUSTRIAL COMMISSION:			
Printing	\$	128.30	
Public Relations		21.50	
Plans and Maps		6.45	
Box Rental		12.00	
Other		67.06	
			\$ 235.31
WATER:			
Salaries		\$	33,883.37
Office, Telephone and Postage	\$	2,969.17	
Material		5,592.31	
Equipment Rental		711.75	
Light and Heat		542.98	
Building Maintenance		299.82	
Gas and Oil		1,363.04	
Parts and Repairs		1,323.81	
Electric Pump		12,879.73	
Travel		112.10	
Other		114.30	
			\$ 25,909.01
OUTLAY:			
Office Equipment	\$	368.00	
Truck		1,932.00	
			\$ 2,300.00
OUT OF STATE TRAVEL		\$	100.00
WATER INSTALLATIONS:			
Salaries	\$	14,365.14	
Material		47,217.22	
Equipment Rental		10,963.65	
Gas and Oil		550.85	

Auditor's Report . . . continued

Hardware and Tools	37.34	
Parts and Repairs	551.09	
Printing and Advertising	71.25	
Engineering Services	318.00	
Other	43.00	
		<hr/>
		\$ 74,117.54
HYDRANT SNOW REMOVAL:		\$ 313.31
WATER GUARANTEE DEPOSITS:		
Refunds		\$ 1,402.35
SHAWSHEEN ST. PIPE RELOCATION:		\$ 415.59
WATER WELL — 1962:		\$ 94,492.41
WATER ENGINEERING SERVICES:		\$ 1,716.85
WELL FIELD SURVEY		\$ 1,939.13
MATURING DEBT:		\$ 320,000.00
INTEREST:		
Bond Issues	\$ 138,866.50	
Temporary Loans	4,502.90	
		<hr/>
		\$ 143,369.40
AGENCY AND TRUST:		
Retirement Deductions	\$ 29,084.99	
Federal Withholding Taxes	221,996.28	
State Withholding Taxes	20,709.16	
Employees Insurance Deductions	46,287.98	
Bond Deductions	8,285.00	
Credit Union Deductions	58,920.58	
United Fund Deductions	144.00	
Dog Licenses	2,798.00	
		<hr/>
		\$ 388,225.99
REFUNDS:		
Poll, Personal, Real	\$ 20,523.57	
Excise	6,457.05	
Water	45.75	
Interest	8.62	
		<hr/>
		\$ 27,034.99
COUNTY ASSESSMENTS:		
T. B. Hospital	\$ 13,209.67	
Tax	23,088.53	
Retirement	35,408.15	
		<hr/>
		\$ 71,706.35

Auditor's Report . . . continued

STATE ASSESSMENTS:

Parks	\$	6,567.31
Audit		124.78

\$ 6,692.09

TEMPORARY LOANS:

\$ 700,000.00

TOTAL EXPENDITURES:

\$ 5,606,799.51

CASH BALANCE DEC. 31, 1963

\$ 510,427.43

\$ 6,117,226.94

APPROPRIATION RECAPITULATION

Appropriation	Available	Expended	Balance
Selectmen — Salaries	\$ 5,691.60	\$ 5,680.12	\$ 11.48
Selectmen — Operating	4,650.00	4,043.82	606.18
Selectmen — Outlay	160.00	160.00
Auditor — Salaries	5,010.00	5,010.00
Auditor — Operating	175.00	175.00
Treasurer — Salaries	5,315.18	5,315.18
Treasurer — Operating	1,144.50	1,144.50
Treasurer — Outlay	63.00	38.00	25.00
Collector — Salaries	12,417.42	12,417.42
Collector — Operating	3,095.51	3,095.51
Collector — Burglar Alarm	130.50	130.50
Assessors — Salaries	10,535.00	9,245.05	1,289.95
Assessors — Operating	1,575.00	1,489.52	85.48
Town Clerk — Salaries	6,200.00	6,187.88	12.12
Town Clerk — Operating	810.00	689.96	120.04
Town Clerk — Outlay	350.00	350.00
Registrars — Salaries	2,950.00	2,949.75	.25
Registrars — Operating	125.00	200.50	*75.50
Election Officers — Salaries	1,750.00	1,323.51	426.49
Finance Committee — Salaries	250.00	209.25	40.75
Finance Committee — Operating	150.00	121.04	28.96
Personnel Board — Salaries	300.00	232.88	67.12
Personnel Board — Operating	450.00	230.28	219.72
Board of Appeals — Salaries	300.00	274.19	25.81
Board of Appeals — Operating	585.00	360.26	224.74
Planning Board — Salaries	600.00	338.43	261.57
Planning Board — Operating	2,742.50	1,314.21	1,428.29
Planning Board — Travel	100.00	100.00
Town Hall — Salaries	4,322.16	4,291.92	30.24
Town Hall — Operating	6,525.00	6,524.90	.10
Town Hall — Outlay	275.00	275.00
Police - Salaries — Regulars	96,466.12	94,001.26	2,464.86

Auditor's Report . . . continued

Appropriation	Available	Expended	Balance
Police - Salaries — Traffic Off.	1,820.00	1,820.00
Police - Salaries — Clerk-Sec'y ...	1,160.00	1,160.00
Police - Salaries — Janitor	1,000.00	999.75	.25
Police - Salaries — Holidays	3,620.12	3,620.12
Police - Salaries — Vacations	3,449.84	3,446.63	3.21
Police - Salaries — Sick Time	1,500.00	1,488.46	11.54
Police - Salaries — Overtime	3,650.00	3,649.42	.58
Police - Operating — Bldg. Maint.	500.00	497.81	2.19
Police - Operating — Equip Maint.	1,850.00	1,849.37	.63
Police - Oper. — Gas, Oil, Tires ..	5,000.00	4,886.97	113.03
Police - Operating — Heat	1,500.00	641.92	858.08
Police - Oper. — Light, Water	1,000.00	883.64	116.36
Police - Oper. — Office	500.00	453.02	46.98
Police - Oper. — Stationery, Post.	300.00	271.81	28.19
Police - Oper. — Telephone	950.29	911.23	39.06
Police - Oper. — Miscellaneous ...	200.00	185.27	14.73
Police - Op. — Keeping Prisoners	50.00	50.00
Police - Oper. — Travel, Local	50.00	36.32	13.68
Police - Op. — Travel, Out of State	100.00	58.21	41.79
Police - Outlay — Cruis. & Radio	4,500.00	4,448.95	51.05
Police - Outlay — Office Equip.	845.00	839.82	5.18
Police - Outlay — Emerg. Equip. ..	500.00	498.14	1.86
Police - Outlay — Radio Transfer	200.00	172.20	27.80
Police — Cruiser Damage	313.55	313.30	.25
Police Sta. Bldg. Comm.	1,431.90	1,379.00	52.90
Fire — Salaries	134,646.71	134,646.71
Fire — Operating	9,000.00	8,894.08	15.92
Fire — Outlay	5,127.50	5,126.29	1.21
Tree — Salaries	15,646.00	15,624.43	21.57
Tree — Operating	2,810.00	2,810.00
Tree — Outlay	800.00	782.60	17.40
Mosquito Control	6,067.00	3,058.95	3,008.05
Sealer of Weights — Salary	300.00	300.00
Sealer of Wgts. — Operating	50.00	48.95	1.05
Civil Defense — Salaries	300.00	300.00
Civil Defense — Operating	300.00	233.27	66.73
Civil Defense — Outlay	3,474.23	102.48	3,371.75
Dog Officer — Salary	600.00	600.00
Wire Inspector — Salary	1,550.00	1,550.00
Wire Inspector — Operating	128.00	127.90	.10
Building Inspector — Salary	5,804.64	5,045.50	759.14
Building Inspector — Operating ..	600.00	556.50	43.50
Health — Salaries	10,300.00	8,509.50	1,790.50
Health — Dental Supplies	150.00	133.44	16.56
Health — Water Pumping	100.00	100.00
Health — Contagious Diseases	200.00	200.00
Health — Office	200.00	189.77	10.23
Health — Printing & Adver.	150.00	136.25	13.75

Auditor's Report . . . continued

Appropriation	Available	Expended	Balance
Health — Clinics	500.00	390.17	109.83
Health — Mental Health Clinic	1,600.00	1,600.00
Health — Dump Rental	2,500.00	2,500.00
Health — T. B. Patients	3,000.00	656.00	2,344.00
Health — Sanitation Expenses	400.00	400.00
Health — Dog Disposal	150.00	150.00
Health — Premature Births	1,000.00	876.00	124.00
Health — Rubbish Collection	61,819.80	58,961.72	2,858.08
Health — Outlay	135.00	25.00	110.00
Highway — Salaries	44,400.00	44,398.62	1.38
Highway — Operating	9,240.00	9,239.80	.20
Snow & Ice Removal	20,100.00	20,094.16	5.84
Chapter 81	37,925.00	37,925.00
Chapter 90 - Const. — 1962	28,551.99	28,551.16	.83
Chapter 90 - Const. — 1963	42,400.00	3,277.13	39,122.87
Chapter 90 — Maintenance	4,500.00	4,500.00
Machinery — Operating	15,019.22	15,014.60	4.62
Machinery — Outlay	15,000.00	14,876.10	123.90
Highway Garage Const.	771.44	770.20	1.24
Traffic Safety Signs	1,135.55	97.25	1,038.30
North St. Drain	4,500.00	2,255.88	2,244.12
Whipple Rd. Drain	2,000.00	2,000.00
Main St. Sidewalk	1,000.00	1,000.00
Patten Rd. Resurfacing	23,417.16	4,466.52	18,950.64
Street Lighting	17,000.00	16,074.24	925.76
Charities — Salaries	9,000.00	8,915.20	84.80
Charities — Operating	127,590.59	126,252.45	1,338.14
D.A. — U. S. — Aid	14,814.67	14,429.26	385.41
D.A. — U. S. — Admin.	2,388.74	1,645.28	743.46
O.A.A. — U. S. — Aid	52,415.93	40,257.35	12,158.58
O.A.A. — U. S. — Admin.	6,601.90	4,661.22	1,940.68
A.D.C. — U. S. — Aid	28,057.86	27,526.15	531.71
A.D.C. — U. S. — Admin.	8,109.75	6,570.63	1,539.12
M.A.A. — U. S. — Aid	28,509.45	27,755.72	753.73
M.A.A. — U. S. — Admin.	2,669.63	2,558.26	111.37
Veterans Benefits — Salaries	775.00	775.00
Veterans Benefits — Operating	30,456.70	30,132.51	324.19
Schools — 110	34,660.06	34,660.06
Schools — 210	951,792.22	951,792.22
Schools — 310	400.00	400.00
Schools — 410	15,434.00	15,390.00	44.00
Schools — 610	90,754.88	90,754.88
Schools — 710	10,228.00	10,200.00	28.00
Schools — 910	4,700.00	4,700.00
Schools — 1010	8,025.50	8,025.50
Schools — 1110	200.00	200.00
Schools Operating	288,450.05	287,233.20	1,216.85
Schools — Travel	1,000.00	706.93	293.07

Auditor's Report . . . continued

Appropriation	Available	Expended	Balance
Schools — Outlay	11,585.00	9,820.65	1,764.35
School Lunch	153,111.72	143,631.40	9,480.32
Barden Fund	3,100.14	3,100.00	.14
Vocational Schools	14,085.00	13,749.79	335.21
Public Law 874	85,188.64	57,772.50	27,416.14
Natl. Defense Education	8,168.99	8,168.99
Adult Education — Salaries	5,070.00	4,966.75	103.25
Adult Education — Operating	520.00	282.81	237.19
Adult Education — Outlay	50.00	50.00
Stadium — Salaries	900.00	726.25	173.75
Stadium — Operating	1,625.00	1,080.92	544.08
Stadium — Outlay	4,200.00	3,603.55	596.45
Athletics & Band	9,998.25	6,481.55	3,516.70
Jr. High School Const.	1,159,175.27	1,049,364.98	109,810.29
Library — Salaries	4,000.00	3,497.19	502.81
Library — Operating	2,377.50	2,360.99	16.51
Parks — Salaries	350.00	349.20	.80
Parks — Operating	333.40	306.29	27.11
Recreation - Salaries — Director ..	2,500.00	2,500.00
Recreation - Salaries — Supv's	2,000.00	2,000.00
Recreation - Salaries — Instr's	1,440.00	1,280.00	160.00
Recreation - Salaries — Asst's	1,120.00	1,040.00	80.00
Recreation — Rink Maint.	100.00	10.00	90.00
Recreation — Summer Program ..	1,000.00	973.40	26.60
Recreation — Rink Installation	1,500.00	1,490.00	10.00
Recreation — Arts & Crafts	500.00	485.49	14.51
Recreation — Basketball	302.00	302.00
Recreation — Rink Materials	250.00	245.00	5.00
Little League Equipment	2,800.00	2,787.10	12.90
Little League Franchise	500.00	500.00
Little League Backstop	500.00	480.00	20.00
Little League Fences	400.00	391.72	8.28
Town Boundaries	600.00	600.00
County Aid to Agriculture	300.00	251.00	49.00
Unpaid Bills	1,671.14	1,971.14	*300.00
Veterans Quarters Rental - 1962 ..	300.00	150.00	150.00
Court Decrees	2,838.96	2,838.96
Stationery & Printing	4,000.00	3,767.38	232.62
Insurance Premiums	14,950.32	14,525.71	424.61
Industrial Commission	3,156.23	235.31	2,920.92
Industrial Comm. — Travel	367.60	367.60
Memorial Day	800.00	799.49	.51
D.A.V. Quarters Rental	600.00	450.00	150.00
Reserve Fund	38,000.00	**37,915.25	84.75
Tax Title Land Costs	2,534.37	2,534.37
Gift Land Taxes	21.60	21.60
Land Takings — Unpaid Taxes	2,400.00	2,400.00
League of Cities & Towns	318.04	318.04

Auditor's Report . . . continued

Appropriation	Available	Expended	Balance
Town Government Study	500.00	68.75	431.25
Building Laws Revision	100.00	65.03	34.97
Sanitary Dump Fill	700.00	700.00
Land Takings	151.00	151.00
Tailings	623.50	623.50
Cemeteries	1,000.00	989.34	10.66
Water — Salaries	33,885.79	33,883.37	2.42
Water — Operating	26,000.00	25,909.01	90.99
Water — Outlay	2,868.00	2,300.00	568.00
Water — Travel	100.00	100.00
Water — Installations	75,000.00	74,117.54	882.46
Water — Guarantee Deposits	86,456.09	85,106.84	1,349.25
Hydrant Snow Removal	500.00	313.31	186.69
Shawsheen St. Pipe Relocation	2,344.49	415.59	1,928.90
Water Well — 1962	114,148.08	94,492.41	19,655.67
Water Engineering Services	4,500.00	1,716.85	2,783.15
Water Well Field Survey	1,939.13	1,939.13
Maturing Debt	320,000.00	320,000.00
Interest — Bond Issues	138,866.50	138,866.50
Interest — Temporary Loans	7,500.00	4,502.90	2,997.10

*Debit Balance

**Transferred to:

Selectmen — Operating	\$ 1,900.00
Police — Traffic Officer	220.00
Police — Clerk	160.00
Police — Holidays	120.12
Police — Vacations	1,449.84
Police — Overtime	2,150.00
Police — Equipment Maintenance	350.00
Police — Gas, Oil, Tires	500.00
Police — Telephone	150.29
Police — Travel	50.00
Police — Office Equipment	145.00
Fire — Salaries	5,000.00
Tree — Operating	700.00
Sealer of Weights — Operating	50.00
Wire Inspector — Salaries	750.00
Wire Inspector — Operating	78.00
Mosquito Control	3,067.00
Mental Health Clinic	1,600.00
Snow and Ice Control	5,100.00
Veterans' Benefits — Operating	14,000.00
Parks — Operating	75.00
County Aid to Agriculture	300.00

TRUST AND INVESTMENT FUNDS

Cash and Securities in Custody of Town Treas. ..	\$ 145,308.94
Foster School Fund	\$ 2,074.47

Auditor's Report . . . continued

Pierce Essay Fund	189.38
Cemetery Perpetual Care Fund	2,488.55
Municipal Bldg. Insurance Fund	3,752.11
250th Anniversary Fund	643.60
Stabilization Fund	136,160.83

\$ 145,308.94

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$ 4,720,000.00
Water Construction Loan — 1951	\$ 1,052,000.00
Water Well Loan — 1956	40,000.00
Water Well Loan — 1962	122,000.00
School Construction Loan — 1951	326,000.00
School Construction Loan — 1956	405,000.00
School Construction Loan — 1958	1,050,000.00
School Construction Loan — 1962	1,725,000.00

\$ 4,720,000.00

DEBT OUTSTANDING DECEMBER 31, 1963

General Debt Inside the Debt Limit	\$ 466,000.00
General Debt Outside the Debt Limit	4,254,000.00

\$ 4,720,000.00

DETAIL OF DEBT OUTSIDE THE DEBT LIMIT

School Project - Chap. 645, Acts of 1948	\$ 3,040,000.00
Water Project - Chap. 61, Acts of 1951	702,000.00
Water Project - Gen. Laws, Ter. Ed., Chap. 44	512,000.00

\$ 4,254,000.00

**STATEMENT OF TOWN DEBT
DECEMBER 31, 1963**

1964	\$315,000.00
1965	\$315,000.00
1966	\$315,000.00
1967	\$305,000.00
1968	\$305,000.00
1969	\$305,000.00
1970	\$304,000.00
1971	\$304,000.00
1972	\$258,000.00
1973	\$258,000.00
1974	\$255,000.00
1975	\$253,000.00
1976	\$253,000.00
1977	\$223,000.00
1978	\$218,000.00
1979	\$148,000.00
1980	\$148,000.00
1981	\$148,000.00
1982	\$ 90,000.00

\$4,720,000.00

**STATEMENT OF INTEREST
DECEMBER 31, 1963**

1964	\$129,969.50
1965	\$121,222.50
1966	\$112,475.50
1967	\$103,873.50
1968	\$ 95,416.50
1969	\$ 86,959.50
1970	\$ 78,502.50
1971	\$ 70,067.50
1972	\$ 61,715.00
1973	\$ 54,325.00
1974	\$ 46,980.00
1975	\$ 39,710.00
1976	\$ 32,470.00
1977	\$ 25,650.00
1978	\$ 19,325.00
1979	\$ 13,075.00
1980	\$ 8,925.00
1981	\$ 4,775.00
1982	\$ 1,350.00

\$1,106,787.00

BALANCE SHEET — DECEMBER 31, 1963

REVENUE ACCOUNTS

CASH:

General \$510,427.43

Petty Advances:

Collector \$ 75.00
Welfare 50.00

 \$ 125.00

ACCOUNTS RECEIVABLE:

Taxes:

Levy of 1951:
Personal \$ 7.92

Levy of 1952:
Poll 4.00
Personal 5.20

Levy of 1953:
Personal 10.26

Levy of 1954:
Poll 4.00
Personal 127.60

Levy of 1955:
Poll 6.00
Personal 211.70

Levy of 1956:
Poll 2.00
Personal 208.50
Real 332.95

LIABILITIES AND RESERVES

EMPL. INSUR. DED. \$ 6,089.79

BOND DEDUCTIONS 355.50

CREDIT UNION DED. 208.00

TAX TITLE REDEMPTION
DEPOSITS 1,675.28

TAX POSSESSIONS SALE
DEPOSITS 150.00

DOG LICENSES 18.75

EXCESS & DEFICIENCY \$296,296.77

OVERLAY RESERVED FOR ABATEMENTS:

1951 \$	7.92
1952	9.20
1953	10.26
1954	131.60
1957	1,797.60
1958	2,147.56
1960	4,355.97
1961	4,496.27
1962	2,943.66

 \$ 15,900.04

\$ 6,152.05

OVERLAY SURPLUS
REVENUE RESERVED UNTIL
COLLECTED:

Motor Vehicle Excise\$ 93,255.13
Departmental 15,599.09
Tax Titles & Possessions 41,506.28
Farm Animal Excise 1.25
Highways 80,162.64
Water 45,851.43

\$276,375.82

Levy of 1957:
Poll 6.00
Personal 138.70
Real 475.55

Levy of 1958:
Poll 8.00
Personal 83.46
Real 351.55

Levy of 1959:
Poll 52.00
Personal 124.60
Real 641.70

Levy of 1960:
Poll 64.00
Personal 211.65
Real 1,971.64

Levy of 1961:
Poll 164.00
Personal 215.00
Real 4,662.06

Levy of 1962:
Poll 220.00
Personal 620.16
Real 11,054.89

Levy of 1963:
Poll 418.00
Personal 2,187.00
Real 66,494.23

\$ 91,084.32

FARM ANIMAL EXCISE 1963 .. \$ 1.25 \$ 125.00

MOTOR VEHICLE EXCISE:

1949	\$ 37.19
1950	50.78
1952	12.91
1953	55.64
1954	89.14
1955	167.47
1956	211.84
1957	650.82
1958	1,366.23
1959	1,757.79
1960	3,117.27
1961	5,013.27
1962	9,662.69
1963	71,062.09

\$ 93,255.13

TAX TITLES & POSSESSIONS:

Titles	\$ 38,409.30
Possessions	4,249.99

\$ 42,659.29

DEPARTMENTAL:

Welfare:	
State	\$ 2,814.40
Old Age Assistance:	
Cities and Towns	698.14

RESERVED FOR PETTY CASH:

UNEXPENDED BALANCES

CARRIED FOWARD:

Collector - Alarm	\$ 130.50
Planning Board Deposits	7,618.00
Civil Defense - Outlay	3,371.75
Health - Rubbish Collection	2,858.08
Chap. 90 - Const. - 1963	39,122.87
Highway Mach. Fund	7,516.22
Traffic Safety Signs	1,038.30
North St. Drain	2,244.12
Main St. Sidewalk	1,000.00
Patten Rd. Resurfacing	18,950.64
Schools - Operating	1,216.85
School Lunch	9,480.32
Public Law 874	27,416.14
Athletics & Band	3,516.70
Jr. High School Const.	109,810.29
Disability Assist. Recoveries ..	832.96
Old Age Recoveries	3,589.45
Industrial Comm. - Operating ..	2,920.92
Industrial Comm. - Travel	367.60
Town Govt. Study Comm.	431.25

Aid to Dependent Children:					
State	5,873.14				34.97
Veterans' Benefits:					623.50
State	6,213.41				1,349.25
		\$ 15,599.09			1,928.90
HIGHWAYS:					19,655.67
State	\$ 60,916.76				2,783.15
County	19,245.88				
		\$ 80,162.64			\$269,808.40
WATER:					
Rates	\$ 44,095.65				
Liens:					
1960	122.85				385.41
1961	12.50				743.46
1962	160.50				
1963	1,459.93				
		\$ 45,851.43			
UNDERESTIMATES:					
Overlay - 1956	\$ 66.60				531.71
Overlay - 1959	95.90				1,539.12
Overlay - 1963	10,935.83				
County Tax - 1963	111.55				
State Parks - 1963	721.50				753.73
Registrars - Oper.	75.50				111.37
Unpaid Bills	300.00				
		\$ 12,306.93			\$ 18,164.06
		\$891,472.51			\$891,472.51

REPORT OF THE TOWN GOVERNMENT COMMITTEE

Article 33 of the Annual Town Meeting, 1963 - "Voted to instruct the Selectmen to appoint a committee of 9, two (2) from each precinct and three (3) members-at-large, to serve without pay, to study the various forms of Town Government. Said committee to present their findings and to make recommendations at the next Annual Town Meeting and to raise and appropriate the sum of \$500.00 to cover the expenses of carrying out this article. Said committee to be appointed within one calendar month following the acceptance of this article." Voted to adopt Article 33 as amended, 4-4-63.

Your Town Government Committee was established by a vote of the Town under the above article at the 1963 Annual Town Meeting, and in accordance with this vote, the Selectmen appointed the following members: Mr. Tremblay, Mr. Kelley, Mr. Chandler, Mr. Hunter, Mr. Kilpatrick, Mr. Plunkett, Mr. Amiot, Mrs. Anderson and Mrs. Corliss. At the organizational meeting of the committee, Mr. Lewis Tremblay was elected Chairman; Mr. Kilpatrick, Vice-Chairman; Mrs. Anderson, Treasurer; and Mr. Kelley, Secretary. At a later date, the committee was informed by the Board of Selectmen that they had accepted the resignation of Mr. Kilpatrick with regret. Mr. Al Shamas was appointed in his place.

The committee at an early date, decided it was empowered to study the Town Meeting, the Town By-Laws and the various administrative forms of Town Government. This interpretation was subsequently affirmed by the Town Counsel.

The committee held six (6) hearings, three (3) Public Hearings, one (1) with the Selectmen, one (1) with the Finance Committee and one (1) with all other elected officials. The purpose of these hearings was to allow officials and interested residents of the town, an opportunity to bring before the committee, any ideas they had on Town By-Laws,

Town Meetings or the Town Government. The hearings with the Town officials were well attended, the Public Hearings were not.

The following problem areas are applicable to our form of Government: (1) Present form, no central control. (2) Lack of full time authoritative town representative. (3) Lack of full time administrative head for the Board of Health and the Board of Selectmen. (4) Lack of central purchasing. (5) Lack of interdepartmental coordination. (6) Lack of central over-all planning. (7) The amount of time required to conduct business at a Town Meeting and an absence of a clear understanding of the content of the Meeting.

Many suggestions were made at hearings to make the warrant more effective and to improve the Town Meeting. These suggestions were studied by the committee and articles have been placed in the warrant for consideration by the voters.

Several forms of administrative Town Government consisting of Town Manager, Comptroller, Consolidated Public Works, Representative Town Meeting and Executive Secretary form, were studied and discussed.

The recommendations of the Government Committee are for the acceptance of the Executive Secretary form of Administrative Town Government for the following reasons:

- (1) No legislative action is required to adopt this form of government; is either accepted by By-Law or by vote at a Town Meeting.
- (2) If this form is not satisfactory, it can be quickly changed without legislative action.
- (3) It meets an existing need in Town by providing a full time administrative head for the various functions of the Board of Selectmen.
- (4) It is readily adaptable to meeting the changing needs of the

Town Government Committee . . . continued

Town without legislative action . . . Selectmen can act as various boards by vote of a Town Meeting called for that purpose, at least 60 days before the Annual Town Meeting, if the voters so desire.

- (5) Transition can be made from the multiple board form to a strong Selectmen form in an orderly manner.
- (6) With a year's experience under this form, the Selectmen can evaluate the need for more control and recommend changes to the voters.
- (7) Adequate liaison by the different boards and departments could be easily maintained.
- (8) Complaints and inquiries by residents can be resolved in one office by the Executive Secretary, channeling and following up their problems.
- (9) Selectmen will be better prepared to inform the Town in all matters.
- (10) Elected officials will still make decisions and these can be judged by the people when incumbents run for re-election.
- (11) Central planning and purchasing can be delegated to the Executive Secretary, if the voters so desire.
- (12) Additional cost is solely the salary of an Executive Secretary.
- (13) Mutual use of equipment and manpower could be sought by the Selectmen and if not obtained, the townspeople could vote to have the Selectmen act in place of reluctant boards in subsequent meeting.
- (14) Other departments, with the approval of the Selectmen and the elected official of the other departments, can use the Executive Secretary.
- (15) Each community has its own peculiar problems. A form of government that works well in one town fails in another. An

Executive Secretary is extremely flexible and lends itself to study and experimentation.

- (16) Routine problems can be delegated by the Selectmen to the Executive Secretary and they could spend more time on executive policy.
- (17) This form recognizes the reluctance to change the historical form, but has the potential of correcting the present ills.
- (18) Retains the economical features of the present form and a capacity for correcting faults.
- (19) Allows board participation to a greater degree than any other form except the present form.
- (20) Board of Selectmen can insure compliance of By-Laws by delegating enforcement to the Secretary.
- (21) Selectmen will be sufficiently staffed to more effectively perform their various functions.
- (22) Selectmen can act as various boards in the following manner: Appoint Assessors, Chapter 41, Section 25; Act as Board of Health, Chapter 41, Section 21; Act as Board of Public Welfare, Chapter 41, Section 21; Act as Board of Public Works, Chapter 41, Section 21; Appoint Tree Warden, Chapter 41, Section 21; Appoint Supt. of Streets, Chapter 41, Section 21; Abolish Board of Highway Commissioners, See Section 66, Chapter 41. For the most part these changes would become effective when voted and would have to be in effect for three (3) years before they could be rescinded.

The Executive Secretary form of administrative town government may be established in Tewksbury by a vote of the people at the Town Meeting.

"A town may, by vote or By-Law, authorize and empower the Selectmen to appoint an Executive Secretary who may be appointed by them

Town Government Committee . . .continued

for a term of one or three years and to remove him at their discretion. An Executive Secretary, appointed under the provisions of this section, shall be sworn to the faithful performance of his duties. During the time that he holds office, he shall hold no elective town office, but he may be appointed by the Selectmen or, with their approval, by any other town officer, board, committee or commission, to any other town office or position consistent with his office. He shall receive such aggregate compensation, not exceeding the amount appropriated therefor, as the Selectmen may determine. He shall act by and for the Selectmen in any matter which they may assign to him relating to the administration of the affairs of the town or of any town office or department under their supervision and control, or, with the approval of the Selectmen, may perform such other duties as may be requested of him by any other town officer, board, committee or commission." (Chapter 41, Section 23A — 1956, 145).

The Committee recommends that the Selectmen implement the Executive Secretary form of government by delegating to him the following responsibilities:

Delegated Powers:

- (1) Give authority to carry out policies and directives of the Selectmen.
- (2) Authorized to make recommendations to the Selectmen with regard to matters coming within their jurisdiction.
- (3) Authorized to inform himself regarding the responsibilities, activities and expenditures of all departments.
- (4) Authorized to advise such departments how coordination of their work and services can be better achieved.
- (5) Authorized to supervise the preparation of the annual requests

for appropriations for departments falling under the jurisdiction of the Selectmen.

- (6) Authorized to supervise the maintenance and use of all machinery, equipment, and supplies of departments falling under the jurisdiction of the Board of Selectmen and permitted to require the assignment and re-assignment of such machinery, equipment, or supplies between such department.
- (7) Authorized to review appropriations for such departments and recommendations pertaining thereto, to the Selectmen.
- (8) To supervise the carrying out of the directives and policies of the Board of Selectmen.
- (9) To act as liaison officer between the Board of Selectmen and other boards and officials of the Town.
- (10) Carry out such other administrative tasks as might from time to time, be delegated to him by the Board of Selectmen.
- (11) Authorized to act as agent or administrative assistant to the Industrial Committee.

The Committee recommends that the following Job Specifications should be considered when interviewing applicants for the position of Executive Secretary.

- (1) Public administrative training and experience.
- (2) Accounting background.

The Committee further recommends to the Board of Selectmen that the following be specifically excluded when initially considering applicants:

- (a) Members of this Committee.
- (b) Members of the Personnel Board.
- (c) Members of the Bd. of Selectmen.

LEWIS TREMBLAY, Chr.
Town Government Comm.

REPORT OF TOWN COUNSEL

Board of Selectmen
Town Hall
Tewksbury, Mass.

Gentlemen:

This is my report as Town Counsel for the year 1963.

The spot-zoning case involving the Garabedian property in No. Tewksbury which was pending in the Superior Court at the end of 1962 was decided in favor of the Town and the intervenor land owner. This has recently been appealed to the Supreme Judicial Court by the Petitioners and will be argued some time this year. Every re-zoning case involves a challenge of this nature and it is very difficult to estimate the outcome of such cases. I believe this is the first case in Tewksbury involving an attack upon a vote taken under an amendment to the zoning by-law. This is the only zoning case of any moment still pending. Two other restraining orders were secured involving parking space around residential buildings.

In the land damage class of cases, the three listed last year at the North Street well field are still pending and all of the claims at the so-called Allen well field site are also pending.

Two matters of grave interest to the Town were heard by the courts during 1963, namely the action concerning the vote to equalize the pay between the Fire Department and the Police Department and the so-called dump case.

The first matter was heard in Cambridge on an Agreed Statement of Facts and it was determined that the section of the personnel by-law as to amendments is to be up-held. This indicates that all departments and

department heads and those interested in wages and hours must be careful to comply with this section before any vote at the town meeting. The case of prime interest to the people of Tewksbury during 1963 is the one concerning the action against the town by the State Department of Public Health, involving the dump.

This matter was contested by your town officials over a period of three weeks of trial, but as yet no determination by the Court has been made. Apparently the State Department's position is that no open-face dumps can be maintained in Massachusetts without the creation of a nuisance and the department seeks to compel all towns to institute a sanitary land fill, although conservatively it has been estimated that this will cost the town from \$15,000 to \$25,000 more than its present cost after a period of a few years. At the conclusion of the trial the Court expressed its opinion verbally that the present operation of the dump is as prudent and reasonable as any open-face burning dump can be but raised the question of whether or not the State Department can close any such dump, despite any precautions taken in its operation.

I have attempted to be available for conferences with your Board and several Town Boards and Committees upon request. Total amount paid to your Town Counsel for Court appearances, opinions and conferences, \$3,428.95.

This does not include Court fees or other disbursements for services of Writs or summoning of witnesses.

Respectfully submitted,
WARREN W. ALLGROVE
Town Counsel

STATE AUDIT REPORT

To the Board of Selectmen

Mr. Victor N. Cluff, Chairman

Tewksbury, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Town of Tewksbury for the period from August 1, 1961 to July 22, 1963, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

ARTHUR H. MacKINNON

Director of Accounts

Mr. Arthur H. MacKinnon

Director of Accounts

Department of Corporations and Taxation

Boston, Massachusetts

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the Town of Tewksbury for the period from August 1, 1961, the date of the previous examination, to July 22, 1963, and submit the following report thereon:

The financial transactions as recorded on the books of the several departments receiving or disbursing money for the town or sending out bills for collection were examined, checked, and verified.

The books and accounts of the town auditor were examined and checked. The receipts, as recorded, were checked with the available departmental records and with the treasurer's books, while the payments were compared with the treasury warrants authorizing disbursement of town funds. The appropriations, loan authorizations, and transfers, as entered on the ledger, were checked with the town clerk's records of town meeting votes and with the finance committee's authorizations of transfers from the reserve fund. The general and appropriation ledger accounts were analyzed, the necessary adjusting entries resulting from the audit were made, and a balance sheet, which is appended to this report, was prepared showing the financial condition of the town on July 22, 1963.

The books and accounts of the town treasurer were examined and checked. The recorded receipts were analyzed and checked with the records in the various departments collecting money for the town, as well as with

State Audit Report . . continued

other sources from which money was paid into the town treasury, while the payments were compared with the selectmen's warrants and with the auditor's books.

The cash balance on July 22, 1963 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, by verification of the United States Treasury bills held in safekeeping at a bank, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were verified with the amounts falling due. The cancelled bonds and coupons on file were checked, and the outstanding bonds and coupons were listed and proved with the balance on deposit for their payments.

The records of payroll deductions for Federal and State taxes, the county retirement system, group insurance, purchase of savings bonds, United Fund, and the credit union were examined and checked with the treasurer's record of receipts. The payments to the proper agencies were verified, and the balances in the general treasury on July 22, 1963 were listed and proved with the auditor's ledger.

The records of tax titles and tax possessions held by the town were examined and checked. The additions to the tax title account were checked with the collector's records, the redemptions and sales were verified, and the tax titles and tax possessions on hand were listed and checked with the records at the Registry of Deeds.

The savings bank books representing the investment of the several trust and investment funds in the custody of the town treasurer were examined and listed, the income and withdrawals being proved.

The books and accounts of the town collector were examined and checked. The poll and property taxes and motor vehicle and trailer excise outstanding at the time of the previous examination, as well as all subsequent commitments, were audited and reconciled with the assessors' warrants. The payments to the treasurer were checked with the treasurer's cash book, the recorded abatements were compared with the assessors' records of abatements granted, the transfers to the tax title account were verified by comparison with the treasurer's records of tax titles held by the town, and the outstanding accounts were listed and reconciled with the town auditor's ledger controls.

The commitments of departmental and water accounts receivable to the town collector were checked with the records in the departments in which the charges originated. The recorded receipts were checked with the payments to the treasurer and with the auditor's ledger, the abatements as recorded were compared with the records of the departments authorized to grant them, and the outstanding accounts were listed and proved.

Further verification of the outstanding tax, excise, departmental and water accounts receivable was made by mailing notices to a number of

State Audit Report . . continued

persons whose names appeared on the books as owing money to the town, and from the replies received thereto it appears that the accounts, as listed, are correct.

Interest on delinquent taxes should be collected in accordance with the provisions of Section 57, Chapter 59, General Laws.

It is again recommended that action be continued to secure prompt settlement of the delinquent tax and motor vehicle and trailer excise accounts which on the audit date were as far back as 1951 for taxes, and back to 1949 for motor vehicle and trailer excise.

The town clerk's records of dog, sporting, and town licenses issued were examined and checked. The payments to the Division of Fisheries and Game were verified by comparison with the receipts on file and the payments to the town were checked with the treasurer's cash book. The cash balance on July 22, 1963 was proved by reconciliation of the bank balance with a statement furnished by the bank of deposit and by actual count of the cash in the office.

The surety bonds furnished by the several town officials for the faithful performance of their duties were examined and found to be in proper form.

The records of the board of selectmen and the sealer of weights and measures, as well as of the police, health, school, and library departments, and of all other departments collecting money for the town or committing bills for collection, were examined, checked, and reconciled with the treasurer's and the auditor's books.

In addition to the balance sheet, there are appended to this report tables showing reconciliations of the town treasurer's and town clerk's cash, summaries of the tax, excise, tax title, tax possession, departmental, and water accounts, as well as schedules showing the transactions and condition of the trust and investment funds.

While engaged in making the audit cooperation was received from all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ

Assistant Director of Accounts

TOWN OF TEWKSBURY — BALANCE SHEET, JULY 22, 1963

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES	
CASH:		Temporary Loans:	
General		In Anticip. of Rev. - 1963 ..	\$ 700,000.00
Advances for Petty:			
Collector	75.00	State Assessments 1963:	
Public Welfare	50.00	Recreation Areas	\$ 5,845.81
		Audit of Municipal Accts. ..	124.78
			\$ 5,970.59
ACCOUNTS RECEIVABLE:		County Tax 1963	\$ 22,976.98
Taxes:		Payroll Deductions:	
Levy of 1951:		Federal Taxes	\$ 11,649.88
Personal Property	7.92	State Taxes	1,129.04
Levy of 1952:		County Retirement System	1,233.07
Poll	4.00	Group Insurance	19,205.26
Personal Property	5.20	Purch. of Savings Bonds ..	1,024.25
Levy of 1953:		United Fund	18.00
Personal Property	10.26	Credit Union	2,979.00
Levy of 1954:			\$ 37,238.50
Poll	4.00		
Personal Property	127.60		
Levy of 1955:			
Poll	6.00	Guarantee Deposits:	
Personal Property	211.70	Planning Board	\$ 2,550.00
Levy of 1956:		Sale of Land	100.00
Poll	2.00	Water Installation	17,378.75
Personal Property	208.50		
Real Estate	1,228.35		\$ 20,028.75

GENERAL ACCOUNTS . . . continued

Levy of 1957:			
Poll	6.00		\$ 623.50
Personal Property	138.70		
Real Estate	2,608.11		\$ 120.63
Levy of 1958:			\$ 50,000.00
Poll	8.00		
Personal Property	83.46		
Real Estate	2,383.72		
Levy of 1959:			\$ 1,582.96
Poll	54.00		
Personal Property	124.60		
Real Estate	3,665.80		
Levy of 1960:			
Poll	70.00		
Personal Property	294.65		
Real Estate	5,001.07		
Levy of 1961:			
Poll	172.00		
Personal Property	365.00		
Real Estate	9,678.95		
Levy of 1962:			
Poll	234.00		
Personal Property	764.16		
Real Estate	21,808.82		
Levy of 1963:			
Poll	2,508.00		
Personal Property	384,717.60		
Real Estate	1,515,580.20		
			\$ 1,952,072.37
Tailings - Unclaimed Checks			\$
Cemetery Perpetual Care			
Funds Income			\$ 120.63
Stabilization Fund			\$ 50,000.00
Recoveries:			
Disability Assistance		\$ 832.96	
Old Age Assistance		750.00	
			\$ 1,582.96
Federal Grants:			
Disability Assistance:			
Administration		\$ 1,140.46	
Assistance		6,011.97	
Aid to Depend't Children:			
Administration		2,335.22	
Aid		8,563.96	
Old Age Assistance:			
Administration		2,809.94	
Assistance		24,249.89	
Med. Assis. for the Aged:			
Administration		1,745.08	
Assistance		14,097.28	
School:			
Public Law 81-874		69,447.64	
George-Barden Fund14	
			\$ 130,401.58

GENERAL ACCOUNTS . . . continued

Motor Vehicle and Trailer Excise:		
Levy of 1949	37.19	
Levy of 1950	50.78	
Levy of 1952	12.91	
Levy of 1953	55.64	
Levy of 1954	89.14	
Levy of 1955	167.47	
Levy of 1956	211.84	
Levy of 1957	650.82	
Levy of 1958	1,382.59	
Levy of 1959	1,775.43	
Levy of 1960	3,140.14	
Levy of 1961	5,512.33	
Levy of 1962	14,125.72	
Levy of 1963	23,169.31	
	<u>50,381.31</u>	
Farm Animal Excise:		
Levy of 1962	10.00	
Levy of 1963	34.50	
	<u>44.50</u>	
Tax Titles and Possessions:		
Tax Titles	16,823.13	
Tax Possessions	4,789.13	
	<u>21,612.26</u>	
Departmental:		
General Relief	2,814.40	
Disability Assistance	4,660.17	
Aid to Dependent Children	16,582.98	
Old Age Assistance	5,365.66	
	<u>25,333.29</u>	
Revolving Funds:		
School Lunch	\$ 2,037.20	
School Athletics	<u>25,570.49</u>	
Appropriation Balances:		
Revenue:		
General	\$ 1,251,014.55	
Water	144,139.54	
Non-Revenue:		
Jr. High School Constr.	641,900.65	
	<u>\$ 2,037,054.74</u>	
Receipts Reserved for Approp.:		
Road Machinery	\$ 1,922.40	
Reserve Fund - Overlay Surp.	\$ 4,909.58	

GENERAL ACCOUNTS . . . continued

Medical Assistance for the Aged	8,494.20		Overlays Resv'd for Abatements:		
Veterans' Services	8,464.45	\$ 46,381.86	Levy of 1951	\$ 7.92	
Water:			Levy of 1952	9.20	
Liens Added to Taxes:			Levy of 1953	10.26	
Levy of 1957	4.50		Levy of 1954	131.60	
Levy of 1958	37.50		Levy of 1957	2,111.50	
Levy of 1959	59.60		Levy of 1958	2,475.18	
Levy of 1960	170.85		Levy of 1959	2.00	
Levy of 1961	36.00		Levy of 1960	5,365.72	
Levy of 1962	534.15		Levy of 1961	4,496.27	
Levy of 1963	8,080.42		Levy of 1962	3,889.26	
Rates	34,304.51		Levy of 1963	84,223.58	
Installations	581.57	\$ 43,809.10			\$ 102,722.49
Aid to Highways:					
State	\$ 14,291.76		Revenue Reserved Until Collected:		
County	7,145.88	\$ 21,437.64	Motor Veh. & Trailer Ex. ..\$	50,381.31	
			Farm Animal Excise	44.50	
Due from Municipal Bldg.			Tax Title & Possession	21,612.26	
Insurance Fund		\$ 7,489.20	Departmental	46,391.86	
Estimated Receipts — to be Collected		\$ 598,348.51	Water	43,809.10	
			Aid to Highway	21,437.64	
Overdrawn Appropriations:					\$ 183,666.67
Registrars - Operating	75.50				
Health - Printing & Adv. ..	131.60				

GENERAL ACCOUNTS . . . continued

Snow and Ice	4,393.33	Reserve for Petty Cash Adv.	\$ 125.00
Unpaid Bills - 1962	300.00	Surplus Revenue	\$ 223,912.79
			<hr/>
			\$ 3,548,827.65
			<hr/>

DEBT ACCOUNTS

Net Funded or Fixed Debt:			
Inside Debt Limit:			
General	\$ 477,000.00	General:	
		School Constr. - 1951 ..\$	97,000.00
		School Constr. - 1956 ..	80,000.00
		School Constr. - 1958 ..	300,000.00
			<hr/>
Outside Debt Limit:			\$ 477,000.00
General	\$ 3,070,000.00		
Public Serv. Enterprise ..	1,214,000.00	Outside Debt Limit:	
		General:	
		School Constr. - 1951 ..\$	270,000.00
		School Constr. - 1956 ..	325,000.00
		School Constr. - 1958 ..	750,000.00
		School Constr. - 1962 ..	1,725,000.00
			<hr/>
		Public Service Enterprise:	
		Water Constr. - 1951 ..	1,052,000.00
		Water Constr. - 1956 ..	40,000.00
		Water Constr. - 1962 ..	122,000.00
			<hr/>
			\$ 4,284,000.00
			<hr/>
			\$ 4,761,000.00
			<hr/>

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:
Savings Deposits:
In Custody of Treasurer

\$ 50,024.26

\$ 50,024.26

School Funds:

Foster School\$ 1,989.05

George A. Pierce Essay 181.60

\$ 2,170.65

Cemetery Perp. Care Funds ..

\$ 2,290.20

250th Anniversary Fund

\$ 417.01

Investment Funds:

Municipal Bldg. Insurance \$ 10,778.39

Stabilization 34,368.01

\$ 45,146.40

\$ 50,024.26

REPORT OF TAX COLLECTOR

WILLIAM J. O'NEILL

	1963	1962	1961	Previous Yrs.
MOTOR VEHICLE EXCISE				
Balance, January 1, 1963		33,020.32	6,146.36	7,769.72
1963 Commitments	285,673.20	51,580.43		
Collections	196,956.24	70,325.67	1,178.45	260.64
Abated	21,012.00	7,663.45		
Refunds	3,360.63	3,051.06	45.36	
Audit Adjustment				+8.00
Balance, December 31, 1963	71,065.59	9,662.69	5,013.27	7,517.08

POLL

Balance, January 1, 1963		590.00	198.00	178.00
1963 Commitments	7,834.00			
Collections	6,648.86	376.88	36.00	32.00
Abated	788.00	2.00		
Refunds	14.86	8.88		
Audit Adjustment			+2.00	
Balance, December 31, 1963	412.00	220.00	164.00	146.00

PERSONAL PROPERTY

Balance, January 1, 1963		1,531.20	375.00	1,238.09
1963 Commitments	399,151.80			
Collections	394,028.20	911.04	160.00	108.50
Abated	2,937.60			
Refunds	1.00			
Balance, December 31, 1963	2,187.00	620.16	215.00	1,129.59

Previous Yrs.

1961

1962

1963

REAL ESTATE

Balance, January 1, 1963	56,791.61	17,846.96	24,375.30
1963 Commitments
Recommitted	184.05
Collections	40,540.32	8,161.56	5,957.45
Tax Titles	1,136.60	1,185.00	6,464.75
Taxes Added to Tax Titles	3,739.20	3,855.00	7,807.45
Abated	1,636.80	573.30
Refunds	1,329.60	16.66	17.08
Balance, December 31, 1963	11,068.29	4,662.06	3,773.48

REAL ESTATE — WATER LIENS

Balance, January 1, 1963	1,030.95	105.00	463.70
1963 Commitments
Collections	11,245.07	37.50
Tax Titles	9,526.42	39.00	71.60
Liens Added to Tax Titles	106.78	231.75
Audit Adjustment	264.72	53.50
Refunds	—16.00
Balance, December 31, 1963	6.00
.....	1,459.93	12.50	122.85

FARM ANIMAL EXCISE

Balance, January 1, 1963	10.00
Commitments
Collected	109.10
Balance, December 31, 1963	107.85
.....	125.00

Again it has been a pleasure to serve you as your Tax Collector and Town Treasurer. If all taxpayers do their part, our financial position will naturally improve, thereby increasing our borrowing capacity at lower interest rates. My office force and I shall continue to serve you to the best of our ability and stand ready to assist you at all times with any problems that come within the scope of our office.

WILLIAM J. O'NEILL, Tax Collector

1963
BOARD OF PUBLIC WELFARE

Kevin Sullivan, Chairman

Reference is made to the report of the Auditor for specific details on expenditures.

SUMMARY OF CASES

	Cases Aided as of Jan. 1,						
	Open	Closed	1960	1961	1962	1963	1964
Old Age Assistance	12	26	115	93	87	84	70
Medical Assistance							
for the Aged	31	20	0	23	20	28	39
Aid to Depnt. Children	15	14	25	28	27	26	27
Disability Assistance	11	10	18	22	21	22	23
General Relief	81	75	9	8	6	5	11
Totals	150	145	167	174	161	165	170

The Board of Public Welfare organized the first Tuesday following the Town Election of Officers and Mr. Kevin Sullivan was elected Chairman. The other board members are: Mr. Victor Cluff, Mr. Joseph Whelan, Mr. William Carter and Mr. George O'Connell.

1. Administration

Personnel in the daptrment are employed under Civil Service. There are five employees—the Director of Public Assistance, two Social Workers, and two Clerks. Salaries paid to both the members of the Board and employees for work performed on Old Age Assistance, Medical Assistance for the Aged, Aid to Families with Dependent Children, and Distability Assistance are reimbursed with both State and Federal funds. The salaries and expenses for the Director, two Social Workers, and one Clerk are reimbursed as follows: O.A.A. Federal—50%, M.A.A. Federal—50%, A.D.C. 75%, D.A. Federal—50%. In addition, the State will reimburse 50% of the balance on O.A.A., M.A.A., A.D.C., and D.A. One Clerk, the Board, and all other administrative expenses are reimbursed about 50% Federal. The Federal funds are set up in revolving accounts and are restricted to the use of the Board of Public Welfare for the purpose of administration. These funds re-anticipated in the annual budget and not raised by the Town. The State's share is returned to the General Fund and is used for any purpose by the Town. This share must be raised by the Town, but the anticipated reimbursement is considered by the Assessors in setting the tax rate. The assessors normally anticipate as reimbursement the actual amount of reimbursement received in the previous year.

2. Old Age Assistance

This is a Federally-sponsored state plan administered by law by local Boards of Public Welfare. It requires local Boards to aid aged persons sixty-five and over who have resided in Massachusetts for one year prior to application and who are in need. Need is established by applying the budgetary standards set up by the State Department of Public Welfare. Some of the other elements are: A person cannot have more than five

Public Welfare . . . continued

hundred dollars (\$500.00) in the bank, or cash, savings bonds, etc., and a lien is placed on property if applicant has an interest in such property.

The Federal government reimburses the department \$54.00 a month for each case aided. The State pays 70% of the balance and the remainder is paid by the community aiding. The Board, in its budget request, does not include the Federal share, as this amount, by law, is set up in a separate account and can be used only by the Board of Public Welfare for aid for Old Age Assistance cases. The Board, in its budget request, must raise the state share as this amount is reimbursed directly to the general fund to be used by the Town. However, this does not adversely affect the tax rate as the Assessors anticipate the reimbursement based on the actual payments made by the State for this purpose in the prior year.

3. Aid to Families with Dependent Children

Aid to Families with Dependent Children is a Federally-sponsored plan administered by law by local Boards of Public Welfare to aid children, deprived of parental support, who are in need. Need is established by budgetary standards set up by the State Department of Public Welfare.

The following are circumstances under which a child can be considered deprived of parental support—desertion or mutual separation, divorce, legal separation, incarceration, certain types of unemployment, disability of the parent for more than three months, and death. Dependent children of a prior marriage who are in need can be considered on a limited basis for medical care, food, clothing, and personal care, only, if otherwise eligible.

In this program, Federal reimbursement is \$20.50 per child; State reimbursement is one-third of the total expenditure; and the town aiding is responsible for the balance of aid rendered. The Board does not include the Federal share in its budget request. The Town must raise the State share and the local share because the State's share is turned over to the general fund. The balance is a direct cost to the town aiding.

4. Disability Assistance

Disability Assistance is a Federally-sponsored state plan administered by law by the local Boards of Public Welfare. It requires local Boards to aid persons who have been declared permanently and totally disabled by the State Department of Public Welfare Medical Review Team and who are in need. Need is established by budgetary standards set up by the State Department of Public Welfare.

The Federal reimbursement for money expended in this category is \$46.50 per case and the town's share is a standard twenty-five (25) per cent of all the total cost. The balance is reimbursed by the State Department of Public Welfare. The same method of financing is in effect as on Old Age Assistance and Aid to Families with Dependent Children.

5. Medical Assistance for the Aged

During the past, considerable publicity has been given to this program because of its relation to the proposed changes in social security which would cover certain items such as hospitalization (acute and chronic) under the social security system. Referrals are frequently made by doctors, hospitals,

Public Welfare . . . continued

and other interested groups, to this department for applications. This has caused an increase in the rolls during the year, and, as more publicity is given during the coming year, additional increase is anticipated. The bill authorizing this form of assistance was passed in 1960.

The bill, as passed at that level, recognized a need for medical care for aged persons. As in all plans for assistance under the Social Security Act, the individual states set up their own plan conforming to the general Federal requirements. This must be done before states are allowed Federal grants.

Under Chapter 781 of the Acts of 1960, the local Boards of Public Welfare in the various cities and towns are obliged to administer the program. As adopted by the General Court, briefly the program is as follows: Aged persons, sixty-five or over, who reside in the Commonwealth are entitled to medical assistance, providing they do not have an income, if single of more than \$150.00 a month, or, if married, \$225.00 a month; and providing further that, if single, they do not have bank deposits, securities, cash on hand and/or similar assets amounting to more than \$2,000.00 or, if married, more than \$3,000.00. Persons eligible for this form of assistance shall be entitled to part or all of the cost of: (1) in-patient hospital ward care; (2) public medical institution services; (3) nursing home services; (4) physicians' services; (5) out-patient or clinical services; (6) nursing services; (7) physical therapy and related services; (8) dental services; (9) home health care services; (10) laboratory and X-ray services; (11) prescribed drugs, eyeglasses, dentures, and other prosthetic devices; (12) diagnostic screening and preventative services; (13) any other medical care or remedial care recognized under the law of the Commonwealth; and (14) other medical care in accordance with the Department of Public Welfare Medical Care Plan.

In most cases, payment will be for medical care only and will be made direct to the vendor furnishing such care. The one exception is for persons in public medical institutions, chronic hospitals, and nursing homes. This group will be guaranteed for their own personal use, \$15.00 per month, either by direct payment by the Board of Public Welfare, or by utilizing the first \$15.00 of their income.

Reimbursement for care under this program is fifty (50) per cent of all monies expended reimbursed by the Federal Government; two-thirds of the balance by the State, and the local community will assume the one-third difference.

6. General Relief

This program requires local boards to meet the community's statutory obligation to relieve a person in need. How this is done is left entirely up to the Board's discretion. Unlike the Federal programs where the final decision rests with the State through an appeal process, the Board in General Relief has the final say. They in their policies and decisions, attempt to reflect community thinking.

The financing of this program is between the State and the local community. The State pays 20% of the cost, and the local community pays 80%. Settlement has been dropped from this form of assistance, as well as Old Age Assistance, effective January 1, 1964.

Annual Report
OF THE SCHOOL COMMITTEE
Town of
TEWKSBURY



FOR THE YEAR ENDING DECEMBER 31

1963

SCHOOL CALENDAR — 1964

Open January 2, 1964

Close February 21, 1964

Vacation One Week

Open March 2, 1964

Close April 17, 1964

Vacation One Week

Open April 27, 1964

All Schools Close June 19, 1964

Summer Vacation

Open September 9, 1964

Close December 23, 1964

Reopen January 4, 1965

School Holidays

Good Friday

October 12

November 11

November 26 and 27

(and such other days as the School Committee may designate)

* * * * *

The School Calendar may be subject to change.

* * * * *

(The Junior High calendar differs from above in order to make up days due to the late opening in September)

No School Signals

When school is called off because of severe weather conditions, the following systems will be used: Coded 2-2-2 on the Fire Department and State Hospital whistles.

6:45 A. M. — No School All Schools, All Grades

8:00 A. M. — No School Grades 1-5 (elementary schools only)

Radio Stations WLLH and WCAP, Lowell, WNAC, Boston and Lawrence and WCCM, Lawrence, will carry announcements on their regular no school broadcasts.

The practice is to close schools only in case of extreme weather conditions, otherwise to hold regular sessions. It should be noted in the schedule above that sessions may be cancelled for any one or more of the groups. Therefore, when school is in session on stormy days, parents are urged to exercise their personal judgment as to the wisdom of sending their children to school.

SCHOOL COMMITTEE

	Term Expires
LEO D. CHIBAS, Dewey Street	1964
MRS. LOELLA DEWING, James Street	1964
ROBERT L. BERNIER, Woburn Street	1965
WARREN J. SHEEHAN, So. Oliver Street	1965
JEREMIAH H. LONERGAN, Kent Street	1966

ORGANIZATION

LEO D. CHIBAS, Chairman

ROBERT L. BERNIER, Vice-Chairman

MRS. LOELLA DEWING, Secretary

Superintendent of Schools

JOSEPH E. BASTABLE

Office: Junior High School

Office open from 8 A. M. to 12 M. and from 1 P. M. to 5 P. M.
except Saturday

The Superintendent may be seen at his office by appointment.
Telephone 851-2431

Secretary: Mrs. Thelma Whitehouse

School Physicians

Morris Kelman, M. D., Telephone: 658-4531

Edward F. Duffy, O. D., Telephone: 851-2857

Felipe Novo, M. D., Telephone: 851-7792

School Nurses

Mrs. Ora MacLaren, R. N., 1928 Main Street, Tewksbury 851-2198

Mrs. Rachel Killeen, R. N., 778 Main Street, Tewksbury 851-7467

Mrs. Doris Osterman, R. N., 65 Whipple Road, Tewksbury 452-8894

REPORT OF THE SCHOOL COMMITTEE

The Tewksbury School Committee during the past year held regular meetings on the second and fourth Monday of each month, plus almost weekly meetings during the months of October, November and December to work on the budget.

One of the important decisions the School Committee made was concerned with the new Tewksbury Junior High School which was not quite completed at the opening of schools in September. After consulting with the Contractor, Architect, and Superintendent of Schools, and inspecting the building to determine whether the safety of the students could be guaranteed, and upon receiving this assurance from all parties concerned, the School Committee authorized the partial occupancy of the new Junior High School building and students were allowed to enter on September 23, 1963. This action avoided double sessions at the High School and allowed a full program for both Junior and Senior High students.

The School Committee compliments the Junior High staff on the smooth opening and operation of the new building with the handicaps of workmen continuing the construction of certain areas of the building. Obviously much preplanning went into the smooth operation of the school from opening day on. The preparation for approximately 940 students was carried out extremely well and the facilities of this fine new building were utilized most effectively.

The School Committee authorized the use of the Center School as an upper elementary school, housing all of the 6th Grades and several 5th Grades. This reduced the class sizes in all of the elementary schools in town and allowed use of the gymnasium at the Heath Brook School which formerly had been used for two classrooms, and allowed the Shawsheen School to discontinue the use of the basement rooms in the old Shawsheen School.

The School Committee has used monies from Public Law 874 to build and equip a cafeteria in the Center School so that these students would also be able to participate in the Hot Lunch Program. The Center School cafeteria should be ready for operation about the first of the year, 1964. When this cafeteria is in operation all schools in Tewksbury will be enjoying the Hot Lunch Program.

The School Committee studied the value of a Work-Study Program for those students in the High School not contemplating further education beyond High School. They authorized the plans of the Industrial Arts teacher and administration to put into effect a Work-Study Program in the area of Auto Mechanics. Participation this year, which is on a pilot-study approach, is limited to several Senior boys in the Industrial Arts Program in the High School. They receive formal training in their school work and receive practical on-the-job training in several service stations in Tewks-

bury. They leave school at approximately twelve o'clock and are supervised on the job at regular intervals by the Industrial Arts teacher.

The School Committee is enthusiastic about this type of program, hoping that it will provide increased educational and vocational opportunities for those students interested in the skilled trades and that it will give incentive to many students who otherwise might lose interest in school in a straight academic program.

The School Committee reviewed the Superintendent's proposal of introducing Modern Mathematics in the Junior and Senior High School curriculum. The Committee approved the school Mathematics study group textbooks for instructing in Modern Mathematics for the students in these two schools. Most comments from faculty, students and parents have indicated their approval of the School Committee's recommendation.

The School Committee approved a new curriculum in Science in the Junior High School, recommended by the administration and faculty, and authorized the purchase of modern textbooks for this new approach to the teaching of Science. The textbooks for this new Science curriculum have a copyright of 1963 and incorporate the thinking of educators and scientists in the teaching of Science in our modern world.

The Committee continued the second year of their three-year salary plan to put all teachers on the proper salary step consistent with their training and experience. The Committee feels that this salary plan is a just one in that it rewards those teachers who have loyally served the school children of Tewksbury for many years, despite not receiving salary credit for their years of teaching experience when they were first employed in the Tewksbury Public Schools.

The Committee had the sad task of accepting with deep and sincere regrets the resignation, as of December 31, 1963, of Dr. Everett G. Thistle, who resigned his position as Superintendent of Schools in which he had served the best interest of students and citizens of Tewksbury loyally and with distinction for many years, to accept a position as Director of Elementary and Secondary Education for the Department of Education of the Commonwealth of Massachusetts.

The School Committee appointed Joseph E. Bastable as Superintendent of Schools, effective January 1, 1964. Mr. Bastable has served the Town of Tewksbury as Guidance Director for many years and more recently as Assistant Superintendent of Schools.

Because the incoming Superintendent wished to emphasize curriculum improvement and coordination, the Committee accepted his recommendation for a Curriculum Coordinator and appointed Miss Dorothy Woodhams to this position.

In summary, the Committee this past year has taken action to introduce modern methods of instruction in Mathematics and in Science. They have strengthened and enlarged the Industrial Arts Program in the High School

by the addition of personnel and equipment and the introduction of a new program known as the Work-Study Program. The cafeteria in the Center School has been added which serves the needs of many students.

The Committee views with pride the growth of the school system over the past year and would urge the parents of school children to visit the schools, to see our expanded facilities in Industrial Arts in the High and Junior High, to pay particular attention to the Electronics Laboratory in the High School and to observe the Language Laboratory at the Junior High School and in the Senior High School. The Committee feels that these facilities which have been added to the Tewksbury School System best exemplify modern methods of instructing students and also illustrate the desire of the Committee to have instructional programs for all students.

In conclusion, I would like to thank the entire school system for their cooperation and loyalty to me during my service as Board Chairman. To my fellow board members, I extend thanks for their cooperation and hard work during the past year. I am aware of the many long nights which they worked in order to serve the school children of the Town of Tewksbury. For this I am most grateful and will long remember their dedicated service and effort.

LEO D. CHIBAS, Chairman
Tewksbury School Committee

The School Committee has set the following sums as the amounts required for the support of the Tewksbury Public Schools for the calendar year 1964.

Salaries	\$ 1,334,976.00	
Expenses	277,560.00	
Outlay	190.00	
Out of State Travel	1,000.00	
Total		\$ 1,613,726.00
Also included in the basic request for Schools		
is the following amount for Non-Public		
School transportation		\$ 15,265.00
Gross Total		\$ 1,628,991.00

The sums above have been based on the following estimated requirements:

A. Salaries and Wages

Administration	\$ 26,206.00
Instruction	1,146,322.00
Attendance	400.00
Health	16,534.00

Operation	121,314.00	
Maintenance	14,900.00	
Food Services	No request	
Student Body Activities	9,000.00	
Community Services	300.00	
Total		\$ 1,334,976.00

B. Expenses

Administration	\$ 2,980.00	
Textbooks	22,500.00	
Library and Audio-Visual	4,750.00	
Instructional Supplies	32,325.00	
Related Instruction	12,000.00	
Health	750.00	
Public Transportation	88,755.00	
Heat	40,000.00	
Utilities	33,000.00	
Custodial Supplies	11,000.00	
Contracted Services	12,000.00	
Replacement of Equipment	500.00	
Related Maintenance	1,000.00	
Student Body Activities	16,000.00	
Private Transportation	15,265.00	
Total		\$ 292,825.00

C. Outlay

Sites	No request	
Buildings	190.00	
Equipment	No request	
Total		\$ 190.00

D. Out of State	\$ 1,000.00	\$ 1,000.00
Total for Public Schools		\$ 1,628,991.00

The above explanation of the 1964 Appropriation Request for the operation of the Tewksbury Public Schools gives some indication of the extent and complexity of its operation. It is the financial framework within which we discharge our tremendous responsibility of providing a suitable and appropriate education for all our young people.

In carrying out this responsibility, we could mention the following facts. We need to transport, to feed, to house, and to teach the many

thousands of our students. To accomplish this goal our 23 school busses run over 1,125 miles daily. Our school cafeteria feeds approximately 3,000 students daily. Our 9 school buildings house over 4200 students. Our school teachers teach a myriad complex of subjects to prepare our students for an increasingly complex world.

This gives one a picture of the physical apparatus necessary in carrying out our responsibility for the education of all of our young people. But we feel that it is more meaningful to report on some of the ways we provide educational opportunities for children of differing abilities, varied interests, and levels of accomplishment.

In our elementary schools, beginning in the 4th Grade, we use grouping in order to facilitate instruction. We have also provided Guidance services and the services of Remedial Reading teachers to help those individuals experiencing difficulty in keeping up with the rest of their classmates. We have provided supplementary textbooks in Reading to assist the individual child to maintain the same progress as his classmates.

In the Junior High School we continue the grouping of students but on a different basis than that of the elementary schools. In the Junior High we have grouped students by subject area according to established criteria. Although this type of grouping involves serious problems in scheduling, it does allow for the movement of students from one group to another. Thus a student may be in one group in Mathematics and with another group of students in Social Studies. The grouping and programming of students has generally proven satisfactory to faculty, pupils and parents.

The course offerings at Tewksbury Junior High School are on a par or exceed that of most Junior High Schools in the area. With the expanded facilities in this building an extension of our curriculum with broader programs has followed. Physical Education, Home Economics, Manual Training, Art, Language and Science curricula have undergone changes due to the availability of specialized equipment. An increasing number of students can now be accommodated in these various areas. These programs do, of course, provide opportunities for many more students than were formerly possible.

The introduction of the so-called Modern Mathematics also provides new learning opportunities for students in the Junior High School.

In the High School the individual needs of the students are provided for by a flexible program in which students may select subjects consistent with their ability and vocational or career objectives.

The grouping and scheduling of pupils in the High School is carried out as in the Junior High School to accommodate the individual educational needs of students.

During the past year the program in Industrial Arts has been strengthened by the addition of personnel and by the introduction of wider

curricular offerings. Presently the boys in the Industrial Arts Program have learning opportunities in masonry work, house frame construction, sheet metal, welding, surveying, electronics (in a fully equipped laboratory), metal work, and automotives. The Work-Study Program mentioned previously is the latest in our attempt to provide educational opportunities for all students.

We anticipate adding IBM data processing equipment in the near future to our commercial program. After a survey of the business establishments throughout the Merrimack Valley area and consulting with fellow educators, the desirability of adding data processing equipment became quite evident. There apparently is a great demand for students trained on this data processing equipment, both girls and boys. The possibility of using Federal funds for the rental of this equipment has been suggested by the School Committee.

In providing a flexible program of studies for all students and providing the educational specialists in Guidance, Remedial Reading, Speech and Hearing, and Physical Education it is noteworthy that we are achieving success in providing educational opportunities for all students as may be seen from a section of the report of the High School Principal.

"Cognizant of the problems facing high school drop-outs in our highly competitive society, the school employs a variety of methods in an effort to discourage students from leaving school. However, contrary to our counseling and advice 25 students or 2.55 percent of our student body dropped out during the past year."

"On the national scale, approximately 40 percent of high school students drop out before graduation. Our low incidence is attributable to one or more of the following media: a flexible curriculum; better preparation of professional staff members; parental cooperation; testing, guidance, and counseling services; the 'new look' in our Industrial Arts program; and a greater variety of curricula and extra-curricular activities."

Preventing young people from terminating their education involves much more than urging them to continue, we must continue to provide diversified educational experiences in which they can achieve success in school and in the world of work.

And in the report of the Guidance Director it is interesting to quote from part of his report concerning what happened to our 1963 graduates.

"The recent follow-up study of the Class of '63 revealed that former students are involved in varied school program and occupations. Forty-three percent are enrolled in some type of formal school programs. Of this group, sixteen percent attend four year colleges. The remainder are in business schools, nursing programs and other one and two year technical schools. Seventeen percent are involved in some type of clerical work. Nineteen percent are employed in other types of positions. Nine percent have entered the armed services. The remaining eight percent are still

undecided as to what they are going to do or are in the process of obtaining employment."

Education is not a static thing. The staff of the High School have been involved for the past two years in preparing for the evaluation carried out by the New England Association of Colleges and Secondary Schools scheduled for March 1964. The High School was last evaluated in 1955. A requirement for continuing membership in the Association is a periodic examination at least once in every ten years.

The single most important aspect of accreditation by the New England Association to individual students is the acceptance of our graduates by the colleges.

The High School Principal reports on this activity in his annual report as follows:

"The program for the evaluation of member schools in the New England Association of Colleges and Secondary Schools has been developing for several years. Reports of this development have been made from year to year."

"Since all schools must be evaluated within a ten year period, this school is scheduled for its evaluation next March. The heads of departments have spent many hours revising their respective courses of study. The evaluative criteria for all departments is slowly nearing completion. Certain members of the staff have served on visiting committees at other schools and four members of the staff are scheduled to serve in the evaluating of other schools during the next three months. The experience gained and the experience about to be gained by these teachers will be of great value to their respective departments, the high school in general, and in the school system as a whole."

In the elementary schools we have been carrying on a study in Reading. New reading textbooks and techniques are being evaluated in the classroom by the teacher, and the success of students using these new materials is being carefully analyzed.

Principals are planning regular visits to school systems that have achieved success in one or more areas of the elementary school curriculum. Careful evaluation of the results these schools have obtained will be determined by our staff before recommending adoption by our school system.

In this time of almost explosive changes in curriculum development, our school system will benefit greatly from the addition to our staff of a Curriculum Coordinator. Miss Dorothy Woodhams has been elected to this position and brings to the position a great deal of successful experience. Miss Woodhams will be available to all departments for the development of new curricula and for the evaluation of curriculum study and tryouts in our school system.

In conclusion, this quotation from the late President, John F. Kennedy, seems most appropriate in this summary of our educational efforts.

“The future promise of any nation can be directly measured by the present prospects of its youth. This Nation — facing increasingly complex economic, social, and international challenges — is increasingly dependent on the opportunities, capabilities, and vitality of those who are soon to bear its chief responsibilities. Such attributes as energy, a readiness to question, imagination, and creativity are all attributes of youth that are also essential to our total national character. To the extent that the Nation is called upon to promote and protect the interests of our younger citizens, it is an investment certain to bring a high return, not only in basic human values but in social and economic terms.”

All of us who work in the Tewksbury Public Schools will continue to strive to provide educational opportunities so that each student can develop his talents to the maximum possible extent.

Listed below are explanations of the major categories of the accounting arrangements. The statements, while brief, indicate the type of service or activity charged against each classification. Below each explanation are comparison figures for 1964 and 1963. These are gross figures, and do not reflect reimbursements.

Administration

ADMINISTRATION consists of those activities which have as their purpose the general regulation, direction, and control of the affairs of the school district that are system-wide and not confined to one school, subject, or narrow phase of activity.

Request 1964	Expended 1963	Difference
\$29,186.00	\$37,625.35	—\$8,439.35

Instruction

INSTRUCTION consists of those activities dealing directly with or aiding in the teaching of students or improving the quality of teaching. These are the activities of the teacher, principal, consultant or supervisor of instruction, and guidance and psychological personnel.

Request 1964	Expended 1963	Difference
\$1,217,897.00	\$1,026,543.47	+\$191,353.53

Attendance Services

ATTENDANCE SERVICES consist of those activities which have as their primary purpose the promotion and improvement of children’s attendance at school, through enforcement of compulsory attendance laws and other means.

Request 1964	Expended 1963	Difference
\$400.00	\$400.00

Health Services

HEALTH SERVICES are activities in the field of physical and mental health which are not direct instruction, consisting of medical, dental, psychological, and nurse service.

Request 1964	Expended 1963	Difference
\$17,284.00	\$16,393.62	+\$890.38

Pupil Transportation Services

PUPIL TRANSPORTATION SERVICES consist of those activities which have as their purpose the conveyance of pupils to and from school activities, either between home and school or on trips for curricular or co-curricular activities.

Request 1964	Expended 1963	Difference
\$88,755.00	\$85,238.03	+\$3,516.97

Operation of Plant

OPERATION OF PLANT consists of the housekeeping activities concerned with keeping the physical plant open and ready for use. It includes cleaning, disinfecting, heating, lighting, communications, power, moving furniture, handling stores, caring for grounds, and other such housekeeping activities as are repeated somewhat regularly on a daily, weekly, monthly, or seasonal basis.

Request 1964	Expended 1963	Difference
\$205,314.00	\$157,788.53	+47,525.47

Maintenance of Plant

MAINTENANCE OF PLANT consists of those activities that are concerned with keeping the grounds, buildings, and equipment at their original condition of completeness or efficiency, either through repairs or replacements of property.

Request 1964	Expended 1963	Difference
\$28,400.00	\$33,847.32	—\$5,447.32

Food Services

FOOD SERVICES are those activities which have as their purpose the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities.

Request 1964	Expended 1963	Difference
No request	\$4,700.00	—\$4,700.00

Student-Body Activities

STUDENT-BODY ACTIVITIES are direct and personal services for public school pupils, such as interscholastic athletics, band and orchestra, when not part of the regular instructional program.

Request 1964	Expended 1963	Difference
\$25,000.00	\$17,794.16	+\$7,057.84

Community Services

COMMUNITY SERVICES are those services provided by the school district for the community as a whole, or some segment of the community, such as transportation of non-public school pupils.

Request 1964	Expended 1963	Difference
\$15,565.00	\$14,259.45	+1,305.55

Capital Outlay

CAPITAL OUTLAY EXPENDITURES are those which result in the acquisition of fixed assets or additions to fixed assets. They are expenditures for land of existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment.

Request 1964	Expended 1963	Difference
\$190.00	\$9,820.65	—\$9,630.65

Out of State Travel

OUT OF STATE TRAVEL expenditures reflect the costs of attending conferences and educational meetings by faculty and School Committee.

Request 1964	Expended 1963	Difference
\$1,000.00	\$706.93	+\$293.07

1964 Increases

The \$231,871.77 represents an increase in the 1964 request for schools of about 16% over the amounts appropriated in 1963. The increase can be explained by the following: added personnel for the new Junior High School building opened in September 1963, costs of maintaining and operating this new building and the salary revision to place teachers on step commensurate with their training and experience. This salary plan was adopted by the School Committee last year and this will be the second year of its operation.

STADIUM REQUEST

The School Committee supervises the maintenance and operation of the Tewksbury Stadium. The funds needed for 1964 as listed below, provide for continued maintenance and upkeep.

A. Labor	\$	850.00
B. Expenses—		
Equipment and Maintenance	\$	300.00
Heat		525.00
Light and Water		380.00
		<hr/>
	\$	1,205.00
C. Outlay		No request
		<hr/>
Total	\$	2,055.00

PUBLIC AND VOCATIONAL SCHOOLS

Another area of School Committee responsibility covers Tuition and Transportation to Public and Vocational Schools outside of Tewksbury for pupils who cannot be served adequately in Tewksbury. Some of these pupils are receiving specialized vocational training at schools such as Lowell Trade High School or Essex Agricultural School. Another group of pupils is handicapped and receives education and training to help overcome the various handicaps.

Transportation	\$	4,100.00	
Tuition		10,485.00	
Total	\$		14,585.00

ADULT EDUCATION PROGRAM

Most of the classes are in the field of Evening Practical Arts under the supervision of the Massachusetts Department of Education. A limited beginning has been made in classes in general education. The program is growing each year. This response is reflected in the Adult Education Request which covers a full calendar year and makes provisions for the added courses requested by interested adults. Included in this account are funds for paying tuition for some Tewksbury residents who are receiving training in other towns.

A. Salaries		\$	5,070.00	
B. Expenses—				
Materials	\$	20.00		
Tuition		380.00		
			\$	400.00
C. Outlay—				
New Equipment	\$	25.00		25.00
Total			\$	5,495.00

MONIES RETURNED TO TOWN

The laws of municipal finance in Massachusetts differ from those in most other states. A major difference is in the area of reimbursements for activities carried on in the schools. The Town receives each year amounts of money for school aid based on the number of children from seven to sixteen years in age resident in the Town. In addition there are reimbursements for State Wards, Transportation, and several other programs. The formulas for determining the amounts of reimbursement are usually based on a proportion of the amounts actually spent.

The applications for reimbursements are made to the Department of Education. After being approved the applications are forwarded to the Treasurer of the Commonwealth for payment. The payments are then sent to the Town Treasurer and are by law deposited in the E & D Account. These funds are not spent by the School Committee but are available to the Town for spending for any purpose. The effect of this procedure is to have all of the funds needed for schools raised by taxation even though the Town will receive over three hundred thousand dollars in aid and reimbursement on account of schools. A breakdown of the 1964 Requests and estimated reimbursement is shown below.

ESTIMATED REIMBURSEMENTS

APPLICABLE TO 1964 APPROPRIATION REQUESTS

Public Day Schools Appropriation

1964 Appropriation Request	\$ 1,628,991.00
Earnings:	
Day Household Arts	\$ 2,500.00
Special Education Programs	17,500.00
Tuition & Transportation — State Wards	6,200.00
Transportation — Chapter 71	45,000.00
School Aid — Chapter 70	235,665.00
	<hr/>
	\$ 306,865.00
	<hr/>
Net Cost of Day Schools from Local Taxation	\$ 1,322,126.00

Adult Education

1964 Appropriation Request	\$ 5,495.00
Earnings	2,170.00
	<hr/>
Net Cost from Local Taxation	\$ 3,325.00

Public and Vocational Schools

1964 Appropriation Request	\$ 14,585.00
Earnings: Tuition and Transportation	7,693.00
	<hr/>
Net Cost from Local Taxation	\$ 6,892.00

OUR THANKS

It is impossible to express adequately our thanks to the many individuals and organizations who have made contributions toward the progress of the Tewksbury Public Schools during the past year. The Tewksbury School Committee and Superintendent wish to take this opportunity of expressing their sincere thanks and appreciation to all who have cooperated in helping to carry on our program of education in the Tewksbury Public Schools successfully.

PUBLIC SCHOOLS — October 1, 1963

GRADE - AGE DISTRIBUTION

Gr./Age	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	Totals
1	78	395	47	4												524
2		62	313	54	11											440
3			65	237	72	18	2									394
4				71	252	51	6									380
5					68	256	61	10								395
6						74	243	31	5							353
7							69	179	46	5	1					300
8							1	118	168	26	7					320
9									76	181	38	16	1			312
10										86	161	49	18	1		315
11										1	80	143	22	5		251
12											1	81	114	12	2	210
P. G.															1	1
Ungraded				2	6	2	6	6	1	4	10	4				41
Total	78	457	425	368	409	401	388	344	296	303	298	293	155	18	3	4236

AGE OF ADMISSION TO SCHOOL

All children born as of January 1, 1959 are eligible to attend school in the coming fall term.

No entrance tests for children under the age requirement will be given.

TEWKSBURY SCHOOL — GRADE DISTRIBUTION

October 1, 1963

School/Grade	1	2	3	4	5	6	7	8	9	10	11	12	ung.	Totals
Flemings													41	41
Foster			142	103	30									275
Heath Brook	175	149	117	121	95									657
North St.	203	157	36	37	31									464
Shawsheen	146	134	99	119	112									610
Center					127	353								480
Jr. High							302	320	312					934
Total 1-9	524	440	394	380	395	353	302	320	312				41	3461
Mem. High										315	250	210		775
Grand Totals														
Public	524	440	394	380	395	353	302	320	312				41	4236
St. Williams	49	40	40	37	40	40	34	32						312
TOTALS	573	480	434	417	435	393	336	352	312	315	250	210	41	4548

EDUCATIONAL AND EMPLOYMENT CERTIFICATES

Every person from 14-16 years of age must have an employment certificate or permit and those between 16-18 years of age must have an educational certificate before starting work. These certificates and permits may be obtained from the offices of the Superintendent of Schools, the High School Principal and Mrs. Loella Dewing of the School Committee. When one makes application for a certificate (or "working card") he must apply in person and bring birth certificate and report of last grade attended.

ROSTER OF SCHOOL EMPLOYEES

As of December 31, 1963

CENTRAL OFFICE

Joseph E. Bastable, Ed. M.	Superintendent of Schools
Thelma Whitehouse (Mrs.)	Secretary
William J. McKenzie	Bookkeeper
Ilah Read (Mrs.)	Clerk

MEMORIAL HIGH SCHOOL

Pleasant Street

Lawrence R. McGowan, Ed. M.	Principal
Joseph Crotty, A. M.	Vice-Principal
Irene Maliszewski (Mrs.)	Clerk
Dorothy Gendall (Mrs.)	Clerk
Doris Farwell (Mrs.)	Clerk

Teachers

Elizabeth Ahonen (Mrs.) B. S.	English
Emmett Ballard, B.S.Ed.	English
Robert Banks, B.S.E.E.	Industrial Arts
Jennie Basile (Mrs.) M.A.	Foreign Languages
Alfred Binns, B.S.Ed.	Industrial Arts
Rosemary Blessington, B.S.	Foreign Languages
Warren Bowen, B.S.	Social Studies
Vincent Bucci, B.S.Ed.	Business Education
Kathryn Chandler	Business Education
John Cody, B.A.	Science
Bryce Collins, Ed.M.	Mathematics
William Coughlin, B.S.Ed.	English
Mary Crossley (Mrs.) A.M.	English
Donald Currier, B.S.Ed.	Social Studies
Charlotte Curtis, Ed.M.	Science
Elizabeth Davidson, B.S.	Homemaking
Robert deGaravilla, B.S.	Business Education
Joseph Flaherty, B.S. Ed.	Social Studies
Francis Flanagan, Ed. M.	Social Studies

School Roster . . . continued

Elsie Guyer (Mrs.) B.S. Ed.	Business Education
Charles Hazel	Physical Education
Elaine Hubbard (Mrs.) B.S. Ed.	English
Georgette Ioup, B.A.	Foreign Languages
James Johnson, B.S.	Industrial Arts
Joan Kelley, B.A.	English
Christos Koumantzelis, Ed. M.	Social Studies
Margaret Kuhn, B.S.	Business Education
Etta Lapniewski (Mrs.) B.A.	Mathematics
Joan LeFrank, B.S. Ed.	Physical Education
Joseph Lemieux, B.A.	Foreign Languages
John Lough	Industrial Arts
Leo Motebello, Ed. M.	Social Studies
Roseann Olszewski, B.S.	Mathematics
Elsie Piacentini (Mrs.) Ed. M.	Science
Hope Place (Mrs.) A.B.	Librarian
Anthony Rapisarda, A.M.	Music
John Ryan, B.S. Ed.	Business Education
Annmarie Silva (Mrs.) B.S. Ed.	Mathematics
Mary Stevens (Mrs.) A.B.	English
Warren Toohig, B.S.	Mathematics
Archibald Toothaker, B.S.	Science
Thomas Trayers, B.S.	Science
Cynthia Vercellone, M.S.	Art
Sheila Walsh, A.B.	English
Dorothy Woodhams, M.S.	Science
Elsie Woolaver (Mrs.) A.B.	Social Studies

Non-Faculty

Dorothy Daudelin (Mrs.)	Matron
Harold Gath	Custodian
Richard Gerety	Custodian
James Love	Custodian
Isidore Nawossa	Custodian
Robert Wilson	Custodian
Thelma Palmer (Mrs.)	Manager
Doris Baldacci (Mrs.)	Lunchroom Worker
Emma Farley (Mrs.)	Lunchroom Worker
Freda Greeno (Mrs.)	Lunchroom Worker
Martha Kelleher (Mrs.)	Lunchroom Worker
Audrey McAllister (Mrs.)	Lunchroom Worker

School Roster . . . continued

Marie Maloney (Mrs.)	Lunchroom Worker
Dorothy Treadwell (Mrs.)	Lunchroom Worker

JUNIOR HIGH SCHOOL

Main Street

Richard E. Griffin, Ed. M.	Principal
Antonio Terenzi, CAGS	Vice-Principal
Phyllis Wheaton (Mrs.)	Clerk
Marion Morris (Mrs.)	Clerk
Dorothy Doherty (Mrs.)	Clerk

Teachers

Judith Allen, B.S.	Mathematics
Mildred Ames (Mrs.) M.S.	Homemaking
Jason Andrews, M. Ed.	English
Rosemarie Andrews (Mrs.) B.S. Ed.	Business Education
Alice Baumgartner (Mrs.) A.B.	English
Richard Berger, B.S. Ed.	Mathematics
Barbara Bernstein (Mrs.) B.S. Ed.	English
Brenda Blazonis, A.B.	English, Latin
Linda Bradbury, B.S. Ed.	Mathematics
Nancy Caldwell (Mrs.) A.B.	Social Studies
Thomas Cleary, B.S.	Science
Joseph Consentino, A.B.	Social Studies
Martha Cooper (Mrs.) B.S.	Homemaking
Eileen Cullinan (Mrs.) B.S.	Librarian
Charles Ellison, A.B.	Social Studies
Barbara Fellows, B.S.	Science
Judith Goldberg, B.A.	Languages
Lola Grillo (Mrs.) B.S. Ed.	Science
Melinda Hayes, B.A.	English
Sandra Hazard (Mrs.) B.A.	English
Daniel Kane, B.A.	Social Studies
James Lennox, B.S.	Science
Walter Lewis, B.S. Ed.	Mathematics
Walter Mackey, B.A.	Shop
Robert Manzi, B.S. Ed.	English
William McAuley	Shop
Brenda McCabe (Mrs.) B.A.	Social Studies
Paul Neily, M. Ed.	English
Herbert O'Connor, B.S. Ed.	Shop

School Roster . . . continued

Judith Palmer, B. Mus.	Music
Walter Perry, B.A.	Mathematics
John Regan, B.A.	Mathematics
Kenneth Sanford, A.M.	Mathematics
Richard Southwick, B.A.	Physical Education
Donald Stewart, B.S. Ed.	Social Studies
Donald Streeter, B.S. Ed.	Mathematics
William Traveis, B.S.	Social Studies
Alfred White, B.S. Ed.	Science
Randal White, B.F.A.	Art
Andrea Wragg, B.S. Ed.	Physical Education
Kenneth Young, M. Ed.	Social Studies

Non-Faculty

Dorothy Lavalley (Mrs.)	Matron
Leo Dunn	Custodian
Herbert Losh	Custodian
Henry Pestana	Custodian
Earl Sager	Custodian
Cornelius Underhill	Custodian
Virginia Girard (Mrs.)	Manager
Roseann Doucette (Mrs.)	Lunchroom Worker
Virginia Collins (Mrs.)	Lunchroom Worker
Beverly Belcher (Mrs.)	Lunchroom Worker
Blanche Evans (Mrs.)	Lunchroom Worker
Pauline Powers (Mrs.)	Lunchroom Worker
Louise Russell (Mrs.)	Lunchroom Worker
Bertha D'Amico (Mrs.)	Lunchroom Worker
Hazel Farrell (Mrs.)	Lunchroom Worker
Margaret Young (Mrs.)	Lunchroom Worker
Mildred Mendonca (Mrs.)	Lunchroom Worker

CENTER SCHOOL

Pleasant Street

William Tsimtsos, B.S. Ed.	Principal
Mary Antonelli (Mrs.)	Clerk

Teachers

	Grade
Priscilla Bancroft, Ed. M.	5
Jean DeMita, B.A.	5

School Roster . . . continued

	Grade
Carolyn Mason, B.S. Ed.	5
Sharon Silber (Mrs.) B.A.	5
Sandra Bain, B.S.	6
Mary Bates (Mrs.) M.A. Ed.	6
Jane Beaven, B.S. Ed.	6
Ruth Connors, B.S. Ed.	6
Irene Glennon (Mrs.) B.S. Ed.	6
Marilyn Hogan, B.A.	6
Grace McGillivray, B.S.	6
Theresa Muldoon, B.S. Ed.	6
Roberta Murray, B.S. Ed.	6
Carol Rodgers (Mrs.) B.S. Ed.	6
Catherine Torla, B.S. Ed.	6
John Weir, B.S.	6

Non-Faculty

Shirley Jellison	Custodian
Walter Morris	Custodian
Wilbur Martell	Custodian
Ernestine Mugford (Mrs.)	Lunchroom Worker

ELLA FLEMINGS SCHOOL

Andover Street

William Tsimitsos, B.S. Ed.	Principaal
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Teachers

Frieda Dirks (Mrs.) A.B.
 Elizabeth Johnson (Mrs.) A.B.
 Roger Lorrey, B.S.

Non-Faculty

Robert McDonald	Maintenance
John Smith	Maintenance

FOSTER SCHOOL

Daniel C. Hanson, M. Ed.	Principal
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Main Street

Grace Belliveau (Mrs.)	Clerk
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School Roster . . . continued

Teachers		Grade
Mary Fitzgerald, B.S. Ed.		3
Thelma Greene (Mrs.)		3
Mary Morris (Mrs.) B.S. Ed.		3
Mary Ronan, A. B.		3
Mildred Bates (Mrs.) B.S. Ed.		4
Gertrude Duffy (Mrs.)		4
Louise Kavanagh (Mrs.) B.S. Ed.		4
Ruth Alward (Mrs.) B.S. Ed.		5

Non-Faculty

Andrew Kohanski	Custodian
Ruth Mores (Mrs.)	Manager
Marjorie Cogswell (Mrs.)	Lunchroom Worker
Mary Winters (Mrs.)	Lunchroom Worker

HEATH BROOK SCHOOL

Shawsheen Street

Edward J. Farley, M. Ed.	Principal
Elizabeth Irwin (Mrs.)	Clerk

Teachers

	Grade
Jeannette Alfe, A.B.	1
Roseann Donnelly, Ed. M.	1
Hazel Gangi (Mrs.) B.S. Ed.	1
Pauline King, B.S. Ed.	1
Myra Pruitt (Mrs.) Ed. M.	1
Rosealie Cameron (Mrs.)	2
Ruth Gray (Mrs.) A.B.	2
Maureen Hayes, B.S. Ed.	2
Florence Lacouture (Mrs.) B.S. Ed.	2
Donna MacLean (Mrs.) A.B.	2
Caroline Fiedler (Mrs.)	3
Lucy Miller (Mrs.) B.S.	3
Lorraine Nastek (Mrs.) B.S. Ed.	3
Joan Avery, B.S. Ed.	4
Mary Brown (Mrs.) B.S. Ed.	4
Rose Goralnick (Mrs.) B.S.	4
Meryl Metivier, A.B.	4
Helen Cogswell (Mrs.) B.S. Ed.	5
Mary Cronin (Mrs.)	5
Julie Trull (Mrs.) A.B.	5

School Roster . . . continued

Non-Faculty

Dorothy Coviello (Mrs.)	Manager
Mildred Backhoff (Mrs.)	Lunchroom Worker
Gertrude Neal (Mrs.)	Lunchroom Worker
Sally Fleming (Mrs.)	Lunchroom Worker
Blanche Hill (Mrs.)	Lunchroom Worker
Joseph Neal	Custodina
Burr Quimby	Custodian

NORTH STREET SCHOOL
North Street

Daniel C. Hanson, M. Ed.	Principal
Jane Foster (Mrs.)	Clerk
	Grade
Janice Brown, A.B.	1
Carol Ann Crowe, B.S. Ed.	1
Meredith DeBow, B.S.	1
Charlotte Johnson (Mrs.) B.S. Ed.	1
Evelyn Sutherland (Mrs.) B.S. Ed.	1
Mary Winters, B.S. Ed.	1
Jacqueline Dupont (Mrs.) B.S. Ed.	2
Judith Dwyer, B.S. Ed.	2
Carolyn McLaughlin, A.B.	2
Joan Ryan (Mrs.) B.S. Ed.	2
Jennie Zantuhos (Mrs.) B.S. Ed.	2
Winifred Colbath (Mrs.)	3
Martha Quinn, Ed. M.	4
Marion McGrath (Mrs.)	5

Non-Faculty

James Evans	Custodian
James Farley	Custodian
Ethel Anderson (Mrs.)	Manager
Margaret Booth (Mrs.)	Lunchroom Worker
Gladys Collins (Mrs.)	Lunchroom Worker
Dorothy Demarais (Mrs.)	Lunchroom Worker

School Roster . . . continued

SHAWSHEEN SCHOOL

Salem Road

Edward Pelletier, A.M.	Principal
Eleanor Callan (Mrs.)	Clerk

Teachers

	Grade
Virginia Callahan (Mrs.) B.S. Ed.	1
Alice McGrath (Mrs.)	1
Gertrude Norton (Mrs.) A.B.	1
Helen Reardon (Mrs.) B.S. Ed.	1
Eleanor Smith (Mrs.) B.S. Ed.	1
Suzanne Bray, A.B.	2
Carol Ann DiPalma, B.S. Ed.	2
Ann McQuade (Mrs.)	2
Katherine Quinn (Mrs.) B.S. Ed.	2
Ann Clancy (Mrs.) B.S. Ed.	3
Mary Normandin (Mrs.) B.S. Ed.	3
Billie Jean Sweeney (Mrs.) B.S. Ed.	3
Charlotte Bovill (Mrs.)	4
Hazel Neal (Mrs.) B.S. Ed.	4
Gilberte Roy	4
Marilyn Sheridan (Mrs.) B.S. Ed.	4
Lydia Howard (Mrs.) A.B.	5
Jean Murch (Mrs.) B.S. Ed.	5
Blanche Perzel (Mrs.)	5
Carol Smith (Mrs.) B.S. Ed.	5

Non-Faculty

William Bulloch	Custodian
Charles Ryan	Custodian
Alphonse Mello	Custodian
Laura Pentz (Mrs.)	Manager
Helen Black (Mrs.)	Lunchroom Worker
Helen Ernest (Mrs.)	Lunchroom Worker
Flora Morris (Mrs.)	Lunchroom Worker
Lorraine Lipp (Mrs.)	Lunchroom Worker

STAFF SPECIALISTS

CENTRAL OFFICE

Junior High School

Suzanne Gleason, B.F.A.	Art
Francis Sheehan, Ed. M.	Guidance Director
Eileen Reardon, Ed. M.	Guidance Counselor
John Rump, Ed. M.	Guidance Counselor
George Abodeely, Ed. M.	Guidance Counselor
Alice Marcotte (Mrs.) A.B.	Guidance Counselor
Francis Treanor, A.M.	Guidance Counselor
Dorothy Woodhams, M.S.	Curriculum Coordinator
Earla Mae Sheppard (Mrs.) B. Mus.	Music
Joseph Musumeci, B. Mus.	Music
Nicklos Andronikos, Ed. M.	Physical Education
Mildred West (Mrs.) Ed. M.	Remedial Reading
Andrey Konovalchik, Ed. E.	Speech and Hearing
Ruth Sutton (Mrs.)	Lunch Program Supervisor
Francis McCusker	Supervisor of Custodians
Walter Jop	Attendance
Morris Kelman, M.D.	School Doctor
Edward F. Duffy, O.D.	School Doctor
Felipe P. Novo, M. D.	School Doctor
Ora MacLaren (Mrs.) R.N.	School Uurse
Rachel Killeen (Mrs.) R.N.	School Nurse
Doris Osterman (Mrs.) R.N.	School Nurse

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